



Adopted Supplemental Budget

Fiscal Year 2026 – July 1, 2025 to June 30, 2026

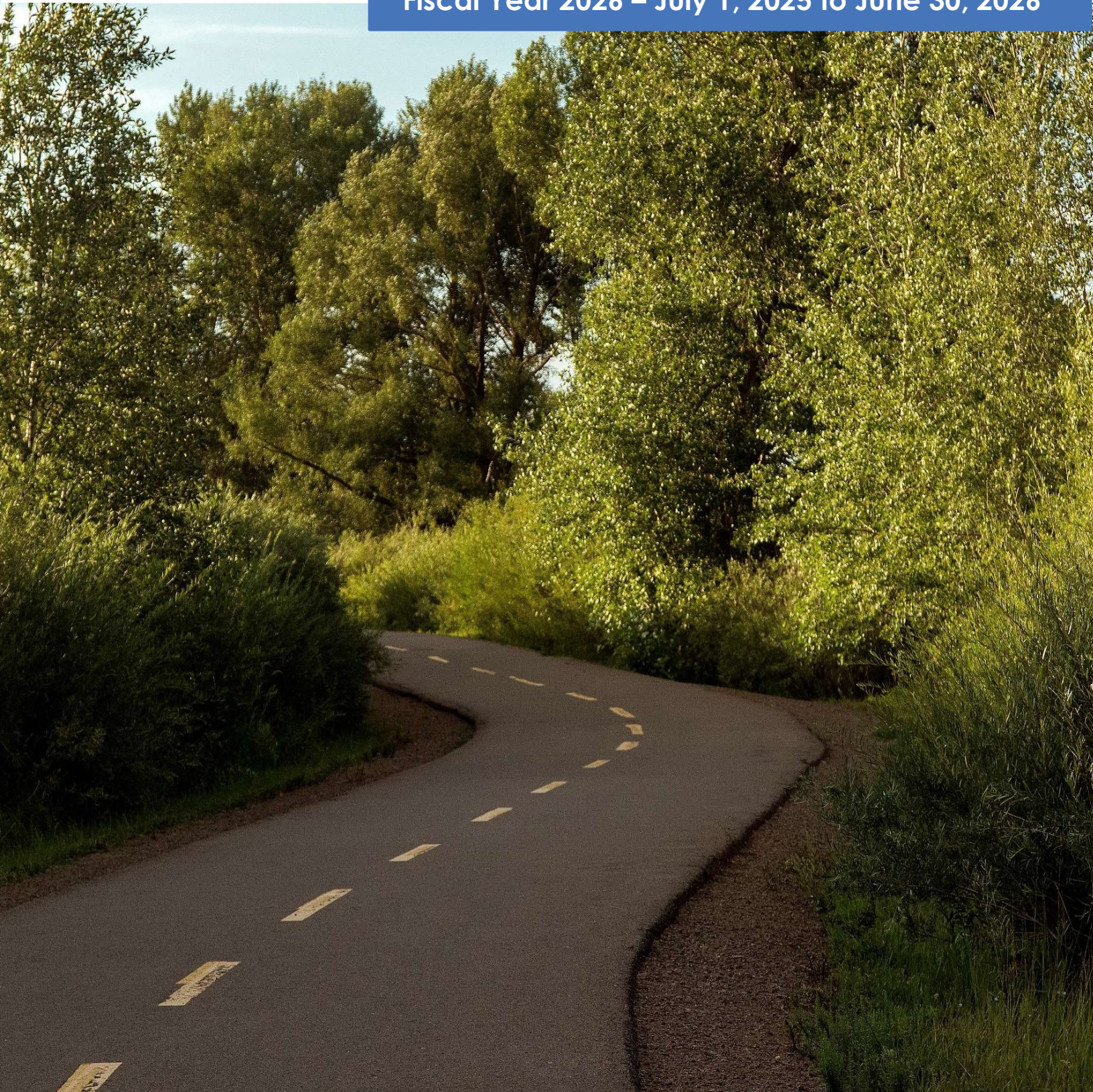


Table of Contents

Overview	4
City Manager’s Message	5
General Overview	6
Budget Overview	13
Budgets by Fund	21
General Fund.....	22
Financial Position.....	22
Revenue Descriptions	27
Forecasted Revenue.....	33
Budgeted Expenditures.....	36
Supplemental Requests.....	39
Departmental Budgets & Goals.....	48
City Administration	48
Community & Ec Development.....	54
Information Technology.....	61
General Government.....	61
City Attorney	62
Fire Department	63
Police Department	65
Parks, Rec & Public Services.....	68
Public Works	72
Administrative Services	79
Human Resources	82
Capital Expenditures	83
Fleet.....	83
Equipment	83
Capital Projects	89
Recreation Center Fund	117
Description & Goals.....	117
Financial Position.....	118
Forecasted Revenue.....	120
Budgeted Expenditures.....	122
Supplemental Requests.....	123
Capital Expenditures	124
Equipment.....	124
Capital Projects	126

Capital Construction Fund.....	133
Water Fund.....	155
Description & Goals.....	155
Financial Position	157
Forecasted Revenue.....	159
Budgeted Expenditures.....	161
Supplemental Requests.....	163
Capital Expenditures	165
Fleet.....	165
Equipment.....	165
Capital Projects	168
Wastewater Fund	205
Description & Goals.....	205
Financial Position	207
Forecasted Revenue.....	209
Budgeted Expenditures.....	211
Supplemental Requests.....	213
Capital Expenditures	214
Fleet.....	214
Equipment.....	215
Capital Projects	216
Solid Waste Fund	243
Description & Goals.....	243
Financial Position	244
Forecasted Revenue.....	246
Budgeted Expenditures.....	248
Supplemental Requests.....	250
Capital Expenditures	251
Fleet.....	251
Equipment.....	252
Capital Projects	252
Surface Water Drainage Fund.....	257
Description & Goals.....	257
Forecasted Revenue.....	258
Budgeted Expenditures.....	258
Supplemental Requests.....	259

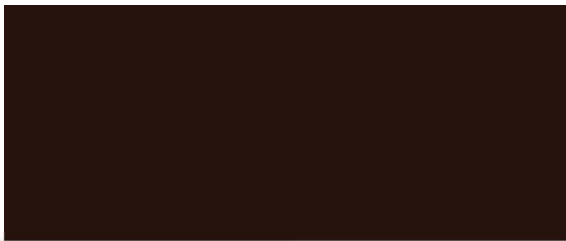
Surface Water Drainage Fund (cont.)

Capital Expenditures	261
Fleet.....	261
Equipment.....	262
Capital Projects	262
Other Funds.....	271
Economic Development Fund.....	271
E911 Fund	276
Opioid Settlement Fund	279

Cemetery Perpetual Care Fund.....	279
Parks & Rec Development Fund	280
SPT Funds.....	283

Appendix **308**

Debt.....	309
Budget Terms & Concepts.....	318



Budget Overview



City Manager’s Message

June 15, 2025

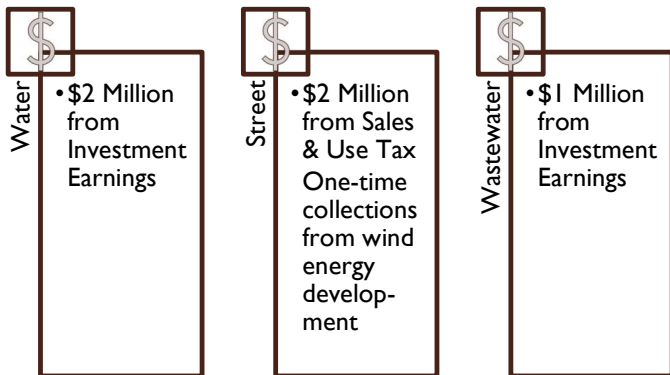
Honorable Mayor Cumbie, City Council and Members of the Laramie Community,

I am pleased to present the **Adopted Supplemental Budget** for Fiscal Year 2026, beginning July 1, 2025 and ending on June 30, 2026.

The adjustments for the second year of the fiscal biennium are modest and largely driven by inflationary increases in the cost of doing business. The price of operating supplies and materials has grown across all funds and services. The most notable changes for the upcoming year pertain to deploying accrued reserves in support of community economic growth and development and priorities of management and City Council.

The Council formally committed \$14 Million from unallocated reserve to improve pavement conditions and address a backlog of maintenance within the street system. The current Pavement Condition Index (PCI) rating is 58/100 indicating streets are in “fair” condition, on average. The City must invest at least \$6.2 M per year to prevent further deterioration. To improve the average rating will require an annual investment of \$11.4 M or more. With \$6 M previously appropriated for street repair in the general fund, this action would amount to a total infusion of \$20 M into the street maintenance program over the next 2-3 construction season cycles.

The Council committed \$5 Million from unallocated reserve for economic development to establish a pilot program for housing-enabling municipal infrastructure. This program will allow for cost sharing with housing developers constructing water, wastewater or street infrastructure necessary to serve newly developed neighborhoods. The program will prioritize build-ready construction projects with demonstrated financial capacity that will bring new housing units into the market at an attainable price.



Lastly, the Council has authorized a 3% pay plan cost of living adjustment for classified positions not covered under the collective bargaining agreement. The city is well positioned after a pay plan recalibration in February 2024 that adjusted wages for every job to a fair and equitable rate based on a comprehensive market analysis. Classified positions outside of the collective bargaining agreement are eligible for merit-based pay increase every other year. Because the total potential compensation increase for the biennium is limited to 5% for this employee group, a budget amendment will only be necessary for the Wastewater Fund; all other funds have sufficient budget to sustain the COLA in FY 2026. This cost-of-living adjustment will maintain the city’s competitive pay structure considering inflation that has occurred in the intervening 12-month period.

The supplemental budget is balanced and has been prepared in accordance with Federal, State, and local requirements. Preparing this budget for publication is a cooperative effort of the management team directed by the City Manager. Council will note added detail and information in the budget publication as compared to previous years. I would like to acknowledge the excellent counsel and guidance provided by residents serving on the newly formed Budget Advisory Committee which has helped improve the content in this document. I must also acknowledge the leadership and support of the Budget Team. Under direction of Administrative Services Director Jennifer Wade, Finance Manager Jennifer Malmborg and Accountant Spencer Keturi work continually to improve the budget publication year over year as the City strives to ensure budget information is accessible and understandable.

It was my pleasure to present the supplemental budget recommendation to City Council during the many hours of work sessions in May.

Respectfully,

Janine Jordan
City Manager

A Welcome to Our Readers

This budget document is a cooperative effort of the City Manager's Office and the Finance Division: a partnership that allows the City to present a budget that is focused on policy, as well as financial forecasting and reporting. While many readers may first think of this budget as a financial plan, it represents the strategic efforts of City management and City Council to provide the best possible services to our community. If you are reading this document, you care about Laramie and how its municipal government functions. Thank you for being interested in the City's financial health and the issues that face our community – whatever your primary concern! We invite you to consider the information presented in this document and contact the City Manager's Office or the Administrative Services Department for answers to your questions.

This publication contains the adopted supplemental budget for fiscal year (FY) 2026. This document should be used alongside the *FY 2025 – FY 2026* adopted budget documents, available online at <https://www.cityoflaramie.org/108/Budget>. This document includes less detail in comparison, given the nature of biennium budgeting. Please reference the adopted publications for additional disclosures, including expanded information about capital planning.

Format of the Document

There are three major sections in the City's budget: Budget Overview, Budgets by Fund, and the Appendix.

The Budget Overview section contains information that will orient the reader to the City's form of government, elected officials, budgeting process, and fund types. We consider this section key to an understanding of the City's budget, and we recommend that you read it prior to reviewing the Budgets by Fund section.

The Budgets by Fund section contains forecasted revenue and budgeted expenditures by fund, as well as goals, accomplishments, and prior financial performance for the Fund. You will also find descriptions of key revenue sources and more detailed financial information in this section.

The Appendix includes helpful references. There is a glossary of terms to increase readability, and information about the City's debt is in this section. Please use these resources to help you better understand the City's budget and financial planning processes.

Changes to This Year's Budget Publication

There are no changes that merit disclosure in this year's budget publication. The City maintains consistency in presentation to enhance comparability and ease of use

between fiscal years. Please remember that the City's practice of reappropriating funds changed in FY 2025. Formerly, reappropriated funds were included in the adopted budget. With the implementation of the City's new financial software, reappropriations are now included as amendments to the budget after adoption. This change results in better year-to-year comparability between original adopted budgets.

City Manager's Budget Advisory Committee

The City Manager's Budget Advisory Committee (CMBAC) is a group of ten dedicated citizens who are advising the City Manager and the Administrative Services Director on how the City's budget publications and processes can be more transparent and relevant to our community. This committee has been meeting monthly since January 2025 and is responsible for advising on the Budget in Brief publication. The single aim of the Budget in Brief is enhanced transparency and understandability of the City's budget. [Click here to access the Budget in Brief.](#)

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Profile of The City of Laramie

Also known as the “Gem City of the Plains,” Laramie, Wyoming, is in southeastern Wyoming about 45 miles from the state capital, Cheyenne, and 130 miles from Denver, Colorado. With an estimated population of 32,000, Laramie is the county seat of Albany County, and the 4th most populous city in Wyoming. Laramie’s elevation is 7,165 feet, and it is situated on the eastern edge of a large, nearly level plateau called the Laramie Plains. The City of Laramie is encircled by the Laramie Mountain Range to the east and north, and by the Snowy Range to the south and west. Laramie is one of Wyoming’s 17 “first-class” cities with a population over 4,000. The City is home to the state’s only land grant university: the University of Wyoming.

The City was settled in 1868 and incorporated on December 12, 1873 – seventeen years before Wyoming became a state. The transcontinental railroad was essential to the City’s establishment. Laramie began as a tent city along the Overland Stage Line route, the Union Pacific portion of the transcontinental railroad. The City’s rich history includes the colorful characters of an early railroad town, traditional old-west heritage, women’s suffrage, and the establishment of the University of Wyoming in 1886.

Laramie is a high plains community characterized by a small-town feel, low crime and unemployment rates, and tremendous outdoor recreation opportunities in the form of hiking, mountain biking, rock climbing, fishing, hunting, skiing, snowshoeing, and snowmobiling. The University of Wyoming recruits a diverse student, faculty, and staff population. Cultural and sporting events are not in short supply, and Laramie sees over 250 days of sunshine each year. Residents are not alone in thinking that Laramie is truly a wonderful place to live, work, and play. Laramie was #22 on Livability’s 2019 *Top 100 Best Places to Live*. Additionally, *Outside Magazine* featured Laramie as “The Most Affordable Mountain Town in the West” in its September 2023 online edition; and, in 2023, Wallethub.com rated Laramie #6 in its “Best Small College Cities and Towns in America” list.

Residents love Laramie for many reasons. As the City works with its partners to implement the revised 10-year Economic Development Plan, it looks forward to making Laramie an even better place for current and future residents to live, work, and play.

For more information about the City of Laramie, please visit the City’s website at www.cityoflaramie.org, or reach out to the Laramie Chamber Business Alliance at www.laramie.org.

Mission, Vision, and Core Values

Municipal government provides Laramie’s citizens with important and diverse services – from public safety to water utilities, to recreational facilities – that contribute to an excellent quality of life. For many City employees, a spirit of public service drives the choice to work for municipal government. No other organization in Laramie offers a comparable depth of community services. The City operates both governmental and business-type activities, and the City’s mission, vision, and core values set the tone for all services provided. City of Laramie management aims to provide excellent, professionally administered governmental services to citizens and visitors.

Mission	•Building Our Community Through Respect, Integrity, Teamwork, and Stewardship
Vision	•Community Excellence in the Gem City of the Plains
Core Values	•Respect, Integrity, Teamwork, and Stewardship

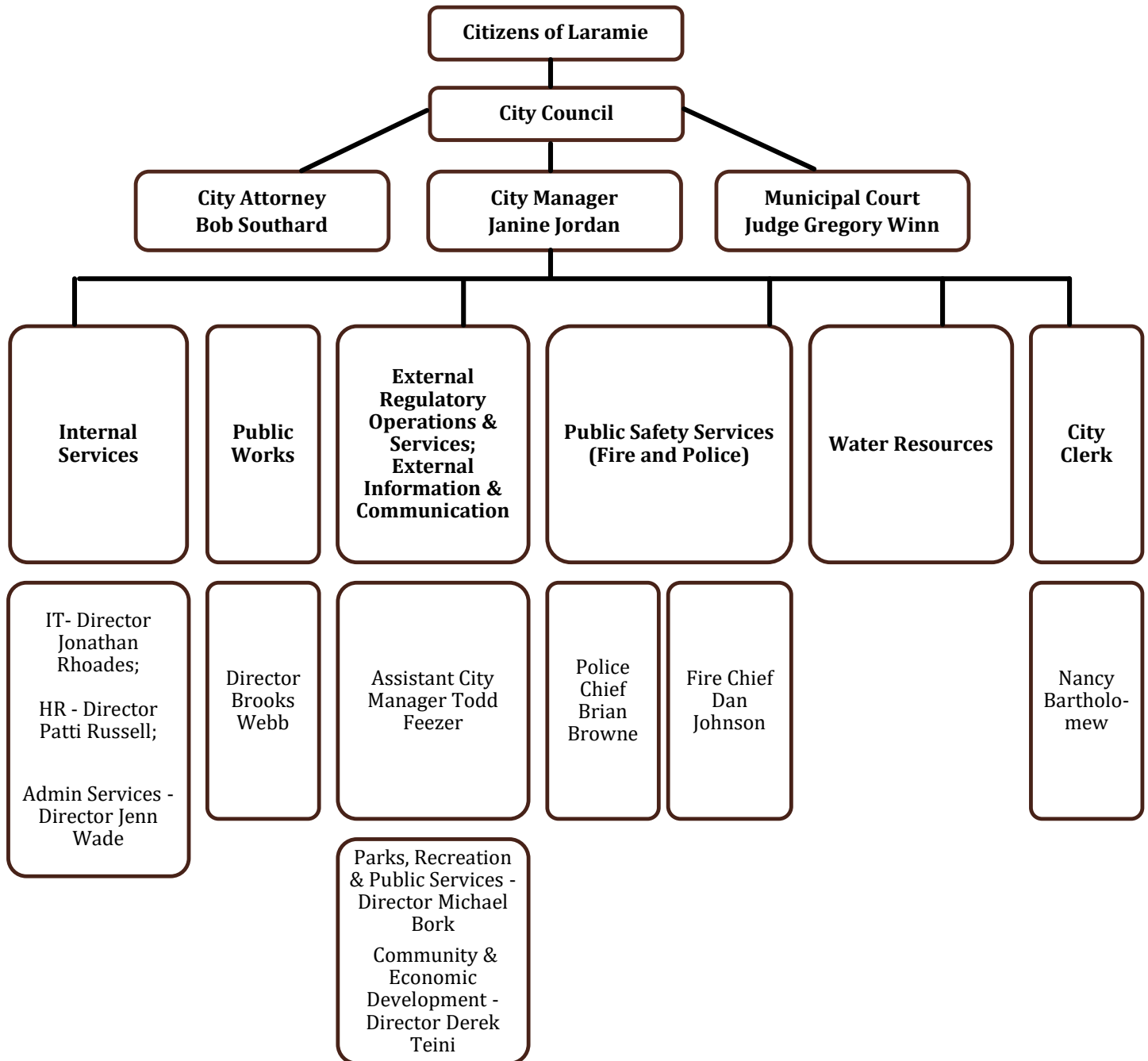


Form of Organization

The City of Laramie is organized as a Council-City Manager form of government. The citizens elect the City Council, which appoints the City Manager, the City Attorney, the Municipal Court Judge, and members to boards and commissions. The City Manager is responsible for managing City operations and supervising staff.

Organization Chart

The graphic below presents a City of Laramie organization chart, which reflects the City's Council-Manager form of government.



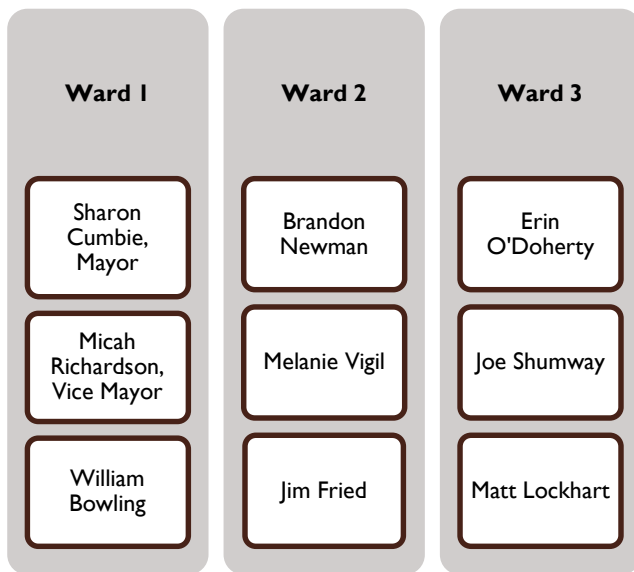
City Council

The City Council establishes public policies for the City of Laramie; appropriates funds; provides a forum for citizen input; analyzes issues of concern to residents; and adopts ordinances. As a policy-making board, the Council's duty does not include administration of the City's day-to-day operations.

Nine members make up the City Council, and these members are elected for staggered, four-year terms. The City is sectioned into three wards with each ward electing three representatives to the Council. Council members select the Mayor and Vice Mayor by vote for a two-year term. All City Council members, including those serving as Mayor and Vice Mayor, have equal votes. The next City Council election will be held in November 2026. Four seats will be elected.

Current Council Members

The graphic below presents current City Council members.



Meetings

The City Council holds regular meetings on the first and third Tuesdays of each month. The Council is authorized to take official actions (e.g., pass ordinances, adopt resolutions, issue licenses) at regular and special meetings. The Council frequently holds work sessions on the second and fourth Tuesdays of the month. While the Council conducts all official business through open, public meetings, they may adjourn to executive sessions that are closed to the public to discuss personnel matters, negotiations, and litigation. During executive sessions, the Council may take no formal action. The City televises regular Council meetings on cable channel 191, as well as on the City of

Laramie YouTube page via live feed. Work sessions are also available for viewing through both existing channels. Since mid-2020, Council has offered virtual meeting participation.

Ordinances

Council passes ordinances by holding three public readings. In each reading, the Council invites public comment on the proposed ordinance. This process requires at least one month to pass an ordinance under normal circumstances. Council may pass emergency ordinances with a three-fourths vote of Council.

City Council Goals

To provide a framework for public policy and program development efforts for the year, the City Council sets annual goals that guide its work. The City Manager develops the strategic plan for implementing legislative objectives and policies in partnership with the leadership team and involves the Council in work sessions for policy decisions.

2025 Goals and Aligned Objectives

Goal 1 – Engagement and Communication

Civic engagement is a valued part of our municipal decision-making process that maximizes local capacity by building upon varied perspectives. Two-way communication sharing fosters trust between residents and City government and furthers Laramie's values of transparency, accountability and integrity.

Milestone A: Continue support for the software implementation project that is modernizing municipal business operations and processes for more efficient and transparent public services.

Milestone B: Foster and participate robustly in action-oriented partnerships with stakeholders, across public and private sectors, to address complex community issues like attainable workforce housing, economic development and public transportation.

Milestone C: Convert the monthly municipal operations and service-level report to a public facing key performance indicator (KPI) graphical dashboard on the City website.

Milestone D: Communicate Laramie's adopted goals to City boards and commissions to align priorities and municipal resources for the whole of City effort.

Milestone E: Implement the second phase of the unified public information strategy providing consistent, centralized information sharing with focused effort on enhancing digital and visual channels of communication.

Milestone F: Establish a newsletter from the governing body that will inform and engage residents, State officials and other stakeholders on relevant and meaningful municipal public policy matters.

Adopted Coaligned Objectives

- Laramie Housing Strategy 2020
- Thrive Laramie Strategy 13, Action 1
- Housing Study for 2030
- Unified Public Information Strategy

Goal 2 – Housing

Housing choices and affordability are essential to the overall success of the community and the quality of life and prosperity of residents. Laramie’s high cost of both land and construction make it challenging to produce lower priced housing. (Thrive Laramie)

Milestone A: Conclude construction of housing-ready infrastructure projects, including North Side Water Tank, North Side Sanitary Sewer, Bill Nye Sewer, and Corthell Sewer.

Milestone B: Having last comprehensively audited and modified the unified development code in 2019, continue the annual practice of evaluating/modifying the development code, as it pertains to facilitating housing development. Analyze short and long-range impact of UW student housing on housing stock.

Milestone C: Identify infill opportunities to increase housing diversity within the core area of the City.

Milestone D: Establish a program to recognize outstanding achievements and professionalism in Laramie’s private residential rental market. Consider dedicated staff to support enforcement of LMC 8.80.

Milestone E: Identify land that could be acquired through conventional purchasing, land trusts, trades, or development authorities to incentivize housing growth, while maintaining the City’s strong financial condition.

Milestone F: Continue facilitating special projects that recruit developers in partnership with other regional partners, including redevelopment of the City property on N. 4th Street at LaBonte Park, Turner Tract neighborhood, and old Slade School site. Create deed-restricted housing that allows for the preservation of affordability using initial subsidies or other development/redevelopment cost reductions.

Milestone G: Conduct legal review of Wyoming State Statutes outlining the extent of municipal authority for regulation of mobile home community operators; and consider permissible regulations that may reduce harm to those residing in mobile homes while maintaining affordability of mobile home stock.

Milestone H: Track housing development to ensure that diversity of home types available for all residents is increased, including for elderly, first time homebuyers, renters, families and persons with special needs.

Adopted Coaligned Objectives

- Laramie Housing Strategy 2020
- Thrive Laramie Strategies 4 & 11
- Thrive Laramie Strategy 13
- Thrive Laramie Strategy 13.1
- Thrive Laramie Strategy 13.4
- Thrive Laramie Strategy 13, Actions 2,3 & 4
- Housing Study for 2030
- Unified Public Information Strategy

Goal 3 – Enabling Resources and Inputs

To achieve the community’s needs and vision will require resources and inputs necessary to build capacity and a bridge to the future.

Milestone A: Collaborate with Albany County and Rock River to renew the specific project capital construction (6th Penny) sales tax.

Milestone B: Align discretionary funding with policy priorities.

Milestone C: Maintain continuity of professional staff and leadership by providing fair and competitive market-based compensation, along with working conditions and tools that support and empower staff to be maximally effective and efficient as they perform the work of the public.

Adopted Coaligned Objectives

- Compensation Policies & Practices

Goal 4 – Infrastructure that is Housing-Ready & Business-Ready

The community’s success builds upon the publicly operated infrastructure that ensures human health and facilitates business and commerce; healthy infrastructure supports a thriving Laramie.

Milestone A: Implement the business plan for the storm water management utility as adopted in E.O. 1859, L.M.C. 13.80.

Milestone B: Allocate maximum possible investment to restore roads in marginal-fair condition and support preventative maintenance on pavements in good condition.

Milestone C: Develop financial model(s) and paving standards for unpaved roads in West Laramie, including storm drainage infrastructure, with a potential end date of 2035.

Milestone D: Maintain user fees/rates to sustain critical water and sewer service and business-ready infrastructure and continue grant seeking to augment financial resources.

Milestone E: Evaluate options for increasing on-street parking downtown, along with financial options for adding off-street parking facilities.

Milestone E: Conduct a needs assessment of municipal facilities.

Adopted Coaligned Objectives

- Pavement Management Report
- Utility Master Plans
- Thrive Laramie Strategies 11 & 13

Goal 5 – Safety and Wellbeing

The physical safety and emotional wellbeing of community members and visitors is essential as they go about living, working and playing throughout Laramie and essential for a high quality of life.

Milestone A: Complete the transition of medical patient transfer services to the hospital and implement billing management for Emergency Medical Services

Milestone B: Support the physical safety and wellbeing of all community members as they live and work throughout the City.

Milestone C: Determine how to allocate opioid settlement monies to achieve the City’s safety and wellbeing objectives.

Milestone D: Make permanent the adult diversion and mental health response programs.

Goal 6 – Economic Opportunity and Development

An engine of growth for Wyoming, Laramie is a welcoming cultural capital, education hub, and center of economic opportunity. (Thrive Laramie)

Milestone A: Having last comprehensively audited and modified the unified development code in 2019, continue the annual practice of evaluating the development code, as it pertains to facilitating small business development

Milestone B: Complete a needs assessment of youth sports facilities focused on supporting community health, economic development and recreation visitation, alongside financial feasibility.

Milestone C: Consider and evaluate growth opportunities in underutilized areas of North and West Laramie as well as what type of development should occur to attract investment.

Milestone D: Continue providing quality information and outreach to the development and building community to

facilitate well-planned growth that meets community standards and needs.

Adopted Coaligned Objectives

- Thrive Laramie Strategies 1, 7, 9, 13.1 & 13.4

Goal 7 – Public Transportation & Accessibility

Public transportation ensures access to jobs, healthcare and education and contributes to the overall quality of life for residents.

Milestone A: Evaluate feasibility, availability and accessibility of public transportation and multi-modal travel throughout the community by completing plans for (re)Connecting West Laramie and Public Transportation.

Milestone B: Collaborate with Albany County Transportation Authority, UW and Eppson Center to expand public transit services upon completion of the Public Transportation Plan

Milestone C: Improve mobility safety for persons of all ages and abilities through walkability and bikeability of sidewalks and bike lanes.

Adopted Coaligned Objectives

- Transportation Grant Agreement
- (re)Connect Grant Agreement
- Municipal Emission Plan

Goal 8 – Environmental

Nestled in the sweeping valley of the Snowy Range and Sherman Hills, Laramie treasures our environment and acts as a steward of our lands and natural resources as we pursue a carbon neutral future.

Milestone A: Develop a waste reduction strategy with diversion goals to reduce landfill waste.

Milestone B: Maintain a municipal emissions inventory, including an estimate of emissions sequestered from greenspaces, as part of continuing work toward the Carbon Neutral by 2050 objective.

Milestone C: Continue implementing strategies for protecting the Casper Aquifer as set forth in the adopted plan.

Adopted Coaligned Objectives

- Thrive Laramie Strategy 12
- Casper Aquifer Protection Plan
- Municipal Emission Plan

2024 Goals

Goal 1 – Infrastructure Planning & Investment

Milestone A: Maximize safe access for persons of all abilities and ages to public amenities, facilities and rights-of-way.

Engage Laramie Advisory Commission on Disabilities (LACD) in these efforts and complete application for grant funding to expedite needed improvements in high priority areas.

Milestone B: Increase public awareness among property owners about how they can support accessibility on their adjacent sidewalks and driveways. Work with the LACD, Board of Health and other interagency partners to improve physical access for differently abled persons of all ages.

Milestone C: Conclude business plan for stormwater management and implement policies needed to ensure sustainability and functionality of storm water collection system.

Milestone D: Ensure non-motorized and alternative transportation options are integrated comprehensively across the municipal and regional transportation system.

Milestone E: Continue grant seeking to maximize financial investment in water, sewer and street systems.

Milestone F: Work with State Broadband initiative to ensure Laramie has sufficient Broadband infrastructure to recruit and retain workforce and businesses. (re: *Thrive!*, Strategy #10) in conjunction with the State Broadband Initiative.

Goal 2 – Interagency Collaboration

Milestone A: With Albany County Mental Health (Interagency) Board, explore and develop community-integrative programs to address mental health needs. Monitor and report efficacy of newly implemented mental health response plan.

Milestone B: Expand offerings within the drug and alcohol diversion program.

Milestone C: Reinstate Albany County Transportation Authority and complete a plan for public transportation.

Milestone D: Review and evaluate City's board/commission structure for efficiency and assess the City's obligations for serving on non-city boards. Consider establishment of a Human Rights Commission.

Milestone E: Revamp town and gown committee in collaboration with education and governmental partners.

Goal 3 – City Services & Resident Engagement

Milestone A: Determine City-County treatment and prevention objectives to be funded from the opioid settlement.

Milestone B: Continue migration to a new Enterprise Resource Planning software platform to modernize municipal business operations and processes for more efficient and effective public services.

Milestone C: Complete the business plan for a) E911 Ambulance and b) Medical Interfacility Patient Transfer Service. Enter into intergovernmental agreements with Ivinson Memorial Hospital, as indicated, and modify ambulance operations accordingly.

Milestone D: Raise community awareness about and participation in matters being considered by the City Council. Engage community by providing meaningful and valuable information about city services and programs.

Milestone E: Implement municipal volunteer program app to make volunteerism easier for residents.

Milestone F: Develop benchmarks for budget transparency.

Milestone E: Complete municipal staffing study.

Goal 4 – Economic Development

Milestone A: In conjunction with WYDOT's planned improvement of Snowy Range Road, plan for the construction of complementary a) multimodal options, and b) infrastructure improvements that will lower the cost of for business to develop along this visible and heavily traveled transportation corridor.

Milestone B: Evaluate concerns reported by residents alleging an increase in predatory practices for mobile homes and rental housing. Measure effectiveness of City's rental housing code.

Milestone C: Investigate how currently unused tools might improve housing supply and attainability: land banking; land trust, sliding municipal fee scales or incentives, and conversion program for vacant residential or office space.

Milestone D: Communicate with developers and contractors about changes to city's development review and permitting requirements and engage private sector partners to assist city with continual improvement of these processes.

Goal 5 – Environmental Stewardship

Milestone A: Adopt the City of Laramie Municipal Emissions Reduction Plan and begin implementing recommendations.

Milestone B: Adopt consumptive use plan for the Hart/Bath and Monolith Ranch operation.

Milestone C: Implement ordinance(s) necessary to enforce the Aquifer Protection Plan.

Milestone D: Investigate feasibility of pilot program for containerized composting to reduce solid waste.

City Leadership Team

The City Council establishes public policies, adopts ordinances, and represents residents. Managing operations is the responsibility of the City Manager, who is appointed by the Council. The City Manager oversees the leadership team, which directs and develops strategic plans for operational units within the City. Directors of core government services are presented by function in the graphic below. Summary-level information is provided for departmental activities in the budgets by fund presentation.

City Manager Janine Jordan	Public Safety	Police Chief Brian Browne
		Fire Chief Dan Johnson
	Public Works	Director Brooks Webb
	Parks, Recreation & Public Services	Director Michael Bork
	Community & Econ Dev	Director Derek Teini
	Administrative Government	City Clerk Nancy Bartholomew
		HR & Risk Management Director Patti Russell
		Assistant City Manager Todd Feezer
		Admin Services Director Jennifer Wade
		IT Director Jonathan Rhoades

In addition to the City Manager, the Council appoints two other City Officials to lead legal and judicial operations: the City Attorney and the Municipal Judge.

City Attorney Bob Southard

Municipal Judge Gregory Winn

Budget Overview

The City prepares the budget publication to inform and engage the City Council and the citizens of Laramie. The goal of this document is to communicate the adopted supplemental budget and the related goals for all City Funds.

The budget period is a supplemental appropriation for fiscal year (FY) 2026, although some Funds are adopted for only one year. The budget period is clearly identified in the budget tables. FY 2026 begins July 1, 2025 and ends June 30,

2026. “Adjustments” are supplemental appropriations to the biennium budget, and may be positive (for an increase) or negative (for a decrease).

Statutory Compliance

The City of Laramie has designed its budget process to comply with statutory requirements set forth in the Uniform Municipal Fiscal Procedures Act (Wyoming Statutes §16-4-101 through §16-4-125). This act applies to incorporated first-class cities and towns with populations over 4,000 and towns operating under the Council-City Manager form of government. Aside from statutory requirements, City of Laramie management views the budget as a valuable tool for enacting strategic, multi-year plans while ensuring fiscal sustainability. The City Council’s goals, as well as other long-term plans and strategic objectives, provide the framework for formulating the budget.

Fund Presentation

This publication contains information about City revenue and spending. The City’s Fund structure provides the framework for presenting revenues and expenditures. The Finance division strongly encourages readers to become familiar with the City’s Fund structure, as well as the purposes of each Fund, to facilitate a better understanding of financial reporting, fund resources, and budget information. A solid understanding of Funds allows citizens who are interested in government finances to use data in an informed manner. Detailed information about the City’s Funds is provided later in this section.

Budgeting Basis

When using a financial publication, it is important to understand the basis of accounting. In this context, the term “basis” refers to the method used to measure financial events and includes assumptions about the timing of transactions and the types of revenues and expenditures recognized in financial statements.

The City prepares its budget using the modified accrual accounting basis, with certain exceptions. Management chooses to use this basis because it is easily understandable. The City also uses the modified accrual accounting basis to report Governmental Funds in the Annual Comprehensive Financial Report (ACFR), as required by generally accepted accounting principles.

The modified accrual basis quantifies when current financial resources are earned and expended by an organization. Applying this basis, the City budgets for revenue when it is considered measurable and available. Expenditures, including capital outlay, are budgeted when the related liability is incurred or, in the case of debt service

principal and interest, when it is due. Exceptions to the modified accrual basis (for budgeting only) include depreciation budgets in the Enterprise Funds, for which appropriations are required by state statute, and exclusions in the budget for fair market value adjustments on investments, gains or losses on asset disposals, and current compensated absence accruals.

The City presents Proprietary Fund statements and the government-wide statements in the ACFR on the accrual basis, as required by generally accepted accounting principles. This basis is quite different because its focus is on economic resources. It varies from the modified accrual basis in the timing of recognition for revenue and expenses. For example, the accrual basis recognizes revenue when earned, regardless of when it is available. Furthermore, the accrual basis recognizes the use of economic assets, like infrastructure or equipment, over an asset's useful life through depreciation. Debt service principal payments are recognized as a reduction of the related liability, rather than a period expenditure.

Budget Terms

There is a glossary of terms in the Appendix. Please reference this section if you are unfamiliar with the terminology used in this document and no definition is provided in the main text.

Budget Preparation & Adoption Process

The City of Laramie's budget preparation process spans several months and includes strategic planning that is in line with City Council goals, organization-wide policies and priorities, long-term capital planning, and departmental objectives.

Revenue and Cash Forecasting

Revenue and cash forecasts are cornerstones of the budgeting process. The Administrative Services Director estimates the amount of resources the City will receive from intergovernmental distributions, grants, user fees, and other sources to ensure a balanced budget. These estimates are very important. Revenue and available cash forecasts that are overly generous result in funding crises when projections are not met, whereas forecasts that are too conservative unnecessarily limit City operations. The Administrative Services Director reviews revenue performance and prepares cash forecasts each year.

Forecast methods for revenue are based on type. For general revenue, trends for the past five years of revenue performance and economic indicator analysis are used to generate estimates. Any values that are outliers due to one-time events are ignored so the forecast is not skewed. For specific intergovernmental revenue, like grants or loans

related to capital projects, estimates are based on the amount of financial support requested from or awarded by the funding agency. User fee revenue in the utility operations is generated using the rate structure adopted by Council and usage assumptions based on consumption analysis.

Proposed expenditures in excess of estimated revenue must be offset with cash reserves to produce a balanced budget. Per City policy, a minimum of three to six months of prior year expenditures in each non-capital Fund must be kept in cash reserves, and these reserves are not used to balance the budget. Long-term forecasting of the City's capital plans, a cash reserve policy, and the biennial budget process help ensure fiscal sustainability. The City's biennial budget coincides with the State of Wyoming's two-year budget cycle, enhancing the revenue planning process as the state appropriates various shared intergovernmental revenue sources for the biennium.

Financial Planning for Utility, Solid Waste & Surface Water Drainage Services

The City experienced a prolonged period with no rate increases for water and wastewater services, and, in 2010, it began long-term financial planning to ensure adequate utility infrastructure. The cash-basis financial plan, developed initially by Red Oak Consulting and completed by City of Laramie staff members, indicated the need for rate increases, which have been enacted by the City Council over the past decade. The results of this planning can be seen in the strong financial position of the Water and Wastewater Funds. Due to 2010 Specific Purpose Tax project funding and the related delay in capital projects, rate increases have been significantly less than anticipated.

Raftelis is currently the City's consultant for water and wastewater rate design. Each biennium, the 10-year financial plan is updated, a revenue requirement generated, and rate revisions proposed for various user classes. City staff members are active partners in this analysis. Capital projects and equipment, and operating needs, are projected in the long-term plan. Rates are set using an approach that stabilizes rate increases over this period. If this approach were not used, there would be a need for significant rate increases in heavy infrastructure years.

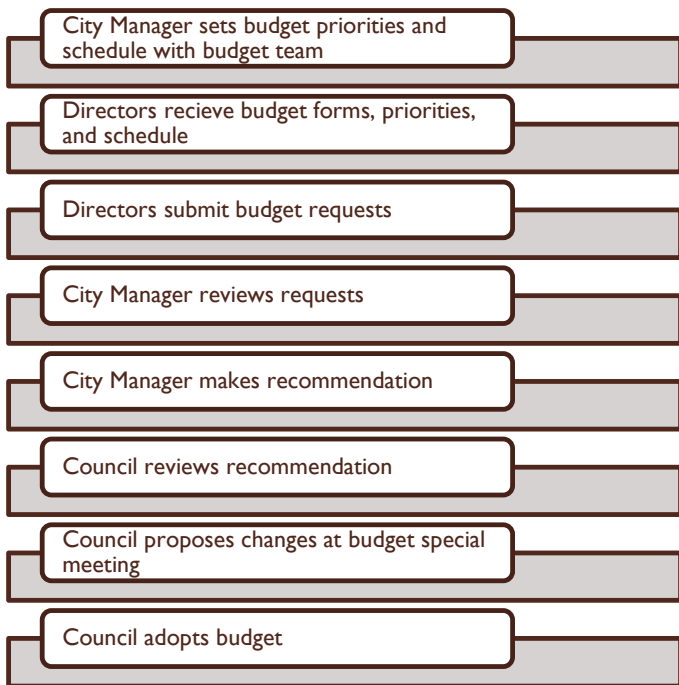
In 2011, the City began developing a financial plan for solid waste operations in consultation with Chris Bell and Associates. In FY 2016, City staff members adapted the long-range financial plan used to generate the utility revenue requirement for use in the solid waste operation. City staff presented this cash-basis forecast to Chris Bell and Associates for use in rate planning. The City Council has enacted rate increases to generate the cost of service for

collection and diversion activities. Rates have been significantly adjusted for disposal activities to create adequate reserves for future landfill liners, which are required by the Department of Environmental Quality (DEQ), and landfill closure and post-closure care costs. The Solid Waste Fund's financial position is now strong and long-term infrastructure and equipment reserves have been created.

Starting in 2020, the City Council began setting a policy goal of developing the City's surface water (storm) drainage infrastructure. This work included assessing long-term system requirements with assistance from a professional engineering firm, engaging with community stakeholders, and developing a financial plan. These efforts culminated in December 2024 with establishment of the surface water drainage utility and associated fee of \$1.67 per 500 feet of impervious area on a property. The infrastructure installed by this fee will be used to mitigate property and environmental damage across the community from flooding events.

Expenditure Requests

The graphic below provides an overview of the expenditure budgeting process.



Supplemental budget requests are submitted by department directors beginning in January. These requests support changes to a department's base budget allocation for a specific division (e.g., Streets Division in the Public Works Department) and one-time allocations for specific purpose items, like capital projects. The Finance Division

prepares departmental budgets for personnel expenditures based on the positions authorized by Council and the benefit and tax rates in effect.

Expenditure requests submitted by department directors are of three primary types: personnel, operating, and capital.

Personnel Requests

Directors submit personnel requests to the City Manager in support of additional funding for payroll expenditures. Budget can be requested for part-time salaries, overtime allocations, or additional benefited employee authorizations. The Council approves both the increase in full-time equivalent position and the budget increase to support that position when benefited employee requests are appropriated. Additions to part-time personnel costs or overtime expenditures do not increase the City's authorized positions. Personnel increases can be one-time or ongoing.

Operating Requests

Directors complete operating requests in support of additional budget for operating expenditures. Operating expenditures are of two types: contractual services and materials and supplies. Contractual service expenditures are amounts paid to third-party service providers for costs such as consulting fees, legal fees, and maintenance agreements. Material and supply expenditures are purchases of consumable items that are used by City staff members to accomplish routine operational objectives, such as purchasing office supplies, small tools, and department-specific operating supplies.

Supplemental operating requests represent increases to an operating expenditure line within a cost center. Line-item change requests are transfers of funding between two existing operating expenditure budget allocations and do not result in a budget increase. Obligated increases represent increases to an operating expenditure line when the department has no control over the cost increase. Obligated increases are common for contractual agreements (e.g., audit services or software maintenance agreements) under which the cost increase is contractually obligated to the vendor. These increases can be one-time or ongoing.

Centrally prepared adjustments include expenditures that are common to many City cost centers and are subject to inflationary fluctuations or rate increases, like electric and natural gas utilities, telephone services, postage, gasoline expenditures, City-wide maintenance agreements, and payroll taxes. The Finance Division, in consultation with departments, analyzes these accounts and suggests potential increases or decreases based on inflationary trends or actual expenditure history. Inflationary increases

are proposed based on economic forecasts. Debt payments are also included in centrally prepared adjustments, as the Finance Division manages City-wide debt obligations.

Capital Requests

Capital expenditures are appropriated as specific purpose budget authorizations. The City’s long-term capital plan spans four years for Governmental Funds and six years for Enterprise Funds. The capital budget planning and process begins in January, but evaluation happens year-round. The City Manager prioritizes capital expenditures based on Council goals, comprehensive plan goals, specific prioritization criteria, and departmental goals.

There are three types of capital budget requests: fleet vehicles and equipment, routine equipment/capital maintenance, and capital projects. Fleet requests represent increases for a vehicle or equipment item that is part of the City’s fleet plan. Equipment/capital maintenance requests support increases to the budget for the purchase of specific equipment items, as detailed on the department’s long-term equipment plan. Capital project requests are significant requests for funding to support either capital studies or projects, as detailed on the department’s multi-year capital plan.

City Manager’s Recommended Budget

The City Manager evaluates departmental budget requests. This evaluation is based upon achieving Council, City-wide, and department-level goals and objectives. The City Manager meets with directors regarding their requests and recommends a budget to support the Council’s priorities and to ensure fiscal sustainability. Budgets are recommended by the City Manager and adopted by the City Council for all City Funds for either a biennial or annual period. For biennially adopted Funds, budget adjustments are recommended prior to year two of the biennium.

The City Manager recommends appropriations for the following City Funds (continued in next column):

General Fund
Recreation Center Fund
E911 Fund
Economic Development Fund
Capital Construction Fund
Parks & Recreation Development Fund
Specific Purpose Tax Capital Funds

Water and Wastewater Utilities Fund
Solid Waste Fund
Surface Water Drainage Fund
Opioid Settlement Fund
Cemetery Perpetual Care Fund

Work Sessions, Public Hearings & Budget Adoption

The City Manager distributed the Recommended Supplemental Budget on April 30, 2025 per W.S. §16-4-104, which requires distribution no later than May 15. Council work sessions are scheduled for April 8 and May 7, 13, 14, and 19. A special meeting on the supplemental budget is planned for May 19. During these meetings, Council members will receive a thorough review of the recommended supplemental budget and the public will have an opportunity for to comment at each work session. Council members will have the opportunity to make motions to change the budget at the special meeting. The public hearing and adoption occurred on June 3, 2025. Statute requires adoption no later than the third Tuesday in June.

Budget Preparation Schedule

The City of Laramie’s summarized budget calendar is shown below. The deadlines presented demonstrate the amount of time required for staff to compile, refine, and prepare budget information for elected officials and the public. Staff began the process much earlier than in past budget cycles to allow for more time to plan as the City continued to implement a significant Enterprise Resource Planning software transition.

November 2024

15	Capital project budgets summarized and distributed for review and preparation
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December 2024

6	Equipment budget summarized and distributed for review and preparation
14	Develop base budgets for operating accounts
17	Distribute operating and personnel budget request forms

January 2025

10	Capital project budget requests due to budget team
15	Distribute base payroll forecast to departments
16	First CMBAC Meeting
17	Equipment budget requests due to budget team

24	Review financial condition at fiscal year-end 2024 and current fund-level cash balances. Forecast available reserves
29	First draft revenue forecast complete
26	Prepare draft debt and depreciation forecasts
26	Complete draft forecast for centrally budgeted accounts
31	Operating budget requests due to budget team

February 2025

13	CMBAC monthly meeting
14	Capital, fleet & equipment request summaries due to budget team
15	Distribute first personnel forecast to budget team
21	Personnel budget requests due to budget team
15	Cash forecasts completed for capital funds
24	Capital meetings with the City Manager begin

March 2025

4	Support services transfer draft due
10	City Manager provides final recommendation for capital budget to the budget team
13	CMBAC monthly meeting
14	Operating budget request summaries due to budget team
21	Personnel requests review due from HR
30	Final revenue forecast due
31	City Manager provides final recommendation for operating budget to the budget team

April 2025

8	Council Work Session – Budget Overview
10	CMBAC monthly meeting – input on draft Budget in Brief publication
18	Final drafts due from budget team – FY 2026 Budget in Brief and Recommended Supplemental Budget
25	City Manager comments on Budget in Brief and Recommended Supplemental Budget due to budget team
30	Recommended Supplemental Budget distributed to the Council and published for citizens
30	Budget in Brief distributed and published for citizens

May 2025

7	Council Work Session
13	Council Work Session
14	Council Work Session
19	Council Work Session and Special Meeting: Recommended Supplemental Budget

20	Budget team submits final budget to Laramie Boomerang for publication
23	Budget published in Laramie Boomerang
28	Budget published in Laramie Boomerang

June 2025

3	Public hearing and adoption of supplemental budget by resolution
27	Adopted supplemental budget compliance materials published online for City staff
30	Adopted supplemental budget publication published online for citizens

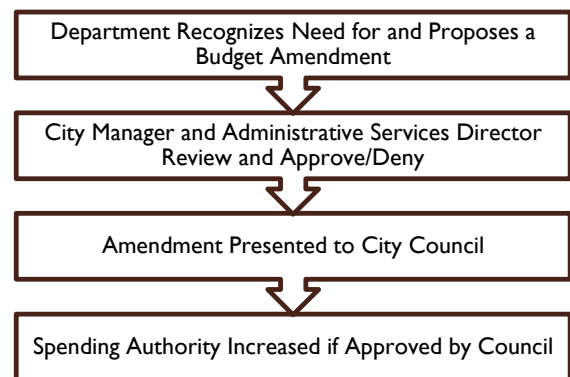
Budget Amendments

Amendment Process

Department directors can request budget amendments during the year when additional appropriations are required. The City Manager and then the City Council must approve amendments before additional expenditures are made.

The City has implemented administrative procedures to ensure budgetary compliance, and budgetary compliance is enforced for expenditures in the City's ERP financial software. The City generally controls spending at the division level; however, the budgetary control is more strictly enforced for certain items. Capital projects, routine equipment, fleet vehicles and equipment, and full-time personnel authorizations are treated as specific purpose budget allocations, and any changes must be approved by the City Council. Operating and payroll budgets are reviewed in total by division per expenditure category.

The process for budget amendments is as follows:



City of Laramie Funds

The City's financial activity and position are presented by Fund. The operations of each Fund are managed with a separate set of accounts that are comprised of its assets, liabilities, equity, revenues and expenditures, or expenses, as appropriate. Throughout this publication, the term "Fund(s)" is capitalized if it refers to one of these specific

and distinct accounting entities or a group of specific City Funds (like the Enterprise Funds or the Governmental Funds).

Government resources are allocated and accounted for in these individual Funds based upon the purposes of the expenditure or revenue, as well as how spending activities are controlled. The various Funds are grouped into types: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

The City of Laramie records transactions and issues audited financial statements in accordance with Generally Accepted Accounting Principles (GAAP) in the United States of America. However, as previously mentioned, the basis of accounting used to prepare audited financial statements is not the same as the City's basis for budgeting. Furthermore, the Funds for which the City Council appropriates a budget are not the same as the Funds for which financial statements are issued.

Governmental Funds

The General Fund

The "General Fund" of the City of Laramie is used to account for financial resources that are not restricted to specific purposes. This Fund accounts for City services such as public safety, public works, community development, recreation, park services, and general government services. Eleven departments receive funding through the General Fund, with a total of thirty-four cost centers or divisions.

These departments are as follows:

City Administration
Community and Economic Development
Information Technology
General Government Accounts
City Attorney's Office
Police
Fire
Public Works
Administrative Services
Human Resources
Parks, Recreation, and Public Services

The General Fund is appropriated for the biennium. Each division is individually appropriated, and budgetary controls are in place to mirror the division-level appropriation.

Special Revenue Funds

These Funds are legally restricted for expenditures for specified purposes. The City of Laramie has five special revenue Funds:

- 1) The **E-911 Fund** is used to account for the costs of operations and major construction or capital improvements that are directly related to E-911 services. Revenues for this Fund come from grants, as well as 911 surcharges on telephone bills.
- 2) The **Economic Development Fund** is used to account for revenues which are utilized to administer low-interest loans, grants, and other programs to stimulate economic development. Economic programs have expanded to include recapture agreements with the Wyoming Business Council.
- 3) The **Recreation Center Fund** is used to account for revenues and expenditures for the operation of the City of Laramie Recreation Center. Revenues come from memberships and user fees, grants, merchandise sales, interest from the recreation endowment, donations, and the recreation mill levy. If a revenue shortfall occurs, this Fund is subsidized by the General Fund.
- 4) The **Cemetery Perpetual Care Fund** is used to account for resources generated by the City for the preservation and expansion of lots for the Laramie City Cemetery.
- 5) The **Opioid Settlement Fund** is used to account for activity related to opioid settlements; these funds are legally restricted in how they may be used.

The Recreation Center Fund is appropriated for the biennium. The E-911, Economic Development, Opioid Settlement and Cemetery Perpetual Care Funds are appropriated annually.

Capital Project Funds

Capital Project Funds are used to account for financial resources to be used in the acquisition or construction of major capital projects, other than those financed by Enterprise Funds or Trust Funds.

The **Capital Construction Fund** is used to account for the costs of major construction or capital improvement projects spanning multiple fiscal years. Revenues for this Fund come from grants, capital leases, and interfund support transfers. This Fund is appropriated for the biennium.

The **Parks & Recreation Development Fund** is used to account for the costs of capital improvements or equipment for the parks and recreation services, as well as recreation mill levy funded projects. Revenues for this Fund come from

grants, the recreational mill levy, and donations. This Fund is appropriated annually.

The **2018 Specific Purpose Tax Fund** is used to account for the costs of specific capital improvements, as well as repair and maintenance projects. Revenues for this Fund comes from an additional one cent sales tax (the 6th cent) for which voters approved both bonded and unbonded projects in 2018. The SPT Fund is appropriated annually.

Proprietary Funds

Enterprise Funds

Enterprise Funds are used to account for goods and services for which user fees and charges are earned in exchange transactions. Revenues in these Funds are generated by charging either customers or other units within the City government the costs of the services provided. The City uses Enterprise Funds to account for water, wastewater, solid waste, and surface water drainage services, which account for four City departments and eighteen cost centers.

- 1) The **Water Fund** is a Fund used to account for the operation of water services provided by the City.
- 2) The **Wastewater Fund** is a Fund used to account for the operation of wastewater services provided by the City.
- 3) The **Solid Waste Fund** is a Fund used to account for refuse collection, refuse disposal, and diversion/recycling services provided by the City.
- 4) The **Surface Water Drainage Fund** is a Fund used to account for surface water management and infrastructure development.

The Enterprise Funds are appropriated for the biennium, and long-term cash-basis financial plans are also prepared for these Funds to forecast user rate requirements. FY 2026 will be the first year of budgeted activity in the new Surface Water Drainage Fund.

Internal Service Funds

Internal service Funds are used to report activities that provide goods or services to other Funds or departments on a cost-reimbursement basis. With the close-out of the **Health Insurance Fund** in FY 2025, the City of Laramie no longer has any internal service funds.

Major Funds

A government's main operating Fund, the General Fund, is always considered a major Fund for financial reporting purposes, which means that it is classified and presented separately in the ACFR. Major Funds are further defined as having a proportional share of a financial statement element that is at least ten percent (10%) of the total for governmental Funds and at least five percent (5%) of the combined total for governmental and enterprise Funds. The four financial statement elements are assets and deferred outflows of resources; liabilities and deferred inflows of resources; revenues; and expenditures/expense.

The City's Major Funds

As reported in the FY 2024 Annual Comprehensive Financial Report, the City's major Governmental Funds are the General Fund, the Capital Construction Fund, and the Specific Purpose Tax Fund. Major Proprietary Funds include the Water, Wastewater, and Solid Waste Funds. The chart below illustrates the City's current Fund structure, including the new Surface Water Drainage fund.

		Fund Type			
		General Fund	Capital Funds	Enterprise Funds	Special Revenue Funds
Departments	City Manager's Office	City Administration, City Clerk, City Council, IT, General Accounts	Capital Construction Fund - Administration	Ranch Operations, Water Rights	Economic Development Fund, Opioid Settlement Fund
	Community & Economic Development	Community & Economic Development Admin, Planning & Code Enforcement, Code Administration,	Economic Development & Community Development Projects		
	City Attorney	City Attorney's Office			
	Police Department	Police Admin, Investigations, LARC, Grants, Animal Control	Capital Construction Fund - Police Projects		E911 Fund
	Fire Department	Fire Admin, EMS, Operations, Prevention, Training, Grants, EMA	Capital Construction Fund - Fire Projects		
	Human Resources	Human Resources, Safety & Risk Management			
	Parks & Recreation	Parks & Rec Admin, Parks, Cemetery, Mosquito Control, Recreation, Ice and Event Center, Facilities Maintenance	Capital Construction Fund - Parks & Rec Projects, Parks & Rec Development Fund, SPT Funds - Infrastructure Projects		Recreation Center Fund, Cemetery Perpetual Care Fund
	Public Works	Public Works Admin, Engineering, Streets, Fleet	Capital Construction Fund - Street Projects, SPT Funds - Infrastructure Projects	Water and Wastewater Utilities Fund, Solid Waste Fund, Surface Water Drainage Fund	
	Administrative Services	Municipal Court, Finance, Customer Operations			

The City's Financial Transparency Initiative

Vision and Goals

According to the International City/County Management Association (ICMA), transparency is “the principle of allowing those affected by decisions to know about the results and the process that led to those decisions.”

Transparency is information sharing that allows the public to make informed decisions about the activities of local government. Transparency leads to accountability, but they are not one in the same.

The transparency initiative launched in 2025 was developed around three principles:

Guiding Principles Not all information is equal in value, and quantity does not equal quality. Financial information should be easy-to-use and relevant for our community.

Community preferences for transparency developments should be sought after and listened to, implementing outcomes that involve and engage the public.

The City should create opportunities for public learning so financial information can be better and more widely used by interested community members.

Two measurable goals with specific outcomes were chosen for the inaugural year of this initiative:

Goal 1: Provide structured opportunities for staff to engage with, listen to, and implement public preferences for financial transparency, while providing education.

- Outcome 1: Establish the City Manager’s Budget Advisory Committee

Goal 2: Make more information available in easy-to-use and understand formats.

- Outcome 1: Launch the Open Finance data tool, which allows for public access of up-to-date financial information in a user friendly format.
- Outcome 2: Publish two, condensed financial publications to make the City’s longer financial documents more accessible.
 - Popular Annual Financial Report – summarizes the audited financial report
 - Budget in Brief – provides a high-level overview of the City’s budget

Outcomes to Date

City Manager’s Budget Advisory Committee

The City recruited interested community members to serve on this committee in fall 2024. Membership was open to

any Laramie resident interested in financial transparency, and all who applied were appointed to the committee. This group of ten citizens has been meeting monthly since January, providing valuable insights into local government transparency. CMBAC members pictured below, right to left, include Roxie Hensley, Vice-Chair Jerry Gruber, Rebecca Miller, Scott Morton, and Chair Gustave Anderson. Members not pictured include Amy Evans, Lynne Ipiña, Sheryl Martin, Carlo Migliaccio, and Troy Stentz.



The Budget in Brief publication was created by listening to the comments, ideas, and concerns of this committee. Summer outreach activities are planned at Farmer’s Markets, where committee members and City staff will engage with community members to learn more and recruit additional committee members.

Issue Information in Easy-to-Use and Understand Formats

All three goals have been achieved as of May 2025 and will continue to be evaluated and improved upon for the rest of the year.

- In December 2024, the City issued the [Community Financial Report](#), a condensed version of the audited financial statements.
- In January 2025, the City launched a data tool – Open Finance – which provides information on spending and revenues updated weekly. This tool can be accessed by scanning the QR code to the right.
- In April 2025, the City issued the Budget in Brief, a document that presents the big picture of the City’s budget connected to the results of the citizen budget survey. This document was published on the [Budget](#) page of the City’s website.





Budgets by Fund

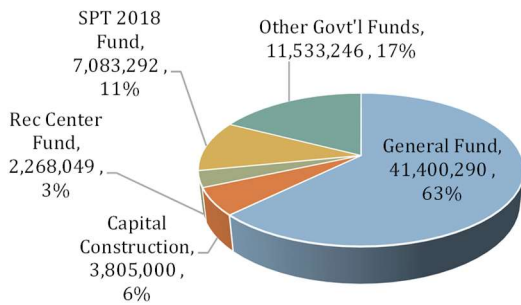
General Fund

A Description of the Fund

The General Fund is the primary Fund of a government, and this Fund is used to account for activity not specifically designated for other purposes. The General Fund is a governmental fund, which means that activities within the Fund are generally supported through taxes, intergovernmental revenues, and other non-exchange transactions, rather than direct fees for services provided. Police, fire services, parks, recreation, planning, administration, and other essential activities are paid for by resources in this Fund.

The General Fund is 62% of the adjusted budget for governmental funds.

FY 2026 Adjusted Budget for Governmental Funds



General Fund Financial Position

Because the General Fund is financed through collections of taxes and other non-exchange revenues over which the City has little direct control, financial position must be monitored closely to ensure long-term health and fiscal sustainability. In this context, “sustainability” refers to the ability of the General Fund’s ongoing, reliable revenue sources to pay for its normal operating expenditures, including personnel, contractual services, and material and supply costs.

General Fund Sustainability

It is incredibly important that sustainability be at the forefront of the diverse considerations at play when developing any fund’s budget. With little City controlled revenue, the General Fund relies almost entirely on taxes and intergovernmental revenue sources to fund operating costs. Additionally, most of the City’s personnel expenditures reside in this Fund. If the General Fund budget is developed in an unsustainable fashion, it will inevitably result in service reductions and associated layoffs.

The City made material downward adjustments in its budget in advance of the FY 2017-18 biennium, adapting to continued reductions in state shared revenue – mainly countywide consensus funds and the direct distribution. The reductions preceding this biennium were significant, with intergovernmental revenue sources trimmed by 40%. At the same time, the state strongly signaled that local governments should not continue to rely on the direct distribution to fund operating costs.

The City prepared its budget prior for FY 2017-18 with the goal of achieving structural balance – i.e., alignment between ongoing expenses and funding sources and non-reliance on unreliable revenue for essential ongoing costs. To achieve this balance took significant work from departments and the City Manager. Reduction measures included eliminating positions, offering retirement incentives, and a hiring freeze. New capital expenditures were also frozen to allow the City to catch up on project backlogs.

The first few years after these sustainability adjustments (FY 2019 – FY 2021), the City Manager recommended only modest budget increases to maintain structural balance. Further reductions were not necessary because of several key improvements in General Fund revenue sources, which are described in the next section of this document.

With inflation impacting all City operations and expenditure types, a balanced budget is now harder to maintain without any reliance on the direct distribution. Staff forecasts using up to \$1.7 million of the \$3.4 million direct distribution for operating costs in the supplemental budget. This figure represents 50% usage as was forecasted in the previous year, although on a much higher direct distribution amount of \$4.9 million. The City has experienced enough growth in sales and use tax revenue from one-time collections to mitigate some of the risk introduced by direct distribution usage. Management continues to ensure that the direct distribution is not used in prohibited ways – these funds cannot be tapped to grow staffing levels or to fund compensation increases.

Improvements for General Fund Revenue

Voter Approval of General-Purpose Optional Tax (5th cent)

This optional sales and use tax was approved by voters in November 2022 for a four-year term. It provides non-restricted support for General Fund operations and is critical to the delivery of core services.

Voter Approval of Specific Purpose Tax (6th cent)

This specific purpose tax, for which spending is limited to projects presented on the ballot, entirely benefits governmental fund infrastructure over the subsequent 8-10 years with an approximate investment of \$42.0 million. In

comparison, around 24% of the 2010 specific purpose tax supported governmental operations. The tax, approved by voters in August 2018, contributes much to reducing deferred maintenance needs in street, storm water, parks, trails, and facilities infrastructure. Staff expect this tax to be presented again for voter consideration in summer 2026.

Enrolled Act 23 - 2019

In its 2019 general session, the Wyoming legislature approved Enrolled Act 23, which expanded the taxability of online sales and was effective July 2019. The fiscal note for this act estimated the state-level financial impact at around \$7.0 million. The City continues to see much needed sales tax growth because of EA23.

In FY 2024, Albany County sales and use tax collections in the online and mail order sales sector totaled \$6.1 million. FY 2025 to date collections amount to \$5.3 million, a 2% increase from the prior year. 4th and 5th cent sales and use tax revenue totals are consistently around 30% of County-wide collections; therefore, taxation of online sales has increased ongoing operating revenue by around \$1.8 million as of FY 2024. Taxing online sales has a strong positive impact on the health of General Fund revenue.

House Enrolled Act 62 – 2021

In the 2021 session, the legislature passed House Enrolled Act (HEA) 62, which increases the frequency of voting dates for the 5th cent optional tax. This change helps local governments because it allows voters to consider approval at both general and primary elections. Formerly, this tax could only be voted on at general elections, which could create planning issues.

Energy Development

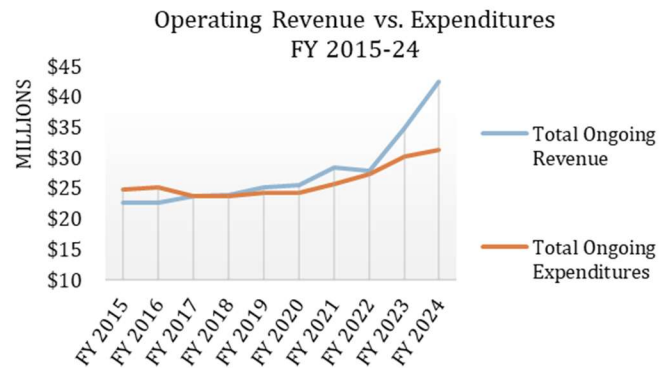
The City has received significant one-time revenue from energy development since FY 2021. It is unsustainable to rely on one-time revenue to support operations. However, the positive impact of this revenue on the City’s ability to invest in infrastructure is undeniable. This additional revenue contributes positively to the overall financial condition of the General Fund. It has also caused a sharp build up in reserves.

Long Term Financial Analysis

Budget planning combines historical analysis, future performance projections, and organizational needs into a formal plan for resource spending and goal accomplishment. While the spending plan is necessarily current, it is developed with an eye toward long-term sustainability. Past performance is used to analyze both the current state and projected future outcomes. The City’s budget team reviews ten years of financial performance when evaluating overall fund health. These long-term trends are presented in the section that follows.

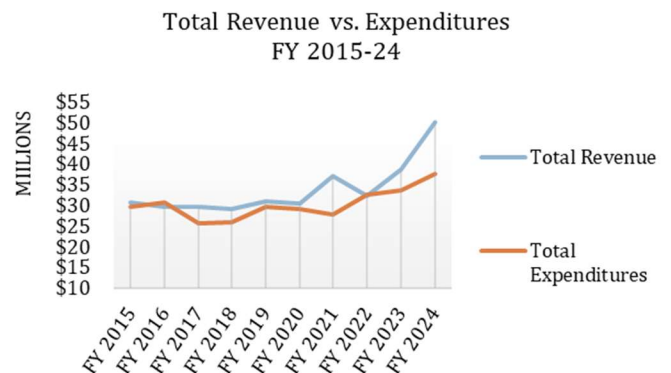
General Fund Financial Trends

Starting in FY 2017, and for the first time since FY 2009, the City’s operating revenue and expenditures were structurally balanced due to the sustainability adjustments discussed in the previous section. Two factors have helped retain this structural balance: the City Manager’s commitment to sustainable budget growth in light of state shared revenue reductions and increases in sales and use tax revenue due primarily to the expanded taxation of online sales.



In FY 2024, ongoing revenue exceeded ongoing expenditures by \$11.1 million, which includes \$7.9 million in non-recurring sales and use tax related to wind and other power generation development. This additional revenue is internally managed as a one-time inflow.

From a total standpoint, the City’s expenditures have been below annual revenue since FY 2017. Prior to that time, yearly activity generated little reserve for future capital investment. The large increases in FY 2023 and FY 2024 are due to the one-time sales & use tax and other shared revenue distributions. The results of this planning allow the level of capital investment appropriated for the current biennium and the reserve that can be allocated to future years.



FY 2024 Summary & FY 2025 Projections

FY 2024 Summary

Fiscal year 2024 revenue continued in a positive direction, though the largest increases were one-time in nature. Revenue from the 4th and 5th cent sales and use taxes was \$23.6 million in FY 2024 an increase of \$6.6 million over FY 2023, mostly due to one-time collections from wind energy and other utility development. However, at least a portion of sales & use tax collection increases were due to general inflation, and consumers' increased utilization of on-line options for retail purchases and growth in local retail sales. There was also a \$2.5 million increase in the direct distribution of over-the-cap severance taxes and mineral royalties in FY 2024 due to a one-time supplemental distribution enacted by Wyoming legislature, and a \$1.0 million increase in interest income.

Personnel expenditures increased by \$1.3 million in FY 2024 (5%) due to several factors. CBA employees received a 2.5% step increase during FY 2024. Additionally, most employees received wage adjustments resulting from the compensation and position analysis by Bolton Partners. Salary study adjustments for fire employees covered by the Collective Bargaining Agreement were effective July 1, 2023. Other increases were effective on February 1, 2024. Health insurance costs increased by 6% from FY 2023 to FY 2024. During FY 2023 City management evaluated the ongoing costs of the City's self-funded insurance plan and elected to transition to the State of Wyoming Insurance Plan during FY 2024. This plan allows the City to participate in a larger risk pool and offers more plan options for employees. This change eliminated the City's direct risk for claims and has already resulted in large cost savings compared to risk financing a single pool.

FY 2025 Projections

Overall, sales and use tax revenue continues to thrive. For perspective, normal collections in FY 2022 were around \$14 million and the City expects to end FY 2025 with at least \$20 million in overall sales and use tax revenue after closing out FY 2024 with over \$23 million. However, with one-time revenue removed, hints of a potential contraction may be looming in the 3rd quarter of 2025. March is typically a low revenue month, and it is hard to infer what will occur in April from March collections. Staff will await data for April collections to provide more data on the health of on-going sectors. Much remains to be seen for how on-going collections will fare for the rest of FY 2025. Estimates for FY 2026 are currently based on 3.0% ongoing growth in FY 2025 and 2.5% growth the following year – staff remain confident about meeting these projections but are monitoring for the warning signs of local economic contraction.

The table below shows collections by sector through March 2025. Growth in accommodations and food services has slowed, after strong performance the last two years. The retail trade sector's growth continues (+7.44%), but with almost flat collections in online sales (+1.64%). Public administration, wholesale trade, and manufacturing have contracted this year.

Category	FY 2024 TTD	FY 2025 TTD	% Change
Accommodation & Food Services	7,086,142	7,222,946	1.93%
Construction	724,658	713,779	-1.50%
Finance & Insurance	28,523	20,397	-28.49%
Information	476,498	489,454	2.72%
Manufacturing	838,801	598,085	-28.70%
Retail trade, other than online/mail order	16,096,187	17,293,507	7.44%
Online & mail order sales	5,192,854	5,277,920	1.64%
Public Administration	4,739,314	4,493,763	-5.18%
Utilities	24,601,915	17,066,392	-30.63%
Wholesale trade	1,794,322	1,627,344	-9.31%
Other	2,372,459	2,962,502	24.87%
Other services	1,326,172	1,218,715	-8.10%
Albany County Sales & Use Tax Collections	\$65,277,845	\$58,984,804	-9.64%

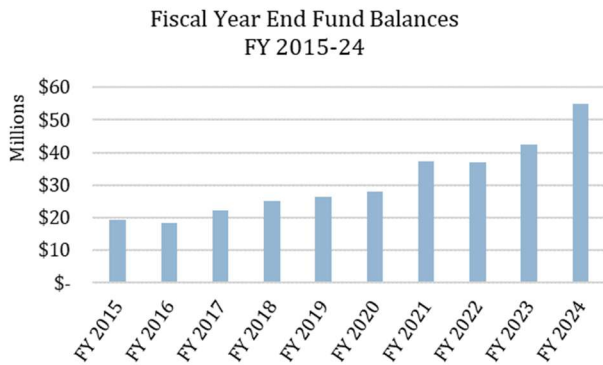
Expenditures will grow in FY 2025 due to several factors. For most employees, FY 2025 is the first full year of adjusted wages after the revised pay plan implementation. Fire employees covered by the CBA received a 2%-2.5% merit-based pay increase, while half of the remaining workforce was eligible for a 2% merit increase. Health insurance costs, however, remained stable due to the health insurance plan transition. A few new programs were added in the current year that will also increase costs, including reinstating the Community and Economic Development Department and hiring a Parks and Recreation Director after six years of position vacancy. The dedicated Parks and Recreation Director was hired to increase operational efficiency in the long-term and create additional value for the community.

Staff project reliance on up to \$1.0-\$1.2 million of the direct distribution for operating costs, depending on revenue results in the last quarter of FY 2025 and excluding one-time sales and use tax revenue.

Fund Reserves

Overall reserve levels in the General Fund are measured using fund balance. Historical fund balance trends for governmental Funds can be found on pages 136-137 of the FY 2024 Annual Comprehensive Financial Report (ACFR).

The chart below illustrates fund balances for the past ten years. The increases between fiscal years 2016 and 2018 reflect the City’s operating sustainability adjustment and freeze on capital spending. Growth after this time has been driven by the increases in one-time sales and use tax revenue already discussed.



Overall reserve levels mean little without knowing what portion of that reserve is already committed to other purposes. The City has a formal policy of maintaining at least three to six months of a Fund’s expenditures (less interfund transfers) in unassigned reserve for its non-capital Funds. Unassigned fund balance history for the General Fund is shown below.

	Unassigned Fund Balance	Restricted, Committed, or Assigned Fund Balance	Months in Unassigned Reserve
FY 2020	11,757,099	16,219,891	5.5 months
FY 2021	19,588,557	17,823,995	9.1 months
FY 2022	19,502,082	17,616,265	8.4 months
FY 2023	31,304,877	10,996,386	11.8 months
FY 2024	41,294,024	13,671,399	14.4 months

Sustainability in the FY 2026 Supplemental Appropriation

The City Manager and the budget team prioritize long-term fiscal sustainability in all City Funds, and the supplemental budget reflects that priority coupled with decreasing inflationary pressure. Starting in FY 2025, for the first time since FY 2017, the City planned to use a portion of the direct distribution to fund existing operating costs. In FY 2025, the planned use of this funding source was 50%. In the FY 2026 supplemental budget, usage has reduced to 39%. These figures do not apply any one-time sales and use tax collections to operating costs.

This funding decision was made intentionally to free up resources and address a lack of competitiveness in position wages and to curb continued employee attrition, which reduces efficiency and dampens morale during a time of organizational change. Trends in sales and use tax revenue continue to be positive. The overall funding strategy remains conservative and reflects the General Fund’s currently available resources. This projected reliance on the direct distribution will be lessened, if sales and use tax revenue is not impacted by economic contraction.

Looking ahead in FY 2026, it is hard to predict the local economic outlook amidst the national economic landscape. Many sources suggest economic contraction is likely but how, when, and the magnitude that affects Laramie remains uncertain. In addition to national trends that hit Laramie’s economy, much will be decided in the 2026 Wyoming legislative budget session. With healthy reserves intact from one-time sales and use tax collections, Laramie is positioned better than many communities going into this period of revenue uncertainty. The magnitude of changes will determine how long reserves last and the public benefit derived from them.

Budget Summary

The budget summary provides an overview of how the City will balance its budget. The gap between forecasted revenue and appropriations is covered by reserves. Fund reserves are primarily used to balance non-recurring expenditures, like capital or one-time appropriations. The Administrative Services (AS) Director forecasts available reserves yearly, and the City Manager reduces expenditures that exceed forecasted revenue and available reserves until the budget is in balance. When forecasting reserves, the AS Director ensures that minimum reserve requirements remain intact.

FY 2026 Budget Summary

Forecasted Revenue	\$37,450,294
Restricted Reserves Used	-
Cash Reserves Used for Capital Investment & One Time Appropriations	<u>3,949,996</u>
Total Available Resources	41,400,290
Budgeted Expenditures	(41,400,290)
Projected Increase (Decrease) in Fund Reserves	\$-

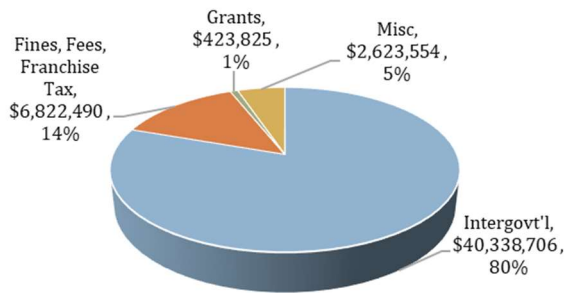
General Fund Revenue

Revenue Composition

General Fund revenue is an ongoing challenge because of its composition – over 75% of it is derived from intergovernmental sources governed by formulas and/or limits enacted by Wyoming statute. Furthermore, the largest source of this revenue (sale and use tax) is largely controlled at the County, rather than City level. There is an option for enacting a municipal tax now, which Casper has used with success. These traits, along with historically low tax collections in Albany County, combine to form a limited revenue base for General Fund operations.

The profile of General Fund revenue for the fiscal year ended June 30, 2024 is shown below. 80% of General Fund revenue was from taxes and intergovernmental sources, exclusive of grants, which is typical.

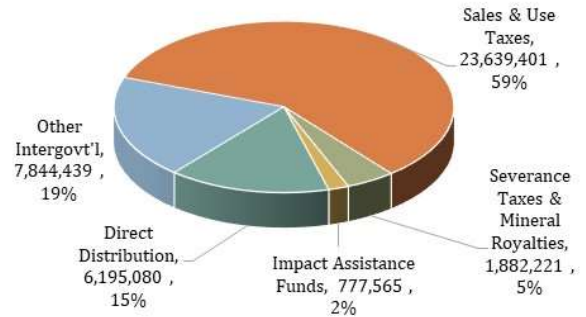
FY 2024 General Fund Revenue by Category



There are four major types of intergovernmental revenue presented included the chart above: sales and use taxes; severance taxes and mineral royalties; and the direct distribution – which is derived from over-the-cap collections of mineral royalties and severance taxes; and other intergovernmental sources. Other, less material sources of intergovernmental revenue include shared state taxes like gasoline tax, cigarette tax, pari-mutuel wagering, lottery, and special fuels tax, as well as property tax and auto tax. Shared state taxes constitute most of the other intergovernmental total.

For FY 2024, intergovernmental revenue was comprised of 4th and 5th cent sales and use tax revenue at 59%, the direct distribution at 15%, other intergovernmental sources at 19%, and severance taxes and mineral royalties and impact assistance payments at 7%, as shown on the graph in the next column. Together, the direct distribution and sales and use taxes comprise 74% of total intergovernmental sources, which explains why discussions about the health of General Fund revenue involve these sources.

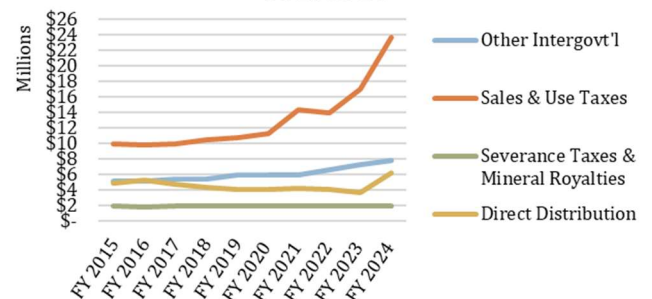
FY 2024 Intergovernmental Revenue by Type



For the past decade, the health of intergovernmental revenue sources has varied significantly. Between FY 2015 - FY 2019, these sources collectively declined or remained stable, constraining General Fund operations. However, with the implementation of sales tax on certain online sales in 2019, the City's biggest intergovernmental revenue source began to increase.

While sales and use tax only increased around 8% between FY 2015 and 2019, it increased 121% between FY 2019 and FY 2024. Starting in FY 2021, the City began receiving sales and use tax collections related to energy development; these one-time collections amounted to \$1.2 million in FY 2021, \$2.6 million in FY 2023, \$7.6 million in FY 2024, and about \$4.9 million to date in FY 2025. These trends are illustrated in the graph below.

Intergovernmental Revenue Trends
FY 2015-24



Laramie has a revenue profile historically characterized by low sales and use tax collection rates, relative to other Wyoming cities, which is due to a lack of energy and natural resource extraction in Albany County and a local economy dominated by tax exempt entities. Despite recent growth in sales and use tax revenue, Laramie's financial condition remains sensitive to changes in shared state revenue, like the direct distribution, because its share of sales and use tax collections alone has not historically been sufficient to fund basic operations. The sales tax gains due to the expanded taxability of online sales, as well as energy development in Albany County, have positively impacted Laramie's ability

to maintain structural balance in its General Fund operations. Management does not consider one-time sales and use tax collections as a reliable source for ongoing General Fund operations, as advised by the Wyoming Department of Revenue and professional practice.

Description of Major Revenue Sources

Taxes

The 4th Cent Sales and Use Tax

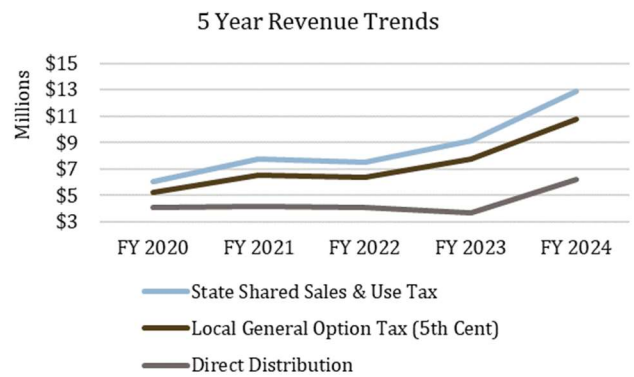
The State of Wyoming levies a 4% sales tax upon all sales, purchases, and leases of tangible property sold or leased by persons engaged in the State. A use tax of 4% is levied upon the privilege of persons to use, store, or consume tangible personal property, purchased, or leased. Since 2007, prescriptions and food have been exempt from sales tax. 69% of the State's tax goes to the State General Fund. Of the remaining 31%, 1% is deducted for administrative expenses, 1% is distributed to counties, and the remainder going to local governments. Distribution is determined by computing the percentage that net sales and use taxes collected by the vendors in each county (including its cities and towns) bears to the total net sales collected from all vendors in the state. State distributions occur monthly. This source is a state-shared sales and use tax, not a local tax.

The 5th Cent Sales and Use Tax

The 5th Cent is an important revenue source for Laramie. The City uses this tax for general operations like public safety and parks, community partnerships, and some routine capital improvements and equipment. This optional local tax was renewed by voters in November 2022. Unlike the 4th Cent tax, for which the state is entitled to 69%, the City receives most of the 5th Cent tax collections. The state retains a 1% percent administrative fee.

The City is deeply appreciative of the community's long-standing support of the 5th cent sales and use tax. Without renewal of this tax in 2022, the City would have been unable to continue providing its current level of services. If the tax is not renewed in the future, the City Manager would recommend, and the City Council would evaluate and approve, a significant service reduction plan.

The chart in the next column compares revenue from the 5th cent for the past five years to revenue from the 4% shared state sales tax and the state direct distribution. The stability of the 5th cent tax, as well as the sales and use tax revenue gains related to online sales taxation and energy development, has helped buffer the past stagnation of the direct distribution.



The 6th Cent Sales and Use Tax

In addition to the local general-purpose excise tax (the 5th cent described in the previous paragraph); counties can levy a specific purpose excise tax (the 6th Cent Sales Tax). Both taxes are authorized in W.S. §39-15-204a (I) and (ii), but the proposition to impose each tax must be individually stated and voted upon. Unlike the general-purpose tax, the specific purpose tax does not expire after four years. Instead, this tax remains in place until approved projects are fully funded. Specific purpose taxes may not fund ordinary operations of local government except those operations that are related to a specific project. General obligation bonds may be used for upfront funding of specified projects. However, no general obligation bonding can be approved if it would exceed the constitutional debt limitation of the sponsoring entity or entities.

Albany County voters approved a 6th cent tax in 2018 for projects totaling about \$66 million. The City's portion of this tax is around \$42.0 million (64% of the levied tax), with \$39.5 million estimated for capital construction and \$2.5 million estimated for interest costs on bonded debt. The tax will expire when fully collected, currently forecasted at 8 years.

The 7th Cent Sales and Use Tax

This optional tax is available to local governments for general or specific purposes and up to one quarter of this tax can be used to support economic development. This tax is not currently levied in Albany County. The City Council may discuss the 7th cent tax as a future funding option, but recent efforts have been directed at the 5th and 6th cent local optional taxes.

Sales and Use Tax Revenue Forecasting

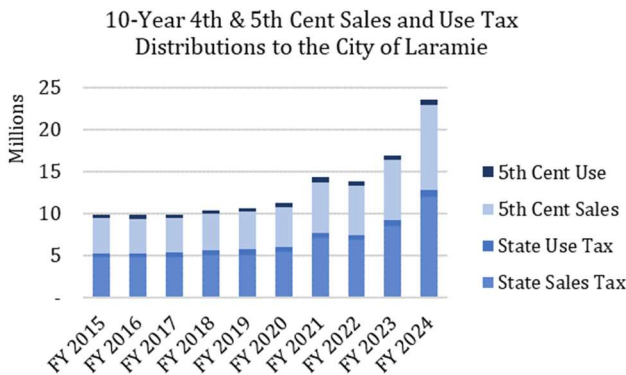
Sales and use tax revenue forecasts are estimated using trend analysis, which includes by-sector evaluation of Albany County collections. General economic trends such as the health of the national, state, and local economy are used as a basis for these estimates. Historical sales and use tax collection trends for the past five years are also used in trend analysis, and any outlying values are further

evaluated to avoid skewing the forecast. Economic forecasts from the State’s Consensus Revenue Estimating Group (CREG), as well as legislative changes, are also reviewed when projecting sales and use tax revenue.

Sales Tax Revenue History

Various components of sales and use tax revenue are subject to legislative modification. Wyoming statutes define taxation rates, distribution methods for state shared revenue, criteria for enacting local taxes, which transactions are subject to tax, both in terms of nexus and transaction type, and other components of this critical government revenue source.

A major change came in FY 2006 when food tax was removed. To ease this transition, the state provided local governments with a backfill until FY 2010. In FY 2011, the backfill for food tax was removed and sales tax collections dipped to approximately FY 2005 levels in Laramie. This change created a new, reduced baseline for collections and City services. It took about ten years for sales and use tax collections to recover from this reduction, with average tax collections, exclusive of the backfill, hovering around \$9.0-10.0 million between fiscal years 2006-2019.



Another important legislative action came with the implementation of certain online sales and use taxes in fiscal year 2018, as well as the expansion of these taxes through Enrolled Act 23, effective July 2019. After these actions, the City of Laramie has experienced much needed growth in sales and use taxes generated by online sales.

Additionally, energy development in Albany County has generated significant one-time sales and use tax collections since FY 2021. These collections are not consistent between fiscal years and vary with development projects. Wyoming Department of Revenue representatives have confirmed the one-time nature of these collections, which are reported by sector, and are advising management to not rely on these sources to balance operating budgets in the long term.

Statewide Sales Tax Collections

As the chart in this section indicates, in FY 2024, Albany County moved to just above the state median (\$425 per capita), from being historically the lowest tier for per capita collection of the 4% shared sales and use tax. This movement is due to one-time wind energy development collections.

The statewide median in FY 2024 was \$424 per capita. The lowest collections per capita are in Goshen County at \$261. On the high end, Teton and Converse County collected \$1,253 and \$1,745 per capita respectively. Amounts presented are exclusive of 5th and 6th cent collections.

City staff also performed the analysis with one-time collections removed for Laramie. This adjustment resulted in per capita collections of \$283.54 for FY2024, which is fourth lowest in the state.

County	Description	Population - 2020 Census	Per Capita
7	Goshen	12,498	261.77
10	Fremont	39,234	273.70
9	Big Horn	11,521	280.34
21	Weston	6,838	286.61
15	Hot Springs	4,621	290.97
20	Washakie	7,685	316.48
3	Sheridan	30,921	352.05
19	Uinta	20,450	404.57
11	Park	29,624	409.21
18	Crook	7,181	410.79
1	Natrona	79,955	415.42
2	Laramie	100,512	424.17
5	Albany	37,066	425.73
16	Johnson	8,447	444.95
14	Niobrara	2,467	461.64
12	Lincoln	19,581	489.44
6	Carbon	14,537	516.95
8	Platte	8,605	541.68
4	Sweetwater	42,272	576.72
23	Sublette	8,728	684.44
17	Campbell	47,026	897.22
22	Teton	23,331	1,253.12
13	Converse	13,751	1,745.12

These figures in the previous table were calculated using the State of Wyoming Department of Revenue (DOR) Annual Report for 2024. The municipal distribution and County allocation of the 4% sales and use tax were added and the total was divided by the 2020 Census population for the County. This DOR report can be accessed at <https://revenue.wyo.gov/tax-distribution-reports/aggregate-distributions>.

Property Tax

The property taxation rate is based upon mill levies. The mill levy for cities and towns may not exceed eight mills and is defined in W.S. §39-13-104. The FY 2026 budget includes the full eight mills of allocated tax. Gross products of minerals and mines are taxed at 100%, property for industrial purposes is 11.5%, and all other property, real or personal, is taxed at 9.5%.

Property owners within City limits remit the tax to the Albany County Treasurer. The County Treasurer maintains records of taxes collected for each governmental entity that has levied taxes and distributes tax collections to the Treasurer of each governmental unit. A 0.5% fee is deducted from payments to cities and towns to reimburse the county for expenses associated with tax collection.

Property tax revenue is estimated using the City of Laramie's assessed valuation to determine how much revenue should be raised with an eight-mill levy (the maximum levy the City is allowed by statute).

Several pieces of legislation have impacted property taxes since 2024, as reduction of these taxes for residential property owners is a state-wide policy issue. The more major impacts are discussed below.

- House Enrolled Act 44 from the 2024 budget session provided an exemption of 50% of the assessed value of residential real property for owners and spouses who meet specified criteria: 1) aged 65 or older 2) property is a primary residence and 3) owner or spouse has paid property tax in Wyoming for twenty-five years.
- Senate Enrolled Act 60 from the 2025 session provided for a 25% exemption on residential property up to \$1 million, with an eight-month owner occupied criterion beginning in 2026.
- In the fall of 2026, Wyoming voters will consider a people's initiative to limit property taxes. If approved, this initiative, as written today, will exempt 50% of the assessed value of primary residential property from taxation. This exemption will require a form of enrollment and certification with the County assessor.
- All exemptions to-date disallow application of multiple exemptions.

Because of both general valuation growth and increased property value associated with wind energy development in the County, the impacts of both the 2024 and 2025 property tax reduction are not as severe as originally forecasted based on County data. Based on the most recent County assessor estimates, Laramie will experience around a \$450,000-\$500,000 reduction in 2025. Up to a \$900,000

decline was possible absent positive changes in other property valuation.

Franchise Fees

Utility companies pay franchise fees in exchange for using public rights of way within City limits. A franchise agreement grants utility companies the right to construct, maintain, and operate utility infrastructure. Payments are made to the treasurers of the counties, cities, and towns.

Franchise fees are estimated by analyzing trends that will affect the profits of each utility company, which may include a review of population growth or decline. The following describes the amount of tax collected per utility unit:

- Natural Gas: 2.25% of sales for gas delivered to residential and commercial customers within the City through the grantee's distribution
- Telephone: 1% of gross revenue, exclusive of revenue paid by the City to the franchise grantee and of federal and state excise taxes
- Electricity: 5% of gross operating revenue
- Cable Television: 5% of gross revenue

Intergovernmental Revenue

Intergovernmental revenues are resources exchanged between governments and can consist of grants, loans, and shared taxes. For the City of Laramie, these revenue sources include severance tax, cigarette tax, fuel taxes, the state direct distribution, and State Loan and Investment Board (SLIB) loans and grants, among others.

Intergovernmental Revenue Forecasts

The forecasts for intergovernmental revenue sources come from the State of Wyoming Consensus Revenue Estimating Group (CREG) or projected grant and loan applications. CREG is a group of state experts representing both the executive and legislative branches who have been charged with estimating certain revenues for use by the governor and legislature.

Severance Tax

This tax is levied by the State on mineral producers for the extraction of oil, gas, and minerals. The distribution was capped in 2002 with de-earmarking legislation. A maximum of \$155 million in severance taxes is distributed by varying percentage to the State General Fund, water development accounts, the highway fund, capital construction funds, counties and county road construction funds, and cities. Cities receive 9.25% of the severance tax distribution. Wyoming state severance tax assumptions are based on the prices for oil, natural gas, and coal. Trona taxes are based on the average gross sales price for all Wyoming production. Production is the total volume of all commodities produced.

The distribution of severance taxes to cities and towns is based on population. Each municipality receives an amount proportional to the percentage of the population of the municipality to the state incorporated population. Taxes are distributed on a quarterly basis. The City uses the State's CREG estimate when forecasting this revenue. Estimates are made by the CREG yearly and adjusted in October for differences of estimated versus actual tax collection.

Federal Mineral Royalties

Federal mineral royalties are paid by mineral producers to lease and extract resources from federally owned land. The lease agreement to extract resources and remit royalty payments based on actual production (typically 12.5%) is between the mineral producer and the federal government. These mineral royalties are then partially returned to the state where the federally owned land is located. Federal mineral royalties have been a significant source of revenue for Western states, as there has historically been large federal ownership of land and available mineral resources. Funding government for many Western states is inextricably linked with mineral production. Reviewing multiple sources places Wyoming and New Mexico as the highest recipients of federal mineral royalties in recent decades.

Wyoming statutes provide that 9.375% of up to \$198 million of annual Federal Mineral Royalties, excluding coal bonus funds, received by the State of Wyoming will be distributed to cities and towns. This distribution was capped in 2002 with de-earmarking legislation. The distribution formula is unique and includes both a base payment by population and a variable distribution based on the county school Average Daily Membership (ADM) to the total ADM for the state, in addition to the population relationship between each incorporated municipality with all the towns and cities in the County.

Cigarette Tax

Wyoming imposes an excise tax of \$0.006 on each cigarette, or \$0.12 cents per package of 20 cigarettes. 33.33% of the taxes collected pursuant to W.S. §39-18-104(a)(b) are distributed 1) to the State General Fund 2) to incorporated cities and towns and 3) to boards of county commissioners. The amount of the distribution for local governments is based on the proportion of the cigarette taxes derived from sales within each incorporated city or town or county compared to total cigarette taxes collected. The collections are divided with 38.25% going to the State General Fund and 61.25% to cities, towns, and counties using the distribution method described previously.

There is also a 20% excise tax on other tobacco products. 100% of this tax is distributed to the State General Fund,

and cities, towns, and counties receive no collections of this tax. Cigars, snuff, and other tobacco products are also taxed at 20% of the wholesale purchase price.

Revenue from cigarette taxes is estimated by trend analysis. The trends analyzed include growth/decline of smokers, growth/decline of cigarette sales, and overall economic climate predicted for the forecast years.

Gasoline Tax

Tax is levied and collected on all gasoline used, sold, or distributed for sale or use in the state. Total gasoline tax is \$0.24 per gallon. Gasoline sold for use in aircraft is taxed at \$0.04 per gallon.

After certain deductions are made, as outlined in W.S. §39-17-111, the state allocation is as follows:

- 13.5% is distributed to counties for county road fund.
- 14% is credited to state treasurer for the counties' road construction account.
- 15% is distributed to the highway fund in the amount equal to the cost of technology transfer programs or \$31,250, whichever is less, and the rest is distributed to cities or towns for use on street improvements, 75% of which is based on taxes paid on gasoline sold in the municipality and 25% of which is based on the population of each city or town to the total population of towns and cities.
- 57.5% is distributed to the state highway account.

The City uses the State's estimate when forecasting this revenue and allocates this funding to street improvements, as directed by statute. The State is responsible for collecting and redistributing the tax monthly.

Local Government Distribution Overview

Local government distributions are an outgrowth of the de-earmarking process that took place in the Wyoming Legislature from 1999 to 2001. De-earmarking legislation instituted a cap on local distributions of severance taxes and mineral royalties received by the State of Wyoming. When this cap was implemented, local governmental distributions were enacted by the legislature, the source of which is over-the-cap collections of federal mineral royalties and severance taxes. Per W.S. §9-2-1014.1(d), the governor proposes the amount of the local government distribution in the recommended budget to the legislature. The legislature then decides whether to maintain, reduce, or increase the initial recommendation in the final budget. These distributions are important, material sources of

revenue for capital investment in Laramie, due to its historically low sales and use tax per capita revenue.

Types of Local Government Distributions

Local government distributions are currently disbursed only as direct distributions. While local government distributions are a matter of state statute, the funding formula for these distributions is codified as a footnote and can be changed by the legislature.

The Direct Distribution

The local government direct distribution is shared 67% to cities and towns and 33% to counties. The distribution to each entity is decided by a formula, which can change with legislative action. The current formula contains a base distribution, based on weighted collections of county property and sales and use taxes per capita, and an economic hardship distribution equal to 5% of the total distribution.

Because both the amount and formula can be changed by legislation, this revenue source remains difficult to predict from year to year. One recent change was the reduction of the hardship component from 10% to 5%. Other changes include an increased share of the direct distribution to communities with more volatile sales and use tax collection rates, regardless of overall per-capita tax collections. The effect is that more resources are funneled into Wyoming’s wealthiest communities, which creates greater disparities in the cost of government.

With one of the historically lowest sales and use tax collection rates in the state, Laramie receives additional direct distribution funding for economic hardship. However, starting in FY 2017, this additional hardship funding was significantly reduced by the formula. For comparison, Laramie’s hardship component for FY 2023 was \$1.26 million less than the FY 2016 hardship distribution. While well intended, formula changes have continued to negatively impact Laramie.

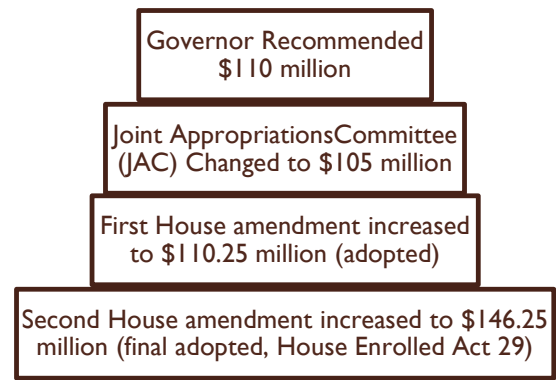
The initial projection for Laramie’s fiscal year 2025-2026 direct distribution was \$3.45 million per year, based on a

City or Town	FY 23 4th Cent Per Capita for County	FY 21-22 Direct Dist. - \$105M Biennium	FY 23-24 Direct Dist. - \$120 M Biennium	FY 25 - 26 Direct Distrib - Initial \$105M	Change in \$105M Dist from FY 21-22 to FY 25-26
Torrington	\$ 229.94	1,020,486	1,010,345	899,010	-12%
Laramie	251.62	4,152,951	3,677,527	3,447,496	-17%
Riverton	260.69	1,412,848	1,372,813	1,379,160	-2%
Casper	351.31	3,772,526	4,658,159	4,423,743	17%
Cheyenne	385.42	3,989,421	4,551,634	4,549,385	14%
Gillette	734.18	1,310,396	1,929,364	1,430,940	9%
Jackson	1,204.44	270,849	332,861	262,357	-3%

\$105 million local government distribution, as shown in the chart below.

Compared to the FY 21-22 biennium, which had the same overall appropriation of \$105 million, Laramie’s distribution would have decreased 17%, despite Laramie ranking consistently among the lowest sales and use tax collections per capita, even with significant one-time sales and use tax collections in FY 2023. Torrington, in Goshen County, would have experienced a similar decline. The City Council and management remain concerned about the impact of future formula changes on the direct distribution, based the impacts described above.

The total funding for the fiscal year 2025-2026 local government distribution changed several times during the 2024 budget session, as illustrated in the graphic below.



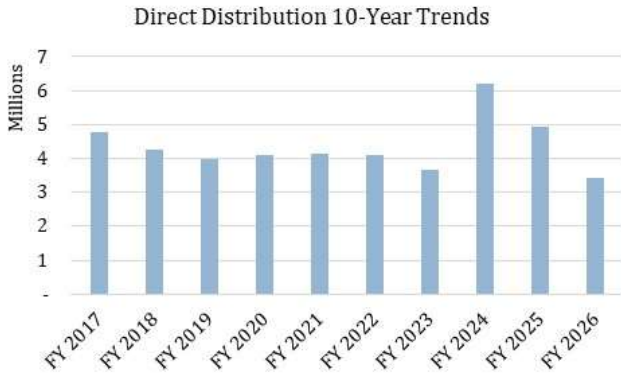
Laramie’s 2025 direct distribution was \$4.9 million due to the increased appropriation. The large spike in one-time sales and use tax collections in FY 2024 resulted in Laramie’s currently forecasted 2026 direct distribution decreasing to \$3.4 million – a decline of \$1.5 million. This revenue source remains unpredictable. City management is reluctant to use these funds for a large portion of primary City operations. Instead, management assigns these funds for one-time or capital uses when possible. With inflationary pressure, the City has begun to temporarily use a portion of the direct distribution for existing operating costs. Legislation prohibits use of the distribution for salary adjustments, additional personnel, or increased personnel benefits.

Local Government Distribution Trends

Cities are informed of distribution total by the State, and this figure is used to forecast revenue. Since the FY 2017-2018 biennium, the state has elected to distribute the direct distribution in two payments per fiscal year, rather than one payment. The State is using this approach, so it can adjust the distribution if economic factors necessitate it.

Local Government Distribution History

The graph on the next page illustrates trends in state direct distributions. This revenue source is a major component of Laramie’s state shared revenue, ranging from just under \$4 million to almost \$6 million in the past decade. This source generates revenue that, over time, is equal to shared sales and use tax collections. Because it is such a large component of the City’s shared revenue, variability and uncertainty in the direct distribution constrains City operations.



State Loan and Investment Board (SLIB)

Cities and towns in Wyoming are eligible for SLIB funding to improve public service facilities, alleviate emergencies that pose an immediate and direct threat to the health, safety, and welfare of the citizens, develop solid waste facilities, or foster investment in transportation. During the budget process, the City estimates the contribution of SLIB money based on grant stipulations, available match funding, and the amount of money the requesting department requests in the application process.

Mineral Royalty Grants

SLIB Mineral Royalty Grants (MRG) for economic hardship are awarded for 50% or 75% of project costs. Grants of more than 50% can be given to municipalities where either a) at least seven mills for operating expenses are levied, including special district levies chargeable against the general city or town levy during the current fiscal year, b) the optional tax permitted by W.S.39-15-204(a)(i) or (iii) is imposed, or c) all other local revenue sources reasonably and legally available to finance the project are being utilized. Additionally, municipalities that meet one or both of the following criteria are eligible to receive grant assistance up to 75% of the eligible project costs: a) there is a population of less than 1,300 people per the most recent federal census or b) located within a county where the three-year average of the local government share of state sales and use tax per capita is less than 70% of the statewide average.

In the 2020 legislative budget session, this funding source was reduced significantly. In the FY 2021 - FY 2022

biennium approximately \$33.0 million was available, but in FY 2023 – FY 2024, only emergency grants were awarded. The upcoming biennium includes \$27.3 million in appropriations. At this time, SLIB staff expect that most of the program funding will be allocated to emergency awards.

Street Improvement Loans

House Bill 194, which was passed in the 2018 legislative budget session, provides for certain loans from the permanent mineral trust fund for a total of \$200,000,000. Cities, towns, and counties can apply for up to \$35,000,000 in available annual funding for street and road improvements, providing that water, sewer, and other related infrastructure is already in place. Loans must be secured by a revenue pledge or a mortgage and range in term from 5 years to 25 years, with annual interest at 1.0% through 5 years and 0.075% per year thereafter. Only one loan is available per entity at a time; loans must be paid off prior to applying for additional funding. This funding source, while capped, provides an excellent opportunity to secure low-cost financing for street infrastructure improvements.

Impact Assistance Payments

The Wyoming Department of Environmental Quality’s industrial siting rules and regulations outline the permitting process for proposed industrial facilities. Required application information includes socioeconomic, service-level, and environmental impact disclosures to affected local governments among many other items. Specifically, the person or corporation constructing the facility and the counties affected by construction must provide evidence at a public hearing of mitigated and unmitigated impacts on counties, cities, and towns in the impact area. The industrial siting council reviews the evidence and determines, applying a preponderance of evidence standard, the dollar amount of the unmitigated impacts. The industrial siting council then states the total dollar amount of impact assistance payments, which cannot exceed between 1.5% and 2.76% of the total estimated material costs of the facility depending on project size and impact. Amounts are distributed according to a ratio determined in the public hearing and may be adjusted during the project. The Wyoming Department of Revenue distributes impact assistance payments; the funding source is the state’s share of 4th cent tax collections related to the project, subject to the stated maximums.

The City of Laramie has earned impact assistance fees from eight industrial developments: Rail Tie Wind Project, Boswell Springs Wind Project, TB Flats Wind Energy Project, Chokecherry Wind Project, Ekola Flats Wind Energy Project, Gateway West Transmission Line, Rock

Creek Wind Project, and Two Rivers/Lucky Star Project. To date, over \$2.1 million has been received. These funds are restricted to mitigate the project impacts described in each agreement. In FY 2025 and FY 2026, funds have been allocated to support emergency services and public safety vehicles and equipment purchases in accordance with agreement terms. The City has not received any payments for the Rail Tie project yet; these payments are expected to begin in the upcoming biennium based on the project schedule.

Cooperative Service Agreements

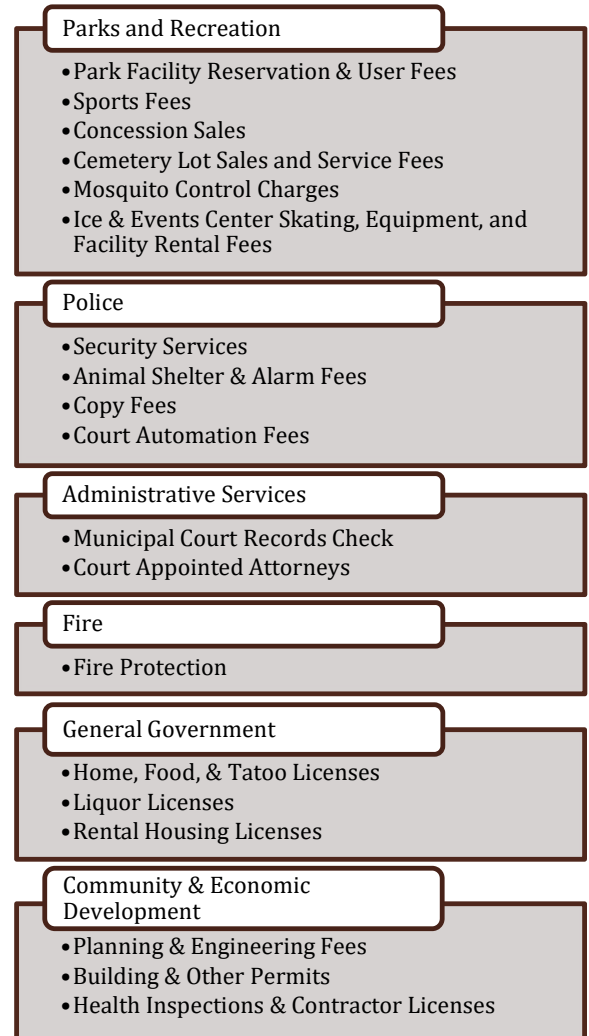
The City is a partner in several cooperative agreements that generate revenue in exchange for providing services. The Police Department has an agreement with the Albany County School District (ACSD) to support policing services in schools. Both the Police and Fire Departments have cooperative agreements with ACSD and the University of Wyoming for providing services at events.

Charges for Services

General Fund charges for service vary by department and cost center. Overall, this revenue makes up about 5% of the forecasted total for the biennium. The City controls the rates for these services.

Code Administration typically generates the largest portion of charges for service revenue followed by Mosquito Control and Fire. Mosquito Control is managed with a full cost recovery rate structure, as each citizen who receives a utility bill is charged \$4.89 per month for mosquito spraying.

The graphic below outlines various types of service charge revenue the City earns.



Forecasted General Fund Revenue

The table below presents two years of actual revenue, as well as the current fiscal year revenue to date alongside the FY 2025 budget and forecast. The adopted adjustment to revenue for FY 2026 is also presented.

	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals - March 2025	FY 2025 Budget	FY 2025 Forecast	FY 2026 Forecast	FY 2026 Adjustments	FY 2026 Adjusted Forecast
Taxes								
Taxes - Auto	\$ 630,160	\$ 668,943	\$ 467,739	\$ 600,000	\$ 660,000	\$ 600,000	\$ 75,000	\$ 675,000
Taxes - Property	2,690,630	3,038,776	2,101,263	2,300,000	3,000,000	2,369,000	81,000	2,450,000
Taxes - Franchise	1,793,191	1,841,023	1,118,611	1,670,150	1,775,025	1,670,150	219,850	1,890,000
Sales & Use Tax - 4th Cent	9,174,613	12,856,746	9,058,538	8,005,000	9,550,000	8,228,650	727,525	8,956,175
Sales & Use Tax - 5th Cent	7,792,852	10,782,655	7,591,361	6,783,500	10,420,000	6,972,005	463,995	7,436,000
Total Taxes	22,081,445	29,188,143	20,337,512	19,358,650	25,405,025	19,839,805	1,567,370	21,407,175
Intergovernmental Revenue								
Cigarette Tax	71,453	62,783	36,893	70,000	60,000	70,000	(10,000)	60,000
Gas & Special Fuels	1,062,343	1,056,912	686,294	1,025,000	1,055,000	1,025,000	-	1,025,000
Mineral Royalties	738,432	732,575	374,488	725,000	735,000	725,000	9,000	734,000
Severance Tax	1,139,412	1,149,646	574,664	1,130,000	1,149,328	1,130,000	10,000	1,140,000
Direct Distribution	3,677,527	6,195,080	4,931,150	4,931,000	4,931,150	4,931,000	(1,500,795)	3,430,205

General Fund Revenue (Cont.)

	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals - March 2025	FY 2025 Budget	FY 2025 Forecast	FY 2026 Forecast	FY 2026 Adjustments	FY 2026 Adjusted Forecast
Public Safety Grants & Reimb	1,436,991	1,065,042	984,345	1,494,987	1,514,719	1,367,708	-	1,367,708
Wyoming Lottery	149,464	135,177	34,489	125,000	125,000	125,000	(40,000)	85,000
Pari-Mutuel Wagering	182,007	210,145	106,858	140,000	175,000	140,000	60,000	200,000
Skilled Gaming	20,847	30,039	42,577	20,000	40,000	20,000	10,000	30,000
Other Intergovernmental	380,124	1,224,232	519,577	1,465,424	1,149,010	780,000	58,000	838,000
Total Intergovernmental	8,858,599	11,861,631	8,291,335	11,126,411	10,934,207	10,313,708	(1,403,795)	8,909,913
Fines & Forfeitures								
Court & Parking Fines	476,642	509,652	393,039	425,000	502,770	425,000	55,000	480,000
Court Costs	18,592	21,361	14,264	20,000	20,000	20,000	-	20,000
Total Fines & Forfeitures	495,234	531,013	407,303	445,000	522,770	445,000	55,000	500,000
Charges for Services								
Parks & Recreation	164,012	186,634	129,424	145,250	176,250	145,250	28,000	173,250
Cemetery	41,497	32,032	26,528	30,100	30,300	30,100	-	30,100
Police	100,754	86,901	73,581	71,500	78,500	71,500	4,000	75,500
Municipal Court	52,159	57,976	47,688	48,000	57,500	48,000	-	48,000
IMH Ambulance Lease	1,402,512	1,510,049	1,232,083	1,800,000	1,457,083	1,800,000	(1,150,000)	650,000
EMS Service Charges	-	-	-	-	-	-	920,000	920,000
Fire	183,355	193,382	105,872	211,500	229,500	211,500	-	211,500
Mosquito Control	562,698	566,071	385,794	550,000	565,000	550,000	15,000	565,000
Ice and Events Center	181,588	183,171	193,097	172,000	190,000	172,000	43,000	215,000
Planning and Permit Fees	1,485,174	1,156,656	775,611	675,000	855,000	675,000	8,000	683,000
Total Charges for Services	4,173,748	3,972,871	2,969,678	3,703,350	3,639,133	3,703,350	(132,000)	3,571,350
Licenses and Permits	319,768	229,596	195,876	178,000	315,800	288,000	(63,000)	225,000
Other Revenue	999,293	1,871,614	1,321,190	500,250	2,026,500	500,250	400,000	900,250
Total Revenue b/f Debt & Transfers	36,928,087	47,654,868	33,522,894	35,311,661	42,843,435	35,090,113	423,575	35,513,688
Financed Purchase Proceeds	-	589,467	465,855	1,867,950	1,867,950	-	-	-
Enterprise Funds Services	1,747,414	1,747,414	1,325,404	1,767,206	1,767,206	1,767,206	161,900	1,929,106
Transfers In - Operating	7,500	7,500	5,625	7,500	7,500	7,500	-	7,500
Transfers In - Capital Assets	19,907	27,202	-	25,093	25,093	-	-	-
Total General Fund Revenue	\$ 38,702,908	\$ 50,026,451	\$ 35,319,778	\$ 38,979,410	\$ 46,511,184	\$ 36,864,819	\$ 585,475	\$ 37,450,294

Capital Project-Related Revenue

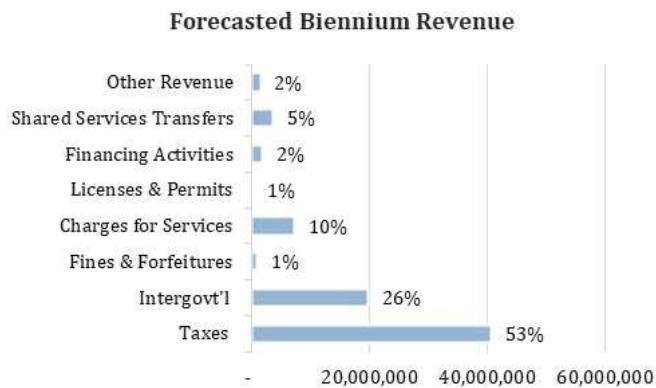
The table below lists one-time revenue sources specifically allocated to capital projects.

Project Description	FY 2025 Life to Date Revenue	Received to Date	FY 2025 Estimated Carry Forward	FY 2026 Forecast	FY 2026 Adjustments	FY 2026 Adjusted Forecast
Public Transit Planning						
WYDOT Public Transportation Planning Grant	\$ 160,000	\$ -	\$ 160,000	\$ -	\$ -	\$ -
Wayfinding Completion						
Visit Laramie Contribution	125,000	-	125,000	-	-	-
Pilot Hill Inc. Contribution	10,000	-	10,000	-	-	-
Laramie Main Street Contribution	21,414	(7,816)	13,598	-	-	-
Reconnecting Communities Project						
US Department of Transportation Grant	250,000	-	250,000	-	-	-
Columbarium						
Cemetery Trust Fund Transfer	45,000	(18,552)	26,448	-	-	-
Laramie Bike Park Planning & Improvements						
Laramie Bike Net Recreation Mill Grant	8,650	(8,650)	-	-	-	-
City Hall Roof Replacement Design						
Insurance Claim Proceeds	10,700	-	10,700	-	-	-
LPD Solar Installation						
Energy Efficiency and Conservation Block Grant	76,110	-	76,110	-	-	-
Total General Fund Capital Revenue	\$ 706,874	\$ (35,018)	\$ 671,856	\$ -	\$ -	\$ -

Revenue by Type

Profile of Revenue Forecast

The composition of the adjusted General Fund revenue forecast for the biennium is presented below:



Intergovernmental revenue sources and taxes make up around 79% of forecasted revenue for the upcoming biennium, which is typical in the General Fund.

Revenue Adjustments

Changes in 4th and 5th cent sales and use tax revenue, as well as the projected property tax and direct distribution revenue decline, were discussed at length in the revenue overview. Current assumptions for sales and use tax growth include 3.0% in FY 2025 and 2.5% in FY 2026. Estimates for one-time collections are excluded.

Community members are likely informed about the joint decision made by Iverson Memorial Hospital and the City to discontinue lease of City ambulances and personnel for interfacility EMS transfers. Revenue forecasted for EMS services in FY 2026 reflects this service transition, which is effective September 1, 2025. The City will begin directly billing, through a third-party medical billing specialist, for 911 EMS transports when this transition is effective.

City-controlled Revenue

City-controlled revenue includes rates that Council and management can implement without involvement of another agency or fees that the City can earn through providing services. Mosquito control charges, code administration fees, and parks recreation fees are examples, as are negotiated agreements for services provided. Around 30% of the adjusted forecasted revenue for FY 2026 is controlled by City action.

Budgeted Expenditures

The budgeted expenditures are the result of several months of strategic planning with departmental directors and the Budget Team. Personnel, operating, and capital expenditures are proposed and evaluated by the City Manager for alignment with management's and City Council's priorities. This process results in the City Manager's budget recommendation, which is presented to the City Council for consideration, deliberation, and adoption.

Overview of the FY 2026 Supplemental Budget

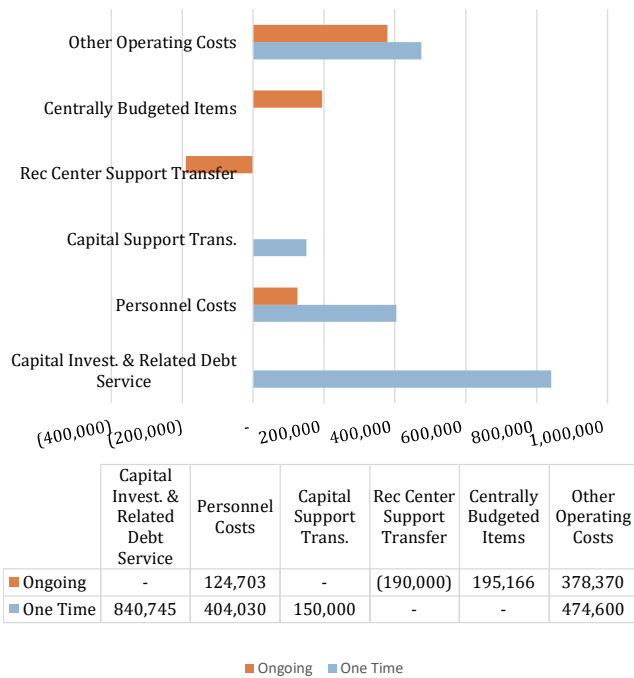
The City Council's goals are a major consideration in the development of the budget, as are operational objectives advocated for by the City's leadership team. The Council goals that affect General Fund operations are many. Broad categories for the Council's 2025 goals are presented below. To understand the metrics involved in each, please review the full set of goals on pages 9-11.



As a reminder, the capital plan received a thorough review during the biennium planning cycle. The City Manager recommended and the City Council appropriated major investment in General Fund fleet due to significant deferred maintenance and the availability of reserves. The appropriation for capital investment is approximately \$22.3 million inclusive of carry forwards. Details on the capital plan can be found in the *Capital Investment and Construction Plan for FY 2025 - FY 2026* found on the City's website, and in this document.

The City Council approved adjustments to various types of government expenditures. The adopted budget and changes are generally summarized on the next page. Changes are separated by on-going and one-time costs so that the community can easily assess proposed growth in the cost of government. The pages that follow include all detailed disclosure for the adopted supplemental budget.

Overview of FY 2026 Adjustments



- None of the adopted supplemental budget is funded with one-time collections of 4th and 5th cent sales and use taxes.
- The forecasted use of reserves is estimated at no more than \$3.9 million (see page 25), which is less than the recommended capital investment and debt service budget of around \$5.0 million.
- The Supplemental Budget includes:
 - About \$2 million in one-time costs, mostly in capital investment and personnel
 - Around \$508,000 in on-going costs
 - \$120,000 of growth in on-going costs is revenue generating at 150% return on economic incentive
 - \$44,000 for increases in electricity and natural gas rates, rather than consumption increases
 - Estimated use of direct distribution at \$1.7 million (50%) for operating costs
 - Program reductions and right sizing for discontinuing EMS interfacility transfers

General Fund Expenditures by Department

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and amended to date budget, the previously adopted FY 2026 budget and the adjustment to FY 2026. Division-level budget detail is provided in subsequent section.

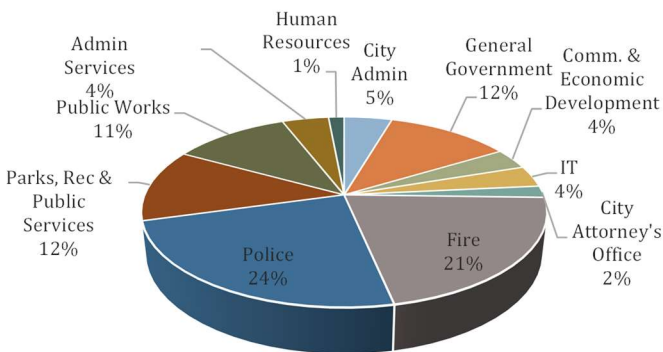
Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
City Administration								
Personnel	\$ 1,098,420	\$ 1,164,746	\$ 842,810	\$ 1,230,453	\$ 1,218,148	\$ 1,236,658	\$ 42,590	\$ 1,279,248
Capital Proj, Studies & Equip	-	-	-	-	-	-	-	-
Contractual Services	194,653	153,401	164,090	300,665	270,599	265,263	326,425	591,688
Materials & Supplies	3,848	7,259	3,662	13,575	12,218	7,450	516	7,966
Total City Administration	1,296,921	1,325,406	1,010,562	1,544,693	1,500,964	1,509,371	369,531	1,878,902
General Government								
Personnel	-	22,007	15,124	28,297	28,014	-	22,000	22,000
Contractual Services	1,124,080	1,178,012	1,075,442	1,389,143	1,250,229	1,289,153	161,466	1,450,619
Community Partners	220,376	216,641	226,730	227,730	204,957	227,720	4,535	232,255
Capital Proj, Studies & Equip	-	-	6,071	436,000	436,000	-	-	-
Fee for Service Agreements	346,000	255,000	302,000	326,000	293,400	326,000	25,000	351,000
Materials & Supplies	83	8,223	-	2,000	1,800	5,000	-	5,000
Unallocated Reserve	-	-	-	150,000	150,000	-	100,000	100,000
Interfund Transfers - Capital	500,000	2,035,105	1,250,000	7,707,175	7,707,175	1,523,250	150,000	1,673,250
Interfund Transfers - Op	1,100,000	1,012,798	700,000	840,000	840,000	835,000	(170,000)	665,000
Debt Service	50,237	50,237	27,619	395,238	395,238	50,238	340,961	391,199
Total General Government	3,340,776	4,778,023	3,602,985	11,501,583	11,306,813	4,256,361	633,962	4,890,323
Community & Economic Development								
Personnel	798,331	852,296	759,466	1,164,310	1,152,667	1,181,259	(22,782)	1,158,477
Capital Proj, Studies & Equip	159,542	50,758	112,299	880,649	880,649	-	-	-
Contractual Services	218,992	146,912	136,701	286,510	257,859	270,510	2,000	272,510
Materials & Supplies	8,723	11,070	13,970	14,956	13,460	14,956	3,800	18,756
Total Comm. & Economic Develop.	1,185,589	1,061,036	1,022,436	2,346,425	2,304,635	1,466,725	(16,982)	1,449,743

General Fund Expenditures by Department (continued)

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Information Technology								
Personnel	533,338	735,960	565,593	773,219	765,487	786,805	(664)	786,141
Contractual Services	326,969	382,138	317,038	456,750	411,075	426,750	75,000	501,750
Materials & Supplies	33,150	20,328	19,469	30,214	27,193	30,214	25,000	55,214
Capital Proj, Studies & Equip	142,816	282,533	273,091	367,500	367,500	130,500	20,000	150,500
Total IT	1,036,274	1,420,959	1,175,191	1,627,683	1,571,254	1,374,269	119,336	1,493,605
City Attorney's Office								
Personnel	540,298	562,402	442,434	605,305	599,252	602,082	38,439	640,521
Contractual Services	30,069	76,080	31,692	161,145	145,031	161,145	10,000	171,145
Materials & Supplies	6,422	7,619	4,331	8,500	7,650	8,500	-	8,500
Total City Attorney's Office	576,789	646,101	478,456	774,950	751,932	771,727	48,439	820,166
Fire								
Personnel	6,591,508	6,898,969	5,265,214	7,348,463	7,275,978	6,913,637	(55,865)	6,857,772
Capital Proj, Studies & Equip	477,744	512,732	767,916	3,542,260	3,542,260	132,450	12,000	144,450
Contractual Services	390,682	307,981	288,453	493,681	444,313	423,681	93,000	516,681
Materials & Supplies	312,744	388,084	253,282	495,130	445,617	511,130	120,000	631,130
Debt Service	196,009	197,665	255,399	670,242	670,242	642,786	-	642,786
Total Fire	7,968,688	8,305,431	6,830,264	12,549,776	12,378,410	8,623,684	169,135	8,792,819
Police								
Personnel	6,692,858	6,958,923	5,643,657	7,845,534	7,767,079	8,013,172	36,260	8,049,432
Capital Proj, Studies & Equip	219,779	1,184,552	626,925	1,567,775	1,567,775	35,000	121,000	156,000
Contractual Services	765,739	898,269	561,103	930,553	837,498	881,059	69,164	950,223
Materials & Supplies	287,361	344,443	469,966	544,476	490,028	531,994	20,000	551,994
Debt Service	9,021	76,120	124,236	220,501	220,501	220,502	-	220,502
Total Police	7,974,758	9,462,307	7,425,886	11,108,839	10,882,881	9,681,727	246,424	9,928,151
Parks, Rec & Public Services								
Personnel	1,982,821	1,953,199	1,743,635	2,534,707	2,509,360	2,561,761	350,892	2,912,653
Capital Proj, Studies & Equip	654,456	656,156	345,481	1,956,575	1,956,575	192,000	495,700	687,700
Contractual Services	485,140	529,982	423,764	646,371	581,734	649,371	50,000	699,371
Materials & Supplies	445,135	431,209	302,291	474,984	429,486	436,034	19,000	455,034
Debt Service	584,057	256,702	176,695	412,064	412,064	412,064	(49,430)	362,634
Total Parks, Rec & Public Services	4,151,609	3,827,247	2,991,865	6,024,701	5,889,218	4,251,230	866,162	5,117,392
Public Works								
Personnel	2,369,879	2,453,801	1,866,855	2,721,095	2,693,884	2,715,038	728	2,715,766
Capital Proj, Studies & Equip	603,313	1,204,600	446,540	2,821,513	2,821,513	424,300	20,030	444,330
Contractual Services	644,391	498,272	369,833	833,411	750,070	762,565	30,030	792,595
Materials & Supplies	397,273	433,967	442,322	514,877	463,389	490,877	-	490,877
Debt Service	-	-	99,125	267,493	267,493	267,493	(118,316)	149,177
Total Public Works	4,014,856	4,590,640	3,224,675	7,158,389	6,996,349	4,660,273	(67,528)	4,592,745
Administrative Services								
Personnel	1,195,793	1,334,054	1,055,709	1,544,927	1,529,478	1,467,818	(5,321)	1,462,497
Capital Proj, Studies & Equip	60,570	15,942	-	1,234	1,234	-	-	-
Contractual Services	212,232	359,186	250,784	421,441	379,297	376,291	(30,000)	346,291
Materials & Supplies	15,341	10,335	8,376	15,069	13,562	15,069	-	15,069
Total Administrative Services	1,483,936	1,719,517	1,314,870	1,982,671	1,923,571	1,859,178	(35,321)	1,823,857
Human Resources								
Personnel	277,929	363,738	284,858	397,754	393,906	404,465	44,456	448,921
Capital Proj, Studies & Equip	-	-	-	-	-	-	-	-
Contractual Services	150,802	123,098	72,903	155,501	139,951	155,501	-	155,501
Materials & Supplies	2,059	4,783	1,639	8,165	7,349	8,165	-	8,165
Total Human Resources	430,791	491,619	359,400	561,420	541,206	568,131	44,456	612,587
Total General Fund	\$33,460,986	\$37,628,285	\$29,436,591	\$57,181,130	\$56,047,235	\$39,022,676	\$ 2,377,614	\$41,400,290

The graph below shows the adjusted budget by department. Public safety services account for 45% of the total, followed by Parks, Recreation & Public Services at 12%, General Government at 12%, and Public Works at 11%. General government is a large percentage of the total in FY 2026, due to the capital reserve transfers, as well as operating and capital support for the Recreation Center Fund, City-wide insurance premiums, community partner funding, and fee for service agreements with other partner agencies like the Laramie Regional Airport, Laramie Main Street, and the Laramie Chamber Business Alliance.

FY 2026 Adjusted Budget by Department

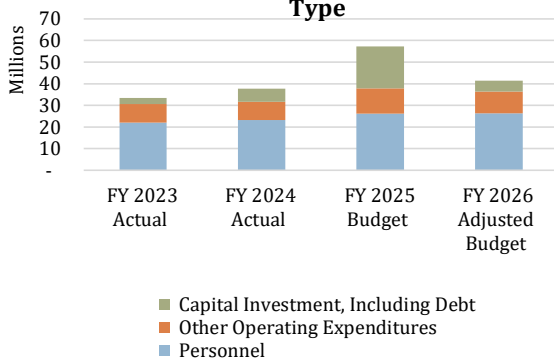


The adopted supplemental budget has the following composition:



The graph below illustrates two years of actual expenditures, current year-to-date totals, current year budgets and the adjusted budget for FY 2026. As is typical, personnel costs make up over 60% of the budget in the General Fund. Much of the major capital that benefits the General Fund is constructed in the Specific Purpose Tax fund or the Capital Projects Fund.

Actual and Budget Trends by Expenditure Type



Summary of the Personnel Budget and General Fund Full Time Equivalent (FTE) Positions

The Personnel Budget

Personnel expenditures are a significant expense for the City. These types of expenditures include the cost of salaries, benefits, overtime, and taxes for employees. The personnel budget is comprised of benefited FTE positions, dollar amount allocations for non-benefited employees, and the related tax and benefit costs. Departments are not authorized to hire additional benefited staff members without recommendation by the City Manager and approval by the City Council. However, departments are authorized to hire as many non-benefited staff as they choose – providing they don't exceed the dollar amount of their budget allocation for non-benefited personnel costs. Departments like Parks and Recreation rely heavily on non-benefited personnel to deliver essential services.

The amounts budgeted for personnel costs are centrally budgeted by the finance team based on current authorized FTEs, base budget allocations for non-benefited employees, and current benefit and tax rates. Personnel budgets are re-forecasted each year and departments may not retain excess funding between periods.

General Fund Authorized FTEs for FY 2024, FY 2025 & FY 2026
Authorized FTE positions for General Fund operations for FY 2024, FY 2025, and FY 2026 are summarized below.

Department	FY 2024	FY 2025	FY 2026 Adopted	FY 2026 Adjusted
City Administration	17.25	8	8	8
City Attorney	3.0	3.0	3.0	3.0
Traffic Safety Resource Prosecutor	1.0	1.0	1.0	1.0
Community & Econ Develop	0	10.75	10.75	10.75
IT	6	6	6	6
Fire	47.8	47.8	47.8	47.8
Police	76.75	76.75	76.75	76.75
Parks & Recreation	16.5	18.0	18.0	19.0
Public Works	27.0	27.0	27.0	27.0
Administrative Services	12.5	12.5	12.5	12.5
Human Resources	3.0	3.0	3.0	3.0
Total Ongoing	210.8	213.8	213.8	214.8
Fire-Temporary	8	8.8	5.8	3.8
AS-Temporary	1	1	1	1
Total Temporary	9	9.8	6.8	4.8
Total FTE	219.8	223.6	220.6	219.6

The past three years have seen several permanent and temporary changes to authorized positions. These changes are summarized in the narrative below by department:

Community and Economic Development

The Community and Economic Development department was reestablished in FY 2025, with the approval of an additional 2.5 positions to support. This increase created a new Director and Departmental Coordinator position and increased an existing ½ time position to full-time based on workload.

Parks and Recreation

There have been two increases recommended in Parks and Recreation in the past two years. In FY 2025, an increase of 0.5 positions was approved to repurpose an existing ½ time position to full-time, based on workload. In the FY 2026 adjusted budget, an assistant supervisor at the Ice and Events Center was adopted. This supplemental request is presented later in this document.

Administrative Services

The City Council approved one two-year temporary position authorization in Finance to assist with financial

software implementation and continued departmental attrition and training in the post-2020 recruiting market. The position was filled mid-2024 and expires in January 2026. This position has been a critical stabilizing factor in an uncertain recruiting and retention environment.

Fire

Since FY 2024, there have been multiple temporary authorizations in fire as the department responded to the demands on staffing EMS interfacility transfers in the post-2020 environment. In FY 2024, temporary positions included 3 firefighter overhires and 5 civilian paramedics. In FY 2025, temporary positions included those previously mentioned plus a two-year authorization for an additional 0.8 position in fire prevention. The original adopted FY 2026 budget included 5 civilian paramedics and the 0.8 position in fire prevention. The adjusted budget includes 3 firefighter overhires and the 0.8 fire prevention position, as the civilian paramedic program is planned for elimination. This supplemental request is presented later in this document.

Supplementals for FY 2026

This section contains detail for adopted adjustments that are not capital related.

Operating Supplementals

This table summarizes operating supplementals.

Division	Request Title	Description	FY 2026 Suppl.	Ongoing or One-time
City Manager's Office	Small Landlord Improvement Program	This one-time appropriation funds a Small Landlord Improvement Program. This program was initiated by the City Council and seeks support code compliance, safety improvements and provide for critical repairs at rental properties. Initial proposed goals of the program include eliminating safety hazards, providing forgivable loans to landlords and providing more affordable housing options. Priority could be given to projects that preserve existing affordable housing or convert market rate / vacant units into affordable rentals. Any unused appropriations at the end of Fiscal Year 2026 will be carried forward.	300,000	One-time
City Clerk	iPad Data Service	This request will provide for data service for an iPad used to support Energov functions, including the IGInspect and IGenforce apps.	480	Ongoing
	Credit Card Device Rental	This request covers the rental of a device used to accept credit cards.	516	Ongoing
	Energov Payment Processing Fees	Since the rollout of Energov, more City Clerk customers are paying with a credit card. This increase will cover the additional payment processing fees.	1,000	Ongoing
	Special Election	This one-time request covers a Special Election. A Special Election may be necessary to hold in fiscal year 2026 due to the multiple taxes coming due, such as the 5th and 6th pennies.	20,000	One-time

Operating Supplementals (Cont.)

Division	Request Title	Description	FY 2026 Suppl.	Ongoing or One-time
City Council	Wyoming Association of Municipalities Dues	This request funds increased membership dues to the Wyoming Association of Municipalities.	625	Ongoing
	Phone Service for City Council	This request will provide cell phone service for all nine City Council members (estimated at \$40 per phone per month)	4,320	Ongoing
Gen Govt	Community Partner Funding	This request will provide for a 2% increase in community partner funding recommended by the City Manager.	4,535	Ongoing
	Wyoming Association of Municipalities Conference Hosting	This one-time increase will cover costs associated with hosting the annual Wyoming Association of Municipalities Conference. There is an estimated revenue offset of \$15,000 or 50%.	30,000	One-time
	Urban Renewal Agency Plans Interfund Transfer Support	There is a supplemental increase in appropriations in the Economic Development Fund for Urban Renewal Agency plans and studies. This transfer supports that increase.	20,000	One-time
General Government Operating Supplementals			\$ 381,476	
City Attorney's Office	Legal Services	Enforcement actions are becoming difficult once the three letters allowed by code are exhausted. This request provides funds to hire an attorney to send a letter in these circumstances. This request originated in the Community and Economic Development Department, but was moved to the City Attorney's Office since it is legal in origin.	10,000	Ongoing
City Attorney's Office Operating Supplementals			\$ 10,000	
Planning	Dues, Membership and Professional Services	This request provides appropriations for dues, memberships and professional licenses for recently hired staff members.	1,000	Ongoing
	Casting Devices	This request funds two casting devices to allow wireless connection to different conference room TVs and computers. This is desired due to the use of programs that are not installed on the conference room computer.	100	One-time
	Light Meter	This request funds the purchase of a light meter. Light levels are a standard in code. Staff have no way to actually test light output if asked. This would allow for testing.	300	One-time
	Trail Camera Equipment	This request allows Planning to purchase trail camera equipment for data collection for planning projects.	3,000	One-time
	Office Supplies	There are no appropriations for office supplies in the Planning division. This request addresses office supplies needs.	400	Ongoing
Community & Economic Development Operating Supplementals			\$ 4,800	

Operating Supplementals (Cont.)

Division	Request Title	Description	FY 2026 Suppl.	Ongoing or One-time
Police Admin & Ops	Training	This request will cover inflationary increases in training costs. \$18,000 of costs in the first year will be offset by Crisis Intervention Team reimbursement revenue / passthrough grant funding from the Wyoming Association of Chiefs and Sheriffs. 015-3 Wyo. Code R. § 3-5 requires additional training to maintain certification: All peace officers below the middle management position and assigned to patrol, traffic, or investigation, who routinely effect the physical arrest of criminal suspects are required to complete 10 hours, of the prescribed hours of additional training listed in subsection (c), in the perishable skills areas of Custody and Control, Firearms, Use of Force, Search and Seizure, Emergency Vehicle Operations, CPR/First Aid, Crisis Intervention Training or any other training the Director determines to meet the definition of perishable skills.	22,000	Ongoing
	Crime Prevention & Community Engagement	This request will provide for new Community Engagement Team funding, consistent with City Council community engagement goals. Program expenses will include promotional items, like temporary tattoos, lollipops, magnets, and sunglasses, missing child DNA kits, farmer's market booth supplies, and Project Graduation support.	5,000	Ongoing
	Parking Boot Program & Inflationary Increases	This increase will fund expenses required to cover the City Council approved parking violation boot program, as well as other inflationary cost increases in multiple areas including equipment and ammunition. The boot program requires around \$12,000 in supplies, including boot bolts, padlocks, and shipping. The remainder of this request will cover inflationary adjustments in existing supply costs. Ammunition costs have increased between 36-45% since 2022.	20,000	Ongoing
LARC	Tyler Cloud Storage Integration Software	This request funds maintenance fees for the Tyler Cloud Storage Integration Software, which is estimated to cost \$219,239 in the first year. A transition to this platform is mandated by the vendor. Some costs will increase in the next three to five years at the next renewal and hardware refresh. There are also potential savings related to UPS, cooling, electric and staff time. Staff estimate that an average of \$65,000 in these costs will be eliminated each year, however most of these items are on a multi year renewal cycles so these savings would heavily fluctuate. The amount of this budget request is for the estimated year one maintenance costs of the new system, less maintenance costs currently paid to Tyler (\$101,865 CAD records and maintenance, \$6,615 Socrata Maintenance, \$47,675 Odyssey Attorney Manager, \$16,414 Tyler Mobile License and Hosting, \$4,506 Tyler Court Case Manager)	42,164	Ongoing
Police Operating Supplementals			\$ 89,164	
Fire EMS	Continuation of Fitch Contract to Facilitate Ambulance Transition	The consultant Fitch and Associates is working with the City on the transition of ambulance service away from the Iverson Memorial Hospital partnership. The amount requested includes a monthly fee (\$9,500), travel to present the final plan to the City Council and any fees related to exceeding forty hours per week. This is a one-time request.	75,000	One-time
	Vehicle Repair Services	Costs for repairing vehicles / ambulances in the EMS division have consistently exceeded budgeted amounts by about \$8,000. This request brings appropriations in line with actual spending.	8,000	Ongoing

Operating Supplementals (Cont.)

Division	Request Title	Description	FY 2026 Suppl.	Ongoing or One-time
Fire EMS	Direct Materials - EMS Response	This supplemental request covers supplies and medicine necessary to support EMS 911 response. Formerly, these supplies were provided by Ivinson Memorial Hospital and then reduced from the City's net revenue payment.	100,000	Ongoing
	Vehicle Repairs / Maintenance Supplies	This request covers increasing costs of parts to maintain vehicles due to price increases.	5,000	Ongoing
Fire Ops	Vehicle Repair Services	This request covers increasing costs of parts to maintain the City's fleet of fire engines due to price increases.	10,000	Ongoing
	Vehicle Repairs / Maintenance Supplies	This request adjusts the budget for parts for the fire apparatus and other items due to price increases.	15,000	Ongoing
Fire Operating Supplementals			\$ 213,000	
Engineering	GIS Licensing	Historically, the City partnered with the County for GIS (Geographic Information System) licensing through ESRI. However, ESRI has announced the discontinuation of joint licenses, requiring the City to acquire its own licensing. While GIS is managed by the City Engineering Office, the GIS license supports the needs of the entire City. The requested budget increase accommodates this transition and ensures uninterrupted access to critical GIS infrastructure for all departments. Although not legally mandated, the GIS system will not operate without these licenses. GIS is the backbone to many city software programs including Energov, the land module and 911 services. Staff renegotiated with ESRI for a discount the first two years. The first year will be \$37,930, the second year will be \$49,990, and the third year and final rate will be \$62,050. The request is offset by the \$16,500 the City is currently paying for the shared ESRI agreement with Albany County.	21,430	Ongoing
	Drone Software	This request is to account for increased costs and maintenance fees for the City's drone software.	2,500	Ongoing
Public Works Operating Supplementals			\$ 23,930	
Parks	Vehicle Repair/Maint Supplies	This request addresses increased prices for vehicles repair supplies. Prices have steadily increased over the last few years. The Parks Division has a total of eleven vehicles.	5,000	Ongoing
	Equipment Repair/Maint Supplies	This request addresses increased prices for equipment parts. These prices have increased over the last several years.	3,000	Ongoing
Cemetery	Vehicle Repair/Maint Supplies	This request addresses increased prices for vehicles repair supplies. Prices have steadily increased over the last few years. The Cemetery has two vehicles.	2,000	Ongoing
	Equipment Repair/Maint Supplies	This request addresses increased prices for equipment parts. These prices have increased over the last several years.	3,000	Ongoing
Ice & Events Center	Ice Paint	In FY 2025, appropriations for ice paint were reduced by \$2,000 to adjust for historical underspending. Since that time costs for paint have gone up.	4,000	Ongoing
	Equipment Repair/Maint Supplies	This request covers the increasing cost of items needed to maintain equipment in the Ice and Events Center such as cogs, small pumps, blades and chains.	1,500	Ongoing

Operating Supplementals (Cont.)

Division	Request Title	Description	FY 2026 Suppl.	Ongoing or One-time
Park, Recreation & Public Services Admin	Legal Advertisements for PTR Board Meetings	For the past several years, there has not been sufficient money budgeted for administrative costs within the Administration division, and administrative costs have been charged out of other divisions. This request funds legal notices in the Boomerang for Parks, Tree and Recreation Advisory Board meetings.	1,500	Ongoing
	NRPA Agency Membership & NRPA Membership Supplement	This will fund an Agency-level membership with the National Recreation and Park Association, which would provide memberships to all full-time department employees. This will provide a professional benefit to the overall department. Appropriations for the director's membership have not been made and this request covers that.	1,400	Ongoing
	NRPA Rev. School Training & NRPA Conference Travel	The City did not have a Parks and Recreation Director for six years. There is insufficient funding to cover Director travel expenses to state and national conferences, as well as to attend the second year of Revenue Development & Management School. This request addresses those needs.	5,000	Ongoing
	NRPA Rev. School Training & NRPA Conference Registration		2,500	Ongoing
	Chair & Desk	This one-time request funds office furniture for the new director. The existing furniture is broken or very old.	1,200	One-time
	Misc. Publications	This request funds purchases of professional books, manuals, and other publications to keep the department up-to-date with current best practices.	500	Ongoing
Park, Recreation & Public Services Operating Supplementals			\$ 30,600	
IT	Phone Platform Replacement	The City's current on-premises phone system from Mitel will not be supported after December 2025. For security reasons, it is important that a new phone platform be implemented by that date. The industry has mostly transitioned to subscriptions for VOIP phone systems.	75,000	Ongoing
	Headsets / Phones Replacements	To implement the new phone system, a one-time purchase of compatible heads sets and phones is necessary. This is estimated to be up to 250 devices that cost \$100 each.	25,000	One-time
IT Operating Supplementals			\$ 100,000	
Total General Fund Operating Supplementals			\$ 852,970	

Centrally Budgeted Adjustments

This table details budget adjustments for centrally forecasted accounts.

Division	Reason for Budget Adjustment	FY 2026	Ongoing or Overtime
Operating Support Transfers			
General Accounts	This decrease in appropriations for the support transfer to the Recreation Center Fund is needed to adjust for changes in the distribution of Facilities Maintenance personnel expenditures. The reasons for this change are discussed in the personnel supplemental detail. Many employees who were previously paid out of the Recreation Center Fund are being transitioned to the Facilities Management Division.	\$ (190,000)	One-time

Centrally Budgeted Adjustments (Cont.)

Division	Reason for Budget Adjustment	FY 2026	Ongoing or Onetime
Capital Support Transfers			
General Accounts	This one-time increase supports capital investment in Recreation Center maintenance. About half of the FY 2026 capital supplemental requests for the facility are funded by Recreation Endowment earnings. There is \$300,000 recommended in FY 2026 for additional capital spending based for various facility maintenance projects - the General Fund will support half of the required improvements.	150,000	One-time
Debt Service			
General Govt	Each year, the Finance Division forecasts committed and anticipated payments for long-term debt. This adjustment reflects a change to expected payments.	340,961	One-time
Parks		(49,430)	
Streets		(118,316)	
Retiree Medical Contributions			
General Accounts	This increase is necessary to fund required contributions under the State Health Insurance Plan, which the City transitioned to in August 2023. Employers are required to contribute 0.6% of active employee wages for retiree medical benefit subsidies. The change in health insurance has stabilized health insurance expenses - no increases have been enacted for the two years since this plan was adopted. It has also greatly reduced long term financial risk. The City has been on the state plan long enough now to reasonably estimate this additional expense for retiree medical subsidies.	22,000	Ongoing
Pooled Insurance Premiums			
General Accounts	This increase is necessary to fund anticipated increases for the City's Liability and Property Insurance through WARM (Wyoming Association of Risk Management). These premiums experience inflationary and experience adjustments annually. The original pooled premium increase was 40%, and WARM negotiated it to 15%. The City's increase is just above 14%, based on its experience rating.	36,466	Ongoing
Inmate Housing Fee			
General Accounts	The City has budgeted \$130,000 for inmate housing fees since the agreement with Albany County was adopted. The maximum annual charge to date has been at just under \$80,000, and staff recommend a budget reduction. The agreement is being renegotiated in FY 2026, and some excess funding will be held to cover possible rate increases.	(25,000)	Ongoing
Crime Victim Witness			
General Accounts	The MOU with Albany County, effective July 1, 2024, increased the City's contribution from \$25,000 to \$50,000 per year.	25,000	Ongoing

Centrally Budgeted Adjustments (Cont.)

Division	Reason for Budget Adjustment	FY 2026	Ongoing or Onetime
Economic Incentive Payments			
General Accounts	To attract retail businesses, the City entered into a Development and Economic Incentive Agreement in December 2022 with Homebase and Wyoming Plaza. This incentive returns \$0.006 per dollar of net taxable retail sales on a quarterly basis to the developer and Homebase. This increase is fully offset by additional collections of sales and use taxes. For calendar year 2024, the City's net return on the 4th and 5th cent sales tax investment for this agreement was valued at \$69,344 for one half year of business for Homebase, one quarter for Ross, and one month for Ulta. The ROI for this agreement is 150% in 4th and 5th cent sales tax.	120,000	Ongoing
Software Maintenance & License Fees			
Planning	Final annual maintenance fees for Tyler Energov varied from the original projection due to the quantity of licenses purchased in each division. This request transfers funds between divisions.	4,500	Ongoing
Code Administration		(4,500)	Ongoing
Finance		(30,000)	Ongoing
Data and Cell Service			
Code Administration	In the past year, several divisions have acquired additional cell phones to assist in more streamlined department operations. In both the facilities management and parks and rec admin division, this request is 75% offset by a reduction in employee cell phone allowance.	1,000	Ongoing
Facilities Management		850	Ongoing
Parks & Rec Admin		850	Ongoing
Electric Utility			
Engineering	Based on projections for electric rates, staff recommended an adjustment for the FY 2025 - FY 2026 biennium of around 10%. The actual rates have gone up by about 15% of the total bill across City operations, necessitating adjustments in divisions with small amounts of appropriations. Demand has stayed about constant.	5,000	Ongoing
Parks		12,000	Ongoing
Facilities Management		21,000	Ongoing
Recreation		1,300	Ongoing
Natural Gas Utility			
Engineering	Based on projections for natural gas rates, staff recommended an adjustment for the FY 2025 - FY 2026 biennium of 6%. The actual rates on the distribution portion of the bill have increased around 30%, necessitating adjustments in divisions with small amounts of appropriations. Demand has stayed about constant.	1,100	Ongoing
Parks		3,600	Ongoing
Total Centrally Budgeted Adjustments		\$ 328,381	

Personnel Requests

This table details personnel requests for General Fund operations.

Division	Request Title	Request Description	FY 2026 Request	One-time or Ongoing
Fire Admin & Supr.	Negotiated Compensation Agreement	Effective April 1, 2025, the City and IAFF Local 946 formally agreed to a 5.5% COLA for FY 2026, offset by a reduction in the non-mandated pension contribution of 1.225% and removal of the Recreation Center benefit. Even with these offsetting benefit reductions, the COLA exceeded the budget reserve adopted in FY 2026. The City will no longer pay any additional pension contribution for firefighters beyond the statutory requirement. The City also does not provide an additional pension benefit for other employee classes.	\$ 41,000	Ongoing
Fire EMS	Negotiated Compensation Agreement		30,000	Ongoing
Fire Prevention	Negotiated Compensation Agreement		6,000	Ongoing
Fire EMS	Civilian Driver Program Cancellation	With the transition away from inter-facility transfers and moving to an in-house billing model for 911 EMS services, the civilian driver program is no longer necessary to maintain basic fire service capacity. While this program was successful, future state revenue is not sufficient to maintain it. This program will end effective 9/1/2025.	(46,385)	Ongoing
Fire EMS	Paramedic Program Cancellation - Reduce 5.0 Temporary FTE	With the transition away from inter-facility transfers and moving to an in-house billing model for 911 EMS services, the paramedic program is no longer necessary to maintain basic fire service capacity. While this program was successful, future state revenue is not sufficient to maintain it. This program will end effective 9/1/2025.	(335,880)	Ongoing
Fire EMS	EMS Staffing Model Transition	This one-time reserve will allow LFD flexibility to implement a staffing model that reflects the new model for 911 EMS delivery. At the current time, the most efficient working model is not yet clear and funding will allow for adjustments to be made as the work model is fine tuned. The one-time request allows for funding in FY 2026; on-going changes would need to be approved in subsequent years.	100,000	One-time
Fire EMS	Firefighter Overhires - 3 Temporary FTEs	LFD is requesting that three over hires be funded for FY 2026 due to unanticipated long term absences. Over hires are an important component of fire staffing, as they ensure minimum manning requirements at a non-overtime rate. Normal attrition and retirements should balance out the over hires long term, making on-going funding unnecessary.	304,030	One-time
Public Works Admin	Part Time Decrease	The Public Works Department is requesting the removal of the budget for part time employees in the Public Works Admin division, which existed in case dedicated front desk staff were needed at the MOC. Existing staff have been able to cover the front desk.	(5,065)	Ongoing
General Accounts	Compensation Adjustment Reserve	This unallocated reserve is recommended to fund deficiencies between the City's Manager's recommended COLA of 3% and additional wage adjustments necessary to retain equity among employee groups. This is the only amendment necessary for the general and police employee classes and is inclusive of benefits. The reserve will be distributed at a later date.	100,000	Ongoing

Personnel Requests (Cont.)

Division	Request Title	Request Description	FY 2026 Request	One-time or Ongoing
Facilities Management	Facilities Management Reorganization	The facilities management division is consolidating operations to provide centralized services, rather than operating as a parks and recreation service. The historic way of treating this division as a parks and recreation service has presented operational challenges and resulted in non-optimized usage of personnel resources. This change will result in long term efficiencies in how work is managed, as well as more accurate allocation of costs for all City services. The increase in appropriations recommended for this division is fully offset by decreases in the Recreation Center Fund and the Ice and Events Center division. The operating support transfer for the Recreation Center will decrease and the support services transfer from Enterprise Funds will increase due to this reallocation.	253,389	Ongoing
Ice and Events Center	Facilities Management Reorganization	The facilities management division is consolidating operations to provide centralized services, rather than operating as a parks and recreation service. The historic way of treating this division as a parks and recreation service has presented operational challenges and resulted in non-optimized usage of personnel resources. This change will result in long term efficiencies in how work is managed, as well as more accurate allocation of costs for all City services. There is a decrease recommended in this division to offset the increase required in the Facilities Management division.	(58,714)	Ongoing
Ice and Events Center	Increase 1.0 FTE - Ice and Events Assistant Supervisor	<p>The Parks, Recreation and Public Services Department is requesting a new full time assistant supervisor position at the Ice and Events Center (+1 FTE). There is currently only one full-time position at this facility, which leaves a significant gap in its operations. These operations have evolved significantly over the past decade. Years ago, the primary responsibility of staff was for program-oriented activities such as lessons, events, activities, scheduling, front desk operations and sales of concessions and rentals. Their responsibilities now include facility cleaning, ice grooming and equipment management.</p> <p>As the responsibilities of Ice and Events Center staff has evolved, participation and use of the facility has increased. Methods of delivering services related to registration and public information have changed with more online and social media demands. Attendance has increased steadily in the past few years and overall revenues are higher. All this means that the single full-time salaried staff member responsible for management of the facility is often needed beyond their regular workweek without sufficient knowledgeable staff. While part-time provisional staff are an integral part of the team, the nature of their job means that most of them are unable to assist with administrative level tasks. This new position will support administration, scheduling, ice grooming, lesson coordination, facility maintenance and overall operations. The new position is expected to allow greater capacity, increasing programs and public availability. In the first year of this new position, the City expects revenue to increase by \$25,000. Additional revenue growth of up to 50% of this position is also expected in future years.</p>	90,358	Ongoing

Personnel Requests (Cont.)

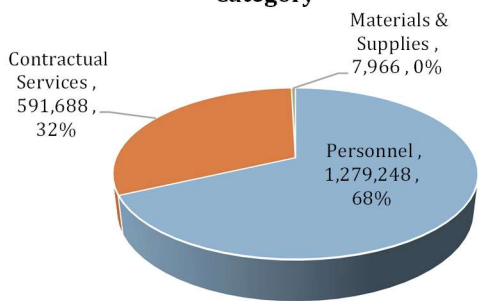
Division	Request Title	Request Description	FY 2026 Request	One-time or Ongoing
Recreation Admin	Part Time Increase	The Parks and Rec Department is requesting \$50,000 for non benefitted provisional wages in the Recreation Administration division. There is currently no budget for provisional staff in administration. Management has identified several key areas that such staff could be used for administrative and marketing functions. Half of these funds would be used to support marketing efforts, while the remaining funds will support an internship program for marketing and administrative functions.	50,000	Ongoing
Total Supplemental Personnel Requests			\$ 528,733	

City Administration Department Budget Summary and Division Detail

The following table contains a summary of the City Administration department budget by division.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Personnel	\$ 856,897	\$ 897,367	\$ 625,931	\$ 899,833	\$ 890,835	\$ 897,401	\$ 52,428	\$ 949,829
Contractual Services	40,430	33,191	20,668	44,197	39,777	44,197	300,000	344,197
Materials & Supplies	2,569	2,361	1,814	5,750	5,175	5,750	-	5,750
City Manager's Office	899,895	932,919	648,412	949,780	935,787	947,348	352,428	1,299,776
Personnel	184,038	207,311	170,052	234,262	231,919	238,259	(558)	237,701
Contractual Services	92,920	65,865	82,640	137,441	123,697	102,039	21,480	123,519
Materials & Supplies	1,075	828	1,428	7,325	6,593	1,200	516	1,716
City Clerk's Office	278,033	274,004	254,119	379,028	362,209	341,498	21,438	362,936
Personnel	57,485	60,069	46,828	96,358	95,394	100,998	(9,280)	91,718
Contractual Services	61,303	54,344	60,782	119,027	107,124	119,027	4,945	123,972
Materials & Supplies	204	4,069	421	500	450	500	-	500
City Council	118,993	118,482	108,031	215,885	202,969	220,525	(4,335)	216,190
Total City Administration	\$ 1,296,921	\$ 1,325,406	\$ 1,010,562	\$ 1,544,693	\$ 1,500,964	\$ 1,509,371	\$ 369,531	\$ 1,878,902

FY 2026 Adjusted Department Budget by Category



City Manager's Office

Division Description

The City Manager's Office implements policies, oversees administrative functions, facilitates completion of City Council goals, and manages overall City operations.

Division Activities

The City Manager's Office develops budget recommendations, performs public information duties,

facilitates completion of City Council goals, leads franchise and labor negotiations, oversees policy analysis and research, and provides administrative direction for all City departments, except the City Attorney's office and Municipal Judge.

FY 2025 Accomplishments toward Council Goals

- Applied to EPA for Solid Waste Infrastructure for Recycling (SWIFR) grant to create recycling program for multifamily housing and commercial properties.
- Updated Laramie Municipal Code, Aquifer Protection Overlay Zoning, to concur with recommendations of the Casper Aquifer Protection Plan (CAPP).
- Secured Energy Efficiency Block Grant for 25Kw solar array at the Laramie Police Department.
- Awarded Wyoming Outdoor Recreation Grants to replace non-compliant sidewalks, walking paths and fitness stations to increase access at LaBonte

Park and to construct Spring Creek Trail Phase 2. Anticipated construction Fall 2025.

- Secured design services and initiated planning for the 1st Street/Depot Parking Lot/ADA Improvement Project and 3rd Street Beautification Project.
- Achieved benchmarks and objectives for enhancing resident engagement and communication.
- Established project plans, in conjunction with the Laramie Urban Renewal Agency, for both the N. 4th Street Housing Redevelopment Project and Old Slade School Housing Project.

FY 2025 Accomplishments toward Management Goals

- Secured necessary funding to complete the Dowlin Diversion Rehabilitation Project – 90% grant funded.
- Completed Historic Preservation Plan and National Historic Registry nomination for Hart Ranch property – 100% grant funded.
- Initiated design of expanded groundwater well network for enhanced Casper Aquifer water quality monitoring program.
- Established Human Rights & Relation Commission.
- Established City Manager’s Budget Advisory Committee to better engage residents during budget development and increase transparency and public understanding of how municipal resources are used in the community.
- Implemented market-based compensation adjustments for all city positions to ensure competitive pay, bolster staff retention and the city’s ability to recruit qualified applicants.
- Created incentive program to recruit new retailers and grow sales tax receipts (Homebase, Ulta, Firehouse Subs, Ross) – 150% return on investment to-date.
- Launched transportation planning effort in conjunction Albany County Transportation Authority – 85% grant funded.
- Secured \$10 Million grant/loan for business development at WyoTech campus to create new full-time jobs and enhance trades education.
- Applied for \$15 Million grant/loan for business development to expand Safran Passenger Innovations technical center to create new full-time employment opportunities.

Objectives for FY 2026

- Update municipal emissions inventory for CY 2024 in accordance with Council’s climate initiative workplan.

- Achieve software (ERP) modernization milestones: Human Resource Management (HRM) module Fall 2025.
- Plan resources to maintain fiscally sustainable & competitive compensation levels for staff.
- Expand groundwater well network for improved water quality monitoring program for the Casper Aquifer.
- Benchmark staff wellness & resilience metrics and implement outcomes.
- Complete Resident Economic Mobility: Workforce Housing project plan – 100% grant funded.
- Construct economic/business development project at WyoTech campus.
- Construct economic/business development project at Safran Passenger Innovations technical center at Cirrus Sky.
- Secure grant funding to initiate rehabilitation of Hart Ranch historic buildings.
- Complete Dowlin Diversion Rehabilitation Project on time and on budget.
- Complete Main Campus renovation on time and on budget with minimal interruption of customer experience.
- Maximize hay crop revenue from city ranch properties for positive P & L.
- Establish long-term management plan for ranch properties in conjunction with the Ranch Advisory Committee
- Design 3rd Street Beautification as indicated by public input; implement gateway art projects, and other associated treatments as funding is available.
- Design 1st Street/Depot Parking Lot/ADA improvement and secure funding to implement project.
- Continue work with partner agencies on small and large scale affordable and workforce attainable housing projects.
- Renegotiate expiring franchise agreements.

City Clerk’s Office

Division Description

The City Clerk’s Office is a division of the City Manager’s Office. The Clerk’s Office provides public affairs services to the City Council and administrative assistance to the City Council and City Manager.

The City Clerk’s Office manages the official records of the City, including recording, attesting to, filing, and retrieving documents pertaining to City Council actions and other administrative decisions. The Clerk’s Office interacts daily with the citizens, organizations, governmental agencies, and employees of the City; provides public information; and

performs functions of statutory powers and duties of municipal office.

Division Activities

The City Clerk's Office provides a variety of services to the City and the Community, including management of all City records, including Laramie Municipal Code (LMC), City of Laramie liquor licenses, alcohol special event permits, the city-wide bid program, business licenses, Boards and Commissions, municipal elections, and Council public affairs, events and meetings.

FY 2025 Accomplishments toward Council Goals

- The City Clerk's Division has assisted in setting up applications, agenda software, emails, etc. for the new members of the Human Rights and Relations Commissions.
- Assisted in the Boards and Commissions evaluation and presentation of information provided to City Council to assist in their review of efficiency of the current boards and commission and outside boards desire for City Council or staff representation at their meetings. An additional work session has been requested to further review this information.
- The City Clerk has assisted the City Manager's Office with information requested to work with Albany County to reinstate the Albany County Transportation Authority (ACTA).
- The City Clerk's Division has successfully implemented phase 2 of the Enterprise Resource Planning Software, Enterprise Permitting and Licensing, that went live on October 8, 2024. All of our rental housing and business licensing, alcohol permits, alcohol code enforcements, and liquor licensing applications and records are being accepted and/or retained through this new software. The software allows us to see if there are any holds placed on parcels for enforcement actions and have a more holistic picture of projects that are happening in each location around town.
- City Clerk's Office has continued to look for opportunities to share Council meeting flyers with Councilors, Newsflash, etc. to increase communications about when City Council Meetings are being held. We have increased communications with Boards and Commissions as well through their pilot program of funding to support increased communication about what the boards and commissions are currently working on and why they exist.

FY 2025 Accomplishments toward Management Goals

- Continued to work on obtaining our Masters of Municipal Clerk (MMC) designations as well as Records Management certifications through personal and professional development

opportunities. Training provided through Wyoming Association for Municipal Clerks and Treasurers (WAMCAT) and International Institute for Municipal Clerks (IIMC) are being utilized to reach this goal.

- 2024 was an election year. We successfully off-boarded four council members and on-boarded four new councilors. We performed Orientation, Oaths of Office, obtained required cellphones, email accounts, laptop preparations, etc. for a successful process.
- Stakeholder meetings were held in 2024 to educate outside users about the new software available starting October 8, 2024.
- City Clerk assisted additional trainers in preparing staff through trainings and educational materials for the implementation of the Phase 2 of Energov or Enterprises Permitting and Licensing software.
- We have been diligently working with Wyoming State Archives to obtain access to download permanent City records into the Wyoming State Archives database for retention. We already have hundreds of documents transferred into the digital system but will continue to transfer more in the following year. We have also successfully transported ten (10) boxes of permanent records to the Wyoming State Archives storage facility.
- The City Clerk's Office implemented a new software to improve the ease and flexibility of applying to serve on Boards and Commissions. The new software will allow you to apply from your phone, computer, or tablet.
- City of Laramie email accounts have been created for all current members to assist in records retention and the accessibility of emailing boards and commissions members with relevant concerns without using their personal email accounts.
- Although the division did not participate in the Farmer's Market or Freedom Has a Birthday last year we intend to continue looking for opportunities for the council to be involved and provide information about what they do.

Objectives for FY 2026

- We will continue our efforts to transfer permanent city records into the digital archives as well as transferring additional boxes of permanent records for retention by the state Wyoming State Archives office.
- The management team is currently working on division dashboards to provide the community with snapshots of projects, licenses, permits, etc. that are worked on each month. We will continue to make revisions as needed throughout the year. Initial drafts should be available to the public starting in July.

- Communications with City Boards and Commissions to align priorities and municipal resources for a whole city effort will continue to be worked on. Some boards only meet a couple of times a year while others meet twice a month.
- We will continue to work with City Council to devise new ways or revise older methods of communicating information with the public.
 - We are currently working on recap videos for City Council regular meetings that will highlight some of the key items discussed in a short five-minute video. More information can be found on the complete agenda at www.cityoflaramie.org/agenda.
 - We have revised our meeting announcements for work sessions to include the topics that will be discussed as well as providing a new look to the meeting announcement flyers.
- We will work with City Council to develop a newsletter to share important information with residents related to public policy.
- We will continue to work with the Assistant City Manager to develop methods for enforcement of unregistered rental housing units and non-compliant units in accordance with Laramie Municipal Code 8.80.
- Continue working on obtaining our Masters of Municipal Clerk (MMC) designations as well as Records Management certifications through personal and professional development opportunities. Training provided through Wyoming Association for Municipal Clerks and Treasurers (WAMCAT) and International Institute for Municipal Clerks (IIMC) are being utilized to reach this goal. This designation helps the city to stay current with best practices and laws.

City Council

Division Description

The City of Laramie operates under a City Manager-Council form of government. The elected City Council plays a key role in local government, setting policy, strategic goals, and ordinances for the City. The Laramie City Council is comprised of nine members, which include the mayor and vice mayor. All City Council members, including those serving as mayor and vice mayor, have equal votes. No council member has more power than any other council member.

Division Activities

The council is a policy making board and as such it is not the duty of the council to administer the day-to-day operations of the City. While Council sets overall strategic goals

annually, the City Manager and department directors set management goals that relate to City operations. Many items will come before the City Council as required under Laramie City Ordinance, but many issues are more discretionary in nature.

FY 2025 Accomplishments

- Goal No. 1 – Infrastructure and Investment:
 - Staff have continued to improve ADA accessibility as projects for parks and rights of ways have been brought forth for upgrades. City Council has approved the required budget to make these improvements a reality. Curb cutting in the downtown area has begun to try to improve accessibility downtown.
 - Staff continued working on the storm water management project and held a series of work sessions with City Council to provide progress reports and obtain necessary feedback from the City Council to create and enact Enrolled Ordinance No. 1859 adding Laramie Municipal Code 13.80, creating a Surface Water Drainage Utility Fund.
 - The City has continued to work on walkability and bike paths in our community through ReConnect West Laramie efforts and Spring Creek Trail Phase II. City staff has included non-motorized transportation options on the following projects: Chip Seal, Wyoming Avenue, 15th Street Improvements with UW, Ivinson Ave 6th Street to 15th Street, and Venture Drive.
 - Public Works staff have continued to seek grant opportunities to help offset costs associated with water, sewer, and street systems.
 - \$9.5 mil SRF loan submitted to OSFI for the West Laramie Lift Station and will be eligible for a reduced interest rate of .75%. Also applied for TAP grant for \$1mil for the Bill Nye pathway. Also, The Jacoby detention pond grant is in feasibility review with NRCS, that project is estimated over \$10mil.
 - City staff is working through the eligibility and feasibility of applying for the Clean Heavy Duty Vehicle Grant Program, Diesel Emissions Reductions, or Greenhouse Gas Reduction Fund through the EPA. These grants range from a maximum award of 100% to 65% of the cost of the vehicle, infrastructure (charging station), and training of one technician to maintenance the vehicle. These grant opportunities

could allow for the purchase of a fully electric backhoe and associated charging infrastructure on the Hart Ranch. Staff is determining the eligibility of heavy equipment under these grants.

- Continued efforts have been made to survey the community and continue working towards improved broadband in our community.
- Goal No. 2 – Interagency Collaboration:
 - Mayor Cumbie and Police Chief Browne have continued to serve on the Albany County Mental Health Board. The Albany Care Team (ACT) team is in place and responding to needs that arise in Albany County. City Council had a work session with VOA on February 25th to discuss how this program is going. The following is data collected from 1/29 to 5/20 and provided by the VOA.
 - Number of referrals: 22
 - Phone Contacts: 24
 - In-Person Contacts: 16 including 5 at Behavioral Health Services at Iverson Memorial Hospital and 1 at Albany County Detention Center.
 - Resources Connected to: (1) Urgent Care, (2) Clothing Cottage, (3) Robbie’s House, (4) Volunteers of America (5) Cheyenne Housing Authority, (6) Wyoming Guardianship Corporation, (7) Eppson Center, (8) Laramie Connections.
 - Number of clients employed: 7
 - Number of clients who have secure housing: 20
 - Number of clients with co-occurring substance disorder: 3
 - Recidivism: 0% with no clients returning to or being detained at Behavioral Health Services or Albany County Detention Center.
 - Continued efforts have been made to institute and use the Adult Diversion Program. Code Enforcement staff have partnered with Drug Court to provide opportunities for volunteering as a part of this program. City Attorney’s Office is working on this effort.
 - The Albany County Transportation Authority (ACTA) was reinstated on June 4, 2024 with County Resolution 2024-014. The first meeting of the board was held on October 10, 2024. A project manager was hired to coordinate the transportation

grant received. The City Council approved an agreement with Mead & Hunt to develop a 10-Year Strategic Public Transportation Plan on March 4, 2025.

- City Council created a Human Rights and Relations Commission through Enrolled Ordinance No. 1848 adopted on April 2, 2024. City staff have worked to create email addresses for all Boards and Commissions members to increase accessibility for the public and aid in records retention. City Council held a work session to discuss the effectiveness of boards and commissions and their role on outside boards. An additional work session has been requested by Councilor Newman to have further discussion.
- Town and Gown Association continues to work on restructure and building communication between all relevant entities. A contingent of Laramie representatives attended the ITGA Conference at the University of Maryland. Representatives from Albany County, the University of Wyoming, and LCC were present along with Chief of Police Brian Browne who represented the City of Laramie. The group presented on the new community/ITGA strategic planning process. City Council received an update from Town and Gown on October 8, 2024 presented by Tracy Young. Town and Gown has created a vision statement and are working towards setting tasks for sub-committees, engaging the Executive Board, and organizing the first annual meeting for Spring 2025.
- Goal No. 3 – City Services & Resident Engagement:
 - Enterprise Resource Planning software platform has continued to move forward to modernize municipal business operations and processes for more efficient and effective public services. The second phase of the software, Enterprise Permitting & Licensing, went live on October 8, 2024. We have processed hundreds of applications through the new software and continue to make improvements as adjustments are needed. The third phase, Human Resource Management, kicked off in June 2024.
 - City staff continue to work on the restructuring in the EMS Division with Iverson Memorial Hospital taking over patient transfers beginning in the fall of 2025.

- Community awareness and participation in matters being considered by the City Council is a continued effort through revamped announcements, recap videos, and working with City Council to create a format for holding 5th Tuesday meetings.
- A municipal volunteer app has been implemented to communicate volunteer opportunities available to our community. This is the first year that we have administered a “Snow Angels” program to provide assistance with shoveling sidewalks after a snow event. This program appears to be a success and will continue to be improved. The City of Laramie’s municipal program app is fully functioning, with all but 1 of the 6 programs allocated to a department with an assigned program manager. Opportunities have already been posted and attended, and the software is ready to be scaled up to include all city volunteer opportunities as needed. The City currently has approximately 100 users on the software with little to no outreach, and can handle many more.
- Staff have worked to develop a budget transparency tool called Open Finance to allow members of the community an opportunity to look at the details of city finances. This tool is available at www.cityoflaramie.org/openfinance.
- City staff have been working through consultants to obtain outside data related to compensation and staffing levels.
- Goal No. 4 – Economic Development:
 - WYDOT’s planned improvements to Snowy Range Road have been postponed until 2030-31. When improvements are made the City will be upsizing the waterline to allow for better fire flow allowing for new businesses and building improvements.
 - The community has put together a group to assist in evaluating concerns reported by residents of alleged predatory practices for mobile homes and rental housing. City staff are beginning to look for additional resources to assist in collecting data of current rental housing units that are not registered and in compliance with Laramie Municipal Code requirements. The Community and Economic Development Division presented to City Council in June on the Mobile Home portion of this goal.
- Staff and City Council continued to look for opportunities to improve housing supply and attainability. CEDD presented to City Council in June on housing.
- Communication with developers and contractors about changes to codes or requirements is continually being looked at by staff as opportunities arise such as West Side Visioning Project.
- Goal No. 5 – Environmental Stewardship:
 - The Laramie Municipal Emissions Reduction Plan was adopted on April 23, 2024 by the City Council. City Staff and the Environmental Advisory Committee are working on citizen survey and public outreach efforts related to waste diversion.
 - The Monolith Consumptive Use Report was completed in early 2024. This is the initial piece of a comprehensive consumptive use plan for the entirety of the City owned agricultural properties. With the three year pause on leasing the Monolith Ranch, staff intends to gather the necessary information to create a comprehensive plan for both ranches. This will include consumptive use, grazing plan, critical aging infrastructure inventory, maintenance plan, ecological assessment, and water right review.
 - City Council adopted Enrolled Ordinance No. 1863 amending Laramie Municipal Code 15.08 regarding updates to the Aquifer Protection Overlay Zone in accordance with the Aquifer Protection Plan adopted by City Council.
 - Staff are still investigating the feasibility of a pilot program for containerized composting to reduce solid waste. Items that are being reviewed are size of container, operations, cost, location, feasibility, and desired outcome. Staff has started researching grants to assist in the planning, creation, and operation of a program.

Objectives for FY 2026

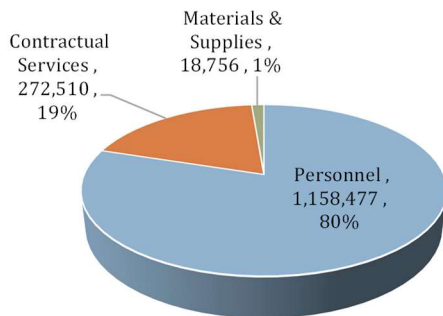
Council goals are presented on pages 9-11 of this document. Please reference these pages for the current policy goals.

Community & Economic Development Department Budget Summary and Division Detail

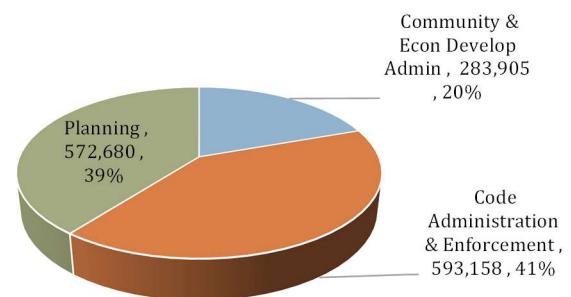
The following table contains a summary of the Community & Economic Development department budget by division.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Personnel	-	-	168,739	258,205	255,623	261,516	(17,111)	244,405
Contractual Services	-	-	3,072	37,200	33,480	37,200	-	37,200
Materials & Supplies	-	-	3,993	2,300	2,070	2,300	-	2,300
Capital Proj, Studies & Equip	-	-	-	-	-	-	-	-
Community & Econ Develop Admin	-	-	175,804	297,705	291,173	301,016	(17,111)	283,905
Personnel	394,663	402,531	334,499	446,462	441,997	454,752	24,128	478,880
Contractual Services	196,619	86,555	81,368	123,672	111,305	107,672	(3,500)	104,172
Materials & Supplies	4,751	8,468	7,457	10,106	9,095	10,106	-	10,106
Capital Proj, Studies & Equip	-	3,520	-	-	-	-	-	-
Code Administration & Enforcement	596,033	501,074	423,323	580,240	562,398	572,530	20,628	593,158
Personnel	403,668	449,765	256,228	459,643	455,047	464,991	(29,799)	435,192
Contractual Services	22,374	60,357	52,260	125,638	113,074	125,638	5,500	131,138
Materials & Supplies	3,972	2,603	2,521	2,550	2,295	2,550	3,800	6,350
Capital Proj, Studies & Equip	159,542	47,238	112,299	880,649	880,649	-	-	-
Planning	589,556	559,962	423,308	1,468,480	1,451,065	593,179	(20,499)	572,680
Total Community & Economic Development	\$ 1,185,589	\$ 1,061,036	\$ 1,022,436	\$ 2,346,425	\$ 2,304,635	\$ 1,466,725	\$ (16,982)	\$ 1,449,743

FY 2026 Adjusted Department Budget by Category



FY 2026 Adjusted Department Budget by Division



Planning & Code Enforcement

Division Description

The Planning Division has two major functions: development review and long-range planning. Development review entails review of all development ranging from subdivision to individual site development. The long-range planning function entails writing and updating documents pertaining to the physical development of the City. The Planning Division also includes Code Enforcement, which addresses nuisance issues and snow removal for the community.

Division Activities

The Planning Division administers land use regulations in the City including zoning, subdivisions, variances, conditional uses, PUDs (planned unit developments), annexations, and long-range planning. The division also

serves as staff to the Planning Commission, Urban Systems Advisory Committee and advises the City Council. Code Enforcement functions primarily to investigate and enforce ordinances.

FY 2025 Accomplishments toward Council Goals

- 2024 Council Goals 1: Milestone A** – Planning Division continues progress of this item through review of development projects such as subdivisions and buildings. These projects often involve public right-of-way amenities such as crosswalks, sidewalks and trails. Often used by persons with disabilities or the young/old. Reconnecting Communities Grant will further this goal for West Laramie and the West Side.
- 2024 Council Goals 1: Milestone D** - Planning Division continues progress of this item through review of development projects such as

subdivisions and buildings. These projects often involve public right-of-way amenities such as crosswalks, sidewalks and trails. These amenities provide for alternative modes of transportation. Planning is also working on implementation of a \$300K Reconnecting Communities Grant that will help improve connections to west Laramie and the West Side.

- **2024 Council Goals 1: Milestone E** – Planning Division provides support related to seeking grants in any and all investment in the community, including water, sewer and streets.
- **2024 Council Goals 1: Milestone F** – Planning Division provides limited, but some support related to this goal. Through review process for Planning, contact with broadband companies is completed, which facilitates future development having these services provided. Most recently Planning has begun to review franchise utilities “cost” and how this relates to the cost of housing and how it might impact housing in Laramie.
- **2024 Council Goals 2: Milestone C & 2025 Council Goal (Economic Opportunity and Development & Environmental)** – Planning Division completed the adoption of the joint Growth Plan for the City and County. The City and County are currently working on the joint intergovernmental agreement, despite on failed attempt at approval thus far.
- **2024 Council Goals 2: Milestone D** - Planning does report to the Downtown Development Authority, USAC, Planning Commission, Board of Appeals, Solar Board of Review and Board of Adjustment. We have conducted internal reviews of all boards and commissions and continue to staff them.
- **2024 Council Goals 3: Milestone B** - Planning has attended training and completed work related to the new ERP software. Extensive amount of set up time was required and will continue to work on improving and using the new software system as we have gone “live” with the new software.
- **2024 Council Goals 3: Milestone D & 2025 Council Goal (Engagement and Communication C & Economic Opportunity and Development)** – Planning continues to support this goal through regular mailed, posted and published notices for most planning projects, many which go before the City Council. Additional work has been put into website information related to topics of interest such as housing or current development projects. Planning has also used social media much more this year in collaboration with LUM and the City Manager’s Office. Finally, more in person tabling events or public meetings have allowed Planning Staff to have direct interaction with the public, which has been good in terms of relaying

information and answering questions. These events have included 4 farmers markets, school events and other public engagements such as with the real estate agents and developers.

- **2024 Council Goals 4: Milestone A** – Planning Staff continues to review and consider development along the Snowy Range Corridor. Recently enforcements related to illegal uses being established on this corridor have resulted in major improvements to properties on this corridor, which ultimately improve the look of this area. Furthermore, staff has continued to work with The Retail Coach along this corridor, which most recently has resulted in new business being located in the area. Additionally, the Reconnecting Communities Grant will aid this corridor in improving all forms of transportation in the area and connecting West Laramie with the rest of Laramie.
- **2024 Council Goals 4: Milestone C & 2025 Council Goal (Housing & Infrastructure that is Housing Ready & Business-Ready C & Economic Opportunity and Development)** – Planning Staff continued to make changes to LMC that will facilitate smaller and more affordable housing in our community. Staff pursued work with an affordable housing applicant, with the North 4th Street Redevelopment RFP being issued, however this company did not receive the needed tax credits to facilitate the project. Furthermore, housing has been a focus of the Planning Office, and consumes much time week to week, attending housing meeting, tracking housing legislation, and working with developers to complete housing projects. Further work will continue that includes multiple housing projects (4th Street, Turner Tract, Slade School, etc.), code updates, legislation, and mobile home communities.
- **2024 Council Goals 4: Milestone D & 2025 Council Goal (Housing & Infrastructure that is Housing Ready & Business-Ready C & Economic Opportunity and Development)** – Planning Staff continued to make changes and improve resources related to information available to the public on housing and opportunities. Staff will continue to pursue North 4th Street Redevelopment project and attending housing coalition meetings or other housing related meetings.
- **2024 Council Goals 1: Milestone B & 2025 Council Goals (Safety and Wellbeing)** – Code Enforcement through nuisance abatements and snow removal requirements increase public awareness around accessibility on streets and sidewalks throughout the community.
- **2024 Council Goals 2: Milestone B & 2025 Council Goals (Safety and Wellbeing)** – Code Enforcement has continued our relationship with

Drug Court by providing volunteer opportunities for participants in the program. Volunteers have been used for snow removal, trash clean up, among many other items.

- **2024 Council Goals 2: Milestone D** – Code Enforcement does report to the Board of Appeals and the Laramie Beautification Committee. We have conducted internal reviews of both boards and continue to staff them.
- **2024 Council Goals 3: Milestone B** – Code Enforcement has attended training, completed work related to the new ERP software and is now using the software for all enforcement actions. Software use has helped in understanding what types of issues we are seeing and tracking the many enforcements we handle each day.
- **2024 Council Goals 3: Milestone E** – Code Enforcement has taken the lead related to this goal and has increased volunteerism in the last 6 months extensively. Through the development of relationships with WyoTech, Drug Court, LHS and others, we have been able to use volunteers to complete numerous tasks ranging from trash pick-up on major corridors and the interstate, trash pick-up at the landfill and street clean up and ice/snow removal in areas such as the downtown or around schools. Additionally, the City has established the new volunteer software and is in the first year of the Snow Angels program, which so far has been successful.
- **2024 Council Goals 4: Milestone A** – Recognition of Snowy Range Road as a major business corridor is important. Code Enforcement has increased inspections in this area which has improved the look of properties, which we believe will help related to business and tourism activities.
- **2024 Council Goals 4: Milestone D & 2025 Council Goal (Engagement and Communication)** – Continued and Improved communication to citizens has been a focus of the division. Attendance at Farmer Markets for an outreach event, as well as improving the website and development of the new volunteer software has helped engage and communicate with the public.
- **2024 Council Goals 5: Milestone C & 2025 Council Goals (Environmental)** – Planning Staff led the approval of the Joint Casper Aquifer Protection Plan and most recently the CAPP Code Update.
- **2025 Council Goal (Engagement and Communication)** – 2025 City Council Goals shared with Planning Commission, Board of Adjustment, Downtown Development Authority & USAC.
- **2025 Council Goal (Engagement and Communication)** – In 2025, Planning Staff implemented the Planning Commission recap

video which recaps and summarizes the last Planning Commission meeting as a short video with visuals.

- **2025 Council Goal (Housing & Infrastructure that is Housing Ready & Business-Ready C & Economic Opportunity and Development)** – Planning Division continues to provide support related to properties on 4th Street, Turner Tract, and Slade School.
- **2025 Council Goals (Infrastructure that is Housing Ready & Business-Ready)** – Planning Division is providing support to the CMO regarding increased parking in downtown, including modifications to 1st Street.
- **2025 Council Goals (Safety and Wellbeing)** – Work conducted by the Planning Division, such as code changes, grant work, development review all play a role in the general safety and wellbeing of the community. Planning and enforcement of code is essential to creating a safe community.

FY 2025 Accomplishments toward Management Goals

- Updated the Planning Division’s website with up-to-date **Application** submittal schedules, fee tables, **interactive GIS Map**, contact information, pictures, public comment interface and the **Agenda Center**.
- Held required annual USAC meeting.
- Established the **Urban Renewal Agency**, completed blight study and are now accepting applications for TIF.
- Continue **UDC updates and review** to address staff & community identified issues and development concerns in code. Major changes included, general code clean up, developer amendments, use changes, mobile vending update, CAPP update and affordable housing updates.
- Developed the Intergovernmental Growth Agreement related to the **Laramie Area Growth Plan**, a joint City County Plan with the County.
- Competed the adoption of the **Casper Aquifer Protection Code Update**.
- Began work on the Reconnecting Communities grant for West Laramie.
- Provided staff representation to **Planning Commission, Board of Adjustment, Laramie Main Street, Downtown Development Authority, Urban Systems Advisory Committee and The Downtown Design Committee**.
- Completed Review of **Major Projects** in Laramie; Breezethru Car Wash, Forest Service Building, Home Base, Ulta, Ross, Holiday Inn, UW Aquatics Center and Starbucks, along with multiple residential subdivisions.
- Supported CMO on multiple Legislative actions on Planning related legislation.

- Renewed contract with **The Retail Coach** and continued work with them on retail recruitment for Laramie.
- Installed the first set of Wayfinding Signs and began work on second set of signs.
- Established use of the new Tyler online permitting software for all permits issued by the Planning office.
- Established relationship and selected Northwest Real Estate to develop the North 4th Street Property.
- Created a bi-monthly “touch base” meeting with UW staff involved in campus development.
- Hired new Planner I to fill the division’s staffing needs.
- Successful implementation of the **Community Clean Up Day** for 2024. A high number of people participated.
- Continued monitoring efforts for **nuisance** (Snow and Junk) related items along main corridors and entryways into the community.
- Code Enforcement updated a **procedures manual** for future staff members outlining processes, duties and major events performed by the position.
- Completed update on how we display information related to the position in **monthly report** for improved reading and ease of understanding.
- Increased and improved the use of **volunteers** for Code Enforcement related activities such as trash/junk clean up, snow removal and other tasks.
- Worked directly with the Albany County Drug Court and volunteers through that program.
- Attended and worked with the Beautification Committee.

Violation Tracking 2021 through 2024

	2024	2023	2022	2021
Monthly Average of Violations Tracked	158.5	150	178	193
New Violations Total	1044	1269	1477	1465
Owner Abated Total	729	1124	1483	1525
City Abated Total	29	14	30	28
Immediately Resolved Total	305	127	N/A	N/A

Objectives for FY 2026

- Continue to improve the Planning Division’s website up to date with Application submittal schedules, fee tables, interactive GIS Map, contact information, public comment interface and the Agenda Center. These efforts improve efficiency for

- staff and improve access to information for the public.
- Support CMO on potential Legislative Direction related to Planning related legislation.
- Continue UDC updates to address staff identified issues and development concerns in the community. Consider other ways to capture needed changes to code.
- Continue work with The Retail Coach on increasing development opportunities for retail within the community with a renewed focus on development groups that may create new space in the community for commercial users.
- Continue to work on a contract in relationship to the RFP for the future redevelopment opportunity of North 4th Street properties.
- Evaluate existing annexation and development agreements and begin request process to require improvements and annexation.
- Continue work with Petro and an existing delayed improvement agreement that requires construction of a street in a potentially high growth area.
- Continue work with BP Amoco representatives and consultants on the potential of the BP Amoco site and their involvement in the Voluntary Remediation Program.
- Continue to improve and implement lines of communication and cooperation with UW Staff and personnel on key projects and long-range planning.
- Train new Planner I and bring them up-to-speed on needed projects and processes as well as necessary training.
- Reinstall Laramie’s first Parklet for the summer of 2025.
- Improve and refine planning division related processes and submittals on the new digital platform as the City implements its new permitting software.
- Implement and Install all Wayfinding Signage based upon the Plan, in coordination with Visit Laramie and Laramie Main Street, except for those signs located on 3rd Street, due to the need to coordinate with WYDOT on the 3rd Street Project.
- Continue to provide support related to the sale of City owned land on Crystal Court and within the Turner Tract.
- Following completion of the joint City/County Growth Area Plan, adopt needed Intergovernmental Agreement and associated code updates for implementation of the plan.
- Consider training options for realtors, developers, etc. on development related processes.
- Following completion of the CAPP Plan continue implementation of the plan.

- Provide staff Support for the URA and process any application for TIF. Specifically, working on North 4th Street, Slade Elementary and West Side URAs.
- Continue to use and improve the new Tyler online permitting software.
- Continue to improve the maintenance, retention and purging of address files, plans and specifications stored in archive.
- Continue to improve and update the Code Enforcement Divisions website up-to-date and useful information related to Code Enforcement issues. These efforts improve efficiency for staff and improve access to information for the public.
- Consider LMC updates to address staff identified issues and/or concerns in the community.
- Successfully complete 2025 Community Clean Up Day.
- Continue work on the Code Enforcement “Good Samaritan” Volunteer Program. With new software manage volunteers for work related to the Code Enforcement Position and the Snow Angel program.
- Attend State or Regional Code Enforcement training program.
- Improve enforcement efficiencies in the position related to other Divisions in the Community and Economic Development Department.

Code Administration

Division Description

The Code Administration Division is responsible for plan review, permitting, inspections, and occupancy determination for all vertical construction in the municipal boundaries. This scope includes residential, commercial, signage, re-model, and all mechanical, electrical, and plumbing trades. The division facilitates contractor licensing and renewals for individuals and businesses operating in Laramie. Code Administration also manages the Environmental Health Inspector who reviews and inspects all new and existing food and body art establishments.

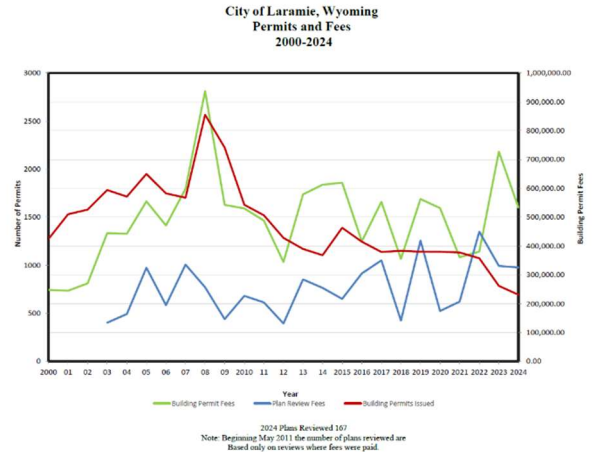
Division Activities

The Code Administration Division plays an integral role in development review in partnership with the Planning, Fire Prevention, Utilities, and Engineering Division(s). The mission is to ensure safe, sustainable, and accessible construction and land use(s) in the City of Laramie.

FY 2025 Accomplishments toward City Council Goals

- **2024 Council Goals 1: Milestone A** – Through the Building Permit process these items are considered and reviewed. This is a continuation of past practice related to all projects in the building permit review process.

- **2024 Council Goals 1: Milestone D** – Through the Building Permit process review of sidewalks and condition of sidewalks is considered which improves non-motorized transportation such as walking or biking.

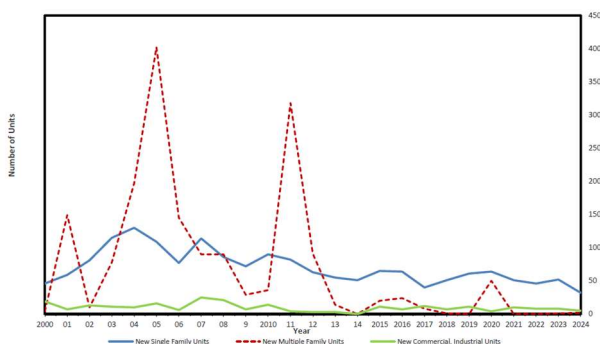


- **2024 Council Goals 2: Milestone D** – The Building and Fire Code Board of Appeals has been evaluated and was determined to be a needed board for the City. The board has been established and includes 4 of 5 members currently. Activation of this board is essential in handling appeals to interpretations of building code and improving the development process.
- **2024 Council Goals 3: Milestone B & 2025 Software Implementation Goal (Engagement and Communication)** – Work related to migration to new software has been extensive for Code Administration. All licensing for contractors and trades as well as for all building permits will now use this software. Extensive amounts of time for review, development and training has been required, but the new software is live.
- **2024 Council Goals 4: Milestone D & 2025 Council Goal (Engagement and Communication)** – Continued and Improved communication to developers and contractors remains a focus of Code Administration. Improvements to the website and other items has provided additional resources for the public. Furthermore within Community and Economic Development a more development focused approach to coordinated development reviews and pre-submittals has helped get all necessary people “in a room” on development projects that might see issues that span across all departments, including Code Administration.
- **2025 Council Goals (Housing)** – Code Administration has focused on improving housing related to codes and process. The new EPL software has helped with speed of review on some permits and moved contractor licensing fully online. Code Administration has also been directly

involved with many development reviews and is continuing to review codes that could help in this area. Additionally, Code Administration supports the CMO related to rental housing inspection and other rental issues.

- **2025 Council Goals (Safety and Wellbeing)** – through building permit review, safety of buildings is considered paramount in the roll this division plays for the City. Safe buildings are a must for a safe city.
- **2025 Council Goals (Economic Opportunity and Development)** – Code Administration will continue to evaluate codes related to development in the community. Additionally, multiple opportunities have held where the public has been able to interact and ask questions of the division, including a farmers market booth, contractor meeting and EPL Training Session. Improvements on the website have also aided us in improving information and outreach to the developers and contractors.
- **2024 Council Goals 2: Milestone D** – The Environmental Health Inspector reports to and staffs the Board of Health. This board has been evaluated and is deemed to not be required, and it has been discussed to be eliminated.
- **2024 Council Goals 3: Milestone B & 2025 Software Implementation Goal (Engagement and Communication)** – Environmental Health has limited interaction with EPL software due to the City using State Licensing software for all health inspections. Environmental Health does use EPL in a limited fashion and is using the system as needed.
- **2024 Council Goals 4 Milestone D** – Environmental Health is commonly brought in on new development projects when needed for developments such as restaurants, hotels or other uses needed this positions review. Coordination on these projects is done through Community and Economic Development.
- **2025 Council Goal (Safety and Wellbeing)** – By completing health inspection, we provide support for the physical safety and wellbeing of residents.

City of Laramie, Wyoming
New Construction Starts and Valuations
2000-2024



FY 2025 Accomplishments toward Management Goals

- Successfully completed all required **plan reviews and inspections** for the year.
- Completed Review of **Major Projects** in Laramie; Breezethru Car Wash, Forest Service Building, Home Base, Ulta, Ross, Holiday Inn, UW Aquatics Center and Starbucks
- Completed issuance and renewal of **Contractor Licensing** for 2024.
- Completed transition to the Tyler Permitting Software that is a fully on-line permitting and licensing software.
- Provided legislative direction and support to the CMO regarding code related legislation.
- Reorganized the Code Administration Division to create a Chief Building Official and Permit Tech Position in place of the Manager Position that was vacated after a retirement. This reorganization will be a more traditional setup and is similar to how other cities operate.
- Initiated new public outreach opportunities including attending farmers markets and holding contractor licensing and permitting meetings.
- Established the Building and Fire Code Board of Appeals.
- Provided **responsive inspections** for the restaurant and environmental health related industry.
- Used the Statewide **inspection software** for tracking and managing all inspections related to this position.
- Provided Environmental Health inspections for our community.
- Environmental Health completed 424 routine inspections, 33 new/pre-opening/licensing, 31 follow-up and 7 complaints. Additionally, 154 Temporary Food Licenses were issued.
- Attended the Wyoming Environmental Health Association Annual Education Conference in Laramie.
- Maintained Certified Professional in Food Safety Credentials.



Objectives for FY 2026

- Provide high-quality plan reviews in a timely manner.
- Provide professional high-quality inspections with discretion and common sense regarding the enforcement to the intent and/or letter of the code.
- Establishing and maintaining good working relationships with contractors through fair and equal treatment along with the implementation of semi-annual discussion forums.
- Support the City Manager's Office on potential Legislative Direction related to Code Administration/Building Division related legislation.
- Improve and update the Code Administration Division's website with up-to-date and useful information related to Code Administration information and topics. These efforts improve efficiency for staff and improve access to information for the public.
- Consider LMC updates to address staff identified issues and/or concerns in the community.
- Continue use and improve user experience with the Tyler online permitting software.
- Code Administration Staff continues to complete ICC certifications for residential and commercial inspections.
- Increase and improve public outreach opportunities for the community related to building permits, contractors and other areas.
- Evaluate updates to International Building Codes and remain up to date on best practices in the industry.
- Establishing and maintaining good working relationships with restaurant and other owners through fair and equal treatment and professional service.
- Provide professional high-quality inspections with discretion and common sense regarding the enforcement to the intent and/or letter of the code.
- Support CMO on potential Legislative Direction related to Environmental Health related legislation.
- Improve and update the Environmental Health's website with up-to-date and useful information related to Environmental Health topics and information. These efforts improve efficiency for staff and improve access to information for the public.
- Continue to use Statewide issues inspection software for all Environmental Health related inspections.
- Continue archiving and digitizing of Environmental Health materials.
- Evaluate the need for the Board of Health and consider if it is needed.
- Complete necessary training and education for the position.
- Increase public engagement and communication related to Environmental Health Services

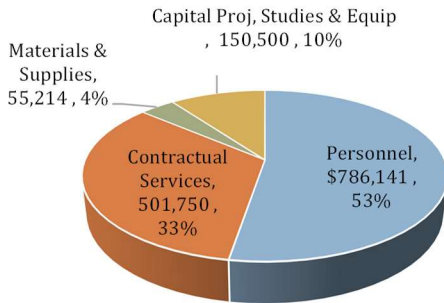


Information Technology (IT) Department Summary and Division Detail

The following table contains a summary of the Information Technology department budget, which has one division.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Personnel	\$ 533,338	\$ 735,960	\$ 565,593	\$ 773,219	\$ 765,487	\$ 786,805	\$ (664)	\$ 786,141
Contractual Services	326,969	382,138	317,038	456,750	411,075	426,750	75,000	501,750
Materials & Supplies	33,150	20,328	19,469	30,214	27,193	30,214	25,000	55,214
Capital Proj, Studies & Equip	142,816	282,533	273,091	367,500	367,500	130,500	20,000	150,500
Total IT	\$ 1,036,274	\$ 1,420,959	\$ 1,175,191	\$ 1,627,683	\$ 1,571,254	\$ 1,374,269	\$ 119,336	\$ 1,493,605

FY 2026 Adjusted Department Budget by Category



- Replaced and upgraded city firewalls to better protect critical infrastructure
- Installed new meeting room technology in the MOC, Fire station 2, and Fire station 3 to allow for more available modern public meeting spaces.
- Helped with the implementation of a city volunteer app

FY 2025 Accomplishments toward Management Goals

- Installed an immutable backup solution to protect both local and cloud-based systems and data from ransomware and other threats.
- Upgraded cameras in multiple city facilities for enhanced security
- Assisted facilities staff with their electronic lock upgrades to city buildings.

Information Technology (IT)

Division Description

The Information Technology division provides fast, secure, and reliable technology to assist employees and the public.

Division Activities

Information technology maintains City computers and network, phone, and server infrastructure, including systems supporting all departments in the city and the joint LARC public safety systems.

FY 2025 Accomplishments toward Council Goals

- Assisted with EP&L project and data conversion to allow for online applications.

Objectives for FY 2026

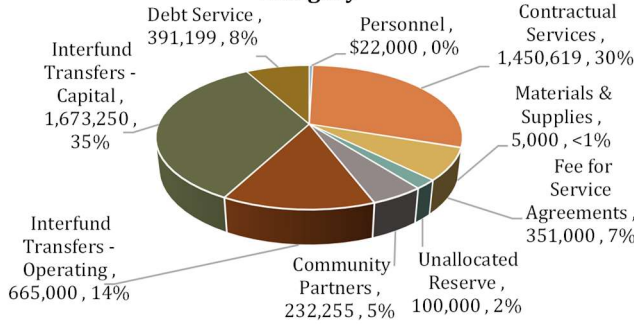
- Assist with the HCM project
- Help migrate our public safety systems to the cloud
- Evaluate and implement a new phone and communications system for the city of Laramie.
- Conduct internal and external penetration tests on city systems, and conduct a disaster scenario round table exercise to evaluate our preparedness.

General Government Department Budget Summary and Division Detail

The following table contains a summary of the General Government department budget, which has one division.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Personnel	\$ -	\$ 22,007	\$ 15,124	\$ 28,297	\$ 28,014	\$ -	\$ 22,000	\$ 22,000
Contractual Services	1,124,080	1,178,012	1,075,442	1,389,143	1,250,229	1,289,153	161,466	1,450,619
Materials & Supplies	83	8,223	-	2,000	1,800	5,000	-	5,000
Fee for Service Agreements	346,000	255,000	302,000	326,000	293,400	326,000	25,000	351,000
Unallocated Reserve	-	-	-	150,000	150,000	-	100,000	100,000
Community Partners	220,376	216,641	226,730	227,730	204,957	227,720	4,535	232,255
Capital Proj, Studies & Equip	-	-	6,071	436,000	436,000	-	-	-
Interfund Transfers - Operating	1,100,000	1,012,798	700,000	840,000	840,000	835,000	(170,000)	665,000
Interfund Transfers - Capital	500,000	2,035,105	1,250,000	7,707,175	7,707,175	1,523,250	150,000	1,673,250
Debt Service	50,237	50,237	27,619	395,238	395,238	50,238	340,961	391,199
Total General Government	\$ 3,340,776	\$ 4,778,023	\$ 3,602,985	\$ 11,501,583	\$ 11,306,813	\$ 4,256,361	\$ 633,962	\$ 4,890,323

FY 2026 Adjusted Department Budget by Category



General Accounts

Division Description

The General Accounts division provides appropriations for City-wide expenses, including risk management liability

and property coverage premiums through the Wyoming Association of Risk Management and claim expenses. This division also includes funding for Community Partner agencies, Fee for Service agreements (service partnerships with the Laramie Chamber Business Alliance, Crime Victim Witness, Laramie Main Street, and the Laramie Regional Airports), and City Council reserves. Interfund support transfers for capital and operating activities are also budgeted in this division.

Division Activities

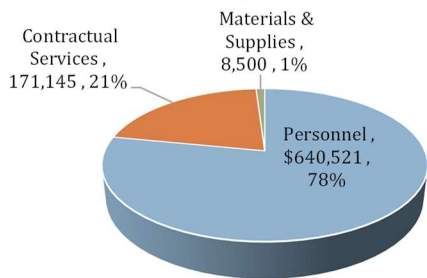
This division consists of appropriations that generally serve the City, but its activities are managed in other divisions. Because of this characteristic, its activities, goals, and accomplishments are presented within the divisions of other departments.

City Attorney’s Office Department Summary and Division Detail

The following table contains a summary of the City Attorney’s Office department budget, which has one division.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Personnel	\$ 540,298	\$ 562,402	\$ 442,434	\$ 605,305	\$ 599,252	\$ 602,082	\$ 38,439	\$ 640,521
Contractual Services	30,069	76,080	31,692	161,145	145,031	161,145	10,000	171,145
Materials & Supplies	6,422	7,619	4,331	8,500	7,650	8,500	-	8,500
Total City Attorney’s Office	\$ 576,789	\$ 646,101	\$ 478,456	\$ 774,950	\$ 751,932	\$ 771,727	\$ 48,439	\$ 820,166

FY 2026 Adjusted Department Budget by Category



City Attorney’s Office

Division Description

The City Attorney’s Office provides general legal services to the City Council, staff, and Boards and Commissions. The Office also prosecutes violations of City ordinances in Municipal Court.

Division Activities

In its role as general counsel to the City, the City Attorney’s Office strives to provide timely advice on all aspects of the City’s activities, including ordinance review and revision, contracts and transactions, statutory questions, and general legal concerns as the City seeks to implement its plans, projects, and goals. In its prosecutorial role, the Office, with

the staff of Municipal Court, strives to efficiently and fairly dispose of charges brought against those who violate municipal ordinances.

Outside Legal Fees

While the City Attorney provides general legal services to the Council, the City seeks outside counsel on certain topics or areas of specialization – like water rights and certain employment matters, for example.

FY 2025 Accomplishments toward Management Goals

- Continued working with contract attorneys and using College of Law externs and the prosecution clinic on litigation projects and research for ordinance amendments.

Objectives for FY 2026

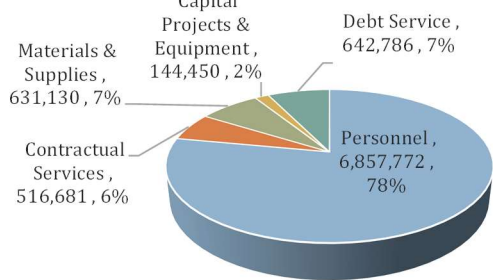
- Expand use College of Law externs and involve its prosecution clinic in research projects, as well as closely managing outside counsel to efficiently and quickly resolve litigation.

Fire Department Summary and Division Detail

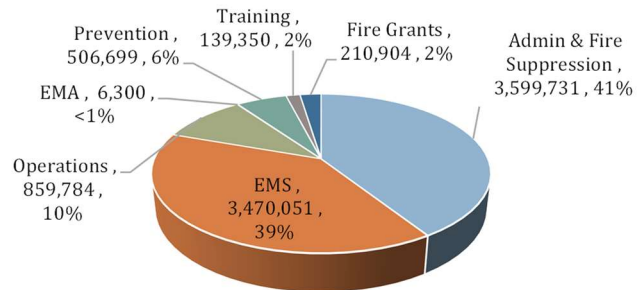
The following table contains a summary of the Fire department budget by division.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Personnel	\$ 3,240,198	\$ 3,127,779	\$ 2,531,565	\$ 3,388,138	\$ 3,354,257	\$ 3,329,995	\$ 52,812	\$ 3,382,807
Contractual Services	52,731	35,069	26,326	61,658	55,492	61,658	-	61,658
Materials & Supplies	9,006	12,049	7,697	14,089	12,680	14,089	-	14,089
Debt Service	196,009	195,960	168,632	168,634	168,634	141,177	-	141,177
Fire Administration & Suppression	3,497,945	3,370,856	2,734,219	3,632,519	3,591,063	3,546,919	52,812	3,599,731
Personnel	2,977,694	3,385,638	2,381,380	3,410,486	3,377,381	3,061,874	(94,799)	2,967,075
Contractual Services	44,468	51,670	66,281	115,580	104,022	45,580	83,000	128,580
Materials & Supplies	117,052	86,840	56,415	120,081	108,073	123,081	105,000	228,081
Capital Proj, Studies & Equip	234,038	445,097	79,160	254,000	254,000	46,000	12,000	58,000
Debt Service	-	1,705	86,767	88,315	88,315	88,315	-	88,315
EMS	3,373,251	3,970,949	2,670,003	3,988,462	3,931,791	3,364,850	105,201	3,470,051
Personnel	-	-	-	30,000	29,700	-	-	-
Contractual Services	196,415	151,938	119,348	182,703	164,433	182,703	10,000	192,703
Materials & Supplies	149,953	175,794	161,004	164,287	147,858	166,287	15,000	181,287
Capital Proj, Studies & Equip	123,288	63,823	492,165	2,753,000	2,753,000	72,500	-	72,500
Debt Service	-	-	-	413,293	413,293	413,294	-	413,294
Operations	469,655	391,555	772,517	3,543,283	3,508,284	834,784	25,000	859,784
Personnel	356,677	385,552	351,092	488,395	483,511	490,324	(13,338)	476,986
Contractual Services	13,518	13,570	3,364	26,540	23,886	26,540	-	26,540
Materials & Supplies	2,195	3,338	706	3,173	2,856	3,173	-	3,173
Prevention	372,391	402,461	355,161	518,108	510,253	520,037	(13,338)	506,699
Contractual Services	62,959	47,311	66,242	95,900	86,310	95,900	-	95,900
Materials & Supplies	25,060	24,841	21,138	38,500	34,650	29,500	-	29,500
Capital Proj, Studies & Equip	49,860	3,486	22,288	29,250	29,250	13,950	-	13,950
Training	137,878	75,638	109,668	163,650	150,210	139,350	-	139,350
Contractual Services	5,513	6,300	317	6,300	5,670	6,300	-	6,300
Materials & Supplies	-	-	-	-	-	-	-	-
EMA	5,513	6,300	317	6,300	5,670	6,300	-	6,300
Personnel	16,938	-	1,178	31,444	31,130	31,444	(540)	30,904
Contractual Services	15,079	2,123	6,575	5,000	4,500	5,000	-	5,000
Materials & Supplies	9,478	85,222	6,323	155,000	139,500	175,000	-	175,000
Capital Proj, Studies & Equip	70,559	326	174,304	506,010	506,010	-	-	-
Grants	112,055	87,671	188,379	697,454	681,140	211,444	(540)	210,904
Total Fire	\$ 7,968,688	\$ 8,305,431	\$ 6,830,264	\$ 12,549,776	\$ 12,378,410	\$ 8,623,684	\$ 169,135	\$ 8,792,819

FY 2026 Adjusted Department Budget by Category



FY 2026 Adjusted Department Budget by Division



Laramie Fire Department

The City of Laramie Fire Department (LFD) performs a critical public safety service for the community. Its mission is the preservation of life and property through a professional and aggressive service. The divisions of the Laramie Fire Department are so closely related that a single summary is presented, rather than a summary by division.

Department Description

The LFD manages the divisions of Life Safety/Fire Prevention (LSFP), Training, Emergency Medical Services (EMS), and Operations. An emphasis is placed on reducing risks within the community through public education, information, and code enforcement.

When Prevention efforts are not enough, the LFD responds to emergencies and/or requests for service. The department answered 4,740 emergency and nonemergency calls for service in 2024 compared to 4,664 in 2023. The responsibilities and responses are wide and varied to include fire (structure, wildland), medical, special rescue (high/low angle, ice/swift water, trench, confined space, and rope), hazardous materials releases for the State of Wyoming Regional Emergency Response Team #3 (RERT #3), and vehicle extrication.

This diverse mission requires preparation, dedication, commitment, and experience. Members receive an average of 240 hours of training annually in preparation for this mission. The training conducted by the department is in accordance with professional standards as set forth by agencies such as the National Fire Protection Association (NFPA), Occupational Safety and Health Administration (OSHA), Insurance Service Office (ISO), and International Fire Service Training Association (IFSTA).

The LFD vision is to be an organization acknowledged for its pride, integrity, and professionalism in providing services to the community. Fire Department personnel are leaders in providing public safety and emergency service to Laramie and the surrounding area, setting a standard of excellence for superior prevention and response. The members of LFD stand ready and are proud to serve!

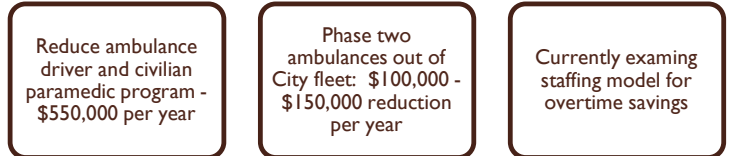
Department Activities

1. Reduce community risk through public education/information programs, safety inspections, code enforcement, and plan reviews.
2. Provide response readiness through training to standards, equipment/apparatus modernization, maintenance of equipment and facilities, and personnel safety.
3. Participate in and pursue available grant programs (Assistance to Firefighter Grants – AFG, RERT #3 Homeland Security Grant Program).

4. Update and maintain pertinent documents which include contracts, agreements, memorandums of understanding, standard operating procedures and guidelines, policy, and medical protocols.
5. Foster interagency coordination and relationships.

FY 2025 Accomplishments toward Council Goals

- Initiated the transition of medical patient transfer services to IMH and have begun the process of implementing billing management and recommended cost reductions of at least \$700,000 for EMS services.



- Support of community physical safety and wellbeing through continued home safety inspection upon request and EMR classes.

FY 2025 Accomplishments toward Management Goals

- Specification and Bid of Engine 4 replacement. Delivery pending.
- Municipal hydrants inspected and flowed.
- Hazardous Material Emergency Preparedness, State Homeland Security Preparedness grant awards secured.
- Partnership with State Fire Marshal office for Fire Academy training.
- Staff conducted 535 fire safety and code compliance inspections; 95 plan reviews; 313 permit reviews; 116 finals and systems tests.
- Staff conducted 12,750 hours of training to maintain and achieve certifications.
- EMS study with Fitch and Assoc. completed. Recommendations by staff developed based upon study results.
- Fire protection agreement transitioned from fixed cost to formula base.
- Station 3 dewatering system to protect infrastructure completed.
- Request for proposal draft for Public Safety Center developed.
- Joint training exercise with 84th Civil Support Team.

Objectives for FY 2026

- Develop specification for Engine 3. Bid/Build estimated at 3 years.
- Development and updating of building preplan data base.

- Transition from National Fire Incident Report System to National Emergency Response Information System reporting platforms.
- Continued application to eligible grant programs.
- Work with Fitch and Associates to transition EMS business model for LFD.
- Complete SPT project (Training Center) with available funding remaining.
- Regional Emergency Response Team #3 Hazardous Materials Response unit to be replaced.

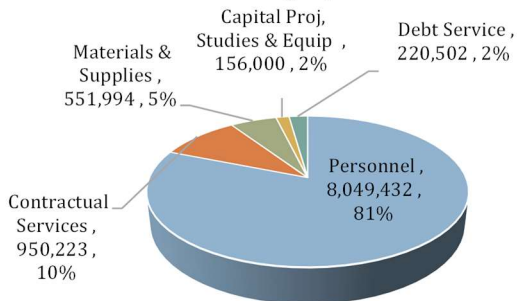
- Work with WOHS to bid and build replacement unit.
- Partner with State Fire Marshal office to submit a SAFER grant application to FEMA for assisting with academy costs.
- Evaluation of Public Safety Center study results for possible SPT ballot issue.
- Community CPR (pulse point program) established.

Police Department Summary and Division Detail

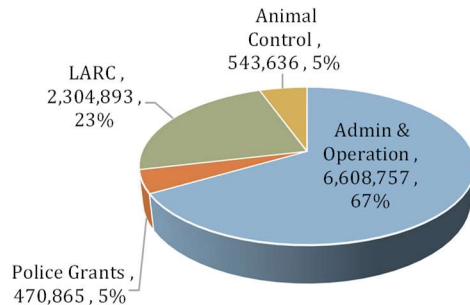
The following table contains a summary of the Police department budget by division.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Personnel	\$ 4,806,996	\$ 4,963,968	\$ 4,056,931	\$ 5,385,587	\$ 5,331,731	\$ 5,501,687	\$ 29,955	\$ 5,531,642
Contractual Services	414,696	446,278	300,202	512,218	460,996	466,866	27,000	493,866
Materials & Supplies	216,207	285,610	227,542	281,247	253,122	279,747	20,000	299,747
Capital Proj, Studies & Equip	200,679	1,124,697	603,775	1,221,735	1,221,735	35,000	28,000	63,000
Debt Service	9,021	76,120	124,236	220,501	220,501	220,502	-	220,502
Administration & Operation	5,647,598	6,896,674	5,312,685	7,621,288	7,488,086	6,503,802	104,955	6,608,757
Personnel	183,405	191,961	172,032	262,915	260,286	268,191	(48)	268,143
Contractual Services	2,776	880	850	1,400	1,260	1,400	-	1,400
Materials & Supplies	28,905	16,892	208,470	208,304	187,474	201,322	-	201,322
Capital Proj, Studies & Equip	-	-	-	155,831	155,831	-	-	-
Police Grants	215,086	209,733	381,352	628,450	604,850	470,913	(48)	470,865
Personnel	1,373,089	1,453,736	1,099,078	1,733,127	1,715,796	1,771,014	19,863	1,790,877
Contractual Services	310,751	408,858	227,483	364,154	327,739	360,012	42,164	402,176
Materials & Supplies	14,290	10,955	11,974	22,840	20,556	18,840	-	18,840
Capital Proj, Studies & Equip	-	44,297	13,750	121,209	121,209	-	93,000	93,000
LARC	1,698,129	1,917,846	1,352,285	2,241,330	2,185,299	2,149,866	155,027	2,304,893
Personnel	329,369	349,258	315,617	463,905	459,266	472,280	(13,510)	458,770
Contractual Services	37,517	42,252	32,567	52,781	47,503	52,781	-	52,781
Materials & Supplies	27,960	30,987	21,980	32,085	28,877	32,085	-	32,085
Capital Proj, Studies & Equip	19,100	15,558	9,400	69,000	69,000	-	-	-
Animal Control	413,945	438,054	379,564	617,771	604,645	557,146	(13,510)	543,636
Total Police	\$7,974,758	\$9,462,307	\$ 7,425,886	\$ 11,108,839	\$ 10,882,881	\$9,681,727	\$ 246,424	\$ 9,928,151

FY 2026 Adjusted Department Budget by Category



FY 2026 Adjusted Department Budget by Division



Police Administration & Operations

Division Description

The Administration and Operations Division of the Police Department consists of Patrol, Investigations, and Police & Community Services. Patrol is the visible “face” of the PD, responding to over 26,000 calls for service per year. Investigations is involved in more complicated investigations that Patrol personnel don’t have time to adequately attend to. Police & Community Services handles recruitment and training, crime prevention, and policy coordination.

Division Activities

The PD remains a full-service professional police agency by providing not only uniformed patrol but crime prevention, dedicated school resource officers, and drug task force members.

FY 2025 Accomplishments toward Council Goals

- Increased community engagement and outreach. The Laramie Police Department participated in or hosted 64 events.
- The Laramie Police Department introduced a Jiu-Jitsu for Law Enforcement program focused on enhancing officer safety, control tactics, and de-escalation skills in collaboration with community partners.
- In 2024, the Laramie Police Department established partnerships with Walmart, ACE Hardware, Homebase, Murdoch’s, and Ulta to streamline the reporting and response process for shoplifting incidents.

FY 2025 Accomplishments toward Management Goals

- The Laramie Police Department began conducting proactive child exploitation investigations. The effort led to 11 arrests including criminal filings in both federal and state courts.
- Investigations successfully closed 82 cases in 2024. In addition, they assisted in multiple investigations, including search warrants, child abuse and family crime investigations, drug destructions, and DFS incidents.
- In calendar year 2024:
 - 9,881 training hours were completed.
 - 42.5% of officers had instructor certifications.
 - 14 specialized training courses were hosted by LPD.
 - 41 officers attended external training programs.

- 117 employment applications were received and 8 officers were hired, resulting in a selection rate of 6.83%.
- Of the 8 officers hired, 6 passed training, resulting in a retention rate of 75%.
- 152 in-service training sessions were conducted.
- An average of 17.5 hours of training were attended by each officer per month.
- 27 officers were certified in crisis intervention.

Objectives for FY 2026

- Participate in two CIT classes and increase the percentage of officers currently certified.
- Identify and implement a long-term downtown parking enforcement solution
- Successfully reorganize Laramie Police Department Administration following the retirement of several department stakeholders including Assistant Chief Terry.

LARC

Division Description

The Laramie / Albany County Records and Communications (LARC) Division consists of both the 911 dispatch and consolidated records operations. The Dispatch Center provides 911 and non-emergency dispatching services for the PD, Albany County Sheriff’s Office (ACSO), and Laramie Fire Department. Records completes all reports for the PD and ACSO as well as being responsible for background and report release for both agencies.

Division Activities

The Dispatch Center provides 911 and non-emergency dispatching services for the PD, Albany County Sheriff’s Office, and Laramie Fire Department. Records completes all reports for the PD and ACSO as well as being responsible for background and report release for both agencies.

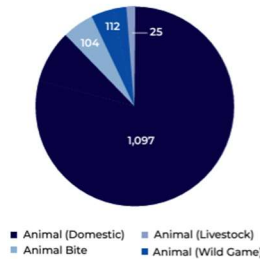
FY 2025 Accomplishments toward Council Goals

- LARC exceeded national benchmarks, ensuring timely emergency assistance for Laramie and Albany County residents by answering 99.5% of calls in under 15 seconds.
- Two Emergency 911 Operators completed training, and one new Emergency 911 Recruit is currently in the training program.

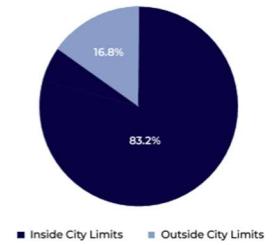
LARC Call Times 2024



Calls for Service



Animals Shelter Origin



FY 2025 Accomplishments toward Management Goals

- Complete the application process, hire, and successful onboard a new LARC Manager. Kimberly Meyer was selected and is currently serving in this role.
- Complete an internal evidence audit and successful onboard a new Evidence Technician.

Objectives for FY 2026

- Successfully transition from an on-premises server to a cloud-based data storage system.
- Complete digital ticket writing software implementation project.
- Include representatives from Emergency Communications in the Laramie Police Department Peer Support and Wellness Program.

Animal Control

Division Description

The Animal Control Division of the Laramie Police Department is responsible for the enforcement of Title 6 ordinances which include enforcement, licensing, and kenneling of animals in Laramie.

Division Activities

Animal Control Officers respond to about 1,000 animal calls each year. Shelter operations are a critical function of the Animal Control as thousands of animals are brought through the Shelter each year.

FY 2025 Accomplishments toward Council Goals

- Increased participation in community events and job fairs.
- Assisted county entities with investigations when requested by the county sheriff or county attorney.

FY 2025 Accomplishments toward Management Goals

- Obtain and outfit a new Animal Control utility truck for safer animal collection and operations.
- Complete the promotional process and welcome new Animal Control Supervisor Teresa Bingham.

Objectives for FY 2026

- Identify a long-term facility sustainability footprint.
- Explore the need to expand partnerships with our non-profit community.
- Identify and provide a blueprint and support for a sustainable drug dog program

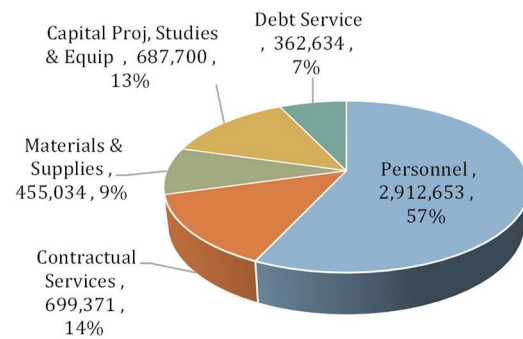


Parks, Recreation & Public Services Summary and Division Detail

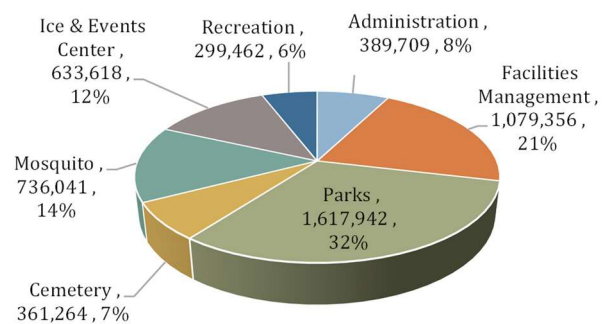
The following table contains a summary of the Parks, Recreation and Public Services department budget by division.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Personnel	\$ 13,974	\$ 16,427	\$ 154,759	\$ 265,282	\$ 262,629	\$ 270,031	\$ 90,478	\$ 360,509
Contractual Services	2,700	5,503	14,959	13,450	12,105	13,450	11,250	24,700
Materials & Supplies	1,121	158	311	2,800	2,520	2,800	500	3,300
Capital Proj, Studies & Equip	-	-	-	-	-	-	1,200	1,200
Administration	17,795	22,088	170,029	281,532	277,254	286,281	103,428	389,709
Personnel	332,460	333,934	200,288	331,957	328,637	336,752	264,586	601,338
Contractual Services	157,597	153,193	147,173	196,359	176,723	199,359	21,850	221,209
Materials & Supplies	34,775	27,828	20,855	23,850	21,465	20,850	-	20,850
Capital Proj, Studies & Equip	422,521	119,016	4,752	463,797	463,797	21,500	-	21,500
Debt Service	537,885	210,593	167,691	214,459	214,459	214,459	-	214,459
Facilities Management	1,485,239	844,565	540,757	1,230,422	1,205,082	792,920	286,436	1,079,356
Personnel	631,732	590,225	485,458	692,252	685,329	701,182	(15,053)	686,129
Contractual Services	95,637	101,199	79,504	110,178	99,160	110,178	15,600	125,778
Materials & Supplies	117,782	129,516	85,157	127,125	114,413	127,125	8,000	135,125
Capital Proj, Studies & Equip	116,506	282,787	220,313	721,100	721,100	88,000	488,000	576,000
Debt Service	39,042	38,979	5,440	144,340	144,340	144,340	(49,430)	94,910
Parks	1,000,700	1,142,707	875,873	1,794,995	1,764,342	1,170,825	447,117	1,617,942
Personnel	238,732	212,869	198,424	281,334	278,521	284,816	(9,395)	275,421
Contractual Services	15,120	17,918	11,634	20,541	18,487	20,541	-	20,541
Materials & Supplies	22,130	22,821	16,054	33,221	29,899	24,771	5,000	29,771
Capital Proj, Studies & Equip	16,974	61,783	81,701	308,236	308,236	27,500	6,500	34,000
Debt Service	1,531	1,531	765	1,532	1,532	1,531	-	1,531
Cemetery	294,486	316,922	308,578	644,864	636,674	359,159	2,105	361,264
Personnel	294,979	300,372	254,767	355,245	351,693	359,761	(5,341)	354,420
Contractual Services	92,084	110,591	40,253	148,021	133,219	148,021	-	148,021
Materials & Supplies	202,924	176,400	112,618	203,600	183,240	203,600	-	203,600
Capital Proj, Studies & Equip	71,522	130,237	21,713	250,442	250,442	30,000	-	30,000
Mosquito	661,508	717,600	429,351	957,308	918,593	741,382	(5,341)	736,041
Personnel	332,099	346,445	313,324	404,156	400,114	408,478	31,644	440,122
Contractual Services	92,712	88,570	86,777	103,258	92,932	103,258	-	103,258
Materials & Supplies	36,629	43,293	45,777	33,004	29,704	33,004	5,500	38,504
Capital Proj, Studies & Equip	2,034	25,334	12,302	192,300	192,300	-	-	-
Debt Service	5,598	5,598	2,799	51,733	51,733	51,734	-	51,734
Ice & Events Center	469,073	509,239	460,979	784,451	766,783	596,474	37,144	633,618
Personnel	138,845	152,926	136,615	204,481	202,436	200,741	(6,027)	194,714
Contractual Services	29,290	53,008	43,464	54,564	49,108	54,564	1,300	55,864
Materials & Supplies	29,774	31,192	21,520	51,384	48,246	23,884	-	23,884
Capital Proj, Studies & Equip	24,900	37,000	4,700	64,700	64,700	25,000	-	25,000
Recreation	222,809	274,126	206,299	375,129	364,489	304,189	(4,727)	299,462
Total Parks and Recreation	\$ 4,151,609	\$ 3,827,247	\$ 2,991,865	\$ 6,068,701	\$ 5,933,218	\$ 4,251,230	\$ 866,162	\$ 5,117,392

FY 2026 Adjusted Department Budget by Category



FY 2026 Adjusted Department Budget by Division



Facilities Management

Division Description

The Facilities Maintenance Division is responsible for the technical building maintenance and environmental and custodial services at the Recreation Center, Ice & Events Center, City Hall, City Hall Annex, Cemetery, Police Department, LaBonte Campus (Street Shop, Parks Shop, Utilities Shop, Solid Waste Shop, Mosquito Control Shop), Municipal Operations Center, and the Wastewater Treatment Plant. The Division also provides technical building maintenance at the three Laramie Fire Stations.

Division Activities

Through open communication, evaluation, planning and implementation, the Facilities Division seeks to improve building cleanliness, and comfort for both City employees, and the public. The division integrates energy efficiency practices into daily operations and considers possible energy savings in all contractual dealings and supply procurement.

FY 2025 Accomplishments toward Council Goals

- Replacing Roof Top Unit #8 for better efficiency (Rec. Center)
- Pool blanket replacement in IDLP (Rec. Center)
- RTU 3, 5 replacements (Rec. Center)

FY 2025 Accomplishments toward Management Goals

- Wireless door access conversion completed in all but 2 buildings that are programmed by Facilities staff.
- Fire Station #3 dewatering project completed.
- LPD VAV installed in DCI office.
- Began process of centralizing division operations, including temporary move to a centralized facility.

Objectives for FY 2026

- Continue organizational change and restructuring to more efficient centralized operations. Reallocated program costs based on actual maintained buildings to develop more accurate costing across all facilities.
 - Increased General Fund cost of \$194,675, with \$89,900 charged out to Utility operations building services.
 - Decreased Recreation Center cost of \$194,675.
- Conduct city-wide asset inventory/conditional analysis for all structures/facility assets.
- Standardize preventative maintenance schedules.
- Standardize environmental/custodial schedules.
- Complete the wireless door access conversion on 2 remaining buildings.
- Air Handling Unit upgrade at City Hall Annex (included with remodel).
- HVAC upgrade at Laramie Police Department

- Pool filter replacements for Indoor Leisure Pool, Outdoor Leisure Pool, and 8-Lane Lap Pool

Parks

Division Description

The Parks Division maintains City properties, trails/paths and all amenities that are present in those locations through the implementation of best management practices.

Division Activities

The Parks Division maintains 11 baseball/softball fields, multiple soccer fields, the overall maintenance of all turf, horticulture, and irrigation of all beautification areas, developed grass locations, right of ways, city trail systems and restroom/shelter facilities located on park properties.

FY 2025 Accomplishments toward Council Goals

- Replaced sidewalks at Kiwanis, P.D. and Shield St. to improve ADA accessibility.
- Crack sealed and oil coated approximately 4 miles of Greenbelt asphalt path.
- Repaired and crack sealed the Washington Park Path.

FY 2025 Accomplishments toward Management Goals

- Replacement of Cowboy Field Scoreboard.
- Completed resurfacing of the Undine Pickleball Court and Washington Basketball Court.
- Successful planting of trees for the Arbor Day Plantings at Optimist Park.
- Addition of boulders at Cirrus Sky Trail to help with reducing motorized vehicles on the path and surrounding ROW.
- Removal of 70 dead or hazard trees from Parks and Public areas.
- Planted 40 trees in Parks and Public areas.
- Submitted Tree City USA data and applied for Tree City USA status.
- Completion of Spring Creek Phase 1 trail.

Objectives for FY 2026

- Release RFQ for Optimist Trailhead All Inclusive Playground and finalize installation by spring of 2026.
- Apply for Grants to assist in replacing LaBonte East Playground.
- Complete Design and Construction on Coughlin Pole-Mountain Park Property.
- Replace the path at LaBonte Park using Wyoming Outdoor Grant Funding.
- Addition of ADA benches, dog bag dispensers and covered seating area on the Cirrus Sky path.
- Replace 60 trees in ROWs and Beautification areas.

- Parking lot resurfacing, repair and crack sealing at 4th and University, Recreation Center, Ice Arena and Masonic Lot.
- Upgrade the Irrigation Central Control to the next generation of equipment.

Cemetery

Division Description

The Cemetery Division provides professional services to the public during stressful personal times and maintains the cemetery grounds through the implementation of best practice methods.

Division Activities

The Cemetery Division is mandated by Laramie Municipal Code to maintain burial records, deed information, provide burial services and maintain the Greenhill Cemetery grounds into perpetuity. In 2023, the division facilitated 124 burials, compared to the average of 99 burials over the previous fifteen years.

FY 2025 Accomplishments toward Council Goals

- Updated backpack blowers and push mowers to electric.

FY 2025 Accomplishments toward Management Goals

- Hired and trained a new Cemetery Account Clerk
- Replaced (2) two Riding mowers and (2) Two utility vehicles
- Worked with other Cemetery Districts and State Legislators to update the Columbarium structural requirements to allow new construction of Columbaria.
- Burials and disinterments:
 - 2024: 37 full-size burials, 77 cremains burials, 2 disinterment's.
 - 2023: 40 Full-size burials, 85 cremains burials, 1 disinterment.
 - 2022: 36 Full-size burials, 87 cremains burials.
- Spaces sold:
 - 2024: 53 spaces
 - 2023: 65 spaces
 - 2022: 60 spaces

Objectives for FY 2026

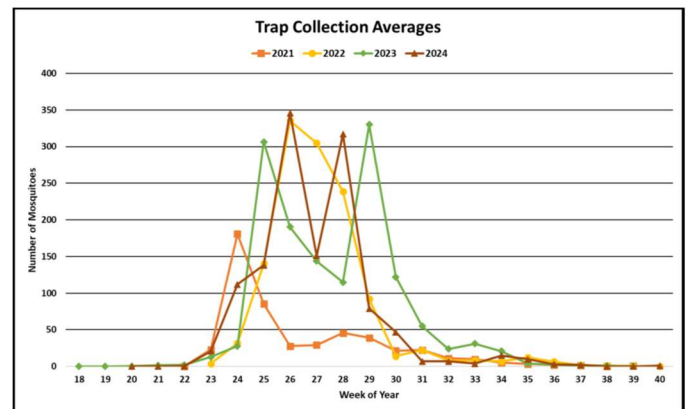
- Layout and put corner markers in the Old Potters Field Section of the Cemetery.
- Continue updating/reconciling deed records.
- Finish updating the North Fence Irrigation Line.
- Continue planning of Columbarium project.
- Purchase a new tow behind Air-Compressor for irrigation winterization.
- Complete Specifications for replacing an aged backhoe for digging funeral spaces.

- Attempt to acquire blocks owned by the Independent Order of Oddfellows and Masons to increase the longevity of sellable spaces owned by the city.

Mosquito Control/Forestry/IPM

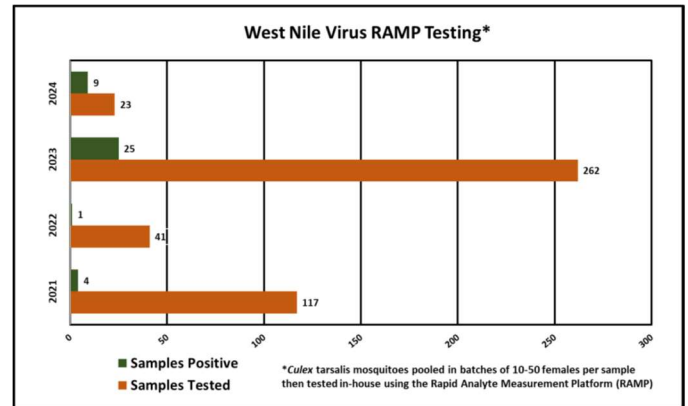
Division Description

The Mosquito Control Division provides for integrated mosquito management services. Mosquito Control also provides management for the Integrated Pest Management (IPM) operation of the Parks Department which provides weed and insect control for City owned turf and trees. Community Forestry provides professional arboriculture services to Citizens and cares for City owned trees.



Division Activities

The Mosquito Control Division provides Integrated Mosquito Management services to the citizens of Laramie including adult & larval control, surveillance and West Nile Virus detection and prevention. Seasonally, Mosquito Control provides equipment and coordination of snow removal efforts for all City properties. IPM treats weed and insect infestations to keep green areas healthy and productive. The forestry operation manages care of the City owned urban forest, provides resources for citizens, and inspects right-of-way trees while assisting with site plan reviews.

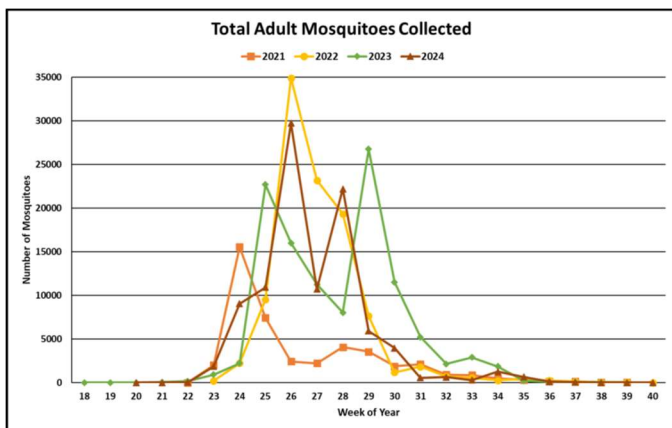


FY 2025 Accomplishments toward Council Goals

- Completed the 2024 EIMAG Reimbursement for Mosquito Operations.

FY 2025 Accomplishments toward Management Goals

- Completed the new chemical storage area.
- Completed the Regional Mosquito Training class held at the Laramie Mosquito Shop every year.
- Attended Weed and Pest Board, Wyoming Mosquito Management Association and West Central Mosquito Control Association meetings and presented information.
- Assisted Teton County Weed and Pest with Tick pathogen and testing in Albany County.
- Assisted the University of Wyoming with Bird Banding along the Laramie River.
- Updated mosquito control traps.
- Updated the beautification of the 4th Street side of the Mosquito Building.
- Replaced IPM spraying equipment with a single unit.



Objectives for FY 2026

- Evaluate Mosquito Fee structure, and recommend new fees, if appropriate.
- Release RFP for new aerial contract for early season and late season mosquito mitigation.
- Submit 2024 EIMAG Grant request.
- Assist surrounding Mosquito Districts with West Nile testing and mosquito counts to help with timing of aerial applications.
- Replace a fogger unit.
- Finalize the construction of the new lab space.
- Paint the Mosquito Shop building.

Ice and Events Center

Division Description

The Ice & Events Division organizes, runs, evaluates, and promotes seven months of ice-related activities and five months of “dry” activities.

Division Activities

The Ice & Events Division coordinates with user groups and city programs to schedule activities that maximize rentable time at the ice facility. This includes coordinating with other P&R staff to maintain the facility and create interest and demand for programs.

The Ice & Event Center has three large, measurable components that it monitors to stay on track: rental revenue, number of skaters, and payroll expense for part-time staff. Rental revenues and total number of skaters has been increasing, which helps off-set the increase in payroll as the facility provides expanded ice time to the public.

FY 2025 Accomplishments toward Council Goals

- Order placed for new more energy efficient Zamboni—delivery scheduled for fall 2025.
- Replacement Equipment on order --including electric ice-edger
- Implemented changes to Master Fee schedule to increase cost recovery.

FY 2025 Accomplishments toward Management Goals

- Painting of arena underway as part of SPT improvements.
- Implemented new training systems for ice grooming.
- Improved tracking systems for equipment monitoring.
- Successful implementation and growth of Adult Hockey League.

Objectives for FY 2026

- Paint remaining arena to match initial phase as part of SPT improvements.
- Evaluate feasibility of planned facility improvements and business planning to direct future fee increases as part of an overall youth sports feasibility and business plan.
- Implement additional master fee changes to increase cost recovery.

Recreation Programs

Division Description

The Recreation Program Division coordinates recreational programming for the community that is not directly associated with core Recreation Center activities. Such programming includes league sports, the coordination of user groups, youth activities and various other events and activities in the community.

Division Activities

The Recreation Program Division organizes, schedules, runs, and evaluates recreational programming in the community. This includes coordinating with outside

groups who run recreational programs for the use of facilities and organization of programs.

Program registration numbers and revenues are tracked to ensure that programs are performing in accordance with past years. Athletic user groups also provide information about growth in their programs, which helps in planning for future growth. The Specific Purpose Tax projects are the result of such monitoring.

FY 2025 Accomplishments toward Council Goals

- Completed Phase II sculpture installations on Snowy Range Bridge in partnership with the Laramie Public Art Coalition.

FY 2025 Accomplishments toward Management Goals

- Implemented automated field painter, saving 75% in man-hours and 60% in paint costs associated with painting sports fields.
- Continued increases in youth sports registration overall.

- Purchased Equipment Trailer for Youth Sports programs to simplify equipment management and improve efficiency.
- Growth in youth programs is strong – the new NFL flag football program was 33% higher than expected in its first year. Overall, youth program sports participation is up 18%.
- Developed a bid package for Laramie Bike Park and amended budget to increase the overall construction funding.

Objectives for FY 2026

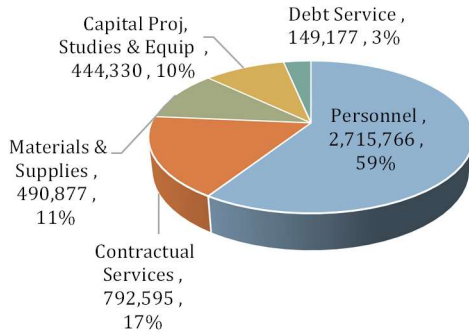
- Complete construction of Laramie Bike Park.
- Prepare for new 2026 summer youth enrichment program additions.
- Develop plans for adding Adult Recreation programs that are enrichment and movement based in conjunction with local organizations and businesses

Public Works Summary and Division Detail

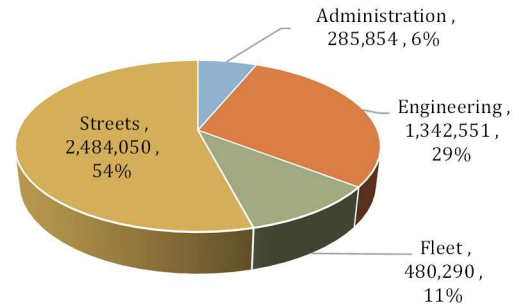
The following table contains a summary of the Public Works department budget by division.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Personnel	\$ 251,097	\$ 248,445	\$ 187,668	\$ 266,798	\$ 264,130	\$ 271,681	\$ (13,078)	\$ 258,603
Contractual Services	17,121	24,399	20,532	23,475	21,128	23,475	-	23,475
Materials & Supplies	3,955	1,905	6,021	6,776	6,098	3,776	-	3,776
Capital Proj, Studies & Equip	-	11,338	-	10,000	10,000	-	-	-
Administration	272,173	286,087	214,221	307,049	301,356	298,932	(13,078)	285,854
Personnel	964,552	960,895	733,955	1,094,553	1,083,607	1,060,270	(6,687)	1,053,583
Contractual Services	125,696	105,583	82,562	261,106	234,995	203,590	30,030	233,620
Materials & Supplies	14,768	14,164	15,438	32,748	29,473	22,748	-	22,748
Capital Proj, Studies & Equip	135,217	423,601	80,917	1,009,235	1,009,235	32,600	-	32,600
Engineering	1,240,233	1,504,242	912,871	2,397,642	2,357,311	1,319,208	23,343	1,342,551
Personnel	239,601	265,846	229,288	330,286	326,983	336,226	11,546	347,772
Contractual Services	46,983	(20,585)	14,236	58,367	52,530	59,027	-	59,027
Materials & Supplies	22,113	49,360	(21,367)	33,491	30,142	33,491	-	33,491
Capital Proj, Studies & Equip	51,679	12,172	-	20,000	20,000	40,000	-	40,000
Fleet	360,376	306,793	222,157	442,144	429,655	468,744	11,546	480,290
Personnel	914,628	978,616	715,944	1,029,458	1,019,163	1,046,861	8,947	1,055,808
Contractual Services	454,591	388,875	252,503	490,463	441,417	476,473	-	476,473
Materials & Supplies	356,438	368,538	442,230	441,862	397,676	430,862	-	430,862
Capital Proj, Studies & Equip	416,417	757,489	365,624	1,782,278	1,782,278	351,700	20,030	371,730
Debt Service	-	-	99,125	267,493	267,493	267,493	(118,316)	149,177
Streets	2,142,074	2,493,517	1,875,426	4,011,554	3,908,027	2,573,389	(89,339)	2,484,050
Total Public Works	\$ 4,014,856	\$ 4,590,640	\$ 3,224,675	\$ 7,158,389	\$ 6,996,349	\$ 4,660,273	\$ (67,528)	\$ 4,592,745

FY 2026 Adjusted Department Budget by Category



FY 2026 Adjusted Department Budget by Division



Public Works Administration

Division Description

The Public Works Administration Division provides support services to the other Divisions within Public Works as well as other City Departments.

Division Activities

The Administration Division of Public Works provides administrative leadership, clerical support services, and capital project administrative support services to the entire department. This division also provides support to City Council, the Traffic Commission, and the Ranch Advisory Board.

FY 2025 Accomplishments toward Council Goals

- Completed the Stormwater Funding Feasibility Study and brought an ordinance to City Council creating a Surface Water Drainage Utility Fund
- Worked with UPRR to help complete the City Springs property purchase.
- Applied for and was approved for a \$9.5 million State Revolving Fund Loan for the West Laramie Lift Station project.
- Submitted a Funding Assistance Request for the Watershed Protection and Flood Prevention grant program through the NRCS. Our request was accepted and we have begun the feasibility study phase for two large projects. Future potential of \$30 million in grant funding for storm drainage projects.
- The Public Works Director and Deputy Director have served in varying roles for the City-wide ERP implementation, that include project management, stakeholders and hands on training to ensure public works staff members are fully utilizing and maximizing the benefits provided by upgraded software. The Enterprise Planning and Licensing module went live for public use.

FY 2025 Accomplishments toward Management Goals

- Continued to strengthen interagency partnerships by working cohesively on Public Works related projects with WYDOT, the University, UPRR and the school district.
- Ensured the completion of water connections for all North Campus Water users.
- Attended meetings and provided support for multiple boards and commissions including the Traffic Safety Commission, Ranch Advisory Commission, and Laramie Building Authority.
- Provided grant tracking and support services to project managers.
- Completed an EPA Climate Risk Assessment with the EPA Creating Resilient Water Utilities initiative.

Objectives for FY 2026

- Complete full cost of service rate study for Enterprise funds (Water, Wastewater & Solid Waste)
- Complete the startup of the Surface Water Drainage Utility related to LMC Section 13.80
- Complete the application and acquire funding for a State Revolving Fund Loan for the Zone 1 tank project.
- Continue researching grant funding opportunities related to other Public Works projects.
- Increase outreach and public information related to Public Works projects.

Engineering

Division Description

The Engineering Division provides civil engineering services to the City's internal and external customers.

Division Activities

The Engineering Division responsibilities include managing the design and construction of most capital improvement projects. Other responsibilities include traffic engineering, storm drainage engineering, and flood plain administration. The Division also serves as the point of contact for the

development review function within the Public Works Department.

FY 2025 Accomplishments toward Council Goals

- Goal No. 1 Milestone A – The Engineering Division has prioritized the planning, construction, and reconstruction of public amenities, facilities, and rights-of-way to enhance safe access for individuals of all abilities and ages. This effort has been advanced through multiple capital projects and collaborative efforts with local organizations and citizens to implement accessibility improvements. Additionally, staff have completed a comprehensive assessment of all ADA ramps and sidewalks within the City’s right-of-way. The findings from this study will be formally published in an upcoming report.
- Goal No. 1 Milestone B – The Engineering Division actively informs citizens and contractors about our commitment to accessibility by collaborating with property owners to install ADA-compliant ramps and designated handicap spaces as needed. This ongoing effort helps improve accessibility and ensures compliance with accessibility standards throughout the community.
- Goal No. 1 Milestone C – The Engineering Division made significant improvements to the stormwater system through capital projects while also conducting thorough reviews of new developments to ensure they comply with stormwater requirements and do not create future drainage issues. Staff are currently working with a consultant to develop a Drainage Criteria Manual, which will establish clear guidelines for stormwater management. Additionally, staff collaborated with other City departments to create the Surface Water Drainage Utility Fund, securing resources for long-term stormwater infrastructure needs. Finally, staff have been working with FEMA to update the floodplain mapping along Spring Creek, improving flood risk assessment and mitigation.
- Goal No. 1 Milestone D – The Engineering Division incorporates non-motorized and alternative transportation options into all projects staff manage and developments staff review. Over the past year, staff completed several road striping designs to enhance non-motorized travel and improve overall connectivity. Additionally, staff finalized the Harney Street Corridor Study, which prioritized pedestrian and bicycle access as key considerations. Staff also collaborated with other City departments on trail projects, further expanding and improving non-motorized transportation infrastructure.
- Goal No. 1 Milestone E – The Engineering Division has actively pursued external funding opportunities by assisting in the application process for multiple grants over the past year. Additionally, staff have effectively managed existing grant-funded projects to maximize financial investment in the City’s water, sewer, and street systems, ensuring continued infrastructure improvements.
- Goal 1 Milestone F – The Engineering Division has collaborated with broadband agencies to develop franchise agreements and facilitate the installation of new broadband infrastructure throughout the City. This effort includes plan reviews and inspections to ensure compliance with City standards and minimize disruptions while expanding high-speed internet access.
- Goal 2 Milestone D – The Engineering Division engaged with the Traffic Safety Commission to discuss transportation and safety concerns. While no major structural changes were made, this collaboration helped support ongoing efforts to address traffic-related issues within the City.
- Goal No. 3 Milestone B – The Engineering Division made this project a high priority, assisting with both the setup and implementation of the new Enterprise Resource Planning (ERP) software. Staff participated in trainings, supported the go-live process, and provided ongoing assistance to help ensure a smooth transition and effective system use.
- Goal No. 3 Milestone D – The Engineering Division actively engages the public on all capital projects through various outreach efforts, including letters to affected areas, public meetings, and other notifications. To enhance transparency, staff maintain a City project story map that provides information on all active projects, as well as a road closure map to keep residents informed of traffic impacts. Additionally, Engineering staff regularly interact with the public, addressing questions and providing information on City services and programs under our management.
- Goal No. 4 Milestone A – The Engineering Division continues to collaborate with WYDOT to explore potential improvements for the Snowy Range Road corridor, focusing on multimodal transportation enhancements and infrastructure upgrades. In preparation for WYDOT’s project, staff have also developed the scope of work for utility replacement with the plan to have this project designed and constructed prior to the road reconstruction.
- Goal No. 4 Milestone E – The Engineering Division maintains regular communication with developers, contractors, and engineers regarding updates to the City’s development review and permitting requirements. A significant outreach effort was undertaken during the transition to the City’s new

Enterprise Permitting & Licensing (EP&L) system to ensure a smooth implementation. Additionally, staff continue working with these partners to improve and streamline processes.

- The Engineering Division supports the City's Bath and Monolith Ranch properties by leveraging our expertise and resources. Staff have conducted multiple drone flights over the ranches to gather data on various aspects of the properties. Additionally, staff have assisted with mapping, surveying, and managing projects to support effective property management and planning.

FY 2025 Accomplishments toward Management Goals

- The Engineering Division worked with an external consultant to complete an aerial flight of the City in early spring, updating critical GIS data, including aerial imagery, LIDAR data, impervious areas, and street centerlines. This comprehensive data acquisition supports ongoing infrastructure projects and enhances the accuracy of city maps.
- GIS efforts continued to improve public accessibility and operational effectiveness by creating and maintaining essential mapping resources. New maps developed included Lead and Copper inventory, Potters Field Cemetery, disabled parking locations, FY 25-26 budget visualization, City hay fields, fire hydrant inspections, and permit parking around the University of Wyoming. GIS staff also maintained vital public information maps such as road closures, construction updates, addressing for LARC, Census boundary updates, and zoning maps.
- Staff actively participated in next-generation 9-1-1 initiatives and collaborated with the Wyoming GIS group to ensure City alignment with statewide GIS standards. Ongoing assistance was provided for utility billing, EP&L (Tyler) system management, and real-time mapping of water breaks.
- Significant progress was made in the deployment and enhancement of the City's ERP and Enterprise Permitting and Licensing (EP&L) systems. Staff successfully participated in the launch of the Finance side of ERP and then launched Tyler EP&L permitting system, provided comprehensive training to City staff and contractors, and fully implemented EP&L.
- Staff initiated updates to the project manual documents, achieving substantial progress toward improving documentation standards and clarity for future City projects.
- Public outreach efforts continued effectively through the distribution of 890 public notification mailers, strategic use of multimedia platforms, and traffic messaging boards to enhance community engagement and awareness.

- Assisted other City divisions on multiple critical infrastructure projects, including the WWTP bathroom facility, hazardous waste building improvements, City Ranch operational support, and mapping support for the cemetery, planning, utilities, and parking projects.
- Supported development projects citywide by providing accurate utility information and managing infrastructure impacts related to new developments or remodels affecting public works facilities.
- The Wastewater Treatment Plant (WWTP) project reached substantial completion, significantly modernizing aging infrastructure. The project, in partnership with Rocky Mountain Power, resulted in documented annual electricity savings of approximately 3.5 million kilowatt-hours, translating into annual cost savings of about \$214,000 (in 2024). Rocky Mountain Power highlighted these achievements through a YouTube feature and additional informational videos.
- Successfully developed and implemented the Surface Water Drainage Utility Fund (Ordinance NO: 2095) in collaboration with a dedicated community focus group, enhancing the City's stormwater management capabilities.
- Continued participation in the Traffic Safety Commission by regularly coordinating, updating, and presenting essential traffic safety information.
- Developed and secured approval for a Construction Manager at Risk (CMAR) agreement for the City Lift Station project, coordinating closely with the State Revolving Fund (SRF) loan program to facilitate this critical infrastructure enhancement.
- Infrastructure improvements completed included constructing 60 ADA ramps, installing 3,224 feet of sanitary sewer line, 13 sanitary sewer manholes, 2,518 feet of storm sewer line, 8 storm sewer manholes, 7 storm sewer inlets, and 20,225 feet of water main. Additionally, staff oversaw the installation of a 1-million-gallon concrete water storage tank with a solar-powered control vault, reflecting the City's commitment to renewable energy and operational efficiency.
- Completed a detailed sidewalk and ADA conditions assessment citywide in collaboration with a consultant.
- Placed 3.5 miles of chip seal, completed the Bill Nye Pressure Reducing Valve (PRV) Station project, and finished the critical 20"/24" Waterline Crossover project, significantly enhancing operational effectiveness and reliability of the City's water system.

Objectives for FY 2026

Engagement and Communication

- Enhance the efficiency and transparency of Engineering operations by optimizing the use of the Enterprise Resource Planning (ERP) system for financial tracking, refining workflows within the Enterprise Permitting & Licensing (EP&L) system to improve development processes, and implementing project management software to improve tracking, scheduling, and reporting of capital projects.
- Strengthen partnerships with developers, contractors, engineers, WYDOT, and utility providers to align infrastructure planning with housing development, economic growth, and public transportation needs. Provide ongoing technical expertise and support for the Albany County Transportation Authority (ACTA) to ensure transit-related infrastructure is effectively planned, maintained, and integrated across the city.
- Develop and maintain a public-facing Key Performance Indicator (KPI) dashboard to provide transparency on Engineering Division activities, including capital projects, development reviews, permits and inspections, and GIS work. Support other departments as needed in developing and refining their KPI tracking.
- Continue working with the Traffic Safety Commission over the next year to ensure priorities align with Laramie's adopted goals.
- Support the second phase of the Unified Public Information Strategy by improving the consistency and accessibility of Engineering Division updates. Enhance digital and visual communication efforts to better inform the public, developers, and stakeholders about infrastructure projects, permitting, and development processes.
- Support the City's newsletter initiative by providing periodic updates on Engineering Division activities, including major infrastructure projects, surface water management efforts, and development updates. Ensure technical information is presented in a clear and accessible manner for the public and stakeholders.

Housing

- Manage the design and construction of housing-ready infrastructure projects, including the North Side Water Tank, North Side Sanitary Sewer, Bill Nye Sewer, and Corthell Sewer. Ensure these projects progress efficiently through their respective phases and align with long-term development needs.
- Support the annual evaluation of the unified development code by providing technical input on infrastructure, stormwater, and transportation

standards. Assess the impact of UW student housing changes on municipal infrastructure and ensure future development aligns with City capacity and growth plans.

- Support infill development when needed by evaluating infrastructure capacity and ensuring water, sewer, stormwater, and transportation systems can accommodate increased housing diversity within the core area of the city. Provide technical expertise for planning and feasibility assessments upon request.
- Support the identification of land for potential housing growth by evaluating infrastructure availability and feasibility for future development. Provide technical input on water, sewer, stormwater, and transportation needs when requested.
- Support the redevelopment of key City properties by evaluating infrastructure capacity, identifying necessary upgrades, and ensuring water, sewer, stormwater, and transportation networks can support planned projects. Provide technical expertise as needed to facilitate development and redevelopment initiatives.
- Provide technical input on infrastructure requirements for mobile home communities, ensuring that water, sewer, stormwater, and transportation needs are met. Assist in evaluating infrastructure-related compliance with municipal regulations as needed.
- Provide GIS mapping and analysis support as needed to assist in tracking housing development diversity. Use spatial data upon request to help identify trends, evaluate housing types, and support data-driven decision-making for future development.

Enabling Resource and Inputs

- Assist in the renewal of the 6th Penny sales tax by providing technical support, project evaluations, and cost estimates for infrastructure improvements that may be considered for funding. Work with City leadership to ensure proposed projects align with long-term municipal needs.
- Support the alignment of discretionary funding with policy priorities by preparing infrastructure projects for potential funding opportunities. Provide technical expertise in project planning, cost estimating, and prioritization to ensure infrastructure investments align with municipal goals.
- Support staff retention and workplace effectiveness by ensuring Engineering personnel have access to the tools, training, and technology needed to perform their work efficiently. Provide input on workplace improvements and

professional development opportunities as needed.

- Support the implementation of the Surface Water Drainage Utility business plan by maintaining accurate parcel and impervious area data for stormwater billing assessments, managing stormwater infrastructure improvements, administering the stormwater fee credit program, and ensuring compliance with adopted policies. Assist in refining operational strategies to enhance the sustainability and effectiveness of the City's stormwater system.
- Support the City's investment in road restoration and preventative maintenance by managing pavement condition assessments and priorities, prioritizing roadway improvements, managing roadway construction projects, and implementing strategies to extend the lifespan of City streets.
- Support the development of financial models and paving standards for unpaved roads in West Laramie by providing technical expertise, evaluating storm drainage needs, and assessing long-term infrastructure improvements to meet future paving goals.
- Identify, plan, and manage infrastructure projects that support long-term community growth and business development. Assist in budgeting and capital planning while pursuing grant funding opportunities to maximize financial resources for water, sewer, stormwater, and roadway improvements.
- Support the evaluation of downtown parking options by providing technical analysis of on-street parking feasibility, roadway design impacts, multimodal transportation needs, and infrastructure requirements for potential off-street parking facilities.
- Support the municipal facilities needs assessment by providing technical expertise on infrastructure-related factors, including utilities, stormwater management, site access, and transportation considerations.

Economic Opportunity and Development

- Work with the Community and Economic Development Department to ensure infrastructure policies in the development code proactively support small business needs while maintaining appropriate standards for public utilities and transportation.
- Support the needs assessment of youth sports facilities by evaluating infrastructure feasibility, including water, sewer, stormwater, transportation access, and parking. Provide technical expertise to ensure future facility planning aligns with City infrastructure capabilities.

- Support the evaluation of growth opportunities in North and West Laramie as needed by assessing infrastructure capacity, identifying necessary improvements, and ensuring water, sewer, stormwater, and transportation systems align with investment and development strategies when required.
- Support outreach efforts to the development and building community by providing clear information on infrastructure requirements, assessing infrastructure capacity for proposed developments, assisting with development review processes, and ensuring water, sewer, stormwater, and transportation standards are effectively communicated.

Public Transportation and Accessibility

- Participate as part of the project team in evaluating public transportation and multimodal accessibility by assessing roadway and infrastructure needs, identifying barriers to transit connectivity, and assisting in the planning of transportation improvements for west Laramie and the broader community.
- Collaborate with ACTA, UW, and the Eppson Center as part of the project team to support the expansion of public transit services by assessing roadway infrastructure needs, ensuring transit accessibility, and integrating multimodal improvements into City planning efforts.
- Enhance mobility safety for all users by managing traffic design within the public right-of-way, improving pedestrian and bicycle infrastructure, ensuring ADA compliance, and advancing multimodal transportation initiatives. Support intersection safety upgrades, traffic calming strategies, and roadway design enhancements to create safer, more accessible streets.

Environmental

- Support municipal emissions tracking and sustainability efforts as needed by providing GIS and infrastructure data, integrating sustainable design into transportation and stormwater projects when applicable, and assisting in planning efforts that align with the City's Carbon Neutral by 2050 goal.
- Support the implementation of Casper Aquifer protection strategies by providing technical expertise, assisting with GIS data management, ensuring infrastructure projects comply with aquifer protection requirements, and reviewing development impacts as needed.

Streets

Division Description

The Street Division is responsible for street maintenance and repair, street reconstruction, drainage system maintenance and repair, snow and ice removal, street sign maintenance, and traffic signal and street light maintenance.

Division Activities

The Street Division patches the potholes and utility patches within the City's streets and performs minor overlay projects around town. Street employees also grade the City's gravel roads and clean storm sewers. Pavement marking is another critical task performed by this division, including crosswalks and centerline striping.

FY 2025 Accomplishments toward Council Goals

- Enhanced the process for application of Dust suppression to gravel roads, allowing us to apply more often and provide better air quality to the West Laramie residents.
- Cleaned 9 miles worth of storm pipe and over 426 inlets with the new sewer jet truck.
- Replaced 4 alley approaches that were failing and brought them into compliance with ADA standards.
- Continued use of salt brine and improved application methods. The brine is used when the forecast is less than 2 inches and temps are predicted to stay above 10 degrees.
- Repaired several crosswalks with thermoplastic that is ground into the asphalt giving it longer life.
- Installed 8 solar rectangular rapid flashing beacons at crosswalks near elementary schools and the middle school.
- Completed the concrete grinding in the downtown between 1st and 3rd University to Garfield. Expanded the scope to the entire downtown area and along any city owned sidewalks.

FY 2025 Accomplishments toward Management Goals

- Continued to grade and apply the base material to the roads in West Laramie providing a better driving surface and improved drainage.
- Addressed multiple drainage issues in West Laramie by regrading shoulders and grading water to flow to the drainage system.
- Utilized our sewer jet to clean sections of the storm drainage system that were impaired with sediment creating better flow.
- Utilized our sewer camera to inspect critical storm pipes to aid in planning for the Cured-in-place pipelining project.

- Continued updating the signage in the downtown area and the rest of the city to make signs visible and easier to understand.
- Utilized our roto-mill attachment to patch problem areas and ahead of the chip seal project.
- Applied 2,300 SY of asphalt overlay inhouse providing a better level of service to the traveling public.
- Replaced collapsed storm drain inlet on Iverson.
- Applied 9 tons of crack seal and 5 tons of mastic crack seal to roads to keep water from infiltrating and prolonging the life of the roads.

Objectives for FY 2026

- Continue to grade apply base material to gravel to unpaved roads providing a better driving surface and improved drainage.
- Utilize the sewer jet truck and camera to keep our storm system functioning.
- Continue to address drainage issues in West Laramie.
- Continue to update downtown, city wide signage and street name signs.
- Continue patching and overlays inhouse Roto-mill more problem areas and patch them with hot mix to provide a better level of service and reduce maintenance costs.
- Continue crack sealing to prolong the life of the roads.
- Use the new data from Pavement Study to plan capital projects and maintain roadways.

Fleet

Division Description

The Fleet Division is responsible for maintaining the City's 343 vehicles and pieces of equipment. The division serves a key role in the acquisition of new and replacement vehicles and equipment.

Division Activities

The Fleet Division performs the maintenance on most City owned vehicles and equipment. This work includes periodic maintenance of police vehicles and fire engines and other departments across the City. Maintenance might be performed on a massive fire engine one day and a riding lawn mower the next day, demonstrating the wide range of skill amongst maintenance staff.

FY 2025 Accomplishments toward Council Goals

- Provided maintenance to all city vehicles and equipment essential to the accomplishment of City Council Goals.
- Explored options to reduce carbon emissions.

- Bid for hybrid units and idle reduction technology on all vehicle bids where available.

- Developed a hand down policy from utilities to GF to extend the budget.
- Bid and awarded two all-electric pickups

FY 2025 Accomplishments toward Management Goals

- Continued idle reduction technology program on new city vehicles to reduce our carbon footprint and fuel costs.
- Kept the fleet in good working order and minimized costs doing as much work in house as possible.
- Assisted other departments and divisions to ensure they get the proper equipment to perform their duties efficiently.
- Provided excellent customer service internally to other city departments and divisions.

Objectives for FY 2026

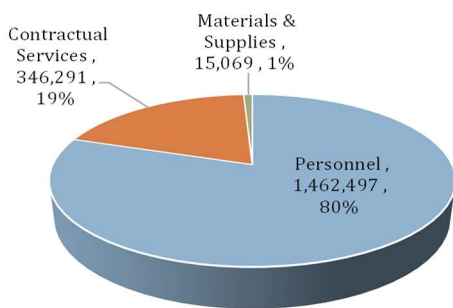
- Continue exploring more options for emission/carbon reduction.
- Continue bidding idle reduction technology and hybrids on all possible new units.
- Continue to assist other departments and divisions to help right size the fleet.
- Continue to strive for 100% customer satisfaction.

Administrative Services Summary and Division Detail

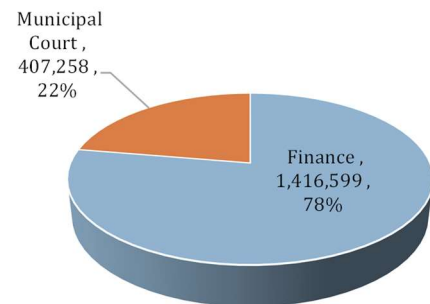
The following table contains a summary of the Administrative Services department budget by division.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Personnel	\$ 941,485	\$ 1,056,431	\$ 833,356	\$ 1,239,834	\$ 1,227,436	\$ 1,157,598	\$ (6,533)	\$ 1,151,065
Contractual Services	150,636	272,305	190,944	334,370	300,933	287,670	(30,000)	257,670
Materials & Supplies	11,953	8,186	6,829	7,864	7,078	7,864	-	7,864
Capital Proj, Studies & Equip	34,653	15,942	-	1,234	1,234	-	-	-
Finance	1,138,728	1,352,865	1,031,129	1,583,302	1,536,680	1,453,132	(36,533)	1,416,599
Personnel	254,308	277,622	222,353	305,093	302,042	310,220	1,212	311,432
Contractual Services	61,596	86,881	59,841	87,071	78,364	88,621	-	88,621
Materials & Supplies	3,388	2,149	1,547	7,205	6,485	7,205	-	7,205
Capital Proj, Studies & Equip	25,917	-	-	-	-	-	-	-
Municipal Court	345,209	366,652	283,741	399,369	386,890	406,046	1,212	407,258
Total Admin Services	\$ 1,483,936	\$ 1,719,517	\$ 1,314,870	\$ 1,982,671	\$ 1,923,571	\$ 1,859,178	\$ (35,321)	\$ 1,823,857

FY 2026 Adjusted Department Budget by Category



FY 2026 Adjusted Department Budget by Division



Finance

Division Description

The Finance division is committed to optimal stewardship and management of public funds. The division performs a broad range of professional finance functions, including accounting, financial reporting, long-term planning, treasury management, and business process administration. This team’s mission is to live out

continuous improvement and lean operations, while exemplifying creativity and dedicated public service.

Division Activities

Finance functions are varied and include city-wide business services like billing, collections, accounts payable, payroll and timekeeping administration, and cash receipting and control, as well as treasury, investment, and debt management; accounting; financial reporting; financial

transparency initiatives; budget development and forecasting; design and evaluation of City-wide internal controls; and software implementation. The division produces the City's various financial reports, including the audited annual report and the budget publications. It also now leads many public-facing transparency improvements and is looking forward to engaging with community members more through this work.

FY 2025 Accomplishments toward Council Goals

- Evaluated the consultant-proposed 10-year financial plan for the surface water drainage utility and worked with the Public Works Director and City Manager to evaluate and refine rate requirements.
- Setup the billing structure for the new surface water drainage fee, which will be co-administered in Administrative Services and Public Works.
- Assisted the City Council in updates to the Low-Income Municipal Services Rate ordinance, adding a credit for the surface water drainage fee and reforming the existing credit structure to broaden program enrollment.
- Completed close out of the finance phase of the City's ERP software transition, in what the project manager is calling one of the smoothest implementations she has ever experienced.
- Supported the successful go-live of the Energov ERP phase in fall 2024, with Billy Yaracz leading the cash receipting implementation.
- In partnership with Human Resources and with Finance Manager Jenn Malmborg leading the payroll component and Director Jenn Wade acting as the phase Executive Sponsor, kicked off the Human Capital Management (HCM) phase of the ERP project.
- Recommended to the City Council a three-pronged transparency initiative in response to 2024 Goal 3, Milestone F. Initially envisioned as a budget transparency goal, the enacted plan includes improvements in financial reporting, an online open-data tool for the City's financial information, and a budget transparency initiative which included creation of the City Manager's Budget Advisory Committee (CMBAC).

FY 2025 Accomplishments toward Management Goals

- Launched Open Finance, the public data tool that allows access to financial information for the City. Supported this launch with training videos and guides.
- Created the Community Financial Report, the City's first Popular Annual Financial Report (PAFR). The

goal of this publication is simplified presentation of the audited financial statements as part of the transparency initiative.

- In consultation with the CMBAC, developed the revised Budget in Brief publication, which emphasizes the big picture of the City's budget.
- Earned an unmodified audit opinion for fiscal year 2024.
- Continued refining the revised cash management strategy, which seeks to maximize return under the City's existing investment policy. The Director completed the Certified Public Funds Investment Manager training in fall 2024.
- Worked with Public Works leadership to complete a revised financial plan and rate analysis for water, wastewater, and solid waste services.
- Continued to provide core services with a high level of quality. Finance Manager Jenn Malmborg earned her certified public accountant (CPA) license – she is only the second City staff member to ever possess this license which signifies advanced professional knowledge.
- Welcomed several new staff members to the Administrative Services team and provided a high-level of mentorship and training. Facilitated staffing transitions for employees who were not a good departmental fit.

Objectives for FY 2026

- Provide leadership during ERP implementation for Human Capital Management (HCM) and Utility Billing phases. Work closely with consultant and City staff to help ensure best practices are implemented, documented, and trained during this critical project. Go live with the HCM phase in January 2026 and kick off the Utility Billing phase in fall 2025 to winter 2026.
- Support efforts to plan for and renew the 6th penny specific purpose tax and 5th penny general purpose optional tax in partnership with Albany County and Rock River.
- Help ensure the City's fiscal sustainability by continuing to engage proactively in long-term financial planning, including supporting efforts to make sustainable modifications to compensation and maintaining the quality of the City's infrastructure in fiscally responsible ways. Continue evaluating all utility business plans and rate requirements.
- Assist in developing possible financial models for paving and surface water drainage needs in West Laramie, as well as downtown parking structures.

Examine financial feasibility for additional development of youth sports facilities.

- Provide enhanced communication about the City's financial condition, reserves, revenue, and budget, including dashboard reporting as needed. Participate in community engagement alongside the CMBAC to learn what residents want to hear about the City's finances. Continue learning from CMBAC members about how to better share financial information.
- Stay abreast of interim legislative committee work that affects City finances and monitor legislation in the 2026 budget sessions that impacts financial condition.
- Support the rollout of in-house management for EMS billing, including assisting in billing setup, software implementation, and third-party oversight. Monitor financial results of program.
- Engage with the City Council about revisions to the City's investment policy, including discussions about holdings of one-time reserves for infrastructure development and appropriate investment of public funds under state statute.
- Support Administrative Services staff members in continuing to implement a high-performing, efficient culture where employees love their work, serve the public well, and care about each other.
- Lead the FY 2025 audit process and earn the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the FY 2025 Annual Comprehensive Financial Report.
- Make improvements to the Finance website to achieve better customer service and more intuitive access to information.

Municipal Court

Division Description

The Municipal Court division provides due process and justice in a fair, impartial, and efficient manner to residents, visitors, and employees. Municipal Court staff must provide an elevated level of customer service with integrity and professionalism.

Division Activities

The division manages the Court calendar, including scheduling offenders to appear before the court, assists with hearings, schedules conferences and trials, and collects fines for guilty offenders. The Court also manages programs for completion, such as, defensive driving and first offender and Department of motor vehicle - NRVC (non-resident violators compact) program.

FY 2025 Accomplishments toward Council Goals

- Supported the implementation of the Laramie Police Department's new digital ticketing system, which will increase operational efficiency as part of City-wide software initiatives.

FY 2025 Accomplishments toward Management Goals

- Advised the Police Chief on updates to the parking fine ordinance and implemented the new ordinance.
- Continued working with the City Attorney's office to maintain and implement process innovations.
- Improved internal controls over court financial balances, with additional oversight now performed by the Court supervisor and administrator.
- Welcomed a new staff member to the team and provided a high-level of mentorship and training.

Objectives for 2026

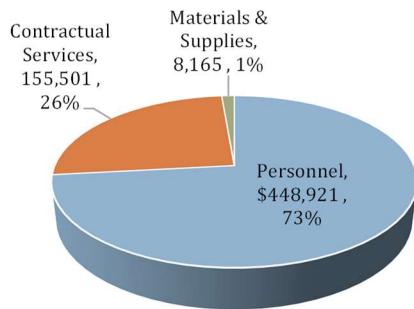
- Continue redesigning processes for efficiency and effectiveness.
- Provide well-designed, low-cost, and responsive administrative services to the Municipal Judge.
- Continue working with the City Attorney's office to maintain and implement process innovations and the Albany County Diversion Program.
- Support Administrative Services staff members in implementing a high-performing culture where employees love their work, serve the public well, and care about each other.
- Make improvements to the Municipal Court website to achieve better customer service and more intuitive access to information.

Human Resources Summary and Division Detail

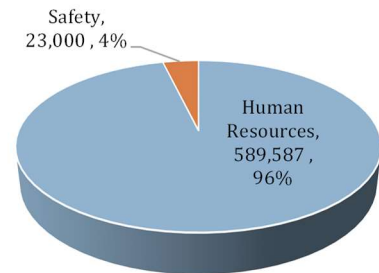
The following table contains a summary of the Human Resources budget.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Personnel	\$ 277,929	\$ 363,738	\$ 284,858	\$ 397,754	\$ 393,906	\$ 404,465	\$ 44,456	\$ 448,921
Contractual Services	146,178	122,975	71,478	138,566	124,709	138,566	-	138,566
Materials & Supplies	2,059	4,771	1,627	2,100	1,890	2,100	-	2,100
Human Resources	426,166	491,484	357,964	538,420	520,506	545,131	44,456	589,587
Contractual Services	4,625	122	1,425	16,935	15,242	16,935	-	16,935
Materials & Supplies	-	13	11	6,065	5,459	6,065	-	6,065
Safety	4,625	135	1,436	23,000	20,700	23,000	-	23,000
Total Human Resources	\$ 430,791	\$ 491,619	\$ 359,400	\$ 561,420	\$ 541,206	\$ 568,131	\$ 44,456	\$ 612,587

FY 2026 Adjusted Department Budget by Category



FY 2026 Adjusted Department Budget by Division



Human Resources

Department Description

To provide a positive HR service experience for applicants, employees, and retirees and collaborate with departments to recruit, develop, support, and retain diverse and talented employees who are the key to City of Laramie's reputation and success. The Human Resources department manages the benefits that our employees receive to include Health, Dental, and Vision insurance, EAP, Retirement and deferred compensation plans, Paid Time Off and various other benefits. To keep the City compliant, Human Resources needs to stay apprised of federal, state, and local employment laws and regulatory changes, such as the Fair Labor Standards Act (FLSA), Family Medical Leave Act (FMLA), Title VII of the Civil Rights Act of 1964, the National Labor Relations Act of 1935, and dozens of other rules and regulations, along with relevant reporting deadlines. Other Human Resource functions include training new employees and ensuring they understand the cities policies and procedures, as well as the risk management functions of the City, including Workers Compensation, property and liability claims.

Division Activities

- Recruit, hire, and retain top performing employees.
- Provide support and development to City employees.
- Provide a positive experience for applicants, employees, and retirees.
- Provide risk management training for all employees to create a safer environment.

FY 2025 Accomplishments toward Management Goals

- Revamped the City's wellness program.
- Staff received HR certification.
- Began implementation of new Human Capital Management portion of City's ERP software project.

Objectives for FY 2026

- Continue to implement the new Human Capital Management portion of the City's ERP software project.
- Go Live with Recruiting portion of Human Capital Management Plan in September 2025.
- Go Live with new Employee Handbook.
- Continue to pursue more training initiatives.
- Revamp Safety Program.

Capital Projects, Fleet, and Equipment Budgets

Fleet Schedule

The four-year summary schedule for fleet vehicle and equipment replacements is presented below.

Division and Type	FY 2025 Budget	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	Total
City Administration							
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 49,000	\$ -	\$ 49,000
Equipment	-	-	-	-	-	-	-
Code Administration Total	-	-	-	-	49,000	-	49,000
Fire							
Vehicles	-	-	-	-	-	-	-
Equipment	170,000	-	-	-	370,000	-	540,000
Fire EMS Total	170,000	-	-	-	370,000	-	540,000
Vehicles	49,000	-	-	-	49,000	-	98,000
Equipment	2,550,000	-	-	-	194,000	-	2,744,000
Fire Operations Total	2,599,000	-	-	-	243,000	-	2,842,000
Parks and Recreation							
Vehicles	-	-	-	-	84,000	-	84,000
Equipment	507,000	-	-	-	71,500	-	578,500
Parks Total	507,000	-	-	-	155,500	-	662,500
Vehicles	-	-	-	-	-	-	-
Equipment	130,100	-	-	-	192,500	-	322,600
Cemetery Total	130,100	-	-	-	192,500	-	322,600
Vehicles	61,500	-	-	-	58,000	-	119,500
Equipment	-	-	-	-	29,500	-	29,500
Mosquito Control Total	61,500	-	-	-	87,500	-	149,000
Vehicles	-	-	-	-	-	-	-
Equipment	140,000	-	-	-	-	-	140,000
Ice & Events Center Total	140,000	-	-	-	-	-	140,000
Police							
Vehicles	484,000	-	-	-	494,000	-	978,000
Equipment	-	-	-	-	-	-	-
Police Admin & Operations Total	484,000	-	-	-	494,000	-	978,000
Vehicles	69,000	-	-	-	-	-	69,000
Equipment	-	-	-	-	-	-	-
Animal Control Total	69,000	-	-	-	-	-	69,000
Public Works							
Vehicles	-	-	-	-	96,000	-	96,000
Equipment	364,500	-	-	-	205,000	-	569,500
Streets Total	364,500	-	-	-	301,000	-	665,500
General Fund Total	\$ 4,525,100	\$ -	\$ -	\$ -	\$ 1,892,500	\$ -	\$ 6,417,600

Fleet Vehicle and Equipment Replacements

There are no adjustments to the current fleet schedule. Please reference the *Adopted Capital Investment & Construction Plan for FY 2025 – FY 2026* for information about future replacements.

Equipment & Capital Maintenance Schedule

The four-year schedule for routine equipment and capital maintenance items is detailed below. Descriptions for each item are presented after the summary table.

Equipment Reference	FY 2025 Life-To-Date Budget	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	Equipment Total
City Administration							
Servers	\$ 15,000	\$ 20,000	\$ 5,000	\$ 25,000	\$ 23,000	\$ 36,000	\$ 99,000
Computer Workstations	84,000	80,000	12,000	92,000	80,000	80,000	336,000
Network Switches	5,500	5,500	-	5,500	6,000	6,000	23,000
Network Infrastructure	3,000	3,000	-	3,000	3,000	3,000	12,000

Equipment & Capital Maintenance Schedule (Cont.)

Equipment Reference	FY 2025 Life-To-Date Budget	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	Equipment Total
Wireless Network	5,000	5,000	-	5,000	5,000	5,000	20,000
Council Laptops	-	-	-	-	-	18,000	18,000
Network Printers	4,000	4,000	-	4,000	4,000	4,000	16,000
Security Cameras	3,000	3,000	-	3,000	3,000	3,000	12,000
Conference Room Upgrade	23,000	10,000	3,000	13,000	-	-	36,000
Mobile Devices for Energov	-	-	-	-	10,000	5,000	15,000
IT Total	142,500	130,500	20,000	150,500	134,000	160,000	587,000
Fire							
LUCAS Devices	20,000	21,000	-	21,000	-	-	41,000
Cardiac Monitor Defibrillators	40,000	-	-	-	-	44,000	84,000
Ambulance Cots	24,000	25,000	-	25,000	26,000	27,000	102,000
IV Pumps	-	-	12,000	12,000	-	-	12,000
EMS Total	84,000	46,000	12,000	58,000	26,000	71,000	239,000
SCBAs	21,000	22,750	-	22,750	24,500	26,500	94,750
Motorola Portable Radios	16,000	16,000	-	16,000	17,000	17,000	66,000
Extrication Equipment	7,500	8,000	-	8,000	8,000	8,000	31,500
Bunker Gear Washer	-	15,000	-	15,000	-	-	15,000
Aerobic Equipment	8,000	8,000	-	8,000	8,800	9,680	34,480
Skid Unit - Wildland	25,000	-	-	-	-	-	25,000
Ice Rescue Suits	2,500	2,750	-	2,750	3,025	3,328	11,603
St 3 Access Control System	24,000	-	-	-	-	-	24,000
Fire Operations Total	104,000	72,500	-	72,500	61,325	64,508	302,333
Extrication Vehicles	11,250	11,250	-	11,250	12,375	13,613	48,488
Training Equipment	18,000	2,700	-	2,700	2,700	2,700	26,100
Fire Training Total	29,250	13,950	-	13,950	15,075	16,313	74,588
Hazmat Response Equipment	51,350	-	-	-	-	-	51,350
Tethered Drone	45,000	-	-	-	-	-	45,000
Rescue Equipment	49,660	-	-	-	-	-	49,660
Fire Grants Total	146,010	-	-	-	-	-	146,010
Parks and Recreation							
Facilities Cleaning Equipment	11,500	11,500	-	11,500	11,500	11,500	46,000
Eq. & Infrastructure Improvements	10,000	10,000	-	10,000	10,000	10,000	40,000
Facilities Management Total	21,500	21,500	-	21,500	21,500	21,500	86,000
Parks Furniture	4,000	4,000	-	4,000	-	-	8,000
Downtown Equipment & Amenities	5,000	5,000	-	5,000	5,000	5,000	20,000
Field Groomer	-	-	-	-	20,000	-	20,000
Electric Equipment	-	2,500	-	2,500	-	2,500	5,000
Hot Water Pressure Washer	-	6,500	-	6,500	-	-	6,500
Infrastructure Improvements	72,000	50,000	-	50,000	50,000	50,000	222,000
Ballfield Light Replacement	-	-	20,000	20,000	-	-	20,000
Turf Tank (ACRB Request)	-	-	43,000	43,000	-	-	43,000
Parks Total	81,000	68,000	63,000	131,000	75,000	57,500	344,500
Electric Equipment	-	2,500	-	2,500	-	2,500	5,000
Infrastructure Improvements	20,000	-	-	-	20,000	-	40,000
Roadway Improvements	-	25,000	-	25,000	-	25,000	50,000
Tombstone Jack	-	-	6,500	6,500	-	-	6,500
Cemetery Total	20,000	27,500	6,500	34,000	20,000	27,500	101,500
Fogger Unit	-	27,000	-	27,000	-	25,000	52,000
Radios	-	3,000	-	3,000	-	-	3,000
Portable Mosquito Traps	6,500	-	-	-	-	6,000	12,500
Mosquito Control Total	6,500	30,000	-	30,000	-	31,000	67,500

Equipment & Capital Maintenance Schedule (cont.)

Equipment Reference	FY 2025 Life-To-Date Budget	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	Equipment Total
Commercial Concessions Appliances	4,500	-	-	-	-	-	4,500
Parking Lot Cameras	4,000	-	-	-	-	-	4,000
Skates, Helmets & Broomball Equipment (ACRB Request)	16,300	-	-	-	-	-	16,300
Ice & Events Center Total	24,800	-	-	-	-	-	24,800
Police							
In-Car Computers	35,000	35,000	14,000	49,000	-	-	84,000
Portable Radios	60,000	-	-	-	-	-	60,000
Patrol Rifles	64,034	-	-	-	35,000	35,000	134,034
Crime Scene Processing Trailer	-	-	14,000	14,000	-	-	14,000
Police Admin & Operations Total	159,034	35,000	28,000	63,000	35,000	35,000	292,034
Dispatch Stations	84,959	-	-	-	-	-	84,959
Fire Station 3 Computers	13,750	-	-	-	-	-	13,750
LARC Total	98,709	-	-	-	-	-	98,709
FY 2025 Regional Emergency Response Team Equipment	155,831	-	-	-	-	-	155,831
Police Grants Total	155,831	-	-	-	-	-	155,831
Public Works							
Audio/Video Equipment	10,000	-	-	-	-	-	10,000
Administration Total	10,000	-	-	-	-	-	10,000
UAV (Drone)	-	-	-	-	-	75,000	75,000
Traffic Trailer	75,539	-	-	-	-	-	75,539
Cell Phones	12,000	-	-	-	-	12,600	24,600
WYOLINK Radios	10,000	-	-	-	-	-	10,000
Survey Equipment	150,000	-	-	-	-	-	150,000
iPads	7,600	7,600	-	7,600	7,800	7,800	30,800
Scanner/Plotter	-	25,000	-	25,000	-	-	25,000
Engineering Total	255,139	32,600	-	32,600	7,800	95,400	390,939
Traffic Signal Upgrades	43,700	26,700	-	26,700	26,700	26,700	123,800
Rapid Flashing Beacons	16,000	16,000	-	16,000	15,000	15,000	62,000
Conflict Monitor Tester	18,000	-	-	-	-	-	18,000
Paint Sprayer	-	-	-	-	11,000	-	11,000
Pressure Washer	-	14,000	-	14,000	-	-	14,000
Streets / Storm Drainage Total	77,700	56,700	-	56,700	52,700	41,700	228,800
Oil Burner/Heater	20,000	-	-	-	-	-	20,000
Large Rolling Toolboxes	-	15,000	-	15,000	-	-	15,000
Vehicle Lift	-	25,000	-	25,000	-	-	25,000
Fleet Total	20,000	40,000	-	40,000	-	-	60,000
General Fund Total	\$ 1,435,973	\$ 574,250	\$ 129,500	\$ 703,750	\$ 448,400	\$ 621,421	\$ 3,209,544

Equipment & Capital Maintenance Descriptions

INFORMATION TECHNOLOGY

Servers

Annual replacement of City servers. The FY 2026 supplemental request is due to increased prices.

Computer Workstations

Annual replacement of desktop and laptop computers. The FY 2026 supplemental request will fund equipment for a recently added position in engineering and replace desktop police workstations with laptops.

Network Switches

Replacement of network switches located in various City buildings.

Network Infrastructure

Network infrastructure upgrades to both wired and wireless networks.

Wireless Network

Replacement of Wi-Fi equipment that has reached the end of its life or is no longer under warranty or current license.

Council Laptops

Replacement laptops for City Council members.

Network Printers

Replacement of network printers.

Security Cameras

Annual replacement of security cameras for city buildings and storage to keep about four weeks of video archives.

Conference Room Upgrade

Video & audio equipment to provide a modern meeting space in the Fire Station 1, Fire Station 2, and police training facility conference rooms to accommodate presentations and remote meetings. The FY 2026 supplemental request is to cover greater than anticipated costs based off recent experience.

Mobile Devices for Energov

New iPad devices to be used by City employees for various inspections and permits.

FIRE EMS

LUCAS Devices

Additional LUCAS devices and implementation of a replacement schedule for the LUCAS devices. The LUCAS device is an automated CPR device clinically proven to provide superior compressions than those applied manually.

Cardiac Monitor Defibrillators

Replacement of cardiac monitor defibrillators used on ambulances.

Ambulance Cots

Replacement of three of the City's six IV pumps, which are used to deliver fluid and medications to patients. The pumps are experiencing a high failure rate and maintenance is no longer supported. IV pumps improve patient safety by ensuring that the correct amount of fluid is administered.

IV Pumps

Replacement of three of the City's six IV pumps, which are used to deliver fluid and medications to patients. The pumps are experiencing a high failure rate and maintenance is no longer supported. IV pumps improve patient safety by ensuring that the correct amount of fluid is administered.

FIRE OPERATIONS

SCBAs

Replacements of self-contained breathing apparatus (SCBA).

Motorola Portable Radios

Replacement of portable radios.

Extrication Equipment

Replacement of extrication equipment.

Bunker Gear Washer

Replacement of bunker gear washer.

Aerobic Equipment

Replacement of aerobic equipment.

Skid Unit – Wildland

Slide in pump unit for Type 6 wildland engines.

Ice Rescue Suits

Suits which provide protection for ice rescues.

Extrication Vehicles

Replacement of junk cars for extrication training.

Station Three Access Control System

Upgrades to the access control system for Fire Station 3, including remote programmable locks.

FIRE TRAINING

Training Equipment

Various equipment items to support fire training, such as a roll and rack, a pressurized gas tank simulator, and items for candidate physical ability testing.

FIRE GRANTS

Hazmat Response Equipment

Purchase of hazardous materials response equipment, fully funded by a Wyoming Office of Homeland Security Regional Emergency Response Team Grant.

Tethered Drone

Purchase of a tethered drone fully funded by a Wyoming Office of Homeland Security Regional Emergency Response Team Grant.

Rescue Equipment

Purchase of rescue equipment fully funded by a Wyoming Office of Homeland Security Regional Emergency Response Team Grant.

FACILITIES MANAGEMENT

Facilities Cleaning Equipment

Replacement of larger cleaning equipment including floor scrubbers, vacuums and electronic mops.

Equipment and Infrastructure Improvements

Replacement of various smaller equipment items and infrastructure improvements necessary to maintain city buildings.

PARKS

Parks Furniture

Replacement of park benches, trash receptacles and picnic tables.

Downtown Equipment and Amenities

Replacement of benches, trash cans, tree guards, tree grates and bike racks.

Field Groomer

Replacement of a field groomer that is used to maintain a playable surface for baseball/softball fields.

Electric Equipment

Replacement of gas-powered trimmers, blowers, chainsaws and walk behind mowers to move towards carbon neutrality.

Hot Water Pressure Washer

Replacement of the Hotsy pressure washer that is beginning to fail.

Infrastructure Improvements

Replacement of smaller infrastructure items as they fail in various park locations.

Ballfield Light Replacement

Replacement of burned-out lights and ballasts around all baseball and softball fields.

Turf Tank Purchase (ACRB Request)

Purchase of a robotic field striping machine that was previously leased for one year, funded by the Albany County Recreation Board

CEMETERY

Electric Equipment

Replacement of gas-powered trimmers, blowers, chainsaws and walk behind mowers to move towards carbon neutrality.

Infrastructure Improvements

Various improvements to cemetery sidewalks, buildings and service lines that are necessary to maintain existing infrastructure.

Roadway Improvements

Replacement of cemetery roads that are showing degradation and widening of roads to widths designated by city maps.

Tombstone Jack

Purchase of a new tombstone jack.

MOSQUITO CONTROL

Fogger Unit

Replacement of an aging chemical fogger needed for mosquito control operations.

Radios

Replacement of the aging Wyolink radio system which is becoming more difficult to use.

Portable Mosquito Traps

Replacement of the traps used to test mosquitos for viruses, which are at the end of their useful life.

ICE & EVENTS CENTER

Commercial Concessions Appliances

Replacement of the residential convection oven, hot chocolate machine, and microwave with NSF certified commercial appliances, which the Health Inspector has requested for code compliance.

Parking Lot Cameras

Security cameras around the parking areas outside the facility.

Skates, Helmets and Broomball Equipment (ACRB Request)

Replacement of aging rental skates, helmets and equipment for broomball.

POLICE ADMINISTRATION & OPERATIONS

In-Car Computers

Replacement of equipment used in patrol and detective units to ensure continued productivity and consistent equipment between vehicles.

Portable Radios

Replacement of portable radios used for voice communication due to scheduled Wyolink upgrades. This request replaces approximately sixty (60) radios.

Patrol Rifles

Replacement of the department's patrol rifles, which have outlived their manufactured recommended lifespan. Department Range Masters conducted borescope tests and documented significant deterioration potentially exposing

the city to significant liability due to potential malfunctions during use. The current inventory of rifles were purchased between 2000 and 2005. They have fired at least 15,000 rounds each. The department's firearm experts have noted significant performance issues due to operating outside of the recommended usage for an extended period leading to the end of their service life.

Crime Scene Processing Trailer

Purchase of a new crime scene processing trailer, which contains investigative and evidence collection tools to be stored and taken in one trip to any crime scene.

LARC

Dispatch Stations

Replacement of workstations at the dispatch center.

Fire Station Three Computers

Replacement of five ten-year-old computer terminals at the Emergency Operations Center in Fire Station 3 which are facing obsolescence due to an upcoming software update to Wyolink.

Redundant VPN Appliance Bundle

Hardware required to support IT data transfer from servers to Tyler cloud-based storage.

POLICE GRANTS

FY 2025 Regional Emergency Response Team Equipment

Grant-funded purchase of hazardous materials response equipment, including decontamination supplies, communications tools, level A suit testing equipment, fuel transfer resources, and a grounding kit.

PUBLIC WORKS ADMINISTRATION

Audio / Video Equipment

New audio/video equipment for the large conference room at the Municipal Operations Center.

ENGINEERING

UAV (Drone)

Replacement / upgrade of Engineering's drone fleet. Since the start of the program the use of drones has saved Engineering time on projects while improving the quality of information gathered. This replacement will look at upgrading the systems with improved cameras and possibly LIDAR or improved RTK systems.

Traffic Trailer

This trailer will be used to count traffic and pedestrians. The City currently must outsource this task or have a staff

member sit for hours at an intersection. This trailer will ease collection and provide staff with more quality data.

Cell Phones

This equipment request is to replace existing cell phones to keep the phones current and functional as they are a key tool in Engineering's operation. Engineering uses cell phones for making calls in the field along with using them as a data hot spot for mobile technology. In addition, the phones are used for the following: camera, access to project management information, GIS mapping, control of drones, surveying, and various other systems controlled through phone apps.

Wyolink Radios

Replacement of Wyolink radios.

Survey Equipment

Engineering's current survey equipment is outdated. This funding will be used to replace the equipment and update to current technology, which will save time and increase efficiency.

iPads

iPads for inspections, GIS, and other day-to-day operations.

Scanner / Plotter

Replacement of the current scanner and plotter. The scanner is 15 years old and incompatible with the City's network. The plotter also needs replacement. Both individual and combination units will be considered.

STREETS / STORM DRAINAGE

Traffic Signal Upgrades

Upgrades and additions to traffic signal controls and video detection.

Rapid Flashing Beacons

Replacement and new beacons that improve safety and pedestrian crossings and school zones.

Conflict Monitor Tester

Replacement of equipment used to certify conflict monitors on traffic signals, which is outdated and unsupported by current software.

Paint Sprayer

Replacement of an aging walk behind paint sprayer.

Pressure Washer

Replacement of an aging pressure washer used to clean signs and equipment.

FLEET

Oil Burner / Heater

Replacement of oil burner.

Large Rolling Toolboxes

Replacement of old toolboxes.

Vehicle Lift

Replacement of an aging vehicle lift.

Capital Project Summary

The table below summarizes the adopted capital project adjustments for FY 2026, as well as the current schedule for FY 2027 - FY 2028 and project budgets to date. [In the electronic document, click on the project name to access project detail.](#)

Project Description	FY 2025 Life To Date Budget	Estimated FY 2025 Carry Forward	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	Total Project Funding (All Years)
City Manager's Office								
Public Transit Planning	170,000	169,661	-	-	-	-	-	170,000
Public Safety Facility Analysis	100,000	100,000	-	-	-	-	-	100,000
General Government Total	270,000	269,661	-	-	-	-	-	270,000
Backup Appliance	225,000	1,217	-	-	-	-	-	225,000
IT Total	225,000	1,217	-	-	-	-	-	225,000
Community & Economic								
Comp Plan Update - all Chapters except 9	300,000	299,900	-	-	-	-	-	300,000
Wayfinding Completion	381,414	238,197	-	-	-	-	-	381,414
Reconnecting Communities Project	250,000	250,000	-	-	-	-	-	250,000
Planning Total	931,414	788,097	-	-	-	-	-	931,414
Police								
Police Outdoor Improvements	228,470	24,268	-	-	-	-	-	228,470
LPD Solar Installation	104,550	104,550	-	-	-	-	-	104,550
Police Administration Total	333,020	128,818	-	-	-	-	-	333,020
Legacy Data Conversion	22,500	22,500	-	-	-	-	-	22,500
Tyler Cloud Migration Services	-	-	-	93,000	93,000	-	-	93,000
LARC Total	22,500	22,500	-	93,000	93,000	-	-	115,500
Parks & Recreation								
Columbarium Design	145,000	103,936	-	-	-	-	-	145,000
FY 25 Plot Repurchase	38,400	38,400	-	-	-	-	-	38,400
Cemetery Total	183,400	142,336	-	-	-	-	-	183,400
Annex Air Handler Replacement	150,000	150,000	-	-	-	-	-	150,000
Police Air Handler Replacement	145,000	145,000	-	-	-	-	-	145,000
City Hall HVAC TAB	112,000	111,166	-	-	-	-	-	112,000
City Hall Roof Replacement Design	15,700	2,898	-	-	-	-	-	15,700
Facilities Management Total	422,700	409,064	-	-	-	-	-	422,700
Laramie Bike Park Planning & Improvements	65,690	4,835	-	-	-	-	-	65,690
Depot Caboose Paint/Updates	45,000	45,000	-	-	-	-	-	45,000
FY 26 Community Service Day Beaut. Projects	-	-	20,000	-	20,000	-	-	20,000
Optimist Park Basketball Court Repl	-	-	-	100,000	100,000	-	-	100,000

Capital Projects (cont.)

Project Description	FY 2025 Life To Date Budget	Estimated FY 2025 Carry Forward	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	Total Project Funding (All Years)
Park Sign Replacement	-	-	-	50,000	50,000	-	-	50,000
Community-Wide Sports Facility Study	-	-	-	275,000	275,000	-	-	275,000
Parks Total	110,690	49,835	20,000	425,000	445,000	-	-	555,690
Mosquito Shop Upgrades	145,000	118,013	-	-	-	-	-	145,000
Mosquito Total	145,000	118,013	-	-	-	-	-	145,000
FY 25 Public Art Initiatives	25,000	25,000	25,000	-	25,000	25,000	25,000	100,000
Lightning Detection System	35,000	35,000	-	-	-	-	-	35,000
Recreation Total	60,000	60,000	25,000	-	25,000	25,000	25,000	135,000
Public Works								
City-Wide Storm Drainage Evaluation	813,167	31,554	-	-	-	-	-	813,167
City-wide Survey Point Improvements	100,000	21,506	-	-	-	-	-	100,000
Stormwater Regs & Design Manual	356,665	337,820	-	-	-	-	-	356,665
Stormwater Funding Feasibility Study	328,984	89,686	-	-	-	-	-	328,984
Traffic Model Update	200,000	200,000	-	-	-	-	-	200,000
Engineering Total	1,798,816	680,566	-	-	-	-	-	1,798,816
Street PCI Evaluation & Sys Implement	400,000	131,475	-	-	-	-	-	400,000
Concrete Sidewalk Cutting	150,000	80,029	-	-	-	-	-	150,000
Shared Lane Markings	45,000	2,544	45,000	-	45,000	-	-	90,000
CIPP Lining	300,000	299,840	150,000	(150,000)	-	-	-	300,000
FY 25 3rd St Electrical Box Relocation	500,000	500,000	-	-	-	-	-	500,000
Corthell Road Corridor Study	-	-	100,000	-	100,000	-	-	100,000
Traffic Signal Detection Repl	-	-	-	170,030	170,030	-	-	170,030
Downtown Street Evaluation	-	-	-	-	-	100,000	500,000	600,000
Street/Storm Drainage Total	1,395,000	1,013,888	295,000	20,030	315,030	100,000	500,000	2,310,030
General Fund Total	\$ 5,897,540	\$ 3,683,995	\$ 340,000	\$ 538,030	\$ 878,030	\$ 125,000	\$ 525,000	\$ 7,425,570

Capital Project Detail

Detail for the listed capital projects can be found in the pages that follow.



Capital Improvement Plan
Laramie, WY

Project Name **Public Transit Planning**
Project # **GAG-CP23-001**

Total Project Cost	\$170,000	Department	General Administration
Category	Gen Administration - General Accounts	Constr Start	N/A

Description

Funded mostly by a grant, this project will evaluate gaps in public transportation services, strategies for filling them, services for disadvantaged communities, environmental goals, economic development objectives, and related community development goals.

Justification

The lack of availability and diversity of current transit options in Laramie is a common concern of citizens.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	170,000	0	0	0	0	0	170,000
Total	0	170,000	0	0	0	0	0	170,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	0	160,000	0	0	0	0	0	160,000
Revenue or Cash Reserves	0	10,000	0	0	0	0	0	10,000
Total	0	170,000	0	0	0	0	0	170,000

Capital Improvement Plan
Laramie, WY

Project Name **Public Safety Facility Analysis**
Project # **GAG-CP25-001**

Total Project Cost	\$100,000	Department	General Administration
Category	Gen Administration - General Accounts	Design Start	N/A
Constr Start	N/A		

Description

Several of the City's key public safety facilities, including the Laramie Police Department and Fire Station One, are aging and in need of growing maintenance, in addition to expansion and/or improvement to meet operational needs. This study will perform a structural analysis of public safety facilities and conduct a community needs assessment. If the study deems current facilities inadequate, a site analysis for new facilities will also be conducted.

Justification

This project meets a management goal to maintain City facilities in a cost effective, strategic manner that meets community needs.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	0	0	100,000	0	0	0	0	100,000
Total	0	0	100,000	0	0	0	0	100,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	100,000	0	0	0	0	100,000
Total	0	0	100,000	0	0	0	0	100,000

Capital Improvement Plan
Laramie, WY

Project Name **Backup Appliance**
Project # **GAI-CP25-002**

Total Project Cost	\$225,000	Department	General Administration
Category	Gen Administration - IT	Design Start	N/A
Constr Start	N/A		

Description

This project will purchase and configure an enterprise level backup platform offering unified backup hardware, software and cloud storage. The platform will be used to backup City and LARC on-premise physical servers, virtualized servers, cloud based SharePoint and One Drive user files, and Office 365 emails. This project is split between the General (75%) and E911 funds (25%).

Justification

Current industry standards for backup best practices include immutable backups and multiple copies of data secured in different locations, including off site. Additionally, staff expect a reduction in server replacement costs as a result of this project.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Equipment	0	0	225,000	0	0	0	0	225,000
Total	0	0	225,000	0	0	0	0	225,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	225,000	0	0	0	0	225,000
Total	0	0	225,000	0	0	0	0	225,000

Capital Improvement Plan
Laramie, WY

Project Name **Comp Plan Update - Except Chp 9**
Project # **GAP-CP22-010**

Total Project Cost	\$300,000	Department	General Administration
Category	Comm Dev - Planning	Design Start	N/A
Constr Start	N/A		

Description

This project will complete an update to all chapters (except 9) of the Comprehensive Plan. Partners include University of Wyoming, Laramie County Community College, Albany County Campus, Wyoming Technical Institute, Laramie Chamber Business Alliance, Laramie Main Street Alliance, Wyoming Business Council, Albany County Tourism Board, Laramie Regional Airport Joint Powers Board, and Albany County.

Justification

The Comprehensive Plan has not been updated in almost 10 years. It is typical to update a plan of this type every 5 years.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	0	0	300,000	0	0	0	0	300,000
Total	0	0	300,000	0	0	0	0	300,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	300,000	0	0	0	0	300,000
Total	0	0	300,000	0	0	0	0	300,000

Capital Improvement Plan
Laramie, WY

Project Name **Wayfinding Completion**
Project # **GAP-CP23-012**

Total Project Cost	\$381,414	Department	General Administration
Category	Comm Dev - Planning	Design Start	N/A
Constr Start	N/A		

Description

Implementation of the Laramie Wayfinding Master Plan completed in 2018.

Justification

This project will provide both beautification and wayfinding services to our local community and visitors by implementing the 2018 Wayfinding master plan. Contributions are expected from Visit Laramie (\$125,000), Pilot Hill Inc (\$10,000), and Laramie Main Steet (\$21,414).

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	37,500	37,500	306,414	0	0	0	0	381,414
Total	37,500	37,500	306,414	0	0	0	0	381,414

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	37,500	37,500	150,000	0	0	0	0	225,000
Donations or Contributions	0	0	156,414	0	0	0	0	156,414
Total	37,500	37,500	306,414	0	0	0	0	381,414

Capital Improvement Plan
Laramie, WY

Project Name **Reconnecting Communities Project**
Project # **GAP-CP25-001**

Total Project Cost	\$250,000	Department	General Administration
Category	Comm Dev - Planning		

Description

The Reconnecting Communities project focuses on enhancing connectivity and accessibility in Laramie by addressing transportation and infrastructure gaps. Specifically, it aims to create safe and efficient vehicular and pedestrian routes that better connect the West Side and West Laramie neighborhoods, fostering a more unified community.

Justification

This \$250,000 project, fully funded by a grant from the Federal Highway Administration (FHWA), supports the city's goals of equity, mobility, and economic development. By bridging underserved areas, it improves access to essential services, reduces transportation barriers, and promotes sustainable growth. The project aligns with federal funding priorities for transportation equity and resilience, enabling critical infrastructure improvements without burdening local budgets.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	250,000	0	0	0	0	250,000
Total	0	0	250,000	0	0	0	0	250,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	0	0	250,000	0	0	0	0	250,000
Total	0	0	250,000	0	0	0	0	250,000

Capital Improvement Plan
Laramie, WY

Project Name **Police Outdoor Improvements**
Project # **PDA-CP23-001**

Total Project Cost \$228,470
 Category Police - Administration
 Constr Start 07/2022

Department Police
 Design Start N/A

Description

This project will repair and replace fencing around the facility perimeter, install new pivot gates, complete concrete work on the east side of building, and improve the south transom wall. The project will also remove problematic trees and replace them with other landscaping.

Justification

The Police Department facility needs several upgrades to features that have reached the end of their useful life or functionality. This work is part of City-wide efforts to address deferred maintenance in aging facilities.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	228,470	0	0	0	0	0	0	228,470
Total	228,470	0	0	0	0	0	0	228,470

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	228,470	0	0	0	0	0	0	228,470
SPT 2018 Collections	0	0	0	0	0	0	0	0
Total	228,470	0	0	0	0	0	0	228,470

Capital Improvement Plan
Laramie, WY

Project Name **LPD Solar Installation**
Project # **PDA-CP25-001**

Total Project Cost \$104,550
 Category Police - Administration

Department Police

Description

Funded partially by an Energy Efficiency and Conservation Block Grant, this project will install a 25 kilowatt solar array at the Police Department.

Justification

This project supports Annual Goal B, Environmental Stewardship, Milestone #3 "Continue Renewable Energy Installations and/or Efficiencies at City Facilities and Properties" as detailed in Resolution 2020-08, and Resolution 2020-14 "establishing the intent of the Governing Body to immediately reduce carbon emissions from municipal government facilities and pursue a net zero, carbon neutral future for the City of Laramie, WY."

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	104,550	0	0	0	0	104,550
Total	0	0	104,550	0	0	0	0	104,550

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	0	0	76,110	0	0	0	0	76,110
Revenue or Cash Reserves	0	0	28,440	0	0	0	0	28,440
Total	0	0	104,550	0	0	0	0	104,550

Capital Improvement Plan
Laramie, WY

Project Name **Legacy Data Conversion**
Project # **PDL-CP24-001**

Total Project Cost \$22,500
Category Police - LARC

Department Police

Description

This project will convert data into a format usable with LARC's new software.

Justification

It is important that older data remain accessible.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	0	22,500	0	0	0	0	0	22,500
Total	0	22,500	0	0	0	0	0	22,500

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	22,500	0	0	0	0	0	22,500
Total	0	22,500	0	0	0	0	0	22,500

Capital Improvement Plan
Laramie, WY

Project Name **Tyler Cloud Migration Services**
Project # **PDL-CP26-001**

Total Project Cost \$93,000
Category Police - LARC

Department Police

Description

This project will implement a transition to the Tyler Cloud platform mandated by the vendor. The new product is expected to replace a variety of existing products, including VM Hosts, SAN Storage, Windows Server Licensing, SQL Licensing and redundant firewalls.

Justification

The current platform will no longer be supported in the near future.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	0	0	0	93,000	0	0	0	93,000
Total	0	0	0	93,000	0	0	0	93,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	93,000	0	0	0	93,000
Total	0	0	0	93,000	0	0	0	93,000

Capital Improvement Plan
Laramie, WY

Project Name **Columbarium Design**
Project # **PRC-CP21-001**

Total Project Cost	\$145,000	Department	Parks & Recreation
Category	Parks & Rec - Cemetery	Design Start	12/2021
Constr Start	TBD		

Description

The columbarium will be designed as sections to allow future expansion and extend the life of the current Cemetery. This project is partially funded by a transfer from the Cemetery Trust Fund. A separate project for construction of the Columbarium is planned in the Capital Construction Fund.

Justification

Department Objective: Replace, upgrade and improve aging infrastructure within the cemetery; provide a safe environment for the public and provide a safe work environment for staff.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	45,000	100,000	0	0	0	0	0	145,000
Total	45,000	100,000	0	0	0	0	0	145,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	100,000	0	0	0	0	0	100,000
Interfund Project Support	45,000	0	0	0	0	0	0	45,000
Total	45,000	100,000	0	0	0	0	0	145,000

Capital Improvement Plan
 Laramie, WY

Project Name **FY 25 Plot Repurchase**
 Project # **PRC-CP25-001**

Total Project Cost \$38,400 **Department** Parks & Recreation
Category Parks & Rec - Cemetery

Description

To increase sellable spaces by Greenhill Cemetery, staff has reached out over the years to inquire about repurchasing lots or blocks from these organizations. The Masons and IOOF are Fraternal Orders that have seen reduced memberships and potentially will not fill their owned lots. This year, the IOOF voted to offer Block 13 to Greenhill Cemetery which contains 60 lots, or 240 single spaces. These appropriations fund the repurchase.

Justification

Greenhill Cemetery contains about 14,000 grave spaces within 46 acres of property. The City of Laramie Greenhill Cemetery owns approximately 470 open sellable spaces as of March 2025. Some of these spaces can only be sold as cremains or for child use as the locations have large memorial stones adjacent, trees/shrubs or other environmental factors that prohibit the burial of a full-size casket. Currently only 145 spaces are available for sale that would meet full-size criteria. Greenhill Cemetery sells an average of 41 spaces a year divided out between cremains, child and full size. At the current rate of sales, Greenhill Cemetery will run out of City owned sellable full-size spaces in 4 years or less. Laramie Municipal Code 13.68.110 states that the City of Laramie will repurchase spaces at the discretion of the City Manager. This repurchase would extend the number of sellable spaces for several additional years. The City Council approved \$38,400 in appropriations for the repurchase on May 6, 2025.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	0	0	38,400	0	0	0	0	38,400
Total	0	0	38,400	0	0	0	0	38,400

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	38,400	0	0	0	0	38,400
Total	0	0	38,400	0	0	0	0	38,400

Capital Improvement Plan
Laramie, WY

Project Name **Annex Air Handler Repl**
Project # **PRF-CP21-012**

Total Project Cost	\$150,000	Department	Parks & Recreation
Category	Parks & Rec - Facilities Management	Design Start	N/A
Constr Start	07/2022		

Description

The project includes demolition and disposal of the existing air handler and installation of the new air handler and connection of all control points.

Justification

The Annex Air Handler was identified by the City's HVAC contractor as past its useful life and in disrepair.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	150,000	0	0	0	0	0	0	150,000
Total	150,000	0	0	0	0	0	0	150,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	150,000	0	0	0	0	0	0	150,000
Total	150,000	0	0	0	0	0	0	150,000

Capital Improvement Plan
Laramie, WY

Project Name **Police Air Handler Repl**
Project # **PRF-CP21-013**

Total Project Cost	\$145,000	Department	Parks & Recreation
Category	Parks & Rec - Facilities Management	Design Start	N/A
Constr Start	07/2023		

Description

The project includes demolition and disposal of the existing air handler and installation of the new air handler and connection of all control points.

Justification

The PD Air Handler was identified by the City's HVAC contractor as past its useful life and in disrepair.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	145,000	0	0	0	0	0	0	145,000
Total	145,000	0	0	0	0	0	0	145,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	145,000	0	0	0	0	0	0	145,000
Total	145,000	0	0	0	0	0	0	145,000

Capital Improvement Plan
Laramie, WY

Project Name **City Hall HVAC TAB Repairs**
Project # **PRF-CP24-001**

Total Project Cost	\$112,000	Department	Parks & Recreation
Category	Parks & Rec - Facilities Management	Design Start	07/2023
Constr Start	09/2023		

Description

This project will provide for repairs to City Hall HVAC found through a Testing & Balancing Report conducted in the winter of FY 2023.

Justification

Department Objective: Replace, upgrade and improve aging infrastructure; provide a safe environment for the public and provide a safe work environment for staff.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	56,000	56,000	0	0	0	0	112,000
Total	0	56,000	56,000	0	0	0	0	112,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	56,000	56,000	0	0	0	0	112,000
Total	0	56,000	56,000	0	0	0	0	112,000

Capital Improvement Plan
Laramie, WY

Project Name **City Hall Roof Replacement Design**
Project # **PRF-CP24-002**

Total Project Cost	\$15,700	Department	Parks & Recreation
Category	Parks & Rec - Facilities Management	Design Start	09/2023
Constr Start	05/2024		

Description

This project will design a new roof for City Hall. The construction budget is located in the Capital Construction Fund.

Justification

The existing roof has two layers of roofing and aged rock ballast. During a hail storm in 2023 the roof was damaged. Repair of the roof is necessary. It is customary to eliminate rock ballast with new technology and not advisable to put a 3rd layer of roofing on the existing deck.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	15,700	0	0	0	0	0	15,700
Total	0	15,700	0	0	0	0	0	15,700

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Donations or Contributions	0	10,700	0	0	0	0	0	10,700
Revenue or Cash Reserves	0	5,000	0	0	0	0	0	5,000
Total	0	15,700	0	0	0	0	0	15,700

Capital Improvement Plan
Laramie, WY

Project Name **Laramie Bike Park Planning & Improvements**
Project # **PRP-CP18-012**

Total Project Cost	\$65,690	Department	Parks & Recreation
Category	Parks & Rec - Parks	Design Start	01/2023
Constr Start	04/2025		

Description

This project will design a Laramie Bike Park in partnership with Laramie Bike Network. The first phase of planning has been completed. A Laramie BikeNet Conservation Mill Grant helped fund design. Construction of the bike park is budgeted in the Capital Construction Fund.

Justification

Department Objective: Provide quality recreational opportunities for residents of and visitors to Laramie.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	25,000	30,190	0	0	0	0	0	55,190
Construction	10,500	0	0	0	0	0	0	10,500
Total	35,500	30,190	0	0	0	0	0	65,690

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	25,000	21,540	0	0	0	0	0	46,540
Donations or Contributions	10,500	8,650	0	0	0	0	0	19,150
Total	35,500	30,190	0	0	0	0	0	65,690

Capital Improvement Plan
Laramie, WY

Project Name **Depot Caboose Paint / Updates**
Project # **PRP-CP24-004**

Total Project Cost	\$45,000	Department	Parks & Recreation
Category	Parks & Rec - Parks	Design Start	N/A
Constr Start	4/2025		

Description

The Caboose that sits within the Heritage Depot Park train exhibit is beginning to lose paint and rust out in some locations. By maintaining the train, this project will protect assets and prolong the life of the exhibit.

Justification

Department Objective: Replace, upgrade and improve aging infrastructure within parks; provide a safe environment for the public and provide a safe work environment for staff. Protect current assets.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	45,000	0	0	0	0	0	45,000
Total	0	45,000	0	0	0	0	0	45,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	45,000	0	0	0	0	0	45,000
Total	0	45,000	0	0	0	0	0	45,000

Capital Improvement Plan
Laramie, WY

Project Name **FY 26 Community Service Day Projects**
Project # **PRP-CP26-001**

Total Project Cost	\$20,000	Department	Parks & Recreation
Category	Parks & Rec - Parks	Design Start	N/A
Constr Start	N/A		

Description

Parks and Recreation conducts an annual community service day to connect with the community and to help beautify the City of Laramie. This project provides the recommended budget allocation for current and future years.

Justification

Department Objective: Be an active partner in the beautification efforts throughout the City of Laramie; provide quality recreational opportunities for residents and visitors to the City of Laramie.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	20,000	0	0	0	20,000
Other Costs or Studies	0	0	0	0	0	0	0	0
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	0	20,000	0	0	0	20,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	20,000	0	0	0	20,000
Donations or Contributions	0	0	0	0	0	0	0	0
Total	0	0	0	20,000	0	0	0	20,000

Capital Improvement Plan
Laramie, WY

Project Name **Optimist Park Basketball Court Repl**
Project # **PRP-CP26-003**

Total Project Cost \$100,000 Department Parks & Recreation
Category Parks & Rec - Parks

Description

This project will replace outdated asphalt court with new concrete court. This is a separate amenity from the skateboard/bike/scooter area.

Justification

Department Objective: Replace, upgrade and improve aging amenities. Protect current assets and provide the public with a safe environment.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	100,000	0	0	0	100,000
Total	0	0	0	100,000	0	0	0	100,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	100,000	0	0	0	100,000
Total	0	0	0	100,000	0	0	0	100,000

Capital Improvement Plan
Laramie, WY

Project Name **Park Sign Replacement**
Project # **PRP-CP26-004**

Total Project Cost \$50,000 Department Parks & Recreation
Category Parks & Rec - Parks

Description

This project will standardize, update, and replace all park signage at Kiwanis, Optimist, Washington, LaBonte, O'Dell, Depot, Harbon, Imperial Heights, Scout, Kiowa, LaPrele and Undine parks and bring signs into compliance with the City of Laramie's Municipal Code. The budgeted amount includes twenty signs.

Justification

Department Objective: Replace, upgrade and improve aging amenities. Protect current assets and provide the public with a safe environment.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	50,000	0	0	0	50,000
Total	0	0	0	50,000	0	0	0	50,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	50,000	0	0	0	50,000
Total	0	0	0	50,000	0	0	0	50,000

Capital Improvement Plan
Laramie, WY

Project Name **Community-Wide Sports Facility Study**
Project # **PRP-CP26-005**

Total Project Cost \$275,000 Department Parks & Recreation
Category Parks & Rec - Parks

Description

This comprehensive study will include a needs assessment with robust public engagement and community-wide survey. There will also be a feasibility study, economic development analysis and business plan once top priorities are identified.

Justification

This project aligns with a City Council goal to conduct a needs assessment of youth sports activities and facilities. Staff originally recommended a project that would accomplish this goal. On May 19th, 2025 the City Council directed staff to broaden the scope of this study to include to community members of all ages.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	0	0	0	275,000	0	0	0	275,000
Total	0	0	0	275,000	0	0	0	275,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	275,000	0	0	0	275,000
Total	0	0	0	275,000	0	0	0	275,000

Capital Improvement Plan
Laramie, WY

Project Name **Mosquito Shop Upgrades**
Project # **PRQ-CP24-001**

Total Project Cost \$145,000 Department Parks & Recreation
Category Parks & Rec - Mosquito Control Design Start 04/2024
Constr Start 01/2025

Description

This project will create more office space, chemical storage and equipment/vehicle space for Mosquito Control and Integrated Pest Management staff. Mosquito Control will absorb the space vacated by Streets and will need to upgrade the building for safe operations.

Justification

Department Objective: Replace, upgrade and improve aging infrastructure within parks; provide a safe environment for the public and provide a safe work environment for staff.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	145,000	0	0	0	0	0	145,000
Total	0	145,000	0	0	0	0	0	145,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	145,000	0	0	0	0	0	145,000
Total	0	145,000	0	0	0	0	0	145,000

Capital Improvement Plan
Laramie, WY

Project Name **FY 25 Public Art Initiatives**
Project # **PRR-CP19-005**

Total Project Cost	\$100,000	Department	Parks & Recreation
Category	Parks & Rec - Recreation	Design Start	N/A
Constr Start	N/A		

Description

This request is for funding to begin implementation of the strategic plan for public art. City installations are prioritized with this funding, but community installations are also possible. Sites and selection are chosen in consultation with the Laramie Public Art Coalition, given this group's unique expertise.

Justification

Department Objectives: Provide quality recreational opportunities for residents and visitors to the City of Laramie; develop infrastructure to enhance existing parks and create new recreational opportunities for residents and visitors.

Expenditures		Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies		0	0	25,000	25,000	25,000	25,000	0	100,000
	Total	0	0	25,000	25,000	25,000	25,000	0	100,000

Funding Sources		Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves		0	0	25,000	25,000	25,000	25,000	0	100,000
	Total	0	0	25,000	25,000	25,000	25,000	0	100,000

Capital Improvement Plan
Laramie, WY

Project Name **Lightning Detection System**
Project # **PRR-CP25-001**

Total Project Cost \$35,000 **Department** Parks & Recreation
Category Parks & Rec - Recreation

Description

This state-of-the-art lightning detection system will serve parks with sports fields as well as the splash pad at Undine Park and wading pool at Washington Park. ThorGuard's proprietary system utilizes the level of static energy in the air, along with radar data, to determine the level of lightning and tornado risk. This system then emits a loud, 15-second siren accompanied by a flashing strobe light at each location that a repeater is installed. Once the level of risk diminishes to a safe level, an "all-clear" series of siren blasts lets the patrons in the area know that they can resume their activity. In addition to the siren and strobe alarm, the system will automatically shut off the water at the Undine splashpad and Washington wading pool. These systems will turn back on automatically when the all-clear signal is given. Informational signs will be located at all locations, informing the public of what the sirens mean. Additionally, this system includes a mobile app that any member of the public will be able to use to interface with the system to stay informed of the threat level.

Justification

The City's current method of determining participant safety when there is inclement weather is not sufficient to minimize lightning strike risk and relies on individual judgement of incoming weather at each location.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Equipment	0	0	35,000	0	0	0	0	35,000
Total	0	0	35,000	0	0	0	0	35,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	35,000	0	0	0	0	35,000
Total	0	0	35,000	0	0	0	0	35,000

Capital Improvement Plan
Laramie, WY

Project Name **City-Wide Storm Drainage Evaluation**
Project # **PWE-CP14-001**

Total Project Cost	\$813,167	Department	Public Works
Category	Public Works - Engineering	Design Start	N/A
Constr Start	N/A		

Description

The City-Wide Storm Drainage Master Study has been completed. The City-Wide Storm Drainage Evaluation includes the re-delineation of the Spring Creek channel and this work is being reviewed by FEMA.

Justification

The City started conducting master drainage studies several years ago, including the West Laramie Drainage Master Plan, the North Laramie Drainage Master Plan, and the South Laramie Drainage Master Plan. The City-Wide Storm Drainage Master Study will update and combine these three master plans into one overall master plan. This study can then be used to look at the City as a whole. The City can then determine how the City's drainage system functions and how to best develop it.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	813,167	0	0	0	0	0	0	813,167
Total	813,167	0	0	0	0	0	0	813,167

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	813,167	0	0	0	0	0	0	813,167
Total	813,167	0	0	0	0	0	0	813,167

Capital Improvement Plan
Laramie, WY

Project Name **City-wide Survey Point Improvements**
Project # **PWE-CP20-001**

Total Project Cost	\$100,000	Department	Public Works
Category	Public Works - Engineering	Design Start	03/2022
Constr Start	N/A		

Description

A consultant will be selected to survey and install survey control monuments throughout the City. The new monuments will extend the survey network currently established by the University, WYDOT, and National Geospatial-Intelligence Agency. The new installations will provide better survey control network coverage for current and future City limits. Engineers and surveyors will utilize the control network for future work and will also be ready for the datum changes in 2025.

Justification

The City currently does not have a survey control network. This project will establish a control network which will be helpful for developers and the City in land development and projects.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	100,000	0	0	0	0	0	0	100,000
Total	100,000	0	0	0	0	0	0	100,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	100,000	0	0	0	0	0	0	100,000
Total	100,000	0	0	0	0	0	0	100,000

Capital Improvement Plan
Laramie, WY

Project Name **Stormwater Regulations & Design Manual**
Project # **PWE-CP21-011**

Total Project Cost	\$356,665	Department	Public Works
Category	Public Works - Engineering	Design Start	03/2022
Constr Start	N/A		

Description

As the City-Wide Storm Drainage Master Study concludes, the next phases for this project will be to start implementing the findings of the study. One phase will be writing a Drainage Criteria Manual. This manual will outline storm water requirements for development and construction within the City.

Justification

Many of the existing storm water issues within the City are a result of a lack of criteria and standards for development. This manual will create future requirements to help reduce drainage issues. The document will help developers and decrease staff review time for development as the design requirements will be better defined.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	356,665	0	0	0	0	0	0	356,665
Total	356,665	0	0	0	0	0	0	356,665

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	356,665	0	0	0	0	0	0	356,665
Total	356,665	0	0	0	0	0	0	356,665

Capital Improvement Plan
Laramie, WY

Project Name **Stormwater Funding Feasibility Study**
Project # **PWE-CP21-012**

Total Project Cost	\$328,984	Department	Public Works
Category	Public Works - Engineering	Design Start	04/2021
Constr Start	N/A		

Description

This study will explore the options of various funding strategies with specific emphasis on user-fee methodologies that will meet the City's stormwater program goals and priorities. It will also provide stormwater funding education and outreach with direct engagement with the City Council in work session to describe the compelling case for a stormwater funding source, to clarify priorities and goals for the stormwater program, to inform Council on the options to fund stormwater services and define a path forward. A second phase to this project will be to work with City Council to implement a storm water utility rate in accordance with guidelines of state statute.

Justification

City Council Goal: Explore Storm Water funding to ensure sustainability and functionality of the program

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	328,984	0	0	0	0	0	0	328,984
Total	328,984	0	0	0	0	0	0	328,984

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	328,984	0	0	0	0	0	0	328,984
Total	328,984	0	0	0	0	0	0	328,984

Capital Improvement Plan
Laramie, WY

Project Name **Traffic Model Update**
Project # **PWE-CP24-010**

Total Project Cost	\$200,000	Department	Public Works
Category	Public Works - Engineering	Design Start	02/2025
Constr Start	N/A		

Description

The traffic model will be updated and will include development that has occurred since the last update in 2018.

Justification

To aid in development and design for construction projects, and the traffic safety commission, the City maintains a traffic model.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	0	0	200,000	0	0	0	0	200,000
Total	0	0	200,000	0	0	0	0	200,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	200,000	0	0	0	0	200,000
Total	0	0	200,000	0	0	0	0	200,000

Capital Improvement Plan
Laramie, WY

Project Name **Street PCI Evaluation & System Implementation**
Project # **PWS-CP22-021**

Total Project Cost	\$400,000	Department	Public Works
Category	Public Works - Street	Design Start	03/2022
Constr Start	N/A		

Description

This project will be completed FY23 Q3, with a PCI evaluation of all city streets that includes setting up the new PCI management system, training, and software. PCI measurement will use technology to inspect the pavement versus a visual inspection while walking the street. This automated process will make the data more consistently objective, reliable, repeatable, and more accurate. Staff is requesting additional funding to combine a more extensive ADA ramp and sidewalk evaluation with the PCI study.

Justification

The City's current process of manually determining the pavement condition index (PCI) is inefficient, unreliable and the software system used to store and sort the data is outdated and unsupported. The PCI is a critical factor to evaluate when considering which roads need to be reconstructed. If it is not updated regularly the PCI becomes out of date and staff will not be able to use it to determine which roads need to be reconstructed.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	250,000	150,000	0	0	0	0	0	400,000
Total	250,000	150,000	0	0	0	0	0	400,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	250,000	150,000	0	0	0	0	0	400,000
Total	250,000	150,000	0	0	0	0	0	400,000

Capital Improvement Plan
Laramie, WY

Project Name **Concrete Sidewalk Cutting**
Project # **PWS-CP25-001**

Total Project Cost \$150,000

Department Public Works

Category Public Works - Street

Constr Start 08/2024

Description

The first phase of this project included Concrete Cutting to adjust the concrete sidewalks in the area of University Avenue to Garfield Street between 1st Street and 3rd Street. Grades were adjusted in accordance with ADA requirements. On January 7th, 2025, the City Council awarded phase two of the project that expanded the scope of work to the entire downtown district, any sidewalk adjacent to city owned property and any city funded project that this work can be incorporated in to save on concrete replacement and reduce costs of projects.

Justification

The City received multiple concerns reported regarding the disrepair of the concrete within the public right of way in the Downtown area. In an effort to support safe walkways and mobility in the Downtown area and around city owned properties, the City has contracted with a company for concrete cutting to address out of compliance sections of sidewalk and trip hazards.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	150,000	0	0	0	0	150,000
Total	0	0	150,000	0	0	0	0	150,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	150,000	0	0	0	0	150,000
Total	0	0	150,000	0	0	0	0	150,000

Capital Improvement Plan
Laramie, WY

Project Name **Shared Lane Markings**
Project # **PWS-CP25-002**

Total Project Cost	\$90,000	Department	Public Works
Category	Public Works - Street	Design Start	TBD
Constr Start	TBD		

Description

This project supports the planning, implementation, and associated activities related to the installation of shared lane markings (SLMs), commonly known as sharrows, along with signage and any other associated items. The project budget may be utilized for a variety of purposes, including sharrows, roadway selection, installation, signage, associated materials, public outreach to highlight the benefits and appropriate use of sharrows, or other activities that enhance the effectiveness and awareness of sharrows. Sharrows are road markings that indicate a shared lane environment for bicycles and automobiles and can be implemented without requiring additional street space.

Justification

2024 Council Goal 1, Milestone D: Ensure non-motorized and alternative transportation options are integrated comprehensively across municipal and regional transportation systems. The National Association of City Transportation Officials notes many benefits of sharrows, including indicating a safe position for cyclists in narrow lanes, alerting drivers and pedestrians to the potential presence of cyclists, providing wayfinding and reducing conflicts between car door zones and cyclists.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	45,000	45,000	0	0	0	90,000
Total	0	0	45,000	45,000	0	0	0	90,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	45,000	45,000	0	0	0	90,000
Total	0	0	45,000	45,000	0	0	0	90,000

Capital Improvement Plan
Laramie, WY

Project Name **CIPP Lining**
Project # **PWS-CP25-003**

Total Project Cost \$300,000
Category Public Works - Street
Constr Start N/A

Department Public Works
Design Start N/A

Description

This CIPP rehabilitation lining is coordinated with the sanitary sewer CIPP projects as it utilizes the same techniques and reduces mobilization cost for each project. Priorities for storm sewer lining are identified annually by the Street Manager. Major factors included in this prioritization include the presence of surcharging with above-normal storms, road settlement above the storm sewer line, type of pipe, and the likelihood of future upsizing. Cleaning and camera data collection completed using these funds is used to identify specific lines in an effort to maximize use of City funds.

Justification

The Cured in Place Pipe, CIPP, project is used to improve the storm water system and increase flow in existing pipes that would benefit from rehabilitation, but not reconstruction. The CIPP project provides maintenance of various segments of storm sewer pipes without using the conventional open cut remove and replace methods.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	150,000	150,000	0	0	0	0	300,000
Total	0	150,000	150,000	0	0	0	0	300,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	150,000	150,000	0	0	0	0	300,000
Total	0	150,000	150,000	0	0	0	0	300,000

Capital Improvement Plan
Laramie, WY

Project Name **FY 2025 3rd St Electrical Box Relocation**
Project # **PWS-CP25-004**

Total Project Cost \$500,000 **Department** Public Works
Category Public Works - Street

Description

The Wyoming Department of Transportation, WYDOT, is working to complete the 3rd Street/ Curtis – Boswell construction project. This project will resolve conflicts between City of Laramie electrical utilities and the ADA ramps and storm sewer inlets included in the WYDOT project.

Justification

During construction, it has been identified that there are multiple conflicts between the City of Laramie electrical utilities and the designed ADA ramps and storm sewer inlets. Staff recommended working with the contractors currently working with WYDOT as this will reduce the delays, costs, and impacts to the public. City Council Resolution 2025-32 approved a budget transfer to finance this unanticipated work.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	500,000	0	0	0	0	500,000
Total	0	0	500,000	0	0	0	0	500,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	500,000	0	0	0	0	500,000
Total	0	0	500,000	0	0	0	0	500,000

Capital Improvement Plan
Laramie, WY

Project Name **Corthell Road Corridor Study**
Project # **PWS-CP26-001**

Total Project Cost \$100,000 **Department** Public Works
Category Public Works - Street **Design Start** 02/2026

Description

This traffic study will review the Corthell Road corridor beginning at Sheridan Street and Extending South to the proposed Bill Nye Avenue intersection. The study will evaluate traffic conditions and develop a list of recommendations for spot improvements along the corridor that will address safety and traffic flow concerns and provide improved bicycle and pedestrian accessibility. Analysis for the study will include traffic volumes, an automobile speed evaluation, traffic capacities, crosswalks, signalized intersection operations, and sight distances for all intersections.

Justification

WYDOT plans to construct Bill Nye Avenue between Boulder Drive and Corthell Road. Following the construction of Bill Nye Avenue the City expects an increase in traffic on Corthell Road. This corridor study will provide staff with information to address questions and concerns that may arise with the increased traffic flows.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	100,000	0	0	0	100,000
Total	0	0	0	100,000	0	0	0	100,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	100,000	0	0	0	100,000
Total	0	0	0	100,000	0	0	0	100,000

Capital Improvement Plan
Laramie, WY

Project Name Traffic Signal Detection Replacement
Project # PWS-CP26-002

Total Project Cost \$170,030 **Department** Public Works
Category Public Works - Street

Description

This project will update traffic signal detection processors and Cameras at 13 signalized intersections. The processors and cameras utilize AI and read the traffic that is at the traffic signal continuously to assign right of way and maximize traffic flow as efficiently as possible. This is based on real time data for each cycle of the traffic signal to flow traffic based on what is there instead of time based where you must wait the entire cycle of the light to change with no opposing traffic.

Justification

Streets were notified via email February 19th that the current processors will not be sold after May 2025. The existing GS2 processors will lose all service support in 2026. Any software updates after May 2025 may not be compatible with the existing processors and make them nonfunctional. The new system will be enhanced to support High Dynamic Range (HDR) video which offers significantly improved capabilities for tracking vehicles entering and exiting the intersection by creating clear, high-quality images even in challenging lighting conditions. HDR technology improves visibility by utilizing a wider range of brightness, delivering greater detection accuracy even in low-light situations. Updating the cameras and processors will allow us to continue to flow traffic efficiently based on real time volumes and will allow us to continue to reduce costs to the city with the ability to provide accurate traffic counts to the engineering division and outside firms for traffic studies.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Equipment	0	0	0	170,030	0	0	0	170,030
Total	0	0	0	170,030	0	0	0	170,030

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	170,030	0	0	0	170,030
Total	0	0	0	170,030	0	0	0	170,030

Capital Improvement Plan
Laramie, WY

Project Name **Downtown Street Evaluation**
Project # **PWS-CP27-001**

Total Project Cost \$600,000

Department Public Works

Category Public Works - Street

Design Start 01/2027

Description

This project will include evaluating, designing and upgrading the existing roadway conditions within the downtown area in coordination with the water and wastewater projects. This will include extensive public outreach.

Justification

The rights of way in the Downtown area are in need of standard maintenance. This project will evaluate the existing conditions and design enhancements to bring them up to City Standards and in compliance with ADA regulations.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	100,000	500,000	0	600,000
Total	0	0	0	0	100,000	500,000	0	600,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	100,000	500,000	0	600,000
Total	0	0	0	0	100,000	500,000	0	600,000

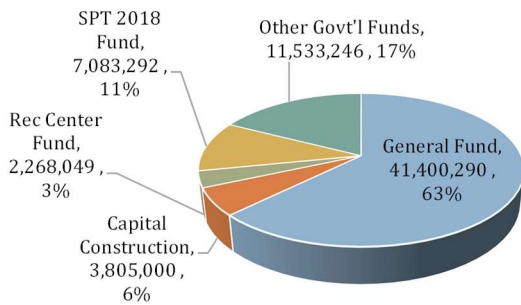
Recreation Center Fund

A Description of the Fund

The Recreation Center Fund is a special revenue fund that accounts for financial activity of the Laramie Community Recreation Center. It is a governmental activities Fund that is supported, as necessary, by the General Fund.

The Recreation Center Fund is 4% of the FY 2026 budget for governmental funds.

FY 2026 Adjusted Budget for Governmental Funds



The Recreation Center

In 2001, Albany County voters approved a Specific Purpose Tax referendum that included funding to construct a Recreation Center and establish a recreation operational endowment. The Laramie Community Recreation Center is a 63,000-sq. ft. center that was opened in 2004. The original Recreation Center construction included an indoor leisure pool, an 8-lane lap pool, whirlpool spa, and a seasonal outdoor pool. The non-aquatic amenities include two gymnasiums, two multi-purpose classrooms, a small meeting and conference room with a warming kitchen, a group exercise aerobics room, an indoor playground, cardio fitness equipment, an indoor walking/jogging track, a circuit weight area, and administrative offices. The Recreation Campus Expansion Project completed in 2015 provided for the addition of 7,000 square feet of building space that includes a steam room, sauna room, group exercise room, circuit weight room with area for a future bouldering wall, and a dedicated cycling room, all funded with the Specific Purpose Tax defeasance funds. In 2022, the Rec Center completed a remodel of the Grand Hall entrance.

The Recreation Center and its programs are supported primarily through member-user fees, but are supplemented with grants, recreation endowment funds and a General

Fund transfer. Prior to the economic impact of the pandemic, cost recovery for operations was around 70% or better, keeping the Laramie Recreation Center well above other recreation centers in Wyoming. The phrase “cost recovery” refers to the extent that revenue generated by the Recreation Center supports its operation. Reduced facility capacity and closures impacted cost recovery during the pandemic, but this trend has now reversed. Community members may recall the measures that were necessary to keep the facility open during this period, followed by a significant labor shortage and steep inflationary pressure. The City’s pursuit of pandemic related grant funding allowed for extra resources to be available to support the Recreation Center without detrimental impacts on long-term General Fund financial position.

Memberships during January of the current and previous three years show a favorable trend. Compared to January 2022, memberships in January 2025 were up 23%. Recreation Center staff have worked diligently in the years after the pandemic to return memberships to a healthy level and ensure that the community is deriving great use from the facility it chose to construct with the 2001 tax.

Recreation Center Members			
Jan 2022	Jan 2023	Jan 2024	Jan 2025
5,213	5,788	6,404	6,423

Division Description

The Laramie Community Recreation Center Division manages the programming and operations of Adventure Kids, Recreation Center focused youth and adult athletic programs, aquatics programs and facilities, fitness and associated planning and customer service functions.

Division Activities

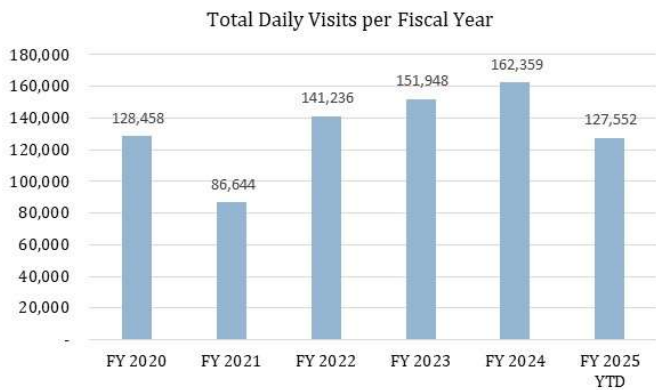
The Laramie Community Recreation Division operates programs based out of the Laramie Recreation Center. These include youth and adult sports, swim lessons, after school programs, and fitness classes. Staff also supports the Parks and Recreation Department through program guide development and programmed use of other parks and athletics facilities, including reservations for individuals and user groups.

FY 2025 Accomplishments toward Council Goals

- Implemented changes to Master Fee changes to enhance revenue.
- Implemented new wage structure for part-time staff stabilizing the turnover of most part-time staff positions.

FY 2025 Accomplishments toward Management Goals

- Taken the lead on regular aquatics maintenance tasks such as filter backwashing, hot tub cleaning, deck maintenance and pool monitoring.
- Revised staffing structure and reassigned tasks to accommodate departmental restructuring in Facilities. This includes day to day cleaning and maintenance tasks of the facility. This change will result in greater operational efficiency across City operations, including the Recreation Center, as well as enhanced patron service.
- Day visits have increased by 10% and admissions revenue has increased 14% year to date, totaling about an additional \$100,000 of revenue and improved cost recovery. Day visits per fiscal year have rebounded almost 100% from the low of FY 2021 to year end FY 2024.



Objectives for FY 2026

- Implement a new Recreation App to streamline Recreation functions and enhance patron interactions in areas such as memberships, registration and activity schedules.
- Develop itemized task list for outdoor pool start-up and closure each year and identify divisional responsibility for individual tasks.
- Complete the integration of daily facility operations under the oversight of the Customer Operations Supervisor.
- On-board and train new staff for Customer Operations Supervisor and Youth Programs Coordinator positions to fill pending retirements.
- Continue to enhance website usage through automation and self-service components for the public.
- Implement additional Master Fee changes to increase cost recovery.

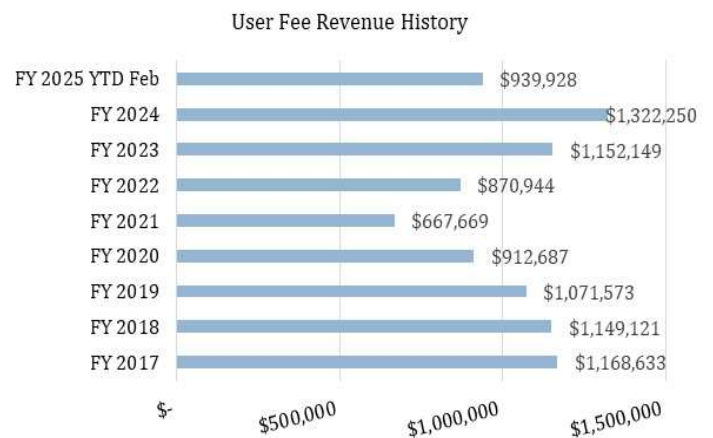
Recreation Center Fund Financial Position

Financial position in this Fund is reviewed differently than in the General Fund. Review focuses on the percent of cost recovery – the extent to which revenues generated by operations support the expenditures of the Fund.

In Laramie, the Recreation Center has historically operated between a 75-80% cost recovery rate for operations and minor capital investment (around \$50,000 of capital maintenance per year). Cost recovery is important because the General Fund must fill gaps between what the facility can generate in revenue and the operating costs. As resources have historically been constrained in the General Fund due to the low sales and use tax revenue, this cost recovery is very important to delivering recreation services to the community in financially sustainable ways. Increased spending on the Recreation Center support transfer reduces available resources in the General Fund, which already experiences limited financial resources due to both its revenue profile and the sheer breadth of the services it provides.

The City recognizes that it must address deferred capital maintenance in the Recreation Center and invest in new user features that keep the facility interesting and result in higher patron usage. The budget, as well as the 2018 SPT tax ballot, reflects this priority. The City plans to continue this capital investment into the future.

Externally generated revenue has finally not only rebounded from the pandemic constriction but is growing to offset inflationary cost increases that have been necessary for this operation (like all City operations). Between FY 2017 and FY 2024, revenue has grown 11%. Revenue in FY 2025 to date is promising, with over \$900,000 in revenue earned through the end of February. Revenue will likely end at over \$1.4 million in FY 2025. The chart below shows this trend.



For the financial sustainability of General Fund operations, it is important that the Recreation Center return to a high-cost recovery rate (75-80%) for facility operations excluding major capital investment. The new Parks and Recreation Director has already implemented a revised structure for Facilities Management which will provide greater operational efficiency. The Director is also attending a revenue generating school designed specifically for Recreation Facilities to learn new ways to enhance revenue while providing high value to customers.

The historical summary of General Fund operating support shown below illustrates the incremental return to pre-2020 cost recovery starting in the current biennium. The City looks forward to the efforts of Director Mike Bork and his team to continue enhancing both this revenue stream and the facility customer experience.

Fiscal Year	General Fund Operating Support Transfer
2018	\$211,645
2019	\$400,000
2020	\$300,000
2021	\$1,500,000
2022	\$1,300,000
2023	\$1,100,000
2024	\$1,012,798
2025 Budget	\$840,000
2026 Budget	\$835,000
2026 Adjusted Budget	\$645,000

Fund Balance Reserves

The Rec Center’s available reserves comply with the policy to retain three to six months of expenditures in reserve, except for FY 2020. Less than one month of unassigned fund balance was available as of 6/30/2020 due to pandemic conditions.

	Assigned Fund Balance	Nonspendable, Restricted, and Committed Fund Balance	Months in Unassigned Reserve
FY 2020	27,554	2,761,177	<1 month
FY 2021	592,290	2,732,942	3.7 months
FY 2022	1,097,643	2,388,729	5.7 months
FY 2023	1,234,845	2,382,843	6.3 months
FY 2024	998,579	2,936,251	4.9 months

FY 2024 Summary & FY 2025 Projections

FY 2024 Summary

Revenue from all sources except General Fund support grew 28% or around \$378,000 between FY 2023 and FY

2024. Around \$140,000 of this change was related to increased interest earnings on the Recreation Center endowment and reserves because of the City’s revised cash management strategy. The remainder of this change (around \$238,000) comes directly from user charges. Operating costs grew by about \$83,000 (+4%) in the same period. Capital investment was higher than normal in FY 2024 due to some major facility maintenance projects, including the RTU replacements. Overall, operating financial performance ended FY 2024 strong, with a cost recovery of 70% for the year, excluding interest earnings on the Recreation Endowment from this calculation.

FY 2025 Projections

There was intense wage pressure and difficulty recruiting in fiscal year 2024 for most of the provisional workforce that the Recreation Center relies upon to deliver services. Wage adjustments were implemented to remedy the issue and, with the cost of labor starting to come down, departmental reports suggest that this constraining factor has been mitigated. There was still some pressure in FY 2025 and personnel expenditures may require a small increase in appropriations as of fiscal year end.

Revenue continues in an upward trajectory, which has already been discussed. The current forecast suggests that user charges will end around \$1.4 million for FY 2025. The projected operating cost recovery for FY 2025 is 70%.

Budget Summary

The budget summary provides an overview of how the City will balance its budget. The gap between forecasted revenue and appropriations is covered by reserves. Fund reserves are primarily used to balance non-recurring expenditures, like capital or one-time appropriations. The Administrative Services (AS) Director forecasts available reserves yearly, and the City Manager reduces expenditures that exceed forecasted revenue and available reserves until the budget is in balance. When forecasting reserves, the AS Director ensures that minimum reserve requirements remain intact.

FY 2026 Budget Summary

Forecasted Revenue	\$1,639,400
Capital Investment Reserves from Recreation Endowment Earnings	101,250
General Fund Operating Support	645,000
Total Available Resources	2,385,650
Budgeted Expenditures	(2,268,049)
Projected Increase for Future Capital Investment	\$117,601

Forecasted Recreation Center Fund Revenue

The table below presents two years of actual revenue, as well as the current fiscal year revenue to date alongside the FY 2025 budget and forecast. Adjusted revenue estimates for FY 2026 are also presented.

	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals - March 2025	FY 2025 Budget	FY 2025 Forecast	FY 2026 Forecast	FY 2026 Adjustments	FY 2026 Adjusted Forecast
Intergovernmental Revenue								
Recreation Mill	\$ 195,000	\$ 235,000	\$ 19,775	\$ 319,075	\$ 319,075	\$ 175,000	\$ 23,000	\$ 198,000
Other Contributions	4,568	14,185	6,250	2,000	5,750	2,000	-	2,000
Other Intergovernmental	-	20,000	-	-	-	-	-	-
Total Intergov'tl & Contrib	199,568	269,185	26,025	321,075	324,825	177,000	23,000	200,000
Charges for Service								
Aquatics	58,855	48,131	33,886	40,000	46,000	40,000	3,000	43,000
Rentals	24,025	27,911	18,164	22,000	23,600	22,000	1,600	23,600
Concessions	19,737	24,135	18,299	16,000	23,800	16,000	7,800	23,800
Programs	25,617	62,340	50,062	40,000	60,000	40,000	20,000	60,000
Merchandise	8,158	7,461	4,997	7,000	6,579	7,000	-	7,000
Admissions	862,676	967,013	788,753	945,000	1,025,000	945,000	50,000	995,000
Adventure Kids	153,080	185,259	108,431	167,000	167,000	167,000	18,000	185,000
Total Charges for Service	1,152,148	1,322,249	1,022,592	1,237,000	1,351,979	1,237,000	100,400	1,337,400
Other								
Miscellaneous	8,433	5,792	3,993	22,000	5,000	2,000	3,000	5,000
Interest & Gain/Loss	7,956	149,076	89,590	90,000	133,000	85,000	12,000	97,000
Financed Purchase Proceeds	-	-	100,000	100,000	100,000	-	-	-
General Fund Op Support	1,100,000	1,012,798	630,000	840,000	840,000	835,000	(190,000)	645,000
General Fund Capital Support	-	-	-	33,750	33,750	23,250	(23,250)	-
Total Other	1,116,389	1,167,666	823,583	1,085,750	1,111,750	945,250	(198,250)	747,000
Total Recreation Center Fund Revenue	\$ 2,468,105	\$ 2,759,100	\$ 1,872,199	\$ 2,643,825	\$ 2,788,554	\$ 2,359,250	\$ (74,850)	\$ 2,284,400

Capital Project-related Revenue

The table below lists one-time revenue sources specifically allocated to capital projects.

Project Description	FY 2025 Life to Date Revenue	Received to Date	FY 2025 Carry Forward	FY 2026 Forecast	FY 2026 Adjustments	FY 2026 Adjusted
Building RTU Replacement						
WAM Energy Lease	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Pool Grate Replacement						
ACRB Grant	24,300	-	24,300	-	-	-
Indoor Leisure Pool Filter						
ACRB Grant	140,000	(40,000)	100,000	-	-	-
Rec Center Fund Total Capital Revenue	\$ 264,300	\$ (40,000)	\$ 224,300	\$ -	\$ -	\$ -

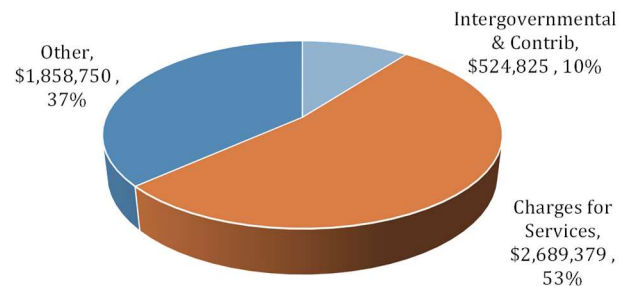
Revenue by Type

The composition of the Recreation Center Fund adjusted revenue forecast for the biennium is shown on the graph to the right. Charges for services total 51% of the forecasted revenue, with other revenue sources comprising around 39% of the total. For the biennium, the General Fund is providing \$1,692,000 in support, with \$207,000 of that amount for capital investment and \$1,485,000 for operating costs.

The Recreation Endowment, which was established by the 2001 Specific Purpose Tax that also constructed the facility, has a principal balance of around \$2.35 million. A 3.5%

return is forecasted for FY 2026, as interest rates are expected to dip slightly.

Forecasted Biennium Budget



There were adjustments to the revenue forecast in FY 2026. Highlights include the following:

- Forecast for user charges increased by around \$100,000
- General Fund operating support decreased by \$190,000 due to the facilities management reorganization
- Small adjustments to recreation mill grant revenue and interest rate earnings based on the revised forecast

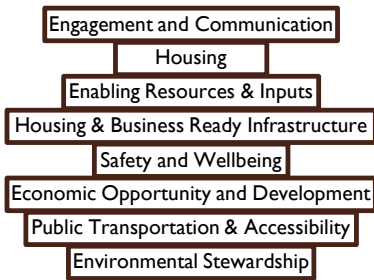
Budgeted Expenditures

The budgeted expenditures are the result of several months of strategic planning with departmental directors and the Budget Team. Personnel, operating, and capital expenditures are proposed and evaluated by the City Manager for alignment with management’s and City Council’s priorities. This process results in the City Manager’s budget recommendation, which is presented to the City Council for consideration, deliberation, and adoption.

Overview of the FY 2026 Supplemental Budget

The City Council’s goals are a major consideration in the development of the budget, as are operational objectives advocated for by the City’s leadership team.

Broad categories for the Council’s 2025 goals are presented below. To understand the metrics involved in each, please review the full set of goals on pages 9-11.



As a reminder, the capital plan received a thorough review during the biennium planning cycle. The focus in the Recreation Center fund was on capital investment necessary to maintain and improve an over twenty-year-old facility.

The City Council approved adjustments to various types of government expenditures. The adopted changes are displayed in the table (next column) and are separated by on-going and one-time costs so that the community can

easily assess growth in the cost of government. In total, the adopted adjustment will reduce the on-going budget in this Fund but provide one-time funding mostly for capital investment.

Type of Adjustment	One Time	Ongoing	Total Adj
Capital Invest. & Related Debt Service	78,000	-	78,000
Personnel Costs	40,000	(229,675)	(189,675)
Centrally Budgeted Items	-	10,300	10,300
Other Operating Costs	2,500	8,500	11,000
Total	\$ 120,500	\$(210,875)	\$ (90,375)

Summary of the Personnel Budget and Recreation Center Fund Full Time Equivalent (FTE) Positions

The Personnel Budget

Personnel expenditures are a major expense for the City. These types of expenditures include the cost of salaries, benefits, overtime, and taxes for employees. The personnel budget is composed of benefited FTE positions, dollar amount allocations for non-benefited employees, and the related tax and benefit costs. Departments are not authorized to hire additional benefited staff members without recommendation by the City Manager and approval by the City Council. However, departments are authorized to hire as many non-benefited staff as they choose – providing they don’t exceed the dollar amount of their budget allocation for non-benefited personnel costs. Departments like Parks and Recreation rely heavily on non-benefited personnel to deliver essential services.

The amounts budgeted for personnel costs are centrally budgeted by finance staff based on current authorized FTEs, base budget allocations for non-benefited employees, and current benefit and tax rates.

Recreation Center Fund Authorized FTEs

In April 2022, the City Council approved a temporary authorization for two additional benefited employees in the aquatics function to assist in recovery efforts. These authorizations are to continue as temporary authorizations for the FY 2025 – FY 2026 Biennium. No changes were made in the supplemental budget.

Department	FY 2024	FY 2025	FY 2026 Adopted	FY 2026 Adjusted
Recreation Center	11.5	11.5	11.5	11.5
Total Ongoing	11.5	11.5	11.5	11.5
Temporary-Aquatics	2	2	2	2
Total FTE	13.5	13.5	13.5	13.5

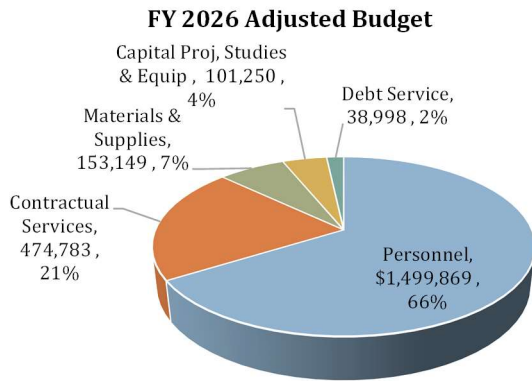
Recreation Center Fund Budgeted Expenditures

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and amended budget, and adjustments to the FY 2026 budget.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Personnel	\$ 1,554,306	\$ 1,633,918	\$ 1,306,677	\$ 1,698,618	\$ 1,698,618	\$ 1,689,544	\$ (189,675)	\$ 1,499,869
Contractual Services	420,870	403,257	308,924	451,367	451,367	453,483	21,300	474,783
Materials & Supplies	165,268	186,127	132,132	153,149	153,149	153,149	-	153,149
Capital Proj, Studies & Equip	156,307	187,882	673,578	1,502,555	1,502,555	23,250	78,000	101,250
Debt Service	28,997	28,997	16,999	38,998	38,998	38,998	-	38,998
Total Rec Center Fund	\$ 2,325,749	\$ 2,440,182	\$ 2,438,310	\$ 3,844,687	\$ 3,844,687	\$ 2,358,424	\$ (90,375)	\$ 2,268,049

Expenditures by Type

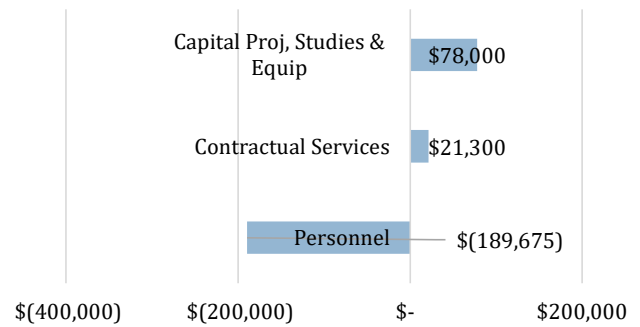
The composition of the Recreation Center adjusted budget for FY 2026 is below.



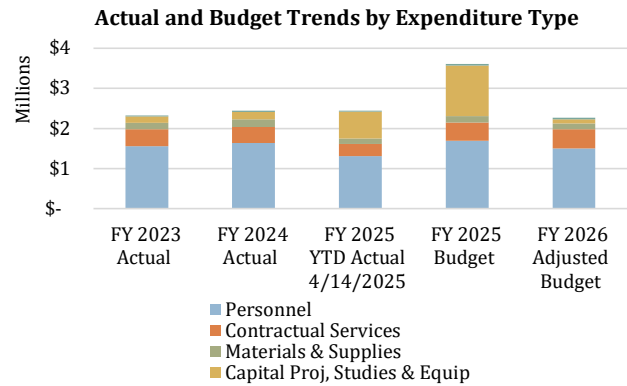
Like the General Fund, personnel-related expenditures comprise the highest budget percentage at 60%. Much of the cost of operating the Recreation Center is contingent on human resources.

The chart in the next column illustrates the recommended adjustments by type. The on-going reduction in personnel costs is due mostly to the Facilities Management reorganization, while facility maintenance needs continue to necessitate additional capital investment.

FY 2026 Adjustments



The graph below illustrates two years of actual expenditures, current year-to-date totals, current year projection and the budget for each year of the biennium.



Supplementals for FY 2026

This section contains detail for adjustments that are not capital related.

Operating Supplementals

This table summarizes operating supplementals.

Request Title	Description	FY 2026 Suppl.	Ongoing or One-time
Vermont Systems Mobile App - Purchase Fee	The Vermont Systems App is a mobile app that is fully integrated with the department's existing software, RecTrac. It would enable patrons to use their membership, sign up for classes, reserve a park shelter or check out the calendar from their phones using a single user account. The app also has an alert feature to send users activity reminders and other messages from the department. The one-time supplemental funds the initial purchase fee for the app, while the ongoing supplemental provides appropriations for maintenance fees.	\$ 2,500	One-time
Vermont Systems Mobile App - Ongoing Software Maintenance Fees		6,000	Ongoing
Vermont Systems Mobile App - Additional Training Fee	This one-time request funds additional employee training on the Vermont Systems App. The City can receive a package discount on twenty hours of personalized training from the vendor. The training can be given to new employees as they are onboarded and be recorded for future use.	2,500	One-time
		\$ 11,000	

Centrally Budgeted Adjustments

This table details adjustments for centrally forecasted accounts.

Reason for Budget Adjustment	FY 2026	Onetime or Ongoing
Software Maintenance & License Fees		
Payment processing fees on Vermont System platforms have experienced rate increases in the prior two years, in addition to more volume of credit card payments.	\$ 6,000	Ongoing
Investment Fees		
With the Recreation Endowment now invested in CDs held at the Wyoming Government Investment Fund, there are greater returns but also fees. This amendment covers investment fees, which have not previously been budgeted for and are offset by increased returns.	4,300	Ongoing
Total Centrally Budgeted Adjustments	\$ 10,300	

Personnel Requests

This table details personnel requests for the Recreation Center Fund.

Request Title	Request Description	FY 2026 Request	One-time or Ongoing
Part Time Increase	The Parks and Rec Department is requesting \$40,000 for non benefitted provisional wages at the Recreation Center. This funding is needed due to a reorganization of the Rec Center and Facilities divisions. Historically, Facilities staff have served the function of "Manager on Duty," at the center providing opening and closing supervision, as well as other custodial and quasi-supervisory duties. With the organizational change, this responsibility has been removed from Facilities and shifted to Rec Center operations. This change means opening and closing of the facility, along with additional custodial/janitorial duties are handled by "Lead" provisional positions. This request is to cover an anticipated shortfall of funding to perform these critical duties. This funding is requested for one-year only to provide space to make this significant adjustment. The end goal is operating as leanly as possible without compromising customer service.	\$ 40,000	One-time
Adjustments to Personnel Base Forecast with 3% COLA	Each year, the budget team forecasts the payroll base budget from zero, reflecting current benefit assumptions and the City Manager's recommended compensation adjustments. The Recreation Center requires a budget reduction due to excess funding.	(35,000)	Ongoing
Facilities Management Reorganization	The facilities management division is consolidating operations to provide centralized services, rather than operating as a parks and recreation service. The historic way of treating this division as a parks and recreation service has presented operational challenges and resulted in non-optimized usage of personnel resources. Some of the increases in Recreation Center wages over the past few years have been due to this unaligned use of resources. This change will result in long term efficiencies in how work is managed, as well as more accurate allocation of costs for all City services. There is a decrease recommended in this division to offset the increase required in the Facilities Management division. There is also a reduction in the Recreation Center support transfer.	(194,675)	Ongoing
Total Supplemental Personnel Requests		\$ (189,675)	

Capital Projects, Equipment, and Fleet Budget

Equipment Schedule

The four-year schedule for routine equipment and capital maintenance items is detailed below. Descriptions for each item are presented after the summary table

Equipment Reference	FY 2025 Life-To-Date Budget	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	Equipment Total
Cardio Equipment (ACRB Request)	\$ 19,775	\$ -	\$ 23,000	\$ 23,000	\$ -	\$ -	\$ 42,775
Steam Generator	12,000	-	-	-	-	-	12,000
Wyolink Radios	5,000	5,000	-	5,000	5,000	5,000	20,000

Equipment Schedule (Cont.)

Equipment Reference	FY 2025 Life-To-Date Budget	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	Equipment Total
Facilities Equipment	5,750	5,750	-	5,750	5,750	5,750	23,000
General Equipment	10,900	12,500	-	12,500	12,500	12,500	48,400
Chemical Drum Pump	4,500	-	-	-	-	-	4,500
Security Cameras	6,000	-	-	-	-	-	6,000
Lobby Furniture	-	-	-	-	15,000	-	15,000
Automated Pool Vacuum	-	-	5,000	5,000	-	-	5,000
Rec Center Fund Total	\$ 63,925	\$ 23,250	\$ 28,000	\$ 51,250	\$ 38,250	\$ 23,250	\$ 176,675

Equipment & Capital Maintenance Descriptions

Cardio Equipment (ACRB Request)

Ongoing replacement of cardio equipment funded with an Albany County Recreation Board grant.

Steam Generator

Replacement of the steam generator in the steam room. While the existing unit is still functional, it is starting to experience performance decline and require additional maintenance. Staff believe it would be best to have the replacement unit on hand to ensure limited service interruption when the existing one fails.

WyoLink Radios

Recreation Campus and Wyolink radios are vital to operations at the Recreation Campus and for safety during large events and weather events where communication systems can fail. These funds will allow staff to regularly replace outdated and non-functioning radios.

Facilities Equipment

Ongoing replacement of vacuum cleaners, iMops, floor scrubbers, and similar items used at the Rec Center.

General Equipment

Ongoing replacement of general equipment, including appliances, blowers, pumps, and similar items.

Chemical Drum Pump

Replacement of aging pump used for chemical transfer related to pool operations.

Security Cameras

Cameras to view and record the parking areas around the facility for security purposes.

Lobby Furniture

Replacement of furniture in the lobby. The furniture in the lobby is approaching ten years old and some of it is showing its age due to the volume of daily use. This funding would supplement operating appropriations for furniture and fixtures.

Automated Pool Vacuum

Replacement of an automated pool vacuum. The automated pool vacuums are used nightly to keep the pools clean of sand and other debris. Currently, the facility has only one operational automated vacuum, requiring staff to manually clean the indoor leisure pool during day-time hours. Having two vacuums ensures redundancy and reduces the man-hours required to keep facilities clean.

Capital Project Summary

The table below summarizes the adopted capital project adjustments for FY 2026, as well as the current schedule for FY 2027 - FY 2028 and project budgets to date. [In the electronic document, click on the project name to access project detail.](#)

Project Description	FY 2025 Life To Date Budget	Estimated FY 2025 Carry Forward	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	Total Project Funding (All Years)
FY 24 Building RTU Repl	100,000	59,859	-	-	-	-	-	100,000
Facility Updates	34,884	15,000	-	-	-	15,000	15,000	64,884
Pool Filter Replacement	500,500	493,000	-	-	-	-	-	500,500
8 Lane Pool Upgrades	-	-	-	-	-	80,000	-	80,000
PA System	-	-	-	-	-	50,000	-	50,000
Pool Grate Replacement	25,900	25,900	-	-	-	-	-	25,900
FY 25 Building RTU Repl	100,000	85,237	-	-	-	50,000	50,000	200,000
Lightning Detection System	40,000	40,000	-	-	-	-	-	40,000
Indoor Leisure Pool Lazy River Cover Replacement	-	-	-	10,000	10,000	-	-	10,000
Outdoor Leisure Pool Cover Replacement	-	-	-	40,000	40,000	-	-	40,000
8 Lane Pool Replaster	-	-	-	-	-	300,000	-	300,000
8 Lane Pool Remodel	-	-	-	-	-	350,000	350,000	700,000
Recreation Center Fund Total	\$ 801,284	\$ 718,996	\$ -	\$ 50,000	\$ 50,000	\$ 845,000	\$ 415,000	\$ 2,111,284

Capital Project Detail

Detail for the listed capital projects can be found in the pages that follow.



Capital Improvement Plan
Laramie, WY

Project Name **FY 24 Building RTU Repl**
Project # **RCR-CP23-010**

Total Project Cost	\$100,000	Contact	Parks and Recreation Director
Category	Recreation Center	Design Start	N/A
Constr Start	05/2023		

Description

This project would include the replacement of roof top units (RTU) over the next several years in association with Honeywell energy efficiency improvements.

Justification

The Recreation Center has 6 roof top units that are at the end of their expected life. The City's contracted HVAC company has recommended their replacement within the next three years.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	50,000	50,000	0	0	0	0	0	100,000
Total	50,000	50,000	0	0	0	0	0	100,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	50,000	50,000	0	0	0	0	0	100,000
Loan	0	0	0	0	0	0	0	0
Total	50,000	50,000	0	0	0	0	0	100,000

Capital Improvement Plan
Laramie, WY

Project Name **Facility Updates**
Project # **RCR-CP23-012**

Total Project Cost	\$64,884	Contact	Parks and Recreation Director
Category	Recreation Center	Design Start	N/A
Constr Start	N/A		

Description

This project will provide continued updates to the Multi-purpose Room and Front Conference Room to make improvements to the finishes and fixtures in the room.

Justification

The facility is in need of updates to the finishes and fixtures in both the Multi-purpose and Front Conference Room to update old technology for lighting, ventilation, projection and finishes. These items were recommended in a Facility Performance Analysis performed by Barker Rinker Sea cat Architecture to continue to offer these as spaces appealing to the public for rentals and activities.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	19,884	15,000	0	0	15,000	15,000	0	64,884
Total	19,884	15,000	0	0	15,000	15,000	0	64,884

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	19,884	15,000	0	0	15,000	15,000	0	64,884
Total	19,884	15,000	0	0	15,000	15,000	0	64,884

Capital Improvement Plan
Laramie, WY

Project Name **Pool Filter Replacement**
Project # **RCR-CP24-002**

Total Project Cost	\$500,500	Contact	Parks and Recreation Director
Category	Recreation Center	Design Start	N/A
Constr Start	09/2023		

Description

This project will replace filters that have been in service since the Recreation Center opened in 2004. This project will replace all pool filters; previously, only the filters experiencing the worst degradation were planned to be replaced. Resolution 2025-44 was approved by the City Council and provided an additional \$200,000 to this project to replace ultraviolet filters.

Justification

The current two filters are showing signs of failure including passing of sand and fiberglass through the filters into plumbing, pumps, and potentially the boiler.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	60,000	440,500	0	0	0	0	500,500
Total	0	60,000	440,500	0	0	0	0	500,500

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	20,000	340,500	0	0	0	0	360,500
Grant	0	40,000	100,000	0	0	0	0	140,000
Total	0	60,000	440,500	0	0	0	0	500,500

Capital Improvement Plan
Laramie, WY

Project Name **8 Lane Pool Upgrades**
Project # **RCR-CP25-001**

Total Project Cost	\$80,000	Contact	Parks and Recreation Director
Category	Recreation Center	Design Start	FY25
Constr Start	FY25		

Description

This project will provide improvements near the eight lane pool including a privacy fence and stairs to the storage area above the timing room.

Justification

These improvements will provide safe, enclosed areas to store equipment and items, improving staff access while preventing access by the public.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	80,000	0	0	80,000
Total	0	0	0	0	80,000	0	0	80,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	80,000	0	0	80,000
Total	0	0	0	0	80,000	0	0	80,000

Capital Improvement Plan
Laramie, WY

Project Name **PA System**
Project # **RCR-CP25-002**

Total Project Cost	\$50,000	Contact	Parks and Recreation Director
Category	Recreation Center	Design Start	FY25
Constr Start	FY25		

Description

This project will install a PA system to communicate closures and safety announcements.

Justification

The current method of communicating this information is the fire alarm system.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	50,000	0	0	50,000
Total	0	0	0	0	50,000	0	0	50,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	50,000	0	0	50,000
Total	0	0	0	0	50,000	0	0	50,000

Capital Improvement Plan
Laramie, WY

Project Name **Pool Grate Replacement**
Project # **RCR-CP25-003**

Total Project Cost	\$25,900	Contact	Parks and Recreation Director
Category	Recreation Center	Design Start	TBD
Constr Start	TBD		

Description

This project will replace grate covers for the trench drains in the zero depth entry area of the outdoor leisure pool. The project will be funded by an Albany County Recreation Board contribution.

Justification

The current grate covers are 20 years old, brittle and have begun to fail. The replacements will be more durable and will match those installed recently in the 8 lane pool.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	25,900	0	0	0	0	25,900
Total	0	0	25,900	0	0	0	0	25,900

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	0	0	25,900	0	0	0	0	25,900
Total	0	0	25,900	0	0	0	0	25,900

Capital Improvement Plan
Laramie, WY

Project Name **FY 25 Building RTU Repl**
Project # **RCR-CP25-004**

Total Project Cost \$200,000 **Contact** Parks and Recreation Director
Category Recreation Center

Description

This project would include the replacement of roof top units (RTU) over the next several years in association with Honeywell energy efficiency improvements.

Justification

The Recreation Center has 6 roof top units that are at the end of their expected life. The City's contracted HVAC company has recommended their replacement within the next three years.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	100,000	0	50,000	50,000	0	200,000
Total	0	0	100,000	0	50,000	50,000	0	200,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Loan	0	0	100,000	0	0	0	0	100,000
Revenue or Cash Reserves	0	0	0	0	50,000	50,000	0	100,000
Total	0	0	100,000	0	50,000	50,000	0	200,000

Capital Improvement Plan
Laramie, WY

Project Name **Lightning Detection System**
Project # **RCR-CP25-005**

Total Project Cost \$40,000 **Contact** Parks and Recreation Director
Category Recreation Center

Description

This state-of-the-art lightning detection system will serve the Recreation Center Outdoor Pool. ThorGuard's proprietary system utilizes the level of static energy in the air, along with radar data, to determine the level of lightning and tornado risk. This system then emits a loud, 15-second siren, accompanied by a flashing strobe light at each location that a repeater is installed. Once the level of risk diminishes to a safe level, an "all-clear" series of siren blasts lets the patrons in the area know that they can resume their activity. These systems will turn back on automatically when the all-clear signal is given. Informational signs will be located at all locations, informing the public of what the sirens mean. Additionally, this system includes a mobile app that any member of the public will be able to use to interface with the system to stay informed of the threat level.

Justification

The City's current method of determining participant safety when there is inclement weather is not sufficient to minimize lightning strike risk and relies on individual judgment of incoming weather at each location.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Equipment	0	0	40,000	0	0	0	0	40,000
Total	0	0	40,000	0	0	0	0	40,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	40,000	0	0	0	0	40,000
Total	0	0	40,000	0	0	0	0	40,000

Capital Improvement Plan
Laramie, WY

Project Name **Indoor Leisure Pool Lazy River Covers Replacement**
Project # **RCR-CP26-001**

Total Project Cost \$10,000 **Contact** Parks and Recreation Director
Category Recreation Center

Description

The Indoor Leisure Pool covers were recently replaced, but new lazy river covers were omitted due to budget constraints. The ones currently in use are deteriorating due to age. New pool covers will increase energy efficiency and improve air quality in the pools due to limiting after-hours evaporation and chemical loss. Pool covers have a lifespan of approximately ten years depending on environmental conditions.

Justification

This project will replace covers for the lazy river in the Indoor Leisure Pool. This is the final phase of the pool cover replacement. Foregoing this replacement would likely result in increased energy and chemical costs.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	10,000	0	0	0	10,000
Total	0	0	0	10,000	0	0	0	10,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	10,000	0	0	0	10,000
Total	0	0	0	10,000	0	0	0	10,000

Capital Improvement Plan
Laramie, WY

Project Name **Outdoor Leisure Pool Covers Replacement**
Project # **RCR-CP26-002**

Total Project Cost \$40,000 **Contact** Parks and Recreation Director
Category Recreation Center

Description

This project will replace covers for the Outdoor Leisure Pool.

Justification

The Outdoor Leisure Pool covers are deteriorating and need to be replaced. These covers are particularly important in an outdoor environment where they provide for less evaporation, minimizing chemical and heat loss for increased energy efficiency and reduction in chemical use. Pool covers have a lifespan of approximately ten years depending on environmental conditions. Foregoing this replacement will likely increase the costs of maintaining temperature, keeping water levels sufficient and ensuring proper chemical concentrations.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	40,000	0	0	0	40,000
Total	0	0	0	40,000	0	0	0	40,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	40,000	0	0	0	40,000
Total	0	0	0	40,000	0	0	0	40,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **8 Lane Pool Replaster**
Project # **RCR-CP27-001**

Total Project Cost \$300,000 **Contact** Parks and Recreation Director
Category Recreation Center

Description

This project would provide for new plaster and tile in the 8 lane pool.

Justification

The Recreation Center 8 lane pool is now twenty years old and the plaster is deteriorating and needs to be refurbished. The tile is embedded in the surface and around the edge and will be replaced with tile matching the new color scheme.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	300,000	0	0	300,000
Total	0	0	0	0	300,000	0	0	300,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	300,000	0	0	300,000
Total	0	0	0	0	300,000	0	0	300,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **8 Lane Pool Remodel**
Project # **RCR-CP27-002**

Total Project Cost \$700,000 **Contact** Parks and Recreation Director
Category Recreation Center

Description

This project would construct storage, fitness, and office spaces in the space that previously held bleachers.

Justification

With the removal of the bleacher space and the reduction in swim team activities, this space is envisioned to have additional fitness, storage, and office space.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	350,000	350,000	0	700,000
Total	0	0	0	0	350,000	350,000	0	700,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	350,000	350,000	0	700,000
Total	0	0	0	0	350,000	350,000	0	700,000

Capital Construction Fund

Multi-year governmental Fund capital projects are typically accounted for in the City's Capital Construction Fund. These projects normally have significant financial support in the form of project grants and loans or involve resources from multiple City Funds.

This Fund does not house any operating activity, which means that its financial resources must come from external support (whether through transfers from other Funds or through intergovernmental project revenue). Detail for the listed capital projects can be found in the pages that follow.

Capital Construction Fund Budgeted Expenditures

Capital Project Summary

The table below summarizes the adopted capital project adjustments for FY 2026, as well as the current schedule for FY 2027 - FY 2028 and project budgets to date. [In the electronic document, click on the project name to access project detail.](#)

Project Description	FY 2025 Life To Date Budget	Estimated FY 2025 Carry Forward	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	Total Project Funding (All Years)
Administrative Services								
City-wide ERP Upgrade	\$ 1,910,169	\$ 900,855	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,910,169
ERP Energov	479,581	42,096	-	-	-	-	-	479,581
Capital Project Mgmt & Budgeting Software	200,000	200,000	-	-	-	-	-	200,000
Administrative Services Total	2,589,750	1,142,951	-	-	-	-	-	2,589,750
Fire								
Station One Dorm Remodel	-	-	-	-	-	500,000	-	500,000
Fire Total	-	-	-	-	-	500,000	-	500,000
Parks and Recreation								
City Hall Roof Repl Construction	300,000	300,000	-	-	-	-	-	300,000
Parking Lot Crack Seal & Repairs	-	-	-	140,000	140,000	-	-	140,000
Columbarium Construction	-	-	-	-	-	750,000	-	750,000
Parks and Recreation Total	300,000	300,000	-	140,000	140,000	750,000	-	1,190,000
Public Works								
Spring Creek Gabion/Riprap	188,391	144,131	-	-	-	-	-	188,391
USAC Street Project (Corthell & Bill Nye)	4,204,204	4,106,731	-	-	-	-	-	4,204,204
3rd Street Corridor Beautification	725,105	724,880	-	-	-	-	-	725,105
Street & Storm Rehab - C line Ph 2	230,000	34,854	-	-	-	-	-	230,000
Bill Nye and 3rd St Traffic Signal	450,000	355,911	-	-	-	-	-	450,000
City - Wide Aerial Update	300,000	122,209	-	-	-	-	-	300,000
Project Management Document Updates	150,000	36,859	-	-	-	-	-	150,000
FY 24 Concrete Improv.	300,000	82,240	-	-	-	-	-	300,000
Street Recon - Pierce/Curtis Inter.	485,000	485,000	-	-	-	-	-	485,000
Street Recon - Harney	170,000	170,000	1,700,000	-	1,700,000	-	-	1,870,000
City-Wide Speed Study & Safety Action Plan	800,000	800,000	-	160,000	160,000	-	-	960,000
Ivinson Avenue Design	141,000	99,825	-	-	-	-	-	141,000
Ivinson Avenue Phase 1	310,000	310,000	-	-	-	-	-	310,000
Bill Nye Corridor Design	2,750,000	2,750,000	-	-	-	-	-	2,750,000
1st St Parking Evaluation	136,000	135,751	-	-	-	-	-	136,000
FY 25 Chip Sealing	600,000	4,363	600,000	-	600,000	600,000	600,000	2,400,000
FY 25 Concrete Improv.	100,000	100,000	100,000	-	100,000	125,000	125,000	450,000
Ivinson Avenue Phase 2	-	-	1,050,000	-	1,050,000	-	-	1,050,000
Adams & Jefferson Improv.	-	-	-	55,000	55,000	-	-	55,000
Public Works Total	12,039,700	10,462,754	3,450,000	215,000	3,665,000	725,000	725,000	17,154,700
Capital Constr Total	\$ 14,929,450	\$ 11,905,705	\$ 3,450,000	\$ 355,000	\$ 3,805,000	\$ 1,975,000	\$ 725,000	\$ 21,434,450

Capital Project Revenue Summary

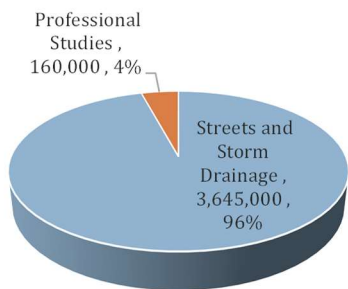
The forecasted revenue consists primarily of transfers to support specific capital projects. Each project-specific transfer only supports construction that benefits the Fund from which it was received. Unused funding is either returned to the contributing Fund or reallocated to a new project that serves the purpose of the contributing Fund. A \$1.5 million General Fund transfer is budgeted for each year to create a general capital reserve that will be allocated to future projects.

Project	Specific Revenue Sources	FY 2025 Life to Date Revenue	Received to Date	FY 2025 Carry Forward	FY 2026 Forecast	FY 2026 Adjustments	FY 2026 Adjusted
City-wide ERP Upgrade / ERP Energov	General Fund Transfer	\$ 1,217,875	\$ (750,000)	\$ 467,875	\$ -	\$ -	\$ -
	Water Fund Transfer	585,937	(375,000)	210,937	-	-	-
	Wastewater Fund Transfer	292,970	(187,500)	105,470	-	-	-
	Solid Waste Fund Transfer	292,970	(187,500)	105,470	-	-	-
Capital Project Mgmt & Budgeting Software	General Fund Transfer	56,000	-	56,000	-	-	-
	Water Fund Transfer	80,000	-	80,000	-	-	-
	Wastewater Fund Transfer	50,000	-	50,000	-	-	-
	Solid Waste Fund Transfer	14,000	-	14,000	-	-	-
3rd St Corridor Beautification	General Fund Transfer	370,105	(270,105)	100,000	-	-	-
	External Contributions	55,000	(55,000)	-	-	-	-
General Capital Reserve	General Fund Transfer	1,500,000	(875,000)	625,000	1,500,000	-	1,500,000
Bill Nye Corridor Design	Community Project Funding	2,750,000	-	2,750,000	-	-	-
Bill Nye & 3rd St Traffic Signal	Developer Contributions	157,500	-	157,500	-	-	-
USAC Street Project (Corthell & Bill Nye)	2002 SPT Fund Transfer	280,339	(280,339)	-	-	-	-
	2010 SPT Fund Transfer	206,738	(206,738)	-	-	-	-
City-wide Aerial Update	General Fund Transfer	100,000	-	100,000	-	-	-
	Water Fund Transfer	100,000	-	100,000	-	-	-
	Wastewater Fund Transfer	100,000	-	100,000	-	-	-
City-Wide Speed Study and Safety Action Plan	USDOT Grant	800,000	-	800,000	-	-	-
Project Management Document Updates	General Fund Transfer	30,000	(30,000)	-	-	-	-
	Water Fund Transfer	60,000	(60,000)	-	-	-	-
	Wastewater Fund Transfer	60,000	(60,000)	-	-	-	-
Capital Construction Fund Revenue		\$ 9,159,434	\$ (3,337,182)	\$ 5,822,252	\$ 1,500,000	\$ -	\$ 1,500,000

Adjusted Budget by Project Type

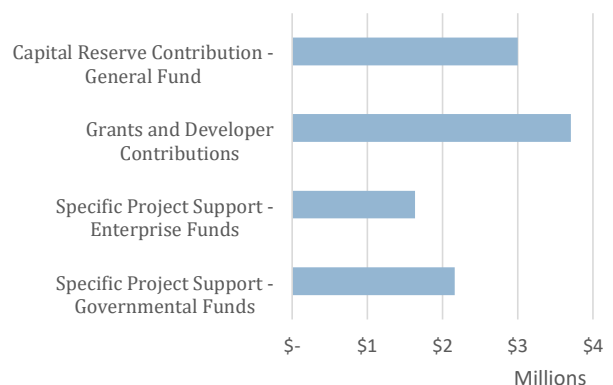
Much of the adopted FY 2026 adjusted budget is for street and storm drainage projects. Professional Studies and Streets and Storm Drainage are 96% and 4% of the total respectively.

FY 2026 Adjusted Budget by Project Type



General Fund support makes up most of the forecasted revenue for the biennium. In addition to the amounts shown in the graphics here, \$250,000 in interest revenue is budgeted for FY 2026.

Biennium Revenue by Type



Capital Improvement Plan
Laramie, WY

Project Name **City-wide ERP Upgrade**
Project # **MCD-CP19-001**

Total Project Cost	\$1,910,169	Department	Major Capital Projects
Category	Major Capital Projects - Administration	Design Start	03/2022
Constr Start	N/A		

Description

The City is partnering with Koa Hills Consulting and Tyler Technologies to implement Munis as the City's new ERP solution. The Council awarded this contract in December 2021 after nearly two years of planning and preparation, and the project kicked off in spring 2022. The first two phases of this project include multiple finance (General Ledger, Budget, Capital Assets, Contracts, Project & Grants, P-cards, Purchasing, AR, AP) and community modules. The finance implementation went live in February 2024. Later phases include Human Resources and Payroll (HCM), Asset Management, and Utility Billing. Budgeted costs include implementation, project management, consulting services, product purchase, data conversion, and training.

Justification

To identify, seek and maintain a standard integrated software system which enhances City-wide productivity, creates efficiencies, allows better reporting, improves customer service, and provides transparency that leads to overall understanding of the City's financial health and stability. Funded as a City-wide project, with support from the General Fund, Water Fund, Wastewater Fund and Solid Waste Fund.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Software	1,488,249	0	421,920	0	0	0	0	1,910,169
Total	1,488,249	0	421,920	0	0	0	0	1,910,169

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	421,920	0	0	0	0	421,920
Interfund Project Support	1,488,249	0	0	0	0	0	0	1,488,249
Total	1,488,249	0	421,920	0	0	0	0	1,910,169

Capital Improvement Plan
Laramie, WY

Project Name **ERP Energov**
Project # **MCD-CP19-002**

Total Project Cost	\$479,581	Department	Major Capital Projects
Category	Major Capital Projects - Administration	Design Start	03/2022
Constr Start	N/A		

Description

The City is partnering with Koa Hills Consulting and Tyler Technologies to implement Munis as the City's new ERP solution. The Council awarded this contract in December 2021 after nearly two years of planning and preparation, and the project kicked off in spring 2022. The first two phases of this project include multiple finance (General Ledger, Budget, Capital Assets, Contracts, Project & Grants, P-cards, Purchasing, AR, AP) and community modules. The finance implementation will go live on February 5, 2024. Later phases include Human Resources and Payroll (HCM), Asset Management, and Utility Billing. The Enterprise Permitting & Licensing (EP&L) module, formally known as Energov, is scheduled for go live in June 2024. EP&L creates a public facing online solution for citizen engagement, mobile applications for inspections and enforcement, centralized digital workflows, electronic plan review and online submittals.

Justification

To identify, seek and maintain a standard integrated software system which enhances City-wide productivity, creates efficiencies, allows better reporting, improves customer service, and provides transparency that leads to overall understanding and public facing permitting and licensing system.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Software	479,581	0	0	0	0	0	0	479,581
Total	479,581	0	0	0	0	0	0	479,581

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Interfund Project Support	479,581	0	0	0	0	0	0	479,581
Revenue or Cash Reserves	0	0	0	0	0	0	0	0
Total	479,581	0	0	0	0	0	0	479,581

Capital Improvement Plan
Laramie, WY

Project Name **Capital Project Management & Budgeting Software**
Project # **MCD-CP20-010**

Total Project Cost	\$200,000	Department	Major Capital Projects
Category	Major Capital Projects - Administration	Design Start	07/2024
Constr Start	N/A		

Description

The City's current capital project management software has been in use since 2011. While this software has met basic needs, it has functionality limitations impeding efficiency in the project management process, and it has no capital budgeting feature. With increased capital development in the next ten year period, the Finance and Engineering divisions recommend implementing a capital management product that is robust and promotes process efficiency in both project management and budgeting. The City's new ERP software, Munis, does not have functionality to meet project management or budgetary reporting requirements for long term capital plans. This project is funded by transfers from the General Fund (28%), Water Fund (40%), Wastewater Fund (25%) and Solid Waste Fund (7%).

Justification

The City is following best practice recommendations for its upcoming Enterprise Resource Planning (ERP) software implementation, including the advance mapping and redesign of business processes. Capital project management software is not typically part of an ERP package, so this product will need to be acquired and implemented separately.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Software	0	0	200,000	0	0	0	0	200,000
Total	0	0	200,000	0	0	0	0	200,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Interfund Project Support	0	0	200,000	0	0	0	0	200,000
Total	0	0	200,000	0	0	0	0	200,000

Capital Improvement Plan
Laramie, WY

Project Name **Station 1 Dorm Remodel**
Project # **MCF-CP21-010**

Total Project Cost	\$500,000	Department	Major Capital Projects
Category	Major Capital Projects - Fire	Design Start	07/2026
Constr Start	01/2027		

Description

This project will complete a remodel of Station 1 dorm quarters to update and modernize the facility. A draft floor plan for a potential remodel was completed in 2015, though budget restrictions have prohibited work.

Justification

Station 1's dorm quarters are very outdated, with the last living quarter remodel at Station 1 in the early 70's. This remodel would modernize facilities, contingent on the results of the public safety facility study.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	500,000	0	0	500,000
Total	0	0	0	0	500,000	0	0	500,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Interfund Project Support	0	0	0	0	500,000	0	0	500,000
Grant	0	0	0	0	0	0	0	0
Revenue or Cash Reserves	0	0	0	0	0	0	0	0
Total	0	0	0	0	500,000	0	0	500,000

Capital Improvement Plan
Laramie, WY

Project Name **City Hall Roof Repl Construction**
Project # **MCR-CP25-001**

Total Project Cost	\$300,000	Department	Major Capital Projects
Category	Major Capital Projects - Parks & Recreation	Constr Start	TBD

Description

The existing roof has two layers of roofing and aged rock ballast. During a hail storm in 2023 the roof was damaged. Repair of the roof is necessary, it is customary to eliminate rock ballast with new technology and not advisable to put a 3rd layer of roofing on the existing deck. The design budget for this project is in the General Fund.

Justification

Department Objective: Maintenance and upkeep of City owned facilities.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	300,000	0	0	0	0	300,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	300,000	0	0	0	0	300,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	300,000	0	0	0	0	300,000
Total	0	0	300,000	0	0	0	0	300,000

Capital Improvement Plan
Laramie, WY

Project Name **Parking Lot Crack Seal & Repairs**
Project # **MCR-CP26-001**

Total Project Cost \$140,000 Department Major Capital Projects
 Category Major Capital Projects - Parks & Recreation

Description

This project will repair cracks in parking lots at the Recreation Center, Ice Arena, City Hall Annex lot, and 4th and University lots within the PRPS and COL system, repair/replace crumbling asphalt, apply a top seal coat and repaint parking lines.

Justification

Department Objective: Replace, upgrade and improve aging parking lots that parks move snow from. Protect current assets and provide the public with a safe environment.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	140,000	0	0	0	140,000
Total	0	0	0	140,000	0	0	0	140,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	140,000	0	0	0	140,000
Total	0	0	0	140,000	0	0	0	140,000

Capital Improvement Plan
Laramie, WY

Project Name **Columbarium Construction**
Project # **MCR-CP27-001**

Total Project Cost \$750,000 Department Major Capital Projects
 Category Major Capital Projects - Parks & Recreation Design Start 12/2021
 Constr Start TBD

Description

The columbarium will be designed as sections to allow future expansion and extend the life of the current Cemetery. This project is funded by a transfer from the Cemetery Trust Fund. Design for this project is budgeted in the General Fund.

Justification

Department Objective: Replace, upgrade and improve aging infrastructure within the cemetery; provide a safe environment for the public and provide a safe work environment for staff.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	750,000	0	0	750,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	0	0	750,000	0	0	750,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	750,000	0	0	750,000
Total	0	0	0	0	750,000	0	0	750,000

Capital Improvement Plan
Laramie, WY

Project Name **Spring Creek Gabion/Riprap**
Project # **MCW-CP15-003**

Total Project Cost	\$188,391	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	N/A
Constr Start	03/2025		

Description

This project is being coordinated with the Spring Creek Trail Phase 1. Installation of the 30th St. bridge across Spring Creek has shown the importance of channel stabilization and stream bank protection. A gabion structure (large boulders encased in wire mesh) is proposed to stabilize Spring Creek’s outside bank when the creek turns sharply from west to south, just downstream of the bridge location. Current budget contains funds for construction and design. Construction is scheduled to be completed once the FEMA application is approved.

Justification

City Comprehensive Plan, Chapter 7: Urban Growth; City Comprehensive Plan, Chapter 10: Public Safety

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	143,391	0	0	0	0	0	0	143,391
Project Design/Engineering	45,000	0	0	0	0	0	0	45,000
Total	188,391	0	0	0	0	0	0	188,391

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	188,391	0	0	0	0	0	0	188,391
Total	188,391	0	0	0	0	0	0	188,391

Capital Improvement Plan
Laramie, WY

Project Name **USAC Street Project - Corthell & Bill Nye**
Project # **MCW-CP16-002**

Total Project Cost	\$4,204,204	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	08/2020
Constr Start	02/2025		

Description

This project is for the City's portion of the design and construction of Corthell from Whitman to Bill Nye and Bill Nye from Corthell to Boulder. However, project limits have yet to be definitively determined. There is significant cost sharing with WYDOT in the form of USAC funds. When complete, this street will provide an essential transportation corridor in South Laramie. Water, wastewater and storm water infrastructure improvements are also necessary in conjunction with this project; these improvements are budgeted for in other funds. The City will budget for the future pathway along the roadway alignment in FY 27.

Justification

Participate in cost-sharing agreements with the Wyoming Department of Transportation to expand and improve the City's street and utility infrastructure.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	2,804,204	700,000	700,000	0	0	0	0	4,204,204
Total	2,804,204	700,000	700,000	0	0	0	0	4,204,204

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	2,317,127	700,000	700,000	0	0	0	0	3,717,127
Interfund Project Support	487,077	0	0	0	0	0	0	487,077
Loan	0	0	0	0	0	0	0	0
Total	2,804,204	700,000	700,000	0	0	0	0	4,204,204

Capital Improvement Plan
Laramie, WY

Project Name **3rd St Corridor Beautification**
Project # **MCW-CP20-010**

Total Project Cost	\$725,105	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	TBD
Constr Start	TBD		

Description

Resolution 2023-15 directed staff to work with downtown business owners, Laramie Main Street and the Laramie Public Arts Coalition to design and construct beautification treatments and other enhancements along the 3rd Street corridor in the downtown business district.

Justification

City Council Resolution 2023-15

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	570,105	155,000	0	0	0	0	725,105
Total	0	570,105	155,000	0	0	0	0	725,105

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	570,105	0	0	0	0	0	570,105
Interfund Project Support	0	0	100,000	0	0	0	0	100,000
Donations or Contributions	0	0	55,000	0	0	0	0	55,000
Total	0	570,105	155,000	0	0	0	0	725,105

Capital Improvement Plan
Laramie, WY

Project Name **Storm & Street Rehab - C line Ph 2**
Project # **MCW-CP21-010**

Total Project Cost	\$230,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	06/2021
Constr Start	05/2023		

Description

The storm sewer at the 6th and Canby intersection needs to be reconfigured to accommodate the installation of the C-Line Sanitary Sewer main. The storm improvements will address some issues currently noticed with reverse flows in the system. Additional roadway improvements including asphalt, curb and gutter and ADA repairs will be required. This project will potentially use ARPA funds.

Justification

The intersection storm inlets will be reconfigured to accommodate the sanitary sewer main. The current installation has a 90 degree turn at a manhole and, due to the increase in line size, the angle will be reduced. This change requires adjustments throughout the intersection. This project will be included in the C-Line Canby to Iverson Avenue project. The installation of the new utility infrastructure will cause further damage to the existing roadway, which is currently showing various signs of failure. The roadway can be maintained with asphalt repairs, curb and gutter repairs, and some ADA improvements.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	0	0
Project Design/Engineering	230,000	0	0	0	0	0	0	230,000
Total	230,000	0	0	0	0	0	0	230,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	230,000	0	0	0	0	0	0	230,000
Total	230,000	0	0	0	0	0	0	230,000

Capital Improvement Plan
Laramie, WY

Project Name **Bill Nye and 3rd Street Traffic Signal**
Project # **MCW-CP21-011**

Total Project Cost	\$450,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	02/2020
Constr Start	06/2025		

Description

This project will design and construct a traffic signal for the intersection of 3rd Street and Bill Nye Avenue. Staff will coordinate with WYDOT and the site developer as the design is completed. This project was delayed as staff negotiated right of way acquisition with Maverik.

Justification

The City has an agreement in place to share the cost of a signal at the intersection of 3rd Street and Bill Nye Avenue. On July 16, 2019, City Council approved the preliminary plat for the Poledna Addition South 3rd Street, which included a traffic signal agreement between the City and 3rd Street Partners LLC. As part of the agreement, the City would manage the design and construction of the signal, and 3rd Street Partners LLC would reimburse the City 35% the total cost for the signal.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	390,000	0	0	0	0	0	0	390,000
Project Design/Engineering	60,000	0	0	0	0	0	0	60,000
Total	450,000	0	0	0	0	0	0	450,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Donations or Contributions	157,500	0	0	0	0	0	0	157,500
Revenue or Cash Reserves	292,500	0	0	0	0	0	0	292,500
Total	450,000	0	0	0	0	0	0	450,000

Capital Improvement Plan
Laramie, WY

Project Name **City-Wide Aerial Update**
Project # **MCW-CP21-012**

Total Project Cost	\$300,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	07/2023
Constr Start	N/A		

Description

The City-Wide Aerial Update will provide new aerial imagery within City limits. The project will also provide new and updated data for the City's GIS database which is critical for keeping the City's GIS current and could assist with GIS mapping for the City's new ERP software. The following features will be included: Building Footprints, Roadway surfaces, Medians, Paths, Parks, Parking lots, Sidewalks, Driveways, Bridges, and Curb and Gutters. This project will be divided evenly between General Fund, Water Fund, and Wastewater Fund.

Justification

The City Wide Aerial was last updated in 2016. The aerial photograph is updated every 5 years to account for development and growth. \$150,000 is requested for the updated photograph and planimetric datasets.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	0	300,000	0	0	0	0	0	300,000
Total	0	300,000	0	0	0	0	0	300,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Interfund Project Support	0	200,000	0	0	0	0	0	200,000
Revenue or Cash Reserves	0	100,000	0	0	0	0	0	100,000
Total	0	300,000	0	0	0	0	0	300,000

Capital Improvement Plan
Laramie, WY

Project Name **Project Management Document Updates**
Project # **MCW-CP21-014**

Total Project Cost	\$150,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	02/2024
Constr Start	N/A		

Description

A consultant will be hired to update the current City of Laramie project management documents to include the updated WPWSS and EJCDC documents. An update to the City of Laramie Standard details will be finalized as part of this project. The WPWSS updates were delayed due to Covid which in turn has delayed City staff on this project.

Justification

Project Management documents and specifications require updating to include the new versions of Wyoming Public Works Standard Specifications (WPWSS) and Engineers Joint Contract Documents Committee (EJCDC) documents. Funding for this project will be shared between funds as follows: General Fund \$30,000.00, Water Fund \$60,000.00, Wastewater Fund \$60,000.00.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	150,000	0	0	0	0	0	0	150,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	150,000	0	0	0	0	0	0	150,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Interfund Project Support	150,000	0	0	0	0	0	0	150,000
Total	150,000	0	0	0	0	0	0	150,000

Capital Improvement Plan
Laramie, WY

Project Name **FY 24 Concrete Improvement Program**
Project # **MCW-CP22-011**

Total Project Cost	\$300,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	N/A
Constr Start	N/A		

Description

Staff may use the concrete improvement funds to augment any street, utility or residential concrete replacement project. Funds may also be used to improve ADA in City ROW and property. Finally, funds can be used to fix any City owned concrete such as an alley approach, valley pan or inlet.

Justification

This funding was requested by the City Council in the fiscal year 2019-2020 biennium in order to provide for a concrete improvement program. By allocating these funds, staff will have the ability to fix concrete issues around the City.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	200,000	100,000	0	0	0	0	0	300,000
Total	200,000	100,000	0	0	0	0	0	300,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	200,000	100,000	0	0	0	0	0	300,000
Total	200,000	100,000	0	0	0	0	0	300,000

Capital Improvement Plan
Laramie, WY

Project Name **Street Reconstruction - Pierce/Curtis Intersection**
Project # **MCW-CP24-010**

Total Project Cost	\$485,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	09/2024
Constr Start	11/2025		

Description

This project involves a full depth reconstruction with 9" concrete, 6" base geo grid, and fabric (soil zone 2 pavement study). Work will be completed approximately one year following the WYDOT Curtis Street project.

Justification

This project is consistent with the City's ongoing efforts to reconstruct and overlay streets. The current intersection is not designed to handle truck turning movements, which results in an approximate maintenance outlay of \$30-40K every two years. The recommended improvements will address the ongoing maintenance issue.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	445,000	0	0	0	0	445,000
Project Design/Engineering	0	40,000	0	0	0	0	0	40,000
Total	0	40,000	445,000	0	0	0	0	485,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	40,000	445,000	0	0	0	0	485,000
Total	0	40,000	445,000	0	0	0	0	485,000

Capital Improvement Plan
Laramie, WY

Project Name **Street Recon - Harney**
Project # **MCW-CP25-002**

Total Project Cost	\$1,870,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	09/2024
Constr Start	11/2025		

Description

This project is a full depth reconstruct on Harney Street from 9th to 15th street with 6" asphalt and 14" base with geo grid and fabric. This project will include spot repairs to curb, gutter, and sidewalk with ADA upgrades.

Justification

The average PCI of Harney Street between 9th Street and 15th Street is 39. This section of roadway is classified as an arterial. The roadway section should be reconstructed to meet the traffic demands.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	1,700,000	0	0	0	1,700,000
Project Design/Engineering	0	0	170,000	0	0	0	0	170,000
Total	0	0	170,000	1,700,000	0	0	0	1,870,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	170,000	1,700,000	0	0	0	1,870,000
Total	0	0	170,000	1,700,000	0	0	0	1,870,000

Capital Improvement Plan
Laramie, WY

Project Name **City-Wide Speed Study & Safety Action Plan**
Project # **MCW-CP25-003**

Total Project Cost	\$960,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	TBD
Constr Start	TBD		

Description

The City is partnering with Albany County on this project to pursue federal funding through the SS4A program. If awarded, this project will develop a City Safety Action Plan, which will include a City-wide speed study. The speed study will conduct an engineering analysis of speed limits throughout the City and propose a plan for implementing necessary changes. The broader Safety Action Plan will establish clear goals for equitable, transparent, and data-driven strategies to improve transportation safety, with the ultimate aim of achieving zero fatalities in Albany County. The County is requesting \$1,120,000 in federal funding with a \$280,000 local match to support this effort. The project will involve collaboration between the City and County, forming a cross-partner working committee and selecting an experienced consultant to guide the planning process. It is uncertain whether federal funding will be awarded for the project.

Justification

This study was requested by the Traffic Safety Commission to guide future transportation safety approaches for development and City infrastructure. The consultant will develop an evidence-based Safety Action Plan that incorporates life-saving redesigns to significantly reduce or eliminate roadway fatalities and serious injuries. The plan will identify actions that improve safety for all roadway users, including pedestrians, bicyclists, public transportation riders, personal conveyance and micro-mobility users, motorists, and commercial vehicle operators. The consultant will be directed to apply the Safe System Approach, a Complete Streets model, and Americans with Disabilities Act (ADA) standards while identifying low-cost, high-impact strategies and projects to enhance safety throughout Albany County.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	800,000	160,000	0	0	0	960,000
Construction	0	0	0	0	0	0	0	0
Total	0	0	800,000	160,000	0	0	0	960,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	0	0	800,000	0	0	0	0	800,000
Revenue or Cash Reserves	0	0	0	160,000	0	0	0	160,000
Total	0	0	800,000	160,000	0	0	0	960,000

Capital Improvement Plan
Laramie, WY

Project Name **Iverson Avenue Design**
Project # **MCW-CP25-004**

Total Project Cost	\$141,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	4/2024
Constr Start	N/A		

Description

This design project will include professional engineering and surveying services to address roadway and storm sewer improvements along Iverson Avenue from 6th Street to 7th street, and along 12th Street and 14th Street from Grand Avenue to Iverson Avenue. Construction phasing and corresponding scopes of work are being determined during this design project. This project is part of a group of projects addressing roadway improvements, storm water, sanitary sewer, and water utility upgrades.

Justification

Due to poor roadway conditions, the roadway design portion of the project involves roadway rehabilitation/reconstruction along Iverson Avenue from 6th Street to 7th Street, and along 12th Street and 14th Street from Grand Avenue to Iverson Avenue. Furthermore, the design will include upgrading portions of aging storm sewer infrastructure in the areas of 12th Street and 14th Street from Grand Avenue to Iverson Avenue.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	141,000	0	0	0	0	0	141,000
Construction	0	0	0	0	0	0	0	0
Total	0	141,000	0	0	0	0	0	141,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	141,000	0	0	0	0	0	141,000
Total	0	141,000	0	0	0	0	0	141,000

Capital Improvement Plan
Laramie, WY

Project Name **Ivinson Avenue Phase 1**
Project # **MCW-CP25-005**

Total Project Cost	\$310,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	N/A
Constr Start	11/2024		

Description

This project includes construction services, along with professional construction administration and management, to execute Phase 1 of infrastructure upgrades along Ivinson Avenue. The transportation portion of the project will involve installation of ADA-compliant ramps and roadway rehabilitation along Ivinson Avenue from 6th Street to 7th Street. This project is part of a group of projects addressing roadway improvements, storm water, sanitary sewer, and water utility upgrades.

Justification

This section of roadway is in poor condition and is in need of rehabilitation. It serves as an important route for vital facilities supporting the City of Laramie, Albany County, and the University of Wyoming.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	310,000	0	0	0	0	310,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	310,000	0	0	0	0	310,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	310,000	0	0	0	0	310,000
Total	0	0	310,000	0	0	0	0	310,000

Capital Improvement Plan
Laramie, WY

Project Name **Bill Nye Corridor Design**
Project # **MCW-CP25-006**

Total Project Cost	\$2,750,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	TBD
Constr Start	TBD		

Description

This project would complete engineering and design of Bill Nye Avenue from Corthell Road to 19th Street and extending to 4th Street. The project would include a new bridge over Spring Creek.

Justification

The City Manager’s Office, in collaboration with Public Works, has submitted a request for Community Project Funding through Representative Hageman’s office. At this time, required City match is unknown. Staff estimate the maximum match at 20% and recommend making project appropriations, contingent on awarded grant funding. Engineering and construction design are the first step in opening the Bill Nye corridor. Grant revenue is the assumed funding source.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	2,750,000	0	0	0	0	2,750,000
Total	0	0	2,750,000	0	0	0	0	2,750,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	0	0	2,750,000	0	0	0	0	2,750,000
Total	0	0	2,750,000	0	0	0	0	2,750,000

Capital Improvement Plan
Laramie, WY

Project Name **1st St Parking Evaluation**
Project # **MCW-CP25-007**

Total Project Cost	\$136,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	TBD
Constr Start	TBD		

Description

This project will assess options for parking along 1st Street between Grand Avenue and Park Street, including evaluation and possible updates to parking in the train depot lot.

Justification

The City Council allocated this funding at the May 22, 2024 special meeting to support the City's Economic Development Goal (Milestone C). Parking along 1st Street will help address community concerns and support future housing in the downtown area. Parking is expected to provide additional access to those wishing to enjoy (and spend money in) Laramie's downtown.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	136,000	0	0	0	0	136,000
Total	0	0	136,000	0	0	0	0	136,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	136,000	0	0	0	0	136,000
Total	0	0	136,000	0	0	0	0	136,000

Capital Improvement Plan
Laramie, WY

Project Name **FY 25 Chip Sealing**
Project # **MCW-CP25-008**

Total Project Cost	\$2,400,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	05/2024
Constr Start	07/2024		

Description

The chip seal projects will be applied to multiple roadways throughout Laramie. The priorities for this project are identified annually by the Street Manager and will be determined based on the PCI.

Justification

Chip seals provide essential maintenance and extend the life of roadways. They help to mitigate further deterioration leading to more expensive maintenance options.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	600,000	600,000	600,000	600,000	0	2,400,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	600,000	600,000	600,000	600,000	0	2,400,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	600,000	600,000	600,000	600,000	0	2,400,000
Total	0	0	600,000	600,000	600,000	600,000	0	2,400,000

Capital Improvement Plan
Laramie, WY

Project Name **FY 25 Concrete Improvement**
Project # **MCW-CP25-009**

Total Project Cost	\$450,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	05/2024
Constr Start	07/2024		

Description

Staff may use the concrete improvement funds to augment any street, utility or residential concrete replacement project. Funds may also be used to improve ADA in City ROW and property. Finally, funds can be used to fix any City owned concrete such as an alley approach, valley pan or inlet.

Justification

This funding was requested by the City Council in the fiscal year 2019-2020 biennium in order to provide for a concrete improvement program. By allocating these funds, staff will have the ability to fix concrete issues around the City.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	0	0	100,000	100,000	125,000	125,000	0	450,000
Total	0	0	100,000	100,000	125,000	125,000	0	450,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	100,000	100,000	125,000	125,000	0	450,000
Total	0	0	100,000	100,000	125,000	125,000	0	450,000

Capital Improvement Plan
Laramie, WY

Project Name **Iverson Avenue Phase 2**
Project # **MCW-CP26-001**

Total Project Cost	\$1,050,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Design Start	N/A
Constr Start	11/2025		

Description

This project includes construction services, along with professional construction administration and management, to execute Phase 2 of infrastructure upgrades along Iverson Avenue. Anticipated upgrades in Phase 2 will include transportation and storm sewer infrastructure along 12th Street and 14th Street between Grand Avenue and Iverson Avenue. This project is part of a group of projects addressing roadway improvements, storm water, sanitary sewer, and water utility upgrades.

Justification

These roadway sections are heavily utilized due to their proximity to the University of Wyoming and are in deteriorating condition. Additionally, portions of the storm sewer infrastructure in this area are aging and in need of rehabilitation or replacement.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	1,050,000	0	0	0	1,050,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	0	1,050,000	0	0	0	1,050,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	1,050,000	0	0	0	1,050,000
Total	0	0	0	1,050,000	0	0	0	1,050,000

Capital Improvement Plan
Laramie, WY

Project Name **Adams & Jefferson Improvements**
Project # **MCW-CP26-002**

Total Project Cost	\$55,000	Department	Major Capital Projects
Category	Major Capital Projects - Public Works	Constr Start	6/2025

Description

Improvements to the intersection of Adams Street and Jefferson Street are being coordinated with an adjacent development. Improvements include roadway surfacing, curb and gutter, sidewalks and ADA upgrades. All improvements will be limited to the intersection. The city portion will be outside of what the development is statutorily required to improve.

Justification

Through the City of Laramie development process the adjacent property is obligated to make roadway improvements within a portion of the intersection of Adams Street and Jefferson Street. However, the development is not obligated to complete improvements for the entire intersection. The City will partner with the developer to complete the entire intersection including all ADA ramps. These improvements will ensure proper transitions from gravel roads to asphalt and reduce long term maintenance.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	55,000	0	0	0	55,000
Total	0	0	0	55,000	0	0	0	55,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	55,000	0	0	0	55,000
Total	0	0	0	55,000	0	0	0	55,000

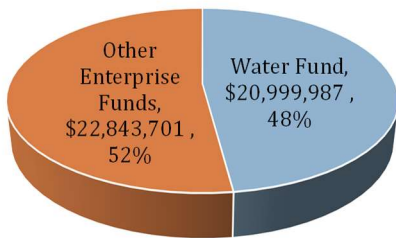
Water Fund

A Description of the Fund

The Water Fund is one of the City’s four enterprise Funds, and it accounts for operations and infrastructure maintenance and development for the water utility. Enterprise Funds operate as self-supporting financial entities funded by user service charges and other revenue sources.

As the chart below illustrates, the Water Fund FY 2026 adjusted budget accounts for 48% of the expenditure budget for all Enterprise Funds.

FY 2026 Adjusted Budget for Enterprise Funds

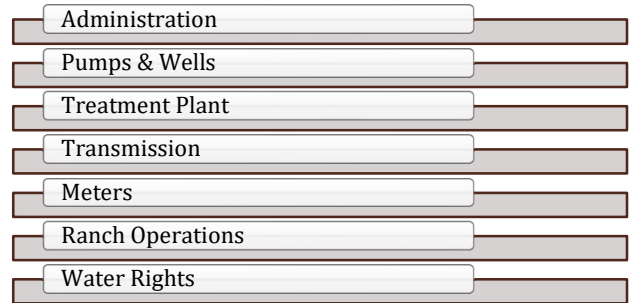


Water Utility Activities

The Water Utility provides potable water service to the community and certain outside City customers. The utility is responsible for the treatment and distribution of approximately 200 million gallons of water per year to some 9,700 residential and commercial accounts or over 32,000 people in and around Laramie. Responsibilities include operating and maintaining the water treatment plant, installing, and repairing water meters, replacing, and repairing water lines, and working in conjunction with the City Manager’s Office to manage the Monolith and Hart (formerly Bath) Ranches.

The Monolith and Hart Ranches hold Laramie’s future municipal surface water supply. The 1868 Dowlin rights, the most senior in the Laramie River system, are being maintained for a future transfer from agricultural to municipal use. The City holds 20.10 cubic feet per second (cfs) of Dowlin water on the Monolith Ranch and 10 cfs on the Hart Ranch. These water rights could conceivably allow Laramie to double in size and provide guaranteed growth potential for the City. Monitoring and applying the water rights on the Monolith Ranch is primarily a function of the City Manager’s Office (CMO) with supporting help from Public Works, the Utilities Division, and other departments as needed.

The Water Fund contains the following divisions:



FY 2025 Accomplishments toward Council Goals

- Applied for a Grant to conduct the new ten-year water master plan through Wyoming Water Development Commission.
- Completed the Lead and Copper Rule (LCRR) service line inspection and survey, worked with the Wyoming team of consultants to submit both on the state level and to EPA as required by mandate.
- Continuing education with HDR, Bartlett and West and Wyoming DEQ to move to the next phase of the LCRR mandate and define system and management expectations through 2037, with next phase requirements.
- Provided Council engagement and slide show with the North Tank Activation Plan.
- Improved social media information working in partnership with the City Manager’s Office to inform the community of repairs that would include service interruptions and traffic impact.
- Utilities Water Division team members participated in the Governor’s Wyoming professional Water Operator’s ceremony and Proclamation signing ceremony in Cheyenne.
- Laramie City Council, City Manager and Public Works Director presented City of Laramie Utilities staff a proclamation for completion of the Lead and Copper Survey and submittal.
- Staff has continued to participate with testing and operation of the newly completed North Tank Project components. Staff continues to prepare for full activation with a phased integration at completion.
- Completion of Corthell PRV station relocation prior to WYDOT’s Bill Nye Extension.
- Staff is working with rate consultants to provide Council with a class cost of service rate design plan for Water related charges. Staff has provided the consultants with production and class-based service revenue breakouts to deep explore and understand each customer class’s impact on the City of Laramie Municipal Water system.

FY 2025 Accomplishments toward Management Goals

- Implemented the Council approved Valve Maintenance program with the purchase of a Valve Maintenance Trailer. Presented the trailer to Council prior to a Council meeting, to demonstrate the future efficiencies offered by the purchase, to include valve retention and a safer work environment for Utility staff members.
- Implemented the Council approved Fire Hydrant replacement/maintenance program, replaced many aged hydrants that could no longer be maintained due to age.
- Completed the transition of WyoTech well users to the City of Laramie Municipal System.
- Purchased Utilisync software that will provide notable efficiencies in the requirements for Utility locates submitted through WYO811. This software reduces if not eliminates the need for paper, and when fully implemented will provide a complete digital interface for staff and those requesting locates.
- Continued to provide technical expertise and operational support throughout the North Tank Activation Plan.
- Continued residential meter change out to smart meters to be fully interfaced with the public in the future when change out is completed.
- The Utility Superintendent was trained and provided much training with the City's ERP Munis Financial go-live and continues divisional support for a successful implementation of migration to the new system.
- The Public Works Director and Deputy Director have served in varying roles for the city-wide ERP implementation, that include project management, stakeholders and hands on training to ensure public works staff members are fully utilizing and maximizing the benefits provided by upgraded software.
- Staff members coordinated with Engineering, GIS and City Manager's office team members to provide Council with a National Public Works video, highlighting both staff members and City infrastructure.
- Completed an EPA Climate Risk Assessment with the EPA Creating Resilient Water Utilities initiative reviewing projected data and needs up to 2090. Was introduced to funding for recommended projects. The Utility Superintendent presented the City of Laramie Water System results on a national level to partner with EPA on value added information by utilizing EPA tools and contracted experts.

Objectives for FY 2026

- Completion and start integration phases of North Tank Project.
- Completion of Water Master Plan with Water Development Commission.
- Completion of a study on the life and longevity of the Water Treatment Plant in conjunction with the Water Master Plan.
- Completion of the class cost of service rate study.
- Completion of design and location selection for the new Zone 1 reservoir.
- Completion of the Pierce Street PRV relocation/upgrade project in support of the North Tank Activation Plan.
- Move forward with the meter vault relocation project with three identified vaults that will be relocated above ground to avoid ground water.
- Continue to complete minor upgrades to the Water Treatment Plant to include adding security fencing around the plant, to provide better security for the facility.
- Update the EPA Utility Emergency Response Plan, risk and resiliency.
- Complete the Water Treatment Plant Residence Conversion Project. This will convert the residence into office space for staff and alleviate security deficiencies.
- Modernize Water Utility related SCADA systems.
- Continue with the smart meter change out program, that was delayed due to the lead and copper mandate staff requirements. Plan to combine meter changeouts to both residential and commercial locations, with the goals of changing approximately one-fourth of commercial meters.
- Continue with phase two of the lead and copper mandate to include new requirements in a three-and thirteen-year time frame.
- Manage locates through Utilisync software thus reducing paper waste and provide more transparency in locates.
- Continue to replace hydrants, budgeted monies allow an average of eight hydrants to be replaced per year. A priority schedule of replacement has been created to address the most aged hydrants in the system.
- Exercise fifty percent of valves in the system to maintain the distribution system while locating inoperable or damaged valves that will need immediate repair.
- Continued research on back flow prevention software and review of existing ordinances to align and update with EPA requirements.

Water Fund Financial Position

Overview and Rates

The Water Fund is in excellent financial health, with major infrastructure initiatives proceeding as planned.

Raftelis Financial Consultants (RFC) completed the most recent ten-year cost of service analysis based on information provided by City staff members in FY 2021 and FY 2022. This analysis, which was conducted in accordance with American Water Works Association standards, determined the cost of providing water services to each customer class and provided guidance for rate design.

In December 2021, the City Council approved an overall revenue adjustment of 4% effective in 2022 and 3.75% effective in 2023. In FY 2024, staff conducted a one-year financial analysis for the Water Fund revenue requirement in partnership with Raftelis. This analysis resulted in a 5% revenue increase being recommended to, and approved by, the City Council. This increase was effective April 1, 2024.

A full cost of service analysis is currently being conducted, and a new financial model will accompany it. One of the highlights of the new modeling tool is a spending rate assumption, which will help more precisely determine cash flow requirements. Recommended rate changes will be proposed for City Council consideration in the fall of 2025.

Budget Basis

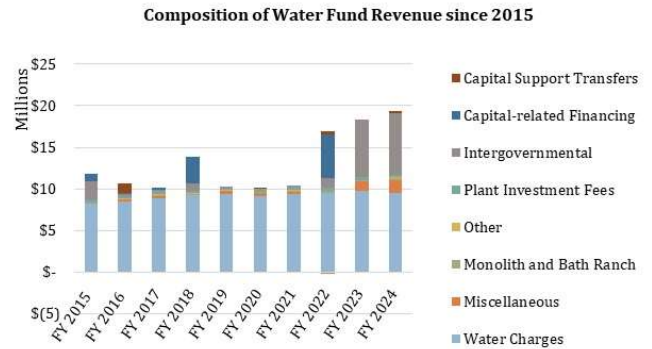
The Water Fund is reported on an accrual basis of accounting in the City's ACFR. However, this basis of accounting does not reflect expendable resources as effectively as the modified accrual basis. For purposes of analyzing financial condition, the City converts financial data into an estimate of the modified accrual basis of accounting, which is a better measure of available resources.

Financial Trends

An analysis of Enterprise Fund financial condition looks quite different than the City's General Fund. The key difference is that the City controls revenue generation in the Enterprise Funds and the City Council sets rates using 10-year financial plans and a best practice rate structure that accounts for both operating needs and infrastructure improvements. The emphasis shifts to determining the necessary level of resources for the Fund and the rates necessary to sustain it. The City does not rely on intergovernmental revenue sources for its Enterprise Funds – except for limited capital-related financing.

Revenue Trends

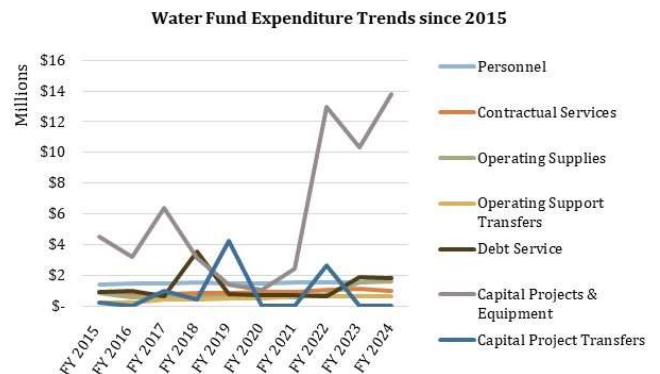
Since FY 2015, annual revenue from water charges has grown by about \$1.3 million or 16.5%. Inflation in the same time period has been about 32%. Intergovernmental grants and low-interest loans are a way for the City to reduce the rate impact on community members while still maintaining a high level of infrastructure quality. Intergovernmental sources are shown in gray on the chart below.



The 2010 SPT tax also mitigated the rate impact for the Water Fund. When rate setting began in 2010, this Fund did not have sufficient resources to service infrastructure requirements. By approving the 2010 SPT tax, which contained over \$8.0 million in water lines, citizens infused much needed funding into water infrastructure and mitigated the overall revenue requirement for the water utility. Because of this tax and the City's pursuit of grants and low-interest loans, user rates have grown less than originally forecasted when rate planning began.

Expenditure Trends

City management has been diligent about controlling operating costs. As the following chart illustrates, capital project and equipment expenditures make up most of this Fund's outflows.

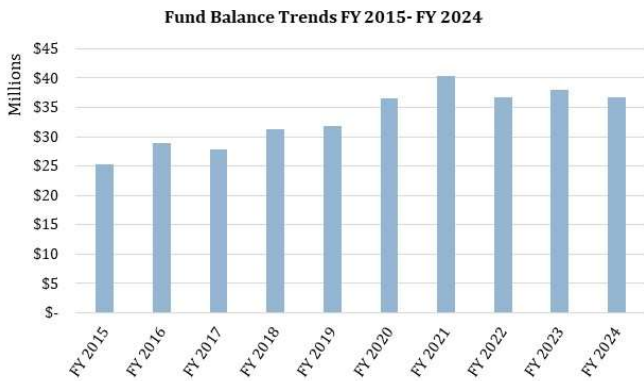


In FY 2018, the debt service category experienced a significant one-time increase. This increase is due to refinancing a WWDC note payable with lower interest refunding revenue bonds. The estimated long-term savings

on interest is around \$850,000. There also was an ongoing increase in debt service starting in FY 2023 from the financing of the Hart Ranch. There was a major peak in capital spending in FY 2022 and again in FY 2024, driven by the North Side Tank and Transmission Line project and Hart Ranch purchase. The sharp increase in capital project support transfers for FY 2019 was due to Municipal Operations Center funding requirements.

Fund Balance Trends

The net increase in fund balance (currently available resources) each period is the approximate amount of infrastructure reserve generated by transactions that fiscal year. Of course, this reserve does not simply build up – it is generated due to long-term rate planning and is allocated to specific capital projects. Reserve levels are reviewed prior to rate recommendations each biennium. Current reserves are reflected in the ten-year financial plan and are used to help control future rate increases.



The Water Fund’s available reserves comply with the policy to retain three to six months of expenditures in reserve. Fiscal year end reserves have hovered around the 5-6 months mark for the past five years, indicating the result of solid long-term planning.

	Unassigned Fund Balance (in millions)	Restricted, Committed, or Assigned Fund Balance (in millions)	Months in Unassigned Reserve
FY 2020	2.60	33.83	6.1 months
FY 2021	3.31	36.63	5.6 months
FY 2022	6.48	30.34	3.8 months
FY 2023	7.83	29.67	5.9 months
FY 2024	3.44	32.62	6.0 months

Budget Summary

The budget summary provides an overview of how the City will balance its budget. The gap between forecasted revenue and appropriations is covered by reserves. Fund reserves are primarily used to balance non-recurring expenditures, like capital or one-time appropriations. The Administrative Services (AS) Director forecasts available reserves yearly, and the City Manager reduces expenditures that exceed forecasted revenue and available reserves until the budget is in balance. When forecasting reserves, the AS Director ensures that minimum reserve requirements remain intact.

FY 2026 Budget Summary

Forecasted Revenue	\$11,816,958
Cash Reserves Used for Capital Investment	<u>4,117,728</u>
Total Available Resources	15,934,686
Budgeted Expenditures	(20,999,987)
Adjust Depreciation (Non-Cash)	5,065,301
Projected Increase (Decrease) in Fund Reserves	\$0

FY 2024 Summary & FY 2025 Projections

FY 2024 Summary

Water Fund operating revenue declined by around 2% between FYs 2023 and 2024 due to several factors. There was around a \$0.3 million decline in charges for services, due to an unusually wet summer and associated consumption decline. While there were rate changes in 2023 (+3.75%) and 2024 (+5%), sharply reduced consumption impacted revenue negatively. However, there was a \$0.1 million increase in other income due mostly to hay contract revenue on City ranches. The City holds ranches for the benefit of the associated water rights on community water supply. Plant investment fees were slightly reduced by around \$0.1 million in FY 2024, with less development activity. However, investment income grew by \$0.9 million due to the revised cash management strategy.

Operating expenses increased 4% in the same period, most of which is due to personnel cost increases and reduced attrition. Two factors influenced personnel costs in FY 2024 – the implemented wage study and the transition of the City from its self-funded health insurance plan to the State of Wyoming plan. The compensation study was a result of a 2022 Council Goal. Based on recommendations from the compensation analysis, the City’s pay plans were adjusted, and any necessary employee wage adjustments were completed in February 2024. The insurance plan change reduces future financial risk across all operating Funds,

while holding current health insurance costs stable for the City and reducing costs for most employees. Capital outlay increased by \$3.5 million primarily due to the purchase of the City Springs land and associated water rights from UPRR (\$1.9 million), as well as progress on multiple capital projects.

FY 2025 Projections

Consumption has rebounded in FY 2025 to normal levels and water revenue is expected to end the year at around \$10 million, which is above the original forecast. Other revenue sources will end around the target. Personnel expenditures will end the year at less than the forecasted amount, with attrition and differences in benefit elections causing most of the variance. Progress on capital project continues to move slowly, with \$2.3 million spent to date on a \$32.1 million budget.

Water Fund Revenue

Description of Major Revenue Sources

Charges for Services

Cost of service is determined using the full cost recovery rate structure, unless grant funding is available to offset rate payer fees. Types of service charge revenue include water charges, general fees, and plant investment fees. Water charges experience elasticity of demand with customer usage. The revenue forecast and rate requirements reflect water consumption.

State Loan and Investment Board (SLIB)

Cities and towns in Wyoming are eligible for SLIB funding

Forecasted Water Fund Revenue

The table below presents actual revenue for two previous years, the current fiscal year revenue to date alongside the FY 2025 budget and forecast. Forecasted and adjusted revenue amounts for FY 2026 are also presented.

	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals - March 2025	FY 2025 Budget	FY 2025 Forecast	FY 2026 Forecast	FY 2026 Adjustments	FY 2026 Adjusted Forecast
Intergovernmental Revenue								
WWDC Grant	\$ 2,833,777	\$ 1,649,191	\$ 1,053,707	\$ 3,521,975	\$ 3,521,975	\$ -	\$ -	\$ -
WWDC Loan	78,676	44,453	-	-	-	-	-	-
SLIB Loan	3,137,370	3,455,425	-	6,546,624	6,546,624	-	-	-
Other Grants, Loans, & Contrib	902,838	2,258,857	73,741	3,329,004	3,329,004	-	-	-
Total Intergovernmental	6,952,661	7,407,926	1,127,448	13,397,603	13,397,603	-	-	-
Charges for Services								
Water Charges	9,785,087	9,500,680	8,342,200	9,870,000	10,000,000	9,870,000	130,000	10,000,000
General Fees	88,408	86,143	65,706	85,000	85,000	85,000	1,000	86,000
Plant Investment Fees	321,263	229,370	295,061	300,000	300,000	300,000	-	300,000
Total Charges for Services	10,194,758	9,816,193	8,702,967	10,255,000	10,385,000	10,255,000	131,000	10,386,000
Other								
Miscellaneous	25,320	10,248	284	102,500	102,500	102,500	-	102,500
Ranch Operations	150,313	276,698	146,579	229,000	179,000	229,000	(95,000)	134,000
Investment Income	1,252,267	1,468,711	970,361	814,458	1,314,458	714,458	480,000	1,194,458
Capital Asset Transfers In	-	368,085	-	-	-	-	-	-
Total Other	1,427,900	2,123,743	1,117,224	1,145,958	1,595,958	1,045,958	385,000	1,430,958
Total Water Fund Revenue	\$ 18,575,319	\$ 19,347,861	\$ 10,947,638	\$ 24,798,561	\$ 25,378,561	\$ 11,300,958	\$ 516,000	\$ 11,816,958

to improve public service facilities, alleviate an emergency that poses an immediate and direct threat to the health, safety, and welfare of the citizens, develop solid waste facilities, or foster investment in transportation.

State Revolving Funds (SRF) loans (Drinking Water and Clean Water) are used for eligible Utility Fund projects. While these funds are distributed by SLIB, they are federal in nature. Up to 25% principal forgiveness is available on SRF funding, depending on availability.

SLIB grants and loans are used for City capital projects. During the budget process the City estimates the contribution of SLIB money based on grant stipulations, available match funding, and the amount of money the requesting department requests in the application process.

Wyoming Water Development Commission (WWDC)

WWDC funding is available for projects geared toward conservation, storage, distribution, and the use of water. The projects must promote the development of industrial, mineral, agricultural, water, recreation, and human resources. To receive funding, projects must serve twenty (20) or more municipal or domestic taps. Grants can be a maximum of seventy-five percent (75%) of the proposed project costs, but this percentage award is only warranted under conditions of financial hardship. Otherwise, the maximum grant amount is sixty-seven percent (67%) of the proposed project cost. Before funds will be released, the project sponsor must sign a project agreement, note, and mortgage. WWDC grants are primarily used for capital projects in the Utility Fund.

Capital Project-related Revenue

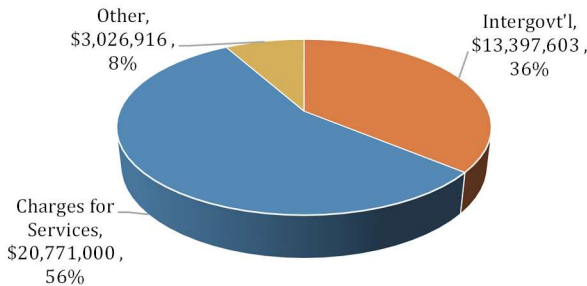
The table below lists one-time revenue sources specifically allocated to capital projects.

Project Description	FY 2025 Life to Date Revenue	Received to Date	FY 2025 Estimated Carry Forward	FY 2026 Forecast	FY 2026 Adjustments	FY 2026 Adjusted
North Side Tank						
WWDC: \$1,200,000 FY 15 Grant (67%)	804,000	(804,000)	-	-	-	-
WWDC: \$1,200,000 FY 15 Loan (33%)	396,000	(318,315)	77,685	-	-	-
WWDC: \$7,303,000 FY 18 Grant	7,303,000	(5,067,298)	2,235,702	-	-	-
WWDC ARPA Grant	2,296,011	(2,296,011)	-	-	-	-
DWSRF: \$4,356,000 FY 18 Loan	4,356,000	(4,356,000)	-	-	-	-
w/\$507,841 in principal forgiveness						
DWSRF: \$6,000,000 FY23 Loan, 1.25% Interest	6,000,000	(2,236,795)	3,763,205	-	-	-
Utility Facilities Security Systems (Water)						
Homeland Security Grant	38,000	(36,586)	1,414	-	-	-
Zone 1 Tank						
DWSRF: \$4,000,000 Loan at 1.25%	4,000,000	-	4,000,000	-	-	-
Water Oversizing						
Developer Contribution	100,000	-	100,000	100,000	-	100,000
Dowlin Headgate Structure						
WWDC Grant	1,137,500	(44,290)	1,093,210	-	-	-
US Fish and Wildlife Service Fish Passage Grant	25,440	-	25,440	-	-	-
North American Wetlands Conservation Act Grant	355,357	-	355,357	-	-	-
Natural Resource Conservation Service Grant	554,203	-	554,203	-	-	-
Laramie River Conservation District Contribution	7,500	-	7,500	-	-	-
WY Game and Fish Grant	60,000	-	60,000	-	-	-
Water Fund Total Capital Revenue	\$ 27,433,011	\$(15,159,295)	\$ 12,273,716	\$ 100,000	\$ -	\$ 100,000

Revenue by Type

The composition of the Water Fund adjusted revenue forecast for the biennium is presented in the graph below. Most of the intergovernmental revenue sources budgeted this biennium are carried forward from previous years. However, the City secured \$2.14 million in grant funding for the Dowlin Headgate project in the spring of 2024.

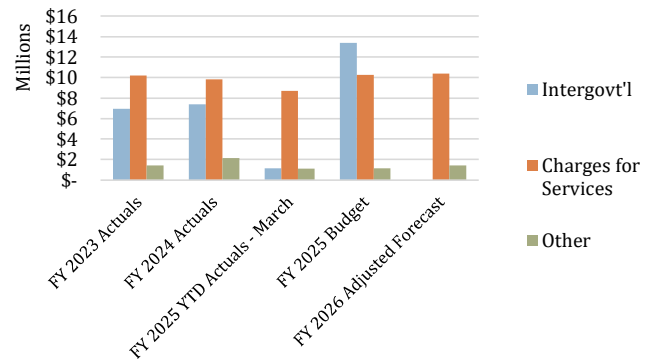
Adjusted Biennium Revenue



As the chart in the next column illustrates, historically there is significant intergovernmental revenue forecasted in this fund, which takes the form of capital-related grants and low-interest loans. Receipts vary based on capital project processes. New funding sources are appropriated in the year of award and other sources are reappropriated

between periods to match project expenditures. There is no new intergovernmental revenue forecasted for FY 2026.

Water Revenue Trends by Category



Water Fund Budgeted Expenditures

The recommended expenditures are the results of several months of strategic planning with departmental directors. Personnel, operating, and capital expenditures are proposed and evaluated by the City Manager for alignment with management's and City Council's priorities. This process results in the City Manager's budget recommendation.

Budgeted Expenditures

The budgeted expenditures are the result of several months of strategic planning with departmental directors and the Budget Team. Personnel, operating, and capital expenditures are proposed and evaluated by the City Manager for alignment with management’s and City Council’s priorities. This process results in the City Manager’s budget recommendation, which is presented to the City Council for consideration, deliberation, and adoption.

Overview of the FY 2026 Supplemental Budget

The City Council’s goals are a major consideration in the development of the budget, as are operational objectives advocated for by the City’s leadership team.

Broad categories for the Council’s 2025 goals are presented below. To understand the metrics involved in each, please review the full set of goals on pages 9-11.



As a reminder, the capital plan received a thorough review during the biennium planning cycle. The City Manager recommended and the City Council appropriated major investment in the Water utility. The appropriation for capital investment is approximately \$43.9 million inclusive of carry forwards. About \$13.4 million of this amount is funded by grants and loans, with the remainder of \$30.5 million coming from cash reserves. Details on the capital plan can be found in the *Capital Investment and Construction Plan for FY 2025 – FY 2026* found on the City’s website, and in this document.

The City Council has approved adjustments to various types of government expenditures. The changes are summarized below, separated by on-going and one-time costs so that the community can easily assess growth in the cost of government. The following pages include all detailed disclosure for the adopted supplemental budget. A high-level summary is presented below:

Type of Adjustment	One Time	Ongoing	Total Adj
Capital Invest. & Related Debt Service	(53,485)	-	(53,485)
Personnel Costs	-	(25,867)	(25,867)
Centrally Budgeted Items	-	45,200	45,200
Other Operating Costs	25,000	26,000	51,000
Total	\$ (28,485)	\$ 45,333	\$ 16,848

Summary of the Personnel Budget and Water Fund Full Time Equivalent (FTE) Positions

The Personnel Budget

Personnel expenditures are a major expense for the City. These types of expenditures include the cost of salaries, benefits, overtime, and taxes for employees. The personnel budget is composed of benefited FTE positions, dollar amount allocations for non-benefited employees, and the related tax and benefit costs. Departments are not authorized to hire additional benefited staff members without recommendation by the City Manager and approval by the City Council.

The amounts budgeted for personnel costs are centrally budgeted by finance staff based on current authorized FTEs, base budget allocations for non-benefited employees, and current benefit and tax rates.

Water Fund Authorized FTEs

The City Council approved an increase of one FTE for the current biennium to assist with water treatment plant operations. No changes were made in the adjusted budget.

Department	FY 2024	FY 2025	FY 2026 Adopted	FY 2026 Adjusted
Water	23.5	24.5	24.5	24.5
Total	23.5	24.5	24.5	24.5

Water Fund Budgeted Expenditures

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, and the adopted adjustments to FY 2026.

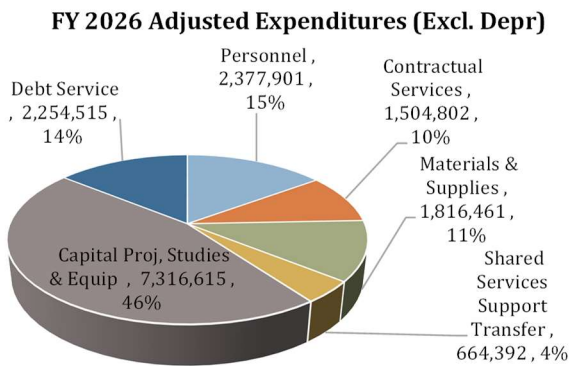
Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Administration								
Personnel	\$ 174,769	\$ 170,843	\$ 132,472	\$ 195,377	\$ 181,701	\$ 198,594	\$ 6,902	\$ 205,496
Contractual Services	248,792	377,425	305,708	355,287	319,758	356,787	9,000	365,787
Materials & Supplies	33,630	30,202	15,658	41,175	37,058	41,175	-	41,175
Shared Serv Support Transfer	648,956	648,956	523,493	628,192	628,192	628,192	36,200	664,392
Interfund Transfers - Capital	-	-	-	390,937	390,937	-	-	-
Capital Proj, Studies & Equip	7,204	35,762	-	66,300	66,300	6,300	3,200	9,500
Debt Service	673,982	604,989	196,052	1,068,201	1,068,201	1,064,515	-	1,064,515
Total Administration	1,787,334	1,868,176	1,173,383	2,745,469	2,692,146	2,295,563	55,302	2,350,865
Pumps & Wells								
Personnel	156,446	188,315	181,979	360,518	335,282	364,653	58,909	423,562
Contractual Services	186,454	202,846	186,010	335,972	302,375	235,972	20,000	255,972
Materials & Supplies	49,420	53,657	28,167	75,951	68,356	75,951	-	75,951
Capital Proj, Studies & Equip	226,100	2,509,418	264,407	7,144,209	7,144,209	399,800	158,000	557,800
Total Pumps & Wells	618,419	2,954,236	660,563	7,916,650	7,850,221	1,076,376	236,909	1,313,285
Treatment Plant								
Personnel	405,330	393,102	291,525	428,771	398,757	434,019	(10,632)	423,387
Contractual Services	169,115	171,433	133,676	287,089	258,380	287,089	-	287,089
Materials & Supplies	289,013	239,656	211,878	236,289	212,660	236,289	31,000	267,289
Capital Proj, Studies & Equip	83,175	17,638	30,116	588,588	588,588	1,000,000	(311,000)	689,000
Total Treatment Plant	946,632	821,828	667,195	1,540,737	1,458,385	1,957,397	(290,632)	1,666,765
Transmission								
Personnel	475,930	671,949	540,703	894,696	832,067	910,281	(163,344)	746,937
Contractual Services	81,126	71,300	45,872	67,015	60,314	67,015	-	67,015
Materials & Supplies	379,271	299,758	127,943	399,403	359,463	400,403	-	400,403
Capital Proj, Studies & Equip	9,792,012	10,983,454	1,898,367	20,719,655	20,719,655	5,504,000	-	5,504,000
Total Transmission	10,728,339	12,026,462	2,612,885	22,080,769	21,971,498	6,881,699	(163,344)	6,718,355
Meters								
Personnel	291,924	290,137	342,416	392,769	365,275	371,635	81,541	453,176
Contractual Services	32,594	23,679	14,091	45,240	40,716	45,240	-	45,240
Materials & Supplies	837,789	778,431	287,358	769,058	692,152	769,058	-	769,058
Capital Proj, Studies & Equip	-	161,272	5,975	552,000	552,000	460,000	-	460,000
Total Meters	1,162,306	1,253,519	649,840	1,759,067	1,650,143	1,645,933	81,541	1,727,474
Ranch Operations								
Personnel	11,959	95,534	71,227	97,037	90,244	68,361	28,010	96,371
Contractual Services	38,455	80,440	27,317	244,996	220,496	277,838	-	277,838
Materials & Supplies	8,231	55,424	16,625	68,000	61,200	68,000	-	68,000
Capital Proj, Studies & Equip	51,425	45,680	58,991	104,851	104,851	-	96,315	96,315
Total Ranch Operations	110,070	277,077	174,159	514,884	476,792	414,199	124,325	538,524
Water Rights								
Personnel	46,213	12,841	14,827	25,942	24,126	56,225	(27,253)	28,972
Contractual Services	233,198	87,831	127,908	217,861	196,075	205,861	-	205,861
Materials & Supplies	89,296	139,572	14,426	189,418	170,476	194,585	-	194,585
Capital Proj, Studies & Equip	153,367	52,883	91,234	2,890,566	2,890,566	-	-	-
Debt Service	1,190,000	1,190,000	1,190,000	1,190,000	1,190,000	1,190,000	-	1,190,000
Total Water Rights	1,712,074	1,483,127	1,438,394	4,513,787	4,471,243	1,646,671	(27,253)	1,619,418
Total Before Depreciation	17,065,174	20,684,425	7,376,418	41,071,363	40,570,430	15,917,838	16,848	15,934,686
Depreciation by Division								
Administration	81,990	153,703	-	163,349	163,349	166,395	-	166,395
Pumps & Wells	377,551	377,677	-	1,296,082	1,296,082	1,462,312	(57,874)	1,404,438
Treatment Plant	407,062	357,440	-	388,835	388,835	408,927	-	408,927

Expenditures (cont.)

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Transmission	1,968,033	1,900,807	-	2,493,267	2,493,267	2,840,305	-	2,840,305
Meters	7,739	23,866	-	84,238	84,238	123,933	-	123,933
Ranch Operations	17,643	23,399	-	35,330	35,330	36,259	-	36,259
Water Rights	20,185	20,185	-	30,260	30,260	27,170	57,874	85,044
Total Water Fund	\$19,945,377	\$23,541,502	\$ 7,376,418	\$45,562,724	\$45,061,791	\$20,983,139	\$ 16,848	\$20,999,987

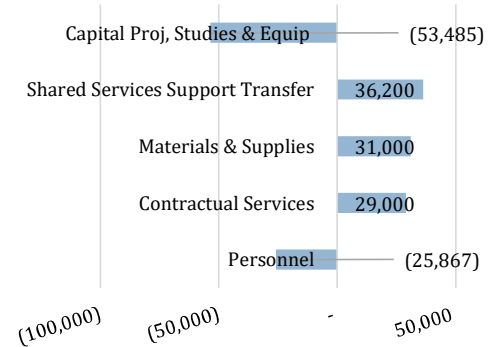
Expenditures by Type

The composition of the adjusted Water Fund expenditure budget for FY 2026 is presented in the following chart. 46% of the budget is for capital investment. Depreciation is excluded from this chart because it is a non-cash expense. The shared services transfer totals \$664,392, or 4%, of the adjusted budget. This transfer recognizes the Water Fund's share of administrative costs accounted for in the General Fund (executive administration, financial services, payroll, human resources, information technology, engineering, and related). Debt service is exclusively for capital-related financing.

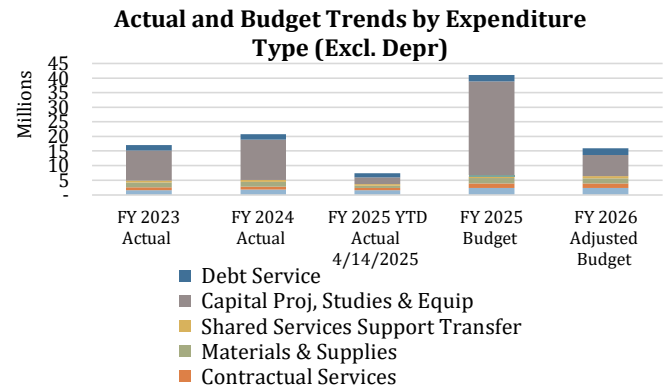


The graph presented in the next column shows adjustments to the FY 2026 budget by category. The adjustment to the shared services transfer reflects the facilities management reorganization and more accurate internal billing practices.

FY 2026 Adjustments (Excl. Depr)



The following graph illustrates two years of actual expenditures, current year-to-date totals, current year projection and the FY 2026 adjusted budget. As you can see, capital expenditures dwarf those in all other categories due to the infrastructure intensive nature of this operation.



Supplementals for FY 2026

This section contains detail for adjustments that are not capital related.

Operating Supplementals

This table summarizes operating supplementals.

Division	Request Title	Description	FY 2026 Suppl.	Ongoing or One-time
Pumps & Wells	Electricity	The pump in the North Tank Pump House is going online in the near future. This request funds additional power costs.	\$ 20,000	Ongoing

Operating Supplementals (Cont.)

Division	Request Title	Description	FY 2026 Suppl.	Ongoing or One-time
Water Treatment Plant	Operating Supplies	This request helps fund operating supplies like reagents and lab supplies, which have increased in price.	6,000	Ongoing
	Chemicals	This request addresses the continued escalation and volatility of chemical prices and increased chemical demands due to an evolving watershed.	25,000	One-time
Water Fund Operating Supplementals			\$ 51,000	

Centrally Budgeted Adjustments

This table details adjustments for centrally forecasted accounts.

Division	Reason for Budget Adjustment	FY 2026	Onetime or Ongoing
Software Maintenance and License Fees			
Water Administration	With the phasing out of the City's former ERP software, the remaining costs must be redistributed to reflect actual usage. Starting in FY 2026, most of the activity in the former software is due to service charges and has been reallocated. There is a cost decrease in the General Fund and offsetting cost increases/decreases in the Enterprise Funds, based on the percent of service charges each fund generates.	\$ 9,000	Ongoing
Support Services Transfer			
Water Administration	With the centralization of the Facilities Management division, costs for facilities maintenance and custodial services are being allocated directly to all City buildings. Formerly, these services were primarily performed in parks and recreation operations. This amendment adjusts the shared services support transfer to reflect actual services to the Water Utility.	36,200	Ongoing
Total Centrally Budgeted Adjustments		\$ 45,200	

Personnel Requests

There are no departmental requests for personnel. There is a centrally budgeted adjustment, however.

Division	Request Title	Request Description	FY 2026 Request	One-time or Ongoing
Admin	Adjustments to Personnel Base Forecast with 3% COLA	Each year, the budget team forecasts the payroll base budget from zero, reflecting current benefit assumptions and the City Manager's recommended compensation adjustments. The Water Fund requires a budget reduction due to excess funding.	\$ 6,902	Ongoing
Pumps & Wells			58,909	
Treatment Plant			(10,632)	
Transmission			(163,344)	
Meters			81,541	
Ranch Operations			28,010	
Water Rights			(27,253)	
Total Supplemental Personnel Requests			\$ (25,867)	

Capital Projects, Equipment, and Fleet Budgets

Fleet Schedule

The six-year summary schedule for fleet vehicle and equipment replacements is presented below.

Division and Type	FY 2025 Budget	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	FY 2029	FY 2030	Total
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 47,000	\$ -	\$ -	\$ -	\$ 47,000
Equipment	-	-	-	-	-	-	-	-	-
Water Admin Total	-	-	-	-	47,000	-	-	-	47,000
Vehicles	-	-	-	-	-	-	58,000	-	58,000
Equipment	-	-	-	-	-	-	-	-	-
Pumps and Wells Total	-	-	-	-	-	-	58,000	-	58,000
Vehicles	-	-	-	-	46,000	-	63,000	-	109,000
Equipment	35,000	-	-	-	-	-	67,000	-	102,000
Treatment Plant Total	35,000	-	-	-	46,000	-	130,000	-	211,000
Vehicles	86,000	-	-	-	-	-	-	-	86,000
Equipment	-	-	-	-	-	-	550,000	-	550,000
Transmission Total	86,000	-	-	-	-	-	550,000	-	636,000
Vehicles	86,000	-	-	-	-	-	86,000	-	172,000
Equipment	-	-	-	-	-	-	-	-	-
Meters Total	86,000	-	-	-	-	-	86,000	-	172,000
Vehicles	-	-	8,510	8,510	-	-	-	-	8,510
Equipment	32,000	-	87,805	87,805	-	-	-	-	119,805
Ranch Operations Total	32,000	-	96,315	96,315	-	-	-	-	128,315
Water Fund Total	\$ 239,000	\$ -	\$ 96,315	\$ 96,315	\$ 93,000	\$ -	\$ 824,000	\$ -	\$ 1,252,315

Fleet Vehicle and Equipment Replacements or Purchases

There are three additions to the fleet schedule in the adopted budget to support the operations of the City's ranches. These items are summarized below. All additions in this fund are new units (not replacements of existing fleet items). Please reference the *Adopted Capital Investment & Construction Plan - FY 2025 & FY 2026* for information about future replacements.

Division	Unit	Type	Description	Budgeted Amount
Ranch Ops	366	EQUIPMENT	NEW SKID LOADER	78,970
Ranch Ops	365	EQUIPMENT	NEW SKID LOADER TRANSPORT TRAILER	8,835
Ranch Ops	364	VEHICLE	USED PICKUP (INTERNAL)	8,510
Total FY 26 Suppl				96,315

Equipment & Capital Maintenance Schedule

The four-year schedule for routine equipment and capital maintenance items is detailed below. Descriptions for each item are presented after the summary table.

Equipment Reference	FY 2025 Life-To-Date Budget	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	FY 2029	FY 2030	Equipment Total
Computer Workstations	\$ 6,300	\$ 6,300	\$ 3,200	\$ 9,500	\$ -	\$ -	\$ -	\$ -	\$ 15,800
Backup Generator - MOC	50,000	-	-	-	-	-	-	-	50,000
Audio/Video Equipment	10,000	-	-	-	-	-	-	-	10,000
Administration Total	66,300	6,300	3,200	9,500	-	-	-	-	75,800
Chlorine Generation Cell	28,000	-	-	-	35,000	-	-	-	63,000
Air Compressors	-	17,000	-	17,000	-	-	-	-	17,000
Flow and Level Meters	-	20,000	-	20,000	-	-	-	-	20,000
Pumps	-	-	-	-	-	-	-	-	-
Spur Well Backup Generator	75,000	-	-	-	-	-	-	-	75,000

Equipment & Capital Maintenance Schedule (cont.)

Equipment Reference	FY 2025 Life-To-Date Budget	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	FY 2029	FY 2030	Equipment Total
Variable Frequency Drives	80,000	-	-	-	-	-	-	-	80,000
Pumps and Controls	12,000	-	-	-	-	-	-	-	12,000
Chlorine Brine Pump	5,000	-	-	-	-	-	-	-	5,000
Chlorine Dosing Pump	-	-	-	-	17,000	-	-	-	17,000
Brush Cutter	-	12,800	-	12,800	-	-	-	-	12,800
Chlorine Analyzer Replacement	-	-	-	-	5,000	5,000	5,000	5,000	20,000
Pumps and Wells Total	200,000	49,800	-	49,800	57,000	5,000	5,000	5,000	321,800
Pumps and Controls	16,000	-	-	-	-	-	-	-	16,000
Filter Media	-	20,000	-	20,000	-	-	-	-	20,000
Tabular Modular Work Stations & Record Organization	22,500	-	-	-	-	-	-	-	22,500
Chlorine Generation Cell	-	-	-	-	-	50,000	-	-	50,000
Chlorine Replacement Brine Pump	-	5,000	-	5,000	-	-	-	-	5,000
Clearwell Mixer	-	-	14,000	14,000	-	-	-	-	14,000
Spectrophotometer Replacement	25,000	-	-	-	-	-	-	-	25,000
TOC Analyzer	-	-	-	-	-	50,000	-	-	50,000
Bearing Gear Puller	-	-	-	-	6,500	-	-	-	6,500
Flump Power Cords	-	-	-	-	47,000	-	-	-	47,000
Treatment Plant Total	63,500	25,000	14,000	39,000	53,500	100,000	-	-	256,000
Utility Line Locators	5,000	14,000	-	14,000	-	-	-	-	19,000
Discharge Pump	-	-	-	-	5,000	-	-	-	5,000
Annual Hydrant Replacement Program	120,000	120,000	-	120,000	120,000	120,000	-	-	480,000
Annual Valve Replacement Program	120,000	120,000	-	120,000	120,000	120,000	-	-	480,000
Transmission Total	245,000	254,000	-	254,000	245,000	240,000	-	-	984,000
Line Locator	6,000	-	-	-	-	-	-	-	6,000
Meters Total	6,000	-	-	-	-	-	-	-	6,000
Water Fund Total	\$ 580,800	\$ 335,100	\$ 17,200	\$ 352,300	\$ 355,500	\$ 345,000	\$ 5,000	\$ 5,000	\$ 1,643,600

Equipment & Capital Maintenance Descriptions

ADMINISTRATION

Computer Workstations

Replacement of computer workstations in the Water Fund. The additional appropriation of funds in FY26 is for a desktop with a second monitor for Pumps & Wells and a laptop with a docking station for the Water Treatment/Production Administrator.

Backup Generator - MOC

Purchase and installation of an automatic backup generator at the Municipal Operations Center for the large vehicle parking building (Building V) and the Solid Waste and Utilities shop (Building A). Appropriations for this item are split between the Water, Wastewater and Solid Waste funds.

Audio/Video Equipment

Audio/Video Equipment for the large conference room at the MOC.

PUMPS AND WELLS

Chlorine Generation Cell

Replacement of the chlorine generation cell. FY26 appropriations are for a new emergency spare cell.

Air Compressors

Replacement of air compressors.

Flow and Level Meters

Replacement of metering systems to measure and control flow within the water systems throughout the City.

Pumps

Replacement of water pumps and controls in the pumps and wells division.

Spur Well Backup Generator

Replacement of the Spur Well backup generator, which is 25 years old, undersized and cannot handle constant load requirements.

Variable Frequency Drives

Replacement Variable Frequency Drives at Wister Pump Station.

Pumps and Controls

Replacement of water pumps and controls in the Pumps and Wells division.

Chlorine Brine Pump

I Drive and Pump System for amperage control on the brine feed system.

Chlorine Dosing Pump

Backup chlorine dosing pump.

Brush Cutter

Brush cutter Skid Steer attachment to be used to reduce fire hazards around remote facilities.

Chlorine Analyzer

Replacement of system chlorine residual analyzers, that are used for managing disinfection levels, water age, and treatment performance. The current units will become obsolete and unserviceable with replacement parts being unavailable.

TREATMENT PLANT

Pumps and Controls

Replacement of water pumps and controls in the Treatment Plant division.

Filter Media

Replacement of filter media.

Tabular Modular Workstations and Record Organization

Replacement of dated furniture and workspace/organization improvements.

Chlorine Generation Cell

Replacement of the chlorine generation cells.

Chlorine Replacement Brine Pump

I Drive and Pump System for amperage control on brine feed system.

Clearwell Mixer

Replacement of the failing submersible mixer in the head of the clearwell which mixes the chlorine and sodium hydroxide evenly in the flow path.

Spectrophotometer Replacement

Replacement Spectrophotometer for Water Treatment Plant Lab, as the existing unit is suffering failures and factory support will end at the end of 2025.

TOC Analyzer

Replacement Total Organic Carbon (TOC) analyzer, as the existing model is being phased out of factory support.

Bearing Gear Puller

Bearing gear puller set with slide hammer and bearing pusher.

Flump Power Cords

Replacement power cords and floating line to the flump.

TRANSMISSION

Utility Line Locators

Locators for locating water mains service lines, curb stops, and water mains.

Discharge Pump

Used to remove water from dig site.

Annual Hydrant Replacement Program

Phased replacement of 105 obsolete Mueller 107 hydrants around the system. Staff are no longer able to find parts to maintain them. This program replaces 8-10 hydrants per year.

Annual Valve Replacement Program

Phased replacement of inoperable valves to improve response times when water must be shut off and increase safety by reducing flow to isolated work areas. This program replaces 8-10 valves per year. This may include the purchase of equipment to assist with the valve program.

METERS

Line Locator

Locator for locating service lines, curb stops, and water mains.

Capital Project Summary

The table below summarizes the adopted capital project adjustments for FY 2026, as well as the current schedule for FY 2027 - FY 2030 and project budgets to date. [In the electronic document, click on the project name to access project detail.](#)

Project Reference	FY 2025 Life To Date Budget	Estimated FY 2025 Carry Forward	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027 - FY 2028	FY 2029 - FY 2030	Total Project Budget (All Years)
Meters								
FY 25 Meter Vault Installation and Repl	460,000	460,000	460,000	-	460,000	460,000	460,000	1,840,000
Meters Total	460,000	460,000	460,000	-	460,000	460,000	460,000	1,840,000
Pumps and Wells								
Wellhead Building Upgrades	1,804,245	1,683,307	-	-	-	-	-	1,804,245
PRV Installation - Venture Drive	80,000	32,962	-	-	-	-	-	80,000
Utility Facilities Security Systems (Water)	100,000	63,414	-	-	-	-	-	100,000
41T3 Well	2,672,914	2,449,951	-	-	-	-	-	2,672,914
PRV Replacement - Bill Nye	891,000	189,209	-	-	-	-	-	891,000
Turner Wellfield Optimization	-	-	-	-	-	450,000	-	450,000
Zone 1 Tank	4,433,000	4,423,160	-	-	-	-	-	4,433,000
Pump Station Backup Power - North Side Tank	810,000	810,000	-	-	-	-	-	810,000
PRV Replacement - Pierce St	940,000	939,761	-	-	-	-	-	940,000
Wister Pump Replacement	-	-	-	-	-	-	1,010,000	1,010,000
WT12 Wellhead Protection	100,000	100,000	-	-	-	-	-	100,000
Airport Tank Coating	405,000	405,000	-	-	-	-	-	405,000
Zone 4 Tank Roof Repair	-	-	-	100,000	100,000	-	-	100,000
Grant St. Pump Station Security Fencing	-	-	-	20,000	20,000	-	-	20,000
Zone 2 Tanks Security Fencing	-	-	-	38,000	38,000	-	-	38,000
Low Level Tank Lining	-	-	-	-	-	660,000	-	660,000
Municipal Operations Center - Chlorination System	-	-	350,000	-	350,000	-	-	350,000
Hydraulic Grade Line Improvement Zone 2	-	-	-	-	-	130,000	1,300,000	1,430,000
Imperial Heights Pump Replacement	-	-	-	-	-	-	435,000	435,000
Pumps & Wells Total	12,236,159	11,096,764	350,000	158,000	508,000	1,240,000	2,745,000	16,729,159
Transmission								
North Side Tank & Transmission Lines	21,950,228	5,323,079	-	-	-	-	-	21,950,228
City Wide Utility Survey Project	421,274	23,962	-	-	-	-	-	421,274
Thornburgh Dr. Alleys Priority Repl	3,043,370	2,951,541	-	-	-	-	-	3,043,370
Wyoming Ave Waterline	990,000	928,284	-	-	-	-	-	990,000
Municipal Operations Center - Water Fill Station	350,000	350,000	-	-	-	-	-	350,000
UW Project Coordination	450,000	322,789	-	-	-	-	-	450,000
Downey Renshaw Alley Priority Repl	1,400,000	1,400,000	-	-	-	-	-	1,400,000
Sheridan - Kearney Alley Priority Repl	-	-	80,000	-	80,000	590,000	-	670,000
Grand Ave System Improv - 21st-Wister	-	-	-	-	-	-	400,000	400,000
Palmer St Priority Repl - 13th to 15th	132,000	132,000	-	-	-	2,500,000	-	2,632,000
Water Oversizing	100,000	100,000	100,000	-	100,000	-	-	200,000

Capital Project Summary (Cont.)

Project Reference	FY 2025 Life To Date Budget	Estimated FY 2025 Carry Forward	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027 - FY 2028	FY 2029 - FY 2030	Total Project Budget (All Years)
Snowy Range Repl - Adams to Schrader	400,000	400,000	2,000,000	-	2,000,000	-	-	2,400,000
Fetterman-Spring Creek Alley Priority Repl	52,500	52,500	500,000	-	500,000	-	-	552,500
22nd - 23rd Alley Priority Repl	52,500	52,500	500,000	-	500,000	-	-	552,500
15th Street Priority Repl	95,000	95,000	720,000	-	720,000	-	-	815,000
Park - Steele Alley Priority Repl	-	-	-	-	-	700,000	-	700,000
Iverson Avenue Design	224,000	178,994	-	-	-	-	-	224,000
FY 2025 Water Main Lining	960,000	960,000	-	-	-	-	-	960,000
North 3rd St - Water Main Loop	400,000	400,000	-	-	-	3,400,000	-	3,800,000
Hillside-Ashley Alley Priority Repl	-	-	-	-	-	780,000	-	780,000
Iverson Avenue Ph 2	-	-	1,350,000	-	1,350,000	-	-	1,350,000
20th Street Priority Repl	-	-	-	-	-	-	950,000	950,000
Downtown Utility Rehabilitation - Water	-	-	-	-	-	590,000	1,500,000	2,090,000
Skyline Priority Repl	-	-	-	-	-	170,000	2,130,000	2,300,000
6th Street Priority Repl	-	-	-	-	-	150,000	1,840,000	1,990,000
13th St Repl - Custer to Sheridan	-	-	-	-	-	-	777,200	777,200
7th St Repl - Reynolds to Mitchell	-	-	-	-	-	-	100,000	100,000
Transmission Total	31,020,872	13,670,649	5,250,000	-	5,250,000	8,880,000	7,697,200	52,848,072
Treatment Plant								
External Ventilation Low Level Tank	17,250	-	-	-	-	357,750	-	375,000
Water Treatment Plant PLC Repl	-	-	-	-	-	600,000	-	600,000
Treatment Plant Pipe Lining	-	-	630,000	(630,000)	-	680,000	-	680,000
Water Treatment Plant Asphalt	-	-	345,000	-	345,000	-	-	345,000
Water Treatment Plant Shelving	75,000	75,000	-	-	-	-	-	75,000
Water Treatment Plant Security Fencing	-	-	-	40,000	40,000	-	-	40,000
Water Treatment Plant Residence Rehabilitation	-	-	-	65,000	65,000	-	-	65,000
Water Treatment Plant SCADA Replacement	-	-	-	200,000	200,000	-	-	200,000
Treatment Plant Total	92,250	75,000	975,000	(325,000)	650,000	1,637,750	-	2,380,000
Water Rights & Protection								
Capp Well Drilling	326,546	322,191	-	-	-	-	-	326,546
Hazmat Spill Emergency Response Plan	25,000	12,085	-	-	-	-	-	25,000
I-80 Monitoring Wells	125,000	125,000	-	-	-	-	-	125,000
Pioneer Pasture Rehabilitation	50,000	21,290	-	-	-	-	-	50,000
Dowlin Headgate Structure	2,500,000	2,408,766	-	-	-	-	-	2,500,000
Water Rights Petitions	20,000	20,000	-	-	-	-	-	20,000
Water Rights & Protection Total	3,046,546	2,909,332	-	-	-	-	-	3,046,546
Water Fund Total	\$46,855,827	\$ 28,211,745	\$7,035,000	\$ (167,000)	\$6,868,000	\$12,217,750	\$10,902,200	\$ 76,843,777

Capital Project Detail

Detail for the listed capital projects can be found in the pages that follow.

Capital Improvement Plan
Laramie, WY

Project Name **FY 25 Meter Vault Installation & Replacement**
Project # **WTE-CP17-002**

Total Project Cost \$1,840,000
 Category Water - Meters
 Constr Start 03/2024

Department Water
 Design Start 05/2022

Description

Water meter vaults protect the City's large meters, keeping them clean, dry, and secure. Vaults are routinely inspected to assess water infiltration or other maintenance issues in accordance with EPA requirements. A number of vaults have been determined deficient through staff assessment and EPA Sanitary Surveys. Project will include design and construction of replacement vaults or above-ground installations. Possible locations may include 1271 Baker, 1272 Lyons, 953 McCue, and 954 McCue.

Justification

The Environmental Protection Agency (EPA) issues standards for the condition of meter vaults. Every three years, the EPA examines a sample of meter vaults when it conducts its sanitary survey. Any vaults with water infiltration are deemed a significant deficiency in the system and require correction. This project helps maintain vaults to EPA standards and keep City assets in good working condition.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	460,000	460,000	0	460,000	460,000	1,840,000
Total	0	0	460,000	460,000	0	460,000	460,000	1,840,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	460,000	460,000	0	460,000	460,000	1,840,000
Total	0	0	460,000	460,000	0	460,000	460,000	1,840,000

Capital Improvement Plan
Laramie, WY

Project Name **Wellhead Building Upgrades**
Project # **WTP-CP17-001**

Total Project Cost \$1,804,245
Category Water - Pumps & Wells

Department Water
Design Start 12/2019

Description

This project will replace existing wellhead buildings with permanent structures that include remote monitoring and other security features. The City has four wellhead buildings at Pope Springs and two at the Turner Tract sites. The design is complete for all six buildings. Staff continues to apply for ARPA grants to fund a portion of the project.

Justification

The existing wellhead buildings are small fiberglass structures lacking adequate security. The City underwent a Wyoming Department of Homeland Security assessment of its Utility system. Based on the results of this work, the City will install enhanced structures and appropriate security at its wellheads to protect them from contamination, vandalism, trespass and terrorism and to be compliant with WYDEQ and EPA standards.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	1,804,245	0	0	0	0	0	0	1,804,245
Total	1,804,245	0	0	0	0	0	0	1,804,245

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	0	0	0	0	0	0	0	0
Revenue or Cash Reserves	1,804,245	0	0	0	0	0	0	1,804,245
Total	1,804,245	0	0	0	0	0	0	1,804,245

Capital Improvement Plan
Laramie, WY

Project Name **PRV Installation - Venture Dr**
Project # **WTP-CP20-004**

Total Project Cost \$80,000
Category Water - Pumps & Wells
Constr Start 02/2024

Department Water
Design Start 01/2020

Description

A new PRV design is approximately 90% complete for the Adams and Venture Drive location. The construction of this project has been delayed as staff is negotiating an easement for the proposed PRV location.

Justification

Pressure reducing valve (PRV) vaults manage the pressure and flow of water through the zones of the municipal distribution system. The City's Utility professionals routinely examine system performance to determine the required maintenance and replacement necessary for existing PRVs, as well as the potential for new PRVs to improve distribution and water quality.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	350,000	-270,000	0	0	0	0	0	80,000
Total	350,000	-270,000	0	0	0	0	0	80,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	350,000	-270,000	0	0	0	0	0	80,000
Total	350,000	-270,000	0	0	0	0	0	80,000

Capital Improvement Plan
Laramie, WY

Project Name **Utility Facilities Security Systems**
Project # **WTP-CP21-010**

Total Project Cost \$100,000
Category Water - Pumps & Wells
Constr Start 03/2023

Department Water
Design Start 04/2021

Description

The project will provide for the design and implementation of the intrusion alarms and electronic locks. An application for a Homeland Security Grant for \$38,000 (split between the water and wastewater security systems projects) was awarded in 2020. The City of Laramie was provided an extension for the Homeland Security Grant in 2022.

Justification

In February 2019 Homeland Security evaluated the water and wastewater systems. As a result of this evaluation it was recommended that intrusion alarms and electronic locks with remote programmable capabilities, specifically for remote sites, be installed.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	50,000	50,000	0	0	0	0	0	100,000
Total	50,000	50,000	0	0	0	0	0	100,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	31,000	50,000	0	0	0	0	0	81,000
Grant	19,000	0	0	0	0	0	0	19,000
Total	50,000	50,000	0	0	0	0	0	100,000

Capital Improvement Plan
Laramie, WY

Project Name **41T3 Well - Piping and Treatment**
Project # **WTP-CP22-010**

Total Project Cost \$2,672,914
 Category Water - Pumps & Wells
 Constr Start 06/2023

Department Water
 Design Start 03/2021

Description

A treatment center will be designed and constructed along 45th Street to address treatment requirements. Piping and connections will be designed and constructed to connect the well and treatment center to the distribution system. This connection will be to the East tank transmission line which will improve capacity and flow in the area for current customers and future development. To maintain serviceability to this treatment center and maintain efficient traffic flow in this area the medians along 45th street will be removed with the construction of this project.

Justification

After the 41T3 well is completed, a treatment center and water lines will need to be constructed to connect the well to the distribution system, improving system supply.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	2,550,000	0	0	0	0	0	0	2,550,000
Project Design/Engineering	122,914	0	0	0	0	0	0	122,914
Total	2,672,914	0	0	0	0	0	0	2,672,914

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	2,672,914	0	0	0	0	0	0	2,672,914
Total	2,672,914	0	0	0	0	0	0	2,672,914

Capital Improvement Plan
Laramie, WY

Project Name **PRV Replacement - Bill Nye**
Project # **WTP-CP22-012**

Total Project Cost \$891,000
Category Water - Pumps & Wells
Constr Start 04/2023

Department Water
Design Start 11/2022

Description

This project involves design and construction to relocate and replace the existing Bill Nye pressure reducing valve (PRV) vault. The internal components of the existing PRV are being evaluated to be used in the new PRV structure. The project was bid and awarded in Spring 2023 and construction is scheduled to be completed in Fall 2024.

Justification

Pressure reducing valve (PRV) vaults manage the pressure and flow of water through the zones of the municipal distribution system. The City's Utility professionals routinely examine system performance to determine the required maintenance and replacement necessary for existing PRVs, as well as the potential for new PRVs to improve distribution and water quality. This PRV was evaluated during the Bill Nye reconnaissance study and was scheduled for replacement to accommodate the new Bill Nye roadway.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	400,000	524,000	-33,000	0	0	0	0	891,000
Total	400,000	524,000	-33,000	0	0	0	0	891,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	400,000	524,000	-33,000	0	0	0	0	891,000
Total	400,000	524,000	-33,000	0	0	0	0	891,000

Capital Improvement Plan
Laramie, WY

Project Name **Turner Wellfield Optimization**
Project # **WTP-CP23-010**

Total Project Cost \$450,000
Category Water - Pumps & Wells
Constr Start 10/2028

Department Water
Design Start 07/2027

Description

This project will evaluate the Turner Well field and City Springs property operation and allow for upgrades as needed.

Justification

Ensure the increased use of other wells in the aquifer are not affecting the operation of the Turner Wells to ensure water availability during drought.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	450,000	0	450,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	450,000	0	450,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	450,000	0	450,000
Total	0	0	0	0	0	450,000	0	450,000

Capital Improvement Plan
Laramie, WY

Project Name **Zone 1 Tank**
Project # **WTP-CP23-012**

Total Project Cost	\$4,433,000	Department	Water
Category	Water - Pumps & Wells		

Description

This project will include design, WYDEQ plan approval, and construction of a 2 million gallon tank. SRF funding is recommended as a potential funding source. This tank will facilitate future north/south transmission capacity work that is required, while also allowing for flexibility in construction and phasing of future projects and development. The FY 2026 supplemental of \$30,000 is a loan origination fee.

Justification

The addition of a 2 million gallon tank to the water utility system is necessary for additional storage and supply, and to provide a back up to the 8 million gallon tank. The construction of this tank will allow the 8 million gallon tank to be taken out of service for maintenance and repairs. Furthermore, recent design work demonstrated a shortfall in transmission capacity to the North Tank Pump Station. The addition of a 2 million gallon tank is the most efficient remedy to address this shortfall.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	4,000,000	33,000	0	0	0	0	4,033,000
Other Costs or Studies	0	0	0	0	0	0	0	0
Project Design/Engineering	400,000	0	0	0	0	0	0	400,000
Total	400,000	4,000,000	33,000	0	0	0	0	4,433,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Loan	0	4,000,000	0	0	0	0	0	4,000,000
Revenue or Cash Reserves	400,000	0	33,000	0	0	0	0	433,000
Total	400,000	4,000,000	33,000	0	0	0	0	4,433,000

Capital Improvement Plan
Laramie, WY

Project Name **Pump Station Backup Power - North Tank**
Project # **WTP-CP24-010**

Total Project Cost \$810,000
 Category Water - Pumps & Wells
 Constr Start 03/2025

Department Water
 Design Start 02/2024

Description

The project will include the design and construction of a backup generator for the North Side Tank Pump Station.

Justification

The North Side Tank Project does not address back up power for the North Side Tank Pump Station and this project will provide backup generation.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	750,000	0	0	0	0	750,000
Project Design/Engineering	0	60,000	0	0	0	0	0	60,000
Total	0	60,000	750,000	0	0	0	0	810,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	60,000	750,000	0	0	0	0	810,000
Total	0	60,000	750,000	0	0	0	0	810,000

Capital Improvement Plan
Laramie, WY

Project Name **PRV Replacement - Pierce St**
Project # **WTP-CP24-011**

Total Project Cost \$940,000
 Category Water - Pumps & Wells
 Constr Start 12/2025

Department Water
 Design Start 2/2025

Description

This project will include the removal and replacement of the existing Pierce Street pressure reducing valve (PRV). Construction may include property purchase, a new vault or building, and internal components for the PRV. Associated roadway repairs will be completed as determined in the design phase of the project.

Justification

Pressure reducing valve (PRV) vaults manage the pressure and flow of water through the zones of the municipal distribution system. The City's Utility professionals routinely examine system performance to determine the required maintenance and replacement necessary for existing PRVs, as well as the potential for new PRVs to improve distribution and water quality. The Pierce Street PRV has been identified for replacement to accommodate the completion of the North Side Tank Project. Currently, the City runs the risk of pulling the existing Pierce Street PRV open when the North Tank Pump Station is pumping. This event would quickly drain the Airport tank.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	440,000	500,000	0	0	0	0	940,000
Total	0	440,000	500,000	0	0	0	0	940,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	440,000	500,000	0	0	0	0	940,000
Total	0	440,000	500,000	0	0	0	0	940,000

Capital Improvement Plan
Laramie, WY

Project Name **Wister Pump Replacement**
Project # **WTP-CP25-010**

Total Project Cost \$1,010,000
 Category Water - Pumps & Wells
 Constr Start 03/2030

Department Water
 Design Start 05/2029

Description

This project will include the replacement of the pumps at the Wister Drive pump station.

Justification

The pumps at Wister Drive pump station will need to be replaced due to age and run time. The current hours on the zone 3 pumps are nearing the expected life of 60,000 hours. The current hours on the zone 2 pumps are nearing the expected life of 40,000 hours.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	880,000	880,000
Project Design/Engineering	0	0	0	0	0	0	130,000	130,000
Total	0	0	0	0	0	0	1,010,000	1,010,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	1,010,000	1,010,000
Total	0	0	0	0	0	0	1,010,000	1,010,000

Capital Improvement Plan
Laramie, WY

Project Name **WTI2 Wellhead Protection**
Project # **WTP-CP25-011**

Total Project Cost \$100,000
 Category Water - Pumps & Wells
 Constr Start 05/2025

Department Water
 Design Start 08/2024

Description

This project includes an enclosure around the well head at the Municipal Operations Center with monitoring systems.

Justification

The wellhead at the Municipal Operations Center is unprotected and does not provide adequate drainage, security or protection from contaminants.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	100,000	0	0	0	0	100,000
Total	0	0	100,000	0	0	0	0	100,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	100,000	0	0	0	0	100,000
Total	0	0	100,000	0	0	0	0	100,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **Airport Tank Coating**
Project # **WTP-CP25-012**

Total Project Cost \$405,000
Category Water - Pumps & Wells

Department Water
Constr Start 08/2024

Description

This project will include cleaning and coating the Airport Tank.

Justification

Through maintenance and inspection it was advised that the airport water storage tank be coated.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	405,000	0	0	0	0	405,000
Total	0	0	405,000	0	0	0	0	405,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	405,000	0	0	0	0	405,000
Total	0	0	405,000	0	0	0	0	405,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **Zone 4 Tank Roof Repair**
Project # **WTP-CP26-001**

Total Project Cost \$100,000
Category Water - Pumps & Wells

Department Water

Description

Repair/Replacement of roof panels due to wind damage. To include cost of assessments and estimations.

Justification

Significant wind event damaged roof panels on the Zone 4 tank. Tank roof supports solar panels and radio equipment as a major telemetry hub for the water treatment/pumps & wells systems--adding to cost and complication of repairs. An EPA significant deficiency declaration is anticipated requiring a permanent, engineered solution within months--this based on EPA site visit.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	100,000	0	0	0	100,000
Total	0	0	0	100,000	0	0	0	100,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	100,000	0	0	0	100,000
Total	0	0	0	100,000	0	0	0	100,000

Capital Improvement Plan
Laramie, WY

Project Name **Grant St. Pump Station Security Fencing**
Project # **WTP-CP26-002**

Total Project Cost \$20,000 Department Water
Category Water - Pumps & Wells

Description

This project will install security fencing around perimeter of critical infrastructure at the Grant St. Pump Station.

Justification

Grant St. Pump Station has been victim to graffiti and break-in attempts. With substantial new developments immediately adjacent, added security measures are deemed necessary.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	20,000	0	0	0	20,000
Total	0	0	0	20,000	0	0	0	20,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	20,000	0	0	0	20,000
Total	0	0	0	20,000	0	0	0	20,000

Capital Improvement Plan
Laramie, WY

Project Name **Zone 2 Tanks Security Fencing**
Project # **WTP-CP26-003**

Total Project Cost \$38,000 Department Water
Category Water - Pumps & Wells

Description

This project will install security fencing around the Zone 2 potable water storage tanks (2) located on Joanna Brunner Dr, along with associated infrastructure.

Justification

This will add security protection to 3.5 Million Gallons of potable water storage tanks. These tanks have fallen victim to graffiti dozens of times and have no real deterrent for a more malicious attack. Homeland Security recommendation is to secure all drinking water tanks. The City's purchase of the City Springs property enables this necessary security enhancement.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	38,000	0	0	0	38,000
Total	0	0	0	38,000	0	0	0	38,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	38,000	0	0	0	38,000
Total	0	0	0	38,000	0	0	0	38,000

Capital Improvement Plan
Laramie, WY

Project Name **Low Level Tank Lining**
Project # **WTP-CP26-010**

Total Project Cost \$660,000
Category Water - Pumps & Wells

Department Water
Constr Start 02/2026

Description

Design and installation of a liner in the floor of the low level tank will be included as part of this project. The Zone 1 Tank project will be required to be constructed and fully operational in order to take the low level tank out of service.

Justification

The low level tank has had several repairs over the last few years due to cracking occurring in the tank floor creating leaks. The tank is over 70 years old and needs to be lined to rehab the tank. The tank is a critical part of the infrastructure as water cannot be supplied east of 30th St. if the tank is out of service.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	660,000	0	0	660,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	0	0	660,000	0	0	660,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	660,000	0	0	660,000
Total	0	0	0	0	660,000	0	0	660,000

Capital Improvement Plan
Laramie, WY

Project Name **Municipal Operations Center - Chlorination System**
Project # **WTP-CP26-011**

Total Project Cost \$350,000
Category Water - Pumps & Wells

Department Water

Description

This project will include the design and construction of a chlorination system to include WYDEQ approval.

Justification

This project is necessary to install a chlorination system at the Municipal Operations Center to address possible additional disinfection of the water system if development occurs nearby.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	350,000	0	0	0	350,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	0	350,000	0	0	0	350,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	350,000	0	0	0	350,000
Total	0	0	0	350,000	0	0	0	350,000

Capital Improvement Plan
Laramie, WY

Project Name **Hydraulic Grade Line Improv - Zone 2**
Project # **WTP-CP27-010**

Total Project Cost \$1,430,000
 Category Water - Pumps & Wells
 Constr Start 02/2028

Department Water
 Design Start 11/2026

Description

This project includes adding an additional 20 feet of depth to the existing tanks to improve the hydraulic grade line in zone 2, improving water pressure and flow.

Justification

Due to the north and south areas of Zone 2 being close to the maximum elevation of the Zone 2 tanks, pressure and flow are limited due to elevation. In addition, the buildings at UW are also an issue due to height reducing flow and pressure at the top of the buildings. This project will improve pressure and flow in these areas.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	0	130,000	0	130,000
Construction	0	0	0	0	0	0	1,300,000	1,300,000
Total	0	0	0	0	0	130,000	1,300,000	1,430,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	130,000	1,300,000	1,430,000
Total	0	0	0	0	0	130,000	1,300,000	1,430,000

Capital Improvement Plan
Laramie, WY

Project Name **Imperial Heights Pump Replacement**
Project # **WTP-CP28-001**

Total Project Cost \$435,000
 Category Water - Pumps & Wells
 Constr Start TBD

Department Water
 Design Start 11/2028

Description

This project will involve either rebuilding or replacing the pumps at the Imperial Heights pump station with a pump curve that better matches the system curve to eliminate cavitation problems.

Justification

The pumps at the Imperial Heights pump station need to be rebuilt or replaced due to age and run time. The current hours on the pumps are nearing the life expectancy of 40,000 hours. The existing pumps don't fit the system curve and are operating too far away from the best efficiency point on the pump curve.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	400,000	400,000
Project Design/Engineering	0	0	0	0	0	0	35,000	35,000
Total	0	0	0	0	0	0	435,000	435,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	435,000	435,000
Total	0	0	0	0	0	0	435,000	435,000

Capital Improvement Plan
Laramie, WY

Project Name **North Side Tank & Transmission Lines**
Project # **WTS-CP15-009**

Total Project Cost	\$21,950,228	Department	Water
Category	Water - Transmission	Design Start	05/2016
Constr Start	02/2023		

Description

This project includes the design and construction of approximately 7800 LF of 24" water main, a one million gallon water storage tank (Zone 3) and associated infrastructure. Once complete the project will help address concern in the northern portion of the community including capacity for new development. The project was bid and awarded in 2022.

Justification

The project is vital to the City's ability to provide adequate water service to future residents and businesses, as well as to provide enhancements to the existing water distribution system in north Laramie. The installation of this new water main will help address water pressure and supply issues associated with the north part of Laramie and will encourage development. Currently, northern Laramie is the only zone within the water distribution system without a storage tank.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	20,430,228	0	320,000	0	0	0	0	20,750,228
Project Design/Engineering	1,200,000	0	0	0	0	0	0	1,200,000
Total	21,630,228	0	320,000	0	0	0	0	21,950,228

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	2,771,228	0	320,000	0	0	0	0	3,091,228
Grant	8,107,000	0	0	0	0	0	0	8,107,000
Loan	10,752,000	0	0	0	0	0	0	10,752,000
Total	21,630,228	0	320,000	0	0	0	0	21,950,228

Capital Improvement Plan
Laramie, WY

Project Name **City-wide Utility Survey Project**
Project # **WTS-CP20-013**

Total Project Cost \$421,274
 Category Water - Transmission
 Constr Start N/A

Department Water
 Design Start 04/2022

Description

Deliverables for this project include a survey grade accurate Geographic Information System (GIS) map and producing maps for our utility crews which will make them more efficient in the field. Additional funds will address the consultant collecting curb stops and meter pits to be included in the GIS map.

Justification

The purpose of this project is to update paper maps with a more modern utility mapping system.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	421,274	0	0	0	0	0	0	421,274
Total	421,274	0	0	0	0	0	0	421,274

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	421,274	0	0	0	0	0	0	421,274
Total	421,274	0	0	0	0	0	0	421,274

Capital Improvement Plan
Laramie, WY

Project Name **Thornburgh Dr. Alleys Priority Repl**
Project # **WTS-CP21-013**

Total Project Cost \$3,043,370
 Category Water - Transmission
 Constr Start 03/2025

Department Water
 Design Start 02/2024

Description

This project will involve replacing the water mains within the alleys north and south of Thornburgh Drive as well as the two alleys that extend north to Sheridan Street. This project will be coordinated with the Priority Sewer Rehab - Thornburgh Dr. Alleys wastewater project.

Justification

The alleys on both sides of Thornburgh Drive were lined in approximately 2010 with new lining technology that resulted in limited success as leaks still occur. The leaks have been manageable and adequately addressed by staff. However, the lining company has gone out of business and parts are no longer available for repairs. The Utilities Division has a limited amount of parts on hand for the short term but without repair parts, repairs will not be able to be completed in the near future.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	1,265,000	1,628,370	0	0	0	0	2,893,370
Project Design/Engineering	150,000	0	0	0	0	0	0	150,000
Total	150,000	1,265,000	1,628,370	0	0	0	0	3,043,370

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	150,000	1,265,000	1,628,370	0	0	0	0	3,043,370
Total	150,000	1,265,000	1,628,370	0	0	0	0	3,043,370

Capital Improvement Plan
Laramie, WY

Project Name **Wyoming Ave Waterline**
Project # **WTS-CP21-016**

Total Project Cost \$990,000
Category Water - Transmission
Constr Start 3/2025

Department Water
Design Start 01/2021

Description

The existing ductile iron water mains within Wyoming and Colorado Avenues will be replaced prior to construction of roadway improvements. This work will include Wyoming Avenue between Johnson Street and Lincoln Street as well as Colorado Avenue from Jefferson Street to Wyoming Avenue. This has been coordinated with the Wyoming Avenue and West Laramie Storm Water Outfall project, and is currently under construction.

Justification

As the roadways are paved in West Laramie the utilities are evaluated and replaced when necessary. The water main within Wyoming and Colorado Avenues is aged and needs upgraded to PVC prior to paving.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	900,000	0	0	0	0	0	0	900,000
Project Design/Engineering	90,000	0	0	0	0	0	0	90,000
Total	990,000	0	0	0	0	0	0	990,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	990,000	0	0	0	0	0	0	990,000
Total	990,000	0	0	0	0	0	0	990,000

Capital Improvement Plan
Laramie, WY

Project Name **Municipal Ops Center - Water Fill Station**
Project # **WTS-CP21-017**

Total Project Cost \$350,000
Category Water - Transmission
Constr Start 05/2025

Department Water
Design Start 05/2024

Description

The project will feature design and construction of a new water fill station at the Municipal Operations Center or alternate location. Improvements will be completed to allow for the removal of the 4th Street fill station.

Justification

The fill station currently located at 4th and Canby needs to be moved as staff has moved to the Municipal Operations Center.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	350,000	0	0	0	0	0	0	350,000
Total	350,000	0	0	0	0	0	0	350,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	350,000	0	0	0	0	0	0	350,000
Total	350,000	0	0	0	0	0	0	350,000

Capital Improvement Plan
Laramie, WY

Project Name **UW Project Coordination**
Project # **WTS-CP21-018**

Total Project Cost \$450,000
Category Water - Transmission
Constr Start N/A

Department Water
Design Start N/A

Description

This funding is a placeholder so that the City can make improvements to its water system, if necessary, in coordination with University of Wyoming (UW) projects.

Justification

The University of Wyoming has several large projects planned and underway, including projects that will affect City water lines. Making improvements to the City System in conjunction with UW projects will be more cost effective.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	500,000	-300,000	250,000	0	0	0	0	450,000
Total	500,000	-300,000	250,000	0	0	0	0	450,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	500,000	-300,000	250,000	0	0	0	0	450,000
Total	500,000	-300,000	250,000	0	0	0	0	450,000

Capital Improvement Plan
Laramie, WY

Project Name **Downey Renshaw Alley Priority Repl**
Project # **WTS-CP23-014**

Total Project Cost \$1,400,000
Category Water - Transmission
Constr Start 12/2025

Department Water
Design Start 03/2025

Description

This project will include replacement of the existing 8" water line in the alley between Downey Street and Renshaw Street from 10th Street to 15th Street. Replacement of alley surfacing will also be completed.

Justification

The water line in this alley has experienced many failures and is difficult to repair due to the number and proximity of other utilities. When failures have occurred, private property has been damaged due to flooding.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	1,250,000	0	0	0	0	1,250,000
Project Design/Engineering	0	150,000	0	0	0	0	0	150,000
Total	0	150,000	1,250,000	0	0	0	0	1,400,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	150,000	1,250,000	0	0	0	0	1,400,000
Total	0	150,000	1,250,000	0	0	0	0	1,400,000

Capital Improvement Plan
Laramie, WY

Project Name **Sheridan Kearney Alley Priority Repl**
Project # **WTS-CP23-015**

Total Project Cost \$670,000
Category Water - Transmission
Constr Start 12/2026

Department Water
Design Start 3/2026

Description

This project will include replacing the existing 8" water line in the alley between Sheridan Street and Kearney Street from 13th Street to 15th Street. Replacement of alley surfacing will be completed as well.

Justification

The water line in this alley has failed many times, and because of the topography tends to flood basements in the area when a failure occurs.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	590,000	0	0	590,000
Project Design/Engineering	0	0	0	80,000	0	0	0	80,000
Total	0	0	0	80,000	590,000	0	0	670,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	80,000	590,000	0	0	670,000
Total	0	0	0	80,000	590,000	0	0	670,000

Capital Improvement Plan
Laramie, WY

Project Name **Grand Ave System Improv - 21st-Wister**
Project # **WTS-CP24-010**

Total Project Cost \$400,000
Category Water - Transmission
Constr Start 03/2031

Department Water
Design Start 11/2029

Description

The project is located on Grand Ave. from 21st Street to the Wister pump station and addresses replacing two lines. Each line is approximately 3,700' in length and the project would replace approximately 7,400' of pipe. The project will include excavation, pipe replacement and surface restoration. The current \$3.6 million estimate for construction includes both phases of the project, which will be from 30th to Wister Pump Station in FY26 and 21st to 30th in FY28. State Revolving Funds (SRF) are a potential funding source.

Justification

Two existing water lines under Grand Avenue need to be upsized to provide additional water supply to Zones 1 and 2: the existing 14" line needs to be upsized to a 30" line and the existing 16" line needs to be upsized to a 24" line. This project was a recommendation from the 2015 Water Master Plan.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	0	0
Project Design/Engineering	0	0	0	0	0	0	400,000	400,000
Total	0	0	0	0	0	0	400,000	400,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	400,000	400,000
Total	0	0	0	0	0	0	400,000	400,000

Capital Improvement Plan
Laramie, WY

Project Name **Palmer St Priority Repl - 13th to 15th**
Project # **WTS-CP24-013**

Total Project Cost \$2,632,000
Category Water - Transmission
Constr Start 12/2026

Department Water
Design Start 03/2026

Description

This project will include replacing the existing water main within Palmer Street from 13th Street to 15th Street and 17th Street to 19th Street, in coordination with the Palmer Street Reconstruction project.

Justification

The replacement of this water line is being coordinated due to the scheduled roadway repairs in Palmer between 9th Street and 17th Street. The sections of water main from 13th Street to 15th Street and 17th Street to 19th Street have high break histories and need to be replaced.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	2,500,000	0	0	2,500,000
Project Design/Engineering	0	132,000	0	0	0	0	0	132,000
Total	0	132,000	0	0	2,500,000	0	0	2,632,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	132,000	0	0	2,500,000	0	0	2,632,000
Total	0	132,000	0	0	2,500,000	0	0	2,632,000

Capital Improvement Plan
Laramie, WY

Project Name **Water Oversizing**
Project # **WTS-CP24-014**

Total Project Cost \$200,000
Category Water - Transmission

Department Water

Description

Oversizing Reimbursement estimated at \$100,000 for the Indian Heights Development.

Justification

UDC allows developers to request oversizing reimbursements.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	100,000	0	100,000	0	0	0	200,000
Total	0	100,000	0	100,000	0	0	0	200,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Donations or Contributions	0	100,000	0	100,000	0	0	0	200,000
Total	0	100,000	0	100,000	0	0	0	200,000

Capital Improvement Plan
Laramie, WY

Project Name **Snowy Range Repl - Adams to Schrader**
Project # **WTS-CP24-015**

Total Project Cost \$2,400,000
Category Water - Transmission
Constr Start 12/2025

Department Water
Design Start 2/2025

Description

This project will replace the old 6" cast iron pipe with new 8" PVC in Snowy Range Road

Justification

WYDOT is planning a full reconstruction of Snowy Range Road between Adams and Schrader. The water line in Snowy Range is a 60 year old cast iron 6" pipe in poor condition with several breaks over the past few years.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	2,000,000	0	0	0	2,000,000
Project Design/Engineering	0	400,000	0	0	0	0	0	400,000
Total	0	400,000	0	2,000,000	0	0	0	2,400,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	400,000	0	2,000,000	0	0	0	2,400,000
Total	0	400,000	0	2,000,000	0	0	0	2,400,000

Capital Improvement Plan
Laramie, WY

Project Name **Fetterman Spring Creek Alley Priority Repl**
Project # **WTS-CP25-010**

Total Project Cost \$552,500
Category Water - Transmission
Constr Start 12/2025

Department Water
Design Start 3/2025

Description

This project will involve replacement of the existing water line in the alley between Fetterman Street and Spring Creek Drive from 5th Street to 7th Street including the spur extending south toward Spring Creek Drive. Construction will include replacement of alley surfacing.

Justification

The water line in this alley has failed many times and when a failure does occur, it tends to flood local residences because of the topography of the area.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	500,000	0	0	0	500,000
Project Design/Engineering	0	52,500	0	0	0	0	0	52,500
Total	0	52,500	0	500,000	0	0	0	552,500

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	52,500	0	500,000	0	0	0	552,500
Total	0	52,500	0	500,000	0	0	0	552,500

Capital Improvement Plan
Laramie, WY

Project Name **22nd - 23rd Alley Priority Repl**
Project # **WTS-CP25-011**

Total Project Cost \$552,500
 Category Water - Transmission
 Constr Start 12/2025

Department Water
 Design Start 3/2025

Description

The project will include replacing the existing water line in the alley between 22nd Street and 23rd Street from Sheridan Street to Spring Creek Drive. Construction will include replacement of alley surfacing.

Justification

The water line in this alley has failed many times and when a failure does occur, it tends to flood private property because of the topography of the area.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	500,000	0	0	0	500,000
Project Design/Engineering	0	52,500	0	0	0	0	0	52,500
Total	0	52,500	0	500,000	0	0	0	552,500

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	52,500	0	500,000	0	0	0	552,500
Total	0	52,500	0	500,000	0	0	0	552,500

Capital Improvement Plan
Laramie, WY

Project Name **15th Street Priority Repl**
Project # **WTS-CP25-012**

Total Project Cost \$815,000
 Category Water - Transmission
 Constr Start 12/2025

Department Water
 Design Start 3/2025

Description

This project will involve replacing the existing water line with a new 12" line in 15th Street from Gibbon Street to the Canby - Harney alley. The upsizing to a 12" line is part of ongoing projects to improve water flow across the city in the north-south direction.

Justification

The water line in 15th Street from Gibbon Street to the Canby-Harney alley has failed many times and is located in a minor arterial street. When the line fails near the 15th and Harney intersection, the detour for Harney is significant, negatively impacting the traveling public.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	720,000	0	0	0	720,000
Project Design/Engineering	0	0	95,000	0	0	0	0	95,000
Total	0	0	95,000	720,000	0	0	0	815,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	95,000	720,000	0	0	0	815,000
Total	0	0	95,000	720,000	0	0	0	815,000

Capital Improvement Plan
Laramie, WY

Project Name **Park-Steele Alley Priority Repl**
Project # **WTS-CP25-015**

Total Project Cost \$700,000
Category Water - Transmission
Constr Start 12/2027

Department Water
Design Start 3/2027

Description

This project involves replacing/up sizing the existing water line in the alley between Park Avenue and Steele Street from 15th Street to 16th Street. The project will be coordinated with the Priority Sewer Rehab - Park-Steele Alley wastewater project.

Justification

The water line in this alley has failed many times and when a failure does occur, it tends to flood private property because of the topography of the area.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	620,000	0	620,000
Project Design/Engineering	0	0	0	0	80,000	0	0	80,000
Total	0	0	0	0	80,000	620,000	0	700,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	80,000	620,000	0	700,000
Total	0	0	0	0	80,000	620,000	0	700,000

Capital Improvement Plan
Laramie, WY

Project Name **Iverson Avenue Design**
Project # **WTS-CP25-018**

Total Project Cost \$224,000
Category Water - Transmission
Constr Start N/A

Department Water
Design Start 4/2024

Description

This design project will include professional engineering and surveying services to address water utility improvements along Iverson Avenue from the 8 1/2 alley to 15th Street, along 12th Street, 13th Street, and 14th Street from Grand Avenue to Iverson Avenue, and in the alley from 13th Street to 14th Street between Grand Avenue and Iverson Avenue. Construction phasing and corresponding scopes of work are being determined during this design project. This project is part of a group of projects addressing roadway improvements, storm water, sanitary sewer, and water utility upgrades.

Justification

This project will facilitate the replacement and enhancement of the water distribution system along Iverson Avenue from the 8 1/2 alley to 15th Street, along 12th Street, 13th Street, and 14th Street from Grand Avenue to Iverson Avenue, and in the alley from 13th Street to 14th Street between Grand Avenue and Iverson Avenue.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	224,000	0	0	0	0	0	224,000
Construction	0	0	0	0	0	0	0	0
Total	0	224,000	0	0	0	0	0	224,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	224,000	0	0	0	0	0	224,000
Total	0	224,000	0	0	0	0	0	224,000

Capital Improvement Plan
Laramie, WY

Project Name **FY 2025 Water Main Lining**
Project # **WTS-CP25-019**

Total Project Cost	\$960,000	Department	Water
Category	Water - Transmission		

Description

This project will provide design, permitting, and construction for the installation of water main pipe improvements at the following locations: 10" at UPRR crossing under HWY 287 at Solidier Springs and 16" at 1st & Lewis across UPRR, 10" under HWY 287. Improvements may include lining, casing or new pipe if required.

Justification

This project will improve water lines which cross critical infrastructure where a failure could cause major damage and have a negative economic impact to the area.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	400,000	560,000	0	0	0	0	960,000
Total	0	400,000	560,000	0	0	0	0	960,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	400,000	560,000	0	0	0	0	960,000
Total	0	400,000	560,000	0	0	0	0	960,000

Capital Improvement Plan
Laramie, WY

Project Name **North 3rd St - Water Main Loop**
Project # **WTS-CP26-013**

Total Project Cost	\$3,800,000	Department	Water
Category	Water - Transmission	Design Start	11/2026
Constr Start	03/2028		

Description

The project will include design and construction of the water line from the Municipal Operations Center North Campus to approximately PFE road. This project will require a Zone 2 to Zone 1 PRV station.

Justification

This project is necessary to provide for a water line from the Municipal Operations Center back to the distribution system to eliminate a dead end water line and allow for development in the area.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	3,000,000	0	3,000,000
Project Design/Engineering	0	0	400,000	0	400,000	0	0	800,000
Total	0	0	400,000	0	400,000	3,000,000	0	3,800,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Loan	0	0	0	0	0	3,000,000	0	3,000,000
Revenue or Cash Reserves	0	0	400,000	0	400,000	0	0	800,000
Total	0	0	400,000	0	400,000	3,000,000	0	3,800,000

Capital Improvement Plan
Laramie, WY

Project Name **Hillside-Ashley Alley Priority Repl**
Project # **WTS-CP26-015**

Total Project Cost \$780,000
Category Water - Transmission
Constr Start 12/2027

Department Water
Design Start 3/2027

Description

This project will design and replace existing water line with the replacement of the sewer line at the following locations: Hillside-Holliday, LaPrele-Bonneville, Bonneville-Hillside, Hillside-Ashley Alley.

Justification

This line has had 8 repairs and is next on the replacement list.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	680,000	0	680,000
Project Design/Engineering	0	0	0	0	100,000	0	0	100,000
Total	0	0	0	0	100,000	680,000	0	780,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	100,000	680,000	0	780,000
Total	0	0	0	0	100,000	680,000	0	780,000

Capital Improvement Plan
Laramie, WY

Project Name **Iverson Avenue Phase 2**
Project # **WTS-CP26-016**

Total Project Cost \$1,350,000
Category Water - Transmission
Constr Start 12/2025

Department Water
Design Start N/A

Description

This project includes construction services, along with professional construction administration and management, to execute Phase 2 of infrastructure upgrades along Iverson Avenue. Anticipated upgrades in Phase 2 include the water utility system along Iverson Avenue from the 8 1/2 alley to 15th Street, along 12th Street, 13th Street, and 14th Street from Grand Avenue to Iverson Avenue, and in the alley from 13th Street to 14th Street between Grand Avenue and Iverson Avenue. This project is part of a group of projects addressing roadway improvements, storm water, sanitary sewer, and water utility upgrades.

Justification

The water distribution system in the area is aging and is need of improvements.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	1,350,000	0	0	0	1,350,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	0	1,350,000	0	0	0	1,350,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	1,350,000	0	0	0	1,350,000
Total	0	0	0	1,350,000	0	0	0	1,350,000

Capital Improvement Plan
Laramie, WY

Project Name **20th Street Priority Repl**
Project # **WTS-CP27-001**

Total Project Cost \$950,000
Category Water - Transmission
Constr Start 12/2030

Department Water
Design Start 03/2020

Description

The water main will be replaced and upsized in 20th Street between Grand Avenue and Rainbow Avenue.

Justification

The water line in this street has failed 14 times and is 3 blocks in length.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	950,000	950,000
Total	0	0	0	0	0	0	950,000	950,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	950,000	950,000
Total	0	0	0	0	0	0	950,000	950,000

Capital Improvement Plan
Laramie, WY

Project Name **Downtown Utility Rehab Water**
Project # **WTS-CP27-016**

Total Project Cost \$2,090,000
Category Water - Transmission
Constr Start 01/2030

Department Water
Design Start 01/2027

Description

This project will evaluate, design and upsize the existing water mains in downtown.

Justification

The International Fire Code has updated its requirements for fire suppression. The existing water mains located in downtown Laramie are undersized to accommodate the new IFC requirements. With proposed street work for the downtown area the water mains will need to be upsized.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	140,000	450,000	0	590,000
Construction	0	0	0	0	0	0	1,500,000	1,500,000
Total	0	0	0	0	140,000	450,000	1,500,000	2,090,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	140,000	450,000	1,500,000	2,090,000
Total	0	0	0	0	140,000	450,000	1,500,000	2,090,000

Capital Improvement Plan
Laramie, WY

Project Name **Skyline Priority Replacement**
Project # **WTS-CP28-001**

Total Project Cost \$2,300,000
 Category Water - Transmission
 Constr Start 03/2029

Department Water
 Design Start 02/2028

Description

This project will include replacing the existing 10" water line in Skyline Road from Soldier Springs Road to just east of 8th Street.

Justification

This segment of water line has had several failures as the result of external corrosion and negatively impacts a significant number of customers when a failure occurs. When failures occur, they typically result in reconstructing portions of damaged roadway.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	0	170,000	0	170,000
Construction	0	0	0	0	0	0	2,130,000	2,130,000
Total	0	0	0	0	0	170,000	2,130,000	2,300,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	170,000	2,130,000	2,300,000
Total	0	0	0	0	0	170,000	2,130,000	2,300,000

Capital Improvement Plan
Laramie, WY

Project Name **6th Street Priority Replacement**
Project # **WTS-CP28-002**

Total Project Cost \$1,990,000
 Category Water - Transmission
 Constr Start 03/2029

Department Water
 Design Start 02/2028

Description

This project will involve replacement of the existing 10" water line in 6th Street from Skyline Road to just north of Plaza Lane.

Justification

This water line has had many failures as the result of significant exterior corrosion and is in very poor condition. When failures occur, they typically result in reconstructing portions of damaged roadway.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	0	150,000	0	150,000
Construction	0	0	0	0	0	0	1,840,000	1,840,000
Total	0	0	0	0	0	150,000	1,840,000	1,990,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	150,000	1,840,000	1,990,000
Total	0	0	0	0	0	150,000	1,840,000	1,990,000

Capital Improvement Plan
Laramie, WY

Project Name **13th St Replacement - Custer to Sheridan**
Project # **WTS-CP29-001**

Total Project Cost \$777,200
Category Water - Transmission
Constr Start 03/2030

Department Water
Design Start 2/2029

Description

This project will involve replacing the existing 6" water line on 13th Street from Custer to Sheridan with a new 8" line and replacing the existing 4" line running east on Sheridan Street from the 13th Street intersection.

Justification

The waterline at this location is in very poor condition, and poses significant maintenance challenges for City staff. In addition, when maintenance is required, the large amount of traffic that uses this area must be detoured, negatively impacting the traveling public.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	707,200	707,200
Project Design/Engineering	0	0	0	0	0	0	70,000	70,000
Total	0	0	0	0	0	0	777,200	777,200

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	777,200	777,200
Total	0	0	0	0	0	0	777,200	777,200

Capital Improvement Plan
Laramie, WY

Project Name **7th St Replacement - Reynolds to Mitchell**
Project # **WTS-CP30-001**

Total Project Cost \$100,000
Category Water - Transmission
Constr Start TBD

Department Water
Design Start 2/2030

Description

This project will involve replacing the existing water line in 7th Street from Reynolds Street to Mitchell Street.

Justification

The water line at this location is in very poor condition. When failures occur, they typically result in reconstructing portions of damaged roadway and multiple City blocks are affected.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	0	0
Project Design/Engineering	0	0	0	0	0	0	100,000	100,000
Total	0	0	0	0	0	0	100,000	100,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	100,000	100,000
Total	0	0	0	0	0	0	100,000	100,000

Capital Improvement Plan
Laramie, WY

Project Name **External Ventilation Low Level Tank**
Project # **WTT-CP19-002**

Total Project Cost \$375,000
 Category Water - Treatment Plant
 Constr Start 05/2022

Department Water
 Design Start 01/2020

Description

This project will construct a new ventilation system, including motorized ventilation fans and filters, at the low level tank. The design for this project will include the addition of heating to the tank. The installation of heating requires that the City owns the property and the completion of this construction will follow the City's purchase of City Springs.

Justification

This tank is only passively ventilated at present and condensation on the steel is causing corrosion. By removing the condensing moisture from the tank head space the corrosion to the roof structure can be slowed down. Properly designed ventilation can also lower disinfection by-products in the water.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	357,750	0	357,750
Project Design/Engineering	17,250	0	0	0	0	0	0	17,250
Total	17,250	0	0	0	0	357,750	0	375,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	17,250	0	0	0	0	357,750	0	375,000
Total	17,250	0	0	0	0	357,750	0	375,000

Capital Improvement Plan
Laramie, WY

Project Name **Water Treatment Plant PLC Repl**
Project # **WTT-CP23-010**

Total Project Cost \$600,000
 Category Water - Treatment Plant
 Constr Start 01/2023

Department Water
 Design Start 07/2022

Description

This project will be conducted to replace the programmable logic controllers at the Water Treatment Plant.

Justification

The programmable logic controllers at the Water Treatment Plant provide data for water treatment to include bacteria removal and chemical dosing demands. These programmable logic controllers are reaching the end of their useful life and need to be upgraded.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Equipment	0	0	0	0	600,000	0	0	600,000
Total	0	0	0	0	600,000	0	0	600,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	600,000	0	0	600,000
Total	0	0	0	0	600,000	0	0	600,000

Capital Improvement Plan
Laramie, WY

Project Name **Water Treatment Plant Pipe Lining**
Project # **WTT-CP24-001**

Total Project Cost \$680,000
Category Water - Treatment Plant
Constr Start 03/2024

Department Water
Design Start 07/2023

Description

This project will involve lining the old and deteriorating water lines under the Water Treatment Plant and will be coordinated with other pipe lining projects.

Justification

Old water lines under the Water Treatment Plant cannot be removed and replaced without demolishing the existing buildings. Lining the water lines instead will extend their overall lifespan.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	680,000	0	680,000
Total	0	0	0	0	0	680,000	0	680,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	680,000	0	680,000
Total	0	0	0	0	0	680,000	0	680,000

Capital Improvement Plan
Laramie, WY

Project Name **Treatment Plant Asphalt**
Project # **WTT-CP25-001**

Total Project Cost \$345,000
Category Water - Treatment Plant
Constr Start 03/2025

Department Water
Design Start 07/2024

Description

The project will design and install asphalt at the water treatment plant.

Justification

This project is necessary to place asphalt at the water treatment plant at locations where chemical delivery trucks are required to travel. The existing surface is gravel and poses issues with access and snow removal.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	345,000	0	0	0	345,000
Total	0	0	0	345,000	0	0	0	345,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	345,000	0	0	0	345,000
Total	0	0	0	345,000	0	0	0	345,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **Water Treatment Plant Shelving**
Project # **WTT-CP25-002**

Total Project Cost \$75,000
Category Water - Treatment Plant

Department Water
Constr Start 08/2024

Description

This project will purchase and install storage at the Water Treatment Plant.

Justification

The equipment at the water treatment plant requires shelving and/or other storage solutions for organization and inventory purposes.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	75,000	0	0	0	0	75,000
Total	0	0	75,000	0	0	0	0	75,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	75,000	0	0	0	0	75,000
Total	0	0	75,000	0	0	0	0	75,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **Water Treatment Plant Security Fencing**
Project # **WTT-CP26-002**

Total Project Cost \$40,000
Category Water - Treatment Plant

Department Water

Description

This project will install security fencing around perimeter of critical infrastructure at the Water Treatment Plant, while providing for automated access for staff, chemical deliveries, refuse pick-up, etc.

Justification

The Water Treatment Plant has enjoyed the benefit of an onsite, resident operator for the past 38 years. Modern technology has negated the need, operationally, for a resident operator going forward. To securely protect our drinking water treatment system, security fencing is a minimum requirement.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	40,000	0	0	0	40,000
Total	0	0	0	40,000	0	0	0	40,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	40,000	0	0	0	40,000
Total	0	0	0	40,000	0	0	0	40,000

Capital Improvement Plan
Laramie, WY

Project Name **Water Treatment Plant Residence Rehabilitation**
Project # **WTT-CP26-003**

Total Project Cost \$65,000 Department Water
Category Water - Treatment Plant

Description

Renovation and restoration of residence portion of Water Treatment Plant for nonresidential application.

Justification

With there being no need for an onsite resident operator, the space is to be repurposed. Potential uses include office, conference, or storage space. Updates are necessary for wall coverings, flooring, furniture, fixtures, and doors as well as telecommunications.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	65,000	0	0	0	65,000
Total	0	0	0	65,000	0	0	0	65,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	65,000	0	0	0	65,000
Total	0	0	0	65,000	0	0	0	65,000

Capital Improvement Plan
Laramie, WY

Project Name **Water Treatment Plant SCADA Replacement**
Project # **WTT-CP26-004**

Total Project Cost \$200,000 Department Water
Category Water - Treatment Plant Design Start 07/2024

Description

Replacement of the Water Treatment/Pumps & Wells Supervisory Control and Data Acquisition (SCADA) system.

Justification

The current SCADA system is outdated and obsolete. It is not compatible with current Windows operating systems, and there is no longer factory support. The current system had been maintained by the prior Water Treatment and Production Administrator. Emergency paging capabilities are substandard and unreliable, and system updates are no longer available. SCADA is the backbone for reporting, monitoring, and control of the entire Water Treatment and Production system.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	200,000	0	0	0	200,000
Total	0	0	0	200,000	0	0	0	200,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	200,000	0	0	0	200,000
Total	0	0	0	200,000	0	0	0	200,000

Capital Improvement Plan
Laramie, WY

Project Name **Capp Well Drilling**
Project # **WTW-CP12-003**

Total Project Cost \$326,546
 Category Water - Water Rights
 Constr Start 10/2019

Department Water
 Design Start 07/2019

Description

Protection of the Casper Aquifer relies upon investigation and monitoring. The City intends to hire a consultant to evaluate the current monitoring network and develop a fully functional monitoring program. After the program has been developed, the City plans to drill the identified additional monitoring wells to be able to conduct water quality testing to detect elevated nitrate levels that could be a threat to the City municipal water supply.

Justification

Administrative Goal - Maintain City-wide Infrastructure Improvement Program as Adopted in the Water Master Plan

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	326,546	0	0	0	0	0	0	326,546
Total	326,546	0	0	0	0	0	0	326,546

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	326,546	0	0	0	0	0	0	326,546
Total	326,546	0	0	0	0	0	0	326,546

Capital Improvement Plan
Laramie, WY

Project Name **Hazmat Spill Emergency Response Plan**
Project # **WTW-CP21-001**

Total Project Cost \$25,000
 Category Water - Water Rights
 Constr Start N/A

Department Water
 Design Start 07/2020

Description

This project will hire a professional consulting firm to write an emergency response plan using the results from the Telephone Canyon Study. This plan will include potential actions necessary at Pope and Soldier Springs in the event of an I-80 hazmat spill.

Justification

This plan has been requested by first responders (LEPC) and City staff in the event of I-80 hazmat spill.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	25,000	0	0	0	0	0	0	25,000
Total	25,000	0	0	0	0	0	0	25,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	25,000	0	0	0	0	0	0	25,000
Total	25,000	0	0	0	0	0	0	25,000

Capital Improvement Plan
Laramie, WY

Project Name **I-80 Monitoring Wells**
Project # **WTW-CP21-002**

Total Project Cost \$125,000
 Category Water - Water Rights
 Constr Start 07/2020

Department Water
 Design Start N/A

Description

This project will hire a well driller and professional geologist to drill and equip two monitor wells along the I-80 right-of-way. This will be evaluated in the Ground Water Monitoring Well Program RFP, to determine the efficacy of the proposed I-80 Monitoring Wells. A joint project with Albany County and WYDOT is anticipated, with each organization contributing financially. The County specifically has matching SPT funds earmarked for this project.

Justification

As recommended by the Casper Aquifer Protection Plan and the I-80 study, monitor wells are needed to assess water quality and protect the municipal water supply.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	125,000	0	0	0	0	0	0	125,000
Total	125,000	0	0	0	0	0	0	125,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	125,000	0	0	0	0	0	0	125,000
Total	125,000	0	0	0	0	0	0	125,000

Capital Improvement Plan
Laramie, WY

Project Name **Pioneer Pasture Rehabilitation**
Project # **WTW-CP21-004**

Total Project Cost \$50,000
 Category Water - Water Rights
 Constr Start 07/2021

Department Water
 Design Start 07/2020

Description

This project will design a management and remediation plan for the highly alkaline soil in the Pioneer Pasture. After planning is complete, it will install infrastructure and on-the-ground improvements so that the City can ensure proper range management, efficient irrigation, and effective water control. USFWS and Ducks Unlimited are funding partners and a NAWCA grant has been applied for. The first phase of rehabilitation work included repairing the irrigation infrastructure from the Pioneer Canal using a small water project grant from WWDC.

Justification

To rehabilitate unused water rights and exhibit good stewardship, Council Resolution 2017-56, and Ranch Advisory Committee ranch management goals & objectives.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	50,000	0	0	0	0	0	0	50,000
Total	50,000	0	0	0	0	0	0	50,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	50,000	0	0	0	0	0	0	50,000
Total	50,000	0	0	0	0	0	0	50,000

Capital Improvement Plan
Laramie, WY

Project Name **Dowlin Headgate Structure**
Project # **WTW-CP22-001**

Total Project Cost \$2,390,000
 Category Water - Water Rights
 Constr Start 07/2021

Department Water
 Design Start N/A

Description

This project will remove and replace existing concrete structure at the Dowlin head gate structure. This structure is shared with the Bath Ranch.

Justification

Water management is difficult at this head gate, which creates negative impacts for consumptive use. The current head gate structure has deteriorated to the point where a critical failure is possible.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	75,000	0	2,315,000	0	0	0	0	2,390,000
Total	75,000	0	2,315,000	0	0	0	0	2,390,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	75,000	0	2,315,000	0	0	0	0	2,390,000
Total	75,000	0	2,315,000	0	0	0	0	2,390,000

Capital Improvement Plan
Laramie, WY

Project Name **Water Rights Petitions**
Project # **WTW-CP22-002**

Total Project Cost \$20,000
 Category Water - Water Rights
 Constr Start 07/2021

Department Water
 Design Start N/A

Description

This project will hire a consultant to survey, make maps, draft petitions and present to the State Board of Control for approval. This work is required by statute after improvements to the GoForth reservoir and the surrounding pastures and irrigation structures are complete.

Justification

Goforth Reservoir water rights permits need to be petitioned before the State Board of Control after improvements are complete because the City will have made significant changes in irrigation infrastructure and reservoir storage.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	20,000	0	0	0	0	0	0	20,000
Total	20,000	0	0	0	0	0	0	20,000

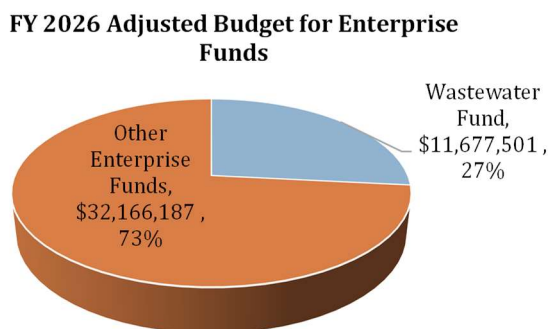
Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	20,000	0	0	0	0	0	0	20,000
Total	20,000	0	0	0	0	0	0	20,000

Wastewater Fund

A Description of the Fund

The Wastewater Fund is one of the City's four enterprise Funds, and it accounts for operations and infrastructure maintenance and development for the wastewater utility. Enterprise Funds operate as self-supporting financial entities funded by user service charges and other revenue sources.

As the chart below illustrates, the Wastewater Fund FY 2026 adjusted budget accounts for 27% of the total budget for all Enterprise Funds.



Wastewater Utility Activities

The Wastewater Utility Division is responsible for the collection and treatment of wastewater generated within Laramie. Responsibilities include the maintenance of the wastewater collection system, consisting primarily of pipes and manholes, along with the operation of the wastewater treatment plant and the operation and maintenance lift stations (pumps) and a system of outfall lines. Water quality requirements as promulgated by the US Environmental Protection Agency under terms of the Clean Water Act of 1972, as amended must be met on a continuing basis.

The wastewater utility has the following divisions, which represent key activities:

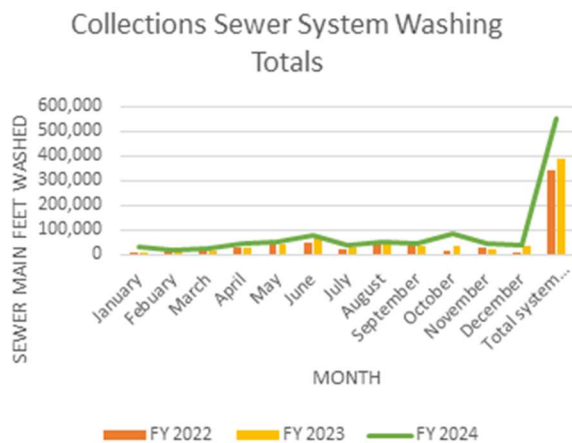
Administration
Collection
Treatment Plant
Biosolids
Industrial Pretreatment
Lift Station

FY 2025 Accomplishments toward Council Goals

- Completion of the Wastewater Treatment Plant upgrade project for 20% energy reduction.
- B-Line pipe bursting project 1900 block to 10th Street completed.
- C-Line second phase from 6th and Canby to 6th and Iverson completed.
- Continue to research infrastructure asset management software to have an integrated sewer washing software to be more transparent to the community.
- Improved social media information working in partnership with the City Manager's Office to inform the community of sewer repairs that would impact traffic.
- Staff is working with rate consultants to provide Council with a class cost of service rate design plan for Wastewater related charges. Staff has provided the consultants with production and class-based service revenue breakouts to deep explore and understand each customer class's impact on the City of Laramie Municipal Water system.
- Employees working within the new ERP Munis software for purchases orders, invoice payment and credit card transactions.
- Implemented the Council approved manhole replacement program, with the creation of a priority list of aged and depleting manholes in need of replacement. This program will create maintenance efficiencies requiring less ongoing washing and field maintenance.
- The Utility Superintendent was trained and provided much training after the City's ERP Munis Financial go-live and continues divisional support for a successful implementation of migration to the new system.
- Staff members coordinated with Engineering, GIS and City Manager's office team members to provide Council with a National Public Works video, highlighting both staff members and City infrastructure.
- The Public Works Director and Deputy Director have served in varying roles for the citywide ERP implementation, that include project management, stakeholders and hands on training to ensure public works staff members are fully utilizing and maximizing the benefits provided by upgraded software.

FY 2025 Accomplishments toward Management Goals

- Completion of the Wastewater Treatment Plant Upgrade staff training for 20% energy reduction.
- Working with consultant on design for West Laramie Lift station upgrade and moving forward with that project.
- Replaced four to six most problematic manholes in the sanitary sewer system.
- Field assessment, identification, and prioritization of manholes needing replacement identified.
- Updated current procedural required protocols for lab procedures at the Wastewater Treatment Plant Lab.
- Updated standard operating procedure for Industrial Pretreatment testing for Significant Industrial User's locations and procedures.
- Continuing to verify GIS mapping within city as-builts, paper maps and visual data collected in the field to continue to support and improve GIS sanitary sewer related assets.



- Staff is currently utilizing GIS mapping on iPads in the field for completion and documentation of CCTV camera work inside sanitary sewer lines.
- All new equipment maintenance from Wastewater Treatment Plant upgrade and operating procedures have been loaded in the Wastewater work order program to update scheduled maintenance work orders into the future.
- Continued growing GIS interfacing and GIS staff education.

- Achieved thirty to fifty percent hydraulic system washing for system performance maintenance.
- Educated and worked with Industrial Pretreatment customers while doing inspections and based on specific requests.
- Continue growth in the city's ERP upgrades to streamline processes.
- Mentored and trained an entry level staff member to be promoted to a Senior Utility Operations and Maintenance Operator, this is a three-year process.

Objectives for FY 2026

- Continue working toward completion on the upgrade for the West Laramie Lift Station.
- Continue working with Engineering staff and contractors for infrastructure projects in the Capital Improvement Plan.
- Update Emergency response plan for wastewater treatment plant and lift stations.
- Write, update and provide training for all large and new electrical breakers including appropriate personal protective equipment while working on the new breakers.
- Continue to achieve fifty percent of hydraulic system washing for preventive maintenance of the sanitary sewer system.
- Achieve thirty percent of CCTV camera inspections within the lines of the sanitary sewer system to identify problem areas with flow and infrastructure within the sanitary sewer system.
- Rehabilitate vital areas of the city's infrastructure, with emphasis on infrastructure that impacts private property and the downtown area through CIPP and CIPM lining.
- Update standard operating procedures for Gensets (portable power supply generators) for manual transfer and write, prepare and train operators.
- Request that all staff members at the Wastewater treatment Plant who are eligible complete the certification to be a class B CDL trainer to assist with training of new staff members of which obtaining a Class B CDL is a requirement for employment.
- Continue with the Manhole replacement program by phasing out manholes of which are problematic in design or deteriorating with age.

Wastewater Fund Financial Position

Overview and Rates

The Wastewater Fund is in stable, albeit declining, financial condition, with major infrastructure initiatives proceeding at higher than initially forecasted amounts due to the inflationary environment.

Raftelis Financial Consultants (RFC) completed the most recent ten-year cost of service analysis based on information provided by City staff members in FY 2021 and FY 2022. This analysis determined the cost of providing sewer services to each customer class and provided guidance for rate design. In December 2021, the City Council approved an overall revenue adjustment of 4% effective in 2022 and 4.0% effective in 2023.

In FY 2024, staff conducted a one-year financial analysis for the Wastewater Fund revenue requirement in partnership with Raftelis. This analysis resulted in a 5% rate increase being recommended to and approved by the City Council. This increase was effective April 1, 2024.

A full cost of service analysis is currently being conducted, and new financial model will accompany it. One of the highlights of the new modeling tool is a spending rate assumption, which will help more precisely determine cash flow requirements. Recommended rate changes will be proposed for City Council consideration in the fall of 2025.

This fund will require a blend of rate adjustments and capital plan revisions to strengthen its financial position in the next five-year period, assuming capital spending progresses at the planned rate. Depending on infrastructure needs, the timing of cash outflows, and available state grants and loans, issuance of revenue bonds may be necessary.

Budget Basis

The Wastewater Fund is reported on an accrual basis of accounting in the City's ACFR. However, this basis of accounting does not reflect expendable resources as effectively as the modified accrual basis. For purposes of analyzing financial condition, the City converts financial data into an estimate of the modified accrual basis of accounting, which is a better measure of available resources.

Financial Trends

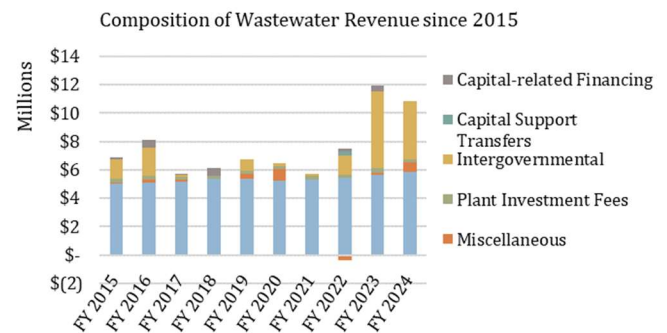
The key to managing financial position in the Enterprise Funds is to set rates using long-term financial plans and a fair rate structure that accounts for both operating needs and infrastructure improvements. The emphasis shifts to determining the necessary level of resources for the Fund and the rates required to sustain it. The City does not rely

on intergovernmental revenue sources for its Enterprise Funds – except for limited capital-related financing.

Revenue Trends

Since FY 2015, revenue from wastewater charges has grown by about \$0.8 million (+16.8%) due to long-term financial planning. Inflation was 32% during the same period. Intergovernmental grants and low-interest loans are a way for the City to reduce the rate impact on community members while still maintaining a high level of infrastructure quality.

As the chart in the below illustrates, service charges are the largest revenue source for the wastewater operation. Prior to developing a long-term financial strategy, this revenue source was not sufficient to meet operating and capital requirements.

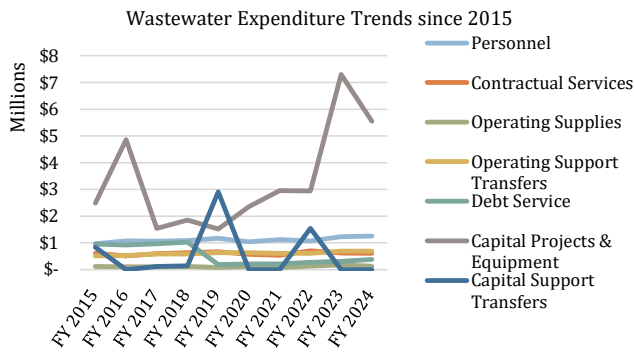


The large uptick in Intergovernmental revenue for FY 2023 and FY 2024 is due to a WY SLIB loan for the Wastewater Treatment Plant Upgrade project, additionally, in FY 2024 the City received ARPA grant funds through WY SLIB for the C-Line upgrade project.

By approving the 2010 SPT tax, which contained over \$6.0 million in sewer lines, citizens contributed much needed infrastructure funding and mitigated the overall revenue requirement for the wastewater utility. Because of this tax and the City's pursuit of grants and low-interest loans, user rates have grown less than originally forecasted when rate planning began.

Expenditure Trends

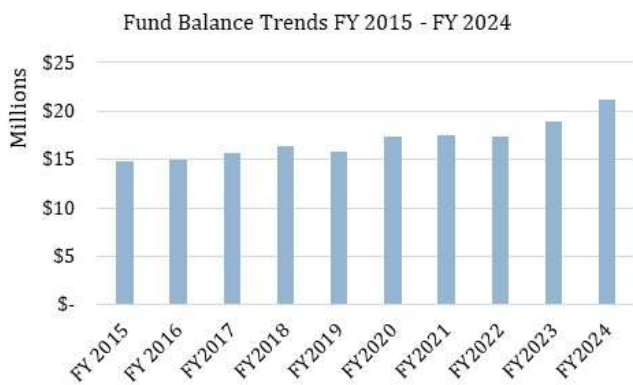
City management has been attentive to controlling operating costs. As the chart on the next page illustrates, capital project and equipment expenditures make up most of this Fund's outflows. There has been long-term stability in other types of expenditures.



The FY 2016 peak in capital spending was mostly due to the South Laramie Sewer project, however the C-line project on Hancock to Canby and the Duna Drive replacement were also completed. Capital support transfers increased sharply in FY 2019 due to the funding required for the Municipal Operations Center. In FY 2023 and FY 2024 the Wastewater Treatment Plant Upgrade project drove the increase in capital spending. This project has resulted in around \$100,000 in electricity savings per year.

Fund Balance Trends

The net increase in fund balance (currently available resources) each period is the approximate amount of infrastructure reserve generated by transactions that fiscal year. Of course, this reserve does not simply build up – it is generated due to long-term rate planning and is allocated to specific capital projects. Reserve levels are reviewed prior to rate recommendations each biennium. Current reserves are reflected in the ten-year financial plan and are used to help control future rate increases.



The Wastewater Fund’s available reserves comply with the policy to retain three to six months of expenditures in reserve. Unassigned fund reserves have remained relatively consistent in the Wastewater Fund during the past five years. This information is shown at the top of the next column.

	Unassigned Fund Balance (in millions)	Restricted, Committed, or Assigned Fund Balance (in millions)	Months in Unassigned Reserve
FY 2020	1.90	15.41	4.7 months
FY 2021	2.17	15.37	4.6 months
FY 2022	3.22	14.09	5.3 months
FY 2023	4.21	14.67	4.9 months
FY 2024	1.49	19.61	5.8 months

Budget Summary

The budget summary provides an overview of how the City will balance its budget. The gap between forecasted revenue and appropriations is covered by reserves. Fund reserves are primarily used to balance non-recurring expenditures, like capital or one-time appropriations. The Administrative Services (AS) Director forecasts available reserves yearly, and the City Manager reduces expenditures that exceed forecasted revenue and available reserves until the budget is in balance. When forecasting reserves, the AS Director ensures that minimum reserve requirements remain intact.

FY 2026 Budget Summary

Forecasted Revenue	\$ 6,597,300
Cash Reserves Used for Capital Investment	<u>2,316,051</u>
Total Available Resources	8,913,351
Budgeted Expenditures	(11,677,501)
Adjust Depreciation (Non-Cash)	2,764,150
Projected Increase (Decrease) in Fund Reserves	\$0

FY 2024 Summary & FY 2025 Projections

FY 2024 Summary

Wastewater Fund operating revenue grew by around 4% between FYs 2023 and 2024. This change was due to a 4% rate increase approved by Council, effective January 1, 2023, and a 5% increase effective April 1, 2024. Plant investment fees declined around \$0.1 million reflecting reduced development activity. Favorable market conditions and interest earned on cash reserves led to increased revenue of \$0.6 million.

Operating expenses decreased 1% in the same period, with a reduction in material and supply expenditures offsetting small increases in both personnel and contractual payments. Debt service expenditures also increased in FY 2024 with the payments on debt for two Sewer Jets. Capital

outlay was 24% less than the previous year at \$5.5 million, with normal fluctuations in project expenses for the wastewater treatment plant upgrade

FY 2025 Projections

Revenue is trending in line with the forecast for the current fiscal year. The City does not expect to vary much from the initial target in any revenue category, other than intergovernmental sources that are contingent on capital project process. Budgeted wastewater charges total \$5.88 million in FY 2025.

Budgeted expenditures for operating costs are expected to come in below the appropriated amount. Personnel expenditures can vary from the projection due to differences in elected benefits, as well as savings from employee attrition. Capital spending continues to move slowly, with \$3.3 million spent of a \$28.4 million budget.

With revenue being at target and operating expenditures below, the financial plan will experience benefit from FY 2025 operations. This benefit is considered when planning for the revenue requirement and associated user rates.

Wastewater Fund Revenue

Description of Major Revenue Sources

Charges for Services

Cost of service in Wastewater is determined using the full cost recovery rate structure, unless grant funding is available to offset rate payer fees. Types of charges for services revenue include wastewater charges, general fees, and plant investment fees.

State Loan and Investment Board (SLIB)

Cities and towns in Wyoming are eligible for SLIB funding to improve fixed asset or public service facilities, alleviate an emergency that poses an immediate and direct threat to the health, safety, and welfare of the citizens, develop solid waste facilities, or foster investment in transportation.

State Revolving Funds (SRF) loans (Drinking Water and Clean Water) are used for eligible Utility Fund projects. While these funds are distributed by SLIB, they are federal in nature. Principal forgiveness up to 25% is available. Certain projects qualify for Green funding, with a 0% interest rate.

SLIB grants and loans are used for City capital projects. During the budget process the City estimates the contribution of SLIB money based on grant stipulations, available match funding, and the amount of money the requesting department requests in the application process.

Forecasted Wastewater Fund Revenue

The table below presents actual revenue for two previous years, the current fiscal year revenue to date alongside the FY 2025 budget and forecast. Forecasted and adjusted revenue amounts for FY 2026 are also presented.

	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals - March 2025	FY 2025 Budget	FY 2025 Forecast	FY 2026 Forecast	FY 2026 Adjustments	FY 2026 Adjusted Forecast
Intergovernmental Revenue								
SLIB Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SLIB Loan	4,841,688	3,140,785	43,506	16,123,417	16,123,417	-	-	-
Other Grants & Loans	564,336	937,090	2,663,117	2,611,625	2,630,225	-	-	-
Total Intergovernmental	5,406,023	4,077,876	2,706,623	18,735,042	18,753,642	-	-	-
Charges for Services								
Wastewater Charges	5,683,716	5,864,837	4,672,635	5,880,000	5,880,000	5,880,000	10,000	5,890,000
General Fees Monitoring	2,547	3,071	2,258	5,000	3,500	5,000	(1,500)	3,500
General Fees Trucked Waste	41,705	48,330	40,420	40,000	48,000	40,000	5,000	45,000
Plant Investment	282,992	208,896	240,809	235,000	235,000	235,000	-	235,000
Total Charges for Services	6,010,960	6,125,134	4,956,122	6,160,000	6,166,500	6,160,000	13,500	6,173,500
Other								
Miscellaneous	19,358	8,577	355,143	2,000	355,800	2,000	1,800	3,800
Capital Asset Transfers In	-	-	-	-	-	-	-	-
Investment Income	265,836	588,977	409,038	300,000	600,000	250,000	170,000	420,000
Financed Purchase Proceeds	427,465	-	-	-	-	-	-	-
Total Other	712,659	597,554	764,181	302,000	955,800	252,000	171,800	423,800
Total Wastewater Fund Revenue	\$ 12,129,642	\$ 10,800,564	\$ 8,426,926	\$ 25,197,042	\$ 25,875,942	\$ 6,412,000	\$ 185,300	\$ 6,597,300

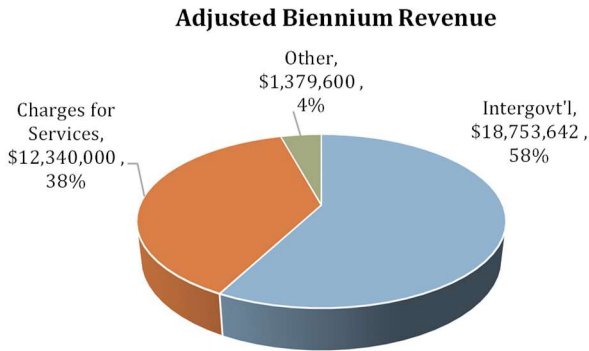
Capital Project-related Revenue

The table below lists one-time revenue sources specifically allocated to capital projects.

Capital Revenue Sources	FY 2025 Life To Date Revenue	Received to Date	FY 2025 Estimated Carry Forward	FY 2026 Forecast	FY 2026 Adjustments	FY 2026 Adjusted
North Side Outfall Line						
CWSRF: \$2,500,000	\$ 2,500,000	\$ (209,110)	\$ 2,290,890	\$ -	\$ -	\$ -
w/ \$625,000 in principal forgiveness						
WWTP Upgrade Project Construction						
CWSRF Loans	9,500,000	(8,380,980)	1,119,020	-	-	-
(CWSRF Green Funding at 0% Interest, CWSRF at 1.25% Interest)						
B2 Line Repl-Spring Creek; Corthell to 15th						
Federal ARPA - Direct NEU Distribution	1,000,000	(568,858)	431,142	-	-	-
2010 SPT Fund Transfer	251,038	(251,038)	-	-	-	-
C Line Repl Phase 2 - 6th St - Canby to Ivinson						
State ARPA	3,095,856	(6,925)	3,088,931	-	-	-
North 3rd Street - Sanitary Sewer Connection						
CWSRF: \$3,100,000	3,100,000	-	3,100,000	-	-	-
West Laramie Main Lift Station						
CWSRF: \$9,570,000 at 1.25%	9,570,000	-	9,570,000	-	-	-
Wastewater Fund Total Capital Revenue	\$ 29,016,894	\$ (9,416,911)	\$ 19,599,983	\$ -	\$ -	\$ -

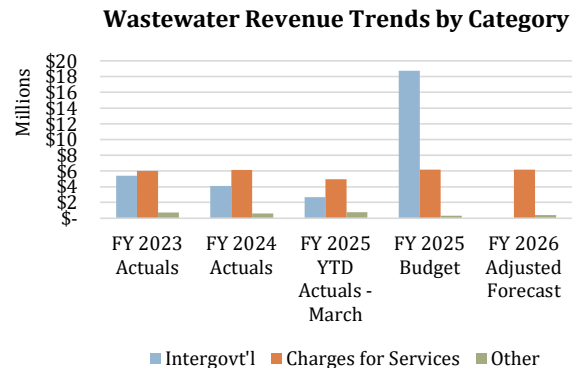
Revenue by Type

The composition of the Wastewater Fund adjusted revenue is presented in the graph below.



A significant portion (58%) of revenue sources in the biennium will come from grant and loan sources. Revolving Fund loans for the North 3rd Street Sanitary Sewer Connections and West Laramie Main Lift Station projects total around \$8.7 million. There will also be a carry forward of previous awards when encumbered expenditures are adjusted into the budget in September 2025.

As the chart below illustrates, most of the revenue received in the past two years has been in the charges for services category. Intergovernmental revenue receipts have been significantly less than budget due to progress on capital projects. Major infrastructure projects typically take at least two to three years to fully complete. Revenue is budgeted when project appropriations are made.



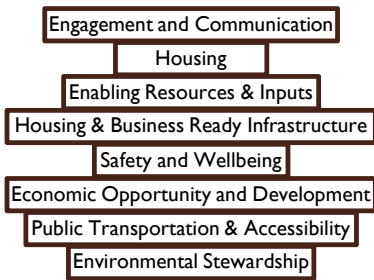
Wastewater Fund Budgeted Expenditures

The recommended expenditures are the results of several months of strategic planning with departmental directors. Personnel, operating, and capital expenditures are proposed and evaluated by the City Manager for alignment with management’s and City Council’s priorities. This process results in the City Manager’s budget recommendation.

Overview of the FY 2026 Supplemental Budget

The City Council’s goals are a major consideration in the development of the budget, as are operational objectives advocated for by the City’s leadership team.

Broad categories for the Council’s 2025 goals are presented below. To understand the metrics involved in each, please review the full set of goals on pages 9-11.



As a reminder, the capital plan received a thorough review during the biennium planning cycle. The City Manager recommended and the City Council appropriated major investment in the wastewater utility. The appropriation for capital investment is approximately \$35.6 million inclusive of carry forwards. About \$20 million of this amount is funded by grants and loans, with the remainder of \$15.6 million coming from cash reserves. Details on the capital plan can be found in the *Capital Investment and Construction Plan for FY 2025 – FY 2026* found on the City’s website, and in this document.

The City Council approved adjustments to various types of government expenditures. The changes are summarized below, separated by on-going and one-time costs so that the community can easily assess proposed growth in the cost of government. The following pages include all detailed disclosure for the adopted supplemental budget. A high-level summary is presented below:

Type of Adjustment	One Time	Ongoing	Total Adj
Capital Invest. & Related Debt Service	(51,936)	-	(51,936)
Personnel Costs	-	57,043	57,043
Centrally Budgeted Items	-	(43,700)	(43,700)
Other Operating Costs	-	-	-
Total	\$ (51,936)	\$ 13,343	\$ (38,593)

Summary of the Personnel Budget and Wastewater Fund Full Time Equivalent (FTE) Positions

The Personnel Budget

Personnel expenditures are a major expense for the City. These types of expenditures include the cost of salaries, benefits, overtime, and taxes for employees. The personnel budget is composed of benefited FTE positions, dollar amount allocations for non-benefited employees, and the related tax and benefit costs. Departments are not authorized to hire additional benefited staff members without recommendation by the City Manager and approval by the City Council.

The amounts budgeted for personnel costs are centrally budgeted by finance staff based on current authorized FTEs, base budget allocations for non-benefited employees, and current benefit and tax rates.

Wastewater Fund Authorized FTEs

There are no FTE changes for FY 2025 – FY 2026.

Department	FY 2024	FY 2025	FY 2026 Adopted	FY 2026 Adjusted
Wastewater	15.5	15.5	15.5	15.5
Total	15.5	15.5	15.5	15.5

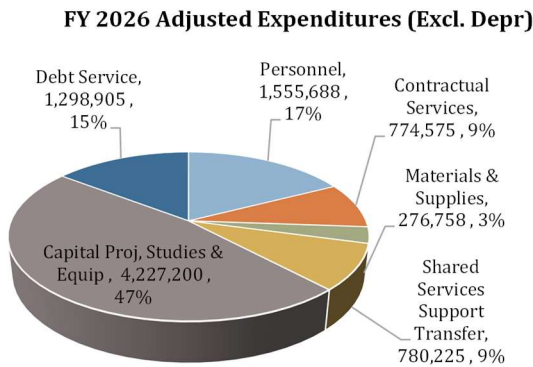
Wastewater Fund Budgeted Expenditures

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, and the previously adopted and adjusted budgets for FY 2026.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Administration								
Personnel	\$ 174,767	\$ 170,839	\$ 132,218	\$ 193,801	\$ 187,987	\$ 197,018	\$ 6,914	\$ 203,932
Contractual Services	132,794	154,611	141,369	233,734	210,361	233,764	11,000	244,764
Materials & Supplies	6,001	5,961	6,506	17,700	15,930	17,700	-	17,700
Shared Serv Support Transfer	696,285	696,285	612,438	734,925	734,925	734,925	45,300	780,225
Interfund Transfers - Capital	-	-	-	255,470	255,470	-	-	-
Capital Proj, Studies & Equip	7,204	35,759	-	60,000	60,000	2,200	-	2,200
Debt Service	309,777	390,759	129,850	1,365,839	1,365,839	1,365,841	(66,936)	1,298,905
Total Administration	1,326,828	1,454,212	1,022,380	2,861,469	2,830,512	2,551,448	(3,722)	2,547,726
Collection								
Personnel	445,912	452,930	423,352	591,993	574,233	602,271	6,729	609,000
Contractual Services	45,704	53,281	16,521	59,200	53,280	59,200	-	59,200
Materials & Supplies	73,560	45,595	26,442	99,417	89,475	99,417	-	99,417
Capital Proj, Studies & Equip	1,826,189	2,288,498	3,131,762	26,176,651	26,176,651	4,160,000	-	4,160,000
Total Collection	2,391,365	2,840,304	3,598,078	26,927,261	26,893,640	4,920,888	6,729	4,927,617
Treatment Plant								
Personnel	503,350	521,776	426,710	576,337	559,047	586,523	42,892	629,415
Contractual Services	396,471	352,208	218,414	500,765	450,689	500,765	(100,000)	400,765
Materials & Supplies	90,196	71,483	37,912	128,621	115,759	128,621	-	128,621
Capital Proj, Studies & Equip	5,474,663	3,220,232	196,756	2,177,967	2,177,967	50,000	15,000	65,000
Total Treatment Plant	6,464,681	4,165,698	879,793	3,383,690	3,303,461	1,265,909	(42,108)	1,223,801
Biosolids								
Contractual Services	11,170	11,800	9,773	18,050	16,245	18,050	-	18,050
Materials & Supplies	1,291	1,899	5,801	21,127	19,014	21,127	-	21,127
Total Biosolids	12,462	13,699	15,573	39,177	35,259	39,177	-	39,177
Industrial Pretreatment								
Personnel	97,228	101,627	77,819	110,967	107,638	112,833	508	113,341
Contractual Services	3,123	4,616	4,663	15,000	13,500	15,000	-	15,000
Materials & Supplies	467	81	18	2,664	2,398	2,664	-	2,664
Total Industrial Pretreatment	100,818	106,324	82,500	128,631	123,536	130,497	508	131,005
Lift Station								
Contractual Services	31,010	30,753	23,121	36,796	33,116	36,796	-	36,796
Materials & Supplies	5,603	2,483	7,998	7,229	6,506	7,229	-	7,229
Capital Proj, Studies & Equip	-	-	-	-	-	-	-	-
Total Lift Station	36,613	33,235	31,119	44,025	39,623	44,025	-	44,025
Total Before Depreciation	10,332,767	8,613,473	5,629,444	33,384,253	33,226,030	8,951,944	(38,593)	8,913,351
Depreciation by Division								
Administration	54,886	102,059	-	108,215	108,215	110,220	-	110,220
Collection	880,278	927,428	-	1,340,724	1,340,724	1,583,478	3,316	1,586,794
Treatment Plant	574,629	574,933	-	923,004	923,004	941,864	(3,316)	938,548
Industrial Pretreatment	-	-	-	-	-	-	-	-
Lift Station	128,587	128,587	-	128,588	128,588	128,588	-	128,588
Total Wastewater Fund	\$11,971,147	\$10,346,480	\$ 5,629,444	\$35,884,784	\$35,726,561	\$11,716,094	\$ (38,593)	\$11,677,501

Expenditures by Type

The composition of the adjusted Wastewater Fund expenditure budget for FY 2026 is presented below.



62% of the budget is for capital investment and around 38% of the budget is for operating expenditures. Debt service is considered a capital expenditure, as debt is never incurred to fund operating costs. The shared services transfer (internal transfers - operating) reflects the Wastewater Fund's usage of shared administrative services (executive administration, financial services, payroll, human resources, IT, engineering, and related). This transfer is budgeted at \$780,225 for FY 2026 and is 9% of the total budget.

The graph in the next column shows adjustments to the FY 2026 budget by category. There is an overall reduction in appropriations for this fund primarily thanks to reduced energy usage at the Wastewater Treatment Plant and lower than originally forecasted debt service. The Wastewater Treatment Plant Upgrades project has resulted in a significantly more energy efficient operation.

Supplementals for FY 2026

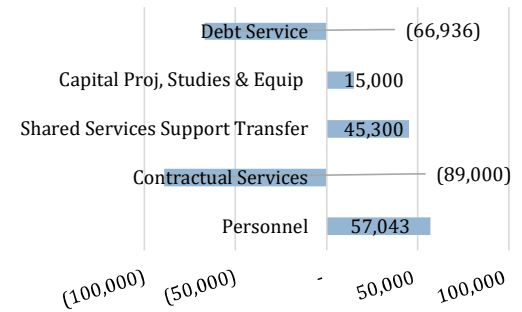
This section contains detail for supplemental adjustments that are not capital related.

Centrally Budgeted Adjustments

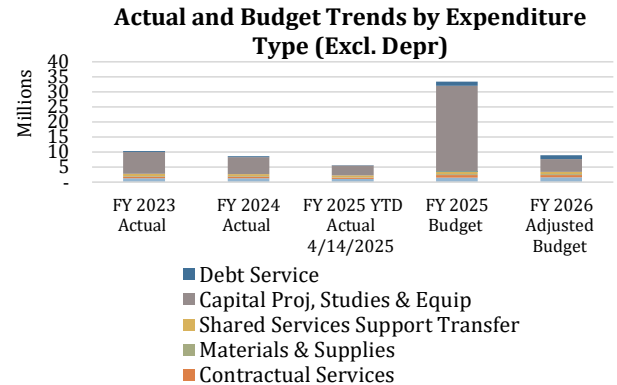
This table details adjustments for centrally forecasted accounts.

Division	Reason for Budget Adjustment	FY 2026	One-time or Ongoing
Debt Service Adjustments			
Wastewater Administration	Each year, the Finance Division forecasts committed and anticipated payments for long-term debt. This adjustment reflects a change to expected payments.	\$ (66,936)	Ongoing
Electricity Adjustments			
Treatment Plant	This reduction in electricity usage results from energy efficiency improvements at the Wastewater Treatment facility.	(100,000)	Ongoing

FY 2026 Adjustments (Excl. Depr)



The graph below illustrates two years of actual expenditures, current year-to-date totals, current year projection and the budget for each year of the biennium. The large capital investment budgeted in FY 2025 relates to multiple sewer line projects as well as the West Laramie Lift Station Project.



Centrally Budgeted Adjustments (Cont.)

Division	Reason for Budget Adjustment	FY 2026	One-time or Ongoing
Software Maintenance and License Fees			
Wastewater Administration	With the phasing out of the City's former ERP software, the remaining costs must be redistributed to reflect actual usage. Starting in FY 2026, most of the activity in the former software is due to service charges and has been reallocated. There is a cost decrease in the General Fund and offsetting cost increases/decreases in the Enterprise Funds, based on the percent of service charges each fund generates.	11,000	Ongoing
Support Services Transfer			
Wastewater Administration	With the centralization of the Facilities Management division, costs for facilities maintenance and custodial services are being allocated directly to all City buildings. Formerly, these services were primarily performed in parks and recreation operations. This amendment adjusts the shared services support transfer to reflect actual services to the Wastewater Utility.	45,300	Ongoing
Total Centrally Budgeted Adjustments \$ (110,636)			

Personnel Requests

There are no departmental requests for personnel. There is a centrally budgeted adjustment, however.

Division	Request Title	Request Description	FY 2026 Request	One-time or Ongoing
Admin	Adjustments to Personnel Base Forecast with 3% COLA	Each year, the budget team forecasts the payroll base budget from zero, reflecting current benefit assumptions and the City Manager's recommended compensation adjustments. The Wastewater Fund requires a budget increase based on the forecast.	\$ 6,914	Ongoing
Collection			6,729	
Treatment Plant			42,892	
Industrial Pretreatment			508	
Total Supplemental Personnel Requests			\$ 57,043	

Capital Projects, Equipment, and Fleet Budgets

Fleet Schedule

The six-year summary schedule for fleet vehicle and equipment replacements is presented below.

Division and Type	FY 2025 Adjusted	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	FY 2029	FY 2030	Total
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	203,124	-	-	-	-	-	553,000	-	756,124
Collection Total	203,124	-	-	-	-	-	553,000	-	756,124
Vehicles	-	-	-	-	-	-	-	-	-
Equipment	-	-	-	-	86,000	-	635,000	-	721,000
Treatment Plant Total	-	-	-	-	86,000	-	635,000	-	721,000
Wastewater Fund Total	\$ 203,124	\$ -	\$ -	\$ -	\$ 86,000	\$ -	\$ 1,188,000	\$ -	\$ 1,477,124

Fleet Vehicle and Equipment Replacements or Purchases

There are no adjustments to the current fleet schedule. Please reference the *Adopted Capital Investment & Construction Plan - FY 2025 & FY 2026* for information about future replacements.

Equipment & Capital Maintenance Schedule

The four-year schedule for routine equipment and capital maintenance items is detailed below. Descriptions for each item are presented after the summary table.

Equipment Reference	FY 2025 Life-To-Date Budget	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	FY 2029	FY 2030	Equipment Total
Computer Workstations	\$ -	\$ 2,200	\$ -	\$ 2,200	\$ -	\$ -	\$ -	\$ -	\$ 2,200
Backup Generator - MOC	50,000	-	-	-	-	-	-	-	50,000
Audio/Video Equipment	10,000	-	-	-	-	-	-	-	10,000
Administration Total	60,000	2,200	-	2,200	-	-	-	-	62,200
CCTV Inspection Camera	-	-	-	-	-	110,000	-	-	110,000
Locaters	-	-	-	-	15,000	-	-	-	15,000
Annual Manhole Replacement Program	120,000	120,000	-	120,000	120,000	120,000	-	-	480,000
Collection Total	120,000	120,000	-	120,000	135,000	230,000	-	-	605,000
SCADA Computer Equipment & Software	50,000	-	7,000	7,000	-	-	-	-	57,000
Return Activated Sludge Meters	12,000	-	8,000	8,000	-	-	-	-	20,000
Waste Activated Sludge Meters	-	12,000	-	12,000	-	-	-	-	12,000
Press Building Flow Meters	-	-	-	-	27,000	-	-	-	27,000
UV Bulb/Quartz	14,400	14,000	-	14,000	26,000	26,000	-	-	80,400
Variable Frequency Drives	-	24,000	-	24,000	24,000	35,000	-	-	83,000
Turbidity Meters	19,600	-	-	-	-	-	-	-	19,600
Treatment Plant Total	96,000	50,000	15,000	65,000	77,000	61,000	-	-	299,000
Wastewater Fund Total	\$ 276,000	\$ 172,200	\$ 15,000	\$ 187,200	\$ 212,000	\$ 291,000	\$ -	\$ -	\$ 966,200

Equipment & Capital Maintenance Descriptions

ADMINISTRATION

Computer Workstations

Replacement of computer workstations.

Backup Generator - MOC

Purchase and installation of an automatic backup generator at the Municipal Operations Center for the large vehicle parking building (Building V). Funding split between Water, Wastewater and Solid Waste.

Audio/Video Equipment

Audio/Video Equipment for the large conference room at the MOC.

COLLECTION

CCTV Inspection Camera

Replacement of CCTV inspection equipment

Locaters

Replacement of aging locaters with new models that have better capabilities and technology.

Annual Manhole Replacement Program

Phased replacement of old and deteriorating manholes around the collection system, which will eliminate water infiltration and improve flow. This program will replace about five manholes per year.

TREATMENT PLANT

SCADA Computer Equipment and Software

HMI SCADA hardware and software upgrades. The FY 2026 supplemental funds are to cover greater than expected costs.

Return Activated Sludge Mixers

Records volume of return activated sludge and used for treatment protocols. The FY 2026 supplemental funds are to cover greater than expected costs.

Waste Activated Sludge Mixers

Records volume of waste activated sludge and used for treatment protocols.

Press Building Flow Meters

Records volume of sludge to press building and used for treatment protocols.

UV Bulb / Quartz

Replacement of UV bulbs and quartz.

Variable Frequency Drives

Replacement Variable Frequency Drives for oxidation ditch mixers, RAS pumps and the dewatering building.

Turbidity Meters

Turbidity meters for effluent.

Capital Project Summary

The table below summarizes the adopted capital project adjustments for FY 2026, as well as the current schedule for FY 2027 - FY 2028 and project budgets to date. [In the electronic document, click on the project name to access project detail.](#)

Project Reference	FY 2025 Life To Date Budget	Estimated FY 2025 Carry Forward	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027 - FY 2028	FY 2029 - FY 2030	Total Project Budget (All Years)
Collection								
CIPP Lining	450,000	450,000	300,000	-	300,000	600,000	600,000	1,950,000
3rd Street Utility Rehabilitation - Sewer	60,000	39,493	-	-	-	-	-	60,000
B2 Line Repl-Spring Creek; Corthell to 15th	1,773,691	65,576	-	-	-	-	-	1,773,691
North Side Outfall Line	2,500,000	2,289,240	-	-	-	-	-	2,500,000
Bill Nye / B2 Sewer Design	528,121	23,475	-	-	-	-	-	528,121
Bill Nye Sewer Construction	2,003,188	2,003,188	-	-	-	-	-	2,003,188
C Line Repl Phase 2 - 6th St - Canby to Ivinson	3,700,534	288,885	-	-	-	-	-	3,700,534
2021 Priority Sewer Design	115,000	86,133	-	-	-	-	-	115,000
UW Project Coordination	350,000	301,300	-	-	-	-	-	350,000
Priority Sewer Rehab - 13th-14th Alley	194,000	61,863	-	-	-	-	-	194,000
Sewer Oversizing	108,000	108,000	-	-	-	-	-	108,000
North 3rd St - Sanitary Sewer Connection	3,210,976	3,210,976	-	-	-	-	-	3,210,976
West Laramie Main Lift St	10,183,500	9,658,348	-	-	-	-	-	10,183,500
Priority Sewer Rehab - 22nd-23rd Alley	35,000	35,000	460,000	-	460,000	-	-	495,000
Wastewater Master Plan	250,000	250,000	-	-	-	1,250,000	-	1,500,000
Priority Sewer Rehab - Park-Steele Alley	-	-	100,000	-	100,000	1,400,000	-	1,500,000
Priority Sewer Rehab - 13th-15th Alley	-	-	110,000	-	110,000	880,000	-	990,000
Bill Nye - B2 Sewer Connection	1,945,000	1,940,288	-	-	-	-	-	1,945,000
Priority Sewer Rehab - Thornburgh Dr Alleys	1,003,800	952,117	-	-	-	-	-	1,003,800
Iverson Avenue Design	268,000	173,251	-	-	-	-	-	268,000
Iverson Avenue Phase 1	940,000	940,000	-	-	-	-	-	940,000
A - Line Repl - Phase 1	-	-	-	-	-	2,100,000	-	2,100,000
Priority Sewer Rehab - Custer Street	-	-	30,000	-	30,000	280,000	-	310,000
Priority Sewer Rehab -14th Street	-	-	-	-	-	55,000	580,000	635,000
A-Line Replacement Design	-	-	390,000	-	390,000	-	-	390,000
Iverson Avenue Phase 2	-	-	2,150,000	-	2,150,000	-	-	2,150,000
Priority Sewer Rehab - 7 1/2 Alley, Spring Creek to Russell	-	-	-	-	-	385,000	-	385,000
Downtown Sewer Rehab	-	-	-	-	-	290,000	500,000	790,000
A-Line Replacement Ph 2	-	-	-	-	-	-	2,200,000	2,200,000
Priority Sewer Rehab - Park/Corthell Alley, 18th to Steele	-	-	-	-	-	435,000	-	435,000
Priority Sewer Rehab - 8th-9th Alley	50,000	50,000	500,000	-	500,000	-	-	550,000
Priority Sewer Rehab - 13th St, Thomes to Renshaw	-	-	-	-	-	-	385,000	385,000
A-Line Replacement Ph 3	-	-	-	-	-	-	2,300,000	2,300,000

Capital Project Summary (cont.)

Project Reference	FY 2025 Life To Date Budget	Estimated FY 2025 Carry Forward	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027 - FY 2028	FY 2029 - FY 2030	Total Project Budget (All Years)
Priority Sewer Rehab - 3 1/2 Alley, Park to Ord	-	-	-	-	-	-	60,000	60,000
Collection Total	29,668,810	22,927,133	4,040,000	-	4,040,000	7,675,000	6,625,000	48,008,810
Treatment Plant								
Process Blower PLC Upgrades	146,000	146,000	-	-	-	-	-	146,000
WWTP Upgrade Project Design	817,284	169,545	-	-	-	-	-	817,284
Ditch Cleaning	550,000	54,798	-	-	-	700,000	-	1,250,000
WWTP Upgrade Project Construction	9,500,000	1,118,940	-	-	-	-	-	9,500,000
Scum Pump and Mixer	150,000	150,000	-	-	-	-	-	150,000
Secondary Clarifier Mechanism Replacement	200,000	200,000	-	-	-	-	-	200,000
Dewatering Pump Replacement	180,000	141,775	-	-	-	-	-	180,000
Wastewater Treatment Plant - Side Stream Channel	-	-	-	-	-	680,000	-	680,000
Treatment Plant Total	11,543,284	1,981,058	-	-	-	1,380,000	-	12,923,284
Wastewater Fund Total	\$41,212,094	\$ 24,908,191	\$4,040,000	\$ -	\$4,040,000	\$9,055,000	\$6,625,000	\$ 60,932,094

Capital Project Detail

Detail for the listed capital projects can be found in the pages that follow.



Capital Improvement Plan
Laramie, WY

Project Name **CIPP Lining**
Project # **WWC-CP15-006**

Total Project Cost \$1,950,000
Category Wastewater - Collection
Design Start N/A

Department Wastewater
Useful Life 40 years
Constr Start N/A

Description

Through regular maintenance inspections the Utility division maintains a list of sanitary sewer segments for the annual Cured in Place Pipe (CIPP) project. Upcoming work includes the manholes between the 9th Street and Lyon Street intersection and the 10th Street and Canby - Harney Alley intersection; the alleys on both sides of Thornburgh Drive; Downey-Renshaw; 10th - 15th alley; 5th, Spring Creek-Fetterman alley; Park-Steele; 15th - Park alley; Sheridan-Spring Creek, 22nd - 23rd alley; and the Sheridan-Kearney, 13th - 15th alley.

Justification

This ongoing lining project rehabilitates existing clay sewer lines, which are subject to water infiltration that increases demand on the treatment plant. Cured in Place Pipe (CIPP) technology allows for existing pipe segments to be lined with a PVC-like material without the conventional cut and fill construction. This project will be ongoing until all the clay sewer lines are lined. Relining with PVC-like material will also improve system flow due to reduced friction.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	150,000	300,000	300,000	300,000	300,000	600,000	1,950,000
Other Costs or Studies	0	0	0	0	0	0	0	0
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	150,000	300,000	300,000	300,000	300,000	600,000	1,950,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	150,000	300,000	300,000	300,000	300,000	600,000	1,950,000
Total	0	150,000	300,000	300,000	300,000	300,000	600,000	1,950,000

Capital Improvement Plan
Laramie, WY

Project Name **3rd Street Utility Rehab - Sewer**
Project # **WWC-CP19-013**

Total Project Cost	\$60,000	Department	Wastewater
Category	Wastewater - Collection	Design Start	07/2019
Constr Start	03/2022		

Description

The manhole within the intersection in Lewis will be replaced as part of the City's utility improvements to 3rd Street while the street is under construction.

Justification

The existing manhole has a second sanitary sewer line intersecting it within the upper portion of the manhole making it hard to access and unsafe. The Utility division has identified this manhole as a priority for replacement, based on the WYDOT project schedule for 3rd Street.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	50,000	0	0	0	0	0	0	50,000
Project Design/Engineering	10,000	0	0	0	0	0	0	10,000
Total	60,000	0	0	0	0	0	0	60,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	60,000	0	0	0	0	0	0	60,000
Total	60,000	0	0	0	0	0	0	60,000

Capital Improvement Plan
Laramie, WY

Project Name **B2 Line Repl - Spring Creek; Corthell to 15th**
Project # **WWC-CP19-014**

Total Project Cost	\$1,773,691	Department	Wastewater
Category	Wastewater - Collection	Design Start	06/2019
Constr Start	04/2022		

Description

The B2 line is currently being designed along with the Bill Nye Sewer project. This project was divided into two phases following the bid opening in FY 22. Phase 2 is expected to complete the B2 line installation in FY 23. A third phase will be needed to connect the B2 line to the proposed Bill Nye sewer main. Sizing and alignment are being defined through the design contract.

Justification

The B2 line will upsize the existing sanitary sewer main between 9th Street and Corthell Road along the Spring Creek alignment. This work is needed to execute an agreement between the City and ACSD that accommodates future expansion in the area of the new high school. The construction of this project will include the \$748,000 previously budgeted for the Turner Tract Sewer Infrastructure.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	250,000	0	0	0	0	0	0	250,000
Construction	1,618,691	100,000	-195,000	0	0	0	0	1,523,691
Total	1,868,691	100,000	-195,000	0	0	0	0	1,773,691

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	1,000,000	0	0	0	0	0	0	1,000,000
Interfund Project Support	251,038	0	0	0	0	0	0	251,038
Revenue or Cash Reserves	617,653	100,000	-195,000	0	0	0	0	522,653
Total	1,868,691	100,000	-195,000	0	0	0	0	1,773,691

Capital Improvement Plan
Laramie, WY

Project Name **North Side Outfall Line**
Project # **WWC-CP19-015**

Total Project Cost \$2,500,000
 Category Wastewater - Collection
 Constr Start 05/2023

Department Wastewater
 Design Start 11/2019

Description

This project includes the installation of a new sanitary sewer main running between the intersection of 30th Street and Asphalt Lane to the existing Main lift station located off of PFE Road. SRF funding, CWSRF 177, has been obtained in the amount of \$2,500,000 with a 25% principal forgiveness. The life of the loan is 30 years. This project is currently being designed and has been delayed due to easement negotiations.

Justification

By completing this project the City will ensure that there is capacity in the sanitary sewer system to accommodate future growth north of Laramie, including the complete build out of the Cirrus Sky Development.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	2,000,000	0	0	0	0	0	0	2,000,000
Project Design/Engineering	500,000	0	0	0	0	0	0	500,000
Total	2,500,000	0	0	0	0	0	0	2,500,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Loan	2,500,000	0	0	0	0	0	0	2,500,000
Total	2,500,000	0	0	0	0	0	0	2,500,000

Capital Improvement Plan
Laramie, WY

Project Name **Bill Nye / B2 Sewer Design**
Project # **WWC-CP19-021**

Total Project Cost \$528,121
 Category Wastewater - Collection

Department Wastewater
 Design Start 06/2019

Description

The design for the Bill Nye sewer line will be completed with the design of the B2 line. The City has completed the design prior to the WYDOT Bill Nye Street design and the design has been implemented in the WYDOT plans. Also included in this design project is the design of the Bill Nye - B2 Sewer Connection.

Justification

WYDOT is currently in the design phases of the Bill Nye Phase II project. With the installation of the roadway, the City needs to construct the required sanitary sewer mains to fulfill the agreement with the ACSD and to accommodate future expansion in development.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	0	0
Project Design/Engineering	528,121	0	0	0	0	0	0	528,121
Total	528,121	0	0	0	0	0	0	528,121

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	528,121	0	0	0	0	0	0	528,121
Total	528,121	0	0	0	0	0	0	528,121

Capital Improvement Plan
Laramie, WY

Project Name **Bill Nye Sewer Construction**
Project # **WWC-CP19-022**

Total Project Cost	\$2,003,188	Department	Wastewater
Category	Wastewater - Collection	Constr Start	01/2025

Description

This project will construct sewers associated with the Bill Nye project. The design for the Bill Nye sewer line will be completed with the design of the B2 line. The City plans to complete the design prior to the WYDOT Bill Nye Street design so the sewer can be implemented in the WYDOT plans. The design will be contingent upon the final determination of the WYDOT Bill Nye project limits. An ARS is being drafted as an agreement between the City and WYDOT to pay for the installation of the work and WYDOT will perform primary inspection and execution of the construction.

Justification

WYDOT is currently in the design phases of the Bill Nye Phase II project. With the installation of the roadway, the City needs to construct the required sanitary sewer mains to fulfill the agreement with the ACSD and to accommodate future expansion in development.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	2,003,188	0	0	0	0	0	0	2,003,188
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	2,003,188	0	0	0	0	0	0	2,003,188

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	2,003,188	0	0	0	0	0	0	2,003,188
Total	2,003,188	0	0	0	0	0	0	2,003,188

Capital Improvement Plan
Laramie, WY

Project Name **C Line Repl Ph 2 - 6th St - Canby to Ivinson**
Project # **WWC-CP20-003**

Total Project Cost	\$3,700,534	Department	Wastewater
Category	Wastewater - Collection	Useful Life	40 years
Design Start	06/2021	Constr Start	05/2023

Description

This project will continue the sanitary sewer improvements to the C-Line outfall line. Currently, this line has a bottleneck located between Canby and Ivinson that requires correction prior to the completion of the Ivinson upgrades. This project replaces the main in 6th Street between Canby Street and Ivinson Street.

Justification

This project is the next phase of a multi-phase project to replace an existing sewer trunk main that collects wastewater from the area around the University. The structure of the existing system is in conflict with DEQ regulations, and multiple future projects, completed in a phased schedule, will correct these deficiencies and increase capacity. The phases of these projects are planned based on DEQ requirements for the upstream upgrades.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	406,730	0	0	0	0	0	0	406,730
Construction	3,923,804	0	-630,000	0	0	0	0	3,293,804
Total	4,330,534	0	-630,000	0	0	0	0	3,700,534

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	2,904,000	0	191,856	0	0	0	0	3,095,856
Revenue or Cash Reserves	1,426,534	0	-821,856	0	0	0	0	604,678
Total	4,330,534	0	-630,000	0	0	0	0	3,700,534

Capital Improvement Plan
Laramie, WY

Project Name **2021 Priority Sewer Design**
Project # **WWC-CP21-010**

Total Project Cost \$115,000
 Category Wastewater - Collection
 Constr Start N/A

Department Wastewater
 Design Start 02/2022

Description

The 2021 Priority Sewer Design has combined the designs of the following projects: Wastewater Line Rehab - Sully & Canby, 3rd and 4th ; Priority Sewer Rehab - 13th-14th ; Priority Sewer Rehab-Custer Street. Through the design process staff is determining the best approach to bidding the projects based on overall scopes of work.

Justification

Combination of design contracts for similar projects will increase the efficiency for project management.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	0	0
Project Design/Engineering	115,000	0	0	0	0	0	0	115,000
Total	115,000	0	0	0	0	0	0	115,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	115,000	0	0	0	0	0	0	115,000
Total	115,000	0	0	0	0	0	0	115,000

Capital Improvement Plan
Laramie, WY

Project Name **UW Project Coordination**
Project # **WWC-CP21-011**

Total Project Cost \$350,000
 Category Wastewater - Collection
 Constr Start N/A

Department Wastewater
 Design Start N/A

Description

This funding is a placeholder so that the City can make improvements to its wastewater system, if necessary, in coordination with University of Wyoming (UW) projects. Exact details of the improvements that might be necessary are unknown at this time, as UW has not submitted plans.

Justification

The University of Wyoming has several large projects planned and underway, including projects that will most likely affect City wastewater infrastructure. Completing utility line improvements in conjunction with UW is cost effective.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	0	0	0	0
Construction	500,000	-150,000	0	0	0	0	0	350,000
Total	500,000	-150,000	0	0	0	0	0	350,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	500,000	-150,000	0	0	0	0	0	350,000
Total	500,000	-150,000	0	0	0	0	0	350,000

Capital Improvement Plan
Laramie, WY

Project Name **Priority Sewer Rehab - 13th - 14th Alley**
Project # **WWC-CP22-015**

Total Project Cost \$194,000
Category Wastewater - Collection
Constr Start 07/2022

Department Wastewater
Design Start 02/2022

Description

Construction included the removal and replacement of the existing VCP sewer line, with an 8-inch PVC sewer line and replacing two brick manholes. This project was located in the 13th Street - 14th Street alley between Flint Street and Gibbon Street.

Justification

The existing sewer line had grade issues and is in poor condition.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	0	0	0	0
Construction	250,000	0	-56,000	0	0	0	0	194,000
Total	250,000	0	-56,000	0	0	0	0	194,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	250,000	0	-56,000	0	0	0	0	194,000
Total	250,000	0	-56,000	0	0	0	0	194,000

Capital Improvement Plan
Laramie, WY

Project Name **Sewer Oversizing**
Project # **WWC-CP22-016**

Total Project Cost \$108,000
Category Wastewater - Collection
Constr Start N/A

Department Wastewater
Design Start N/A

Description

Oversizing reimbursement includes an estimated \$108,000 for the Spring Creek Village Development.

Justification

UDC allows developers to request oversizing reimbursements.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	108,000	0	0	0	0	0	0	108,000
Total	108,000	0	0	0	0	0	0	108,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	108,000	0	0	0	0	0	0	108,000
Total	108,000	0	0	0	0	0	0	108,000

Capital Improvement Plan
Laramie, WY

Project Name **North 3rd St - Sanitary Sewer Connection**
Project # **WWC-CP23-010**

Total Project Cost	\$3,210,976	Department	Wastewater
Category	Wastewater - Collection	Design Start	06/2024
Constr Start	10/2025		

Description

This project will provide for design and construction of a new sewer line from the Municipal Operations Center to the existing City collection system. Along with accommodating the MOC's sewer demands, this project will provide a new sanitary sewer main extending north from PFE Road to accommodate future development. Construction for this project will begin after the North Side Outfall Line project is complete.

Justification

This project will provide sanitary sewer service for the Municipal Operations Center to be connected to the city collection system and provide for future development needs in the area.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	2,960,976	0	0	0	0	2,960,976
Project Design/Engineering	250,000	0	0	0	0	0	0	250,000
Total	250,000	0	2,960,976	0	0	0	0	3,210,976

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Loan	0	0	2,960,976	0	0	0	0	2,960,976
Revenue or Cash Reserves	250,000	0	0	0	0	0	0	250,000
Total	250,000	0	2,960,976	0	0	0	0	3,210,976

Capital Improvement Plan
Laramie, WY

Project Name **West Laramie Main Lift Station**
Project # **WWC-CP23-011**

Total Project Cost \$10,183,500
Category Wastewater - Collection
Constr Start 05/2025

Department Wastewater
Design Start 03/2023

Description

This project involves the design and construction of a new West Laramie lift station which will include the following features: grinder pump, electrical building, dry well, wet well, pumping system with increased capacity to accommodate future development, instrumentation and controls, and a generator for backup power.

Justification

Current infrastructure in the lift station is reaching end of life, including the dry well which is corroding. This necessitates full replacement of the lift station.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	4,103,500	5,650,000	0	0	0	0	9,753,500
Project Design/Engineering	430,000	0	0	0	0	0	0	430,000
Total	430,000	4,103,500	5,650,000	0	0	0	0	10,183,500

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Loan	0	4,000,000	5,570,000	0	0	0	0	9,570,000
Revenue or Cash Reserves	430,000	103,500	80,000	0	0	0	0	613,500
Total	430,000	4,103,500	5,650,000	0	0	0	0	10,183,500

Capital Improvement Plan
Laramie, WY

Project Name **Priority Sewer Rehab - 22nd-23rd Alley**
Project # **WWC-CP24-010**

Total Project Cost \$495,000
Category Wastewater - Collection
Constr Start 12/2025

Department Wastewater
Design Start 03/2025

Description

This project will include design and construction to replace the 22nd - 23rd alley sewer line between Sheridan Street and Spring Creek Drive in coordination with the 22nd - 23rd Alley Priority Repl water project. Alley surfacing will be replaced during construction.

Justification

This sewer line is badly cracked and has broken pipe in two locations. Being in the tree area, nearly every joint has root intrusion.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	460,000	0	0	0	460,000
Project Design/Engineering	0	35,000	0	0	0	0	0	35,000
Total	0	35,000	0	460,000	0	0	0	495,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	35,000	0	460,000	0	0	0	495,000
Total	0	35,000	0	460,000	0	0	0	495,000

Capital Improvement Plan
Laramie, WY

Project Name **Wastewater Master Plan**
Project # **WWC-CP25-010**

Total Project Cost \$1,500,000
Category Wastewater - Collection
Constr Start N/A

Department Wastewater
Design Start 08/2026

Description

This project will update the Wastewater Master Plan and sanitary sewer modeling for the City's system. The plan will account for development that has taken place since the last plan was developed and account for future development.

Justification

To aid in development and design for construction projects, the City maintains a sanitary sewer model. The master plan is needed to provide flow information to plan for system replacement due to age and capacity. Currently, the sewer line replacement project is based on condition; however, capacity limitations may also drive replacement, and this project will determine the capacity remaining in each segment of the collection system. This will assist in determining replacement of the collection line segments.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	0	0	250,000	0	1,250,000	0	0	1,500,000
Total	0	0	250,000	0	1,250,000	0	0	1,500,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	250,000	0	1,250,000	0	0	1,500,000
Total	0	0	250,000	0	1,250,000	0	0	1,500,000

Capital Improvement Plan
Laramie, WY

Project Name **Priority Sewer Rehab - Park-Steele Alley**
Project # **WWC-CP25-011**

Total Project Cost \$1,500,000
Category Wastewater - Collection
Constr Start 12/2027

Department Wastewater
Design Start 03/2027

Description

This project will include replacement of the existing sewer line with an 8" line, in the Park Avenue - Steele Street alley between 17th Street and 19th Street. This project will be coordinated with the Park - Steele Alley Priority Repl. water project.

Justification

The existing line has condition and grade issues, which necessitates rehabilitation.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	1,400,000	0	1,400,000
Project Design/Engineering	0	0	0	100,000	0	0	0	100,000
Total	0	0	0	100,000	0	1,400,000	0	1,500,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	100,000	0	1,400,000	0	1,500,000
Total	0	0	0	100,000	0	1,400,000	0	1,500,000

Capital Improvement Plan
Laramie, WY

Project Name **Priority Sewer Rehab - 13th-15th Alley**
Project # **WWC-CP25-013**

Total Project Cost \$990,000
Category Wastewater - Collection
Constr Start 03/2030

Department Wastewater
Design Start 02/2029

Description

This project will involve design and construction to replace the existing Sheridan Street/Kearney Street alley sewer line from 13th Street to 15th Street, in coordination with the Priority Sewer Rehab- Custer Street wastewater project and 13th - Custer to Sheridan water project.

Justification

The condition of this sewer main along with coordination with the 13th - Custer to Sheridan water project call for this line to be reconstructed.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	880,000	0	0	880,000
Project Design/Engineering	0	0	0	110,000	0	0	0	110,000
Total	0	0	0	110,000	880,000	0	0	990,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	110,000	880,000	0	0	990,000
Total	0	0	0	110,000	880,000	0	0	990,000

Capital Improvement Plan
Laramie, WY

Project Name **Bill Nye - B2 Sewer Connection**
Project # **WWC-CP25-014**

Total Project Cost \$1,945,000
Category Wastewater - Collection
Constr Start 12/2024

Department Wastewater
Design Start 07/2024

Description

This project involves the construction of a new sewer line to connect the future Bill Nye line to the existing B2 line.

Justification

The B2 sewer line has been upsized between 9th Street and Corthell Road as was needed to execute an agreement between the City and ACSD to accommodate future expansion in the area of the new high school. In addition to upsizing the B2 sewer line, a connector line from the future Bill Nye sewer line to the existing B2 sewer line is also required to fulfill the City's obligation to the ACSD.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	1,945,000	0	0	0	0	1,945,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	1,945,000	0	0	0	0	1,945,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	1,945,000	0	0	0	0	1,945,000
Total	0	0	1,945,000	0	0	0	0	1,945,000

Capital Improvement Plan
Laramie, WY

Project Name **Priority Sewer Rehab - Thornburgh Dr Alleys**
Project # **WWC-CP25-016**

Total Project Cost \$1,003,800
Category Wastewater - Collection
Constr Start 3/2025

Department Wastewater
Design Start 02/2024

Description

This project will provide for design and construction to replace multiple existing sewer lines and manholes in the 2 alleys adjacent to Thornburgh Drive, in coordination with the Thornburgh Dr. Alleys Priority Repl water project.

Justification

There are multiple sewer lines and manholes in the 2 alleys adjacent to Thornburgh Drive that are in very poor condition and require replacement.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	928,800	0	0	0	0	928,800
Project Design/Engineering	0	75,000	0	0	0	0	0	75,000
Total	0	75,000	928,800	0	0	0	0	1,003,800

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	75,000	928,800	0	0	0	0	1,003,800
Total	0	75,000	928,800	0	0	0	0	1,003,800

Capital Improvement Plan
Laramie, WY

Project Name **Iverson Avenue Design**
Project # **WWC-CP25-017**

Total Project Cost \$268,000
Category Wastewater - Collection
Constr Start N/A

Department Wastewater
Design Start 4/2024

Description

This design project will include professional engineering and surveying services to address wastewater improvements along Iverson Avenue from 6th Street to 15th Street, along 12th Street, 13th Street, and 14th Street from Grand Avenue to Iverson Avenue, and in the alley from 13th Street to 14th Street between Grand Avenue and Iverson Avenue. Construction phasing and corresponding scopes of work will be determined during this design project. This project is part of a group of projects addressing roadway improvements, storm water, sanitary sewer, and water utility upgrades.

Justification

The wastewater utility component of this design project is essential to upgrade the inadequate wastewater collection system in Iverson Avenue and in the alley from 13th Street to 14th Street between Grand Avenue and Iverson Avenue.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	268,000	0	0	0	0	0	268,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	268,000	0	0	0	0	0	268,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	268,000	0	0	0	0	0	268,000
Total	0	268,000	0	0	0	0	0	268,000

Capital Improvement Plan
Laramie, WY

Project Name **Ivinson Avenue Phase 1**
Project # **WWC-CP25-018**

Total Project Cost \$940,000
 Category Wastewater - Collection
 Constr Start 04/2025

Department Wastewater
 Design Start N/A

Description

This project includes construction services, along with professional construction administration and management, to execute Phase 1 of sewer improvements between 6th Street and 9th Street along Ivinson Avenue. This project is part of a group of projects addressing roadway improvements, storm water, sanitary sewer, and water utility upgrades.

Justification

The wastewater utility component of this project is essential for upgrading the inadequate wastewater collection system along Ivinson Avenue.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	940,000	0	0	0	0	940,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	940,000	0	0	0	0	940,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	940,000	0	0	0	0	940,000
Total	0	0	940,000	0	0	0	0	940,000

Capital Improvement Plan
Laramie, WY

Project Name **A-Line Replacement Ph 1**
Project # **WWC-CP26-010**

Total Project Cost \$2,100,000
 Category Wastewater - Collection
 Constr Start 02/2027

Department Wastewater
 Design Start 11/2025

Description

This project will include construction of Phase 1 of a multiphase project to replace the existing sewer line from the intersection of Banner Road and Carroll Avenue to the intersection of Adams Street and Van Buren Street. Limits for Phase 1 will be determined through design.

Justification

The existing outfall A line which services West Laramie is reaching capacity and has condition issues including significant infiltration.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	2,100,000	0	2,100,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	2,100,000	0	2,100,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	2,100,000	0	2,100,000
Total	0	0	0	0	0	2,100,000	0	2,100,000

Capital Improvement Plan
Laramie, WY

Project Name **Priority Sewer Rehab - Custer St**
Project # **WWC-CP26-011**

Total Project Cost \$310,000
Category Wastewater - Collection

Department Wastewater
Constr Start 07/2027

Description

This project will involve replacing/upsizing the existing sewer line and 2 manholes in Custer St, beginning at 13th Street and extending half a block west, in coordination with the Priority Sewer Rehab - 13th-15th Alley wastewater project and 13th - Custer to Sheridan water project.

Justification

This existing sewer is an 8" line located downstream of a 10" line. This configuration creates a bottleneck in system flow and is in violation with WYDEQ.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	280,000	0	0	280,000
Project Design/Engineering	0	0	0	30,000	0	0	0	30,000
Total	0	0	0	30,000	280,000	0	0	310,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	30,000	280,000	0	0	310,000
Total	0	0	0	30,000	280,000	0	0	310,000

Capital Improvement Plan
Laramie, WY

Project Name **Priority Sewer Rehab - 14th St**
Project # **WWC-CP26-012**

Total Project Cost \$635,000
Category Wastewater - Collection
Constr Start 03/2029

Department Wastewater
Design Start N/A

Description

This project includes replacing/upsizing the existing sewer line and 2 manholes in 14th Street beginning at the alley between Canby Street and Harney Street and ending at the alley between Gibbon Street and Harney Street.

Justification

The sewer line has been inspected and is in poor condition, with a significant amount of cracking. Additionally, the current line is 6" with an 8" line flowing into it, which creates a bottleneck in system flow and is in violation with WYDEQ.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	0	55,000	0	55,000
Construction	0	0	0	0	0	0	580,000	580,000
Total	0	0	0	0	0	55,000	580,000	635,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	55,000	580,000	635,000
Total	0	0	0	0	0	55,000	580,000	635,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **A-Line Repl Design**
Project # **WWC-CP26-014**

Total Project Cost \$390,000
Category Wastewater - Collection

Department Wastewater
Design Start 09/2025

Description

This project will include the design of a multiphase project to replace the existing sewer line from the intersection of Banner Road and Carroll Avenue to the intersection of Adams Street and Van Buren Street.

Justification

The existing outfall A line which services West Laramie is reaching capacity and has condition issues including significant infiltration.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	390,000	0	0	0	390,000
Total	0	0	0	390,000	0	0	0	390,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	390,000	0	0	0	390,000
Total	0	0	0	390,000	0	0	0	390,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **Iverson Avenue Phase 2**
Project # **WWC-CP26-015**

Total Project Cost \$2,150,000
Category Wastewater - Collection
Constr Start 12/2025

Department Wastewater
Design Start N/A

Description

This project includes construction services, along with professional construction administration and management, to execute Phase 2 of wastewater infrastructure upgrades along Iverson Avenue. Boundaries for this project are anticipated to be along Iverson Avenue between the 8 1/2 alley and 15th Street, along 12th Street, 13th Street, and 14th Street from Grand Avenue to Iverson Avenue, and in the alley from 13th Street to 14th Street between Grand Avenue and Iverson Avenue. This project is part of a group of projects addressing roadway improvements, storm water, sanitary sewer, and water utility upgrades.

Justification

The wastewater utility component of this project is essential for upgrading the inadequate wastewater collection system in this area.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	2,150,000	0	0	0	2,150,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	0	2,150,000	0	0	0	2,150,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	2,150,000	0	0	0	2,150,000
Total	0	0	0	2,150,000	0	0	0	2,150,000

Capital Improvement Plan
Laramie, WY

Project Name **Priority Sewer Rehab-7.5 Alley, Spring Cr-Russell**
Project # **WWC-CP27-009**

Total Project Cost \$385,000
Category Wastewater - Collection
Constr Start 12/2027

Department Wastewater
Design Start 03/2027

Description

This project will include design and construction to replace the existing sewer line and 2 manholes in the 7th Street/8th Street alley from Spring Creek Drive to Russell Street.

Justification

This sewer line segment has multiple pipe diameter changes, cavities, and many offsets. Repairs have been completed on the line but since there are multiple diameter changes, root cutting is not an option if needed. In addition, the manholes at both ends of the segment are in poor condition.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	350,000	0	350,000
Project Design/Engineering	0	0	0	0	35,000	0	0	35,000
Total	0	0	0	0	35,000	350,000	0	385,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	35,000	350,000	0	385,000
Total	0	0	0	0	35,000	350,000	0	385,000

Capital Improvement Plan
Laramie, WY

Project Name **Downtown Sewer Rehab**
Project # **WWC-CP27-010**

Total Project Cost \$790,000
Category Wastewater - Collection
Constr Start 01/2030

Department Wastewater
Design Start 01/2027

Description

The Sewer crossings within the downtown area will be evaluated and improved prior to roadway improvements being completed. The design process will determine the best methods to improve the existing system.

Justification

As part of the overall Downtown Rehabilitation project including street and water repairs, the sanitary sewer connections will need to be evaluated and improved throughout the downtown area. These improvements are mostly limited to each alley crossing.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	70,000	220,000	0	290,000
Construction	0	0	0	0	0	0	500,000	500,000
Total	0	0	0	0	70,000	220,000	500,000	790,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	70,000	220,000	500,000	790,000
Total	0	0	0	0	70,000	220,000	500,000	790,000

Capital Improvement Plan
Laramie, WY

Project Name **A-Line Replacement Ph 2**
Project # **WWC-CP28-001**

Total Project Cost \$2,200,000
Category Wastewater - Collection
Constr Start 03/2029

Department Wastewater
Design Start 11/2027

Description

This project will include construction of Phase 2 of a multiphase project to replace the existing sewer line from the intersection of Banner Road and Carroll Avenue to the intersection of Adams Street and Van Buren Street. Limits for Phase 2 will be determined through as part of the design.

Justification

The existing outfall A line which services West Laramie is reaching capacity and has condition issues including significant infiltration.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	2,200,000	2,200,000
Total	0	0	0	0	0	0	2,200,000	2,200,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	2,200,000	2,200,000
Total	0	0	0	0	0	0	2,200,000	2,200,000

Capital Improvement Plan
Laramie, WY

Project Name **Priority Sewer Rehab-Park/Corthell Al 18th-Steele**
Project # **WWC-CP28-002**

Total Project Cost \$435,000
Category Wastewater - Collection
Constr Start 12/2027

Department Wastewater
Design Start 03/2027

Description

This section of sewer line is on a weekly check, due to the poor downstream Manhole and the amount of towels and solids built up in pipe due to poor grade and low flow issues. We have had multiple sewer calls on this line from 1825 Park, which seems to be the house to suffer, due to manhole being behind their house. Both sections could be replaced with 6" pvc plus three new manholes in the alley. Also, as part of this project the manhole on 18th St. and Park needs replaced due to poor condition and corrosion.

Justification

This section of sewer line is checked on weekly by staff, as it has poor grading and low flow issues, causing towel and solids buildup. The downstream manhole is also in poor condition.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	395,000	0	395,000
Project Design/Engineering	0	0	0	0	40,000	0	0	40,000
Total	0	0	0	0	40,000	395,000	0	435,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	40,000	395,000	0	435,000
Total	0	0	0	0	40,000	395,000	0	435,000

Capital Improvement Plan
Laramie, WY

Project Name **Priority Sewer Rehab - 8th-9th Alley**
Project # **WWC-CP28-003**

Total Project Cost \$550,000
Category Wastewater - Collection
Constr Start 12/2025

Department Wastewater
Design Start 03/2025

Description

This project will provide for design and reconstruction of the existing sewer line in the 8th Street/9th Street alley from Lewis Street to Clark Street.

Justification

This line has had 16 feet replaced with a spot repair, has grade issues, and has grease build up. The line has to be washed at low pressure due to problems with blowing water back into buildings, another indication of grade issues.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	500,000	0	0	0	500,000
Project Design/Engineering	0	0	50,000	0	0	0	0	50,000
Total	0	0	50,000	500,000	0	0	0	550,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	50,000	500,000	0	0	0	550,000
Total	0	0	50,000	500,000	0	0	0	550,000

Capital Improvement Plan
Laramie, WY

Project Name **Priority Sewer Rehab - 13th St, Thomes to Renshaw**
Project # **WWC-CP29-001**

Total Project Cost \$385,000
Category Wastewater - Collection
Constr Start 03/2030

Department Wastewater
Design Start 02/2029

Description

The sewer line is in bad condition with multiple cracks, flattened and crushed pipe and grade problems near the end. 15th & Thomes to 13th & Thomes was replaced with new 8" PVC a few years ago. 304' of PVC pipe and two new manholes would be needed.

Justification

This sewer line segment is in poor condition with multiple cracks, flattened and crushed pipe and grading issues.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	350,000	350,000
Project Design/Engineering	0	0	0	0	0	0	35,000	35,000
Total	0	0	0	0	0	0	385,000	385,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	385,000	385,000
Total	0	0	0	0	0	0	385,000	385,000

Capital Improvement Plan
Laramie, WY

Project Name **A-Line Replacement Ph 3**
Project # **WWC-CP30-001**

Total Project Cost \$2,300,000
Category Wastewater - Collection
Constr Start 12/2029

Department Wastewater
Design Start 09/2025

Description

This project will include construction of Phase 3 of a multiphase project to replace the existing sewer line from the intersection of Banner Road and Carroll Avenue to the intersection of Adams Street and Van Buren Street. Limits for Phase 3 will be determined through design.

Justification

The existing outfall A line which services West Laramie is reaching capacity and has condition issues including significant infiltration.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	2,300,000	2,300,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	2,300,000	2,300,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	2,300,000	2,300,000
Total	0	0	0	0	0	0	2,300,000	2,300,000

Capital Improvement Plan
Laramie, WY

Project Name **Priority Sewer Rehab - 3 1/2 Alley, Park to Ord**
Project # **WWC-CP30-002**

Total Project Cost \$60,000
Category Wastewater - Collection

Department Wastewater
Design Start 11/2029

Description

This project will involve design and construction to replace the existing sewer line and 2 manholes in the 3rd Street/4th Street alley between Park Avenue and Ord Street.

Justification

This sewer line has grade issues, multiple offset joints, root intrusion, and is in poor condition overall.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	0	0
Project Design/Engineering	0	0	0	0	0	0	60,000	60,000
Total	0	0	0	0	0	0	60,000	60,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	60,000	60,000
Total	0	0	0	0	0	0	60,000	60,000

Capital Improvement Plan
Laramie, WY

Project Name **Process Blower PLC Upgrades**
Project # **WWT-CP20-010**

Total Project Cost	\$146,000	Department	Wastewater
Category	Wastewater - Treatment Plant	Design Start	07/2022
Constr Start	01/2025		

Description

This project includes replacement of the existing programmable logic controllers (PLCs) for the process blowers and programming to show new process control initiatives. Wastewater Treatment Plant staff will perform this work in-house.

Justification

The installation of replacement programmable logic controllers began seven years ago. This project will complete the current replacement cycle.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	146,000	0	0	0	0	0	0	146,000
Total	146,000	0	0	0	0	0	0	146,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	146,000	0	0	0	0	0	0	146,000
Total	146,000	0	0	0	0	0	0	146,000

Capital Improvement Plan
Laramie, WY

Project Name **WWTP Upgrade Project Design**
Project # **WWT-CP21-010**

Total Project Cost	\$817,284	Department	Wastewater
Category	Wastewater - Treatment Plant	Design Start	02/2021
Constr Start	N/A		

Description

This design has been completed and Tetra Tech Engineering is providing Construction Administration for the construction of a new building, blowers, blower piping, backup generator, and network extension for the wastewater treatment plant. Construction Administration is funded by SRF construction funds.

Justification

The project will complete the design for the plant backup generator, a new blower building, options for routing of the blower piping, and efficient blowers for the wastewater treatment plant. This project will be dependent on the results of the energy efficiency project and is necessary in order to complete future projects.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	817,284	0	0	0	0	0	0	817,284
Total	817,284	0	0	0	0	0	0	817,284

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	817,284	0	0	0	0	0	0	817,284
Total	817,284	0	0	0	0	0	0	817,284

Capital Improvement Plan
Laramie, WY

Project Name **Ditch Cleaning**
Project # **WWT-CP21-012**

Total Project Cost	\$1,250,000	Department	Wastewater
Category	Wastewater - Treatment Plant	Design Start	04/2022
Constr Start	07/2027		

Description

The ditch cleaning project drains, cleans, and replaces worn out consumable parts within the oxidation ditches. The project was last completed in fall of 2022.

Justification

The oxidation ditches require cleaning every 5-7 years to address sludge that builds up in the bottom.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Other Costs or Studies	550,000	0	0	0	700,000	0	0	1,250,000
Total	550,000	0	0	0	700,000	0	0	1,250,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	550,000	0	0	0	700,000	0	0	1,250,000
Total	550,000	0	0	0	700,000	0	0	1,250,000

Capital Improvement Plan
Laramie, WY

Project Name **WWTP Upgrade Project Construction**
Project # **WWT-CP22-010**

Total Project Cost	\$9,500,000	Department	Wastewater
Category	Wastewater - Treatment Plant	Design Start	N/A
Constr Start	04/2022		

Description

This multi year project based off of the City's energy efficiency improvements audit has broken ground. The construction of this project includes a new building to house new blowers for the aerated sludge holding tank and oxidation ditch. Additionally, this project includes the blowers for the new building, addition of monitoring sensors, new make-up air unit for the press building, connecting "G" lab to an existing generator, a full site backup generator, and extending the communication network within the WWTP to facilitate automated operation, enhance nitrogen removal performance and reduce energy consumption. This project is funded by an SRF loan and part of it qualified for green funding with a zero percent interest rate through the SRF program.

Justification

Some existing equipment at the wastewater treatment plant is nearing the end of its service life and staff has seen a large increase in required maintenance for critical infrastructure. The energy efficiency improvement audit completed by Honeywell identified the equipment noted by staff and more that needed to be replaced to maintain operation of the WWTP. With the replacement of key equipment there is an opportunity to increase the overall efficiency of the WWTP and reduce the carbon footprint of the City of Laramie by using updated technology. Items that were identified as needing to be replaced or installed were new blowers, a new properly designed building to house the blowers, monitoring sensors, network extensions for equipment, and a larger generator to back-up the whole WWTP plant which will allow the plant to continue to treat wastewater at high levels during power outage situations.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	9,500,000	0	0	0	0	0	0	9,500,000
Total	9,500,000	0	0	0	0	0	0	9,500,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Loan	9,500,000	0	0	0	0	0	0	9,500,000
Total	9,500,000	0	0	0	0	0	0	9,500,000

Capital Improvement Plan
Laramie, WY

Project Name **Scum Pump and Mixer**
Project # **WWT-CP22-020**

Total Project Cost	\$150,000	Department	Wastewater
Category	Wastewater - Treatment Plant	Design Start	01/2025

Description

This project will replace the scum pumps located in the RAS building and install mixers to the scum basins. The scum basin mixer is an addition to the current infrastructure which will improve staff efficiency and reduce staff maintenance for this process.

Justification

The scum pumps are original to the plant and are coming to the end of their useful life. Currently the scum basins do not have any mixers and the solids separate from the water causing mostly water to be pumped into the digesters instead of solids which require digestion.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	120,000	30,000	0	0	0	0	0	150,000
Total	120,000	30,000	0	0	0	0	0	150,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	120,000	30,000	0	0	0	0	0	150,000
Total	120,000	30,000	0	0	0	0	0	150,000

Capital Improvement Plan
Laramie, WY

Project Name **Secondary Clarifier Mechanism Replacement**
Project # **WWT-CP24-010**

Total Project Cost	\$200,000	Department	Wastewater
Category	Wastewater - Treatment Plant	Design Start	07/2023
Constr Start	07/2024		

Description

This project includes rebuilding the secondary clarifier mechanisms due to age. Then, all the existing rakes, drums, and related mechanical items will be removed and rebuilt. The coating on the concrete structures will also be inspected to determine concrete integrity. Staff have determined that a rebuild is a more cost effective option.

Justification

The secondary clarifier rakes, drums, and related mechanical parts are showing a loss of protective coating, significant corrosion, and loss of metal integrity. Inspection of the secondary clarifier rakes and drums indicated significant corrosion with large holes appearing that allow for leaking. This project is a recommendation of the Wastewater Master Plan.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	140,000	0	0	0	0	0	140,000
Construction	0	60,000	0	0	0	0	0	60,000
Total	0	200,000	0	0	0	0	0	200,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	200,000	0	0	0	0	0	200,000
Total	0	200,000	0	0	0	0	0	200,000

Capital Improvement Plan
Laramie, WY

Project Name **Dewatering Pump Repl**
Project # **WWT-CP25-010**

Total Project Cost \$180,000
Category Wastewater - Treatment Plant
Constr Start 07/2024

Department Wastewater
Design Start N/A

Description

The dewatering pumps will be purchased and replaced at the WWTP.

Justification

There are two dewatering pumps, one was installed with the original plant and one was replaced in 2008. Both pumps need to be replaced as they are nearing the end of their useful life.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	180,000	0	0	0	0	180,000
Total	0	0	180,000	0	0	0	0	180,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	180,000	0	0	0	0	180,000
Total	0	0	180,000	0	0	0	0	180,000

Capital Improvement Plan
Laramie, WY

Project Name **Wastewater Treatment Plant - Side Stream Channel**
Project # **WWT-CP28-001**

Total Project Cost \$680,000
Category Wastewater - Treatment Plant
Constr Start 05/2028

Department Wastewater
Design Start 07/2027

Description

This project is for the design of a side stream channel to address removal of phosphates and nitrogen to meet expected changes in nutrient removal regulations from EPA at the WWTP.

Justification

With the effluent regulations continuing to reduce the amount of nutrients allowed in wastewater effluent, this additional treatment infrastructure will be required to meet revised EPA standards for phosphate and nitrogen removal.

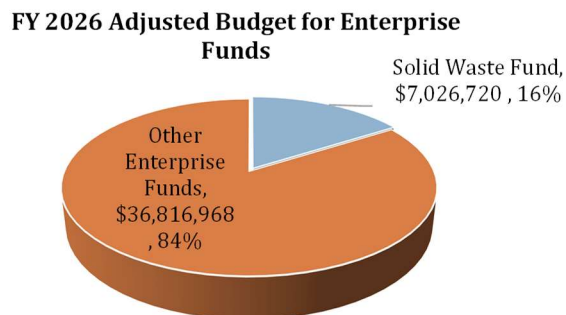
Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	680,000	0	0	680,000
Total	0	0	0	0	680,000	0	0	680,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	680,000	0	0	680,000
Total	0	0	0	0	680,000	0	0	680,000

Solid Waste Fund

The Solid Waste Fund is one of the City's four Enterprise Funds, and it accounts for operations and infrastructure maintenance and development for waste collection, disposal, and diversion services. Enterprise Funds operate as self-supporting financial entities funded by user service charges and other revenue sources.

As the chart below illustrates, the Solid Waste Fund FY 2026 adjusted budget accounts for 16% of the total expenditure budget for all Enterprise Funds.



Solid Waste Activities

The Solid Waste Division provides solid waste collection and disposal services for the community as well as residential, business, church, and school recycling services. The division provides daily trash collection around the community for all in-City residential properties of two dwelling units or less. Additionally, the division services nearly 300 commercial trash accounts that are operated five days per week. The division is also responsible for the operation of the Laramie Landfill just north of town where solid waste is processed, and land-filled and recycling material is processed for shipment to Colorado.

The Solid Waste Fund has the following cost centers that represent key activities:



The Solid Waste function has undergone rigorous strategic planning in recent years, which has centered on implementing new programs and projects that address regulatory and environmental concerns, as well as operational efficiency.

FY 2025 Accomplishments toward Council Goals

- The Solid Waste Division began expansion of the breakroom and office area for landfill and recycling center staff. This is in support of Council Goal I – Infrastructure Planning & Investment by improving the city facilities. The previous layout was too small to effectively handle trainings, meetings and the basic needs of staff. An additional benefit is that monitoring equipment, tools and records will be stored in a temperature regulated environment.
- Single stream recycling materials were evaluated for a recycling processing contract. The city was able to add materials without removing any recyclables. Plastic tubs with a number 4 and 5 are now recycled in addition to the previously accepted plastic bottles, jars and jugs with a number 1 or 2. This has supported Council Goal 5 - Environmental Stewardship.
- In further support of Council Goal 5 – Environmental Stewardship, the division accepted and recommended a bid award for a fully electric pickup truck. Additionally, a hybrid was also selected. These units will replace existing units that were gas fueled.

FY 2025 Accomplishments toward Management Goals

- The division has converted additional neighborhoods from alley collection to curbside collection. This has improved safety in these areas as well as efficiency.
- Outreach has continued and expanded to inform residents of recycling opportunities and procedures. Several hundred reusable shopping bags were distributed at various events. The bags have been designed to inform about acceptable recycling cart materials as well as to promote the Recycling Center.
- The new Household Hazardous Waste building has improved diversion efficiency as staff are now able to process materials year round. Previously, materials could not be processed during cold weather months due to freezing temperatures. This building has also provided a heated parking bay for a water truck used to keep dust in check and a heated bay to perform equipment maintenance.

Objectives for FY 2026

- Redesign the front entrance of the Landfill & Recycling Center to improve efficiency and better meet the needs of residents.

- Continued collection route improvements for safety and efficiency.
- Find and evaluate additional recycling opportunities for the community.

Solid Waste Fund Financial Position

Overview and Rates

The Council has adjusted the rates to adequately support the operational and infrastructure costs of the Fund’s services. The Fund is in excellent financial health, with major infrastructure initiatives proceeding as planned, including a landfill liner.

Bell and Associates analyzed the revenue requirement for solid waste operations in 2016 and recommended a 9.3% overall increase in the revenue requirement for 2017 and an additional 4.1% increase in 2018. 2% of the increase was attributable to collection and recycling operations, with the rest related to disposal. For landfill dump fees, the approved disposal cost per ton was \$60 in 2017 and \$63 in 2018. This cost per ton fee is calculated based on an allocation of disposal expenditures – operational, administrative, closure costs, and liner funding – to the number of tons disposed at the landfill. This method determines the tipping fee charged. Currently, the City assesses a minimum \$12 tipping fee, which was increased from \$9 in 2018.

Due to the Fund’s stable financial condition and the availability of partial grant funding for the next phase of landfill liners, there have been no recommended rate increases since 2018. The City has contracted with Raftelis, the same consultant it uses for the water and wastewater utilities, to perform a full rate analysis for solid waste in 2025. Any adjustments to recommended rates will be presented for Council consideration in fall 2025.

Budget Basis

The Solid Waste Fund is reported on an accrual basis of accounting in the City’s ACFR. However, this basis of accounting does not reflect expendable resources as effectively as the modified accrual basis. For purposes of analyzing financial condition, the City converts financial data into an estimate of the modified accrual basis of accounting, which is a better measure of available resources.

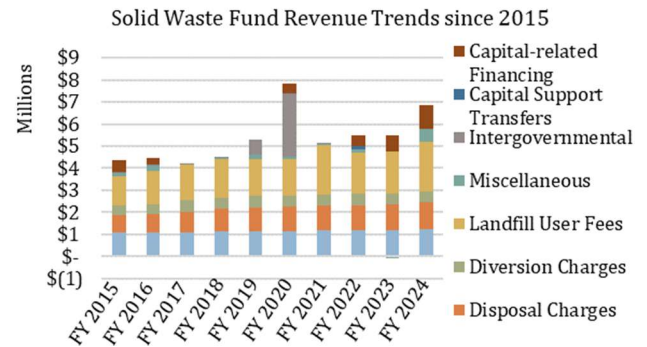
Financial Trends

Like the other Enterprise Funds, the City controls revenue generation for the Solid Waste operation. The City Council sets rates using a long-term financial plan and a rate structure that accounts for both operating needs, infrastructure improvements, and asset retirement obligations. The emphasis shifts to determining the

necessary level of resources for the Fund and the rates necessary to sustain it. The City does not rely on intergovernmental revenue sources for its Enterprise Funds – except for limited capital-related financing.

Revenue Trends

Over the past ten years, overall collection revenue has grown by about \$161,000, disposal revenue by about \$396,000, diversion revenue by about \$61,000, and landfill user fee revenue by about \$972,000. In total, service charge revenue in this fund has increased 44% in the past decade, mostly in landfill user fees. Inflation during this same period was 32%. This variation in operating revenue types is due to the difference in rates required to support each operation. The graph below illustrates these changes.



There is one spike in intergovernmental revenue in FY 2020. This revenue is grant and loan funding for landfill cell construction.

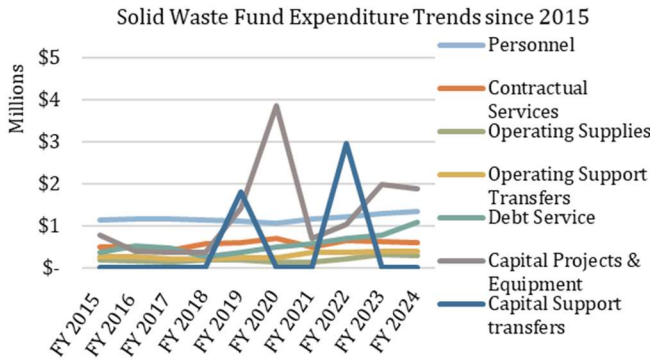
The City’s landfill has undergone major improvements over the past decade to extend the useful life of the existing landfill, plan for future expansion, and provide an adequate reserve for closure and post-closure costs mandated by state and federal law. Prior to FY 2012, rates supporting disposal and diversion operations were grossly inadequate to provide for the long-term financial requirements of operating a landfill. Voters helped offset rate increases in part with 2010 specific purpose tax proceeds for landfill improvements (\$3.45 million). Even with this additional SPT funding, user rates required major adjustment to provide financial stability for this operation.

The positive impact of these rate adjustments on the Fund’s financial condition is additional evidence of the value of long-term planning for infrastructure development. Without a strong financial position, it would be difficult to complete the amount of construction and remediation necessary to deliver landfill services. The City completed construction of three new landfill cells in fiscal year 2020. The new cells are lined and have leachate collection systems. The liner and collection systems provide environmental protection by limiting groundwater

contamination. These cells ensure that the City of Laramie will continue to have capacity for municipal solid waste.

Expenditure Trends

City management has kept operating costs stable in Solid Waste. As the chart below illustrates, personnel expenditures continue to make up most of this Fund's outflows.

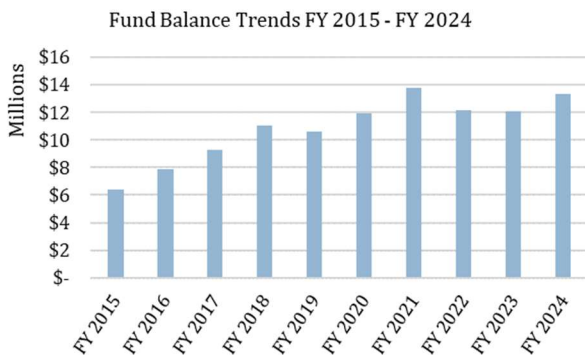


The peak in capital spending that occurred in FY 2019 – FY 2020 was for landfill cell construction, with state revolving loans as the funding source. The increases in FY 2019 and FY 2022 in Capital Support transfers primarily relate to the construction of the Municipal Operations Center.

Fund Balance Trends

The net increase in fund balance (currently available resources) each period is the approximate amount of infrastructure reserve generated by transactions that fiscal year. Of course, this reserve does not simply build up – it is generated due to long-term rate planning and is allocated to specific capital projects. Reserve levels are reviewed prior to rate recommendations each biennium. Current reserves are reflected in the ten-year financial plan and are used to help control future rate increases.

Financial planning for the Solid Waste Fund – particularly the disposal operation – can be clearly seen in fund balance trends shown below. After FY 2015, reserves grow to support the construction of future lined cells, as well as to provide funding for closure and post-closure cost obligations.



The Solid Waste Fund's available reserves comply with the policy to retain three to six months of expenditures in reserve.

	Unassigned Fund Balance (in millions)	Restricted, Committed, or Assigned Fund Balance (in millions)	Months in Unassigned Reserve
FY 2020	2.27	12.23	5.6 months
FY 2021	1.37	13.55	4.5 months
FY 2022	2.17	10.05	3.6 months
FY 2023	1.83	10.26	3.9 months
FY 2024	1.63	11.60	6.8 months

Budget Summary

The budget summary provides an overview of how the City will balance its budget. Fund reserves are used to balance the City's budget only when derived from prior year budget savings. The Administrative Service Director projects the available amount of reserves that can be used to balance the budget, and expenditures are reduced until the budget is in balance.

FY 2026 Budget Summary

Forecasted Revenue	<u>\$5,073,500</u>
Total Available Resources	\$5,073,500
Budgeted Expenditures	(7,026,720)
Adjust Depreciation & Landfill Liability (Non-Cash)	2,228,939
Projected Increase (Decrease) in Reserves for Capital Investment	\$275,719

FY 2024 Summary & FY 2025 Projections

FY 2024 Summary

Solid Waste Fund service charges grew by around 9% between FYs 2023 and 2024. This change was due to consumption variances, as no rate changes were enacted by the City Council.

Operating expenses decreased 1% in the same period, with a decrease in both operating supplies and contractual services offsetting a 3% increase in personnel costs. Debt service increased by \$307,000 due to financing of three pieces of equipment in FY 2024. Capital outlay was 6% less than the previous year, a normal variation, based on equipment purchases and project expenditures.

FY 2025 Projections

As of March, all major revenue sources are expected to end FY 2025 higher than the forecasted amount and adjustments are budgeted in FY 2026 revenue to reflect these trends. Volume increases at the landfill continue to

result in these fees being higher than forecasts, with this year likely ending at a 9% increase over the projections. Collection charges are also trending at 5% more than the forecasted amounts.

Budgeted expenditures for operating costs are expected to come in below the appropriated amount. Personnel expenditures can vary from the projection due to differences in elected benefits, as well as savings from employee attrition. Progress on budgeted capital projects is at about 50% for FY 2025.

With revenue being at target and operating expenditures below, the financial plan will experience benefit from FY 2025 operations. This benefit is considered when planning for revenue requirements and associated user rates.

Solid Waste Fund Revenue

Description of Major Revenue Sources

Charges for Services

Cost of service in Solid Waste is determined using the full cost rate structure, unless grant funding is available to

offset rate payer fees. Types of charges for services revenue include collection fees, diversion fees, disposal fees, and landfill dump fees. The cost of the collection and disposal division is evaluated separately.

State Loan and Investment Board (SLIB)

Cities and towns in Wyoming are eligible for SLIB funding to improve public service facilities, alleviate an emergency that poses an immediate and direct threat to the health, safety, and welfare of the citizens, develop solid waste facilities, or foster investment in transportation.

State Revolving Funds (SRF) loans (Clean Water) are used for eligible landfill projects. While these funds are distributed by SLIB, they are federal in nature. Awards include up to 25% principal forgiveness.

SLIB grants and loans are used for City capital projects. During the budget process the City estimates the contribution of SLIB money based on grant stipulations, available match funding, and the amount of money the requesting department requests in the application process

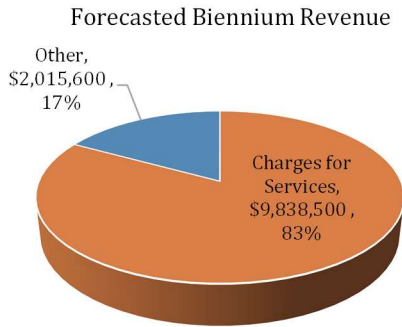
Forecasted Solid Waste Fund Revenue

The table below presents actual revenue for two previous years, the current fiscal year revenue to date alongside the FY 2025 budget and forecast. Forecasted and adjusted revenue amounts for FY 2026 are also presented.

	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals - March 2025	FY 2025 Budget	FY 2025 Forecast	FY 2026 Forecast	FY 2026 Adjustments	FY 2026 Adjusted Forecast
Collection								
Grants and Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Curbside Recycling Fee	482,762	367,496	450,000	480,000	487,000	480,000	-	480,000
Collection Charges	1,202,134	948,589	1,100,000	1,150,000	1,210,000	1,150,000	50,000	1,200,000
Recycling Diversion	4,200	5,969	10,500	10,500	9,000	10,500	-	10,500
Total Collection	1,689,096	1,322,054	1,560,500	1,640,500	1,706,000	1,640,500	50,000	1,690,500
Disposal								
Grants and Contributions	-	-	-	-	-	-	-	-
SLIB Loans	-	-	-	-	-	-	-	-
Landfill/Dump Fees	1,901,403	1,417,820	1,650,000	1,700,000	2,100,000	1,700,000	250,000	1,950,000
Tire Recycling Fees	17,694	16,114	15,000	18,000	21,000	18,000	3,000	21,000
Disposal Charges	1,145,638	923,348	1,000,000	1,100,000	1,200,000	1,100,000	50,000	1,150,000
Total Disposal	3,064,735	2,357,282	2,665,000	2,818,000	3,321,000	2,818,000	303,000	3,121,000
Miscellaneous	48,249	10,567	12,000	12,000	14,000	12,000	-	12,000
Interest & Gain/Loss	222,187	239,571	20,000	150,000	350,000	100,000	150,000	250,000
Capital Asset Transfers	-	-	-	-	-	-	-	-
Financed Purchase Proceeds	720,075	979,228	1,607,881	1,389,600	1,389,600	-	-	-
Total Revenue	\$ 5,744,342	\$ 4,908,702	\$ 5,865,381	\$ 6,010,100	\$ 6,780,600	\$ 4,570,500	\$ 503,000	\$ 5,073,500

Revenue by Type

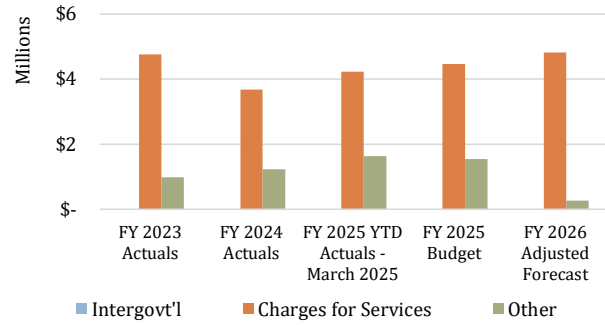
The composition of the Solid Waste Fund adjusted biennium revenue forecast is presented below.



Charges for services totals 83% of forecasted revenue for the biennium. Other revenue sources include proceeds from financing activities – i.e., capital leases on fleet equipment acquisitions – for around \$2.0 million. There are no other capital revenue sources forecast in this Fund.

As depicted in the graph below, Charges for Services typically make up most of the revenue for the Solid Waste fund. This fund sees large amounts of intergovernmental revenue when it constructs landfill improvements, for which the City is often awarded state revolving funds. Based on the current capital plan, the next major landfill improvements are forecasted in the FY 2027 - FY 2028 biennium.

Solid Waste Revenue Trends by Category



Solid Waste Fund Budgeted Expenditures

The budgeted expenditures are the result of several months of strategic planning with departmental directors and the Budget Team. Personnel, operating, and capital expenditures are proposed and evaluated by the City Manager for alignment with management’s and City Council’s priorities. This process results in the City Manager’s budget recommendation, which is presented to the City Council for consideration, deliberation, and adoption.

Overview of the FY 2026 Supplemental Budget

The City Council’s goals are a major consideration in the development of the budget, as are operational objectives advocated for by the City’s leadership team.

Broad categories for the Council’s 2025 goals are presented below. To understand the metrics involved in each, please review the full set of goals on pages 9-11.



As a reminder, the capital plan received a thorough review during the biennium planning cycle. The City Manager recommended and the City Council approved around \$6.2 million in capital investment for the biennium. Details on the capital plan can be found in the *Capital Investment and Construction Plan for FY 2025 – FY 2026* found on the City’s website, and in this document.

The City Council approved adjustments to various types of government expenditures. The changes are summarized

Solid Waste Fund Budgeted Expenditures

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, the previously adopted FY 2026 budget and adjustments to FY 2026.

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Administration								
Personnel	\$ 113,402	\$ 132,786	\$ 100,843	\$ 137,196	\$ 127,592	\$ 139,706	\$ (1,072)	\$ 138,634
Contractual Services	82,656	94,112	79,414	179,472	161,525	129,512	(2,000)	127,512
Materials & Supplies	2,126	4,521	2,389	5,508	4,957	5,508	-	5,508
Capital Proj, Studies & Equip	860	11,338	-	60,000	60,000	1,100	3,000	4,100
Total Administration	199,044	242,757	182,646	382,176	354,074	275,826	(72)	275,754

below, separated by on-going and one-time costs so that the community can easily assess proposed growth in the cost of government. The following pages include all detailed disclosure for the adopted supplemental budget. A high-level summary is presented below:

Type of Adjustment	One Time	Ongoing	Total Adj
Capital Invest. & Related Debt Service	17,195	-	17,195
Personnel Costs	-	(28,154)	(28,154)
Centrally Budgeted Items	-	21,400	21,400
Other Operating Costs	-	-	-
Total	\$ 17,195	\$ (6,754)	\$ 10,441

Summary of the Personnel Budget and Solid Waste Fund Full Time Equivalent (FTE) Positions

The Personnel Budget

Personnel expenditures are a major expense for the City. These types of expenditures include the cost of salaries, benefits, overtime, and taxes for employees. The personnel budget is composed of benefited FTE positions, dollar amount allocations for non-benefited employees, and the related tax and benefit costs. Departments are not authorized to hire additional benefited staff members without recommendation by the City Manager and approval by the City Council. However, departments are authorized to hire as many non-benefited staff as they choose – providing they don’t exceed the dollar amount of their budget allocation for non-benefited personnel costs. The amounts for personnel costs are centrally budgeted by finance staff based on current authorized FTEs, base budget allocations for non-benefited employees, and current benefit and tax rates.

Solid Waste Fund Authorized FTEs

There are no FTE changes for FY 2025 – FY 2026.

Department	FY 2024	FY 2025	FY 2026 Adopted	FY 2026 Adjusted
Solid Waste	19.0	19.0	19.0	19.0

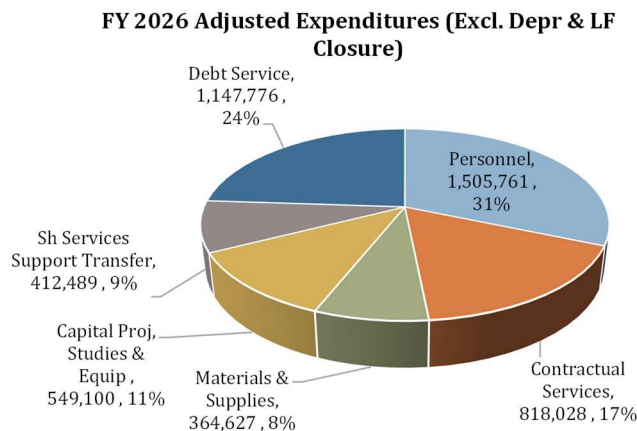
Solid Waste Fund Budgeted Expenditures (Cont.)

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Collection								
Personnel	508,880	488,805	343,003	554,802	515,966	564,806	(87,020)	477,786
Contractual Services	127,248	91,531	47,579	118,268	106,441	118,268	-	118,268
Materials & Supplies	175,033	132,940	102,758	185,828	167,245	185,828	-	185,828
Capital Proj, Studies & Equip	380,852	342,435	427,068	969,068	969,068	30,000	-	30,000
Interfund Transfers - Capital	-	-	-	59,735	59,735	-	-	-
Shared Serv Support Transfer	211,609	211,609	177,248	212,698	212,698	212,698	4,200	216,898
Debt Service	205,220	369,659	455,237	609,407	609,407	500,817	571	501,388
Total Collection	1,608,842	1,636,979	1,552,893	2,709,806	2,640,560	1,612,417	(82,249)	1,530,168
Disposal								
Personnel	493,899	520,665	432,133	579,750	539,168	589,531	135,423	724,954
Contractual Services	289,981	334,439	191,506	516,248	464,623	416,248	15,000	431,248
Materials & Supplies	150,497	156,244	114,950	166,291	149,662	173,291	-	173,291
Capital Proj, Studies & Equip	1,605,906	1,521,760	1,224,494	1,941,139	1,941,139	510,000	5,000	515,000
Interfund Transfers - Capital	-	-	-	59,735	59,735	-	-	-
Shared Serv Support Transfer	190,564	190,564	159,493	191,391	191,391	191,391	4,200	195,591
Debt Service	581,851	724,615	752,225	912,657	912,657	637,764	8,624	646,388
Total Disposal	3,312,698	3,448,287	2,874,801	4,367,211	4,258,375	2,518,225	168,247	2,686,472
Diversion								
Personnel	185,675	194,023	102,492	235,889	219,377	239,872	(75,485)	164,387
Contractual Services	125,407	84,171	48,776	141,000	126,900	141,000	-	141,000
Total Diversion	311,082	278,194	151,268	376,889	346,277	380,872	(75,485)	305,387
Total Before Depreciation and Closure Costs	5,431,666	5,606,217	4,761,609	7,836,082	7,599,286	4,787,340	10,441	4,797,781
Depreciation by Division								
Administration	72,003	145,139	-	159,564	159,564	161,460	-	161,460
Collection	289,479	325,543	-	507,474	507,474	510,387	-	510,387
Disposal	680,698	784,368	-	977,546	977,546	1,058,287	-	1,058,287
Landfill Closure and Post-closure Costs	364,423	1,433,911	415,671	498,805	498,805	498,805	-	498,805
Total Solid Waste Fund	\$ 6,838,268	\$ 8,295,178	\$ 5,177,280	\$ 9,979,471	\$ 9,742,675	\$ 7,016,279	\$ 10,441	\$ 7,026,720

Expenditures by Type

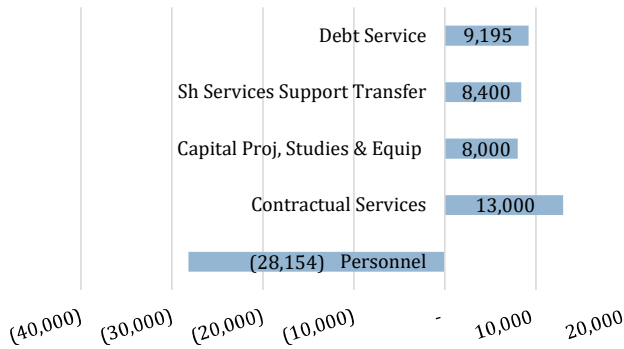
The composition of the Solid Waste Fund FY 2026 adjusted budget is presented to the left. The budget for personnel is 31% of the total. The next largest expenditure is debt service at 24%, which reflects financing of major equipment

items. The graphic on the next page shows adjustments to the FY 2026 budget by category. The adjustment in the shared services transfer reflects the Facilities Management reorganization and more accurate costing across City operations.

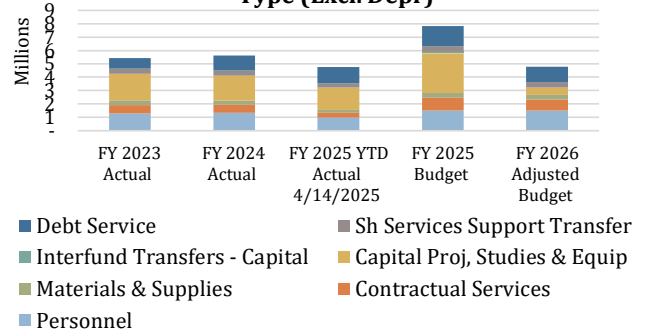


The graph below illustrates two years of actual expenditures, current year-to-date totals, current year projection and the budget for each year of the biennium.

FY 2026 Adjustments (Excl. Depr.)



Actual and Budget Trends by Expenditure Type (Excl. Depr)



Supplementals for FY 2026

This section contains detail for adjustments that are not capital related.

Centrally Budgeted Adjustments

This table details adjustments for centrally forecasted accounts.

Division	Reason for Budget Adjustment	FY 2026	One-time or Ongoing
Debt Service Adjustments			
Collection	Each year, the Finance Division forecasts committed and anticipated payments for long-term debt. This adjustment reflects a change to expected payments.	\$ 571	One-time
Disposal		8,624	One-time
Electricity Adjustments			
Disposal	Based on projections for electric rates, staff recommended an adjustment for the FY 2025 - FY 2026 biennium of around 10%. The actual rates have gone up by about 15% of the total bill across City operations, necessitating adjustments in divisions with small amounts of appropriations. Demand has stayed about constant.	15,000	Ongoing
Software Maintenance and License Fees			
Solid Waste Administration	With the phasing out of the City's former ERP software, the remaining costs must be redistributed to reflect actual usage. Starting in FY 2026, most of the activity in the former software is due to service charges and has been reallocated. There is a cost decrease in the General Fund and offsetting cost increases/decreases in the Enterprise Funds, based on the percent of service charges each fund generates.	(2,000)	Ongoing
Support Services Transfer			
Solid Waste Collection	With the centralization of the Facilities Management division, costs for facilities maintenance and custodial services are being allocated directly to all City buildings. Formerly, these services were primarily performed in parks and recreation operations. This amendment adjusts the shared services support transfer to reflect actual services to the solid waste operations.	4,200	Ongoing

Centrally Budgeted Adjustments (Cont.)

Division	Reason for Budget Adjustment	FY 2026	One-time or Ongoing
Solid Waste Disposal	With the centralization of the Facilities Management division, costs for facilities maintenance and custodial services are being allocated directly to all City buildings. Formerly, these services were primarily performed in parks and recreation operations. This amendment adjusts the shared services support transfer to reflect actual services to the solid waste operations.	4,200	Ongoing
Total Centrally Budgeted Adjustments		\$ 30,595	

Personnel Requests

There are no departmental requests for personnel. There is a centrally budgeted adjustment, however.

Division	Request Title	Request Description	FY 2026 Request	One-time or Ongoing
Admin	Adjustments to Personnel Base Forecast with 3% COLA	Each year, the budget team forecasts the payroll base budget from zero, reflecting current benefit assumptions and the City Manager's recommended compensation adjustments. The Solid Waste Fund requires a budget reduction due to excess funding.	\$ (1,072)	Ongoing
Collection			(87,020)	
Disposal			135,423	
Diversions			(75,485)	
Total Supplemental Personnel Requests			\$ (28,154)	

Capital Project, Equipment and Fleet Budgets

Fleet Schedule

The six-year summary schedule for fleet vehicle and equipment replacements is presented below.

Division and Type	FY 2025 Adjusted	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	FY 2029	FY 2030	Total
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 62,000	\$ -	\$ -	\$ -	\$ 62,000
Equipment	-	-	-	-	-	-	-	-	-
Administration Total	-	-	-	-	62,000	-	-	-	62,000
Vehicles	-	-	-	-	58,000	-	133,000	-	191,000
Equipment	969,068	-	-	-	763,000	-	1,048,000	-	2,780,068
Collection Total	969,068	-	-	-	821,000	-	1,181,000	-	2,971,068
Vehicles	58,000	-	-	-	-	-	53,000	-	111,000
Equipment	1,060,000	-	-	-	141,000	-	945,590	-	2,146,590
Disposal Total	1,118,000	-	-	-	141,000	-	998,590	-	2,257,590
Solid Waste Fund Total	\$ 2,087,068	\$ -	\$ -	\$ -	\$ 1,024,000	\$ -	\$ 2,179,590	\$ -	\$ 5,290,658

Fleet Vehicle and Equipment Replacements

There are no adjustments to the current fleet schedule. Please reference the *Adopted Capital Investment & Construction Plan for FY 2025 – FY 2026* for information about future replacements.

Equipment & Capital Maintenance Summary

The four-year schedule for routine equipment and capital maintenance items is detailed below. Descriptions for each item are presented after the summary table.

Equipment Reference	FY 2025 Life To-Date Budget	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027	FY 2028	FY 2029	FY 2030	Equipment Total
Computer Workstations	\$ -	\$ 1,100	\$ 3,000	\$ 4,100	\$ -	\$ -	\$ -	\$ -	\$ 4,100
Audio/Video Equipment	10,000	-	-	-	-	-	-	-	10,000
Backup Generator - MOC	50,000	-	-	-	-	-	-	-	50,000
Administration Total	60,000	1,100	3,000	4,100	-	-	-	-	64,100
Hook Lift Containers	-	30,000	-	30,000	-	-	-	-	30,000
Collection Total	-	30,000	-	30,000	-	-	-	-	30,000
Roll-off Containers	-	60,000	(15,000)	45,000	-	-	-	-	45,000
Litter Fences	90,000	-	-	-	-	-	-	-	90,000
Lube Skid	-	-	20,000	20,000	-	-	-	-	20,000
Disposal Total	90,000	60,000	5,000	65,000	-	-	-	-	155,000
Solid Waste Fund Total	\$ 150,000	\$ 91,100	\$ 8,000	\$ 99,100	\$ -	\$ -			\$ 249,100

Equipment & Capital Maintenance Descriptions

ADMINISTRATION

Computer Workstations

Replacement of computer workstations in the Solid Waste Fund. The FY 2026 supplemental increase covers additional computers that require replacement.

Audio/Video Equipment

Audio/Video Equipment for the large conference room at the MOC.

Backup Generator - MOC

Purchase and installation of an automatic backup generator at the Municipal Operations Center for the large vehicle parking building (Building V). Funding split between Water, Wastewater and Solid Waste.

COLLECTION

Hook Lift Containers

Replacement and purchase of new seven-yard containers for the City's popular service for small cleanup and

construction projects; the current number is insufficient for demand and some are wearing out.

DISPOSAL

Roll-off Containers

Replacement of roll-off containers in front of the baler building that wear down over time. The FY 2026 supplemental reduction is to adjust for price decreases.

Litter Fences

Replacement of fences which are an important part of controlling litter by catching it at the working face.

Lube Skid

New lube skid for Unit 666, the Solid Waste mechanic truck. Oil tanks will improve efficiency of service and repairs of landfill equipment in the field. A used oil tank will limit the possibility of oil spills when transporting used oil. Safety will be improved as oil buckets will not have to be carried up and down equipment ladders.

Capital Project Summary

The table below summarizes the adopted capital project adjustments for FY 2026, as well as the current schedule for FY 2027 - FY 2028 and project budgets to date. [In the electronic document, click on the project name to access project detail.](#)

Project Reference	FY 2025 Life To Date Budget	Life To Date Actuals 4/2/2025	Estimated FY 2025 Carry Forward	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027 - FY 2028	FY 2029 - FY 2030	Total Project Budget (All Years)
Disposal									
Indoor Meeting Space Expansion	456,000	(133,474)	322,526	-	-	-	-	-	456,000
Cell 3A & 3B, Leachate Pond and Front Entrance Design	300,000	-	300,000	-	-	-	100,000	-	400,000
Landfill Concrete Pavement-Front Entrance	-	-	-	350,000	-	350,000	-	-	350,000

Capital Projects (Cont.)

Project Reference	FY 2025 Life To Date Budget	Life To Date Actuals 4/2/2025	Estimated FY 2025 Carry Forward	FY 2026 Adopted	FY 2026 Suppl	FY 2026 Adjusted	FY 2027 - FY 2028	FY 2029 - FY 2030	Total Project Budget (All Years)
C&D Disposal Area Expansion	-	-	-	-	-	-	-	150,000	150,000
Cell 3A & 3B and Leachate Pond Excavation	-	-	-	-	-	-	4,000,000	-	4,000,000
Refinish Baler Building Floor	-	-	-	100,000	-	100,000	-	-	100,000
Disposal Total	756,000	(133,474)	622,526	450,000	-	450,000	4,100,000	150,000	5,456,000
Solid Waste Fund Total	\$ 756,000	\$ (133,474)	\$ 622,526	\$ 450,000	\$ -	\$ 450,000	\$4,100,000	\$ 150,000	\$ 5,456,000

Capital Project Detail

Detail for the listed capital projects can be found in the pages that follow.



Capital Improvement Plan
Laramie, WY

Project Name **Indoor Meeting Space Expansion**
Project # **SWD-CP22-011**

Total Project Cost	\$456,000	Category	Solid Waste - Disposal
Design Start	05/2023	Constr Start	12/2024

Description

This project will expand the landfill's only temperature controlled indoor meeting space.

Justification

The landfill has one temperature controlled meeting space. It is only 247 sq./ft and is used by ten staff members as a locker room, break room, meeting room, training room and storage for sensitive monitoring and survey equipment. Expansion will allow for more efficient operations.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	275,000	0	181,000	0	0	0	0	456,000
Total	275,000	0	181,000	0	0	0	0	456,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	275,000	0	181,000	0	0	0	0	456,000
Total	275,000	0	181,000	0	0	0	0	456,000

Capital Improvement Plan
Laramie, WY

Project Name **Cell 3A & 3B, Leachate Pond & Front Entrance Des**
Project # **SWD-CP23-011**

Total Project Cost	\$400,000	Category	Solid Waste - Disposal
Design Start	04/2025	Constr Start	N/A

Description

This project will design cells 3A, 3B, corresponding leachate ponds and evaluate and redesign the front entrance.

Justification

New lined cells and leachate ponds will allow for future expansion and continued waste disposal capacity. Additionally, the front entrance is in need of evaluation and a redesign due to continually increasing traffic counts. The increasing traffic is causing safety issues with impeding traffic on Rogers Canyon Road.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	150,000	150,000	0	0	100,000	0	0	400,000
Total	150,000	150,000	0	0	100,000	0	0	400,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	150,000	150,000	0	0	100,000	0	0	400,000
Total	150,000	150,000	0	0	100,000	0	0	400,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **Landfill Concrete Pavement Front Entrance**
Project # **SWD-CP24-012**

Total Project Cost	\$350,000	Category	Solid Waste - Disposal
Design Start	N/A	Constr Start	04/2024

Description

This project will install new concrete pavement from the highway to south of the scale. The scope and timing of this project is dependent on the Front entrance evaluation & design project.

Justification

The original asphalt surface from the entrance on Roger Canyon Road to just south of the scale is failing. Heavy truck traffic turning movements and poor drainage have contributed to the failure. This project will upgrade drainage and remove the failing asphalt, as well as install a concrete roadway. Concrete will hold up to the heavy truck traffic much longer.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	350,000	0	0	0	350,000
Total	0	0	0	350,000	0	0	0	350,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	350,000	0	0	0	350,000
Total	0	0	0	350,000	0	0	0	350,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **C&D Disposal Area Expansion**
Project # **SWD-CP25-01**

Total Project Cost	\$150,000	Category	Solid Waste - Disposal
Design Start	07/2030	Constr Start	N/A

Description

This project will design and permit the next unlined area for C&D disposal.

Justification

The permitted Stage 1 unlined area will be reaching capacity in the near future.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	0	150,000	150,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	150,000	150,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	150,000	150,000
Total	0	0	0	0	0	0	150,000	150,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **Cell 3A, 3B, and Leachate Pond Excavation**
Project # **SWD-CP26-010**

Total Project Cost	\$4,000,000	Category	Solid Waste - Disposal
Design Start	N/A	Constr Start	07/2026

Description

The project will excavate and line Cell 3A, 3B and future leachate ponds.

Justification

Continued waste disposal capacity is needed at the landfill.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	4,000,000	0	0	4,000,000
Total	0	0	0	0	4,000,000	0	0	4,000,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Loan	0	0	0	0	4,000,000	0	0	4,000,000
Revenue or Cash Reserves	0	0	0	0	0	0	0	0
Total	0	0	0	0	4,000,000	0	0	4,000,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **Refinish Baler Building Floor**
Project # **SWD-CP26-011**

Total Project Cost	\$100,000	Category	Solid Waste - Disposal
Design Start	N/A	Constr Start	07/2025

Description

This project will refinish damaged sections of concrete flooring.

Justification

The concrete flooring wears down due to materials being dropped onto and pushed across it. Refinishing is necessary before complete failure.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	100,000	0	0	0	100,000
Total	0	0	0	100,000	0	0	0	100,000

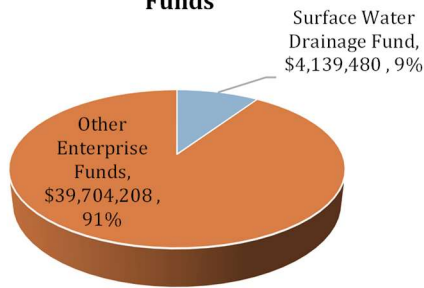
Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	100,000	0	0	0	100,000
Total	0	0	0	100,000	0	0	0	100,000

Surface Water Drainage Utility Fund

The Surface Water Drainage Fund is one of the City’s four Enterprise Funds, and it accounts for operations and infrastructure maintenance and development for drainage infrastructure in Laramie. Enterprise Funds operate as self-supporting financial entities funded by user service charges and other revenue sources. This is the City’s newest Fund, established in FY 2026. The main objectives of the Surface Water Drainage Utility are to protect the general health, safety and welfare of city residents by managing stormwater runoff, protecting property and infrastructure from flooding, minimize environmental damage, and improve water quality. This is achieved by collecting and directing excess water, preventing erosion and pollution, and ensuring the safety and reliability of the road system.

As the chart below illustrates, the Surface Water Drainage Fund FY 2026 adopted supplemental budget accounts for 9% of the total expenditure budget for all Enterprise Funds.

FY 2026 Adjusted Budget for Enterprise Funds



The Surface Water Drainage System

System Review

The City-Wide Storm Drainage Study was the starting point for improving the city’s storm water system. This work generated four outcomes with city-wide scope: a storm drainage master plan; a prioritized list of capital improvements; a storm drainage computer model, and a storm sewer map. All four parts of this project were crucial to a full understanding of the needs and improvements for the storm water infrastructure. The study laid the groundwork to begin solving the city’s drainage problems and implement tangible improvements.

Financial Requirements & Public Input Process

Based on Council Policy Goals for 2021-2024, the City hired Wood Environment (now WSP) to provide storm drainage rate options through the Stormwater Funding Feasibility Study. The WSP study explored the options of various funding strategies with specific emphasis on user-fee

methodologies that will meet the City’s storm water program goals and priorities.

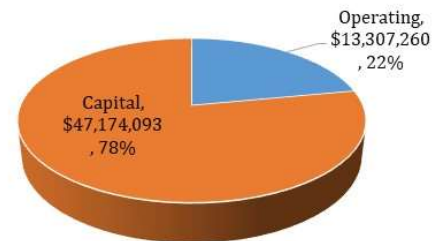
The study also provided storm water funding education and outreach, including direct engagement with the City Council in work sessions to describe the case for a storm water funding source. Council work sessions were held on September 27th, 2022; February 28th, 2024; May 28th, 2024, and August 27th, 2024. City staff along with WSP also formed a Storm Water Focus Group (SWFG) comprised of stake holders throughout the community. The focus group met four times to provide valuable feedback regarding fees, policy, and public outreach.

Based on feedback from City Council and the SWFG, WSP drafted the proposed ordinance in coordination with the City Manager’s Office, Public Works, Administrative Services, and the City Attorney. The ordinance was developed to comply with state statute, which allows for municipal establishment and regulation of rates for systems of managing surface water runoff.

The New Surface Water Drainage Fee

The 10-year infrastructure improvement and investment plan included \$60.5 million to maintain surface water drainage infrastructure, which is broken out by the type of system cost in the graph below.

Surface Water Infrastructure 10-Year System Requirements



Funding a \$60.5 million investment over 10-years with a reasonable rate was possible with a \$5.0 million support transfer from General Fund reserves and \$10.0 in grant funding to support major projects.

The recommended rate of \$1.67 per 500 square feet of impervious areas was adopted by the City Council in December 2024 and will begin being assessed as of July 1, 2025. The average residential property bill is estimated at around \$10 per month. The consultants recommended and the City Council approved a rate structure based on impervious property area, as there is a direct relationship between the amount of impervious area and surface water drainage system demand. This structure is used across the United States where these types of fees are assessed.

City Council recommended that the low-income municipal services rate ordinance be updated to include a credit for this new fee. In March 2025, the City Council approved the new credit of \$3.20 per month for this service as well as other updates to this ordinance.

Objectives for FY 2026

- Implement the Surface Water Drainage Utility business plan by maintaining accurate parcel and impervious area data for stormwater billing assessments, managing stormwater infrastructure improvements, administering the stormwater fee credit program, and ensuring compliance with adopted policies.

- Assist in refining operational strategies to enhance the sustainability and effectiveness of the City's stormwater system.
- Recruit staff and acquire equipment at a level outlined in the Surface Water Financial Plan.
- Camera and clean 30%-50% of the drainage system annually.
- Begin design and construction of projects outlined in the Capital Improvement Plan.
- Dedicate staff for street sweeping, inspections, and pipe cleaning.
- Create a robust public outreach and information program.

Forecasted Surface Water Drainage Fund Revenue

The table below presents forecasted revenue for this new fund in FY 2026.

	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals - March 2025	FY 2025 Budget	FY 2025 Forecast	FY 2026 Forecast	FY 2026 Adjustments	FY 2026 Adjusted Forecast
Grants & Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,130,620	\$ 1,130,620
Surface Water Drainage Fee	-	-	-	-	-	-	3,800,000	3,800,000
Interest & Gain/Loss	-	-	-	-	-	-	122,500	122,500
Total Surface Water Drainage Fund Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,053,120	\$ 5,053,120

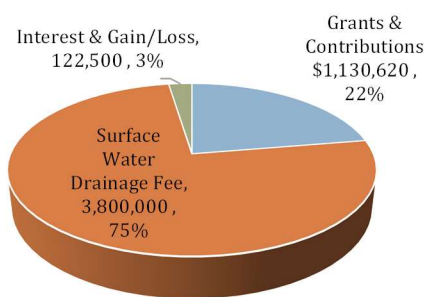
Revenue by Type

The composition of the Solid Waste Fund FY 2026 adjusted revenue forecast is presented below. 75% of this fund's revenue is projected to be from the Surface Water Drainage Fee that will appear on City utility bills beginning in FY 2026.

Capital Project-related Revenue

There is a single capital-project related revenue item forecasted, \$1,130,620 in Natural Resource Conservation Service grant funding. This grant is planned to help finance the design of a new detention pond east of Jacoby Golf Course.

FY 2026 Revenue Forecast



Surface Water Drainage Fund Budgeted Expenditures

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, and the adopted adjustments to FY 2026. This new fund does not have appropriations for FY 2025 or prior.

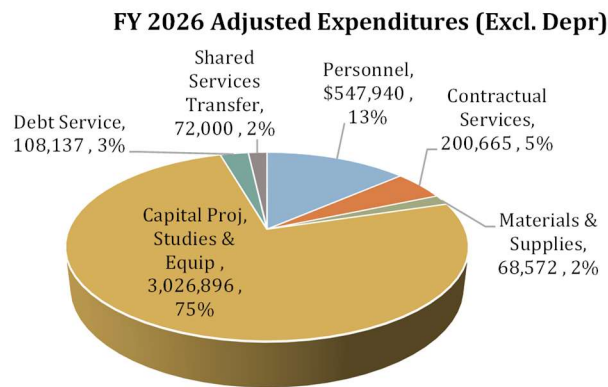
Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 547,940	\$ 547,940
Contractual Services	-	-	-	-	-	-	200,665	200,665
Materials & Supplies	-	-	-	-	-	-	68,572	68,572
Capital Proj, Studies & Equip	-	-	-	-	-	-	3,026,896	3,026,896

Surface Water Drainage Fund Budgeted Expenditures (Cont.)

Department & Category	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actual 4/14/2025	FY 2025 Budget	FY 2025 Projected	FY 2026 Adopted	FY 2026 Adjustment	FY 2026 Adjusted Budget
Debt Service	-	-	-	-	-	-	108,137	108,137
Shared Services Transfer	-	-	-	-	-	-	72,000	72,000
Total Before Depreciation	-	-	-	-	-	-	4,024,210	4,024,210
Depreciation	-	-	-	-	-	-	115,270	115,270
Total Surface Water Drainage Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,139,480	\$ 4,139,480

Expenditures by Type

The composition of the Surface Water Drainage Fund FY 2026 adjusted budget is presented below.



The budget for capital projects, studies and equipment is 75% of the total. The next largest expenditure is personnel at 13%, which reflects the new positions budgeted in this fund. The purpose of these positions is detailed further in the “personnel requests” listed later in this section.

Supplementals for FY 2026

This section contains detail for adopted adjustments that are not capital related.

Operating Supplementals

This table summarizes operating supplementals.

Request Title	Description	FY 2026	Ongoing or One-time
Professional & Consulting	This budget allocation covers professional engineering and consulting services related to surface water drainage management. These services may include hydraulic modeling, infrastructure planning, and technical support for drainage system improvements.	\$ 98,616	Ongoing
Curbs, Gutters and Sidewalks	Funding in this category supports the maintenance, repair, and replacement of sidewalk, curb and gutter infrastructure to ensure proper drainage and pedestrian safety.	21,000	Ongoing
Other Contracted Services	This request funds various external service contracts necessary for maintaining and improving the stormwater system. Major expenditures include vehicle repair and maintenance, employee training and certifications, and regulatory compliance-related services.	69,049	Ongoing

Operating Supplementals (Cont.)

Request Title	Description	FY 2026	Ongoing or One-time
Gas, Oil & Lubricants	This allocation provides for fuel, oil, and lubrication expenses associated with vehicles and equipment used for stormwater maintenance operations. It ensures continued functionality of service vehicles, pumps, and other essential drainage infrastructure.	25,277	Ongoing
Storm Sewer Maintenance Supplies	This budget supports the purchase of storm drain filters, gutter bins, for the downtown area, including the filtration systems and any ancillary components required for their maintenance and proper operation.	15,000	Ongoing
Other Materials & Supplies	This request includes funding for general operational needs such as Sewer jet heads, other supplies for sewer jet or camera, cell service, various tools for cleaning inlets, manholes, and storm pipe.	28,295	Ongoing
Billing System Implementation Transfer to General Fund	This one-time request will fund a transfer of cash to the General Fund, to reimburse that fund for fees incurred to implement the billing system. Staff recommended and the City Council approved a budget amendment in FY 2025 for these costs. At the Council presentation, staff recommended reimbursement from the new fund in FY 2026.	72,000	One-time
Total Surface Water Drainage Fund Operating Supplementals		\$ 329,237	

Centrally Budgeted Adjustments

This table details centrally forecasted amounts.

Reason for Budget Adjustment	FY 2026	One-time or Ongoing
Debt Service		
Each year, the Finance Division forecasts committed and anticipated payments for long-term debt. This adjustment reflects a change to expected payments.	\$ 108,137	Ongoing
Software Maintenance and License Fees		
With the phasing out of the City's former ERP software, the remaining costs must be redistributed to reflect actual usage. Starting in FY 2026, most of the activity in the former software is due to service charges and has been reallocated. There is a cost decrease in the General Fund and offsetting cost increases/decreases in the Enterprise Funds, based on the percent of service charges each fund generates.	\$ 12,000	Ongoing
Total Centrally Budgeted Adjustments		\$ 120,137

Personnel Requests

This table details personnel request in the Surface Water Drainage Fund.

Division	Request Title	Request Description	FY 2026 Request	One-time or Ongoing
Surface Water Drainage Fund	Four FTEs	The Public Works Department is requesting four new FTEs for the new Surface Water Drainage Fund to be Street Equipment Operators. These positions will be dedicated primarily to stormwater maintenance operations including but not limited to cleaning inlets and maintaining city owned detention ponds. They will also operate the sewer jet, sewer camera and street sweepers. These position were accounted for in the Surface Water Drainage Fund financial plan and the rate Council enacted in December 2024.	\$ 305,206	Ongoing

Personnel Requests (Cont.)

Division	Request Title	Request Description	FY 2026 Request	One-time or Ongoing
Surface Water Drainage Fund	FTE	The Public Works Department is requesting a new Senior Engineer position be funded. This position was accounted for in the Surface Water Drainage Fund financial plan and the rate Council enacted in December 2024.	133,824	Ongoing
Surface Water Drainage Fund	FTE	The Public Works Department is requesting an Engineering Technician in the Surface Water Drainage Fund (+1 FTE). This position was accounted for in the Surface Water Drainage Fund financial plan and the rate Council enacted in December 2024.	96,669	Ongoing
Surface Water Drainage Fund	Overtime Pay	These wages will be for overtime the staff in the surface water drainage fund incurs. Many of the positions in this fund are non-exempt and will earn overtime occasionally.	7,308	Ongoing
Surface Water Drainage Fund	Pager Pay	These wages will be for pager pay the staff in the surface water drainage fund incurs. Staff are paid \$2.00 per hour to carry a pager overnight for emergency response.	4,933	Ongoing
Total Supplemental Personnel Requests			\$ 547,940	

Capital Project, Equipment and Fleet Budgets

Fleet Schedule

The summary schedule for fleet vehicle and equipment purchases and replacements in the Surface Water Drainage Fund is presented below.

Division and Type	FY 2025 Budget	FY 2026 Budget	FY 2027	FY 2028	FY 2029	FY 2030	Total
Vehicles	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ 130,000
Equipment	-	280,000	325,000	-	327,000	-	932,000
Surface Water Drainage Fund Total	\$ -	\$ 410,000	\$ 325,000	\$ -	\$ 327,000	\$ -	\$ 1,062,000

Fleet Vehicle Replacements

The vehicle purchases above, which are new items, are detailed in the following table.

Description	Purchase Year	Projected Cost	Add on Cost	Total Calculation	Budgeted Amount	Repl Year
NEW 1/2 TON PICKUP	2026	63,500	1,500	65,000	65,000	2026
NEW 1/2 TON PICKUP	2026	63,500	1,500	65,000	65,000	2026

Fleet Equipment Replacements

The fleet equipment purchases above, which replace existing equipment, are detailed in the following table.

Year	Unit #	Description	Mileage	Meter	Purchase Year	Budgeted Amount	Repl Year
1995	274	CAMERA TRAILER	1829	HR	1994	280,000	2026
2015	230	2015 TYMCO SWEEPER	3708	HR	2015	325,000	2027
2015	244	2015 TYMCO SWEEPER	3271	HR	2015	327,000	2029

Equipment & Capital Maintenance Summary

The four-year schedule for routine equipment and capital maintenance items is detailed below. Descriptions for each item are presented after the summary table.

Equipment Reference	FY 2025 Life-To-Date Budget	FY 2026 Budget	FY 2027	FY 2028	FY 2029	FY 2030	Equipment Total
Stormwater Filtration System	\$ -	\$ 15,750	\$ 16,223	\$ 16,709	\$ 17,210	\$ 17,727	\$ 83,619
Cell Phones	-	1,600	-	3,600	-	-	5,200
iPads	-	2,500	-	2,600	-	2,700	7,800
Surface Water Drainage Fund Total	\$ -	\$ 19,850	\$ 16,223	\$ 22,909	\$ 17,210	\$ 20,427	\$ 96,619

Equipment & Capital Maintenance Descriptions

Stormwater Filtration System

Installation of two gutter bins per year. Stormwater filtration systems remove pollution from flowing water within a catch basin storm drain resulting in less debris being deposited into the river.

hotspot for mobile technology. In addition, the phones provide access to project management information, GIS mapping, control of drones, surveying, and various other systems controlled through phone apps. The included cameras are also useful.

Cell Phones

Replacement of cell phones. Cell phones are a key tool for engineers used for making calls in the field and as a data

iPads

iPads for the new engineer and engineering tech to be used for inspections, GIS and other day-to-day operations

Capital Project Summary

The table below summarizes the adopted capital project adjustments for FY 2026, as well as the current schedule for FY 2027 - FY 2030. [In the electronic document, click on the project name to access project detail.](#)

Project Reference	FY 2025 Life To Date Budget	Estimated FY 2025 Carry Forward	FY 2026 Budget	FY 2027	FY 2028	FY 2029	FY 2030	Total Project Budget (All Years)
CIPP Lining	-	-	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
FY 2028 West Laramie Storm Water Upgrades	-	-	73,452	-	1,098,975	-	-	1,172,427
Optimize Outlet Structures	-	-	127,339	-	-	-	-	127,339
Enlarge Beaufort & 10th Detention Pond	-	-	47,578	270,253	-	-	-	317,831
Enlarge 30th & Reynolds Detention Pond	-	-	47,578	270,253	-	-	-	317,831
New Detention Pond East of Jacoby	-	-	2,014,962	-	11,473,850	-	-	13,488,812
FY 2027 West Laramie Storm Water Upgrades	-	-	95,331	541,492	-	-	-	636,823
Enlarge 15th & Harney Detention Pond	-	-	40,806	231,786	-	-	-	272,592
Labonte Park to Outfall Storm Sewer	-	-	-	1,313,261	-	7,479,864	-	8,793,125
30th Street Storm Sewer Extension	-	-	-	-	189,498	-	1,079,570	1,269,068
New Storm Sewer in Harrison, Hayes, and Grant	-	-	-	-	135,580	-	772,399	907,979
Labonte Park Pond Improvements	-	-	-	-	-	1,706,710	-	1,706,710
New Canby St Box Culvert	-	-	-	-	-	-	201,389	201,389
UPRR Culvert Restoration	-	-	-	-	-	-	70,346	70,346
Surface Water Drainage Fund Total	\$ -	\$ -	\$ 2,597,046	\$ 2,777,045	\$13,047,903	\$ 9,336,574	\$ 2,273,704	\$ 30,032,272

Capital Project Detail

Detail for the listed capital projects can be found in the pages that follow.

Capital Improvement Plan
Laramie, WY

Project Name **CIPP Lining**
Project # **DRA-CP26-001**

Total Project Cost	\$750,000	Department	Surface Water Drainage
Category	Surface Water Drainage	Design Start	N/A

Description

This CIPP rehabilitation lining is coordinated with the sanitary sewer CIPP projects as it utilizes the same techniques and reduces mobilization cost for each project. Priorities for storm sewer lining are identified annually by the Street Manager. Major factors included in this prioritization include the presence of surcharging with above-normal storms, road settlement above the storm sewer line, type of pipe, and the likelihood of future upsizing. Cleaning and camera data collection completed using these funds is used to identify specific lines in an effort to maximize use of City funds.

Justification

The Cured in Place Pipe, CIPP, project is used to improve the storm water system and increase flow in existing pipes that would benefit from rehabilitation, but not reconstruction. The CIPP project provides maintenance of various segments of storm sewer pipes without using the conventional open cut remove and replace methods.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	150,000	150,000	150,000	300,000	750,000
Total	0	0	0	150,000	150,000	150,000	300,000	750,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	150,000	150,000	150,000	300,000	750,000
Total	0	0	0	150,000	150,000	150,000	300,000	750,000

Capital Improvement Plan
Laramie, WY

Project Name **FY 2028 West Laramie Storm Water Upgrades**
Project # **DRA-CP26-002**

Total Project Cost	\$1,172,427	Department	Surface Water Drainage
Category	Surface Water Drainage	Design Start	01/2026

Description

Install new 24" storm sewer in Polk Street from Fillmore Street to Taylor Street. New 36" storm sewer north on Taylor Street to Van Buren Street. Install new elliptical storm sewer from Van Buren Street & Colorado Avenue to Van Buren Street & Buchanan Street. Install new 24" storm sewer from Polk Street and Lincoln Street to Van Buren Street and Lincoln Street.

Justification

With completion of the West Laramie Stormwater Outfall project in 2024, the area of West Laramie north of Wyoming Avenue now has a stormwater outfall, which will allow for paving of additional streets in this area. This project would construct two stormsewer laterals serving six to ten blocks of West Laramie. This project also includes construction of the Add Alt 1 for the West Laramie Stormwater Outfall project, which is already designed, but could not be funded. This will continue the construction of a stormwater outfall for the area of West Laramie north of Wyoming Avenue, which will allow for additional laterals and paving.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	1,098,975	0	1,098,975
Project Design/Engineering	0	0	0	73,452	0	0	0	73,452
Total	0	0	0	73,452	0	1,098,975	0	1,172,427

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	73,452	0	1,098,975	0	1,172,427
Total	0	0	0	73,452	0	1,098,975	0	1,172,427

Capital Improvement Plan
Laramie, WY

Project Name **Optimize Outlet Structures**
Project # **DRA-CP26-003**

Total Project Cost	\$127,339	Department	Surface Water Drainage
Category	Surface Water Drainage		

Description

Modify the outlet structures at two existing detention ponds: 22nd Street and Binford Street (Scout Park); and 22nd Street and Reynolds Street. Construct new concrete outlet structures with orifice plates at both ponds. Construct an emergency spillway at 22nd Street and Reynolds Street.

Justification

These projects are already designed. They were originally bid along with the 22nd & Nighthawk Pond improvements, which have been constructed. The North Laramie Master Plan recommended improvements to both of these detention ponds to fully utilize the available detention volume, and optimize the outlet structures to control both major and minor storm events and provide water quality treatment. These ponds will help alleviate flooding in Reynolds Street and downstream areas in North Laramie.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	127,339	0	0	0	127,339
Total	0	0	0	127,339	0	0	0	127,339

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	127,339	0	0	0	127,339
Total	0	0	0	127,339	0	0	0	127,339

Capital Improvement Plan
Laramie, WY

Project Name **Enlarge Beaufort & 10th Detention Pond**
Project # **DRA-CP26-004**

Total Project Cost	\$317,831	Department	Surface Water Drainage
Category	Surface Water Drainage	Design Start	07/2025

Description

Increase capacity of existing detention pond at Beaufort Street and 10th Street by approximately 1.7 acre-feet.

Justification

The North Laramie Master Plan identified the expansion of this detention pond as a recommended project to help alleviate downstream flooding in Reynolds Street. The design should consider implementing water quality improvements, though flood detention is the top priority.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	270,253	0	0	270,253
Project Design/Engineering	0	0	0	47,578	0	0	0	47,578
Total	0	0	0	47,578	270,253	0	0	317,831

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	47,578	270,253	0	0	317,831
Total	0	0	0	47,578	270,253	0	0	317,831

Capital Improvement Plan
Laramie, WY

Project Name **Enlarge 30th & Reynolds Detention Pond**
Project # **DRA-CP26-005**

Total Project Cost	\$317,831	Department	Surface Water Drainage
Category	Surface Water Drainage	Design Start	07/2025

Description

Increase capacity of existing detention pond at northeast corner of 30th Street and Reynolds Street by approximately 1.7 acre-feet and optimize outlet structure for water quality treatment.

Justification

The North Laramie Master Plan identified the expansion of this detention pond as a recommended project to help alleviate downstream flooding in Reynolds Street. The design should include optimizing the outlet structure for full-spectrum detention and water quality treatment.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	270,253	0	0	270,253
Project Design/Engineering	0	0	0	47,578	0	0	0	47,578
Total	0	0	0	47,578	270,253	0	0	317,831

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	47,578	270,253	0	0	317,831
Total	0	0	0	47,578	270,253	0	0	317,831

Capital Improvement Plan
Laramie, WY

Project Name **New Detention Pond East of Jacoby**
Project # **DRA-CP26-006**

Total Project Cost	\$13,488,812	Department	Surface Water Drainage
Category	Surface Water Drainage	Design Start	01/2026

Description

Construct a new, 247 acre-foot detention pond east of Jacoby Golf Course.

Justification

The flooding hazard identified in the South Laramie Master Plan with the potential to impact the most residents in Laramie is Spring Creek from 30th Street to 3rd Street, as flow overtopping of Spring Creek would travel through residential areas before ponding at 1st Street. The South Laramie Master Plan recommended this project as a high-priority investment to reduce the runoff to Spring Creek and decrease the risk of Spring Creek overtopping in Laramie.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	11,473,850	0	11,473,850
Project Design/Engineering	0	0	0	2,014,962	0	0	0	2,014,962
Total	0	0	0	2,014,962	0	11,473,850	0	13,488,812

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	0	0	0	1,130,620	0	11,473,850	0	12,604,470
Revenue or Cash Reserves	0	0	0	884,342	0	0	0	884,342
Total	0	0	0	2,014,962	0	11,473,850	0	13,488,812

Capital Improvement Plan
Laramie, WY

Project Name **FY 2027 West Laramie Storm Water Upgrades**
Project # **DRA-CP26-007**

Total Project Cost	\$636,823	Department	Surface Water Drainage
Category	Surface Water Drainage	Design Start	07/2025

Description

This project will upgrade the existing storm sewer to 30" pipe on Buchanan Street south of Harrison Street and install a new 30" storm sewer along Arthur Street from Franklin Street to Snowy Range Road.

Justification

The West Laramie Master Plan identified these storm sewer upgrade projects to alleviate storm sewer capacity issues in West Laramie, south of Snowy Range Road.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	541,492	0	0	541,492
Project Design/Engineering	0	0	0	95,331	0	0	0	95,331
Total	0	0	0	95,331	541,492	0	0	636,823

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	95,331	541,492	0	0	636,823
Total	0	0	0	95,331	541,492	0	0	636,823

Capital Improvement Plan
Laramie, WY

Project Name **Enlarge 15th & Harney Detention Pond**
Project # **DRA-CP26-008**

Total Project Cost	\$272,592	Department	Surface Water Drainage
Category	Surface Water Drainage	Design Start	07/2025

Description

Increase capacity of existing detention pond at northeast corner of 15th Street and Harney Street by approximately 1.1 acre-feet and optimize outlet structure for water quality treatment.

Justification

The North Laramie Master Plan identified the expansion of this detention pond as a recommended project to help alleviate downstream flooding. The design should include optimizing the outlet structure for full-spectrum detention and water quality treatment.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	231,786	0	0	231,786
Project Design/Engineering	0	0	0	40,806	0	0	0	40,806
Total	0	0	0	40,806	231,786	0	0	272,592

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	40,806	231,786	0	0	272,592
Total	0	0	0	40,806	231,786	0	0	272,592

Capital Improvement Plan
Laramie, WY

Project Name **Labonte Park to Outfall Storm Sewer**
Project # **DRA-CP26-009**

Total Project Cost	\$8,793,125	Department	Surface Water Drainage
Category	Surface Water Drainage	Design Start	07/2026

Description

Replace existing storm sewer beginning at 7th and Shields Street with 36" RCP west to 4th Street, north to Hancock Street. From 4th and Hancock with 4'x8' RCBC west to 2nd Street and then north to McConnell Street and west to the UPRR ROW, where it is upgraded to a 4'x10' RCBC

Justification

This project was identified in the North Laramie Master Plan and is the downstream precursor for construction of the Labonte Park Pond Improvements and other upstream improvements to alleviate flooding in North Laramie.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	1,313,261	0	0	1,313,261
Construction	0	0	0	0	0	0	7,479,864	7,479,864
Total	0	0	0	0	1,313,261	0	7,479,864	8,793,125

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	1,313,261	0	7,479,864	8,793,125
Total	0	0	0	0	1,313,261	0	7,479,864	8,793,125

Capital Improvement Plan
Laramie, WY

Project Name **30th Street Storm Sewer Extension**
Project # **DRA-CP26-010**

Total Project Cost	\$1,269,068	Department	Surface Water Drainage
Category	Surface Water Drainage	Design Start	01/2027

Description

Extend 24" storm sewer in 30th Street to outlet from Jacoby Golf Course Ponds

Justification

This project was identified in the South Laramie Master Plan. Part of the solution to alleviate flooding in North Laramie is to increase the runoff diverted from Grays Gable into the Jacoby Golf Course stormwater ponds. This project is a required precursor that will provide an outlet from the Jacoby Golf Course Ponds into 30th Street.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	0	189,498	0	189,498
Construction	0	0	0	0	0	0	1,079,570	1,079,570
Total	0	0	0	0	0	189,498	1,079,570	1,269,068

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	189,498	1,079,570	1,269,068
Total	0	0	0	0	0	189,498	1,079,570	1,269,068

Capital Improvement Plan
Laramie, WY

Project Name **New Storm Sewer in Harrison, Hayes, and Grant**
Project # **DRA-CP26-011**

Total Project Cost	\$907,979	Department	Surface Water Drainage
Category	Surface Water Drainage	Design Start	01/2028

Description

Install new, short 18" storm sewer segment south of Harrison Street along Hayes Street. Install new, short 18" storm sewer segment south of Harrison Street along Grant Street. Install new 36" storm sewer pipe along Harrison Street from Hayes to Lincoln Street.

Justification

This project was identified in the West Laramie Master Plan. These improvements will complete the extension of the storm sewer system in Harrison Street, serving 8 - 10 city blocks in West Laramie, allowing for future paving of roads in this area.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	0	135,580	0	135,580
Construction	0	0	0	0	0	0	772,399	772,399
Total	0	0	0	0	0	135,580	772,399	907,979

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	135,580	772,399	907,979
Total	0	0	0	0	0	135,580	772,399	907,979

Capital Improvement Plan
Laramie, WY

Project Name **Labonte Park Pond Improvements**
Project # **DRA-CP26-012**

Total Project Cost	\$1,706,710	Department	Surface Water Drainage
Category	Surface Water Drainage	Design Start	01/2029

Description

Regrade LaBonte Park pond and 9th Street to increase detention volume by 36.4 AF. Possibly remove gutter along 9th Street next to pond. Upgrade existing 36"x60" elliptical RCP inlet at 9th and Shields Street to 5'x10' RCBC. Install new, 36" RCP outlet to 7th and Shields Street.

Justification

This project was identified in the North Laramie Master Plan and is key to alleviating flooding in North Laramie. By expanding the detention volume at LaBonte Park, storm runoff from Reynolds Street can be diverted to the pond and away from frequent flooding areas in the North 4th Street area.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	0	0	1,706,710	1,706,710
Total	0	0	0	0	0	0	1,706,710	1,706,710

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	1,706,710	1,706,710
Total	0	0	0	0	0	0	1,706,710	1,706,710

Capital Improvement Plan
Laramie, WY

Project Name **New Canby St Box Culvert**
Project # **DRA-CP26-013**

Total Project Cost	\$201,389	Department	Surface Water Drainage
Category	Surface Water Drainage	Design Start	01/2030

Description

Install new 5'x8' RCBC along Canby Street from 9th to 8th Street and a 5'x10' RCBC from Canby and 8th Street to LaBonte Park pond

Justification

This project was identified in the North Laramie Master Plan and will construct the primary outfall to the upgraded LaBonte Park Pond, collecting runoff from areas south and east of the Pond where they can be detained to alleviate downstream flooding in North Laramie.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	0	0	201,389	201,389
Total	0	0	0	0	0	0	201,389	201,389

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	201,389	201,389
Total	0	0	0	0	0	0	201,389	201,389

Capital Improvement Plan
Laramie, WY

Project Name **UPRR Culvert Restoration**
Project # **DRA-CP26-014**

Total Project Cost	\$70,346	Department	Surface Water Drainage
Category	Surface Water Drainage	Design Start	07/2029

Description

Clean and restore functionality of 36" culvert at 1st Street and Sanders Street and construct open channel to Laramie River or extend culvert to Laramie River. Construction cost assumes open channel from end of culvert to Laramie River. If culvert is required, cost will be higher.

Justification

This project was identified in the South Laramie Master Plan to alleviate flooding issues along 1st Street caused by a lack of conveyance across the UPRR right-of-way to the Laramie River. Will provide relief during minor storm events.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	0	0	70,346	70,346
Total	0	0	0	0	0	0	70,346	70,346

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	0	0	0	0	70,346	70,346
Total	0	0	0	0	0	0	70,346	70,346

Other City Funds

The City has other funds that are established for tracking certain types of activities, like economic development, E911, health insurance, opioid settlement and the cemetery perpetual care resources. The budgets for these funds are adopted on an annual basis. Additionally, the City also has capital funds (SPT Funds and the Parks and Recreation Development Fund) for which appropriations are made annually. A summary of forecasted revenue and budgeted expenditures is presented for each annually adopted fund in the pages that follow.

Economic Development Fund

This Fund, as the name suggests, accounts for the City's economic development initiatives and programs, as well as inflows and outflows governed by recapture agreements and other contractual obligations. The City does not use the Economic Development Fund to account for major construction projects aimed at economic development; rather, these projects are managed in the Capital Construction Fund. However, loans related to economic development projects are recorded in this fund.

Available Resources

The Economic Development Fund has a limited range of financial resources. Many of the inflows are attributable to contractual agreements between the City and its partners in economic development initiatives. As of April 2025, the City's available resources in the Economic Development Fund total approximately \$1.4 million. Some resources in this fund, however, carry restrictions. At this time, funds held are for general economic development restrictions.

Forecasted Revenue

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, and the FY 2026 forecast.

Revenue	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals 4/3/2025	FY 2025 Forecast	FY 2025 Budget	FY 2026 Forecast
Misc. Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BRC Grants	18,808	378,861	34,505	587,351	20,109,422	5,000,000
BRC Loans	-	-	-	-	-	5,000,000
Trihydro Building Rent	59,000	60,200	51,083	60,100	60,100	60,100
Basic Beginnings Lease	20,670	22,063	28,402	34,148	33,680	33,680
UL Building Lease	68,509	68,509	28,545	28,545	79,940	-
WyoTech Lease	-	-	-	-	-	305,784
Contractual Payments for BRC Loan Agreements	51,903	51,903	-	-	52,000	52,000
Other Contractual Payments	30,379	55,155	30,065	42,701	40,000	40,000
Interest Income	9,476	47,490	22,900	25,000	1,000	20,000
Interfund Support Transfers	-	-	-	450,000	450,000	20,000
Total Economic Development Fund Revenue	\$ 258,745	\$ 684,181	\$ 195,500	\$ 1,227,845	\$20,826,142	\$10,531,564

Capital Project Related Revenue

The table below lists one-time revenue sources specifically allocated to capital projects.

Project Description	FY 2025 Life to Date Revenue	Received to Date	FY 2025 Estimated Carry Forward	FY 2026 Forecast
<i>4th Street Redevelopment</i>				
General Fund Support Transfer	\$ 450,000	\$ -	\$ 450,000	\$ -
<i>WyoTech Facility (placeholder)</i>				
Wyoming Business Council Business Ready Community Grant	-	-	-	5,000,000
Wyoming Business Council Business Ready Community Loan	-	-	-	5,000,000
Total Economic Development Fund Capital Revenue	\$ 450,000	\$ -	\$ 450,000	\$10,000,000

Interfund Support Transfers

A \$20,000 interfund support transfer is budgeted in the General Fund to cover urban renewal agency plans and projects.

Budgeted Expenditures

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, and the FY 2026 budget.

Expenditures	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals 4/3/2025	FY 2025 Projected Actual	FY 2025 Budget	FY 2026 Budget
Bad/Uncollected Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County Taxes & Fees	33,062	39,018	27,159	30,000	40,000	30,000
Economic Development Initiatives:						
Plenty R & D Facility	-	391,114	575,028	575,028	20,559,422	-
WyoTech Facility	-	-	-	-	-	10,000,000
Interfaith Food Pantry Expansion	4,396	-	-	-	-	-
Laramie Urban Renewal Plans & Projects	-	-	-	25,000	25,000	20,000
Other Economic Development Payments	78	-	8,891	200,000	200,000	-
Reserve for Economic Development Incentives	-	-	-	250,000	250,000	250,000
Principal	46,032	437,634	21,521	47,141	47,141	253,611
Interest	7,783	6,877	1,349	4,765	4,765	104,078
Total Economic Development Fund Expenditures	\$ 91,351	\$ 874,643	\$ 633,948	\$ 1,131,934	\$21,126,328	\$10,657,689

FY 2026 Changes

An increase in appropriations for debt service expenditures of \$305,783 for debt service payments related to the WyoTech facility is budgeted. Additionally, a decrease in appropriations for taxes and fees of \$10,000 is requested due to a reduction in anticipated obligations. Other supplemental changes in this fund are summarized below.

Reserve for Economic Development Incentives

The City annually appropriates placeholder funding for economic development expenditures that may become necessary during the year. This placeholder allows the City of Laramie to strategically allocate funds towards business incentives and workforce development initiatives, that allows the City to catalyze growth, attract new businesses, expand existing business and foster innovation, ultimately boosting tax revenue. Additionally, maintaining flexibility within the fund enables the City to swiftly adapt to changing economic conditions and seize emerging opportunities, ensuring sustained and dynamic growth.

Capital Projects Summary

The table below summarizes capital projects for fiscal years 2025-2026, as well as the current schedule for FY 2027-FY 2030.

Project Description	FY 2025 Life To Date Budget	Estimated FY 2025 Carry Forward	FY 2026 Budget	FY 2027	FY 2028	Total Project Funding (All Years)
4th Street Redevelopment	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 450,000
WyoTech Facility (Placeholder)	-	-	10,000,000	-	-	10,000,000
Econ. Development Fund	\$ 450,000	\$ 450,000	\$ 10,000,000	\$ -	\$ -	\$10,450,000

Capital Projects Detail

Details for each item are listed in the pages that follow.

Historical Economic Development Fund Initiatives

Economic Development Fund initiatives have brought large infusions of resources into the City. The table below summarizes major initiatives since 2015.

Year	Title/Recipient	Grant/Program	Total Grant/Loan Received	Other Contributions
2015	Cedar Street Refinery	CDBG	\$ 330,525	\$ -
2015	Cirrus Sky Tech Park	BRC Grant/Loan Program	4,123,131	-
2015	Hiviz Building	BRC Grant/Loan Program	2,400,000	-
2016	UL Office Building	BRC Grant/Loan Program	2,983,879	-
2017	Hiviz Phase 2	BRC Grant/Loan Program	3,000,000	-
2017	Tungsten HPP Building	BRC Grant/Loan Program	2,902,002	543,503
2018	Big Hollow Food Coop	BRC Grant/Loan Program	3,000,000	175,675
2018	Plenty (Bright Agrotech)	BRC Grant/Loan Program	2,685,750	-
2019	West Laramie Revitalization	EPA Brownfield	300,000	-
2021	Interfaith Food Pantry	CDBG	500,000	-
2026	WyoTech Facility (in progress)	BRC Grant/Loan Program	10,000,000	-
Total Funding Received			\$ 32,225,287	\$ 719,178



Capital Improvement Plan
Laramie, WY

Project Name **4th Street Redevelopment**
Project # **ECF-CP25-001**

Total Project Cost \$450,000 Department Economic Development
Category Economic Development

Description

Redevelopment of the former Public Works Facility is a high priority for the community. This property will require repurposing and revitalization with funding potentially being used for razing of the buildings at the 4th Street campus, clean up activities, or site improvements that will facilitate redevelopment of the property.

Justification

With the Public Works department's relocation to the new Municipal Operations Center, this property will require redevelopment. With major housing and commercial needs, using this property as a catalyst for development in the area will not only improve this property but others around it. This property will be leveraged to meet goals of the North 4th Street Plan, Urban Renewal Authority and other community goals and objectives.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	450,000	0	0	0	0	450,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	450,000	0	0	0	0	450,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Interfund Project Support	0	0	450,000	0	0	0	0	450,000
Revenue or Cash Reserves	0	0	0	0	0	0	0	0
Total	0	0	450,000	0	0	0	0	450,000

Capital Improvement Plan
Laramie, WY

Project Name **WyoTech Facility (placeholder)**
Project # **ECF-CP26-001**

Total Project Cost \$10,000,000 **Department** Economic Development
Category Economic Development

Description

This placeholder is for a 147,000 square foot expansion facility for WyoTech. The new facility would provide space for welding, advanced diesel, heavy diesel, automotive service maintenance and trim/upholstery programs. The City's contribution, funded entirely by a grant and loan from the Wyoming Business Council, would provide for site improvements and the core/shell of the building.

Justification

The facility is projected to lead to an additional 97 jobs by 2030, an increase in local purchases and an increased local tax base.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	10,000,000	0	0	0	10,000,000
Total	0	0	0	10,000,000	0	0	0	10,000,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	0	0	0	5,000,000	0	0	0	5,000,000
Loan	0	0	0	5,000,000	0	0	0	5,000,000
Total	0	0	0	10,000,000	0	0	0	10,000,000

E911 Fund

E911 funds are generated through a legislatively allowed surcharge on all telecommunications subscriber devices within Albany County. The funds are restricted and can only be used for purposes that directly support the 911 function. The LARC Division of the Laramie Police Department most recently used E911 funds to replace its phone system which had reached the end of its useful life. Since inception, E911 funds have covered the costs of all 911 telephone bills that the LARC Division incurs. Since the countywide emergency notification system – CodeRED – also benefits all residents, that service also utilizes E911 funds.

Forecasted Revenue

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, and the FY 2026 forecast.

Revenue	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals 4/3/2025	FY 2025 Forecast	FY 2025 Budget	FY 2026 Forecast
Communication E911	\$ 309,928	\$ 307,994	\$ 214,974	\$ 275,000	\$ 275,000	\$ 300,000
Gain/Loss on Security Sale	-	94	-	-	-	-
Financing Proceeds	139,563	-	-	-	-	-
Interest Income	7,646	13,510	5,548	7,000	3,000	5,000
Total E911 Fund Revenue	\$ 457,137	\$ 321,598	\$ 220,522	\$ 282,000	\$ 278,000	\$ 305,000

Budgeted Expenditures

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, and the FY 2026 adopted budget.

Expenditures	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals 4/3/2025	FY 2025 Projected Actual	FY 2025 Budget	FY 2026 Budget
Professional/Consulting	\$ 13,390	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Repair Services	-	-	-	-	-	-
E911	24,562	26,043	10,986	40,000	40,000	40,000
Broadband	19,181	20,129	16,920	19,200	19,200	19,200
Software and Maintenance Agreements	117,236	96,404	57,371	59,000	48,500	59,000
Capital Projects & Equipment	157,589	73,449	343,962	395,000	395,000	-
Principal	145,949	94,299	29,720	29,720	29,720	31,668
Interest	8,891	8,098	3,832	5,665	5,665	3,717
Total E911 Fund Expenditures	\$ 486,798	\$ 318,422	\$ 462,791	\$ 548,585	\$ 538,085	\$ 153,585

FY 2026 Changes

An increase of \$10,500 is budgeted to reflect the actual software maintenance charges of this operation.

Capital Projects Summary

The table below summarizes capital projects for fiscal years 2025-2026, as well as the current schedule for FY 2027-FY 2030.

Project Description	FY 2025 Life To Date Budget	Estimated FY 2025 Carry Forward	FY 2026 Budget	FY 2027	FY 2028	Total Project Funding (All Years)
Primary SAN Arrays	70,000	42,714	-	-	-	70,000
Backup Appliance (shared with General Fund)	75,000	3,452	-	-	-	75,000
Dispatch Recording System	250,000	4,872	-	-	-	250,000
E911 Fund Total	\$ 395,000	\$ 51,038	\$ -	\$ -	\$ -	\$ 395,000

Capital Projects Detail

Details for each item are listed in the pages that follow.

Capital Improvement Plan
Laramie, WY

Project Name **Primary SAN Arrays**
Project # **911-CP25-001**

Total Project Cost	\$70,000	Department	Emergency Operation - E911
Category	Emergency Operation - E911	Design Start	N/A
Constr Start	N/A		

Description

These appropriations will refresh Storage Area Network drives at LARC, which store all LARC files and servers.

Justification

These arrays offer scalability to accommodate growing storage needs. They ensure data is accessible and reliably available through redundant components and advanced data protection features. Their centralized management interface also simplifies administrative tasks.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Equipment	0	0	70,000	0	0	0	0	70,000
Total	0	0	70,000	0	0	0	0	70,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	70,000	0	0	0	0	70,000
Loan	0	0	0	0	0	0	0	0
Total	0	0	70,000	0	0	0	0	70,000

Capital Improvement Plan
Laramie, WY

Project Name **Backup Appliance**
Project # **911-CP25-002**

Total Project Cost	\$75,000	Department	Emergency Operation - E911
Category	Emergency Operation - E911	Design Start	N/A
Constr Start	N/A		

Description

This project will purchase and configure an enterprise level backup platform offering unified backup hardware, software and cloud storage. The platform will be used to backup City and LARC on-premise physical servers, virtualized servers, cloud based SharePoint and One Drive user files, and Office 365 emails. This project is split between the General (75%) and E911 funds (25%).

Justification

Current industry standards for backup best practices include immutable backups and multiple copies of data secured in different locations, including off site. Additionally, staff expect a reduction in server replacement costs as a result of this project.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Equipment	0	0	75,000	0	0	0	0	75,000
Total	0	0	75,000	0	0	0	0	75,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	0	75,000	0	0	0	0	75,000
Loan	0	0	0	0	0	0	0	0
Total	0	0	75,000	0	0	0	0	75,000

Capital Improvement Plan
Laramie, WY

Project Name **Dispatch Recording System**
Project # **911-CP27-001**

Total Project Cost	\$250,000	Department	Emergency Operation - E911
Category	Emergency Operation - E911	Design Start	N/A
Constr Start	N/A		

Description

This software provides a comprehensive log of all interactions.

Justification

The city's current software is becoming obsolete as the vendor is no longer supporting Wyolink updates. Dispatch recording software is crucial for maintaining accurate records of emergency communications. It aides in post incident analysis, investigations, quality assurance and performance evaluations. It is essential for accountability and transparency.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Software	0	250,000	0	0	0	0	0	250,000
Equipment	0	0	0	0	0	0	0	0
Total	0	250,000	0	0	0	0	0	250,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Revenue or Cash Reserves	0	250,000	0	0	0	0	0	250,000
Loan	0	0	0	0	0	0	0	0
Total	0	250,000	0	0	0	0	0	250,000

Opioid Settlement Fund

The Opioid Settlement Fund accounts for revenue and expenditures related to opioid settlements. Funds received under this settlement are limited as to their use. City management will be pursuing a plan for this funding during FY 2026 as outlined in City Council goals.

Forecasted Revenue

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, and the FY 2026 forecast.

Revenue	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals 4/3/2025	FY 2025 Forecast	FY 2025 Budget	FY 2026 Budget
Opioid Settlement Funds	\$ 231,369	\$ 164,937	\$ 160,063	\$ 200,000	\$ 100,000	\$ 107,121
Interest Income	-	-	4,417	5,500	-	5,000
Total Opioid Settlement Fund Revenue	\$ 231,369	\$ 164,937	\$ 164,480	\$ 205,500	\$ 100,000	\$ 112,121

Budgeted Expenditures

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, and the FY 2026 adopted budget.

Expenditures	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals 4/3/2025	FY 2025 Projected Actual	FY 2025 Budget	FY 2026 Budget
Opioid Abatement Initiatives	\$ -	\$ -	\$ -	\$ -	\$ 324,841	\$ 556,369
Total Opioid Settlement Fund Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 324,841	\$ 556,369

Cemetery Perpetual Care Fund

This fund is a special revenue fund that accounts for amounts held for the cemetery for the preservation and expansion of lots.

Forecasted Revenue

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, and the FY 2026 forecast.

Revenue	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals 4/3/2025	FY 2025 Forecast	FY 2025 Budget	FY 2026 Forecast
Lot Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery Prep Care Contracts	17,830	12,450	11,108	12,500	7,500	10,000
Funeral Service/Filing Fees	-	-	-	-	-	-
Interest Income	9,663	9,564	6,758	9,500	10,000	7,500
Gain/Loss Security Sale	-	329	-	-	-	-
Total Cemetery Trust Fund Revenue	\$ 27,493	\$ 22,343	\$ 17,866	\$ 22,000	\$ 17,500	\$ 17,500

Budgeted Expenditures

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, and the FY 2026 adopted budget.

Expenditures	FY 2023 Actuals	FY 2024 Actuals	FY 2025 YTD Actuals 4/3/2025	FY 2025 Projected Actual	FY 2025 Budget	FY 2026 Budget
Cemetery Lot Buy Back	\$ 5,474	\$ 5,456	\$ 1,854	\$ 5,500	\$ 5,500	\$ 5,500
Other Improvement	-	-	-	-	-	-
Capital Improvements	-	-	-	-	-	-
Interfund Transfer	27,407	26,052	5,625	14,041	32,593	7,500
Total Cemetery Trust Fund Expenditures	\$ 32,881	\$ 31,508	\$ 7,479	\$ 19,541	\$ 38,093	\$ 13,000

Parks and Recreation Development Fund

This capital fund is comprised of parks and recreation capital projects, as well as community projects that are funded primarily with the assistance of Recreation Mill distributions from the Albany County Recreation Board (ACRB).

Forecasted Revenue

The table below presents the forecasted revenue for FY 2026, as well as life-to-date revenue and actuals for existing projects:

Project Description	Revenue Source	FY 2025 Life To Date Revenue	Revenue Received to Date	FY 2026 Revenue	FY 2026 Total Forecast
Prior Year Projects					
Little League Complex Fence Replacement - FY 2014	\$50,000 ACRB	\$ 50,000	\$ (50,000)	\$ -	\$ -
Laramie Main Street Alliance - FY 2018	100% ACRB	12,500	(12,500)	-	-
Renovation-LaBonte Park Fitness Stations - FY 2020	100% ACRB	5,750	(5,750)	-	-
Laramie BikeNet - FY 2021	100% ACRB	9,945	(9,945)	-	-
Friends of Laramie Skate Park - FY 2022	100% ACRB	8,200	(8,200)	-	-
High Plains Curmudgeons - FY 2022	100% Donation	5,000	(5,000)	-	-
Laramie Soccer Club - FY 2022	100% ACRB	60,000	(60,000)	-	-
Laramie Enduro - FY 2023	100% ACRB	12,458	(12,458)	-	-
Laramie Soccer Club - FY 2024	100% ACRB	20,904	(20,904)	-	-
Laramie Public Art Coalition - FY 2024	100% ACRB	21,819	(21,819)	-	-
Laramie Regulators Baseball - FY 2024	100% ACRB	10,425	(10,425)	-	-
FY 2025 Projects					
Cowboy Kids Wrestling Club - FY 2025	100% ACRB	2,000	(2,000)	-	-
Downtown Clinic - FY 2025	100% ACRB	2,500	(2,500)	-	-
Laramie Soccer Club - FY 2025	100% ACRB	5,000	(5,000)	-	-
Cathedral Home for Children - FY 2025	100% ACRB	3,510	(3,510)	-	-
Albany County 4H - FY 2025	100% ACRB	3,058	(3,058)	-	-
Laramie Amateur Hockey Club - FY 2025	100% ACRB	16,950	(16,950)	-	-
Big Brothers Big Sisters of Wyoming - FY 2025	100% ACRB	20,945	(20,945)	-	-
Laramie Youth Baseball - FY 2025	100% ACRB	8,815	(8,815)	-	-
Naughty Pines Derby Dames - FY 2025	100% ACRB	7,445	(7,445)	-	-
Laramie Girls Softball Association - FY 2025	100% ACRB	13,525	(13,525)	-	-
FY 2026 Projects					
Cowboy Kids Wrestling Club - FY 2026	100% ACRB	-	-	2,000	2,000
Big Brothers Big Sisters of WY - FY 2026	100% ACRB	-	-	25,000	25,000
Laramie Amateur Hockey Club - FY 2026	100% ACRB	-	-	11,950	11,950
Laramie Girls Softball Association - FY 2026	100% ACRB	-	-	5,000	5,000
Laramie Youth Baseball - FY 2026	100% ACRB	-	-	10,987	10,987
Laramie Floorball Club - FY 2026	100% ACRB	-	-	12,308	12,308
Laramie Legion Baseball - FY 2026	100% ACRB	-	-	14,075	14,075
Slade School Adjustable Backboards - FY 2026	100% ACRB	-	-	19,270	19,270
Skate Laramie - FY 2026	100% ACRB	-	-	600	600
Naughty Pines Derby Dames - FY 2026	100% ACRB	-	-	8,475	8,475
Laramie Youth Football Association - FY 2026	100% ACRB	-	-	16,529	16,529
Relative Theatrics - FY 2026	100% ACRB	-	-	26,409	26,409
Laramie HS Booster Club - FY 2026	100% ACRB	-	-	-	-
Parks & Rec Development Fund		\$ 300,749	\$ (300,749)	\$ 152,603	\$ 152,603

Budgeted Expenditures

The table below presents expenditures for FY 2026, as well as life-to-date project budgets and actuals for existing projects:

Project Description	FY 2025 Life To Date Budget	Life To Date Actuals 4/2/2025	Estimated FY 2025 Carry Forward	FY 2026 Budget	Total Project Funding
Prior Year Projects					
Little League Complex Fence Replacement - FY 2014	\$ 54,937	\$ (54,630)	\$ 307	\$ -	\$ 54,937
Laramie Main Street Alliance - FY 2018	12,500	(12,408)	92	-	12,500
Renovation-LaBonte Park Fitness Stations - FY 2020	5,750	(4,250)	1,500	-	5,750
Laramie BikeNet - FY 2021	9,945	(9,658)	287	-	9,945
Friends of Laramie Skate Park - FY 2022	8,200	(4,608)	3,592	-	8,200
High Plains Curmudgeons - FY 2022	5,000	(4,115)	885	-	5,000
Laramie Soccer Club - FY 2022	60,000	(59,740)	260	-	60,000
Laramie Enduro - FY 2023	12,458	(10,248)	2,210	-	12,458
Laramie Soccer Club - FY 2024	20,904	(10,034)	10,870	-	20,904
Laramie Public Art Coalition - FY 2024	21,819	(14,455)	7,364	-	21,819
Laramie Regulators Baseball - FY 2024	10,425	(10,247)	178	-	10,425
FY 2025 Projects					
Cowboy Kids Wrestling Club - FY 2025	2,000	-	2,000	-	2,000
Downtown Clinic - FY 2025	2,500	(993)	1,507	-	2,500
Laramie Soccer Club - FY 2025	5,000	-	5,000	-	5,000
Cathedral Home for Children - FY 2025	3,510	(1,646)	1,864	-	3,510
Albany County 4H - FY 2025	3,058	(2,679)	379	-	3,058
Laramie Amateur Hockey Club - FY 2025	16,950	-	16,950	-	16,950
Big Brothers Big Sisters of Wyoming - FY 2025	20,945	(8,637)	12,308	-	20,945
Laramie Youth Baseball - FY 2025	8,815	(7,960)	855	-	8,815
Naughty Pines Derby Dames - FY 2025	7,445	(5,195)	2,250	-	7,445
Laramie Girls Softball Association - FY 2025	13,525	(6,122)	7,403	-	13,525
FY 2026 Projects					
Cowboy Kids Wrestling Club - FY 2026	-	-	-	2,000	2,000
Big Brothers Big Sisters of WY - FY 2026	-	-	-	25,000	25,000
Laramie Amateur Hockey Club - FY 2026	-	-	-	11,950	11,950
Laramie Girls Softball Association - FY 2026	-	-	-	5,000	5,000
Laramie Youth Baseball - FY 2026	-	-	-	10,987	10,987
Laramie Floorball Club - FY 2026	-	-	-	12,308	12,308
Laramie Legion Baseball - FY 2026	-	-	-	14,075	14,075
Slade School Adjustable Backboards - FY 2026	-	-	-	19,270	19,270
Skate Laramie - FY 2026	-	-	-	600	600
Naughty Pines Derby Dames - FY 2026	-	-	-	8,475	8,475
Laramie Youth Football Association - FY 2026	-	-	-	16,529	16,529
Relative Theatrics - FY 2026	-	-	-	26,409	26,409
Laramie HS Booster Club - FY 2026	-	-	-	-	-
Parks & Rec Development Fund	\$ 305,686	\$ (227,625)	\$ 78,061	\$ 152,603	\$ 458,289

Capital and Community Recreation Projects

The table below presents detail for FY 2026 projects:

Project	Description	FY 2026
FY 2026 Projects		
Cowboy Kids Wrestling Club - FY 2026	This ACRB pass through grant will provide for program support, including scholarships and equipment needs.	\$ 2,000
Big Brothers Big Sisters of WY - FY 2026	This ACRB pass through grant will provide for program support.	25,000
Laramie Amateur Hockey Club - FY 2026	This ACRB pass through grant will provide for program support, including scholarships and equipment needs.	11,950
Laramie Girls Softball Association - FY 2026	This ACRB pass through grant will provide for program support, including facility fees and equipment needs.	5,000
Laramie Youth Baseball - FY 2026	This ACRB pass through grant will provide for program support, including equipment needs.	10,987
Laramie Floorball Club - FY 2026	This ACRB pass through grant will provide for program support, including equipment and field usage fees.	12,308
Laramie Legion Baseball - FY 2026	This ACRB pass through grant will provide for program support, including equipment and field usage fees.	14,075
Slade School Adjustable Backboards - FY 2026	This ACRB grant will provide for adjustable backboards in Slade Elementary School's gym.	19,270
Skate Laramie - FY 2026	This ACRB pass through grant will provide for program support, including skatepark beautification.	600
Naughty Pines Derby Dames - FY 2026	This ACRB pass through grant will provide for program support, including facility fees and equipment needs.	8,475
Laramie Youth Football Association - FY 2026	This ACRB pass through grant will provide for program support, including equipment and uniform needs.	16,529
Relative Theatrics - FY 2026	This ACRB pass through grant will provide for program support, including play production expenses.	26,409
Parks & Rec Development Fund		\$ 152,603



SPT Funds

SPT Funds account for the proceeds of specific purpose taxes approved by Albany County voters.

SPT 2018 Fund

The SPT 2018 Fund accounts for collections of the 2018 tax, as well as the expenditure of funds held in trust and in City accounts.

2018 Specific Purpose Tax Description

The total tax approved was \$42,073,475, and the City estimates collection of this tax at 10-12 years. Descriptions, allocated tax, and bonding limits are below:

\$3,876,221 – Fire Drill Training Tower

For the Laramie Fire Department to design and construct a new live-burn training building; make improvements to the multi-story drill training tower; expand and renovate the training classroom with associated landscaping and site improvements; and purchase training, operational equipment, and furnishings. **The City can issue up to \$3,050,000 in bonds.**

\$2,500,000 – Recreation Center/Ice and Event Center Improvements

For Laramie Community Recreation Center & Ice and Event Center improvements, including renovation of indoor leisure pool, general amenities, locker rooms, and customer service areas; replacement of furniture, fixtures, and equipment; concrete rehabilitation; and expansion of facility amenities, with associated landscaping and site improvements.

\$3,352,981 – City Facility Improvements

For improvements and preservation of the historic City Hall and the Carnegie Annex buildings and offices, including security improvements, energy efficiency upgrades, site improvements, facility planning, design, engineering, and development; improvements and repurposing of the City's land and buildings on North 4th Street, located north of Harney Street and south of Reynolds Street; and improvements to Police headquarters including design, expansion, and upgrades to law enforcement training facilities and training equipment and furnishings. **The City can issue up to \$1,100,000 in bonds.**

\$2,135,446 – Recreational Shared Use Paths and Trails

For new and existing recreational shared-use paths and trails including planning, design, development, construction, project management, land or easement acquisition, rehabilitation, and amenities, including construction of Spring Creek Trail Phase 1 & 2. **The City can issue up to \$500,000 in bonds.**

\$6,821,080 – Parks

For construction of new parks and improvements of existing public parks, as set forth in the City's Parks and Recreation Master Plan, including planning, design, development, land acquisition, project management, construction, rehabilitation, amenities, and playground equipment. **The City can issue up to \$650,000 in bonds.**

\$1,000,000 – Community and Gateway Enhancements

For community and gateway enhancements located near the entrances to the City on Snowy Range Road, Third Street, Grand Avenue, and highway interchanges, including landscaping, irrigation, beautification, safety, public art installations, lighting, energy efficiencies, architectural enhancements, signage, amenities, land acquisition, property redevelopment, and nuisance abatement.

\$250,000 – Casper Aquifer Protection

To protect Casper Aquifer groundwater, including expansion and improvement of the water quality monitoring network by groundwater flow modeling; infrastructure improvement, including the design, development, and installation of additional monitoring wells; watershed protection efforts; wellhead protection and security; vulnerable feature identification and mitigation; and acquisition of property in recharge Zones I and Zone II as identified in the 2008 Casper Aquifer Protection Plan.

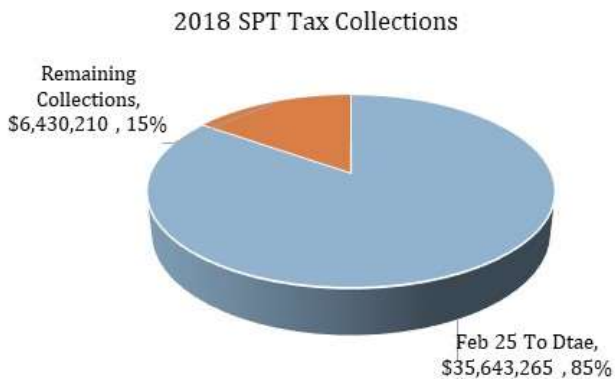
\$22,137,747 – Streets and Storm Drainage

Construction and one-time major street reconstruction, street overlay, and storm drainage projects within the City of Laramie including planning, design, engineering, development, construction, rehabilitation, project management, land or easement acquisition, and curb, gutter, and sidewalk, and specified paved and unpaved locations. **The City can issue up to \$4,200,000 in bonds.**

Forecasted Revenue

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, and the FY 2026 forecast.

Revenue	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actuals 4/3/2025	FY 2025 Budget	FY 2025 Projected Actual	FY 2026 Budget
Sales tax - bonded	\$ 983,100	\$ 983,100	\$ 2,393,878	\$ 925,200	\$ 925,200	\$ 925,200
Sales tax - non bonded*	4,917,092	7,180,760	2,961,063	4,500,000	4,667,000	4,600,000
Interest	159,671	396,507	375,670	50,000	550,000	350,000
Proceeds from Debt	-	-	-	1,870,000	1,870,000	-
SLIB Grants	-	192,631	-	1,788	-	-
Other Grants	60,000	540,000	-	5,136,224	5,136,224	300,000
Contributions	5,000	5,000	3,000	133,000	133,000	-
Interfund project transfers	-	265,000	72,096	72,096	72,096	-
Miscellaneous Income	30	54	-	-	-	-
Total SPT 2018 Fund Revenue	\$ 6,124,893	\$ 9,563,052	\$ 5,805,707	\$12,688,308	\$13,353,520	\$ 6,175,200



Collections to Date

The City has received 85% of the total approved collections for the 2018 Specific Purpose Tax in the first 75 months of the tax. If the current rate of collections continues, the tax will be fully collected in just over 7 years. This tax has been collected much more quickly than originally forecast due to one-time sales and use tax revenue from wind energy development in the County. Currently, the next specific purpose tax election is planned by Albany County in the summer of 2026.

Collections are allocated to specific projects and bonding based on the voter approved ballot. Taxes are allocated the year after collection, as funds must be on hand prior to spending. The capital schedule reflects this funding approach.

Budgeted Expenditures

The table below presents actual results for fiscal years 2023, 2024, and 2025 to-date, as well as the FY 2025 projection and budget, as amended to date, and the FY 2026 adopted budget. A \$4,249 increase for forecasted debt service payments is budgeted.

Expenditures	FY 2023 Actual	FY 2024 Actual	FY 2025 YTD Actuals 4/3/25	FY 2025 Budget	FY 2025 Projected	FY 2026 Budget
Fire Drill Training Tower	\$ 20,039	\$ -	\$ 21,917	\$ 159,397	\$ 159,397	\$ -
Recreation Center/Ice & Events Center Improvements	208,021	825,384	19,970	515,117	515,117	-
City Facility Improvements	53,981	165,600	12,777	4,664,476	4,664,476	-
Casper Aquifer Protection	-	-	-	118,626	118,626	-
Recreational Shared Use Paths & Trails	19,244	1,145,548	88,958	3,119,975	3,119,975	-
Parks	30,920	40,663	814,457	7,072,247	7,072,247	1,400,000
Community & Gateway Enhancements	-	-	-	164,355	164,355	-
Streets & Storm Drainage	1,465,135	2,514,367	491,344	5,197,856	5,197,856	4,758,500
Bonding Fees	-	-	5,811	-	-	-
Fiduciary Fees	20,868	14,211	-	-	-	-
Debt Service	902,263	904,794	456,856	920,543	920,543	924,792
Total SPT 2018 Fund Expenditures	\$ 2,720,471	\$ 5,610,567	\$ 1,912,090	\$21,932,592	\$21,932,592	\$ 7,083,292

Capital Project Summary

The table below summarizes the adopted capital projects for FY 2026, as well as the current schedule for FY 2027 - FY 2028 and project budgets to date. [In the electronic document, click on the project name to access project detail.](#)

Project Description by Ballot Category	FY 2025 Life To Date Budget	Estimated FY 2025 Carry Forward	FY 2026 Budget	FY 2027	FY 2028	Total Project Funding (All Years)
Aquifer Protection						
Aquifer Protection Reserve	\$ 118,626	118,626	\$ -	\$ -	\$ -	\$ 118,626
Total	118,626	118,626	-	-	-	118,626
City Facility Improvements						
City Building Renovation	4,895,780	4,651,697	-	-	-	4,895,780
Total	4,895,780	4,651,697	-	-	-	4,895,780
Fire Department Training Facility						
Fire Training Tower Facility Improvements	159,397	137,480	-	-	-	159,397
Total	159,397	137,480	-	-	-	159,397
Community & Gateway Enhancements						
Gateway Beautification Design	164,355	164,355	-	-	-	164,355
Total	164,355	164,355	-	-	-	164,355
Parks						
Rotary Clubs Park at Grand View Heights	2,556,292	1,817,867	-	-	-	2,556,292
Coughlin Pole Mtn Park	450,000	420,820	250,000	-	-	700,000
Park Restroom Upgrades	300,000	293,808	-	-	-	300,000
Undine Path Construction	-	-	150,000	-	-	150,000
Labonte Pathway Improv Ph 1	1,585,000	1,577,650	-	-	-	1,585,000
Phase II Bike Park	1,400,000	1,396,700	-	-	-	1,400,000
Optimist Universally Accessible Playground	-	-	900,000	-	-	900,000
Optimist Park Concrete Skills Court	60,000	60,000	-	-	-	60,000
Park Accessibility & Lighting Improvements	100,000	100,000	100,000	100,000	100,000	400,000
Park Restroom Replacements	250,000	250,000	-	250,000	-	500,000
Central Irrigation Hardware/Software Upgrades	250,000	250,000	-	-	-	250,000
Total	6,951,292	6,166,845	1,400,000	350,000	100,000	8,801,292
Recreation Center - Ice and Events Center Improvements						
Ice & Event Center Upgrades	500,000	485,977	-	-	-	500,000
Total	500,000	485,977	-	-	-	500,000
Streets & Storm Drainage						
9th Street Reconstruction - Ph 2	1,595,000	130,342	-	-	-	1,595,000
Wyoming Ave & W Laramie Storm Water Outfall	4,174,418	1,867,589	-	-	-	4,174,418
Bill Nye Storm Drainage	1,001,990	1,001,990	-	-	-	1,001,990
Optimize Drainage Ponds - 22nd Street	203,300	64,724	-	-	-	203,300
Palmer Street Rehabilitation	115,000	115,000	-	775,000	-	890,000
4th Street Reconstruction - Grand to Iverson	30,850	30,850	308,500	-	-	339,350
Optimize Drainage Pond - 19th Street	100,000	100,000	-	800,000	-	900,000
15th Street Recon Ph 2	250,000	250,000	-	-	-	250,000
Iverson Avenue Design	629,000	435,593	-	-	-	629,000
Iverson Avenue Phase 1	620,000	620,000	-	-	-	620,000
Iverson Avenue Phase 2	-	-	4,450,000	-	-	4,450,000

Capital Project Summary (cont.)

Project Description by Ballot Category	FY 2025 Life To Date Budget	Estimated FY 2025 Carry Forward	FY 2026 Budget	FY 2027	FY 2028	Total Project Funding (All Years)
9th St Rehab - Renshaw to Caryl	-	-	-	1,284,941	-	1,284,941
Joanna Brunner St Rehab	-	-	-	109,242	987,501	1,096,743
4th St Rehabilitation - Reynolds to Shields	-	-	-	47,590	412,880	460,470
Skyline Rehabilitation	-	-	-	-	222,249	222,249
Sherman Hills Street Rehabilitation	-	-	-	-	74,241	74,241
Total	8,719,558	4,616,088	4,758,500	3,016,773	1,696,871	18,191,702
Recreational Shared Use Paths and Trails						
Spring Creek Trail Phase 2	2,750,000	2,738,571	-	-	-	2,750,000
Greenbelt Trestle Bridge/Boardwalk Repairs	300,000	288,532	-	-	-	300,000
Total	3,050,000	3,027,103	-	-	-	3,050,000
SPT 2018 Fund Total	\$ 24,559,008	\$ 19,368,171	\$ 6,158,500	\$ 3,366,773	\$ 1,796,871	\$ 35,881,152

Capital-related Revenue

As outlined earlier, most funding for this fund is from the 2018 Specific Purpose Tax. However, some projects have additional funding sources such as grants, loans and older Specific Purpose Tax collections. A summary of this revenue budgeted by project is presented below.

Project Description	FY 2025 Life to Date Revenue	Received to Date	FY 2025 Carry Forward	FY 2026 Forecast
City Building Renovation				
2002 SPT Tax Collections	\$ 193,637	\$ (193,637)	\$ -	\$ -
General Fund Contributions	150,000	(150,000)	-	-
Lease-Leaseback Financing (General Fund held debt)	1,870,000	-	1,870,000	-
Rotary Clubs Park at Grand View Heights				
Donations	155,000	(155,000)	-	-
Interfund Transfer from PRD Fund	72,096	(72,096)	-	-
Land and Water Conservation Fund Grant	468,224	-	468,224	-
Labonte Park Pathway Improv Ph 1				
WORC Application	1,500,000	-	1,500,000	-
Phase II Bike Park				
WORC Award	700,000	-	700,000	-
Optimist Universally Accessible Playground				
Land and Water Conservation Fund Grant	-	-	-	300,000
Wyoming Ave & W Laramie Storm Water Outfall				
SLIB - CWC Grant	194,418	(65,242)	129,176	-
15th Street Recon Ph 2				
SLIB - MRG Grant	54,073	-	54,073	-
Spring Creek Trail Phase 2				
WORC Application	2,500,000	-	2,500,000	-
Total 2018 SPT Fund Capital Revenue	\$ 7,857,448	\$ (635,975)	\$ 7,221,473	\$ 300,000

Capital Project Detail

Detail for the listed capital projects can be found in the pages that follow.

Capital Improvement Plan
Laramie, WY

Project Name **Aquifer Protection Reserve**
Project # **SPA-CP21-001**

Total Project Cost	\$118,626	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Aquifer Protection	Design Start	N/A
Constr Start	N/A		

Description

This funding represents accumulated and available SPT collections for aquifer protection. The figures given in 2024 include a transfer from remaining appropriations in the Specific Purpose Tax Fund 2010 to the Specific Purpose Tax 2018 Fund.

Justification

The City Council adopted Resolution 2023-35 adopting the Casper Aquifer Protection Plan Update- a Collaboration between Albany County and the City of Laramie - in its entirety.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	93,626	25,000	0	0	0	0	0	118,626
Total	93,626	25,000	0	0	0	0	0	118,626

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	93,626	25,000	0	0	0	0	0	118,626
Interfund Project Support	0	0	0	0	0	0	0	0
Total	93,626	25,000	0	0	0	0	0	118,626

Capital Improvement Plan
Laramie, WY

Project Name **City Building Renovation**
Project # **SPC-CP21-006**

Total Project Cost	\$4,895,780	Department	Specific Purpose Tax 2018
Category	SPT 2018 - City Facilities	Design Start	12/2021
Constr Start	TBD		

Description

An RFQ will be issued for a programming and design evaluation. Upon completion, City Hall and City Annex improvements will be constructed or installed.

Justification

City Hall and the Annex Building require updates to optimize public use of the facility, service delivery locations, and customer service.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	75,000	1,300,000	3,520,780	0	0	0	0	4,895,780
Total	75,000	1,300,000	3,520,780	0	0	0	0	4,895,780

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	75,000	956,363	1,650,780	0	0	0	0	2,682,143
Loan	0	0	1,870,000	0	0	0	0	1,870,000
Interfund Project Support	0	343,637	0	0	0	0	0	343,637
Total	75,000	1,300,000	3,520,780	0	0	0	0	4,895,780

Capital Improvement Plan
Laramie, WY

Project Name **Fire Training Tower Facility Improvements**
Project # **SPF-CP25-001**

Total Project Cost	\$159,397	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Fire	Design Start	TBD
Constr Start	TBD		

Description

This project will accomplish several additional improvements to the fire training tower facility, including installing a trench drain to remediate icing during winter months; a concrete pad for a roof ventilation prop; improved driving surfaces, and better communication on site.

Justification

Spend remaining voter approved funds on eligible fire training tower improvements.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	159,397	0	0	0	0	159,397
Total	0	0	159,397	0	0	0	0	159,397

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	159,397	0	0	0	0	159,397
Total	0	0	159,397	0	0	0	0	159,397

Capital Improvement Plan
Laramie, WY

Project Name **Gateway Beautification Design**
Project # **SPG-CP21-001**

Total Project Cost	\$164,355	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Community Enhancements	Design Start	09/2022
Constr Start	TBD		

Description

This project will hire a design firm to provide for the development of beautification as allocated on the 2018 Specific Purpose Tax Ballot, which approved \$1,000,000 for various community gateway enhancements.

Justification

Complete design ahead of collections to allow an opportunity to engage additional organizations to contribute to the project including: Albany County, the Laramie Beautification Committee, Visit Laramie, and the University of Wyoming.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	164,355	0	0	0	0	0	0	164,355
Total	164,355	0	0	0	0	0	0	164,355

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	164,355	0	0	0	0	0	0	164,355
Total	164,355	0	0	0	0	0	0	164,355

Capital Improvement Plan
Laramie, WY

Project Name **Rotary Clubs Park at Grand View Heights**
Project # **SPP-CP21-004**

Total Project Cost	\$2,556,292	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Parks	Design Start	09/2023
Constr Start	10/2024		

Description

This project will design and construct a neighborhood park at the noted location. The City will receive \$25,000 in donations from the Rotary Club and is planning for a construction grant.

Justification

Resolution 2021-12 - D. Maintain & Improve Municipal Infrastructure - Milestone 4 - Continue Expansion of Green Belt, Park and Recreation Amenities.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	64,910	0	2,491,382	0	0	0	0	2,556,292
Total	64,910	0	2,491,382	0	0	0	0	2,556,292

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	39,910	0	1,856,122	0	0	0	0	1,896,032
Grant	0	0	436,224	0	0	0	0	436,224
Donations or Contributions	25,000	0	126,940	0	0	0	0	151,940
Interfund Project Support	0	0	72,096	0	0	0	0	72,096
Total	64,910	0	2,491,382	0	0	0	0	2,556,292

Capital Improvement Plan
Laramie, WY

Project Name **Coughlin Pole Mtn Park**
Project # **SPP-CP21-007**

Total Project Cost	\$700,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Parks	Design Start	03/2024
Constr Start	04/2025		

Description

This project will complete the park on donated land. A neighborhood park of this size would typically have a small grass play area, 2 to 5 and 5 to 12 year-old playgrounds, a small shelter and a 1/2 basketball court. This project now also includes storm drainage improvements at the site, which have increased expected costs.

Justification

The City owns a 1.03 acre parcel of land donated through the development project in the Coughlin-Pole Mountain subdivision in 2016. Development has continued and the park is ready to be completed.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	250,000	0	200,000	250,000	0	0	0	700,000
Total	250,000	0	200,000	250,000	0	0	0	700,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	250,000	0	200,000	250,000	0	0	0	700,000
Total	250,000	0	200,000	250,000	0	0	0	700,000

Capital Improvement Plan
Laramie, WY

Project Name **Park Restroom Upgrades**
Project # **SPP-CP23-001**

Total Project Cost \$300,000 Department Specific Purpose Tax 2018
Category SPT 2018 - Parks

Description

This project will replace or upgrade restrooms in the park system which were installed in the 1970's and 1980's.

Justification

These restroom upgrades or replacements will improve municipal facilities and the user experience. Although these restrooms have been maintained, technical advancements, increased usage and ADA accessibility issues require replacement of these facilities.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	250,000	250,000	-200,000	0	0	0	0	300,000
Total	250,000	250,000	-200,000	0	0	0	0	300,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	250,000	250,000	-200,000	0	0	0	0	300,000
Total	250,000	250,000	-200,000	0	0	0	0	300,000

Capital Improvement Plan
Laramie, WY

Project Name **Undine Path Construction**
Project # **SPP-CP23-002**

Total Project Cost \$150,000 Department Specific Purpose Tax 2018
Category SPT 2018 - Parks Design Start 04/2025
Constr Start 08/2025

Description

This project will construct the first phase of a sidewalk and pathway installation in Undine Park with appropriate ADA access.

Justification

Undine Park is the oldest park in Laramie, yet it has never received sidewalks nor has appropriate access to the park been built. This project will improve ADA access and the user experience at Undine Park.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	150,000	0	0	0	150,000
Total	0	0	0	150,000	0	0	0	150,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	0	150,000	0	0	0	150,000
Total	0	0	0	150,000	0	0	0	150,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **Labonte Park Pathway Improv Ph 1**
Project # **SPP-CP23-003**

Total Project Cost	\$1,585,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Parks	Design Start	04/2025
Constr Start	05/2025		

Description

This project will replace all paved pathways in LaBonte Park with 8' Concrete Pathway along with a new Fitness Station.

Justification

Degradation of the paved surfacing in Labonte Park necessitates this work. We have been awarded funding through a WORG grant.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	60,000	0	1,525,000	0	0	0	0	1,585,000
Total	60,000	0	1,525,000	0	0	0	0	1,585,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	0	0	1,500,000	0	0	0	0	1,500,000
SPT 2018 Collections	60,000	0	25,000	0	0	0	0	85,000
Total	60,000	0	1,525,000	0	0	0	0	1,585,000

FY 24 thru FY 28

Capital Improvement Plan
Laramie, WY

Project Name **Phase II Bike Park**
Project # **SPP-CP25-001**

Total Project Cost	\$1,400,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Parks		

Description

This project will construct a bike park including a pump track, flow lines, jump lines, shelters and other amenities to support a bike park. Funding is provided by a \$700,000 Wyoming Outdoor Recreation Grant as well as Specific Purpose Tax collections.

Justification

This project is supported by the Parks and Recreation Master Plan.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	900,000	500,000	0	0	0	0	1,400,000
Total	0	900,000	500,000	0	0	0	0	1,400,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	0	700,000	0	0	0	0	0	700,000
SPT 2018 Collections	0	200,000	500,000	0	0	0	0	700,000
Total	0	900,000	500,000	0	0	0	0	1,400,000

Capital Improvement Plan
Laramie, WY

Project Name **Optimist Universally Accessible Playground**
Project # **SPP-CP25-002**

Total Project Cost	\$900,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Parks	Design Start	03/2025
Constr Start	08/2025		

Description

This project will design and install a Universally Accessible playground at Optimist Park. It will also provide improvements to the nearby parking lot.

Justification

The playground at Optimist Park has become dated and should be replaced. This is one of the few parks in Laramie with dedicated parking, so it is optimal for the installation of a Universally Accessible playground. This project improves municipal facilities, ADA accessibility and the user experience.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	900,000	0	0	0	900,000
Total	0	0	0	900,000	0	0	0	900,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	0	600,000	0	0	0	600,000
Grant	0	0	0	300,000	0	0	0	300,000
Total	0	0	0	900,000	0	0	0	900,000

Capital Improvement Plan
Laramie, WY

Project Name **Optimist Park Concrete Skills Court**
Project # **SPP-CP25-003**

Total Project Cost	\$60,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Parks	Design Start	02/2025
Constr Start	05/2025		

Description

This project will add a 1000 sqft concrete skills surface in Optimist Park for small skaters, bikers and roller bladers. This is in a standalone project separate from the basketball court.

Justification

Department Objective: Provide quality recreational opportunities for residents and visitors to Laramie.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	60,000	0	0	0	0	60,000
Total	0	0	60,000	0	0	0	0	60,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	60,000	0	0	0	0	60,000
Total	0	0	60,000	0	0	0	0	60,000

Capital Improvement Plan
Laramie, WY

Project Name **Park Accessibility & Lighting Improvements**
Project # **SPP-CP25-004**

Total Project Cost	\$400,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Parks	Design Start	02/2025
Constr Start	05/2025		

Description

This project will allow the Parks Manager to address accessibility issues in the parks system found through inspections and an upcoming pathway study conducted by the Engineering Division. This project also includes lighting improvements along pathways.

Justification

These enhancements will improve the user experience and increase ADA accessibility.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	100,000	100,000	100,000	100,000	0	400,000
Total	0	0	100,000	100,000	100,000	100,000	0	400,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	100,000	100,000	100,000	100,000	0	400,000
Total	0	0	100,000	100,000	100,000	100,000	0	400,000

Capital Improvement Plan
Laramie, WY

Project Name **Park Restroom Replacements**
Project # **SPP-CP25-008**

Total Project Cost	\$500,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Parks		

Description

This project will replace a restroom in LaBonte Park, which was installed in the 1960's.

Justification

These restroom upgrades or replacements will improve municipal facilities and the user experience. Although these restrooms have been maintained, technical advancements, increased usage and ADA accessibility issues require replacement of these facilities.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	250,000	0	250,000	0	0	500,000
Total	0	0	250,000	0	250,000	0	0	500,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	250,000	0	250,000	0	0	500,000
Total	0	0	250,000	0	250,000	0	0	500,000

Capital Improvement Plan
Laramie, WY

Project Name **Central Irrigation Hardware/Software Upgrades**
Project # **SPP-CP27-001**

Total Project Cost	\$250,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Parks	Constr Start	01/2025

Description

This project will replace the aging Central Irrigation Controllers located in every park and beautification areas.

Justification

The current Toro Central Irrigation System has the generation 1 software and hardware installed in each controller. As a controller goes down, it is getting harder to find replacement parts and the new computer software doesn't always communicate with the older controllers. New software/hardware is needed to keep the Parks Irrigation systems working as originally intended.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	250,000	0	0	0	0	250,000
Total	0	0	250,000	0	0	0	0	250,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	250,000	0	0	0	0	250,000
Total	0	0	250,000	0	0	0	0	250,000

Capital Improvement Plan
Laramie, WY

Project Name **Ice & Event Center Upgrades**
Project # **SPR-CP25-001**

Total Project Cost	\$500,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Recreation		

Description

This project will design and include improvements conceptualized in 2019, including lobby, office, restroom and locker room improvements.

Justification

Funding allocated in the 2018 Specific Purpose Tax measure included improvements to the Ice and Event Center to improve performance and address maintenance issues.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	500,000	0	0	0	0	500,000
Total	0	0	500,000	0	0	0	0	500,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	500,000	0	0	0	0	500,000
Grant	0	0	0	0	0	0	0	0
Total	0	0	500,000	0	0	0	0	500,000

Capital Improvement Plan
Laramie, WY

Project Name **9th Street Reconstruction - Phase 2**
Project # **SPS-CP21-010**

Total Project Cost	\$1,595,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Streets & Drainage	Design Start	04/2021
Constr Start	07/2022		

Description

This project completed a full depth reconstruction of the asphalt, ADA upgrades, and all concrete was replaced along this corridor. The project is substantially complete but landscaping rehabilitation will continue into FY24

Justification

This section of 9th Street, from Harney to Shields, had developed signs of soil and pavement failures. Due to the extent of the failures, a full depth reconstruction was recommended.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	1,530,000	0	0	0	0	0	0	1,530,000
Project Design/Engineering	65,000	0	0	0	0	0	0	65,000
Total	1,595,000	0	0	0	0	0	0	1,595,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	1,595,000	0	0	0	0	0	0	1,595,000
Total	1,595,000	0	0	0	0	0	0	1,595,000

Capital Improvement Plan
Laramie, WY

Project Name **Wyoming Ave & W Laramie Storm Water Outfall**
Project # **SPS-CP21-012**

Total Project Cost	\$4,174,418	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Streets & Drainage	Design Start	01/2021
Constr Start	11/2024		

Description

The construction for this project includes Wyoming Avenue, Colorado Avenue between Jefferson and Wyoming, and the West Laramie Storm Sewer Outfall. Phase 1 will consist of the storm water improvements are part of the storm water master plan and will be completed in FY24. Phase 2, to be completed in FY25 will consist of the water and street improvements. The project limits for the roadway improvements are Wyoming Avenue between Johnson Street and Pierce Street, and Colorado Avenue between Jefferson Street and Wyoming Avenue. The storm sewer improvements will be within Wyoming Avenue and extend to a new storm sewer outfall eventually tying in at Adams Street. This project will coordinate with water main improvements under all asphalt sections. \$194,418 in SLIB Consensus funds are being used for this project in addition to 2018 SPT funding. The additional funding being requested in FY 2025 is due to the estimate from the design engineer being greater than initially expected.

Justification

Wyoming Avenue is currently a gravel roadway between Johnson Street and Pierce Street. The roadway upgrades require major storm water upgrades that are being built. Funding in FY25 will allow for Phase 2 which includes paving and concrete work.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	2,700,000	0	1,010,000	0	0	0	0	3,710,000
Project Design/Engineering	464,418	0	0	0	0	0	0	464,418
Total	3,164,418	0	1,010,000	0	0	0	0	4,174,418

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	2,970,000	0	1,010,000	0	0	0	0	3,980,000
Grant	194,418	0	0	0	0	0	0	194,418
Total	3,164,418	0	1,010,000	0	0	0	0	4,174,418

Capital Improvement Plan
Laramie, WY

Project Name **Bill Nye Storm Drainage Construction**
Project # **SPS-CP21-016**

Total Project Cost	\$1,001,990	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Streets & Drainage	Constr Start	01/2025

Description

This project covers construction of storm drainage improvements as part of the WYDOT Bill Nye roadway design and is contingent upon the determined project limits of the roadway project. The storm drainage improvements will include the installation of storm sewer piping along Bill Nye as well as conveyance to a regional detention pond.

Justification

The construction of the Bill Nye Avenue between Boulder Drive and Corthell Road will create an increase in the impervious area ultimately draining to Spring Creek. The post construction storm water flows will be detained in an effort to decrease storm water to Spring Creek.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	1,001,990	0	0	0	0	0	0	1,001,990
Total	1,001,990	0	0	0	0	0	0	1,001,990

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	1,001,990	0	0	0	0	0	0	1,001,990
Total	1,001,990	0	0	0	0	0	0	1,001,990

Capital Improvement Plan
Laramie, WY

Project Name **Optimize Drainage Ponds - 22nd Street**
Project # **SPS-CP22-002**

Total Project Cost	\$203,300	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Streets & Drainage	Design Start	05/2021
Constr Start	06/2022		

Description

This project has designed the ponds at three locations recommended as priority numbers 2, 7, & 9 on the City's Storm Drainage Master Plan. Currently the pond at Nighthawk and 22nd street is under construction.

Justification

Optimization of pond outlet structures will provide additional capacity to alleviate storm drainage issues along Reynolds Street.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	203,300	0	0	0	0	0	0	203,300
Total	203,300	0	0	0	0	0	0	203,300

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	203,300	0	0	0	0	0	0	203,300
Total	203,300	0	0	0	0	0	0	203,300

Capital Improvement Plan
Laramie, WY

Project Name **Palmer Street Rehabilitation**
Project # **SPS-CP23-004**

Total Project Cost	\$890,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Streets & Drainage	Design Start	03/2026
Constr Start	12/2026		

Description

Project construction is coordinated with water projects on Palmer between 9th and 19th Street and will entail the most cost-effective pavement rehabilitation activity to include mill and overlay and/or chip seal. This project includes spot repairs to the curb, gutter, sidewalk, and ADA upgrades as deemed necessary.

Justification

The street is built below the design recommendations in an area with poor soil. This section of road is amongst the lowest PCIs in Laramie. Coordinating the pavement rehabilitation of these Local roadway sections with the waterline is the most cost-effective solution to improving the longevity of the pavement.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	775,000	0	0	775,000
Project Design/Engineering	0	115,000	0	0	0	0	0	115,000
Total	0	115,000	0	0	775,000	0	0	890,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	115,000	0	0	775,000	0	0	890,000
Total	0	115,000	0	0	775,000	0	0	890,000

Capital Improvement Plan
Laramie, WY

Project Name **4th Street Reconstruction - Grand to Ivinson**
Project # **SPS-CP25-004**

Total Project Cost	\$339,350	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Streets & Drainage	Design Start	07/2024
Constr Start	03/2025		

Description

The project will include full-depth reconstruction with new base and concrete pavement, spot repair to curb and gutter, sidewalk and ADA upgrades as deemed necessary.

Justification

This section is a Collector and critical transportation node that directly abuts Fire Station 1, City Hall, and Grand Avenue. This roadway section has completely failed and is being held together by patching, thus requiring full reconstruction. Due to the sustained heavy loading of the Fire Station equipment, reconstructing this section with Concrete will significantly increase the longevity of the road and will be a more long-term cost-effective solution than using asphalt.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	308,500	0	0	0	308,500
Project Design/Engineering	0	0	30,850	0	0	0	0	30,850
Total	0	0	30,850	308,500	0	0	0	339,350

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	30,850	308,500	0	0	0	339,350
Total	0	0	30,850	308,500	0	0	0	339,350

Capital Improvement Plan
Laramie, WY

Project Name **Optimize Drainage Pond - 19th Street**
Project # **SPS-CP25-005**

Total Project Cost	\$900,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Streets & Drainage	Design Start	03/2025
Constr Start	03/2027		

Description

This project will include the evaluation, design, and construction of the 19th Street Detention pond located between Reynolds Street and Hancock Street. Improvements may include improved inlet and outlet structures as well as drainage channels and grading throughout the pond. A consultant will evaluate potential uses of this site as a park versus a detention pond and determine the best use of the site.

Justification

During large stormwater events the 19th Street Pond experiences significant inundation on the south end. The current grading does not allow for the pond to adequately drain. Improvements will need to be considered along the Western edge of the pond to ensure the adjacent alley is not negatively impacted during storm events. The current inlet structure is failing and the grades at the outlet structure block the flow of water.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	100,000	0	800,000	0	0	900,000
Construction	0	0	0	0	0	0	0	0
Total	0	0	100,000	0	800,000	0	0	900,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	100,000	0	800,000	0	0	900,000
Total	0	0	100,000	0	800,000	0	0	900,000

Capital Improvement Plan
Laramie, WY

Project Name **15th Street Recon Ph 2**
Project # **SPS-CP25-006**

Total Project Cost	\$250,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Streets & Drainage	Design Start	02/2024
Constr Start	07/2024		

Description

This project will be a full reconstruction of 15th Street that will be from approximately the south side Iverson Avenue to the WYDOT ROW on Grand Avenue including the right turn lane off of Grand Avenue. The existing asphalt and base will be removed and new base with a concrete surface will be installed. The curb and gutter will be replaced as determined through the design.

Justification

The University of Wyoming is planning to reconstruct 15th Street from Iverson Avenue to Lewis Street as part of their upcoming dorm project. Their project plans to install a roundabout at 15th Street and Iverson Avenue but not continue any further south with the street project. The section of 15th Street from Iverson Avenue to Grand Avenue is experiencing significant asphalt rutting and failure and needs to be reconstructed. By reconstructing this section of roadway while the University's project is going on, the City could lessen the impact to the traveling public by only closing 15th Street once in this corridor. This also ties in the earlier reconstruction of 15th Street from Sheridan Street to Grand Avenue with this next phase of 15th Street and not leave a one block section of poor roadway.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	250,000	0	0	0	0	0	250,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	250,000	0	0	0	0	0	250,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	195,927	0	0	0	0	0	195,927
Grant	0	54,073	0	0	0	0	0	54,073
Total	0	250,000	0	0	0	0	0	250,000

Capital Improvement Plan
Laramie, WY

Project Name **Ivinson Avenue Design**
Project # **SPS-CP25-007**

Total Project Cost	\$629,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Streets & Drainage	Design Start	4/2024
Constr Start	N/A		

Description

This design project will include professional engineering and surveying services to address roadway and storm sewer improvements along Ivinson Avenue from 7th Street to 15th Street, and along 13th Street from Grand Avenue to Ivinson Avenue. Construction phasing and corresponding scopes of work are being determined during this design project. This project is part of a group of projects addressing roadway improvements, storm water, sanitary sewer, and water utility upgrades.

Justification

These stretches of roadway and nearby storm sewers are experiencing significant deterioration. Design and construction are planned to coincide with utility work.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	629,000	0	0	0	0	0	629,000
Construction	0	0	0	0	0	0	0	0
Total	0	629,000	0	0	0	0	0	629,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	629,000	0	0	0	0	0	629,000
Grant	0	0	0	0	0	0	0	0
Total	0	629,000	0	0	0	0	0	629,000

Capital Improvement Plan
Laramie, WY

Project Name **Ivinson Avenue Phase 1**
Project # **SPS-CP25-008**

Total Project Cost	\$620,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Streets & Drainage	Design Start	N/A
Constr Start	04/2025		

Description

This project includes construction services, along with professional construction administration and management, to execute Phase 1 of infrastructure upgrades along Ivinson Avenue. The transportation portion of the project is anticipated to involve installation of ADA-compliant ramps and roadway rehabilitation along Ivinson Avenue from 7th Street to the 8 1/2 alley. This project is part of a group of projects addressing roadway improvements, storm water, sanitary sewer, and water utility upgrades.

Justification

This section of roadway is in poor condition and is in need of rehabilitation. It serves as an important route for vital facilities supporting the City of Laramie, Albany County, and the University of Wyoming.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	620,000	0	0	0	0	620,000
Construction	0	0	0	0	0	0	0	0
Total	0	0	620,000	0	0	0	0	620,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	620,000	0	0	0	0	620,000
Grant	0	0	0	0	0	0	0	0
Total	0	0	620,000	0	0	0	0	620,000

Capital Improvement Plan
Laramie, WY

Project Name **Ivinson Avenue Phase 2**
Project # **SPS-CP26-001**

Total Project Cost	\$4,450,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Streets & Drainage	Design Start	N/A
Constr Start	12/2025		

Description

This project includes construction services, along with professional construction administration and management, to execute Phase 2 of infrastructure upgrades along Ivinson Avenue. Anticipated upgrades in Phase 2 will include transportation and storm sewer infrastructure along Ivinson Avenue from the 8 1/2 alley to 15th Street, and along 13th Street between Grand Avenue and Ivinson Avenue. This project is part of a group of projects addressing roadway improvements, storm water, sanitary sewer, and water utility upgrades.

Justification

These roadway sections are heavily utilized due to their proximity to the University of Wyoming and are in deteriorating condition. Additionally, portions of the storm sewer infrastructure in this area are aging and in need of rehabilitation or replacement.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	4,450,000	0	0	0	4,450,000
Project Design/Engineering	0	0	0	0	0	0	0	0
Total	0	0	0	4,450,000	0	0	0	4,450,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	0	4,450,000	0	0	0	4,450,000
Grant	0	0	0	0	0	0	0	0
Total	0	0	0	4,450,000	0	0	0	4,450,000

Capital Improvement Plan
Laramie, WY

Project Name **9th St Rehab - Renshaw to Caryl**
Project # **SPS-CP27-001**

Total Project Cost \$1,284,941
Category SPT 2018 - Streets & Drainage
Constr Start 05/2027

Department Specific Purpose Tax 2018
Design Start 06/2026

Description

This section of road on 9th from Renshaw to Caryl has aging asphalt. This project will include edge mill and overlay, spot repair on failing asphalt areas, spot repair to curb and gutter, sidewalk and ADA upgrades. This will increase the asphalt thickness in the driveways and help prolong a good driving surface.

Justification

This roadway section is a vital collector, providing sole access to the landfill for Laramie and the surrounding communities. The roadway PCI averaged 50 in 2022. By performing this rehabilitation, the pavement in this roadway section will be preserved and prevented from requiring a full-depth reconstruction.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	1,284,941	0	0	1,284,941
Total	0	0	0	0	1,284,941	0	0	1,284,941

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	0	0	1,284,941	0	0	1,284,941
Total	0	0	0	0	1,284,941	0	0	1,284,941

Capital Improvement Plan
Laramie, WY

Project Name **Joanna Brunner Street Rehabilitation**
Project # **SPS-CP27-002**

Total Project Cost \$1,096,743
Category SPT 2018 - Streets & Drainage
Constr Start 05/2028

Department Specific Purpose Tax 2018
Design Start 06/2026

Description

This project on Joanna Brunner from 30th to Willett will include edge mill and overlay, spot repair on failing asphalt areas, spot repair to curb and gutter, sidewalk and ADA upgrades. This will increase the asphalt thickness in the drive lanes and help prolong a good driving surface.

Justification

This section of road is key infrastructure for emergency services at the Hospital. In 2022 roadway PCI was 39. By performing this rehabilitation, the pavement in this roadway section will be preserved and not require a full-depth reconstruction.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	987,501	0	987,501
Project Design/Engineering	0	0	0	0	109,242	0	0	109,242
Total	0	0	0	0	109,242	987,501	0	1,096,743

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	0	0	109,242	987,501	0	1,096,743
Total	0	0	0	0	109,242	987,501	0	1,096,743

Capital Improvement Plan
Laramie, WY

Project Name **4th Street Rehabilitation - Reynolds to Shields**
Project # **SPS-CP27-003**

Total Project Cost \$460,470
Category SPT 2018 - Streets & Drainage
Constr Start 05/2028

Department Specific Purpose Tax 2018
Design Start 06/2026

Description

This section of road on 4th Street from Reynolds to Shields will include edge mill and overlay, spot repair on failing asphalt areas, spot repair to curb and gutter, sidewalk and ADA upgrades as deemed necessary

Justification

This section of road on 4th has aging asphalt and PCI of 38. By performing this rehabilitation, the pavement in this roadway section will be preserved and not require a full-depth reconstruction.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	412,880	0	412,880
Project Design/Engineering	0	0	0	0	47,590	0	0	47,590
Total	0	0	0	0	47,590	412,880	0	460,470

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	0	0	47,590	412,880	0	460,470
Total	0	0	0	0	47,590	412,880	0	460,470

Capital Improvement Plan
Laramie, WY

Project Name **Skyline Rehabilitation**
Project # **SPS-CP28-001**

Total Project Cost \$222,249
Category SPT 2018 - Streets & Drainage
Constr Start 05/2028

Department Specific Purpose Tax 2018
Design Start 05/2027

Description

This project on Skyline from the asphalt change by 287 to half way to 18th (approx 2,750LF) will include edge mill and overlay, spot repair on failing asphalt areas, spot repair to curb and gutter, sidewalk and ADA upgrades as deemed necessary.

Justification

This section of road is key infrastructure for emergency services. This section of road on Skyline has aging asphalt and PCI of 48. By performing this rehabilitation, the pavement in this roadway section will be preserved and not require a full-depth reconstruction. This project will be coordinated with the waterline replacement in that area.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	0	0	0	0	222,249	0	222,249
Total	0	0	0	0	0	222,249	0	222,249

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	0	0	0	222,249	0	222,249
Total	0	0	0	0	0	222,249	0	222,249

Capital Improvement Plan
Laramie, WY

Project Name **Sherman Hills Street Rehabilitation**
Project # **SPS-CP28-002**

Total Project Cost	\$74,241	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Streets & Drainage	Design Start	07/2027
Constr Start	07/2028		

Description

This project is on Sherman Hills Rd. from WYDOT ROW by Grand to Morgan Dr. The project will include edge mill and overlay, spot repair on failing asphalt areas, spot repair to curb and gutter, sidewalk and ADA upgrades as deemed necessary.

Justification

This section of road on Sherman Hills Rd has aging asphalt and PCI of 46. By performing this rehabilitation, the pavement in this roadway section will be preserved and prevented from requiring a full-depth reconstruction.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Project Design/Engineering	0	0	0	0	0	74,241	0	74,241
Total	0	0	0	0	0	74,241	0	74,241

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	0	0	0	0	74,241	0	74,241
Total	0	0	0	0	0	74,241	0	74,241

Capital Improvement Plan
Laramie, WY

Project Name **Spring Creek Trail Phase 2**
Project # **SPU-CP22-001**

Total Project Cost	\$2,750,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Paths and Trails	Design Start	TBD
Constr Start	TBD		

Description

This project will construct a pedestrian trail from Boulder to 9th Street, connecting the Spring Creek LaPrele path to a future residential plat potentially being built along 9th and Boswell.

Justification

Resolution 2021-12 - D. Maintain & Improve Municipal Infrastructure - Milestone 4 - Continue Expansion of Green Belt, Park and Recreation Amenities.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	19,766	0	2,730,234	0	0	0	0	2,750,000
Total	19,766	0	2,730,234	0	0	0	0	2,750,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Grant	0	0	2,500,000	0	0	0	0	2,500,000
SPT 2018 Collections	19,766	0	230,234	0	0	0	0	250,000
Total	19,766	0	2,730,234	0	0	0	0	2,750,000

Capital Improvement Plan
Laramie, WY

Project Name **Greenbelt Trestle Bridge/ Boardwalk Repairs**
Project # **SPU-CP22-002**

Total Project Cost	\$300,000	Department	Specific Purpose Tax 2018
Category	SPT 2018 - Paths and Trails	Design Start	11/2024
Constr Start	01/2025		

Description

This project will design a pedestrian trail from the trestle to Hahn's Peak Underpass.

Justification

This project is necessary to improve the greenbelt and replace the existing, failing historic bridge.

Expenditures	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
Construction	0	300,000	0	0	0	0	0	300,000
Total	0	300,000	0	0	0	0	0	300,000

Funding Sources	Prior	FY 24	FY 25	FY 26	FY 27	FY 28	Future	Total
SPT 2018 Collections	0	300,000	0	0	0	0	0	300,000
Total	0	300,000	0	0	0	0	0	300,000



Appendix

Debt

Introduction

At times, the City uses debt financing to provide resources for capital improvements in its governmental and business-type activities. Debt obligations assist with cash flow management by spreading out the cost of capital improvements or acquisitions over multiple periods. As a governmental entity, the City obtains debt financing at competitive rates and uses several types of financing, including bonds, notes payable, and lease purchase agreements.

Bonds are debt securities with a defined term, or maturity, after which the bond is redeemed. A bond is an instrument of indebtedness from the bond issuer to the bond holder. While the bond is outstanding, bond holders are typically paid a stated interest rate based on the par value (face value) of the bond. Upon redemption, the par value is returned to the bond holder. The City of Laramie can issue two types of bonds: general obligation bonds and revenue bonds. General obligation (GO) bonds are municipal bonds backed by the taxing power of the municipality, and no assets are used as collateral. GO bonds are subject to statutorily defined debt limits. Revenue bonds are municipal bonds used to finance income producing projects and are secured by a specific revenue source. The City of Laramie has only revenue bonds outstanding. Any initial bond issue by the City requires approval by voter referendum.

Notes payable are long-term debt liabilities governed by a loan agreement or a promissory note. The loan agreement includes the amortization schedule, or schedule of interest and principal payments. The City of Laramie typically enters this type of financing with state agencies, like the State Loan and Investment Board (SLIB) or the Wyoming Water Development Commission (WWDC). Occasionally, as is the case with State Revolving Funds for Clean Water and Drinking Water, loan funds are derived from a federal source.

The City uses lease purchases to finance major equipment and fleet purchases, as necessary. A lease purchase is a

contractual agreement to lease a capital item from an organization providing financing until the lease agreement is fulfilled. The financing organization owns the capital item and distributes the vendor's payment, and the City then pays for the item over the term of the lease. When all payments have been made, the City exercises a purchase option pursuant to the contract to transfer ownership of the capital item.

Governmental entities in Wyoming also have the power to establish a building authority, which is a not-for-profit public benefit corporation established under federal tax codes to help finance needed capital construction and renovation projects on a tax-exempt basis. After formation, the building authority can issue tax-exempt bonds for capital projects and equipment used for the City's benefit. The building authority owns the capital acquisition and the bonded debt, and the City annually appropriates lease payments to the building authority. Once the debt is repaid, the building authority can transfer ownership to the City. In FY 2017, the Laramie Building Authority was established.

Existing Debt Obligations – All Funds

As of June 30, 2024, the City of Laramie had debt obligations totaling \$39,727,705, which includes \$10,615,609 in debt obligations incurred by Governmental Funds and \$29,112,096 in Enterprise Fund obligations.

Laramie's GO bonds had a Standard and Poor's (S & P) rating of AA, which is very strong and differs from the highest-rated obligations only to a small degree. In FY 2018, the SPT 2010 bonds were called to reduce the interest expense. The 2008 water refunding bonds were originally rated A+ by S & P, but the agency increased its rating of these bonds to AA in July 2015. The original rating of A+ suggests somewhat more susceptibility to the adverse effects of changes in circumstances and economic conditions than obligations in higher-rated categories. For both AA and A+ ratings, S & P considers an organization's capacity to meet its financial commitment on its bonds very strong.

The following table summarizes Governmental Fund debt obligations as of June 30, 2024.

Governmental Activities:	Long-term Liabilities at June 30, 2023	Additions	Deletions	Long-term Liabilities at June 30, 2024	Due Within One Year
General Obligation Bonds:					
SPT 2020 GO Bonds	\$ 4,090,000	\$ -	\$ 445,000	\$ 3,645,000	\$ 455,000
SPT 2021 GO Bonds	3,555,000	-	390,000	3,165,000	400,000
Loans Payable:					
WBC BRC Loan - HiViz	324,058	-	25,363	298,695	25,618
WBC BRC Loan - UL	391,170	-	391,170	-	-
WBC BRC Loan - Bright Agrotech	109,801	-	21,099	88,702	21,521
WY LSRA - Fire Plan A	2,682,353	-	141,177	2,541,176	141,176
Capital Leases:					
Energy Improvements	268,628	-	85,870	182,758	89,515
Animal Shelter Energy Improvements	50,000	-	10,000	40,000	10,000
Fire Engine	80,550	-	53,641	26,909	26,909
CAD/RMS System	66,407	-	66,407	-	-
911 Phone System	123,021	-	27,891	95,130	29,720
Parks Mower Unit 961	27,898	-	27,898	-	-
MS145 Ambulance	-	246,017	-	246,017	80,600
10 Police Vehicles	-	343,450	57,228	286,222	109,646
Total governmental activities	\$ 11,768,886	\$ 589,467	\$ 1,742,744	\$ 10,615,609	\$ 1,389,705

The following table summarizes Enterprise Fund debt obligations as of June 30, 2024.

Business-Type Activities:	Long-term Liabilities at June 30, 2023	Additions	Deletions	Long-term Liabilities at June 30, 2024	Due Within One Year
Revenue Bonds:					
Water Refunding Bonds 2008	\$ 225,000	\$ -	\$ 225,000	\$ -	\$ -
Water Revenue Bonds 2013	758,915	-	29,000	729,915	30,000
Water Refunding Bonds 2018	2,535,000	-	150,000	2,385,000	150,000
Lease Revenue Bonds 2018	1,780,000	-	135,000	1,645,000	140,000
Lease Revenue Bonds 2022	4,975,000	-	1,045,000	3,930,000	1,065,000
Loans Payable:					
WWDC North Side Tank	273,863	44,453	-	318,316	5,839
WSLIB North Side Tank	2,771,553	3,313,333	-	6,084,886	138,599
WSLIB Grand Ave Waterline	365,941	-	27,286	338,655	27,215
WSLIB Grand Ave Waterline Ph 2	399,858	-	23,662	376,196	26,489
WSLIB WWTP Upgrade Project	5,195,521	3,141,953	-	8,337,474	230,771
WSLIB S Laramie Sewer Line	414,860	-	34,033	380,827	32,272
WSLIB Main Lift Station Project	265,802	-	42,051	223,751	42,999
WSLIB Banner Road Project	715,365	-	38,986	676,379	38,181
WSLIB North Side Outfall	157,708	-	876	156,832	3,572
WSLIB Landfill Construction Cells	2,177,988	-	159,466	2,018,522	163,132
Capital Leases:					
Energy Improvements	36,573	-	11,666	24,907	12,160
Camera Van Unit 303	62,718	-	62,718	-	-
Scraper Unit 601	263,051	-	130,481	132,570	132,570
Solid Waste Dozer & Collection Truck	482,142	-	237,898	244,244	244,244
Sewer Jet Unit 326	381,659	-	88,535	293,124	92,971
Solid Waste Compactor & Collection Truck	-	799,384	228,037	571,347	220,164
Solid Waste Collection Truck Unit 671	-	292,435	48,284	244,151	93,529
Total business-type activities	\$ 24,238,517	\$ 7,591,558	\$ 2,717,979	\$ 29,112,096	\$ 2,889,707

Acronym reference for Debt Obligations: WAM (Wyoming Association of Municipalities), WBC (Wyoming Business Council) WWDC (Wyoming Water Development Commission) WSLIB (Wyoming State Loan and Investment Board)

Legal Debt Limits

The City is subject to debt limits on its general obligation bonds. These limits, which are statutorily defined, are calculated using the City's assessed valuation, which was \$390,774,697 as of fiscal year-end 2024. These limits control the amount of general obligation debt the City can carry at a given point in time. There is no debt limit for revenue bonds because they are secured by an income producing activity.

Per Wyoming Statute 16-5, debt limits on general obligation bonds are as follows:

Bonds related to General Projects: 4.0% of City's Assessed Value

Bonds related to Wastewater Projects: 4.0% of City's Assessed Value

Bonds related to Water Projects: Exempt from limits

The legal debt limits as of June 30, 2024, are presented below:

Type of Bond	
General Obligation Bonds	Sewer Bonds
↓	
Debt Limit (Based on % of Assessed Value)	
\$15,630,988	\$15,630,988
↓	
Total Debt Amount Applicable to Debt Limit	
\$6,810,000	\$0
↓	
Legal Debt Margin (Unobligated)	
\$8,820,988	\$15,630,988
↓	
Total Net Debt Applicable to Limit (As a Percentage of Debt Limit)	
43.57%	0%

Debt Service Budget for FY 2026

The debt service budgets for the City's Funds are presented below.

Governmental Funds Debt Service

General Fund

	FY 2026	FY 2026 Adopted Description	FY 2026	FY 2026 Adjusted Description
Scheduled Principal Payments	\$ 1,300,076	Energy Improvements Capital Lease Fire Engine 1 Capital Lease North Campus Development Interfund Loan Animal Shelter Furnace Energy Lease Legislative Assessment for Fire Pension A Ten Police Vehicles Capital Lease MS145 Capital Lease Fire Engine 3 Capital Lease Fire Engine 4 Capital Lease Unit 280 Capital Lease Unit 211 Capital Lease Unit 278 Capital Lease Unit 954 Capital Lease Unit 927 Capital Lease Bucket Truck Capital Lease 8 Police Vehicles Capital Lease	\$ 1,406,877	Energy Improvements Capital Lease Fire Engine 1 Capital Lease North Campus Development Interfund Loan Animal Shelter Furnace Energy Lease Legislative Assessment for Fire Pension A Ten Police Vehicles Capital Lease MS145 Capital Lease Fire Engine 3 Capital Lease Fire Engine 4 Capital Lease Unit 280 Capital Lease Unit 211 Capital Lease Unit 954 Capital Lease Bucket Truck Capital Lease 8 Police Vehicles Capital Lease City Hall Lease - Leaseback

General Fund Debt Service (Cont.)

	FY 2026	FY 2026 Adopted Description	FY 2026	FY 2026 Adjusted Description
Scheduled Interest Payments	293,007	Energy Improvements Capital Lease Fire Engine 1 Capital Lease North Campus Development Interfund Loan Animal Shelter Furnace Energy Lease Legislative Assessment for Fire Pension A Ten Police Vehicles Capital Lease MS145 Capital Lease Fire Engine 3 Capital Lease Fire Engine 4 Capital Lease Unit 280 Capital Lease Unit 211 Capital Lease Unit 278 Capital Lease Unit 954 Capital Lease Unit 927 Capital Lease Bucket Truck Capital Lease 8 Police Vehicles Capital Lease	359,421	Energy Improvements Capital Lease Fire Engine 1 Capital Lease North Campus Development Interfund Loan Animal Shelter Furnace Energy Lease Legislative Assessment for Fire Pension A Ten Police Vehicles Capital Lease MS145 Capital Lease Fire Engine 3 Capital Lease Fire Engine 4 Capital Lease Unit 280 Capital Lease Unit 211 Capital Lease Unit 954 Capital Lease Bucket Truck Capital Lease 8 Police Vehicles Capital Lease City Hall Lease - Leaseback
General Fund Total	\$ 1,593,083		\$ 1,766,298	

Recreation Center Fund

	FY 2026	FY 2026 Adopted Description	FY 2026	FY 2026 Adjusted Description
Scheduled Principal Payments	\$ 38,109	Energy Improvements Capital Lease WAM Energy Lease	\$ 38,109	Energy Improvements Capital Lease WAM Energy Lease
Scheduled Interest Payments	889	Energy Improvements Capital Lease WAM Energy Lease	889	Energy Improvements Capital Lease WAM Energy Lease
Recreation Center Fund Total	\$ 38,998		\$ 38,998	

SPT 2018 Fund

	FY 2026	FY 2026 Description
Scheduled Principal Payments	\$ 865,000	2020 General Obligation Bonds 2021 General Obligation Bonds
Scheduled Interest Payments	59,792	2020 General Obligation Bonds 2021 General Obligation Bonds
SPT 2018 Fund Total	\$ 924,792	

Other Governmental Funds

	FY 2026	FY 2026 Description
Scheduled Principal Payments	\$ 285,279	Economic Development Fund WBC Business Committed Loan - HiVIZ WBC Business Committed Loan - Bright Agrotech WBC Business Ready Community Loan - WyoTech E-911 Fund 911 Phone System Capital Lease

Other Governmental Funds Debt Service (Cont.)

	FY 2026	FY 2026 Description
Scheduled Interest Payments	107,795	Economic Development Fund WBC Business Committed Loan - HiVIZ WBC Business Committed Loan - Bright Agrotech WBC Business Ready Community Loan - WyoTech E-911 Fund 911 Phone System Capital Lease
Other Funds Total	\$ 393,074	

Enterprise Funds Debt Service

Water Fund

	FY 2026	FY 2026 Adopted Description	FY 2026	FY 2026 Adjusted Description
Scheduled Principal Payments	\$ 1,748,386	Energy Improvements Capital Lease Water Revenue Bonds 2013 SLIB DWSRF 131 Grand Ave Waterline Loan SLIB DWSRF 181 Grand Ave Waterline Ph 2 Water Revenue Bonds 2018 WWDC North Side Tank SLIB DWSRF North Side Tank SLIB DWSRF Zone 1 - 2MG Tank Bath Ranch Capital Lease	\$ 1,748,386	Energy Improvements Capital Lease Water Revenue Bonds 2013 SLIB DWSRF 131 Grand Ave Waterline Loan SLIB DWSRF 181 Grand Ave Waterline Ph 2 Water Revenue Bonds 2018 WWDC North Side Tank SLIB DWSRF North Side Tank SLIB DWSRF Zone 1 - 2MG Tank Bath Ranch Capital Lease
Scheduled Interest Payments	506,129	Energy Improvements Capital Lease Water Revenue Bonds 2013 SLIB DWSRF 131 Grand Ave Waterline Loan SLIB DWSRF 181 Grand Ave Waterline Ph 2 Water Revenue Bonds 2018 WWDC North Side Tank SLIB DWSRF North Side Tank SLIB DWSRF Zone 1 - 2MG Tank Bath Ranch Capital Lease	506,129	Energy Improvements Capital Lease Water Revenue Bonds 2013 SLIB DWSRF 131 Grand Ave Waterline Loan SLIB DWSRF 181 Grand Ave Waterline Ph 2 Water Revenue Bonds 2018 WWDC North Side Tank SLIB DWSRF North Side Tank SLIB DWSRF Zone 1 - 2MG Tank Bath Ranch Capital Lease
Water Fund Total	\$ 2,254,515		\$ 2,254,515	

Wastewater Fund

	FY 2026	FY 2026 Adopted Description	FY 2026	FY 2026 Adjusted Description
Scheduled Principal Payments	\$ 924,398	SLIB CWSRF 75 Main Lift Station Project Loan Energy Improvements Capital Lease SLIB CWSRF 122 Banner Road Outfall Loan SLIB CWSRF 129 S Lrme Sanitary Sewer Loan Capital Lease Unit 326/329 Capital Lease Unit 353 SLIB CWSRF 177 N Side Outfall Line Loan SLIB CWSRF 183 WW Treatment Plant Loan SLIB Green SRF WW Treatment Plant Loan SLIB N 3rd St Sanitary Sewer SRF SLIB W Laramie Main Lift SRF	\$ 863,520	SLIB CWSRF 75 Main Lift Station Project Loan Energy Improvements Capital Lease SLIB CWSRF 122 Banner Road Outfall Project Loan SLIB CWSRF 129 S Lrme Sanitary Sewer Loan SLIB CWSRF 177 N Side Outfall Line Loan Capital Lease Unit 329 SLIB CWSRF 183 WW Treatment Plant Loan SLIB Green SRF WW Treatment Plane Loan SLIB N 3rd St Sanitary Sewer SRF SLIB W Laramie Main Lift SRF

Wastewater Fund Debt Service (Cont.)

	FY 2026	FY 2026 Adopted Description	FY 2026	FY 2026 Adjusted Description
Scheduled Interest Payments	441,443	SLIB CWSRF 75 Main Lift Station Project Loan Energy Improvements Capital Lease SLIB CWSRF 122 Banner Road Outfall Project Loan SLIB CWSRF 129 S Lrme Sanitary Sewer Loan Capital Lease Unit 326/329 Capital Lease Unit 353 SLIB CWSRF 177 N Side Outfall Line Loan SLIB CWSRF 183 WW Treatment Plant Loan SLIB Green SRF WW Treatment Plant Loan SLIB N 3rd St Sanitary Sewer SRF SLIB W Laramie Main Lift SRF	435,385	SLIB CWSRF 75 Main Lift Station Project Loan Energy Improvements Capital Lease SLIB CWSRF 122 Banner Road Outfall Project Loan SLIB CWSRF 129 S Lrme Sanitary Sewer Loan SLIB CWSRF 177 N Side Outfall Line Loan Capital Lease Unit 329 SLIB CWSRF 183 WW Treatment Plant Loan SLIB Green SRF WW Treatment Plant Loan SLIB N 3rd St Sanitary Sewer SRF SLIB W Laramie Main Lift SRF
Wastewater Fund Total	\$ 1,365,841		\$ 1,298,905	

Solid Waste Fund

	FY 2026	FY 2026 Adopted Description	FY 2026	FY 2026 Adjusted Description
Scheduled Principal Payments	\$ 979,760	SLIB CWSRF 175 Landfill Lining Construction Capital Lease Unit 601 Capital Lease Unit 602 Capital Lease Unit 676 Capital Lease Unit 600 Capital Lease Unit 678 Capital Lease Unit 671 Capital Lease Unit 605 Capital Lease Unit 675 Capital Lease Unit 679 Capital Lease Compost Grinder Capital Lease Municipal Operations Center	\$ 1,007,610	SLIB CWSRF 175 Landfill Lining Construction Capital Lease Unit 600 / 678 Capital Lease Unit 671 Capital Lease Unit 605 Capital Lease Unit 675 Capital Lease Unit 679 Capital Lease Compost Grinder Capital Lease Municipal Operations Center
Scheduled Interest Payments	158,821	SLIB CWSRF 175 Landfill Lining Construction Capital Lease Unit 601 Capital Lease Unit 602 Capital Lease Unit 676 Capital Lease Unit 600 Capital Lease Unit 678 Capital Lease Unit 671 Capital Lease Unit 605 Capital Lease Unit 675 Capital Lease Unit 679 Capital Lease Compost Grinder Capital Lease Municipal Operations Center	140,166	SLIB CWSRF 175 Landfill Lining Construction Capital Lease Unit 600 / 678 Capital Lease Unit 671 Capital Lease Unit 605 Capital Lease Unit 675 Capital Lease Unit 679 Capital Lease Compost Grinder Capital Lease Municipal Operations Center
Solid Waste Fund Total	\$ 1,138,581		\$ 1,147,776	

Surface Water Drainage Fund

	FY 2026	FY 2026 Adopted Description	FY 2026	FY 2026 Adjusted Description
Scheduled Principal Payments	\$ -		\$ 88,282	Capital Lease Unit 278
Scheduled Interest Payments	-		19,855	Capital Lease Unit 278
Surface Water Drainage Fund Total	\$ -		\$ 108,137	

Budget Terms and Concepts

The following terms and concepts are used throughout this document. Users of this publication benefit from an understanding of these terms.

Adjusted Budget

This phrase refers to the sum of the adopted budget and the supplemental budget. For the second year of the budget cycle, the City Manager recommends a budget adjustment, or supplemental budget. The City Council considers and adopts the second-year budget adjustment per the same procedure that was used for the original two-year budget, including all public notices and hearings.

Adopted Budget

The term *adopted budget* refers to the legally enacted spending authority that the City Council appropriates through a budget resolution. When an amendment to the budget is passed, it becomes part of the adopted budget. The phrase “budgeted expenditures” is also used to refer to the adopted budget.

Supplementals

Individual requests for budget increases or decreases are referred to as supplementals and are of three types: personnel, operating, and capital. The terms “supplemental” and “adjustment” are interchangeable in this document.

Amendments

Amendments are changes to an adopted budget that either increase or decrease total spending authority or transfer encumbrances between periods. Some amendments have offsetting revenues.

Annual Budget

An annual budget is a one-year budget that is adopted prior to the beginning of the fiscal year. Available resources are reviewed for the current cycle and supplemental funding requests are proposed for changes to the base budget allocation. Annual budgets run from July 1 year one to June 30 year two.

Annual Comprehensive Financial Report (ACFR)

The ACFR is an annual report prepared and issued by the City of Laramie that contains audited financial statements for the fiscal year, as well as other financial and statistical information required for presentation. This report is the official record of the City’s results of operations and financial condition as of fiscal year-end and is prepared in accordance with specific standards established by the Governmental Accounting Standards Board (GASB).

Appropriations

An appropriation is money set aside for a specific use by a formal action of the City Council.

Assets

Assets are resources that an organization controls and represent future economic benefits. There are diverse types of assets, like cash, investments, and infrastructure. In budgeting, only cash and non-restricted investments are considered *available* resources that can be used to balance the budget. Infrastructure and other capital items (e.g., fleet, equipment) become *available* resources when sold; including these amounts as available resources is only appropriate at the time of sale, in the case of an equipment trade-in for example, or upon liquidation of an organization.

Audit

An audit is an examination of the City’s accounting records by an independent accounting firm to determine conformity with established policies and financial accounting and reporting standards. The Governmental Accounting Standards Board (GASB) sets financial reporting and accounting standards for government. These standards are referred to as Generally Accepted Accounting Principles (GAAP). Internal controls over financial reporting are considered during an audit.

Balanced Budget

Wyoming statute requires adoption of a balanced budget, which means that available revenues and cash reserves equal expenditures for the fiscal period.

Biennial Budget

A biennial budget is a two-year budget that is adopted prior to year one of the budget cycle. Funding is reviewed for the two-year period, and changes are approved as supplemental appropriations during the budget cycle. Year two is preceded by supplemental appropriations to the original budget. The City of Laramie’s biennium budget matches the state funding cycle and runs from July 1 year one to June 30 year three. The use of a biennial budget encourages longer-term financial planning.

Budget

This term refers to a plan of financial operations for one fiscal year (annual budget) or two fiscal years (biennial budget) and contains estimates of proposed expenditures for given purposes and the means of financing them. Fund-level expenditures are recommended by the City Manager and appropriated by the City Council. Revenue budgets support the spending plan.

Budget Adjustment

For the second year of the budget cycle, the City Manager recommends a budget adjustment, or supplemental budget. The City Council considers and adopts the second-year budget adjustment per the same procedure that was used for the original two-year budget, including all public notices and hearings.

Budgetary Control

The City implements budgetary controls to ensure that legal spending authority is not exceeded. Budgetary control is enacted for each specific purpose budget item and for operating and payroll budgets in total by division. Capital projects, equipment, fleet and benefited personnel authorizations are treated as specific purpose budget allocations, and any changes are approved by the City Manager and then the City Council.

Budget Message

In the budget message, the City Manager delivers an explanation of the budget, presented as part of the budget document. Generally, the budget message explains broad budget issues that concern the Council and citizens, including notable features of the budgetary plan.

Capital Expenditures

In budget terms, these expenditures are for assets or studies that will provide long-term benefits for City operations and are used or consumed over multiple fiscal periods. Examples include infrastructure or land investment, equipment, engineering or planning studies, and fleet vehicle and equipment purchases. From an accounting perspective, assets are capitalized when acquisition expenditures exceed \$10,000 and the useful life of the asset is at least five years.

Capital Plan

The City's long-term capital plan reports the capital projects, major studies, equipment, and fleet expenditures for governmental Funds for six years and for enterprise Funds for ten years.

Capital Project

A capital project is the acquisition, expansion, or rehabilitation of the City's physical structures or infrastructure. Rehabilitation projects extend the useful life or service capacity of the structure, while expansion or acquisition projects create new components to existing capital assets. Capital projects have a minimum useful life expectancy of five years.

Carry Forward

The City uses the term *Carry Forward* to refer to budgetary financial encumbrances that are transferred between periods. Capital projects and studies, fleet acquisitions,

equipment, and other one-time budget authorizations are approved by Council and funds are appropriated. The unspent amount remaining at the end of the fiscal year is considered a Carry Forward into the next year's budget until the item is purchased or project completed. Carry Forward amounts do not increase total spending authority; they transfer appropriations between periods. The Council must approve carried forward appropriations in a budget amendment.

Cash Reserves

Cash reserves represent the amount of cash that exceeds the commitments of the adopted budget, outstanding liabilities, and emergency reserve requirements. It is the City's policy to have three to six months of the adopted budget in cash reserves for each non-capital Fund.

Centrally Budgeted Adjustments

These adjustments include expenditures that are common to many City cost centers and are subject to inflationary fluctuations or rate increases, like electric and natural gas utilities, telephone services, postage, gasoline expenditures, City-wide maintenance agreements, and payroll taxes. The Accounting Division, in consultation with departments, analyzes these accounts and suggests potential increases or decreases based on inflationary trends or actual expenditure history.

Contingency Funds

Contingency funds are a category of expenses placed on reserve in the current budget year to be used with the approval of the City Council if adequate revenue is available.

Contractual Services

Contractual services are a category of expenditures that includes amounts paid to third party service providers for items such as association dues, professional services provided by consultants or private companies, and maintenance agreements.

Debt Service

Debt service is the payment of principal and interest on a financial obligation incurred by the issuance of bonds, notes, or capital leases. These payments are made per a predetermined payment schedule.

Depreciation

Depreciation is a non-cash expense that reduces the value of an asset through expense recognition over its useful life, rather than all at once when the asset is purchased. Most assets are depreciable because they lose their value over time and must be replaced. Land and related items are generally not depreciable. The City is also statutorily required to recognize depreciation in its utility rate structure (§15-7-407) so that income generated by rates is

sufficient to fund future replacements. However, all financial planning is performed on a cash basis, ensuring that depreciation is not double counted as an expense in rate setting.

Departments

Departments are the major administrative units of City of Laramie government. The City of Laramie has eight departments: General Government, which includes the City's Manager's Office, the City Attorney's Office, Administrative Services, Police, Fire, Parks Recreation & Public Services, Human Resources and Public Works.

Division or Cost Center

Divisions are administrative units within a department that perform a function. Examples of divisions in the City of Laramie include the Street Division of the Department of Public Works. Divisions are referred to as "cost centers" and the terms are used interchangeably in this document.

Enterprise Funds

Enterprise Funds are used to account for goods and services for which user fees and charges are paid in exchange transactions, like a non-governmental business. The City of Laramie provides water, wastewater, surface water drainage, and solid waste services that are accounted for in enterprise Funds. The focus for these Funds is the determination of operating income, changes in net position, financial position, and cash flows.

Expenditures

In budget terms, expenditures represent outflows of resources during a fiscal period. The City of Laramie manages expenditures in three major categories: personnel, operating, and capital.

Fiscal Year

A fiscal year is the twelve-month period that establishes the beginning and ending of the period for recording financial transactions. The fiscal year takes place from July 1 to June 30 and complies with W.S. §16-4-02 requirements. Fiscal years can be referred to in one of two ways, as shown in the following example for fiscal year 2018: FY 2018 or FY 2017-18 (for the period July 1, 2017 to June 30, 2018).

Fleet

Fleet vehicles and equipment are centrally managed per a long-term replacement and maintenance plan. Fleet outlays can be for new vehicles and equipment or the replacement of existing units.

Funding Sources

Funding sources refer to the incoming resources (revenue) and currently available resources (cash and non-restricted investments) that are used to fund expenditures.

Fund

A Fund is a distinct fiscal and accounting entity that is established to account for certain activities or to achieve compliance objectives. Throughout this publication, the term "Fund(s)" is capitalized if it refers to one of these accounting entities. Activity for each Fund is recorded in its own set of books; Fund activity is not comingled, and transactions between Funds are recognized. Budgets are adopted for each City Fund.

Fund Balance

In budget terms, the residual amount remaining after forecasted revenues and available cash reserves are reduced by projected expenditures and other relevant liabilities or contingencies.

Fund Balance Classifications:

Non-spendable Fund Balance

This classification reflects the proportion of net resources that is inherently non-spendable because of its form or because it must be maintained intact.

Restricted Fund Balance

This classification is the portion of Fund balance that is not available for appropriation or expenditure due to legal requirements.

Committed Fund Balance

Committed Fund balance is the portion of net resources for which there are self-imposed limitations enacted by the City Council that require formal action at the Council level to remove.

Assigned Fund Balance

This classification reflects the portion of Fund balance for which there are limitations resulting from intended use established by the City Council or the City Manager.

Unassigned Fund Balance

Unassigned Fund balance is the portion of net resources that is residual after non-spendable, restricted, committed, and assigned amounts have been determined.

Franchise Tax

Franchise taxes are charged for the use of public rights-of-way and property within the City of Laramie for public or private purposes. The City charges franchise taxes for natural gas, telephone, cable, and electrical services.

Inflationary Adjustment

These are budget adjustments to accounts because of expected inflationary increases.

Interfund Transactions

Interfund transfers occur between the City's Funds to support capital or operating expenditures, to reflect the use of services between City departments, or to recognize asset capitalization. Interfund transactions always include revenue to one Fund and expenditure to another.

Intergovernmental Revenue

Intergovernmental revenues are resources received by the City of Laramie from other governments in the form of grants, entitlements, loans, and/or shared revenue.

Lease Purchase

A lease purchase is a contractual agreement to lease a capital item from an organization providing financing until the lease agreement is fulfilled. The financing organization owns the capital item and distributes the vendor's payment, and the City then pays for the item over the term of the lease. When all lease payments have been made, the City takes ownership of the capital item by exercising a purchase option specified by the contract.

Budgeting for lease purchases has two elements. The first is approval of the equipment purchase, which signifies that the Council approves acquiring the capital item, funded or reimbursed by lease proceeds. The second budgetary item is approval of the down payment and subsequent lease payments. Lease revenue is budgeted as an incoming resource in the year of financing.

Liabilities

Liabilities are claims or other restrictions on an organization's resources, like a debt obligation.

Mill levy

A mill levy is a percentage that is applied to the assessed value of real property to calculate property tax. One mill is equal to one dollar of tax per one thousand dollars of valuation. For the current biennium, the City is levying eight mills, the maximum amount allowed by state statute.

Materials and Supplies

Materials and supplies are a category of consumable expenditures that includes such items as office supplies, books, periodicals, gasoline, operating supplies, and safety equipment.

Personnel

Personnel is a category of expenditures that includes salary, benefits, and payroll taxes for City employees.

Ordinance

An ordinance is a municipal regulation approved by the City Council. Ordinances have the force of law.

Rebudgets

The City uses the term *rebudgets* to refer to budgetary encumbrances that are manually transferred between periods. Rebudgets do not increase total spending authority; they transfer spending authority between periods. Cash is assigned and moved into the next period to fund rebudget items. Rebudgets are different than carried forward items, in that they are managed through a manual, rather than system generated, process.

Recommended Budget

The City Manager's recommendation for expenditures in all City Funds, for either an annual or biennial period, based on City Council and management goals.

Recommended Supplemental Budget

In the second year of the budget cycle for biennially appropriated Funds, the City Manager may recommend adjustments to the adopted budget. The City Council considers and adopts a second-year budget adjustment per the same procedure that was used for the original two-year budget, including all public notices and hearings.

Resolution

A resolution is a formal expression of opinion, will, or intent, passed by a majority of the City Council.

Revenue

In budget terms, revenue represents inflows of resources during a fiscal period. It has not yet been received, meaning it is not cash or other reserves, and can be derived from many sources like user fees, grants, loan proceeds (in cash-basis terms), interest, and intergovernmental revenue.

Sales and Use Tax

Sales and use tax is a tax imposed on the sale or use of tangible personal property. Allowable sales and use tax rates, as well as tax exemptions, are a matter of state statute. Sales tax is collected on taxable items sold in the state. Use tax is a type of sales tax on purchases made outside Wyoming on taxable items that will be used, stored or consumed in the state and on which no tax was collected in the state of purchase.

User Fees/Charges

User fees and charges are payments made to the City of Laramie for receipt of services by the user who benefits from the services. The City of Laramie's primary sources of user fees are the utility services. Other examples include recreational programs, building permits, and inspection fees.