



**GREENHILL CEMETERY**  
 PO Box C  
 Laramie, Wyoming 82073  
**Sexton Office Hours:**  
 Monday - Friday: 8:00 am - 12:00 pm  
 Phone: (307) 721-5267  
 Fax: (307) 721-5327

# Welcome to the Greenhill Cemetery

Established in 1881



*Laramie*  
WYOMING

*Rules, Regulations  
and Fee Schedule*

**GENERAL INFORMATION**

- Family, visitors and friends are always welcome at Greenhill Cemetery. The cemetery is open for visitation from 5:00 am to 9:00 pm, or sunrise to sunset. The main gate is normally open.
- The Sexton's office is open from 8:00 am to 12:00 pm Monday through Friday for cemetery business and assistance. Group tours must be scheduled in advance through the Sexton's office.
- Parking is allowed within the cemetery for visitation and cemetery business only.
- No peddling or soliciting is allowed on the cemetery grounds.
- No signs, notices, or advertisements of any kind shall be permitted within Cemetery grounds.
- The City shall not be required to grow grass under evergreen trees or elsewhere in the cemetery if excessive shade or other conditions make growth difficult.
- All interments, grading, landscaping, plantings, and trimmings will be done by cemetery personnel. Any improvements or alterations to any lot shall be done by cemetery personnel. Any improvements or alterations to any lot must be with prior approval from, and under the direct supervision of the cemetery personnel. The City of Laramie retains the right to remove or alter any lot improvements if they become unsightly or pose a safety hazard. Any of these services should be requested through the Sexton's office.

**CUT FLOWERS/POTTED PLANTS**

Fresh cut flowers and potted plants, wreath and blankets shall not be allowed on grave lawns longer than 3 (three) days, except during the period between December 1 and March 1, and for one week following Memorial Day. Unless removed by the owner within the above time, the cemetery staff will remove all items.

**TEMPORARY MARKERS**

Mortuaries may place a temporary marker on a cemetery space which may remain on a grave space for six (6) months. If a temporary marker is missing, the inquiring family should be advised to contact one of the mortuaries or monument companies to have a more permanent marker installed.

**MEMORIALS AND MONUMENTS**

All monuments and markers, except for small temporary markers provided at the time of interment, shall be made of a permanent material. All monuments and markers shall be installed under the direct supervision of the cemetery personnel to insure proper placement and conformity to cemetery regulations and standards. Any monument installed without the permission of the sexton will be removed if the placement does not conform to cemetery rules and regulations. **All monuments and markers must be installed with a solid foundation flush with the ground, extending 4" around the monument, and on the lot line.** Vases and statues must be installed with a base and foundation as a part of the monument with the foundation extending 4" around the vase or statue. Only (1) one upright marker maybe installed on any (1) one grave space. Other memorial stones shall be set flush to the ground with the approval of the Cemetery Crew Leader or designee.

**MEMORIAL TREES & SHRUBS**

The cemetery staff encourages memorial donations for plant material and will purchase, at cost, trees and shrubs according to the donors wishes in the spring of each year. The plant material will be planted by the cemetery staff at no cost to the donor. The planting of any trees and shrubs on occupied or unoccupied grave spaces, as well as perennial plants is prohibited. All memorial trees, shrubs and perennials must be planted in the walkway or alleyways only with the permission of the cemetery staff.

**SHEPHERD HOOKS**

Greenhill Cemetery will allow the placement of two (2) shepherd hooks, one on each side of a monument, per space. The shepherd hooks must be set securely into the ground and fit upon the cemetery space. The City of Laramie and Greenhill Cemetery will NOT be responsible for any damage done to the shepherd hooks or any item that is hung from the hook. It will be at the discretion of the cemetery supervisor if the shepherd hooks and the items hanging from the hooks comply with these Rules and Regulations established by the City of Laramie under Laramie Municipal Code 13.64.020.

**SPECIAL CIRCUMSTANCES**

Family Members may petition the Parks Manager to request a waiver of Rules & Regulations for a period of time. This time is to be set by the Parks Manager and is to help them memorialize their loved ones. After the allotted period, staff will remove any items not meeting regulations.

**ARTIFICIAL FLOWERS**

Artificial flowers and wreaths are allowed, and may be left indefinitely on plots if placed upon a permanent base (concrete) which shall be a part of the monument, flush with ground level and extend at least four inches beyond the flowers or wreaths.

**AVENUE OF FLAGS**

Each Memorial Day and during the standard flag flying holidays, the Avenue of Flags will be up along the Avenue of Flags and Veterans Way from approximately 8:00 am to 4:00 pm.

**ANNUAL CLEAN-UP**

The City of Laramie cleans the entire cemetery each spring. All loose or unsightly decorations will be removed by the cemetery staff if not removed by owner prior to clean-up.

**FEE SCHEDULE**

**BURIAL SPACES/PERPETUAL CARE**

	Space	Perpetual Care	Total
Adults	\$200.00	\$200.00	\$400.00
Baby	\$130.00	\$130.00	\$260.00
Cremains	\$100.00	\$100.00	\$200.00
Recording Fee			\$ 12.00

\*Flat Marker areas are not being sold at this time. All lots or burial spaces shall be sold with perpetual care. The purchase price and the perpetual care fee for the lots or burial spaces purchased in the cemetery may be paid in installments provided that the purchaser shall enter into a written agreement with the city, wherein it is agreed that the number of installments shall not exceed a period of one (1) year.

**SERVICE CHARGES**

**OPENING AND CLOSING**

	Regular Hours 8 am- 4 pm	Off Hours After 4 pm Weekdays Saturday, Sunday, Holiday
Adults	\$350.00	\$500.00
Baby	\$175.00	\$300.00
Cremains	\$100.00 (+1 \$20)	\$200.00
Disinterment Adult	\$650.00	N/A
Disinterment Child	\$450.00	N/A
Disinterment Cremains	\$300.00	N/A
Reinterment Adult	\$650.00	N/A
Reinterment Child	\$450.00	N/A
Reinterment Cremains	\$300.00	N/A
Tent Setting	\$100.00	\$150.00

All interments must be scheduled through the Sexton's office. Interments on Saturday afternoon, Sunday or City observed holidays must be approved by the City Manager's Office.