

CITY OF LARAMIE
PARKS & RECREATION DEPARTMENT
P.O. Box C
Laramie, WY 82073

Parks Division: (307) 721-5264
Fax (307) 721-5256
Recreation Division: (307) 721-5269
Fax: (307) 721-5284
Facilities Mgmt Division: (307) 721-3585
TDD (307) 721-5295

CITY OF LARAMIE
PARKS, TREE & RECREATION ADVISORY BOARD
AGENDA

MEETING DATE: January 15, 2014

TIME: 6:30 PM

LOCATION: Recreation Center large conference room – 920 Boulder Drive

Regular Agenda:

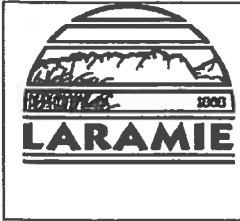
1. Consideration of Resolution 2014-01 designating recreation project request priorities to the Albany County Recreation Board for funding consideration in fiscal year 2015.
 - a. Recreation Center annual cost recovery, \$175,000, **pages 10-13**
 - b. Greater Wyoming Big Brothers/Big Sisters – recreation fees/rental fees, supplies, equipment, events, and employee time, \$20,000, **pages 14-16**
 - c. Laramie Youth Baseball – backstop netting at Little League Complex, \$5,482, **pages 17-20**
 - d. Laramie Railroad Depot Association – survey the Depot building to prepare for drainage and brick replacement and repair, \$7,500, **pages 21-24**
 - e. Laramie Girls Softball – safety equipment, balls and pitching machine, \$9,063, **pages 25-25**
 - f. Laramie Rifle Range – re-route canyon range road, repair/refurbish storage trailer, pistol range metal targets, \$8,425, **pages 29-35**
 - g. University of Wyoming, First Tee Program – golf equipment, training manuals, and PE educator training for 6 Albany County Elementary schools, \$9,720, **pages 36-38**
 - h. Laramie Barnstormers Radio Controlled Modeling Club - runway rebuilding, \$7,000, **pages 39-42**
 - i. Parks – Jacoby Golf Course rural trail construction, \$50,000, **pages 43-46**
 - j. Recreation Center – swim meet software licensing and computer equipment, \$3,500, **pages 47-50**
 - k. Parks – Little League Complex fence replacement, \$50,000, **pages 51-54**
 - l. Recreation Center - replacement cardio equipment, \$13,125, **pages 55-57**
 - m. Parks – LaPrele Park Huck Finn fishing pier replacement, \$20,000, **pages 58-61**

New business:

1. Public Comments

Next Meeting Date: Wednesday, February 12, 2014

PARKS, TREE & RECREATION ADVISORY BOARD REGULAR MEETING January 15, 2014



Agenda Item: Administration Resolution

TITLE: A Resolution designating recreation project request priorities to the Albany County Recreation Board for funding consideration in fiscal year 2015.

Recommended Advisory Board MOTION:

I move to approve the Resolution designating recreation project request priorities to the Albany County Recreation Board for funding consideration in fiscal year 2015 and forward to Council for their consideration.

Administrative or Policy Goal:

Advisory Board Goal:

2. The Board will encourage and support the development of open spaces, parklands, greenbelts, and setting aside land for future recreational use, and will annually review the Parks and Recreation Department's five year capital improvement plans.
5. The Board will encourage and support continuing grants for Parks & Recreation programs and operations.

Background:

The Albany County Recreation Board (ACRB) consists of five members appointed by the Albany County School District. The Board's primary source of funding is the one mill recreation levy imposed by the School District. As specified in the by-laws the ACRB will receive proposals for recreation projects, which may include facilities, construction, programs, maintenance and operation, and equipment, to be funded by the ACRB. The ACRB will not receive proposals from entities other than the City of Laramie, Albany County, Town of Rock River, and Albany County School District. The ACRB will not allocate funds to non-governmental recreation organizations.

The ACRB may make allocations and expenditures for the construction, maintenance, operation, improvement, and development of recreation facilities within Albany County. The School Board has discretion whether to levy the recreation mill each year. The ACRB cannot obligate recreation mill funds beyond the current fiscal year. Proposals concerning capital projects with expenditures beyond one fiscal year may be funded if the sponsor shows the ACRB that the sponsor has made provision to finance the projects if the mill levy is not renewed and/or the following fiscal year's expenditure is not subsequently approved by the ACRB. The ACRB is estimating the total recreation mill funding for FY2015 at approximately \$425,000.

This year, the City prepared a Request for Proposal (RFP) process along with a legal notice in the Laramie Boomerang to solicit grant requests from community recreation organizations and clubs that provide recreation programs and facilities in Laramie and the surrounding community. I have not prioritized the grant requests in any specific ranking order, other than placing the Parks and Recreation Department requests at the end of the priority list.

Below is the amount of City grant requests approved by the ACRB each of the previous five fiscal years. I am hoping for similar levels of grant project request approvals for FY2015.

FY2010	\$332,720
FY2011	\$383,521

FY2012	\$348,521
FY2013	\$342,215
FY2014	\$382,170

Legal/Statutory Authority:
N/A

BUDGET/FISCAL INFORMATION:


REVENUE

Source	Amount	Type
Fees/Charges for Service		
Grant	\$378,815.00	Albany County Recreation Board
Loan		
Other		
Total	\$378,815.00	

EXPENSE

Proposed Project Cost.

Project	Amount	Funds
Project Cost		
Loans on Project		
Grants for Project	\$378,815.00	Albany County Recreation Board
Other/Outside Projects		
City's Amount	\$0.00	
Contingency		
Total Amount	\$378,815.00	

Responsible Staff: Paul Harrison, Parks and Recreation Director at 721-5260 or e-mail at paulh@cityoflaramie.org 

REQUEST FOR PROPOSALS

The City of Laramie, Wyoming will accept written proposals for fiscal year 2015

Albany County Recreation Board Grants

According to the by-laws of the Albany County Recreation Board, the Board will receive proposals from the City of Laramie for recreation projects, which may include facilities, construction, programs, maintenance and operation, and equipment. The City of Laramie is accepting proposals from community recreation providers, organizations, and clubs for fiscal year 2015 community recreation projects. Proposals must be submitted to the Parks and Recreation Department, office of the Parks & Recreation Director, P.O. Box C, 920 Boulder Drive, Laramie, Wyoming 82073 no later than 3:00 p.m. local time on the 27th day of December 2013. Project description and instructions to respondents along with all background information concerning the Albany County Recreation Board grants are available on the City's web site, or copies of the proposals may be obtained by contacting the office of the Parks and Recreation Director, Paul Harrison at 307-721-5260. The City of Laramie seeks to integrate energy efficiency practices into all aspects of day-to-day operations, from capital construction to staff behaviors, to ensure economic and environmental sustainability. The City encourages submissions that 1) enhance to efficiency of City projects and ongoing operations, and/or 2) consider all energy types, including traditional and renewable sources (if applicable). Preference is hereby given to materials, supplies, equipment, machinery and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by competitors outside the State, as provided in W. S. §§ 16-6-101 through 16-6-119 (if applicable). The City reserves the right to waive any informality in any submittal and/or reject all Requests for Proposals, and to accept Proposals that are in the best interest of the City.



Janine Jordan, City Manager

Publication dates: December 3, 2013
 December 10, 2013

City of Laramie

Request for Proposals

Albany County Recreation Board Grants

Submittal Date: December 27, 2013

Background/Introduction

According to the by-laws of the Albany County Recreation Board, the Board will receive proposals from the City of Laramie for recreation projects, which may include facilities, construction, programs, maintenance and operation, and equipment. The City of Laramie is accepting proposals from community recreation providers, organizations, and clubs for fiscal year 2015 community recreation projects.

The Albany County Recreation Board (ACRB) awards grants for recreation projects, which may include facilities, construction, programs, equipment, and operations and maintenance to the City of Laramie, Albany County, the town of Rock River, and the Albany County School District No.1.

It is anticipated that the ACRB will solicit grant requests for the 2015 fiscal year (July 2014 through June 2015) in January 2014. The ACRB is estimating the total recreation mill funding for fiscal year 2015 at approximately \$425,000. Over the past four (4) fiscal years, the City of Laramie has been awarded an average of \$355,000 in ACRB grants.

The Parks and Recreation staff will review all of the City's grant requests for completeness and assess the impact on community recreation within the City. The staff recommended grant requests will be presented to the Parks, Tree and Recreation Advisory Board at their January 8, 2014 meeting. All grant proposers are strongly encouraged to attend the Advisory Board meeting to answer any questions the Advisory Board may have concerning your grant request.

The Advisory Board recommendation will then be forwarded to the City Council for consideration at their February 4, 2014 meeting. The final recommendations of the Council will be submitted to the Albany County Recreation Board by March 1, 2014. Once the ACRB receives grant requests from the four (4) governmental agencies, they shall schedule a meeting to evaluate, discuss and make recommendations for grants for fiscal year 2015. Please note the recommendations of the ACRB must then be approved by the Albany County School District Number One, Board of Education along with approving the recreation mill for fiscal year 2015.

The Albany County Recreation Board (ACRB) is a granting agency and does not have ownership, operational or maintenance responsibility for any of the grant funded projects. The sponsoring entity will be solely responsible for operations, maintenance and insurance coverage against public liability and property damage. A grant of funding in any year does not guarantee or imply funding in any future year. By accepting a grant, the sponsoring entity agrees to indemnify and hold the ACRB and the City of Laramie and its

directors, employees, agents, and volunteers harmless from any liability arising in any way out the funded project including but not limited to any reasonable attorney fees and cost of defense.

The City of Laramie seeks to integrate energy efficiency practices into all aspects of day-to-day operations, from capital construction to staff behaviors, to ensure economic and environmental sustainability. The City encourages submissions that 1) enhance to efficiency of City projects and ongoing operations, and/or 2) consider all energy types, including traditional and renewable sources (if applicable).

Preference is hereby given to materials, supplies, equipment, machinery and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by competitors outside the State, as provided in W. S. §§ 16-6-101 through 16-6-119 (if applicable).

The City reserves the right to waive any informality in any submittal and/or reject all Requests for Proposals, and to accept Proposals that are in the best interest of the City.

Timeline

The following is a generalized anticipated timeline:

- a. December 27, 2013 3:00 pm – Submittal date.
- b. January 3, 2014 – Parks and Recreation Department staff recommendations completed.
- c. January 8, 2014 – Parks, Tree and Recreation Advisory Board will review RFPs as recommended by staff (grant proposers should plan on attending to answer questions).
- d. February 4, 2014 – City Council consideration of resolution recommending City’s grant requests.
- e. February 18, 2014 – City Council consideration of resolution recommending City’s grant requests (if necessary).
- f. March 1, 2014 – City’s grant requests submitted to the Albany County Recreation Board.
- g. April/May 2014 – Albany County Recreation Board reviews all grant requests and makes recommendation to the Albany County School District No.1 Board of Education.
- h. July 2014 - County School District No.1 Board of Education approves FY15 budget and the one mill for recreation.
- i. August 2014 – grant proposers issued notice to proceed with approved projects.

Submittal Requirements

Each submittal must include seven (7) copies of the proposals with a maximum of fifteen (15) pages, non bound, single sided, 12 pt. font, 8.5” X 11” page size.

The RFP must contain the following information:

1. Name of entity or organization submitting grant proposal, including the responsible individual(s) for the project.
2. A brief narrative description of project or funding request.

3. The total estimated cost of project (actual cost estimates are preferred).
4. If there will be any matching funds from the requesting entity.
5. If there will be any matching funds from any other entity.
6. A detailed description of the project. (schematic drawings, specifications or photographs are preferred).
7. Detailed description of impact on community recreation.
8. Detailed project timeline.
9. Describe estimated operational costs and how they will be addressed for the life of the project.
10. Describe estimated maintenance costs and how they will be addressed for the life of the project.

The City reserves the right to waive any informality in any submittal and/or reject all Requests for Proposals, and to accept Proposals that are in the best interest of the City.

Proposals must be submitted to the Parks and Recreation Department, office of the Parks & Recreation Director, P.O. Box C, 920 Boulder Drive, Laramie, Wyoming 82073 no later than 3:00 p.m. local time on the 27th day of December 2013.

Questions about the Request for Proposals can be directed to:
Paul Harrison, at: pharrison@cityoflaramie.org, 307-721-5260

Send Proposals to:

Paul Harrison, Parks and Recreation Director
City of Laramie Parks and Recreation Department
P.O. Box C
Laramie, WY 82073
[street address: 920 Boulder Drive., Laramie, WY 82070]
Phone: 307-721-5260
Email: pharrison@cityoflaramie.org

RESOLUTION 2014- __

A RESOLUTION DESIGNATING RECREATION PROJECT REQUEST PRIORITIES TO THE ALBANY COUNTY RECREATION BOARD FOR FUNDING CONSIDERATION IN FISCAL YEAR 2015.

WHEREAS, City of Laramie, Wyoming (City) on February 3, 2004 entered into a Memorandum of Understanding with the Albany County Recreation Board (Board) and the Friends of Community Recreation whereby Board to the extent that it may lawfully do so agrees to a commitment of a portion of the 1-mil recreation property tax up to \$100,000 in any given year for four years in exchange for City constructing the 8 lane pool;

WHEREAS, Board further provided City a letter of consideration on November 5, 2003 to provide City annually \$50,000 to be used toward the maintenance and operational cost of the 8 lane pool, and the request would receive a high priority for funding;

WHEREAS, City on September 2, 2008 approved the Fifth Amendment to the Facility Use Agreement with the Albany County School District to waive the facility rental fees and admission fees for City’s recreation facilities as long as the Albany County Recreation Board commits to pay the City \$100,000 annually to assist with the operation and maintenance costs of the City’s recreation center;

WHEREAS, City has received funds from Board in previous fiscal years;

WHEREAS, Board has requested City to provide a list of recreation projects in order of priority for consideration of funding in fiscal year 2015 by March 3, 2014;

WHEREAS, City Parks, Tree and Recreation Advisory Board on January 15, 2014 approved a recommendation to City Council for the following recreation project request priorities for consideration by Board of funding in fiscal year 2015:

Recreation Project Priority	Funding Request
1. Recreation Center annual cost recovery	\$175,000
2. Greater Wyoming Big Brothers/Big Sisters – recreation fees/rental fees, supplies, equipment, events, and employee time	\$20,000
3. Laramie Youth Baseball – backstop netting at Little League	

Complex	\$5,482
4. Laramie Railroad Depot Association – survey the Depot building to prepare for drainage and brick replacement and repair	\$7,500
5. Laramie Girls Softball – safety equipment, balls and pitching machine	\$9,063
6. Laramie Rifle Range – re-route canyon range road, repair/refurbish storage trailer, pistol range metal targets	\$8,425
7. University of Wyoming, First Tee Program – golf equipment, training manuals, and PE educator training for 6 Albany County Elementary schools	\$9,720
8. Laramie Barnstormers Radio Controlled Modeling Club - runway rebuilding	\$7,000
9. Parks – Jacoby Golf Course rural trail construction	\$50,000
10. Recreation Center – swim meet software licensing and computer equipment	\$3,500
11. Parks – Little League Complex fence replacement	\$50,000
12. Recreation Center - replacement cardio equipment	\$13,125
13. Parks – LaPrele Park Huck Finn fishing pier replacement	\$20,000
TOTAL REQUESTED	\$378,815

NOW THEREFORE, THE PARKS, TREE AND RECREATION ADVISORY BOARD OF LARAMIE, WYOMING, RESOLVES:

SECTION 1: That the foregoing recitals are incorporated in and made part of this resolution by this reference.

SECTION 2: That the Parks, Tree and Recreation Advisory Board submits the following recreation project request priorities to City Council for funding consideration in the fiscal year 2015.

Recreation Project Priority	Funding Request
1. Recreation Center annual cost recovery	\$175,000

2. Greater Wyoming Big Brothers/Big Sisters – recreation fees/rental fees, supplies, equipment, events, and employee time	\$20,000
3. Laramie Youth Baseball – backstop netting at Little League Complex	\$5,482
4. Laramie Railroad Depot Association – survey the Depot building to prepare for drainage and brick replacement and repair	\$7,500
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13. Parks – LaPrele Park Huck Finn fishing pier replacement	\$20,000
TOTAL REQUESTED	\$378,815

PASSED AND APPROVED on this 15th day of January 2014.

Parks, Tree and Recreation Advisory Board
Chair

ATTEST:

Mel Owen, Administrative Assistant

ALBANY COUNTY RECREATION BOARD

1948 Grand Avenue
Laramie, Wyoming 82070

Charlie Ksir, Chair

Ed Goetz, Secretary/Treasurer

Project Request Form Fiscal Year 2013-2014

RECREATION CENTER ANNUAL COST RECOVERY

Date Submitted: December 27, 2013
(All projects must be submitted by March 1, 2014)

Sponsoring Entity:

- Albany County School District One
 Albany County
 City of Laramie
 Town of Rock River

Estimated Total Cost of Project:
\$ 175,000

Will there be any matching funds from the sponsoring entity? Y N \$ 1,558,744

Will there be any matching funds from any other entity? Y N \$ _____

Attach responses to the following information:

1. Description of the project. (Schematic drawings are a plus)



This request is for funding to offset the operational costs of the Laramie Community Recreation Center and the costs to operate the 8-lane pool. The City, Friends of Community Recreation and the Albany County Recreation Board City and School District currently have a facility use agreement that specifies \$150,000 is allocated for this purpose. The City additionally requests \$25,000 in support of operations and maintenance. This arrangement has enabled the city to limit cost increases to membership fees while maintaining the facility for the community.



2. Description of impact on community recreation.

The Laramie Community Recreation Center services as a major source of recreation and general wellness for area residents and visitors. The Recreation Center is heavily utilized by community members of all ages. In FY12 the Recreation Center had 2,734 active recreation memberships which includes annual, six month and multi-passes. A total of 174,411 individuals used the Recreation Center over the past year for an average of 477 visits a day.



3. Detailed project timeline.

N/A

4. Describe estimated operational costs and how they will be addressed for the life of the project.

The operational cost of the Recreation Center is funded through user fees and membership fees, along with interest from the Recreation Center endowment and funding from Albany County Recreation Board. The Recreation Center fund is balanced with a transfer from the general fund.

5. Describe estimated maintenance costs and how they will be addressed for the life of the project.

For the 2013 fiscal year ending on June 30, the Recreation Center fund balanced with \$1,401,376 in total revenues and \$1,614,021 in total expenditures for an operational deficit of \$212,645 that was transferred from the General Fund to the Recreation Center fund. The total revenue includes the \$175,000 from the Albany County recreation Board for operation and maintenance along with interest from the \$2,000,000 Recreation Center endowment.

The Albany County Recreation Board (ACRB) is a granting agency and does not have ownership, operational or maintenance responsibility for this or any other funded project. The Sponsoring Entity will be solely responsible for operations, maintenance and insurance coverage against public liability and property damage. A grant of funding in any year does not guarantee or imply funding in any future year. By accepting a grant, the sponsoring entity agrees to indemnify and hold the ACRB and its directors and agents harmless from any liability arising in any way out the funded project including but not limited to any reasonable attorney fees and cost of defense.

(Six copies of the application and any attached materials is required for submission)

Approval of Sponsoring Entity:

(Superintendent of Schools/County Clerk/City Manager/Town Clerk)

CITY OF LARAMIE PARKS & RECREATION DEPARTMENT

P.O. Box C

Laramie, Wyoming 82073

**City of Laramie Grant Request
for Albany County Recreation Board FY2015 Grants**

1. **Name of Entity:** Greater Wyoming Big Brothers Big Sisters

2. **Brief description of project of funding request:**

Big Brothers Big Sisters (BBBS) is requesting funds to provide recreation opportunities and exposure for our community's at-risk youth population.

3. **Estimated Total Cost of Project:** \$ 20,000

4. **Will there be any matching funds from the sponsoring entity?** Y N \$ _____

5. **Will there be any matching funds from any other entity?** Y N \$ _____

6. **Detailed Description of the project.**

Greater Wyoming Big Brothers Big Sisters (GWBBBS) is requesting funds to provide recreation opportunities and exposure for our community's at-risk youth population. Requested funds will be used to help cover the costs of entrance fees, rental fees, supplies, equipment, events, employee time, and other costs associated with recreation activities for at-risk youth in Albany County.

7. **Description of impact on community recreation.**

While the primary mission of BBBS is to help youth succeed through positive mentoring relationships, positive mentoring is greatly enhanced through recreational opportunities. Youth need opportunities to engage in both new and unique experiences, but also experiences that may alleviate, suspend, or eliminate youth stress. Mentoring can provide opportunities for youth to see appropriate modeling of regulating or expressing their emotions, both positive and negative, like sportsmanship in recreational settings. Youth in mentoring relationships experience "teachable moments" when mentors expose them to new experiences or challenge youth to expand or refine their already existing skills. Positive attitudes about learning and trying new things also transcend to academic settings, impacting academic curiosity, motivation, and performance.

Recreation opportunities give mentors and youth venues for which to develop and strengthen their relationships. Research indicates that being actively engaged in shared activities, rather than "simply sitting and discussing problems and issues," allows for strong relationship building. Recreation activities provide an opportunity for youth and mentors to learn new skills together, engage in safe fun experiences, and help them become further involved in the community all while strengthening trusted relationships with mentors. Exposing youth to role models and experiences can allow for the

expansion of new and multiple possibilities for the conceptualization and actualization of future self, and youth are less likely to initiate problem behaviors. Through consistent mentoring and recreation, youth feel they have someone in their lives who they can confide in and look up to.

In 2012, BBBS served over 650 Albany County youth through its one-to-one mentoring program, the after school drop-in program for teens, and the two restorative justice programs for adjudicated youth.

Many of our youth are "income eligible" for federal benefits or face other risk factors such as single parent homes, living in foster care, or being at risk for becoming involved in the juvenile justice system. Currently 44% of youth served by GWBBBS receive a Free or Reduced Price Lunch and 65% meet the 2013 CDBG Wyoming definition of low to moderate income. One in three youth served by GWBBBS are in single parent homes, foster care, or living with grandparents. We have found that our clientele are not taking advantage of the numerous recreational opportunities in our area, due to financial barriers for activity fees and/or equipment, lack of transportation, and the need for adult supervision and guidance. Requested funding will allow for youth to participate in community recreation opportunities they might not be able to experience without GWBBBS and the Albany County Recreation Board.

Through funding from the Albany County Recreation Board, GWBBBS will be able to provide youth with the opportunity to experience recreational opportunities in the community while simultaneously developing valuable interpersonal skills, self-confidence, and mentoring relationships. GWBBBS services have been shown to be effective in helping youth achieve their full potential by increasing academic confidence and academic achievements, improving relationships with peers and family members, decreasing risky behaviors, and ultimately helping youth have higher life aspirations.

8. Detailed project timeline.

If awarded, funding will be used throughout the course of the year. GWBBBS provides year round mentoring services during times that are most beneficial to youth. Requested funds will be used to help support and expand upon the recreational opportunities for at-risk youth.

9. Describe estimated operational costs and how they will be addressed for the life of the project.

While GWBBBS currently provides the administrative and program costs for our programs in large part through grant funding, we have found that recreation opportunities are becoming more and more difficult to provide with state and federal grant dollars. The Albany County Recreation Board is one of the few funding sources that actively promote the recreation opportunities our youth so desperately need to access. Because this application is for recreation programming, we will integrate the recreation opportunities throughout our mentoring, afterschool, diversion, and juvenile probation programming. There will be no additional operational costs required.

10. Describe estimated maintenance costs and how they will be addressed for the life of the project.

BBBS will provide all maintenance for all programs with no charge to the Albany County Recreation Board.

GWBBBS Recreational Activities





P.O. Box 1281
Laramie, WY 82073

**Albany County Recreation Board
Project Request Form
Fiscal Year 2014-2015**

1. *Organization submitting Proposal : Laramie Youth Baseball*
Contact: Jen Chavez
Jenchavez621@gmail.com
307-760-2411
2. *Description of Project:* Replacement of the Backstop netting on all fields at the Little League Complex.
3. *Estimated Total Cost of Project:* \$ 5,482.00
4. *Matching Funds from the requesting entity.* N X Y \$500 (LYB)
5. *Matching Funds from any other entity.* N X Y \$1500 (City of Laramie)
6. *Description of the Project*

Little League Baseball is a non-profit organization whose mission is "to promote, develop, supervise, and voluntarily assist the youth of our community. Through proper guidance and exemplary leadership, the Little League program assists youth in developing the qualities of citizenship, discipline, teamwork and physical well-being. By espousing the virtues of character, courage and loyalty, this program is designed to develop superior citizens rather than superior athletes.

The Laramie Youth Baseball program serves the youth in the community from ages 4-15. During the 2013 season we had more than 350 youth in the community participate in our program. To continue to grow the interest in youth baseball in our community, it is the intent of the Laramie Youth Baseball Board to update the equipment and facilities that are used. This allows us to provide a safe and fun environment for the kids to be a part of. Last year the ACRB awarded LYB funds to update the facilities at the Little League Complex on Armory Road with the purchase of 2 Batting Cages, which will eventually replace the current rundown cage that exists.

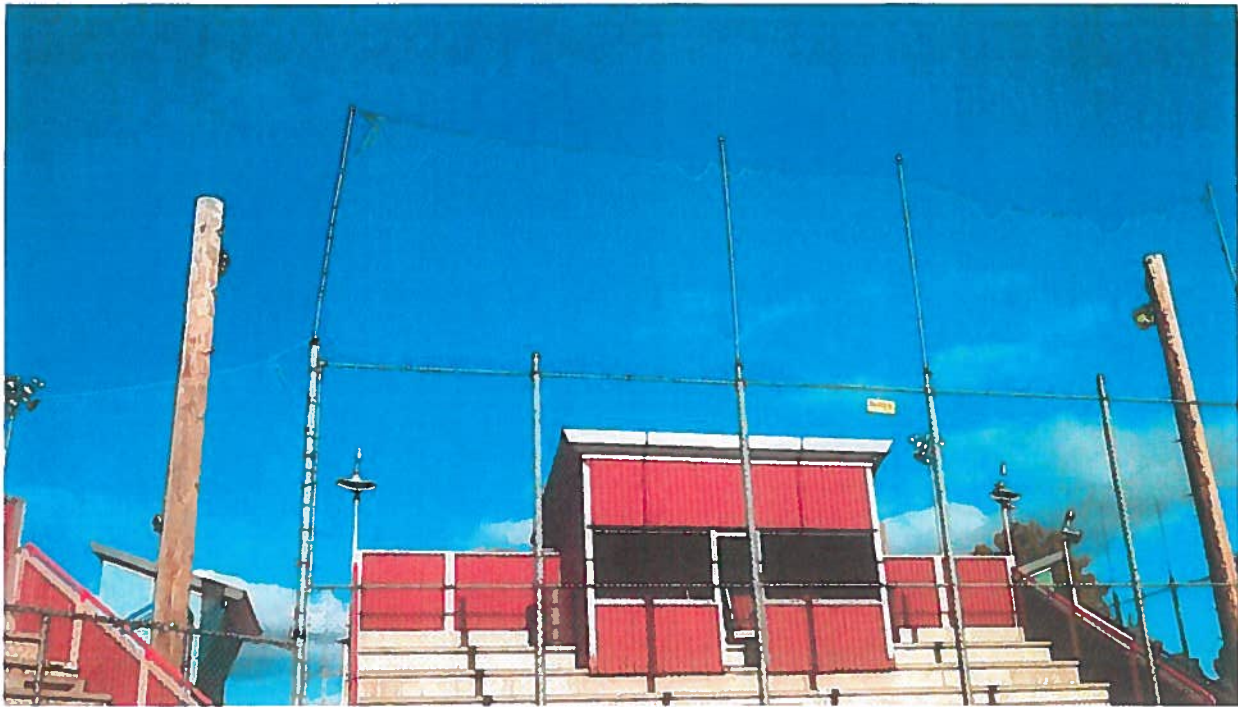
This year LYB would like to continue with facility improvements and is requesting funding for the replacement of Backstop netting for Red, Green, and Gold Fields and the addition of Backstop netting on the Blue Field, up at the Little League Complex on Armory Rd. As you can see from the below pictures, the netting is worn out and presents a hazard to the spectators in the stands.



Green Field



Red Field



Red Field

The estimated cost for this project is as follows:

Description	Quantity	Cost
Rectangular nets 40' x 8'	4	\$1,152.00
Triangular nets with sides of 45' x 10'	8	\$3,440.00
Wiring and iBolts	1	\$250.00
Estimated Shipping	1	\$500.00
Installation	1	\$640.00
Matching Funds (LYB)	1	\$500.00
Total ACRB Grant Request		\$5,482.00
Matching Funds (City of Laramie) Net Supports	1	\$1,500.00

7. Description of impact on community recreation

As stated before, Little League Baseball’s mission is to promote, develop, supervise, and voluntarily assist the youth of the community. With over 350 youth participating in this program annually, we believe our program is a vital part of this community in developing the youth of Laramie. Because this program is such a big part of the Laramie community, keeping the facilities updated that are used by these youth is critical to ensure their safety as well as their continued interest in our program. The costs to maintain these facilities is high, and it is not the goal of the Laramie Youth Baseball board to increase the cost of participation to the members of the community through higher registration fees, too accomplish our goals. We want to keep the costs of participation as low as possible, as to allow everyone the opportunity to participate. That is why we are asking for special funding to allow us the opportunity to improve the facilities in which we use for our program, through replacement and expansion of the backstop netting.

8. Detailed project timeline

It is the desire of the Laramie Youth Baseball Board, to install the new netting prior to the 2015 baseball season. It would be our intent, once funds were made available to us, to procure the netting and coordinate the removal and installation with the City sometime in the fall of 2014, after the season is over, and fields are being prepped for the winter.

9. Describe estimated operational costs and how they will be addressed for the life of the project.

There are no estimated operational costs associated with this project as this funding is requested as one-time money for the replacement of the netting. All operational costs associated with the Laramie Youth Baseball program, are already budgeted and maintained through registration fees.

10. Describe estimated maintenance costs and how they will be addressed for the life of the project.

The life expectancy of the netting is around 10-15 years, it is anticipated that the only maintenance costs we will incur over the next 10-15 years would be replacement of support brackets. These costs will be the responsibility of Laramie Youth Baseball program, and will be budgeted and maintained through registration fees and sponsorships.

Respectfully Submitted,



Jen Chavez
Laramie Youth Baseball
Vice President
307-760-2411
Jenchavez621@gmail.com

Study Drainage and Elevation of the Laramie Depot, Laramie, WY

**City of Laramie Grant Request Form
for Albany County Recreation Board FY2015 Grants**

Name of Entity: Laramie Railroad Depot Association

Date Submitted: December 27, 2013

Brief description of project or funding request: Survey the Depot to prepare for drainage and brick replacement and repair.

Estimated Total Cost of Project: **\$7,500**

Will there be any matching funds from the requesting entity? Yes
(From the Laramie Railroad Depot Association)

Will there be any matching funds from any other entity? Yes
(From the Wyoming State Historic Preservation Office)

Section 1 – Detailed description of the project.

We request ~~\$15,000~~ ^{\$7,500} from the Albany County Recreation Board to fund a survey of the Depot. The original design of the depot had the water from the roof drain into an underground cistern, which in turn drained into the city sewer. Several years ago, the the cistern was disconnected from the sewer, and a series of french drains were installed to take up the water as it came off the roof.

The french drains have not been a good solution. The drains commonly fill up, and the sand under the brickwork around the Depot has subsided. Proper drainage should eliminate the problem, by draining away from the building into the park on the North and South sides, and the Parking lot on the East of the Depot.

The Depot Board is currently developing plans to replace the brickwork with stamped concrete. The concrete will be dyed to be the same color as the current brickwork. The concrete will be poured in such a way to allow handicap entrance into the Baggage area, which is to be a Museum of Railroad related items and is nearing completion. The main entrance to the concourse will also be improved with better handicap access.

The project is multi-faceted, and will address several needs at the Depot. First, addressing the drainage issue will keep moisture from doing further damage to the foundation of the Depot. Next, the brickwork needs to be replaced or repaired, and stamped and dyed concrete will be a very economical solution when compared to replacing the brickwork. Lastly, as we will need to repair or replace the brickwork anyway, we will be able to address the acesability issues of the Musuem and the Concourse.

The first step is to get an accurate survey.

Section 2 – Detailed description of impact on community recreation.

Protecting the long-term viability of the Depot, is central to Depot park. The partnership with the City and the Historic Laramie Depot Association has been beneficial to both parties. Protecting the cultural heritage of Laramie, by way of it's railroad history is an investment in what we already have.

Section 3 – Detailed project timeline.

We would like to have the survey done early in 2015. With the survey, we can get an accurate estimate of the amount of concrete and a drainage plan.

We would like to address the drainage and concrete on the North side of the Depot this summer. The North East corner of the Depot has the most subsidence and is in the most urgent need of repair. Then a phase two could address the South side next summer

Section 4 – Describe estimated operational costs and how they will be addressed for the life of the project.

The Survey is the first step, and once complete, the project will not need continued funds.

Section 5 – Describe estimated maintenance costs and how they will be addressed for the life of the project.

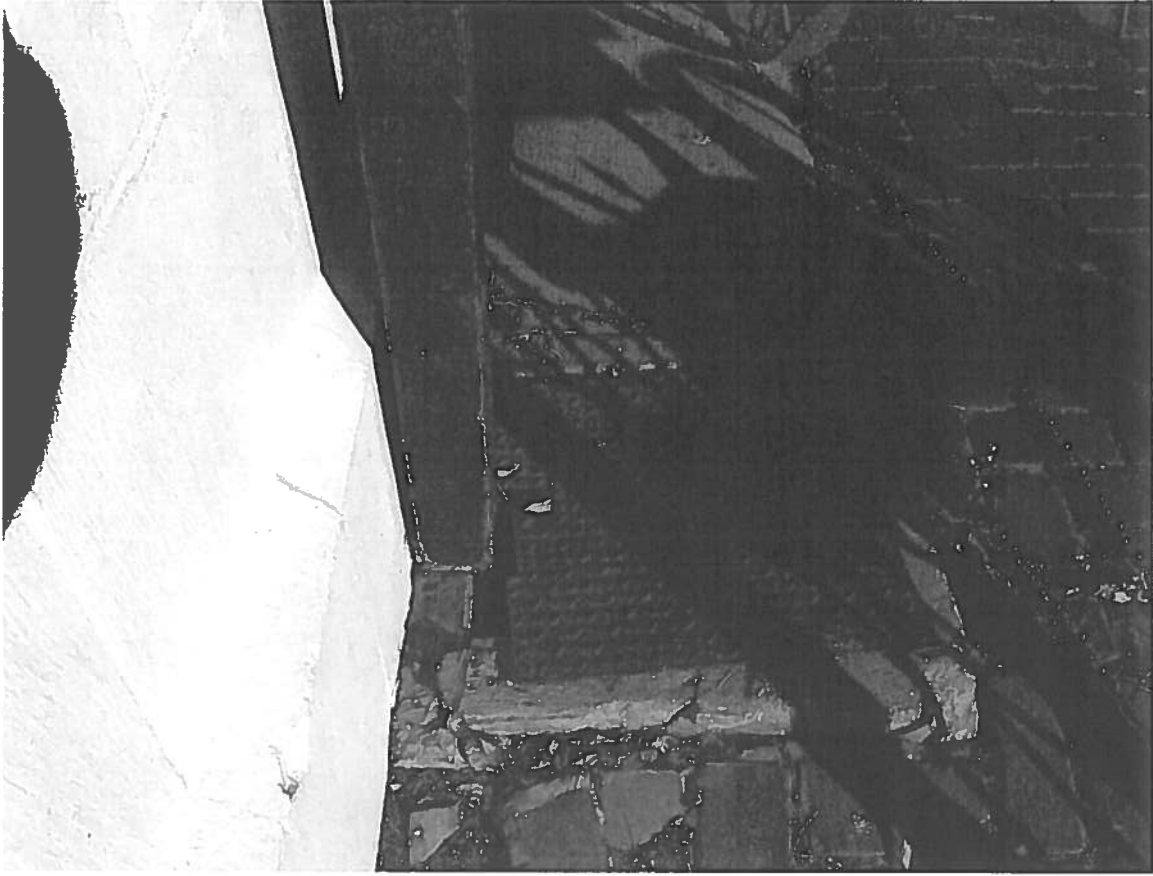
This project will lower winter maintenance cost as it will be much easier to shovel and keep clear than the current brickwork.

Attachment 1

Photos



Study Drainage and Elevation of the Laramie Depot, Laramie, WY



ALBANY COUNTY RECREATION BOARD

1948 Grand Avenue
Laramie, Wyoming 82070

Project Request Form
Fiscal Year 2014-2015

Laramie Girls Softball – Safety Equipment

Date submitted: December 27, 2013

Responsible individual:

Kristy Isaak
5345 Anchor Dr.
Laramie, WY 82070
307-760-3401

Brief narrative: In previous years, Laramie residents with young girls participating in fast pitch softball have had to travel to neighboring towns to play all of their league games. This has restricted the number of girls who have played and has also limited the ability of parents to come to games to watch their children play. In the summer of 2015, Laramie Girls Softball (LGS) intends to offer girls fast pitch softball in Laramie; this will mean expanding the number of teams to accommodate the increasing number of girls interested in playing. In the summer of 2013, after registration closed, over 20 additional girls attempted to register but could not be accommodated due to the lack of equipment. With increased promotion and additional safety equipment, LGS feels it could expand to eight additional teams. This would allow sufficient teams to offer league play in Laramie. It will also reduce safety concerns associated with the constant travel to neighboring towns. Also making it easier for working parents to be able to attend the games as spectators of their children who are playing.

Total estimated cost of project: \$ 9,063.25

Will there be any matching funds from the sponsoring entity? Y N
LGS will contribute equipment for the remaining four teams

Will there be any matching funds from any other entity? Y N

Laramie Girls Softball – Safety Equipment Project Request Details

1. Description of the project.

Safety equipment for the expansion of the Laramie Girls Softball program.

2. Description of impact on community recreation

Research shows that increased physical activity leads to many health benefits. The American Heart Association, says “Increased physical activity has been associated with an increased life expectancy and decreased risk of cardiovascular disease. Physical activity produces overall physical, psychological and social benefits. Inactive children are likely to become inactive adults. Physical activity also helps with controlling weight, reducing blood pressure, raising HDL (“good”) cholesterol, reducing the risk of diabetes and some kinds of cancer, and improved psychological well-being, including gaining more self-confidence and higher self-esteem.” (Physical Activity Improves Quality of Life.) Laramie Girls Softball is excited to offer a new physical activity to Laramie residents.

In previous years, Laramie girls (in ages 7-14) have had to travel to neighboring towns to play fastpitch softball. However, in the summer of 2014 Laramie Girls Softball will expand the program to offer a 12 softball team league in Laramie. Traveling to neighboring communities will no longer be necessary. It is LGS’s goal to expand Laramie Girls Softball from four to twelve teams in the summer of 2014. This will give more Laramie girls the opportunity to play as there will be no added expense and inconvenience to travel. By offering this new opportunity Laramie girls will be offered another outlet to keep girls active in sports, learn life skills of how to be part of a team and eligible for more college scholarships.

By having the availability of the ACRB grant, Laramie Girls Softball will be able to purchase new safety equipment for eight Laramie teams. This will provide increased opportunity for more Laramie residents to participate and keep young girls active in sports.

3. Detailed project timeline

Upon availability of the grant money, LGS will make all equipment purchases in a timely manner. All purchases, should be received and inventoried by the end of September 2014. As for the lifespan of the new equipment, with regular wear and tear the equipment should last 4-5 years.

4. Proposed Budget

The proposed request is for equipment for the expansion of eight Laramie girls' fastpitch teams.

Equipment	Qty. Needed	Cost Per Each	Total Cost
Gloves	40	\$30.00	\$1,200.00
Bats	40	\$40.00	\$1,600.00
Balls/doz	32	\$40.00	\$1,280.00
Helmets	48	\$35.00	\$1,680.00
Catchers Equip	8	\$150.00	\$1,200.00
Equipment Bags	8	\$120.00	\$960.00
Jugs Pitching Machine	1	\$1,143.25	\$1,143.25
TOTAL			\$9,063.25

*All prices include shipping

Laramie Girls Softball would be matching the purchase of the new equipment for four teams. Travel and shipping will also be covered by LGS to acquire the new safety equipment. The cost match from LGS will be \$5,103.25, plus \$160.73 in travel costs, for a total of \$5263.98. All new LGS safety equipment will be purchased by June 1, 2014. LGS also currently has 20 bats, 65 balls, 20 helmets, 4 catchers gears, 3 bags and 1 pitching machine.

Most of the proposed equipment is girl and softball specific, however the Jugs pitching machine would be versatile to all softball standards and could be used by LGS and Laramie Little League.

5. Describe estimated operational costs and how they will be addressed for the life of the project

There will be no added operational costs for the equipment purchase.

6. Describe estimated maintenance costs and how they will be addressed for the life of the project

If further maintenance is needed on the purchased equipment, LGS will provide the labor and cost at no charge to the City of Laramie.

Work Cited

"Physical Activity Improves Quality of Life." *Physical Activity Improves Quality of Life*. American Heart Association, 22 Mar. 2013. Web. 21 Dec. 2013.

**Laramie Rifle Range Corporation
73 Rifle Range Road
Laramie, WY 82072
www.laramieriflrange.com**

26 December, 2013

SUBJECT: FY2015 Albany County Recreation Board Grant Funding Request

TO: Paul Harrison, Parks and Recreation Director, City of Laramie

1. We are requesting \$8,425.00 from the Albany County Recreation Board in FY2015 for the following three projects that are listed in descending priority order:
 - a. We want to reroute the road into the Canyon Range. The current road into the Canyon bypasses the long range firing lines (800, 900 and 1,000 yard firing lines). We have procedures for clearing the short and mid-range firing lines (200, 300 and 600 yard) before locking the access gate and shooting from the long range lines. We haven't had any safety incidents and the number of people shooting from the long range lines is quite low. However, we have determined this is our most significant safety issue and want to address it. The new road would require all shooters to pass near the long range firing lines before entering the canyon. This would increase the awareness of other shooters on the range and reduce the risks of someone shooting over someone else. We can do this work ourselves with rented heavy equipment. We would like to rent a D5/6 bulldozer for several weekends to pioneer a new road approximately 200 yards long and install a 36" drainage culvert to handle runoff water coming down from the current access road. Attached is a photo showing the current road and the proposed road. The new work would go from near the 800 yard firing line into the parking area near the 600 yard line. This is currently steep and rocky and will require a bulldozer to complete the work. We estimate we need \$4000 to cover equipment rental, transportation, fuel and the culvert. Included in this price is fuel for a skid steer loader and small excavator we will borrow from WyoTech.
 - b. In 2013 we purchased a used 42' semi-trailer and had it transported to the range. We removed the axles and set it down on bridge timbers. We use this trailer for storing target frames and targets primarily from the Canyon Range and the Archery Range along with other construction materials we keep in stock. The trailer has some damage to the exterior sheet metal and no shelving inside. We would like to repair the exterior and install shelving to make better use of

the storage space. We estimate we need \$1000 for materials and we will provide the labor for repairs and installation.

- c. In 2013 we completely overhauled our Practical Pistol Range and installed 5 new IPSC style metal targets using a grant from the NRA Foundation. These are hugely popular with shooters. We want to add more of these types of targets which will allow more shooters to use the range simultaneously. We want to purchase and install 13 new targets on this range. The cost for this project is \$3425.00 including the targets and all materials required for installation. Attached is a spreadsheet with costs and images of the targets. Following that is a photo of a metal target rack on the Practical Pistol Range built by WyoTech students the day after Thanksgiving.

2. These projects will improve the safety, access and utility of our existing shooting facilities. Based on that they will not create any new operating costs. LRRRC will pay for all maintenance expenses during the lifetime of these projects. LRRRC can complete these projects during the FY 2015 period (1 July 2014 – 30 June 2015).
3. The Laramie Rifle Range Corp provides the only safe, clean and organized facility for rifle, pistol, black powder and outdoor archery shooting in Albany County. LRRRC is open for member use 365 days per year and to the general public on selected Saturdays and weekends from late May to mid-October. LRRRC currently has 560 members spread over five categories: Life, Family, Annual, Student and Affiliates. The Life and Family memberships provide member privileges to all direct family members. We host over 600 non-members each year with most of those using our facilities during Sight In Season in September and October. We provide training facilities for multiple law enforcement agencies, military units, professional firearms instructors, Boy Scouts and 4-H. All totaled we serve approximately 1400 people per year. Thank you very much for consideration of our grant request. If you have any questions please contact me at 399-4668 cell, 745-8305 home or 755-2575 work. My e-mail addresses are rsrees@msn.com or rrees@wyotechstaff.edu



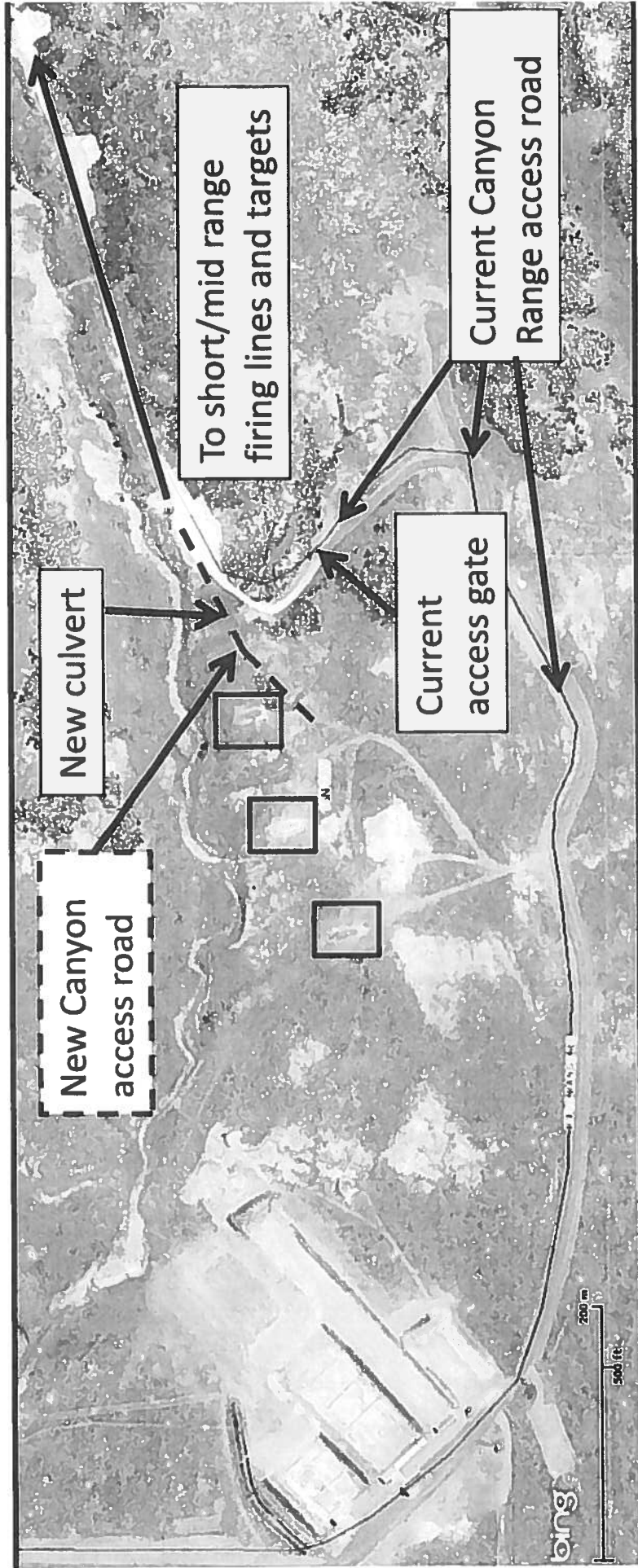
REX W. REES

Vice President, Laramie Rifle Range Corporation

Laramie Rifle Range: Proposed new access road into the Canyon Range



Long Range firing lines: 1,000, 900 and 800 yards

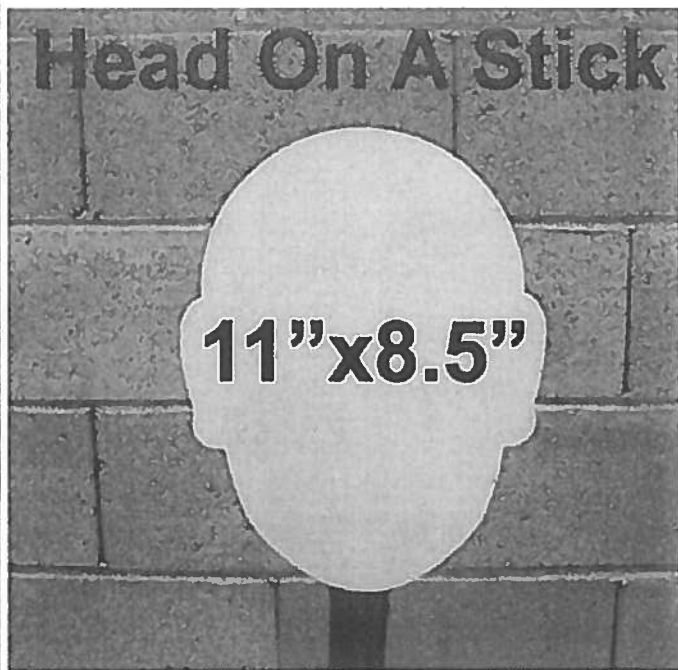
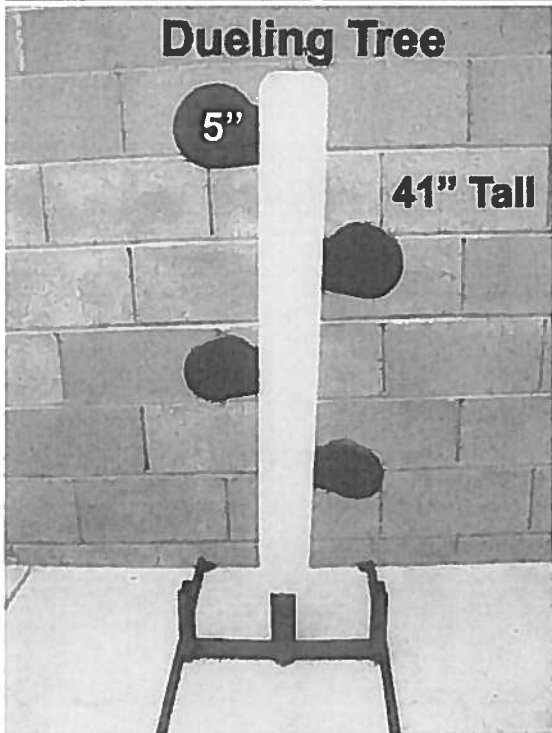
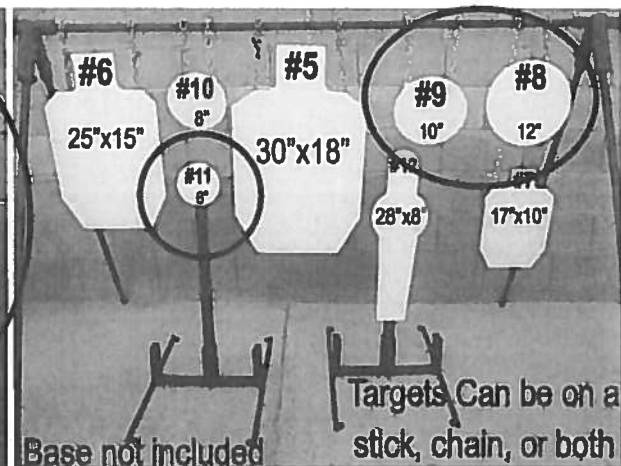
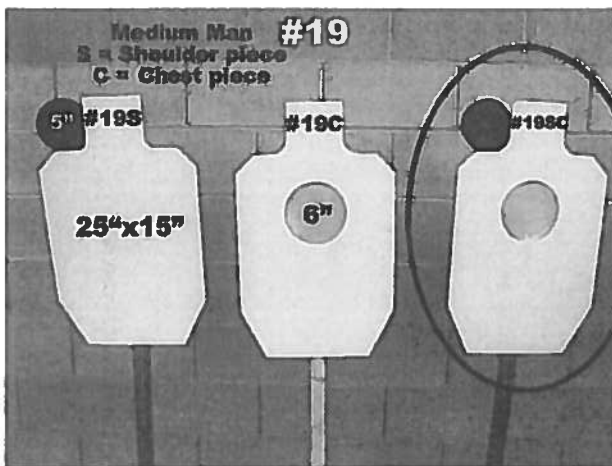
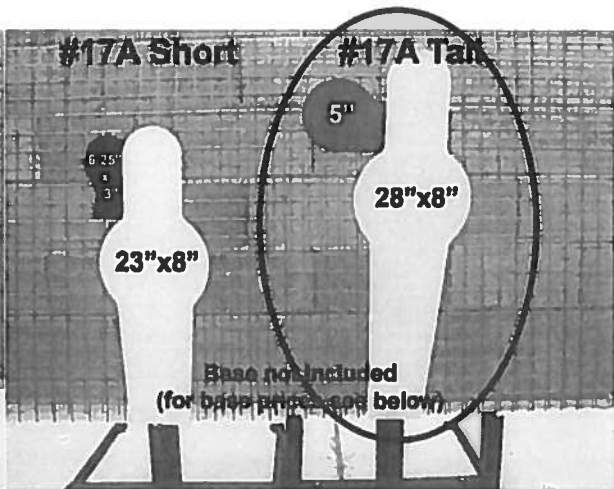
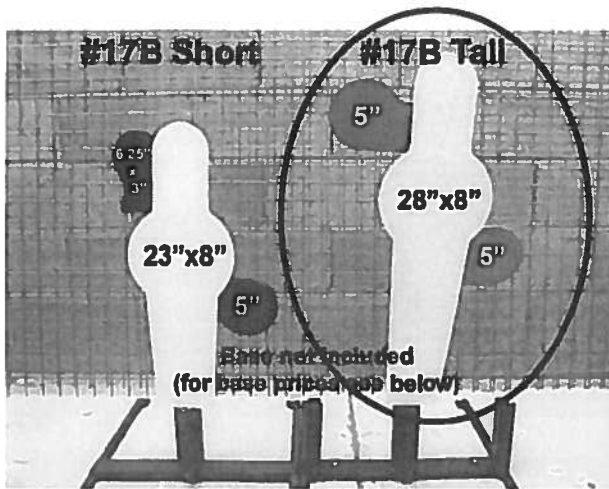


Laramie Rifle Range metal target additions (ACRB FY-2015)

Vendor for all targets is LV Steel Targets (www.lvsteeltargets.com)

Photos of each item are below this table.

Proposed targets	Number of units	Cost per unit	Total Cost	
17-A Tall	3	\$ 170.00	\$ 510.00	
17-B Tall	3	\$ 210.00	\$ 630.00	
19-Shoulder & chest	1	\$ 275.00	\$ 275.00	
12" circle	1	\$ 110.00	\$ 110.00	
10" circle	1	\$ 95.00	\$ 95.00	
6" circle	1	\$ 50.00	\$ 50.00	
3 paddle dueling tree	1	\$ 380.00	\$ 380.00	
Head on a stick (HOAS)	2	\$ 75.00	\$ 150.00	
Targets			<u>\$ 2,200.00</u>	
Freight/shipping			<u>\$ 615.00</u>	
Targets - subtotal				<u>\$ 2,815.00</u>
Additional materials (purchased locally)				
2x2x1/8 steel square tube	50 feet		\$ 300.00	
redi-mix concrete	6 sacks		\$ 100.00	
White spray paint	1 case		\$ 75.00	
Orange spray paint	1 case		\$ 75.00	
Grade 5 bolts and fastening hardware			\$ 60.00	
installation materials- subtotal				<u>\$ 610.00</u>
Total project cost				<u>\$ 3,425.00</u>



**Practical Pistol Range portable swinging metal target rack
Built by WyoTech-Laramie students on Nov 29, 2013**



Laramie Rifle Range – Albany County Recreation Board Grant Request Addendum (12-30-13)

Estimate for new access road to Canyon Range

<u>Vendor</u>	<u>Item</u>	<u>Cost</u>
A-1 Rental	Case 1150K bulldozer	\$900 rental per weekend x 2 = \$1800
		\$300 pickup & delivery charge x 2 = \$600
Local	Diesel fuel (90 gal x \$4.00)	\$360
Menards	3 x 36" x 10' culvert	\$380 x 3 = \$1140
	2 x 36" culvert couplers	\$50 x 2 = \$100
TOTAL		\$4000



The First Tee University of Wyoming
The First Tee National School Program

Submitted to: Albany County Recreation Board FY2015

Date: December 27th, 2013

Jenna Z. Tennant
Executive Director
Department 3227
1000 E. University Avenue
Laramie, WY 82071
307-742-3290 (p)
307-277-3340 (c)
firsttee@uwyo.edu
www.thefirstteeuwyo.org

The First Tee University of Wyoming

The First Tee University of Wyoming (First Tee) currently provides an excellent spring, summer, fall youth golf and life skills training program to over 185 youth in Laramie. The program provides young people (ages 4–18) of all backgrounds an opportunity to develop life-enhancing values such as confidence, honesty and integrity through golf and character education. The funds will allow for First Tee to provide educational and recreational opportunities to groups of youth in Albany County who might otherwise not be exposed to the game of golf or its inherent values. Our goal is to provide the golf learning experience for all youth to partake of a game that teaches values for life and which can be played for a lifetime.

The First Tee National Schools Program

Our proposal is to implement The First Tee National School program in Albany County School District 1 Elementary Schools. The program is currently underway in over 6,000 schools including Beitel Elementary School, Linford Elementary School and all elementary schools in Natrona and Laramie counties. The Wyoming State Golf Association has already provided equipment for one (2) elementary schools in Albany County School District 1. The principals of three schools have already sent their physical educators to be trained by The First Tee in Douglas, Wyoming on November 6th, 2013.

The program enables physical educators to introduce golf consistent with national standards developed by NASPE. The National School Program provides a tremendous value to the overall school-wide curriculum because of its emphasis on character education, fitness, and because golf is a lifelong activity. Currently, the cost per school is \$3,240, which includes training and equipment for up to 48 students in class. Albany County School District 1 will be able to provide The National School Program for 2 schools for the price of one because the class size is so small. The amount we ask to be supplemented is \$9,720. That will cover the costs for six (6) additional elementary schools in Albany County.

Matching Funds

The First Tee University of Wyoming has earned matching dollars through The First Tee home office. The First Tee will offer a 1:2 match for any funds that can be supplemented towards the National School Program. If awarded the full amount we have requested, The First Tee will provide \$4,860 in matching funds towards The First Tee National School Program in Albany County. This totals to \$14,580 and can provide the National School Program for 9 schools in Albany County School District 1.

Use of Funds Requested

Funds will be used to launch The National School Program in nine (9) elementary schools in Albany County, Wyoming in the Fall of 2014. The cost per school is \$1,620, which includes:

- 1) **Equipment:** developmentally appropriate golf equipment (SNAG) for introducing golf to large PE classes safely and effectively.

- 2) **Curriculum Manual:** lessons plans and resource information created using the framework of the National Association for Sport and Physical Education (NASPE) National Physical Education Standards.
- 3) **Physical Educator Training:** professional development training for participating physical education teachers

Project Timeline

- Raise funds by August, 2014 for equipment and training for physical education teachers.
- Order equipment and deliver equipment to schools before the school year starts
- Initiate The First Tee National School Program to start in 2014 in all Albany County District 1 Schools
- Continue The First Tee University of Wyoming programming and Jacoby Golf Course
- Meet with Albany County School District 1 physical education teachers annually for support and maintenance of the curriculum and equipment.

Estimated Operational Costs

First Tee National School Program provides each participating school with training, a comprehensive curriculum manual with step-by-step progressive lesson plans and SNAG (Starting New At Golf) golf equipment. The SNAG equipment is developmentally appropriate and a safe system of clubs, balls and targets designed to permit teaching to up to 48 students per class.

The life of the program and equipment will be a one-time cost and can provide the game of golf and The First Tee Philosophy for many generations of children until 2030. The equipment will stay at each school unless physical educators are jointly teaching at other schools. The equipment will immediately become the property of the school and will not be allowed to be used for any other purpose outside of the school other than the National School Program.

Maintenance for The First Tee UW Community Outreach

The equipment will need to be properly handled and stored in order to provide for each Albany County School District 1 school. The equipment is made to be extremely durable and is commonly used for 15-20 years. If the equipment gets damaged or stolen, The First Tee is not responsible for replacing the equipment. The First Tee University of Wyoming will provide transportation of the equipment throughout the schools if necessary.

CITY OF LARAMIE
PARKS & RECREATION DEPARTMENT
P.O. Box C
Laramie, WY 82073

Parks Division (307)721-5264
Fax (307)721-5256
Recreation Division: (307) 721-5269
Fax: (307) 721-5284
Facilities Mgmt Division: (307) 721-3585
TDD (307) 721-5295

**City of Laramie Grant Request Form
for Albany County Recreation Board FY2015 Grants**

Name of Entity: Laramie Barnstormers

Date Submitted: November, 2013
(All projects must be submitted by December 31, 2013)

Brief description of project or funding request: Rebuild Runway for Radio Controlled Club

Estimated Total Cost of Project: \$ \$7,000.00

Will there be any matching funds from the requesting entity? (Y) N \$ 3,000.00

Will there be any matching funds from any other entity? Y (N) \$ _____

Please attach detailed responses to the following information:

1. Detailed description of the project. (Schematic drawings or photographs area plus)
2. Detailed description of impact on community recreation.
3. Detailed project timeline.
4. Describe estimated operational costs and how they will be addressed for the life of the project.
5. Describe estimated maintenance costs and how they will be addressed for the life of the project.

The City of Laramie is a sponsoring agency for public recreation projects which may include facilities, construction, programs, equipment, and operations or maintenance items related to public parks and recreation projects in Laramie and Albany County.

The Albany County Recreation Board (ACRB) is a granting agency and does not have ownership, operational or maintenance responsibility for this or any other funded project. The Sponsoring Entity will be solely responsible for operations, maintenance and insurance coverage against public liability and property damage. A grant of funding in any year does not guarantee or imply funding in any future year. By accepting a grant, the sponsoring entity agrees to indemnify and hold the ACRB and it's directors and agents harmless from any liability arising in any way out the funded project including but not limited to any reasonable attorney fees and cost of defense.

One (1) electronic and one (1) hard copy of all grant applications must be submitted to the office of the Parks and Recreation Director, P.O. Box C, Laramie, WY 82073 pharrison@cityoflaramie.org by December 31, 2012. Please only include 1 (one) hard copy of the grant request, with a maximum of fifteen (15) pages, non bound, single sided, 12 pt. font, 8.5" X 11" page size.

If you have any questions, please contact Paul Harrison, Parks and Recreation Director at 307-721-5260 or at pharrison@cityoflaramie.org.

The Laramie Barnstormers is a Radio Controlled Modeling club operating 2 miles North of Laramie on U S 30. The club has been in existence and providing recreational opportunities to Laramie and the surrounding area for over 25 years. Although the club has always been open to all Radio Controlled Modelers it is only in recent years that we have seen an increase in club members who operate racecars, off-road racers and rock crawlers.

We are seeking a grant from the Albany County Recreation Funds through the City of Laramie.

Our project is a one-time request and is to be used to repair and upgrade the current runway to meet the growing needs of the Radio Controlled Model Airplane community and meet the needs of the larger planes that are available in today's recreational community.

1. The project consists of removing the existing asphalt runway and regrading the runway, adding $\frac{3}{4}$ " crushed base and putting a fabric, designed for model runways and tracks, over the improved runway. We will widen and extend the length of the runway. The runway will go from its current size of 200' x 16' to 230' x 24' to accommodate the larger planes that are available in today's market.

The attached pictures will show how the runway as deteriorated over the years and even though we have tried to do maintenance on the strip it is in need of major repairs. (See Attached Photos)

2. The Barnstormers are a club of 20 plus members that has been in operation for over 25 years. They were primarily a Model Airplane Club but over the last couple of years have opened up the club to other factions of Radio Controlled Modeling. These include but are not limited to street racers, off road racing, rock crawling, bashing, and most recently drag racing. We currently offer summer Fly INS. When we have modelers on site to teach the youth of our community, as well as adults, how to fly and properly maintain radio controlled airplanes and equipment. We also provide opportunities to the community at Freedom Has a Birthday to learn about and/or join our organization and learn about the radio-controlled world. With the addition of an off road race track, built in 2012 by club members, we are now able to introduce the community to the world of off road racing, bashing and other fun things that anyone can do. In addition the club is planning, in 2013, to build a small Rock Crawling course to add to the fun and opportunities the club can provide.

With the increased popularity of Radio Controlled Modeling the addition of an off road track and the possibility of providing an updated and functional runway we are trying to provide a safe place for the community to run their radio controlled cars, planes and helicopters and prevent them from using the local streets as their runways or race tracks. We could also open the door to more than just recreational opportunities for the Laramie community. It is possible that with the addition of a race track the improvements to our runway we can offer summer events that will draw more people to our community besides our local club members.

3. The project timeline is for the work to be completed during the summer construction season of 2014. We have received a quote from the manufacture of the fabric and will purchase the gravel from a local supplier. Club members will do all the work regarding the upgrades to the runway. The funding is needed to purchase the fabric and the gravel to rebuild the runway. We have procured the equipment needed to do the work and is included in the In Kind funding provided by the club.
4. Although a price for operations cannot be put on the value of the use. The Laramie Barnstormers through annual dues, donations, use fees for non-club members, and moneymaking projects will manage the operating costs.
5. Annual maintenance costs will be in minimal during the life of the runway. The maintenance will consist of fabric repair and minor re-leveling of the runway as a result of frost heaves and other weather related problems. Costs will consist of materials to do the maintenance as well as In Kind donation of labor to accomplish the maintenance work.



ALBANY COUNTY RECREATION BOARD

1948 Grand Avenue
Laramie, Wyoming 82070

Charlie Ksir, Chair

Ed Goetz, Secretary/Treasurer

**Project Request Form
Fiscal Year 2014-2015**

Jacoby Golf Course Rural Trail: 2.09 Miles, More or Less

Date Submitted: December 31, 2013
(All projects must be submitted by March 1, 2012)

Sponsoring Entity:

- Albany County School District One
- Albany County
- City of Laramie
- Town of Rock River

Estimated Total Cost of Project:
\$ 148,000.00 (ACRB of \$50,000)

Will there be any matching funds from the sponsoring entity? N \$ 98,000.00

Will there be any matching funds from any other entity? Y \$ _____

Attach responses to the following information:

1. Description of the project. (Schematic drawings are a plus)
2. Description of impact on community recreation.
3. Detailed project timeline.
4. Describe estimated operational costs and how they will be addressed for the life of the project.
5. Describe estimated maintenance costs and how they will be addressed for the life of the project.

The Albany County Recreation Board (ACRB) is a granting agency and does not have ownership, operational or maintenance responsibility for this or any other funded project. The Sponsoring Entity will be solely responsible for operations, maintenance and insurance coverage against public liability and property damage. A grant of funding in any year does not guarantee or imply funding in any future year. By accepting a grant, the sponsoring entity agrees to indemnify and hold the ACRB and it's directors and agents harmless from any liability arising in any way out the funded project including but not limited to any reasonable attorney fees and cost of defense.

(Six copies of the application and any attached materials is required for submission)

Approval of Sponsoring Entity:

(Superintendent of Schools/County Clerk/City Manager/Town Clerk)

City of Laramie Parks & Recreation

Jacoby Golf Course Rural Trail: 2.09 Miles, more or less

1. Description of the Project. (Schematic drawings are a plus)

The University of Wyoming (UW) and City of Laramie (City) have met on multiple occasions over the past year regarding the establishment of a trail along the perimeter of University property adjacent to and east of the University's Glenn "Red" Jacoby Golf Course, see attached map. The trail is included as a proposed trail by the Parks, Trails, and Recreation Master Plan Ad Hoc Advisory Committee as part of a long range, parks, trails, and open space master plan and would expand the city network of pathways and trails on the east side of Laramie.

The rural trail will offer a readily-accessible shared use path for walking, running or bicycling to the community. The portion of the proposed trail along the ridge on the east side of the golf course will follow an established foot trail currently used by community members. The new rural trail will offer patrons a full loop as opposed to a return trip along the same route. The main access to the rural trail will be from the golf course parking lots, with a possible additional access near the intersection of Indian Hills and Crow drives.

Generally, rural trails will be established in natural and rural areas providing a more remote experience ideal for walking, running or bicycling. The trails will be designed to minimize soil disturbance and erosion. Rural trail standards suggest a clearing width of 7 to 9 feet, tread width of 3 to 5 feet, and the tread surface should be a natural material, such as gravel of crushed fine.

Specifically, the Jacoby Golf Course trail easement will be 25 feet wide and approximately 2 ¾ miles long. The trail will be classified as a rural trail and have a crusher fines surface. Each side of the trail will be clear for mowing operations and the easement width allows for maintenance vehicles to access the trail without being an impediment to users. The easement width also allows for proper slope and grading of the trail.

The easement grants access to the City of Laramie to construct, maintain and repair the trail and associated appurtenances in the easement area so long as the trail remains in use. The easement agreement will also allow for the trail to be modified by the University or City should a change in the route become necessary. The City plans to budget for the project in spring of 2014 and construct the trail in the fall of 2014 to have the trail ready for public use by spring of 2015.

The City of Laramie is requesting \$50,000.00 from the Albany County Recreation Board and will fund the remainder of the project at \$98,000.00 for a total project cost of \$148,000.00 for design and construction of the rural trail.

2. Description of impact on community recreation.

The proposed trail offers to our community a unique recreational opportunity. Multi-use rural trails offer an experience of connecting with nature and a sense of remoteness by the user. To this end, the City of Laramie is currently lacking in rural trail options for our community. This proposed trail will provide a unique recreational opportunity and increase the City network of pathways and trails throughout our City.

City of Laramie Parks & Recreation

Jacoby Golf Course Rural Trail: 2.09 Miles, more or less

The proposed rural trail is routed around the perimeter of University property with little impact to the University's current use of the property and located to not interfere with golf course patrons. Moreover, the proposed rural trail offers unique features and interesting topography with varying grade and fantastic views along the ridge to the community.

3. Detailed project timeline.

If this grant request is approved, the City of Laramie will solicit bids in the spring/summer of 2014 with construction to begin in the fall of 2014 with a target completion of spring 2015.

4. Describe estimated operational costs and how they will be addressed for the life of the project.

Operational cost will be increased as parks staff will inspect, maintain and repair the rural trail in perpetuity to provide this recreational opportunity for our community.

5. Describe estimated maintenance costs and how they will be addressed for the life of the project.

While a rural trail has minimal maintenance costs and no snow removal costs, the overall parks division maintenance costs will increase following the construction of the proposed rural trail. The City of Laramie will inspect, repair and maintain the rural trail in perpetuity from the operational budget of the parks division.



Image courtesy of USGS State of Michigan © 2013 Nokia © AND

Legend

-  Jacoby Trail Proposed
-  UW Property
-  Building, Construction



TRAIL EASEMENT AT JACOBY GOLF COURSE
UNIVERSITY OF WYOMING JACOBY GOLF COURSE, LARAMIE, WY
 10/16/2013

This map is provided as a visual aid only and is not guaranteed. Discrepancies and errors shown on this drawing were generated using digital drafting software and it is not a field or technical field survey plan. Any duplication of this document is not permitted without prior written consent.

PREPARED BY:
 REAL ESTATE OPERATIONS
 DEPT. OF GEOLOGICAL MINES
 107 E. UNIVERSITY AVENUE
 LARAMIE, WY 82071
 307.766.2974

Produced by: 2/11, Draw: 2013/10/16
 File path: W:\Users\GEOG\Documents\107662974



ALBANY COUNTY RECREATION BOARD

1948 Grand Avenue
Laramie, Wyoming 82070

Charlie Ksir, Chair

Ed Goetz, Secretary/Treasurer

**Project Request Form
Fiscal Year 2014-2015**

8-Lane Swim Meet Software Licensing & Equipment

Date Submitted: December 21, 2013
(All projects must be submitted by March 1, 2014)

Sponsoring Entity:
 Albany County School District One
 Albany County
 X City of Laramie
 Town of Rock River

Estimated Total Cost of Project:
\$ 3,500

Will there be any matching funds from the sponsoring entity? Y N \$ _____

Will there be any matching funds from any other entity? Y N \$ _____

Attach responses to the following information:

1. Description of the project. (Schematic drawings are a plus)
2. Description of impact on community recreation.
3. Detailed project timeline.
4. Describe estimated operational costs and how they will be addressed for the life of the project.
5. Describe estimated maintenance costs and how they will be addressed for the life of the project.

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(Six copies of the application and any attached materials is required for submission)

Approval of Sponsoring Entity:

(Superintendent of Schools/County Clerk/City Manager/Town Clerk)

Parks & Recreation – 8-Lane swim Meet Software Licensing & Equipment Project Request Details

1. Description of the Project. (Schematic drawings are a plus)

This request for funding is for the purchase of a site license of HyTek Meet Manager 5.0 by Active Networks, two laptop computers, and the Colorado Times System compatibility package which includes the time console interface with the scoreboard and System 6 with the network option. The network option will accommodate the Laramie Swim Club needs and the other items will enable the City to hold an independent system when the new high school facility opens. This is all hardware and software that enables the use of the currently installed timing systems in the 8 lane pool.

This license and the associated computers are required to operate the swim scoreboard and timing system for swim meets. In the past, the School District has held the license and lent their computers to operate the system during meets because the City pool was the “designated” pool for competition.

With the new High School scheduled for completion in 2014/15 the city will need to purchase a separate license and equipment for the Community Recreation Center in order to provide timing for any swimming or diving competition.

2. Description of impact on community recreation.

Roughly 20 swimming competitions are held each year at the Laramie Community Recreation Center. The 8-lane competition pool impacts swimmers from all over the State of Wyoming. The competition pool is home to Albany County School District middle and high swim programs, Laramie Swim Club, Wyoming State Swimming, and the Wyoming State Annual Special Olympics. Occasionally we also host meets for the University of Wyoming. This software licensing and equipment will allow the City of Laramie Aquatics department to effectively run and manage swim meet timing as it has done in the past.

3. Detailed project timeline.

Upon approval Hytek Meet Manager Software and operating equipment will be scheduled for purchase in December 2014 or January 2015.

4. Describe estimated operational costs and how they will be addressed for the life of the project.

Replacement for the computers and annual licensing will be included in the Parks & Recreation Department, operational budget. Licensing currently costs \$250 per year and will enable the City to hold a separate license and continue to utilize the timing equipment already installed.

5. Describe estimated maintenance costs and how they will be addressed for the life of the project.

Maintenance costs for the computers will be covered by the annual operation budget for the City Recreation Division. Additionally, the City currently maintains back up repair parts for the system as part of normal operations.



Home Online Store View Cart

Quantity	Description	Remove	Delivery	Price	Total
<input type="text" value="1"/>	SW MM 5.0 ALPHA SCOREBOARD	<input type="checkbox"/>	CD/Web	\$495.00	\$495.00
<input type="text" value="1"/>	SW MM 5.0 COMPLETE SYSTEM	<input type="checkbox"/>	CD/Web	\$495.00	\$495.00
<input type="text" value="1"/>	SW MM 5.0 NETWORK OPT	<input type="checkbox"/>	CD/Web	\$495.00	\$495.00
<input type="text" value="1"/>	SW MM 5.0 TIMING CONSOLE INTERFACE	<input type="checkbox"/>	CD/Web	\$295.00	\$295.00
SubTotal					\$1,780.00

Type in different quantity number and click Update button to update your item order. Type in 0 to delete your order of the item.

Free Website

Please Contact me about a FREE WEB SITE for my team/school

Fund Raising Opportunities

Please Contact me about a great way to raise money for my team/school

Shipping and Handling

Orders received today will be processed in ONE to TWO BUSINESS DAYS. After that time, CDs will be shipped and Web Delivery sent.

Shipping/Handling in the USA

- \$12.00 2-Day FedEx to 48 Continental States with Tracking
- \$25.00 Next Business Day FedEx to 48 Continental States with Tracking
- \$22.00 2-Day FedEx to Hawaii and Alaska with Tracking
- \$35.00 Next Business Day FedEx to Hawaii and Alaska with Tracking
- \$35.00 Next Business Day FedEx Saturday to 48 Continental States with Tracking
- \$8.00 USPS Priority with No Tracking - (Customer is responsible for all costs involved with re-ships)

Shipping/Handling outside the USA

FedEx International Priority (with Tracking - Hy-Tek is responsible for all costs involved with re-ships) **Recommended**

Please note that FedEx International's shipping rate is based on the weight of the package and the location of the delivery. By choosing FedEx International Priority, you agree to and accept the shipping charges billed to you which is the FedEx rate minus our FedEx

ALBANY COUNTY RECREATION BOARD

1948 Grand Avenue
Laramie, Wyoming 82070

Charlie Ksir, Chair

Ed Goetz, Secretary/Treasurer

**Project Request Form
Fiscal Year 2014-2015**

Little League Complex Fence Replacement

Date Submitted: December 27, 2014
(All projects must be submitted by March 1, 2013)

Sponsoring Entity:

- Albany County School District One
- Albany County
- City of Laramie
- Town of Rock River

Estimated Total Cost of Project:
\$ 104,937.00 (ACRB request of \$50,000)

Will there be any matching funds from the sponsoring entity? Y N \$49,037.20

Will there be any matching funds from any other entity? Y N \$1200.00 from LYB
\$4700.00 from UW

Attach responses to the following information:

1. Description of the project. (Schematic drawings are a plus)
2. Description of impact on community recreation.
3. Detailed project timeline.
4. Describe estimated operational costs and how they will be addressed for the life of the project.
5. Describe estimated maintenance costs and how they will be addressed for the life of the project.

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(Six copies of the application and any attached materials is required for submission)

Approval of Sponsoring Entity:

(Superintendent of Schools/County Clerk/City Manager/Town Clerk)

**Parks & Recreation – Little League Complex Fence Replacement
Project Request Details**

1. Description of the Project. (Schematic drawings are a plus)

The fencing at the Little League Complex has fallen into a state of disrepair and needs to be replaced. The fabric has become an eyesore:



And in certain locations it has even become unsafe either because it curls up and into the field of play:



Or because it can no longer protect players and spectators from foul balls and errant throws:



As part of a volunteer project, Red and Green fields were upgraded to include bullpens. These bullpens were built with non-commercial grade fence posts. Last summer, two of the fence posts had completely rusted through requiring replacement and several more are on the verge of failure.

In Fiscal Year '14, the University of Wyoming has already spent \$4,700.00 replacing the backstop fencing on Blue Field. Laramie Youth Baseball (LYB) is currently applying for a grant to replace the protective netting that supplements the backstops on all 4 fields. LYB has also agreed to provide matching funds of \$1200 to purchase soft toss nets in order to protect and preserve the new fence.

The City of Laramie is asking for a grant of \$50,000.00 and will fund the remainder of the project at \$49,037.20.

The ACRB Grant would help the City of Laramie fund the replacement of the existing chain link fabric and the replacement of any unserviceable fence posts and top rails. All outfield and foul line fencing would be replaced with more aesthetically pleasing vinyl coated fabric while the protective fencing for the dugouts and stands would be replaced with standard fabric so as not to detract from the view of the field.

2. Description of impact on community recreation.

The Little League Complex is used by the following organizations: Laramie Youth Baseball for pitching machine baseball, two age groups of Little League, and Babe Ruth Baseball; American Legion Baseball uses Gold field for their C Level Team games; Laramie Youth Softball uses Blue Field primarily for practice but intends to start hosting games this upcoming summer, UW Intramural Softball uses Blue Field, and Youth Football uses the fields for practices during the fall. This grant will allow the City of Laramie in partnership with University of Wyoming to continue to provide a safe and inviting complex to host these organizations.

3. Detailed project timeline.

If this grant is approved, the City of Laramie will solicit quotes next summer with construction to begin in the fall of 2014 with completion no later than opening day in the Spring of 2015.

4. Describe estimated operational costs and how they will be addressed for the life of the project.

Following the installation of the new fence, Soft Toss batting practice against the fence will be prohibited on the Little League Fields. Soft Toss is a form of batting practice wherein the coach from a position a few feet away lobs a ball up into the air for a player to hit into the fence. This practice, while vital to the development of batters, drastically reduces the life of a fence. Once the new fence is installed, soft toss against the fence will be banned in the complex and strictly enforced. Organizations like Laramie Youth Baseball will be required to purchase and use portable nets rather than the fence or to discontinue the use of soft toss during practice.

5. Describe estimated maintenance costs and how they will be addressed for the life of the project.

Maintenance costs will neither increase nor decrease following the installation of the new fence. The current practice is to spray roundup under the fence line to provide a buffer zone for mowers and trimmers in order to reduce accidental damage to the fence. Fence ties are inspected and replaced on a routine basis as is the yellow fence cap for all fences that a player could conceivably land on after attempting to catch a homerun or foul ball. This maintenance will be performed on the new fence as well.

ALBANY COUNTY RECREATION BOARD

1948 Grand Avenue
Laramie, Wyoming 82070

Charlie Ksir, Chair

Ed Goetz, Secretary/Treasurer

Project Request Form Fiscal Year 2013-2014

RECREATION CENTER – REPLACEMENT CARDIO EQUIPMENT

Date Submitted: Dec. 27, 2013

(All projects must be submitted by December 27, 2013)

Sponsoring Entity:

- Albany County School District One
 Albany County
 City of Laramie
 Town of Rock River

Estimated Total Cost of Project:

\$ 26,250 (ACRB Request \$13,125, matching funds \$13,125)

Will there be any matching funds from the sponsoring entity? Y N \$13,125

Will there be any matching funds from any other entity? Y N \$ _____

Attach responses to the following information:

1. Description of the project. (Schematic drawings are a plus)

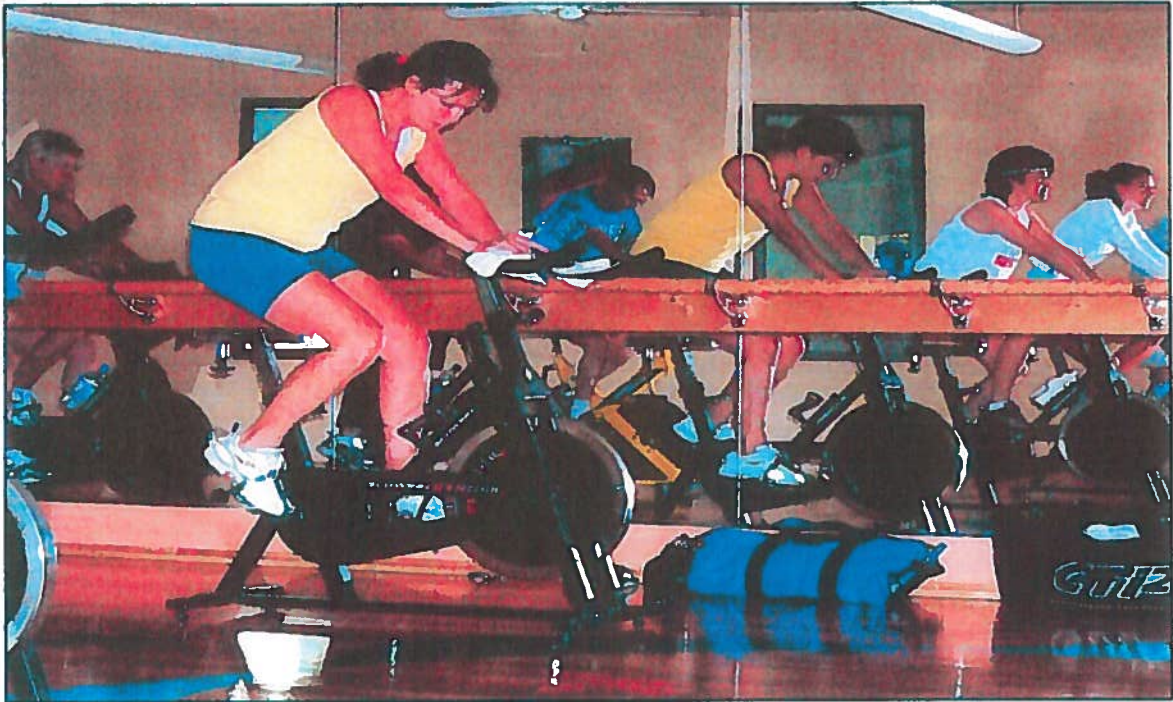
This request is for funding for the replacement of Cardio equipment that is aging and should be removed from service due to age and use. In 2013 the request enabled the purchase of two treadmills, two ellipticals, two track bikes and a fluid rower.



This request would continue this rotation and replace equipment that has an average of 40,000 miles and are experiencing more frequent breakdowns. The number of actual replacements will be determined by replacement costs at the time of quote selection.

2. Description of impact on community recreation.

The Recreation Center is heavily utilized by community members of all ages. Average total membership ranges between 2,700 to 3,100 active memberships. This includes annual, six month and multi-passes. The Recreation Center sees between 400 and 600 visitors a day during normal operations. The Recreation Center Patrons use a variety of cardio equipment in their daily training and fitness programs. The more popular equipment sees increased use and in turn more risk of failure in the long run.



The Recreation Division budget allows for annual replacement of a few pieces of cardio equipment annually and this grant would increase the amount of equipment replaced in a timely manner. The replacement of more equipment would improve the cardio area of the Recreation Center and would insure that patrons have effective and safe equipment to train on.

3. Detailed project timeline

Advertisements for quotes would be sent to vendors during the fall months of 2014, with equipment purchases anticipated in the winter/spring of 2014/15. This allows the Recreation staff time to go through specifications and check over existing equipment for the best overall replacements.

4. Describe estimated operational costs and how they will be addressed for the life of the project.

Operational costs are covered within the Recreation Center Fund budget as part of the overall cost recovery. Funds are derived from user fees and memberships as well as the Recreation Center Endowment, City General Fund and Albany County Recreation Funds.

5. Describe estimated maintenance costs and how they will be addressed for the life of the project.



The estimated maintenance costs are included within the total operational budget for the Recreation Division. The replacement of the older fitness equipment would in fact decrease the demands on the current budget with less maintenance and replacement costs

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(Six copies of the application and any attached materials is required for submission)

Approval of Sponsoring Entity:

(Superintendent of Schools/County Clerk/City Manager/Town Clerk)

ALBANY COUNTY RECREATION BOARD

1948 Grand Avenue
Laramie, Wyoming 82070

Charlie Ksir, Chair

Ed Goetz, Secretary/Treasurer

**Project Request Form
Fiscal Year 2014-2015**

LaPrele Park: Huck Finn Pond Fishing Pier Replacement

Date Submitted: December 31, 2013
(All projects must be submitted by March 1, 2012)

Sponsoring Entity:
___ Albany County School District One
___ Albany County
X City of Laramie
___ Town of Rock River

Estimated Total Cost of Project: \$ 26,500 (ACRB request of \$20,000)

Will there be any matching funds from the sponsoring entity? Y N \$ 6,500.00

Will there be any matching funds from any other entity? Y N \$ _____

Attach responses to the following information:

1. Description of the project. (Schematic drawings are a plus)
2. Description of impact on community recreation.
3. Detailed project timeline.
4. Describe estimated operational costs and how they will be addressed for the life of the project.
5. Describe estimated maintenance costs and how they will be addressed for the life of the project.

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(Six copies of the application and any attached materials is required for submission)

Approval of Sponsoring Entity:

(Superintendent of Schools/County Clerk/City Manager/Town Clerk)

City of Laramie Parks & Recreation
LaPrele Park: Huck Finn Pond Fishing Pier Replacement

1. Description of the Project. (Schematic drawings are a plus)

LaPrele Park is located at the south side of Laramie, along Spring Creek. East Spring Creek Drive runs along the length of the north edge of the park. Spring Creek runs east to west down the middle of the park. The south half includes Huck Finn Fishing Pond and a disk golf course surrounded by native vegetation. The north half of the park includes the restrooms and play structure that are surrounded by turf grass.

The design of the existing floating pier does not meet the requirements “Section 1005 Fishing Piers and Platforms” in the 2010 American with Disabilities (ADA) Standards. Furthermore, the pier is over 20 years old and has needed substantial repairs in the past. The fishing pier and entrance sidewalk to it need to be replaced in accordance with ADA standards and provide access for children under the age of 13 to continue to be able to fish at Huck Finn Pond.

Specifically, the fishing pier needs at least 25% of the railing around the pier to be 34 inches above the deck surface. The existing railing is 36 inches above the deck around the perimeter of the pier. Additionally, edge protection is required where the railing is lowered to 34 inches. Moreover, the cross slope of the fishing deck surface currently exceeds 2% in all directions. The pier is not level in the water and the surface of the deck appears to be warped.



It is recommended in the July 2012 ADA Transition Plan that it is unlikely the existing pier can be modified to meet the requirements of the 2010 Standard. Modifications to the railings in combination with the addition of edge protection would be difficult if not impossible.

City of Laramie Parks & Recreation
LaPrele Park: Huck Finn Pond Fishing Pier Replacement

Replacement of the pier with a new floating or fixed pier that meets the requirements of the 2010 Standard is recommended along with the approximate 140 foot section of concrete leading to the pier to meet the 2010 Standard for ADA accessibility, which currently has large gaps, heaving and exceeds ADA cross slope requirements of 2%. Furthermore, the concrete pad for the shelter does not meet ADA compliance and is a public safety hazard because of the heaving and large cracks.



City of Laramie Parks & Recreation
LaPrele Park: Huck Finn Pond Fishing Pier Replacement

The City of Laramie is requesting \$20,000.00 from the Albany County Recreation Board and will fund the remainder of the project at \$6,500.00 for a total project cost of \$26,500.00 for design and construction of the fishing pier and concrete entrance path from the bridge to the fishing pier.

2. Description of impact on community recreation.

The Huck Finn Fishing Pond is cherished by the community. LaPrele Park sees many community events and use due to the great assets it provides. The Huck Finn Pond Fishing Derby is an annual event that brings hundreds of members of our community for a fishing derby by our Laramie youths. Moreover, the pond provides recreational opportunities throughout the season for kids and families to connect with the outdoors. The Huck Finn Pond and the associated amenities are certainly cherished community assets and will continue to be for the families and children that utilize the Huck Finn Pond.

3. Detailed project timeline.

If this grant request is approved, the City of Laramie will solicit quotes next spring/summer with construction to begin in the fall of 2014 with completion no later than FY16.

4. Describe estimated operational costs and how they will be addressed for the life of the project.

Operational cost will be minimal as parks staff will continue to inspect the fishing pier for ADA compliance and public safety throughout the year.

5. Describe estimated maintenance costs and how they will be addressed for the life of the project.

Maintenance costs will decrease following the installation of the new pier as the parks staff currently repairs the fishing pier to provide for public safety. However, as the fishing pier ages, maintenance and repair costs will increase over the estimated 20 year lifespan of the new fishing pier. The City of Laramie will repair and maintain the fishing pier and concrete entrance path in perpetuity. Any maintenance or repairs costs will come from the operational budget of the parks division.