



**CITY OF LARAMIE**  
**PARKS & RECREATION DEPARTMENT**  
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**CITY OF LARAMIE**  
**PARKS, TREE & RECREATION ADVISORY BOARD**  
**AGENDA**

**MEETING DATE: November 13, 2013**

**TIME: 7:00 PM**

**LOCATION: Recreation Center large conference room – 920 Boulder Drive**

**Consent Agenda:**

1. To approve the minutes from the October 9, 2013 regular meeting of the Parks, Tree and Recreation Advisory Board. (Owen, pages 1-3)
2. To approve the Agreement between the City of Laramie and the American Red Cross to designate the Laramie Community Recreation Center as an emergency shelter. (Guerin, pages 4-8)  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item will be removed from the consent agenda and will be considered on the regular agenda.)

**Regular Agenda:**

1. Consideration of the request from the Laramie Project Graduation Committee for a fee reduction to utilize the Laramie Ice & Event Center for the 2014 Project Graduation Celebration. (Guerin, pages 9-11)
2. Consideration of the request from "The Shock" youth basketball program for a fee reduction for the use of the Recreation Center gymnasium for basketball practices and games. (Guerin, pages 12-14)
3. Consideration of marketing and promotion items for the Laramie Community Recreation Center and the Ice & Events Center. (Guerin, pages 15-16)
4. Consideration of the Memorandum of Understanding between the City of Laramie and the Wyoming Health Fairs, Inc. for use of the Recreation Center multipurpose rooms. (Guerin, pages 17-21)
5. Consideration of the Memorandum of Understanding between the City of Laramie and the Laramie Rotary Club to establish the "Shawver tree fund". (Schott, pages 22-28)
6. Consideration of the Resolution amending the Parks and Recreation master fee schedule for 2014. (Guerin, pages 29-47)
7. Consideration of the Memorandum of Understanding between the City of Laramie and the Laramie Physicians for Women to host pre-natal classes at the Recreation Center. (Guerin, pages 48-57)

**Staff Reports FYI:**

Laramie River Greenbelt Trail Counts (page 58)  
Parks Division staff report (pages 59-60)  
Recreation Division staff report (pages 61-68)  
Pumpkin Dunkin report (page 69)  
Facilities Management Division staff report (pages 70)  
Parks & Recreation Department Report for November 2013 (pages 71-72)  
Minutes from the September 25<sup>th</sup> PTR Master Plan Ad Hoc Advisory Committee (pages 73-74)  
Minutes from the Friends of Community Recreation (pages 75-76)  
Minutes from the Laramie Beautification Committee (pages 77-82)  
Parks and Recreation Capital Projects FY2014 report (color inserts)  
Membership and group membership reports and graphs for October (color inserts)

**New business:**

Public Comments

**Next Meeting Date: Wednesday, December 11, 2013**

"A Place for All"