



**CITY OF LARAMIE**  
**PARKS & RECREATION DEPARTMENT**  
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**CITY OF LARAMIE**  
**PARKS, TREE & RECREATION ADVISORY BOARD**  
**AGENDA**

**MEETING DATE: July 10, 2013**

**TIME: 6:30 pm**

**LOCATION: Recreation Center large conference room – 920 Boulder Drive**

**Consent Agenda:**

1. To approve the minutes from the June 12, 2013 regular meeting of the Parks, Tree and Recreation Advisory Board. (Owen, pages 1-5)
2. To acknowledge receipt of the final report on the 2012 Arbor Day Celebration and Annual Tree Sale. (Schott, pages 6-13)
3. To approve the Adopt A Trail Along the Greenbelt Park Agreement with Laramie Kiwanis Builders Club for a two year term and to authorize the City Manager to sign. (Schott, pages 14-17)
4. To approve the Adopt A Trail Along the Greenbelt Park Agreement with Laramie Kiwanis K Club for a two year term and to authorize the City Manager to sign. (Schott, pages 18-21)
5. To approve the Adopt A Trail Along the Greenbelt Park Agreement with Western Research Institute for a two year term and to authorize the City Manager to sign. (Schott, pages 22-24)
6. To acknowledge receipt of a memorandum detailing the downtown clean-up efforts of the University of Wyoming Summer Institute Volunteers. (Schott, pages 25-31)
7. To approve a Memorandum of Understanding between the City of Laramie and Stickley Family concerning the acquisition and installation of a historic Laramie sculpture piece. (Harrison, pages 32-42)

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item will be removed from the consent agenda and will be considered on the regular agenda.)

**Regular Agenda:**

1. Consideration of a "Little Free Library" installation at Washington Park. (Schott, pages 43-52)
2. Consideration of an amendment to the Parks and Recreation Master Fee Schedule, modifying the SACC Program Fees. (Guerin, pages 53-62)

**Staff Reports FYI:**

Greenbelt Counts (page 63)  
Recreation staff reports and facility counts (Guerin, pages 64-72)  
Minutes from the May 22<sup>nd</sup>, June 12<sup>th</sup> and June 26<sup>th</sup> meetings of the PTR Master Plan Ad Hoc Advisory Committee (Owen, pages 73-79)  
Parks and Recreation Capital Projects FY2013 report (color inserts)  
Membership and group membership reports and graphs for January (color inserts)

**New business:**

Public Comments

**Next Meeting Date: Wednesday, August 14, 2013 at 6:30 pm**