



## **Winery Permit Liquor License**

Must meet all the requirements listed in Laramie Municipal Code and Wyoming State Statutes for Winery Permit.

Laramie Municipal Code references to liquor laws are located in LMC 5.09.

[https://library.municode.com/wy/laramie/codes/code\\_of\\_ordinances?nodeId=TIT5BUTALIRE\\_CH5.09ALBE](https://library.municode.com/wy/laramie/codes/code_of_ordinances?nodeId=TIT5BUTALIRE_CH5.09ALBE)

Wyoming State Statute references to liquor laws are located in part in Title 12.

<https://wyoleg.gov/statutes/compress/title12.pdf>

### **Requirements:**

**LMC 5.09.525.A.1. A Winery Permit. The licensee holding a winery permit (and not a liquor license too) may sell its products and other wines for on-premises consumption. Other wines must be obtained from the Wyoming liquor division. A winery shall not sell other alcoholic liquor or malt beverages. All sales shall be made on the site described in the permit. All sales shall be for personal consumption, not for resale. All products sold for off-premises consumption must be in sealed packaging when delivered to the buyer. No sale may exceed an aggregate volume of two thousand twenty-eight ounces.**

**LMC 5.09.230 On all days, a licensee may open the dispensing building or room at six a.m. and shall close the dispensing room or building and cease the sale of both alcoholic and malt beverages promptly at the hour of two a.m. the following day and shall clear the dispensing room or building of all persons other than employees by two-thirty a.m.**

**5.09.310 - Prohibited on licensed premises—General exceptions.**

**A. No licensee (or the licensee's employee or agent) shall knowingly permit anyone under twenty-one years of age to enter or remain in the licensed building where alcoholic or malt beverages are dispensed unless: ...**

**5.09.525.F - A Winery Off-site permit authorizing the permittee to sell product manufactured at the site identified on the winery license only for sales at meetings, conventions, private parties, dinners and other similar gatherings to promote their product. No permittee holding a winery off-premises permit shall sell or permit consumption of any of their manufactured product off the premises described in the permit. An off-premises permit shall be issued for one (1) twenty-four (24) hour period, subject to the schedule of operating hours set pursuant to W.S. 12-5-101(d). No holder of a wine permit shall receive more than twelve (12) off-premises wine permits in any one (1) calendar year. An off-premises wine permit may be issued on application to the appropriate licensing authority. The fee is set by Resolution in accordance to W.S. Section 12**

Must complete an approved application for liquor license accompanied by all required documents. New licenses must provide:

- application (LMC 5.09.060.A)
- floor plan (LMC 5.09.060.B)
- TiPS Training report (LMC 5.09.060.G)
- lease, *if applicable, must contain a provision for Sale of Alcoholic or Malt Beverages and must be in the same entities name that applied for the license. (W.S. 12-4-103(a) (iii))*
- application fee of \$50 (LMC 5.09.090)
- statement indicating the financial condition and financial stability of the applicant (W.S. 12-4-102 (a) (vi))

### **Application Process:**

- Upon receiving a completed application and all accompanying documents the City Clerk will send notice to the newspaper for two consecutive weeks.
- After required posting period has been met a Public Hearing will be held by City Council to hear any comments or concerns from the public related to issuance of the requested license.
- City Council will consider the license application at the next regular Council meeting to determine whether to approve or deny the application.
- The City Clerk will send an invoice to the license holder that includes the annual fee and publication amount.
- Once the license fees have been paid and the City Clerk has done an inspection the license can be issued by the City Clerk.

(Please plan for about three or four weeks total for processing. The total time will be determined by how the application is turned in complete to the City Clerk.)

### **Point System for alcoholic beverage license violations and suspensions:**

Laramie Municipal Code 5.09.800 contains the information for the point system.

[https://library.municode.com/wy/laramie/codes/code\\_of\\_ordinances?nodeId=TIT5BUTALIRE\\_CH\\_5.09ALBE\\_5.09.800POSYALBELIVISU](https://library.municode.com/wy/laramie/codes/code_of_ordinances?nodeId=TIT5BUTALIRE_CH_5.09ALBE_5.09.800POSYALBELIVISU)

### **Issuing of License:**

Once the City Council has reviewed the application and approved the award of a license the City Clerk may issue the license if the following conditions have been met:

1. The licensee has received a Certificate of Occupancy from the Building Inspector signifying that the building has met code/fire requirements.
2. A Food License has been issued by the State of Wyoming Department of Agriculture signifying that the establishment meets all health code requirements to serve/sell manufactured malt beverages.

Until the above conditions have been met the license remains awarded and must be paid for to maintain the license within the year allotted by WY S.S. Title 12 and LMC 5.09.060.C.

**Questions or additional information available:**

City Clerk's Office      Phone: 307-721-5220

Email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) or [nancyb@cityoflaramie.org](mailto:nancyb@cityoflaramie.org)

Wyoming Liquor Division      Website: <http://eliquor.wyoming.gov/>

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