

**CITY OF LARAMIE, WYOMING
RESOLUTION 2021-71**

RESOLUTION TRANSFERRING UNENCUMBERED OR UNEXPENDED APPROPRIATIONS BALANCES FROM ONE FUND TO ANOTHER AND AMENDING APPROPRIATIONS FOR THE FISCAL YEAR 2020-2021 ANNUAL BUDGET OF THE CITY OF LARAMIE, WYOMING

Whereas, there is a need to adjust the City of Laramie, Wyoming fiscal year 2020-2021 annual budget to transfer unencumbered funds for additional items that have been authorized during the year by the City Council or City Manager or to cover minor overruns that have occurred during the year, and make administrative transfers as authorized by Wyoming Statute in Section 16-4-112 and Section 16-4-113.

Whereas, detailed disclosures for each budget amendment contained in this resolution were included in the meeting packet, and these details were presented by staff during the regular City Council meeting on November 16, 2021.

Whereas, the City, pursuant to Wyo. Stat. 16-4-112, may transfer any unencumbered or unexpended appropriations balance or part thereof from one fund to another upon the request of the City Budget Officer.

Whereas, the transfer of the unexpended appropriations is permissible under Wyo. Stat. 16-4-112 and the budget may be increased pursuant to Wyo. Stat. 16-4-113;

NOW THEREFORE THE CITY COUNCIL OF LARAMIE, WYOMING, RESOLVES:


Section 1. That the following amendments are to be made to the City's 2020-2021 adopted budgets.

General Fund		2020-2021
Increase	City Attorney	\$ 30,000
(Decrease)	General Accounts	30,000
	Public Works Administration	3,000
	Ice and Events Center	7,230
	Total Increase (Decrease):	\$ 70,230
Sources	Available cash reserves	\$ 70,230
	Total Sources:	\$ 70,230
Recreation Center Fund		2020-2021
Increase	Recreation Center	\$ 23,600
(Decrease)	Total Increase (Decrease):	\$ 23,600
Sources	Available cash reserves	\$ 23,600
	Total Sources:	\$ 23,600
SPT 2018 Fund		2020-2021
Increase	2018 SPT Projects	\$ 193,724
(Decrease)	Total Increase (Decrease):	\$ 193,724
Sources	Available cash reserves	\$ 193,724

	Total Sources:	\$ 193,724
	Water Fund	2020-2021
Increase	Pumps and Wells	\$ 122,914
(Decrease)	Transmission	362,643
	Water Rights	71,424
	Total Increase (Decrease)	\$ 556,981
Sources	Available cash reserves	\$ 556,981
	Total Sources:	\$ 556,981
	Wastewater Fund	2020-2021
Increase	Collection	\$ 213,578
(Decrease)	Total Increase (Decrease)	\$ 213,578
Sources	Available cash reserves	\$ 213,578
	Total Sources:	\$ 213,578
	Solid Waste Fund	2020-2021
Increase	Disposal	\$ 136,607
	Total Increase (Decrease):	\$ 136,607
Sources	Available cash reserves	\$ 136,607
	Total Sources:	\$ 136,607
	Health Insurance Fund	2020-2021
Increase	Health Insurance	\$ 160,000
(Decrease)	Total Increase (Decrease)	\$ 160,000
Sources	Claim Revenue	\$ 160,000
	Total Sources	\$ 160,000

Section 2. The above amendments to increase appropriations in the General Fund by seventy thousand two hundred thirty dollars (\$70,230), the Recreation Center Fund by twenty-three thousand six hundred dollars (\$23,600), the 2018 SPT Fund by one hundred ninety-three thousand seven hundred twenty-four dollars (\$193,724), the Water Fund by five hundred fifty-six thousand nine hundred eighty-one dollars (\$556,981), the Wastewater Fund by two hundred thirteen thousand five hundred seventy-eight dollars (\$213,578), the Solid Waste Fund by one hundred thirty-six thousand six hundred seven dollars (\$136,607), and the Health Insurance Fund by one hundred sixty thousand dollars (\$160,000) shall be adopted into the City's 2020-2021 budget

PASSED, APPROVED, AND ADOPTED THIS 16th DAY OF NOVEMBER 2021

By: 
 Paul Weaver, Mayor and President of the
 City Council

Attest: 
 Nancy Bartholomew, City Clerk



City of Laramie
Administrative Services
P.O. Box C
Laramie, Wyoming 82073

(307) 721-5223
FAX (307) 721-5211

TO: Janine Jordan, City Manager
FROM: Malea Brown, Chief Operating Officer
Jennifer Wade, Deputy Administrative Services Director
DATE: November 16, 2021
RE: **Resolution 2021-71 to amend the FY 2020-21 Annual Budget**

Attached for the City Council's consideration is the final resolution to adjust the **FY 2020-21 City of Laramie annual budget**. The purpose of these amendments is to increase appropriations to cover unscheduled expenditures and to adjust budgets for amounts already approved by the Council. These types of adjustments are authorized by Wyoming Statutes Section 16-4-112 and Section 16-4-113.

FY 2020-21 Amendments

The recommended amendment for the FY 2020-21 budget is \$1,354,720. Of this amount, \$200,230 has not been previously approved by the City Council. The recommended changes are summarized below.

Governmental Funds

The total recommended amendment to Governmental Funds is \$287,554 (General Fund for \$70,230, Recreation Center Fund for \$23,600, and SPT 2018 Fund for \$193,724). Of the recommended adjustment, \$40,230 has not been previously approved by the Council. These amendments will be funded by reserves.

Enterprise Funds

The total recommended amendment to the Enterprise Funds is \$907,166 (Water Fund for \$556,981, Wastewater Fund for \$213,578, and Solid Waste Fund for \$136,607). All of the recommended adjustment has been previously approved by the Council. These amendments will be funded by reserves.

Internal Service Fund

The total recommended amendment to the Health Insurance Fund is \$160,000. This amendment has not been previously approved by the Council and is funded by claim revenue.

Recommendation for Budget Resolution:

It is the staff's recommendation that the Council pass the resolution to amend the FY 2020-21 annual budget. Presented below is a brief review of major expenses pertaining to the resolution.

Recommendations for FY 2020-21

I. General Fund

City Attorney: The City Attorney division experienced spending in excess of the appropriated amount and a \$30,000 amendment is required. The additional spending is due to outside legal fees incurred during litigation.

General Accounts: A budget increase of \$30,000 is recommended for the Laramie Soccer Club's mid-year community partner appropriation for irrigation support, which was approved by the Council on 4/20/21.

Public Works Administration: The Public Works Administration division experienced spending in excess of the appropriated amount, and a \$3,000 amendment is required. The additional spending is due to employee insurance changes, which resulted in a higher cost to this division than originally forecast.

Ice & Events Center: A budget increase of \$7,230 is recommended to move spending authority between fiscal years. An increase of \$7,230 was adopted for an electrical upgrades project in fiscal year 2022, but the work was completed at the end of fiscal year 2021. The fiscal year 2022 budget will be reduced by this amount, while the fiscal year 2021 budget will be increased.

II. Recreation Center Fund

Recreation Center: Staff recommends a budget increase of \$23,600 to develop a strategic plan, as approved by the Council on 5/18/21.

III. 2018 SPT Fund

2018 SPT: A budget increase of \$193,724 is recommended for the Fund in total; each of the recommended changes has already been approved by the Council.

A budget increase of \$61,679 is recommended for the 30th and Reynolds Intersection project bid award approved by the Council on 4/20/21, an increase of \$123,745 is needed for the Scout Park construction bid award approved by the Council on 5/4/21, and an increase of \$8,300 is necessary for the design services award on the 22nd Street drainage pond optimization project approved by the Council on 5/18/21.

IV. Water Fund

Pumps & Wells: Staff recommends an increase of \$122,914 for the design services award on the 41T3 Well Piping and Treatment project, which Council approved on 4/6/21.

Transmission: A budget increase of \$362,643 is recommended for the bid awards for construction inspection services (\$116,223) and construction (\$246,420) on the North Campus Water Main project, which Council approved on 5/4/21 and 6/1/21.

Water Rights: Staff recommends an increase of \$71,424 for the 41T3 well drilling bid award that Council approved on 4/6/21.

IV. Wastewater Fund

Collection: Staff recommends a budget increase of \$213,578 for two bid awards. On 4/6/21, Council approved the replacement bid for unit 303 (a 4wd van with camera inspection system) at \$6,848 more than the budgeted amount. On 6/15/21, Council approved an amendment to the second phase of C-line replacement design contract for \$206,730.

V. Solid Waste Fund

Disposal: A budget increase of \$136,607 is recommended for the unit 601 (tractor-scraper) replacement bid award approved by the Council on 4/6/21.

VI. Health Insurance Fund

Health Insurance: Staff recommends an amendment of \$160,000 for health claims expenses that were greater than the budgeted amount. This amendment is offset by claims revenue.

Transfers for FY 2020-21

VII. 2018 SPT Fund

2018 SPT: Staff recommends an \$881 transfer from the ADA improvements project to the Aragon Softball Field Improvements project to cover a minor overrun.

VIII. Water Fund

Pumps and Wells: A reduction of \$73,100 is recommended to transfer funds from the Wister Pump Station Barrier project to the 11th Street Priority Replacement project.

Transmission: A transfer of \$73,100 is recommended to transfer funds to the 11th Street Priority Replacement project (see description above). A transfer of \$25,627 is also recommended to move funds between division accounts for the purchase of a utility trench box.

IX. Wastewater Fund

Collection: A transfer of \$25,627 is recommended to move funds between division accounts for the purchase of a utility trench box.