

## Resolution 2020-66

### **RESOLUTION TRANSFERRING UNENCUMBERED OR UNEXPENDED APPROPRIATIONS BALANCES FROM ONE FUND TO ANOTHER AND AMENDING APPROPRIATIONS FOR THE FISCAL YEAR 2020-2021 ANNUAL BUDGET OF THE CITY OF LARAMIE, WYOMING**

Whereas, there is a need to adjust the City of Laramie, Wyoming fiscal year 2020-2021 annual budget to transfer unencumbered funds for additional items that have been authorized during the year by the City Council or City Manager or to cover minor overruns that have occurred during the year, and make administrative transfers as authorized by Wyoming Statute in Section 16-4-112 and Section 16-4-113.

Whereas, the City Manager's Office Division requests a budget reduction in 2020-2021 of five thousand dollars (-\$5,000) to correct an administrative error in the personnel budget.

Whereas, the City Attorney's Office Division requests additional budget in 2020-2021 of five thousand dollars (\$5,000) to correct an administrative error in the personnel budget and is fully funded by a reduction in the City Manager's Office Division.

Whereas, the General Accounts Division requests additional budget in 2020-2021 of sixteen thousand dollars (\$16,000), including six thousand dollars (\$6,000) for the Crime Victim Witness program MOU and ten thousand dollars (\$10,000) to correct an administrative budget error in debt service payments.

Whereas, the Police Administration Division requests additional budget in 2020-2021 of four thousand dollars (\$4,000) for the purchase of mobile computers and funded by court automation fees.

Whereas, the Fire EMS Division requests additional budget in 2020-2021 of one hundred thousand dollars (\$100,000) for the replacement of additional ambulance cots, funded by impact assistance fees.

Whereas, the Planning Division requests additional budget in 2020-2021 of four thousand dollars (\$4,000) for the Red Oaks Communications contract approved by Council on August 19, 2020 .

Whereas, the Information Technology Division requests additional budget in 2020-2021 of seventeen thousand, six hundred dollars (\$17,600) to correct an administrative budget error related to the broadband services agreement approved by the Council on September 17, 2019.

Whereas, the Economic Development Fund requests additional budget in 2020-2021 of eighty-six thousand dollars (\$86,000) for a Laramie Interfaith grant program and funded by transferred reserves allocated to daycare and approved by the Council on September 1, 2020.

Whereas, the E-911 Fund requests additional budget in 2020-2021 of nineteen thousand, six hundred twenty-five dollars (\$19,625) for unexpected software interface expenditures with the CAD/RMS project.

Whereas, the Recreation Center Fund requests additional budget in 2020-2021 of seventeen thousand, six hundred dollars (\$17,600) to correct an administrative budget error related to the broadband project amendment approved by the Council on September 17, 2019.

Whereas, the Capital Construction Fund requests additional budget in 2020-2021 of two hundred thirty-four thousand, one hundred twenty-eight dollars (\$234,128) for the Municipal Operations Center demo contract that was approved by the Council on September 15, 2020 and funded by cash reserves from project support transfers.

Whereas, the SPT 2018 Fund requests additional budget in 2020-2021 of two hundred thirty-one thousand, six hundred seven dollars (\$231,607) for project adjustments, including eighty-one thousand, two hundred six dollars (\$81,206) as a bid award on the Flint St Reconstruction project approved by Council on October 6, 2020; fifteen thousand, five hundred thirty-one dollars (\$15,531) for a contract approved by the Council on July 21, 2020 for the Solar Installations at Rec Facilities project partially funded by a Blue Sky grant; seventy-seven thousand, eight hundred seventy dollars (\$77,870) for a contract approved by the Council on June 16, 2020 for the Police Locker Room Remodel project; twelve thousand dollars (\$12,000) for the Grand Ave Share Use Paths; and forty-five thousand dollars (\$45,000) for the Aragon Softball Field Improvement project.

Whereas, the Water Administration Division requests additional budget in 2020-2021 of seventy-five thousand, eight hundred seventy-six dollars (\$75,876) to correct an administrative budget error in debt service payments.

Whereas, the Water Transmission Division requests additional budget in 2020-2021 of fifty thousand dollars (\$50,000) for the design of the Bill Nye Waterline project.

Whereas, the Solid Waste Recycling Division requests additional budget in 2020-2021 of twenty-five thousand dollars (\$25,000) for increased hauling fees related to the transportation of recycling.

Whereas, the City, pursuant to Wyo. Stat. 16-4-112, may transfer any unencumbered or unexpended appropriations balance or part thereof from one fund to another upon the request of the City Budget Officer.

Whereas, the transfer of the unexpended appropriations is permissible under Wyo. Stat. 16-4-112 and the budget may be increased pursuant to Wyo. Stat. 16-4-113;

**NOW THEREFORE THE CITY COUNCIL OF LARAMIE, WYOMING, RESOLVES:**

Section 1. That the following amendments are to be made to the City’s 2020-2021 adopted budgets.

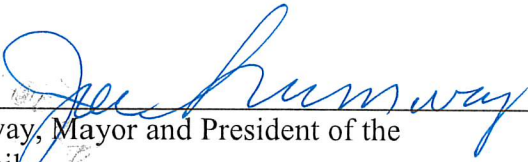
|            | <b>General Fund</b>               | <b>2020-2021</b>  |
|------------|-----------------------------------|-------------------|
| Increase   | City Manager’s Office             | \$ (5,000)        |
| (Decrease) | City Attorney’s Office            | \$ 5,000          |
|            | General Accounts                  | \$ 16,000         |
|            | Police Administration             | \$ 4,000          |
|            | Fire EMS                          | \$ 100,000        |
|            | Planning                          | \$ 4,000          |
|            | Information Technology            | \$ 17,600         |
|            | <b>Total Increase (Decrease):</b> | <b>\$ 141,600</b> |
| Sources    | Cash Reserves                     | \$ 37,600         |
|            | Impact Assistance Fees            | \$ 100,000        |
|            | Court Automation Fees             | \$ 4,000          |
|            | <b>Total Sources:</b>             | <b>\$ 141,600</b> |

| <b>Recreation Center Fund</b>    |  | <b>2020-2021</b>  |
|----------------------------------|--|-------------------|
| Increase                         | Recreation Center                            | \$ 17,600         |
| (Decrease)                       | <b>Total Increase (Decrease):</b>            | <b>\$ 17,600</b>  |
| Sources                          | Cash Reserves                                | \$ 17,600         |
|                                  | <b>Total Sources:</b>                        | <b>\$ 17,600</b>  |
| <b>Economic Development Fund</b> |  | <b>2020-2021</b>  |
| Increase                         | Economic Development                         | \$ 86,000         |
| (Decrease)                       | <b>Total Increase (Decrease):</b>            | <b>\$ 86,000</b>  |
| Sources                          | Transfer from Daycare Reserves               | \$ 86,000         |
|                                  | <b>Total Sources:</b>                        | <b>\$ 86,000</b>  |
| <b>E-911 Fund</b>                |  | <b>2020-2021</b>  |
| Increase                         | E-911  | \$ 19,625         |
| (Decrease)                       | <b>Total Increase (Decrease):</b>            | <b>\$ 19,625</b>  |
| Sources                          | Cash Reserves                                | \$ 19,625         |
|                                  | <b>Total Sources:</b>                        | <b>\$ 19,625</b>  |
| <b>Capital Construction Fund</b> |  | <b>2020-2021</b>  |
| Increase                         | Capital Construction                         | \$ 234,128        |
| (Decrease)                       | <b>Total Increase (Decrease)</b>             | <b>\$ 234,128</b> |
| Sources                          | Cash Reserves from Project Support Transfers | \$ 234,128        |
|                                  | <b>Total Sources:</b>                        | <b>\$ 234,128</b> |
| <b>SPT 2018 Fund</b>             |  | <b>2020-2021</b>  |
| Increase                         | Streets & Storm                              | \$ 81,206         |
| (Decrease)                       | Rec Center Improvements                      | \$ 15,531         |
|                                  | City Facilities                              | \$ 77,870         |
|                                  | Shared Use Paths                             | \$ 12,000         |
|                                  | Parks  | \$ 45,000         |
|                                  | <b>Total Increase (Decrease)</b>             | <b>\$ 231,607</b> |
| Sources                          | Unallocated Project Reserves                 | \$ 223,607        |
|                                  | Additional Blue Sky grant                    | \$ 8,000          |
|                                  | <b>Total Sources:</b>                        | <b>\$ 231,607</b> |
| <b>Water Fund</b>                |  | <b>2020-2021</b>  |
| Increase                         | Administration                               | \$ 75,876         |
| (Decrease)                       | Transmission                                 | \$ 50,000         |
|                                  | <b>Total Increase (Decrease)</b>             | <b>\$ 125,876</b> |
| Sources                          | Cash Reserves                                | \$ 125,876        |
|                                  | <b>Total Sources:</b>                        | <b>\$ 125,876</b> |

| <b>Solid Waste Fund</b> |                                   | <b>2020-2021</b> |
|-------------------------|-----------------------------------|------------------|
| Increase                | Recycling                         | \$ 25,000        |
| (Decrease)              | <b>Total Increase (Decrease):</b> | <b>\$ 25,000</b> |
| Sources                 | Cash Reserves                     | \$ 25,000        |
|                         | <b>Total Sources:</b>             | <b>\$ 25,000</b> |

Section 2. The above amendments to increase appropriations in the General Fund by one hundred forty-one thousand, six hundred dollars (\$141,600), the Economic Development Fund by eighty-six thousand dollars (\$86,000), the E-911 Fund by nineteen thousand, six hundred twenty-five dollars (\$19,625), the Recreation Center Fund by seventeen thousand, six hundred dollars (\$17,600), the Capital Construction Fund by two hundred thirty-four thousand, one hundred twenty-eight dollars (\$234,128), the SPT 2018 Fund by two hundred thirty-one thousand, six hundred seven dollars (\$231,607), the Water Fund by one hundred twenty-five thousand, eight hundred seventy-six dollars (\$125,876), and the Solid Waste Fund by twenty-five thousand dollars (\$25,000) shall be adopted into the City's 2020-2021 budget.

PASSED, APPROVED, AND ADOPTED THIS 17<sup>th</sup> DAY OF NOVEMBER 2020

By:   
 Joe Shumway, Mayor and President of the  
 City Council

Attest:   
 Nancy Bartholomew, City Clerk