

CITY OF LARAMIE PARKS, TREE & RECREATION ADVISORY BOARD

December 11, 2019 - Minutes of Meeting

MEMBERS PRESENT: Larry Foianini, Marius Favret, Dave Hammond, Brett Kahler, Wendy King, Amber Holen, Richard Miller, Chris Dixon, and Amy Williamson.

MEMBERS NOT PRESENT: None.

COUNCIL LIASON: Pat Gabriel – present.

GUESTS: None.

CITY STAFF PRESENT: Dani Sheppard, Administrative Coordinator; Jodi Guerin, Recreation Manager, Scott Hunter, Parks Manager, Jennifer Wade; Finance Manager, Kaylee Durham; Parks Maintenance Worker.

1. Call to Order

The regular meeting was called to order by Chair Foianini at 6:31 pm.

2. Approval of Agenda: Motion by Williamson, seconded by Hammond, that the Agenda be set as submitted or changed. Motion carried 9-0

3. Citizen Comments

None

4. Advisory Board or Staff Comments

None

5. Disclosures

None

6. Consent Agenda: Motion by Williamson, seconded by Hammond, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. Motion carried by voice vote 9-0.

6.A. Minutes from the October 9, 2019 and November 13, 2019 regular meetings of the Parks, Tree and Recreation Board. Action: that the Parks, Tree and Recreation Advisory Board acknowledge receipt of the minutes from the October 9, 2019 and November 13, 2019 regular meetings and forward them to City Council for placement on file for public inspection.

6.B. Receipt of roller skate donation. Action: that the Parks, Tree & Recreation Advisory Board authorize receipt of a donation of roller skates and repairs parts in an amount of approximately \$20,000.

7. Regular Agenda:

7.A. Presentation of PTR Board responsibilities and City financial operations.

Motion by Williamson, seconded by Hammond to acknowledge the presentation of information from the Laramie Municipal Code regarding board member responsibilities and City financial operations. Motion carried by voice 9-0.

8. Staff Reports/Financial Information

Guerin presented Recreation Monthly Report

Hunter presented Parks Monthly Report

9. **Next Meeting Date:** January 8, 2020 at 6:00 pm, located in the Laramie Community Recreation Center, Front Conference Room, 920 Boulder Dr., Laramie, Wyoming. (ACRB Grant Presentations)
Special Meeting – January 9, 2020 at 6:00 pm, located in the Laramie Community Recreation Center, Front Conference Room, 920 Boulder Dr., Laramie, Wyoming. (ACRB Grant Prioritization)

10. Adjournment

Meeting adjourned at 8:19 pm.

Respectfully Submitted,



Dani Sheppard
Administrative Coordinator,
Parks & Recreation Department
City of Laramie