

Resolution 2019-14

RESOLUTION TRANSFERRING UNENCUMBERED OR UNEXPENDED APPROPRIATIONS BALANCES FROM ONE FUND TO ANOTHER AND AMENDING APPROPRIATIONS FOR THE FISCAL YEAR 2018-2020 BIENNIAL BUDGET OF THE CITY OF LARAMIE, WYOMING

Whereas, there is a need to adjust the City of Laramie, Wyoming fiscal year 2018-2020 biennial budget to transfer unencumbered funds for additional items that have been authorized during the year by the City Council or City Manager or to cover minor overruns that have occurred during the year, as authorized by Wyoming Statute in Section 16-4-112 and Section 16-4-113.

Whereas, there is a 2018-2019 budget reduction requested for the General Accounts division of two hundred fifteen thousand nine hundred fifty-six dollars (\$215,956) to distribute the cost of living budget reserve to other General Fund divisions, including 2018-2019 budget transfers to the City Manager division for eleven thousand seven hundred forty-eight dollars (\$11,748), to the City Attorney division for seven thousand seven hundred fifty-five dollars (\$7,755), to the Municipal Court division for four thousand four hundred dollars (\$4,400), to the City Clerk division for two thousand six hundred fifty-five dollars (\$2,655), to the Police Administration division for sixty-eight thousand ninety-five dollars (\$68,095), to the LARC division for twenty-one thousand six hundred eighty-seven dollars (\$21,687), to the Police Grants division for two thousand three hundred ninety-nine dollars (\$2,399), to the Animal Control division for four thousand seven hundred forty-five dollars (\$4,745), to the Public Works administration division for five thousand eight hundred eighty-one dollars (\$5,881), to the Engineering division for seven thousand one hundred three dollars (\$7,103), to the Facilities Maintenance division for four thousand two hundred twenty-eight dollars (\$4,228), to the Streets division for thirteen thousand five hundred fifty-two dollars (\$13,552), to the Fleet division for four thousand two hundred thirty-nine dollars (\$4,239), to the Parks division for five thousand nine hundred thirteen dollars (\$5,913), to the Cemetery division for two thousand four hundred fifty-three dollars (\$2,453), to the Mosquito Control division for one thousand nine hundred eighty-nine dollars (\$1,989), to the Recreation division for one thousand sixty-nine dollars (\$1,069), to the Ice and Events Center division for two thousand three hundred twenty-eight dollars (\$2,328), to the Parks and Recreation Administration division for three thousand four hundred forty-three dollars (\$3,443), to the Planning division for five thousand eight hundred fifty-two dollars (\$5,852), to the Code Administration division for six thousand four hundred ninety-nine dollars (\$6,499), to the Finance division for fourteen thousand two hundred twenty-one dollars (\$14,221), to the Information Technology division for eight thousand three hundred ninety-three dollars (\$8,393), and to the Human Resources division for five thousand three hundred nine dollars (\$5,309).

Whereas, the Municipal Court division requests additional budget in 2018-2019 of eight thousand seven hundred thirty-five dollars (\$8,735) to adjust the project budget for case management software based on the vendor agreement approved by the Council on November 7, 2018 and funded by a transfer from the Finance division.

Whereas, the General Accounts division requests additional budget in 2018-2019 of eighty-eight thousand four hundred one dollars (\$88,401) for a budget reduction of thirty thousand dollars (\$30,000) to transfer funding to the Engineering division and a budget increase of one hundred eighteen thousand four hundred one dollars (\$118,401) to transfer funds to the Major Capital Construction Fund for a grant match.

Whereas, the Police Administration division requests additional budget in 2018-2019 of eight thousand dollars (\$8,000) to purchase mobile laptops funded by court automation fees.

Whereas, the Police Grants division requests additional budget in 2018-2019 of forty-six thousand dollars (\$46,000) for radio purchases funded fully by the Homeland Security grant accepted by the Council on November 7, 2018.

Whereas, the Fire Prevention division requests additional budget in 2018-2019 of six thousand five hundred ten dollars (\$6,510) to cover the costs of fire settlement payments.

Whereas, the Fire Training division requests additional budget in 2018-2019 of five thousand dollars (\$5,000) for fire recruit training cost overages caused by greater than expected staff turnover.

Whereas, the Fire Grants division requests additional budget in 2018-2019 of one hundred thousand five hundred dollars (\$100,500) for equipment purchases fully funded by the Homeland Security grant accepted by the Council on November 20, 2018.

Whereas, the Engineering division requests additional budget in 2018-2019 of thirty thousand dollars (\$30,000), funded by a transfer from the General Accounts division, for a traffic study at 22nd Street and Willet Drive.

Whereas, the Finance division requests a budget reduction in 2018-2019 of eight thousand seven hundred thirty-five dollars (\$8,735) to transfer funds from the accounting efficiencies project to the case management software project.

Whereas, the E-911 Fund requests additional budget in 2018-2019 of one million two hundred twenty thousand five hundred thirty-two dollars (\$1,220,532) for the purchase of public safety software approved by the Council on December 18, 2018.

Whereas, the Major Capital Construction Fund requests additional budget in 2018-2019 of eight hundred forty-seven thousand one hundred thirty-one dollars (\$847,131) for a change order on the Municipal Services Center – North Campus project, approved by the Council on November 20, 2018 and offset by Enterprise Fund support transfers, in the amount of one hundred ninety-five thousand eight hundred eighty-one dollars (\$195,881) and for a grant match on the Turner Tract Detention Pond Mineral Royalty Grant application in the amount of six hundred fifty-one thousand two hundred fifty dollars (\$651,250).

Whereas, the Water Administration division requests additional budget in 2018-2019 of three million seventy thousand seven hundred eighteen dollars (\$3,070,718) for interfund transfers to the Municipal Services Center – North Campus project, including three million dollars (\$3,000,000) approved by the Council on November 7, 2018 as a substitute for state revolving loan funds and seventy thousand seven hundred and eighteen dollars (\$70,718) approved by the Council on November 20, 2018 for a project change order.

Whereas, the Water Transmission division requests additional budget in 2018-2019 of five hundred thousand dollars (\$500,000) for design of the Third Street Waterline Project.

Whereas, the Water Meters division requests a budget reduction in 2018-2019 of one million dollars (\$1,000,000) from the Fixed Base Meter project to transfer funding to the Municipal Services Center – North Campus project, as approved by the Council on November 7, 2018.

Whereas, the Wastewater Administration division requests additional budget in 2018-2019 of two million seventy thousand seven hundred eighteen dollars (\$2,070,718) for interfund transfers to the Municipal Services Center – North Campus project, including two million dollars (\$2,000,000) approved by the

Council on November 7, 2018 as a substitute for state revolving loan funds and seventy thousand seven hundred and eighteen dollars (\$70,718) approved by the Council on November 20, 2018 for a project change order.

Whereas, the Wastewater Collection Division requests additional budget in 2018-2019 of four hundred sixty thousand dollars (\$460,000) to complete sewer rehabilitation on a section of Grand Avenue for one hundred thousand dollars (\$100,000) and to begin design on the Third Street sewer line in the amount of ten thousand dollars (\$10,000) and on the Bill Nye sewer line in the amount of three hundred fifty thousand dollars (\$350,000).

Whereas, the Solid Waste Administration Division requests additional budget in 2018-2019 of fifty-four thousand, four hundred forty-five dollars (\$54,445) for interfund transfers to the Municipal Services Center – North Campus project approved by the Council on November 20, 2018 for a project change order.

Whereas, the LARC division requests additional budget in 2019-2020 of one hundred sixty-eight thousand four hundred seventeen dollars (\$168,417) for annual maintenance fees on new public safety software approved by the Council on December 18, 2018.

Whereas, the City, pursuant to Wyo. Stat. 16-4-112, may transfer any unencumbered or unexpended appropriations balance or part thereof from one fund to another upon the request of the City Budget Officer.

Whereas, the transfer of the unexpended appropriations is permissible under Wyo. Stat. 16-4-112 and the budget may be increased pursuant to Wyo. Stat. 16-4-113;

NOW THEREFORE THE CITY COUNCIL OF LARAMIE, WYOMING, RESOLVES:

Section 1. That the following amendments are to be made to the City's 2018-2020 adopted budgets.

	<u>General Fund</u>	<u>2018-2019</u>	<u>2019-2020</u>
Increase	General Accounts	\$ (127,555)	\$ -
(Decrease)	City Manager's Office	11,748	-
	City Attorney's Office	7,755	-
	Municipal Court	13,135	-
	City Clerk	2,655	-
	Police Administration	76,095	-
	LARC	21,687	168,417
	Police Grants	48,399	-
	Animal Control	4,745	-
	Fire Prevention	6,510	-
	Fire Training	5,000	-
	Fire Grants	100,500	-
	Public Works Administration	5,881	-
	Engineering	37,103	-
	Facilities Maintenance	4,228	-
	Streets	13,552	-
	Fleet	4,239	-
	Parks	5,913	-
	Cemetery	2,453	-
	Mosquito Control	1,989	-

Recreation	1,069	-
Ice and Events Center	2,328	-
Parks and Recreation Administration	3,443	-
Planning	5,852	-
Code Admin	6,499	-
Finance	5,486	-
Information Technology	8,393	-
Human Resources	5,309	-
Total Increase (Decrease):	\$ 284,411	\$ 168,417

Sources	Cash reserves	\$ 129,911	\$ 168,417
	Grant Revenue	146,500	-
	Court Automation Fees	8,000	-
	Total Sources:	\$ 284,411	\$ 168,417

E-911 Fund **2018-2019**

Increase	E-911	1,220,532
	Total Increase (Decrease):	\$ 1,220,532

Sources	Cash Reserves	603,977
	Lease Purchase Financing	616,555
	Total Sources:	\$ 1,220,532

Major Capital Construction Fund **2018-2019**

Increase	Major Capital Construction	847,131
	Total Increase (Decrease):	\$ 847,131

Sources	Turner Tract Reserve (1621 Crystal Ct Sale)	532,849
	Interfund transfer (General Fund)	118,401
	Interfund transfers (Enterprise Funds)	195,881
	Total Sources:	\$ 847,131

Water Fund **2018-2019**

Increase	Water Administration	3,070,718
	Water Transmission	500,000
	Water Meters	(1,000,000)
	Total Increase (Decrease):	\$ 2,570,718

Sources	Project transfers	(1,000,000)
	Cash reserves for projects	3,570,718
	Total Sources:	\$ 2,570,718

<u>Wastewater Fund</u>		<u>2018-2019</u>
Increase	Wastewater Administration	2,070,718
	Wastewater Collection	460,000
	Total Increase (Decrease):	\$ 2,530,718
Sources	Cash reserves for projects	2,530,718
	Total Increase:	\$ 2,530,718
<u>Solid Waste Fund</u>		<u>2018-2019</u>
Increase	Solid Waste Administration	54,445
	Total Increase (Decrease):	\$ 54,445
Sources	Cash reserves	54,445
	Total Increase:	\$ 54,445

Section 2. The above amendments for the General Fund in the amount of two hundred eighty-four thousand four hundred eleven dollars (\$284,411), for the E-911 Fund in the amount of one million two hundred twenty thousand five hundred thirty-two dollars (\$1,220,532), for the Major Capital Construction Fund in the amount of eight hundred forty-seven thousand one hundred thirty-one dollars (\$847,131), for the Water Fund in the amount of two million five hundred seventy thousand seven hundred eighteen dollars (\$2,570,718), for the Wastewater Fund in the amount of two million five hundred thirty thousand seven hundred eighteen dollars (\$2,530,718), and for the Solid Waste Fund in the amount of fifty-four thousand four hundred forty-five dollars (\$54,445) shall be adopted into the City's 2018-2019 budget. The above amendment for the General Fund in the amount of one hundred sixty-eight thousand four hundred seventeen dollars (\$168,417) shall be adopted into the City's 2019-2020 budget.

PASSED, APPROVED, AND ADOPTED THIS 5TH DAY OF FEBRUARY 2019

ATTEST


CITY CLERK


MAYOR