CITY OF LARAMIE
PARKS & RECREATION DEPARTMENT
P.O. Box C
Laramie, WY 82073

Parks Division: (307) 721-5264
Fax (307) 721-5256
Recreation Division: (307) 721-5269
Fax: (307) 721-5284
Facilities Mgmt Division: (307) 721-3585
TDD (307) 721-5295

PARKS, TREE & RECREATION ADVISORY BOARD AGENDA

March 21, 2018 **6:30PM** **Recreation Center, 920 Boulder Dr.**

Consent Agenda:

1. To approve the minutes from the February 21, 2018 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-4)
2. To approve an Adopt-A-Trail Agreement with Handel Information Technologies. (Feezer, pages 5-8)
3. To approve an Adopt-A-Trail Agreement with the Laramie Audubon Society. (Feezer, pages 9-12)
4. Consideration of a park reservation fee waiver for the Thursday Local Market to be held at Undine Park – July 19 through September 27, 2018 ($190.00 Fee Waiver). (Feezer, pages 13-16)

Motion: by_____, seconded by_____, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item will be removed from the consent agenda to the regular agenda.)

Regular Agenda:

1. Consideration of a Discount Policy to provide guidelines for Parks & Recreation Department discounts and fee waivers. (Guerin, pages 17-19)
2. Consideration of a Resolution supporting the submission of a grant application to Bloomberg Philanthropies for the Public Art Challenge Grant. (Guerin, pages 20-31)
3. Mosquito Control Program Presentation. (Wardlaw, pages 32-63)

Staff Reports FYI:

1. Monthly Managers Report (pages 64-65) - Facilities Division Staff Report, Parks Division Staff Report, Recreation Division Staff Report, Administration Report

Advisory Board Open Items:

1. None at this time.

Upcoming Items/Other Business:

1. Open Meeting Act Training Presentation. (Bartholomew, pages xx-xx) – Moved to April.
2. Public Comment.

Next Regular Meeting Date:
Wednesday, April 11, 2018 @ 6:30pm

CITY OF LARAMIE
PARKS, TREE & RECREATION ADVISORY BOARD
February 21, 2018
Minutes of Meeting

MEMBERS PRESENT: Chris Dixon, Richard Miller, Marius Favret, Larry Foianini, Pam Stamp
MEMBERS NOT PRESENT: Amber Holen, Stephen Ropp, Amy Williamson, Dave Hammond
COUNCIL LIASON: Pat Gabriel
GUESTS: Trevor Thatcher, Tracy Thatcher, Thane Thatcher
CITY STAFF PRESENT: Jodi Guerin, Recreation Manager; Scott Stevenson, Facilities Manager, Scott Hunter, Parks and Cemetery Supervisor; Kason Walton, Recreation Supervisor, Todd Feezer, Director

The regular meeting was called to order by Chair Foianini at 6:30 pm.

Motion by Favret, seconded by Dixon, that the Parks, Tree & Recreation Advisory Board change the order of the agenda by moving Regular Agenda Item #4 to Item #1 on the Agenda. Motion carried 5-0.

Consideration of project request by Trevor Thatcher to construct a bridge to provide safe crossing over the spillway at Huck Finn Pond. (Thatcher/Hunter, pages 24-26)

Hunter presented the project request and introduced Thane Thatcher. Thatcher presented on the project the reasoning for his request and presented that concrete would be donated by Bustos Concrete and that he has raised approximately $1,000 towards this project. Timeline for project is April to early summer. Hunter indicated there was sufficient budget to cover the remaining $2,600 estimated to fully fund the project. Questions were asked, and discussion was made.

Motion by Stamp, seconded by Dixon, that the Parks, Tree & Recreation Advisory Board recommend that the City of Laramie approve the project request by Thane Thatcher to construct a bridge to provide safe crossing over the spillway at Huck Finn Pond. Motion carried 5-0.

Consent Agenda:

1. To approve the minutes from the December 13, 2017 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)
2. To approve the minutes from the January 10, 2018 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 4-5)
3. To approve the minutes from the January 11, 2018 special meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 6-7)
4. To approve Adopt-A-Trail agreements with Trihydro Corporation, the Berry Biodiversity Conservation Center and Habitech, Inc. (Feezer, pages 8-15)
5. Consideration of a rental fee waiver for events hosted by Downtown Laramie/Laramie Mainstreet Alliance at the 1st Street Plaza as indicated. (Feezer, page 16)

Motion by Favret, seconded by Dixon, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. Motion carried 5-0.

Regular Agenda:

1. Election of Chair & Vice-Chair for the Parks, Tree & Recreation Advisory Board. (Feezer, pages 17-18)

Current Chair Foianini asked for nominations for 2018 Chair and Vice Chair of the Parks, Tree & Recreation Advisory Board.

Motion by Favret, seconded by Miller, that the Parks, Tree & Recreation Advisory Board elect Larry Foianini to serve as Chair of the Parks, Tree & Recreation Advisory Board for 2018. Motion carried 5-0.

Motion by Foianini, seconded by Miller, that the Parks, Tree & Recreation Advisory Board elect Marius Favret to serve as Vice Chair of the Parks, Tree & Recreation Advisory Board for 2018. Motion carried 5-0.

2. Consideration of a discounted rental fee request at the Laramie Ice & Event Center for Project Graduation to be held on May 25 & 26, 2018 (10:00pm to 4:00a.m.). (Guerin, pages 19-21)

Guerin presented the request for reduced fees for Project Graduation. Discussion was had. Board requested that staff develop a revenue/discount policy for future consideration.

Motion by Favret, seconded by Stamp, that the Parks, Tree, and Recreation Advisory Board recommend that the City of Laramie sponsor the 2018 Project Graduation by authorizing a 50% reduction in fees at the Ice & Event Center from the regular rates. Motion carried 5-0.

3. Consideration of a discounted rental fee request at the Laramie Community Recreation Center for a Laramie High School Volleyball Tournament fundraising event to be held on March 24 & 25, 2018. (Feezer, pages 22-23)

Feezer presented the request for reduced fees for a volleyball tournament to be held at the Laramie Community Recreation Center on March 24 & 25. Discussion was had, and questions were asked.

Motion by Favret, seconded by Dixon, that the Parks, Tree & Recreation Advisory Board recommend that the City of Laramie sponsor the March Mayhem Volleyball Tournament by authorizing a 50% reduction in fees at the Laramie Community Recreation Center from the regular rates. Motion carried 5-0.

4. Moved to Item #1 above.

5. Presentation of Parks & Recreation Department General Fund Equipment, General Fund Capital, Major Capital and Operational Budget Requests. (Feezer, pages 27-38)

Feezer presented the Parks & Recreation Department submittals for General Fund Equipment, General Fund Capital, Major Capital and Operational Budget request for the 19.20 Biennium. Discussion was had, and questions were asked.

6. Recreational Programs Presentation. (Walton, page 39)

Walton provided a presentation on the Recreational Programs offered by the Parks & Recreation Department. Discussing past programs, current issues and future planning. Discussion was had, and questions were asked.

Monthly Managers Report
Stevenson presented Facilities Division Staff Report
Guerin presented Recreation Division Staff Report
Hunter presented Parks Division Staff Report
Feezer presented Admin. Division Staff Report

Advisory Board Open Items:
1. None at this time.

Upcoming Items:
1. March will include training on Open Meetings Act by Nancy Bartholomew, Deputy City Clerk and a presentation by Keith Wardlaw/Tyler Shelving recapping the 2017 Mosquito Control Program and looking forward to the 2018 Mosquito Control Program.

Other Business:
1. None at this time.

Public Comments:
1. None at this time.

*Next Regular Meeting Date: March 14, 2018 @ 6:30pm.

Meeting adjourned at 8:25pm.

Respectfully Submitted,

Todd Feezer
Todd Feezer, Director
City of Laramie, Parks and Recreation Department

PARKS, TREE & RECREATION ADVISORY BOARD REGULAR MEETING March 14, 2018

LARAMIE	**Agenda Item:** Parks Agreement **Title:** Approval of an Adopt A Trail Along the Greenbelt Park Agreement with Handel Information Technologies.

Recommended Board MOTION:
I move that the Parks, Tree, and Recreation Advisory Board approve the Adopt A Trail Along the Greenbelt Park Agreement with Handel Information Technologies for general clean up of one-quarter mile section along the Laramie River Greenbelt in the amount of $75.00 per year for a two year period, and request the City Manager to sign.

Administrative or Policy Goal:
2) The Board will encourage and support the development of open spaces, parklands, greenbelts, and setting aside land for future recreational use, and will annually review the Parks and Recreation Department's five year capital improvement plans.

10) The Board will review annually the condition and status of all City parks and support the enhancement of existing park amenities.

Background:
This Adopt A Trail Agreement with Handel Information Technologies is a new agreement for the Optimist Park south 1.75 to 2.00 section of the Laramie River Greenbelt Trail Park.

The agreement is for two years with a fee of $75.00/year will be charged to Handel Information Technologies for trail signage. Handel Information Technologies is required to clean up the above referenced one-quarter mile section of the Laramie River Greenbelt Trail a minimum of twice per year.

The Laramie River Greenbelt Trail Park will benefit from Handel Information Technologies's contributions to maintaining a one-quarter mile section of the trail. This agreement may be terminated for cause if at any time Handel Information Technologies fails to perform in accordance with the terms of this agreement.

Legal/Statutory Authority: N/A

BUDGET/FISCAL INFORMATION:

REVENUE

Source	Amount	Type
Fees/Charges for Service	$150.00	$75.00/year annual fee for signage.
Grant		
Loan		
Other		
Total	$150.00	

Enc: Agreement, Exhibit A.
Responsible Staff: Todd Feezer, Parks and Recreation Director, 721-5260, tfeezer@cityoflaramie.org

AGREEMENT WITH THE CITY OF LARAMIE, WYOMING TO ADOPT A TRAIL ALONG GREENBELT PARK

This Agreement is made and entered into this 31 day of January, 2018 by and between the City of Laramie, Wyoming, a Municipal Corporation, ("City") whose address is 406 Ivinson Street, Laramie, Wyoming 82070 and Handel Information Technologies ("Group"), whose address is 200 S. 3rd St., Laramie, WY 82070. In consideration of the promises herein mutually exchanged, and of the benefits to each party, the receipt and sufficiency of which are hereby acknowledged, the parties agree:

1. City agrees to allow Group to assist with maintenance of the trail along the Laramie River Greenbelt Park, located within City. Specifically, section 1.75 – 2.00 South.

2. City agrees to recognize Group as sponsoring the trail along the Laramie River Greenbelt Park with sign trail markers and at the Kiosk at the Optimist Park trailhead.

3. Group commits to support maintenance of section 1.75 – 2.00 South along the Laramie River Greenbelt Park.

4. Group agrees to obey all laws and regulations pertaining to the park, and relating to safety, and to obey all terms, conditions, and requirements of City from time to time as expressed by City Manager or City Manager's designee.

5. This agreement does not create an employer-employee or principal-agent relationship between City and Group or any member of Group or participant of Group.

6. Group and its individual members or participants agree to indemnify and hold harmless City, its officers, employees, and agents, from all liability, judgements, costs, expenses, and claims arising from any and all incidents occurring in connections with Group's activities while participating under this agreement whether for personal injury or property damage or both.

7. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or conditions of this Agreement, or to bring an action for the breach of this Agreement.

8. This Agreement may be terminated, without cause, by City upon thirty (30) days written notice. This Agreement may be terminated immediately for cause if Group fails to perform in accordance with the terms of this Agreement.

9. Group agrees to the following conditions:

A. Group agrees to pay City the amount of $75.00 dollars per quarter mile of maintenance sponsorship, each year, for a two (2) year period.

B. Group, as a sponsor of maintenance, is not directly contracted for maintenance services, nor will Group be directly involved in decisions related to maintenance of the trail.

C. Group will be responsible to clean up all trash and debris and sweep and maintain the trail surface a minimum of two (2) times per calendar year.

D. Groups' contributions will sponsor normal wear and tear maintenance. Group will not be held responsible for any extenuating situations or extra maintenance.

10. City has provided Group a copy of the general conditions for Greenbelt agreements, which is marked Exhibit A and attached hereto and incorporated as part of this Agreement.

11. The term of this Agreement is from the date hereof until the 1st day of February, 2020, subject to termination in Paragraph 8 herein.

12. This Agreement is not exclusive as to the park it affects. City may permit other groups to have projects within the same park at the same time.

13. City does not waive sovereign immunity by entering into this Contract and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyo. Stat. § 1-39-104(a) and all other state law.

In witness whereof, the parties have read and understood it, and that they agree to be bound by the terms of the Agreement, that they have the authority to sign it. The effective date of this Agreement is the date and year first written above.

CITY OF LARAMIE, WYOMING

By:_____
Janine Jordan, City Manager

GROUP:
HANDEL INFORMATION TECHNOLOGIES

By: L. Lanny Thomas
Authorized Signature

EXHIBIT A
CITY OF LARAMIE, WYOMING
GENERAL CONDITIONS – ADOPT A TRAIL ALONG GREENBELT PARK

All work shall be accomplished in a workmanlike manner at the time when it is appropriate that the work be done. Work which produces noise shall be done between 8:00 a.m. and 7:00 p.m.

A. Group shall furnish all tools for its project. Each person who participates in a Group project is responsible to furnish appropriate personal equipment and clothing, for example gloves, sturdy footwear, hat sunglasses.

B. If Group furnishes participants in its project who are 17 years of age or less, Group shall furnish adult supervision of those participants at all times, with at least one adult for each five minors. The adult in charge is responsible for the safety of the minors.

C. Group shall not subcontract or assign its duties or responsibilities to any person or entity without the advance consent of City.

D. Group's projects and work shall be conducted without cost to City.

E. Group shall select one person to serve as contact with City. City is entitled to deal with that person as representative of Group for all purposes under this Agreement.

F. Members of Group shall not attempt to remove, dispose of, or handle any hazardous materials in the park, such as broken glass, needles, syringes, heavy objects, unknown liquids or solids, explosives, and animal carcasses. Group agrees to instruct each person who works in the park under its sponsorship that City should be notified each time hazardous materials are found. If any member of Group finds any hazardous materials while participating in a Group project in the park, Group shall at once notify City.

G. The plans and specifications for each Group project and the materials to be used and labor to be furnished must have been approved in advance by City Manager or the Manager's designee before the project begins. This paragraph does not apply to projects of routine maintenance.

H. Group understands that City may use insecticides and herbicides within the park, and agrees to have its members take suitable precautions when those substances are present. Group may call the Parks Department during business hours for information about what spraying City has done.

I. If Group's work includes plantings, Group shall work with City to determine responsibility for watering.

PARKS, TREE & RECREATION ADVISORY BOARD REGULAR MEETING March 14, 2018

LARAMIE	**Agenda Item:** Parks Agreement **Title:** Renewal of an Adopt A Trail Along the Greenbelt Park Agreement with Laramie Audubon Society.

Recommended Board MOTION:
I move that the Parks, Tree, and Recreation Advisory Board renew the Adopt A Trail Along the Greenbelt Park Agreement with Laramie Audubon Society for general clean up of one-quarter mile section along the Laramie River Greenbelt in the amount of $75.00 per year for a two year period, and request the City Manager to sign.

Administrative or Policy Goal:
2) The Board will encourage and support the development of open spaces, parklands, greenbelts, and setting aside land for future recreational use, and will annually review the Parks and Recreation Department's five year capital improvement plans.

10) The Board will review annually the condition and status of all City parks and support the enhancement of existing park amenities.

Background:
This Adopt A Trail Agreement with Laramie Audubon Society is a renewal agreement for section .5 - .75 north of the Laramie River Greenbelt Trail Park.

The agreement is for two years with a fee of $75.00/year will be charged to Laramie Audubon Society for trail signage. Laramie Audubon Society is required to clean up the section of the Laramie River Greenbelt Trail a minimum of twice per year.

The Laramie River Greenbelt Trail Park will benefit from Laramie Audubon Society contributions to maintaining a one-quarter mile section of the trail. This agreement may be terminated for cause if at any time Laramie Audubon Society fails to perform in accordance with the terms of this agreement.

Legal/Statutory Authority: N/A

BUDGET/FISCAL INFORMATION:

REVENUE

Source	Amount	Type
Fees/Charges for Service	$150.00	$75.00/year annual fee for signage.
Grant		
Loan		
Other		
Total	$150.00	

Enc: Agreement, Exhibit A.

Responsible Staff: Todd Feezer, Parks & Recreation Directory, 721-5260, tfeezer@cityoflaramie.org

AGREEMENT WITH THE CITY OF LARAMIE, WYOMING TO ADOPT A TRAIL ALONG GREENBELT PARK

This Agreement is made and entered into this 9 day of Feb, 2018 by and between the City of Laramie, Wyoming, a Municipal Corporation, ("City") whose address is 406 Ivinson Street, Laramie, Wyoming 82070 and Laramie Audubon Society ("Group"), whose address is P.O. Box 878, Laramie, WY 82073. In consideration of the promises herein mutually exchanged, and of the benefits to each party, the receipt and sufficiency of which are hereby acknowledged, the parties agree:

1. City agrees to allow Group to assist with maintenance of the trail along the Laramie River Greenbelt Park, located within City. Specifically, section .5 – .75 North.

2. City agrees to recognize Group as sponsoring the trail along the Laramie River Greenbelt Park with sign trail markers and at the Kiosk at the Optimist Park trailhead.

3. Group commits to support maintenance of section .5 – .75 North along the Laramie River Greenbelt Park.

4. Group agrees to obey all laws and regulations pertaining to the park, and relating to safety, and to obey all terms, conditions, and requirements of City from time to time as expressed by City Manager or City Manager's designee.

5. This agreement does not create an employer-employee or principal-agent relationship between City and Group or any member of Group or participant of Group.

6. Group and its individual members or participants agree to indemnify and hold harmless City, its officers, employees, and agents, from all liability, judgements, costs, expenses, and claims arising from any and all incidents occurring in connections with Group's activities while participating under this agreement whether for personal injury or property damage or both.

7. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or conditions of this Agreement, or to bring an action for the breach of this Agreement.

8. This Agreement may be terminated, without cause, by City upon thirty (30) days written notice. This Agreement may be terminated immediately for cause if Group fails to perform in accordance with the terms of this Agreement.

9. Group agrees to the following conditions:

A. Group agrees to pay City the amount of $75.00 dollars per quarter mile of maintenance sponsorship, each year, for a two (2) year period.

City has provided Group a copy of the general conditions for adopt a park/greenbelt agreements, which is marked Exhibit A and attached hereto and incorporated as part of this Agreement.

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11. The term of this Agreement is from the date hereof until the 1st day of March, 2020 subject to termination in Paragraph 8 herein.

12. This Agreement is not exclusive as to the park it affects. City may permit other groups to have projects within the same park at the same time.

13. City does not waive sovereign immunity by entering into this Contract and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyo. Stat. § 1-39-104(a) and all other state law.

In witness whereof, the parties have read and understood it, and that they agree to be bound by the terms of the Agreement, that they have the authority to sign it. The effective date of this Agreement is the date and year first written above.

CITY OF LARAMIE, WYOMING

By:_____
Janine Jordan, City Manager

GROUP:

LARAMIE AUDUBON SOCIETY

By: Li Barkis
Authorized Signature

EXHIBIT A
CITY OF LARAMIE, WYOMING
GENERAL CONDITIONS – ADOPT A TRAIL ALONG GREENBELT PARK

All work shall be accomplished in a workmanlike manner at the time when it is appropriate that the work be done. Work which produces noise shall be done between 8:00 a.m. and 7:00 p.m.

A. Group shall furnish all tools for its project. Each person who participates in a Group project is responsible to furnish appropriate personal equipment and clothing, for example gloves, sturdy footwear, hat sunglasses.

B. If Group furnishes participants in its project who are 17 years of age or less, Group shall furnish adult supervision of those participants at all times, with at least one adult for each five minors. The adult in charge is responsible for the safety of the minors.

C. Group shall not subcontract or assign its duties or responsibilities to any person or entity without the advance consent of City.

D. Group's projects and work shall be conducted without cost to City.

E. Group shall select one person to serve as contact with City. City is entitled to deal with that person as representative of Group for all purposes under this Agreement.

F. Members of Group shall not attempt to remove, dispose of, or handle any hazardous materials in the park, such as broken glass, needles, syringes, heavy objects, unknown liquids or solids, explosives, and animal carcasses. Group agrees to instruct each person who works in the park under its sponsorship that City should be notified each time hazardous materials are found. If any member of Group finds any hazardous materials while participating in a Group project in the park, Group shall at once notify City.

G. The plans and specifications for each Group project and the materials to be used and labor to be furnished must have been approved in advance by City Manager or the Manager's designee before the project begins. This paragraph does not apply to projects of routine maintenance.

H. Group understands that City may use insecticides and herbicides within the park, and agrees to have its members take suitable precautions when those substances are present. Group may call the Parks Department during business hours for information about what spraying City has done.

I. If Group's work includes plantings, Group shall work with City to determine responsibility for watering.

PARKS, TREE & RECREATION ADVISORY BOARD REGULAR MEETING **March 21, 2018**

LARAMIE 1868	**Agenda Item:** Administration Facility Use Agreement **Title:** Consideration of a park reservation fee waiver for the Thursday Local Market to be held at Undine Park – July 19 through September 27, 2018 ($190.00 Fee Waiver).

Recommended Board MOTION:
I move to recommend that the City of Laramie waive the fees for the Thursday Local Market to be held at Undine Park – July 19 through September 27, 2018 in an amount of $190.00.

Administrative or Policy Goal:

The board will review annually and provide recommendations on fees and policies

Background:

The City of Laramie has been contacted by the President of the Thursday Local Market to consider waiving fees for the use of Undine Park during their event between July 29 and September 27, 2018. This is an annual request.

If the board choses to support this sponsorship the total annual estimated donation would be $190.00.

Legal/Statutory Authority: N/A

BUDGET/FISCAL INFORMATION:

Responsible Staff: Todd Feezer, Director, 307.721.5260, tfeezer@cityoflaramie.org

Attachments: TLM2018 Request Letter, TLM2018 Fee Report

Thursday Local Market
ATTN: Peggy McCrackin
P.O. Box 655
Laramie, WY 82073

Parks and Recreation Department
C/O Todd Feezer

The Thursday Local Market is requesting that Parks and Recreation help sponsor the community event provided by the Thursday Local Market by waiving the rental fees for the space in Undine park. Our event will run each Thursday from 2 – 7 pm, beginning June 14, 2018 and running through September 27, 2018.

Our event is designed to draw the community and passing tourists further into Laramie by providing a free, family friendly venue for shopping and gathering. We have scheduled musicians and performers at each event, as well as bringing in BBBS and other local non-profit organizations to promote participation.

Without your support, we will be unable to promote as many nonprofit organizations without charging them a fee, nor would we be able to reimburse our musicians and performers, which is done on an as-needed basis.

Please contact me if you have any questions or concerns,

J. Bruce Embury
President
Thursday Local Market

Cc: Thursday Local Market, Peggy McCrackin

FACILITY SALES RECEIPT

Receipt # 970602
Payment Date: 02/23/2018
Home Phone: (385)228-4135

PEGGY MCCRACKIN, PRESIDENT
PO BOX 655
LARAMIE WY 82070

City of Laramie Parks & Recreation
PO Box C
920 Boulder Drive
Laramie WY 82070
Phone: (307)721-5269
www.cityoflaramie.org

Facility Reservation Details

Facility: **Undine Park, Undine Backstop**
Reserv. Contact: **Peggy McCrackin, President, Cell: (307)760-0438**
Reserv. Number: 19193 Status: Firm
Purpose: Thursday Local Market
Anticipated Count: 300

Date	Day	Time	Fees + Tax	Discount	Prev Paid	Cur Paid	Amount Due
07/19/2018	Thu	2:00P to 7:00P	40.00	0.00	0.00	0.00	40.00

Fee Details:

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Park Shelt 1st 2 hrs	25.00	1.00	0.00	0.00	25.00
Park Shelter hrs 3+	5.00	3.00	0.00	0.00	15.00

07/26/2018	Thu	2:00P to 7:00P	15.00	0.00	0.00	0.00	15.00

Fee Details:

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Park Shelter hrs 3+	5.00	3.00	0.00	0.00	15.00

08/02/2018	Thu	2:00P to 7:00P	15.00	0.00	0.00	0.00	15.00

Fee Details:

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Park Shelter hrs 3+	5.00	3.00	0.00	0.00	15.00

08/09/2018	Thu	2:00P to 7:00P	15.00	0.00	0.00	0.00	15.00

Fee Details:

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Park Shelter hrs 3+	5.00	3.00	0.00	0.00	15.00

08/16/2018	Thu	2:00P to 7:00P	15.00	0.00	0.00	0.00	15.00

Fee Details:

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Park Shelter hrs 3+	5.00	3.00	0.00	0.00	15.00

08/23/2018	Thu	2:00P to 7:00P	15.00	0.00	0.00	0.00	15.00

Fee Details:

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Park Shelter hrs 3+	5.00	3.00	0.00	0.00	15.00

08/30/2018	Thu	2:00P to 7:00P	15.00	0.00	0.00	0.00	15.00

Fee Details:

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Park Shelter hrs 3+	5.00	3.00	0.00	0.00	15.00

09/06/2018	Thu	2:00P to 7:00P	15.00	0.00	0.00	0.00	15.00

Fee Details:

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Park Shelter hrs 3+	5.00	3.00	0.00	0.00	15.00

FACILITY SALES RECEIPT

Receipt # 970602
Payment Date: 02/23/2018

	09/13/2018	Thu	2:00P to 7:00P	15.00	0.00	0.00	0.00	15.00
Fee Details:	Fee Description		Amount	Count	Discount	Sales Tax	Total Fee	
	Park Shelter hrs 3+		5.00	3.00	0.00	0.00	15.00	
	09/20/2018	Thu	2:00P to 7:00P	15.00	0.00	0.00	0.00	15.00
Fee Details:	Fee Description		Amount	Count	Discount	Sales Tax	Total Fee	
	Park Shelter hrs 3+		5.00	3.00	0.00	0.00	15.00	
	09/27/2018	Thu	2:00P to 7:00P	15.00	0.00	0.00	0.00	15.00
Fee Details:	Fee Description		Amount	Count	Discount	Sales Tax	Total Fee	
	Park Shelter hrs 3+		5.00	3.00	0.00	0.00	15.00	

Processed on 02/23/18 @ 09:52:17 by DNS

NEW AMOUNT DUE	**190.00**
PREVIOUS NET HOUSEHOLD BALANCE	0.00
TOTAL DUE	**190.00**
TOTAL PAID	**0.00**
NEW NET HOUSEHOLD BALANCE	190.00

PARKS, TREE & RECREATION ADVISORY BOARD REGULAR MEETING March 21, 2018

LARAMIE 1868	**Agenda Item:** Administration Policy Direction **Title:** Consideration of a Discount Policy to provide guidelines for Parks & Recreation Department discounts and fee waivers.

Recommended Board MOTION:

I move that the Parks, Tree & Recreation Advisory Board approve the Discount Policy providing guidelines for Parks & Recreation Department discounts and fee waivers.

Administrative or Policy Goal:

The Board will review and provide recommendations on fees and policies for the Recreation Center and Ice and Event Center based on the operating pro-forma.

Background:

The policy presented follows the general practice that has been utilized by staff in determining which types of facility uses are brought forward for consideration by the board. Some uses, if approved by the board for a number of years, are authorized by staff because of the past approvals.

This policy would provide more firm footing for staff when requests come forward from worthy organizations and allow for more equitable application of fee reductions.

Legal/Statutory Authority: N/A

Budget/Fiscal Information:

Responsible Staff: Jodi Guerin, Recreation Manager, 721-5259, jguerin@cityoflaramie.org

Attachments: Discount Policy for P&R Facilities

Discount Policy for P&R Facilities

Scope

This policy outlines the recommended parameters for discounting facility rentals or co-sponsoring events for the purpose of reducing the rental fees.

Effective Date

TBD

Background

Rental fees at the Recreation Center originally differentiated between members and non-members and included an option for non-profit discounts for meeting rooms, but not other facilities such as pools or gymnasiums and are set by resolution. Fees for park facilities were historically set by ordinance, but have now been moved to a resolution approval process. Both of these types of fees allow for some discretion to be exercised for the purpose of discounts, but no firm guidelines have been established.

This policy is intended to provide guidance to staff when considering requests from the public for discounts on these facilities.

Policy

Facility rental fees are intended to provide revenue to off-set the cost of providing services and maintenance for the facilities. As a result, it is generally recommended that rentals for limited use or short-term events be charged to all groups, without differentiating by organization based on non-profit or volunteer status.

For rentals that are on-going, such as for organizations that will rent a facility for a sporting season, an academic semester, or an indeterminate length of time and will provide sustained revenue, a discount of 25-50% may be appropriate. This amount should be established in either a user group agreement, or by approval of the Parks, Tree and Recreation Advisory Board. The amount should also reasonably off-set the cost of set-up and clean-up provided by staff and should be scheduled in coordination with other city recreation programs. Recreation program use of facilities may take precedence over rentals.

For events that are free to the public and have a significant economic development impact, such as Freedom Has a Birthday, the fees may be waived in exchange for the City being named as a sponsor. This may be applicable to facilities in the parks or in the recreation system. Additionally, events that are free to the public and for which services provided by staff are minimal may be considered for a fee waiver in exchange for city sponsorship.

Facility usage by established user groups should anticipate the cost of use for events such as tournaments or clinics and should not be treated considered for a full waiver of fees. Use may be discounted as part of the overall user group agreement.

PARKS, TREE & RECREATION ADVISORY BOARD REGULAR MEETING March 21, 2018

LARAMIE 1868	**Agenda Item:** Recreation Resolution **Title:** Consideration of a Resolution supporting the submission of a grant application to Bloomberg Philanthropies for the Public Art Challenge Grant.

Recommended Board MOTION:

I move that the Parks, Tree and Recreation Advisory Board recommend that the Laramie City Council approve the Resolution authorizing the submission of a grant application to Bloomberg Philanthropies for the Public Art Challenge Grant.

Administrative or Policy Goal:

To support the implementation of public art projects in Laramie to enhance the livability and economic appeal of the community.

Background:

Bloomberg Philanthropies created a grant program in 2014 for US cities with populations over 30,000 residents, supporting innovative public art projects that enhance the vibrancy of cities. In Wyoming, there are few communities meeting the population requirements, and even fewer with public art plans.

The City of Laramie has been solicited and encouraged to apply for this grant by Bloomberg Philanthropies, who are seeking applicants across the country. It is anticipated that they will award three grants in amounts up to $1 Million each.

The Laramie art community has been working with two artists representing a project called Sans Facon to bring a project to Laramie. This project is highly process oriented and responsive to the interests of the community. If this grant application is successful, the Laramie Public Art Coalition intends to assist the various groups in bringing a project forward from this group. Funds from the grant would support the administration of the project through LPAC and would funds already committed from other organizations to support this project.

Legal/Statutory Authority: N/A

Responsible Staff:
Jodi Guerin, Recreation Manager, 721-5259, jguerin@cityoflaramie.org

Attachments: Bloomberg Philanthropies for the Public Art Challenge Grant Overview, Resolution

RESOLUTION 2018-XX

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO BLOOMBERG PHILANTHROPIES FOR A PUBLIC ART CHALLENGE GRANT.

WHEREAS, in 2015, the City of Laramie adopted the Laramie Public Art Plan, establishing a framework for developing strategies and processes for the development of public art in Laramie; and,

WHEREAS, the adoption of the Laramie Art Plan sparked the formation of the Laramie Public Art Coalition, a collaborative board formed by representatives of the University of Wyoming, the City of Laramie, the Laramie Main Street Alliance, the Laramie Business Alliance and Albany County; and

WHEREAS, the continued implementation of the Laramie Art Plan is a priority for the Laramie Public Art Coalition and the City of Laramie, enhancing the livability and economic opportunities in the Laramie Community; and

WHEREAS, the Bloomberg Philanthropies Public Art Challenge Grant is a highly competitive grant program aimed at transforming urban spaces through public art with three grants awarded in amounts up to $1 Million; and

WHEREAS, the Laramie Public Art Coalition will provide leadership on this project, bringing together various local organizations with the Sans Facon artists to create a community-based process to develop a project; and

WHEREAS, the grant application shall request an amount sufficient to provide administrative oversight for the project and funds to implement the project without financial burden on the City of Laramie;

NOW THEREFORE, THE CITY COUNCIL OF LARAMIE, WYOMING RESOLVES:

SECTION 1. That the foregoing recitals are incorporated in and made part of this resolution by this reference.

SECTION 2. That the City Council hereby authorizes the submission of a grant application to Bloomberg Philanthropies for the Public Art Challenge Grant.

PASSED AND APPROVED this ____ day of April 2018.

_____
Andi Summerville, Mayor and President
City of Laramie, City Council

ATTEST:

_____
Angie Johnson, City Clerk
City of Laramie City Clerk

How to apply

Supporting Innovative Temporary Public Art Projects that Enhance the Vibrancy of Cities

START APPLICATION

RETURN TO APPLICATION

Eligibility

30,000+ Residents

U.S. cities are required to have 30,000 residents or more to apply.

Lead Applicant

Applications must be submitted by the mayor or chief executive of the host city on behalf of a collaboration between the city and an artist and/or arts organization.

Selection Criteria

- Innovative public art project
- Potential for positive impact on the host city
- Proof of clear, specific partnership between local government and artists and/or arts organizations
- Commitment to evaluating outcomes
- Evidence of technical feasibility of the project idea and its implementation (i.e. staff, consultants, fabricators, engineers, strategy for regulatory approvals, etc.)
- Appropriate budget and capacity to leverage other sources of support
- Strong marketing and audience engagement strategies

Dates & Deadlines

April 19 2018

application deadline

Fall 2018

winners announced

Frequently Asked Questions

Funding

How much will Bloomberg Philanthropies award to a single project?

Up to $1 million will be awarded by Bloomberg Philanthropies for selected projects. The grant may not be used to fund 100% of project costs. The grant is intended to provide catalytic funds as part of a strong, committed group of supporters for each project.

What is the duration of the grant?

Grant funds will be available for development and execution of the project over a maximum of 24 months following the announcement of final awards.

Eligibility

Does someone from City Hall have to submit the application? Can a private citizen or non-governmental entity apply? What about a city agency?

Your application must be submitted by the mayor or chief official of your city. The application must be on behalf of a collaboration between the host city and an artist and/or arts organization.

Can a city submit multiple applications?

No, each city can only submit one application for one project.

Can applications be from partnerships of two or more cities, city and regional governments, or other combinations of government entities (multiple agencies)?

Yes, partnerships and multi-site projects are welcome. Cities may apply as part of a consortium but only one city can serve as the lead applicant. Information about all consortium members will need to be included in the application materials.

Does the application have to be for a new public art project or can it be an in-progress project?

Bloomberg Philanthropies encourages all applicants to submit new ideas for temporary public art projects that have the potential for positive impact on the host city. However, projects that are in development and have not yet been realized will also be considered.

What types of temporary public art projects will be considered?

We encourage submissions from all artistic disciplines for projects that fulfill the selection criteria. Visual and performing arts, including multimedia projects, will be considered.

What project expenses are eligible for support from Bloomberg Philanthropies?

Public Art Challenge grants can be used for any project related expenditures including artist and curator fees, design team outlays, artwork production and maintenance, administrative overhead and fundraising costs. Funds may also be used to cover expenses for project evaluation, public programming and community engagement activities, and communications, such as marketing and media relations. The application's budget template includes a set of expense categories to help provide guidance; it also provides space for applicants to suggest additional line items that may be more unique to their proposal. While the use of our funds is intended to be flexible, Bloomberg Philanthropies will not fund 100% of project costs. Grant payment schedules will be determined based on individual projects.

Do in-kind contributions count as part of the total project budget?

Yes, in-kind contributions count and you will be asked to itemize them as part of your application. However, compelling proposals will also include meaningful cash contributions as evidence of a robust public-private partnership in support of your project.

Will projects outside the United States be funded?

Only projects presented in cities in the 50 United States, and territories including Puerto Rico, Guam, American Samoa, the US Virgin Islands and the Northern Marianas, will be considered.

Process & Review

Who will review my application?

Bloomberg Philanthropies staff and a jury of experts will review all applications and select winners.

Should we submit a letter of support for our work?

Please provide only those materials and information specified on the online application. The last page of the Public Art Challenge application will require an uploaded request letter signed by your city's mayor or chief executive before you can submit your application. The letter must:

- Describe the project for which you are seeking Bloomberg Philanthropies support
- Introduce all key collaborators, including artists, arts organizations, city agencies, and private sector groups
- Explain the goals of this project and the potential difference if will make for your city

You can find all other submission requirements on the online form.

What are the legal terms and conditions applicants must agree to?

The complete terms and conditions are available here.

Technical Assistance

Am I considered a new applicant if I have received a grant from Bloomberg Philanthropies in the past?

Yes. All prospective grantees are considered new to this program, even if you have used our application portal for a previous grant. If you are starting a new Public Art Challenge application, please click on "START APPLICATION." If you are returning to the application portal to access a saved Public Art Challenge application, please click on "RETURN TO APPLICATION."

Should I create login credentials?

If you have never used the Bloomberg Philanthropies' application portal, please create a username and password. Your username should be the email address that you want connected to this application and that should receive important application-related correspondence.

If you created login information for a past application, please use your previously created login credentials.

When filling out the online application, will I be able to I save my work and return to it prior to submission?

Yes, you will be prompted to create a log in and password when you first enter the online application. This will allow you and others as needed to input the requested information prior to submitting the complete application. Please note that only one person can be logged in at any time.

I have forgotten my password for the online form. How may I retrieve it?

You can change your password at the prompt on the online form. If unable to do so, please email publicart@bloomberg.org or call 212-205-0222.

How to apply Privacy Policy Terms of Use

Bloomberg Philanthropies

Bloomberg Philanthropies Launches the 2018 Public Art Challenge for U.S. Cities

Twitter | Facebook

February 15, 2018

As Part of the American Cities Initiative, the Challenge Fosters Creative Collaboration, Addresses Civic Issues, and Supports Local Economies

Inaugural Challenge Catalyzed $13 Million in Host Communities

NEW YORK – February 15, 2018 – Bloomberg Philanthropies today announced the launch of the 2018 Public Art Challenge. Mayors of U.S. cities with 30,000 residents or more are invited to apply for up to $1 million in funding for temporary public art projects that address important civic issues. Submissions for dynamic works of art across all disciplines will be considered. Proposed projects will be evaluated on their ability to generate public-private collaborations, celebrate creativity and urban identity, and strengthen local economies.

The Public Art Challenge is a part of Mike Bloomberg's American Cities Initiative, an effort to help U.S. cities generate innovation and advance policy. The Public Art Challenge encourages mayors to partner with artists, elevating the value of including the creative sector when developing solutions to significant urban issues.

"The Public Art Challenge brings people together to look at issues from new perspectives and uncover new solutions. The winning projects from the first competition all made a real and lasting impact in their cities," said Michael R. Bloomberg, three-term Mayor of New York City and philanthropist. "We're looking forward to seeing what ideas emerge from this year's competition and how they can help to build a strong future for communities around the country."

The foundation's first Public Art Challenge, announced in the fall of 2014, received submissions from more than 230 cities. Proposals covered a range of issues and social themes including neighborhood safety, environmental sustainability, and promoting city identity. In 2015, four projects were awarded $1 million each to execute projects over a two year period in Gary, IN; Spartanburg, SC; Los Angeles, CA; and the New York Capital Region through a joint project by the cities of Albany, Schenectady and Troy.

The Inaugural Public Art Challenge generated significant activity across the four regions, according to a national impact study:

- $13 million catalyzed for local economies
- 10 million views
- 245 partners helped implement the projects including businesses, nonprofits, government agencies and community organizations
- 820 people employed through full-time and part-time positions
- 1,300 volunteers contributed their time and talent to the projects
- 490 programs and activities like tours, workshops and lectures

Through a collaborative effort, the cities of Albany, Schenectady and Troy, NY illuminated vacant buildings across the New York Capital Region to mimic human breath and elevate the issues of vacancy and urban revitalization. Artist Adam Frelin, architect Barbara Nelson, the mayors of the three cities, local land banks, and more than 75 community and private sector partners came together to bring the "Breathing Lights" installation to life. This project included a series of related public programming for residents, prospective buyers and investors, and policymakers.

"Breathing Lights helped stimulate discussion and transform public perception by literally shining a light on vacant and abandoned buildings in distressed neighborhoods," said Albany Mayor Kathy Sheehan. "The Public Art Challenge opened the door to unprecedented collaboration and cooperation among our three cities, and allowed us to look at blight and revitalization through an entirely different lens."

The City of Gary, IN transformed an underutilized downtown building into a cultural hub that showcases visual and culinary arts. "ArtHouse: A Social Kitchen," conceived by artist Theaster Gates and the City's Mayor, is a public space that aims to catalyze a cultural district, promote urban revitalization, and generate opportunities for employment in the restaurant industry.

"As the mayor and lifelong resident of Gary, I understand how important jobs, infrastructure, education and public safety are to our rebuilding effort. While we maintain a laser focus on what are traditionally seen as 'bread and butter' issues in cities, I have also come to recognize that arts and culture can play a vital role in development and place-making," said Mayor Karen Freeman-Wilson. "Projects like 'ArtHouse: A Social Kitchen' and organizations like the Miller Beach Arts and Creative District and Decay Devils have fueled entrepreneurship and innovation that complements our focus on traditional issues."

The City of Los Angeles, CA presented "CURRENT:LA Water," the city's first public art biennial. It included 15 multidisciplinary works of art sited in parks and public spaces along the Los Angeles River. Each of the 13 artists involved created artwork that responded to the importance of water, highlighting critical issues related to conservation, ecology and drought.

"There is a dynamic conversation taking place in this country about how cities activate and catalyze public art to address some of their cities' most pressing challenges," said Danielle Brazell, General Manager, Los Angeles Department of Cultural Affairs. "We wanted to create an opportunity for artists to respond to a critical issue facing Los Angeles, the one that rose to the top is water."

With the goal of improving police-community relations and creating safer, more vibrant public spaces, the City of Spartanburg, SC worked with artist

Erwin Redl on "Seeing Spartanburg in a New Light." Redl collaborated with the City's police and fire departments, along with the neighborhood associations, to design and develop engaging light and media art installations that touched 10 neighborhoods across the city.

"The Public Art Challenge provided an opportunity to build, repair and strengthen police-community relations in the city," said Spartanburg Chief of Police Alonzo Thompson. "To bring the expansive installation in 10 different neighborhoods to life, residents from vastly different parts of the city came together on a common ground. All were at the table with equal voices."

To view our behind the scenes videos on the previous Public Art Challenge winning projects, visit https://www.bloomberg.org/press/videos/focus-area/the-arts/.

At least three winners will be chosen in 2018 to execute their projects over a maximum of 24 months. Bloomberg Philanthropies grants will cover project-related expenditures including development, execution and marketing, but will not fund 100 percent of project costs. The application for the 2018 Public Art Challenge, as well as more information on criteria, deadlines and process, can be found on http://publicartchallenge.bloomberg.org.

Photos and Videos for Press Use

Photos and videos from the previous Public Art Challenge are available for use in this this Dropbox folder. All the images provided are free to use and downloadable, credit Bloomberg Philanthropies.

About Bloomberg Philanthropies

Bloomberg Philanthropies works in over 120 countries around the world to ensure better, longer lives for the greatest number of people. The organization focuses on five key areas for creating lasting change: Arts, Education, Environment, Government Innovation, and Public Health. Bloomberg Philanthropies encompasses all of Michael R. Bloomberg's charitable activities, including his foundation and his personal giving. In 2017, Bloomberg Philanthropies distributed $702 million. For more information, please visit www.bloomberg.org or follow us on Facebook, Instagram, Snapchat, and Twitter.

Media Contact

Bloomberg Philanthropies, Rebecca Carriero + 1 -212-205-0182 or rebeccac@bloomberg.org

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More Updates:

Bloomberg Philanthropies

This Contest Will Put Millions Into Ambitious Public Art

Bloomberg Philanthropies

Public Art Challenge pushes cities to see art as a tool for change

See All Updates

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PARKS, TREE & RECREATION ADVISORY BOARD REGULAR MEETING **February 21, 2018**

LARAMIE 1868	**Agenda Item:** Parks Presentation **Title:** Department Presentation - City of Laramie, Mosquito Control Program (Keith Wardlaw, Mosquito & Urban Forestry Supervisor & Tyler Shevling, IPM Maintenance Worker)

Recommended Board MOTION:

N/A - Presentation

Administrative or Policy Goal:

Board Goal: Further educate board members about the department through staff presentations, amenity tours, sub-committees, and early participation in projects so that we can be ambassadors in the community. Promote opportunities to educate the public about parks, recreation, and trees.

Background:

N/A

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:

N/A

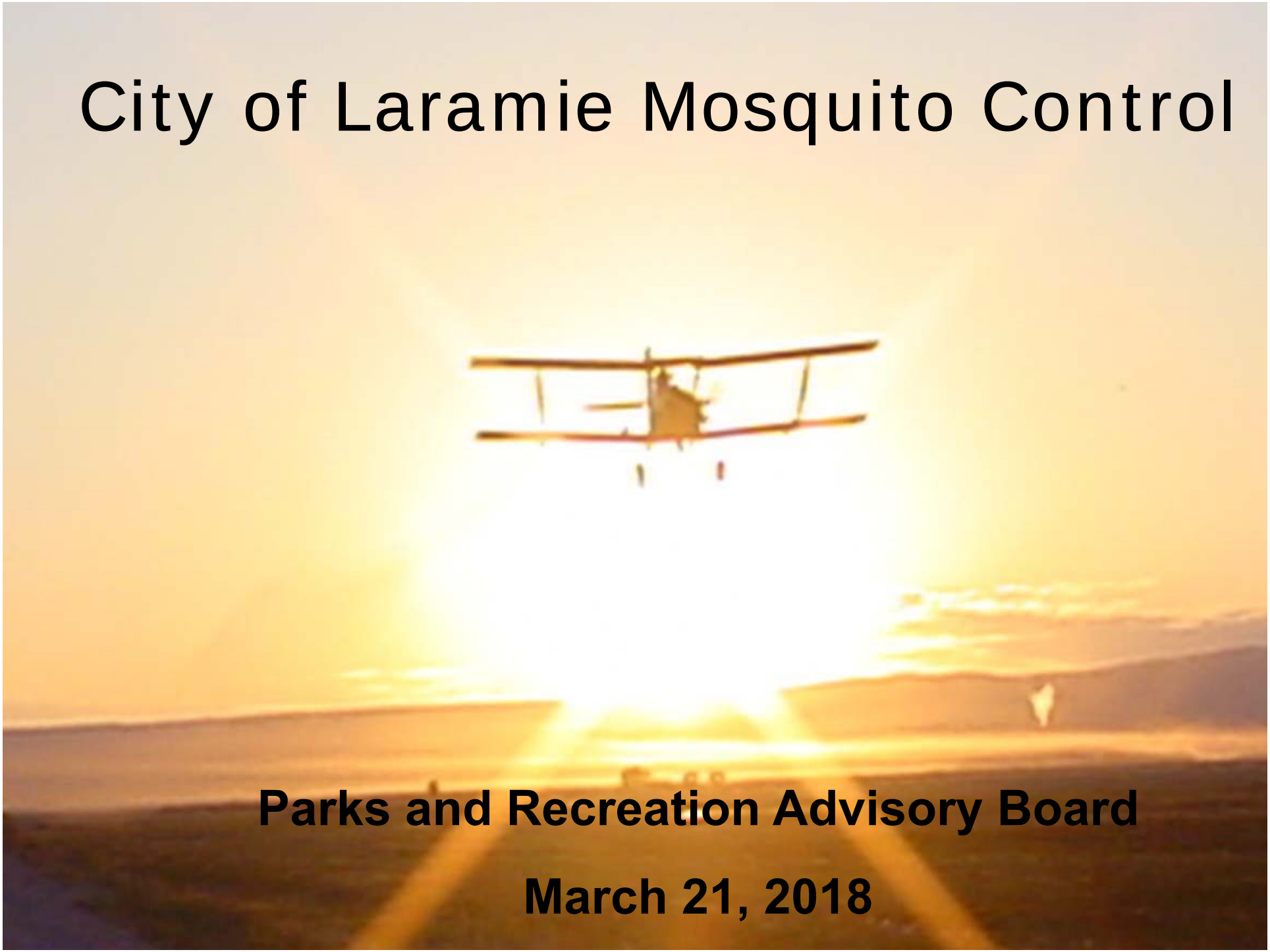
Responsible Staff:

Choose an item.

Keith Wardlaw, Mosquito & Urban Forestry Supervisor, kwardlaw@cityoflaramie.org
Tyler Shevling, IPM Maintenance Worker, tshevling@cityoflaramie.org

Attachment(s):

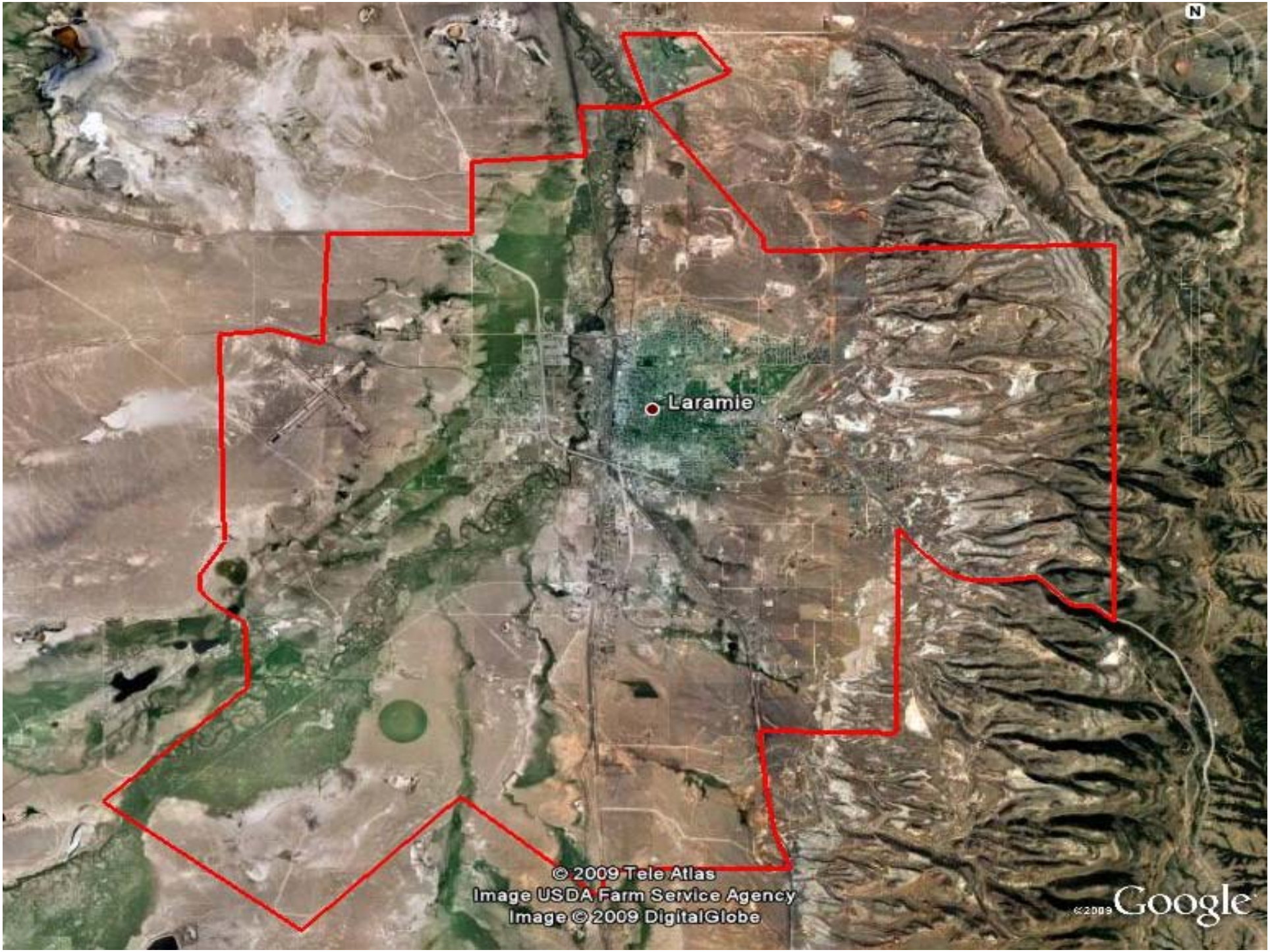
City of Laramie Mosquito Control



Parks and Recreation Advisory Board

March 21, 2018

1. New CDC trap Overview
2. New Granular Application
3. 2017 Data
4. 2018 Forecast


N
Laramie
© 2009 Tele Atlas
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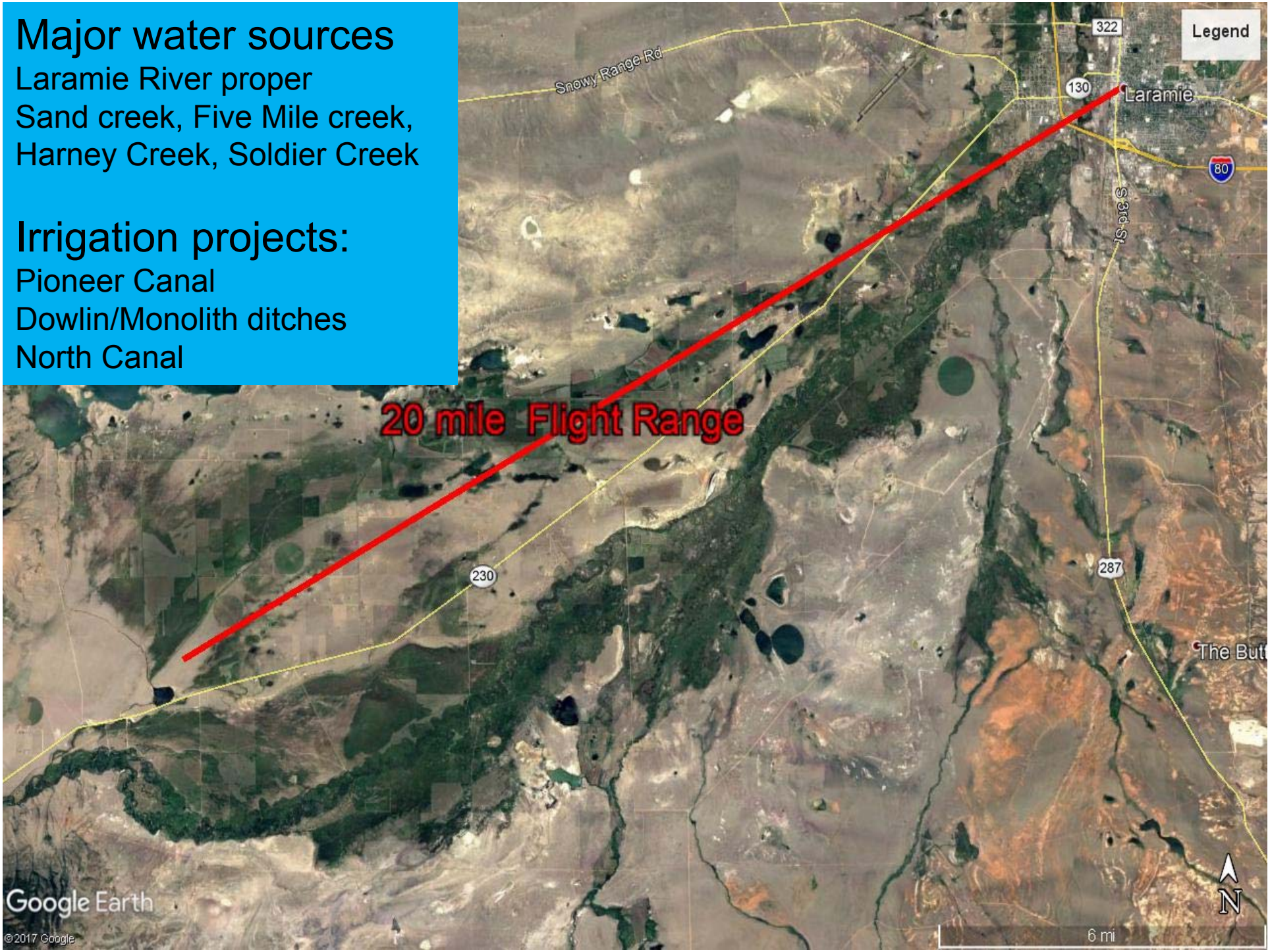
Major water sources

Laramie River proper
Sand creek, Five Mile creek,
Harney Creek, Soldier Creek

Irrigation projects:

Pioneer Canal
Dowlin/Monolith ditches
North Canal



CDC CAROLS
NJ LIFT
CDC B LEE
CDC AMOCO
NJ 17TH
CDC 45TH
NJ LLEAGUE
NJ KIOWA
NJ WTP
CDC CEMTRY
CDC AG FAR
NJ KENNDY
Laramie
CDC KEITH
NJ 2ND
NJ SWTWTR
NJ STEWART
CDC PARADI
NJ WP
NJ PB
CDC MOLINE
NJ BATH
CDC BATH W
Image © 2008 DigitalGlobe
© 2008 Europa Technologies
©2007 Google
41°17'45.98" N 105°36'13.11" W elev 7146 ft
Streaming 100%
Eye alt 14.5

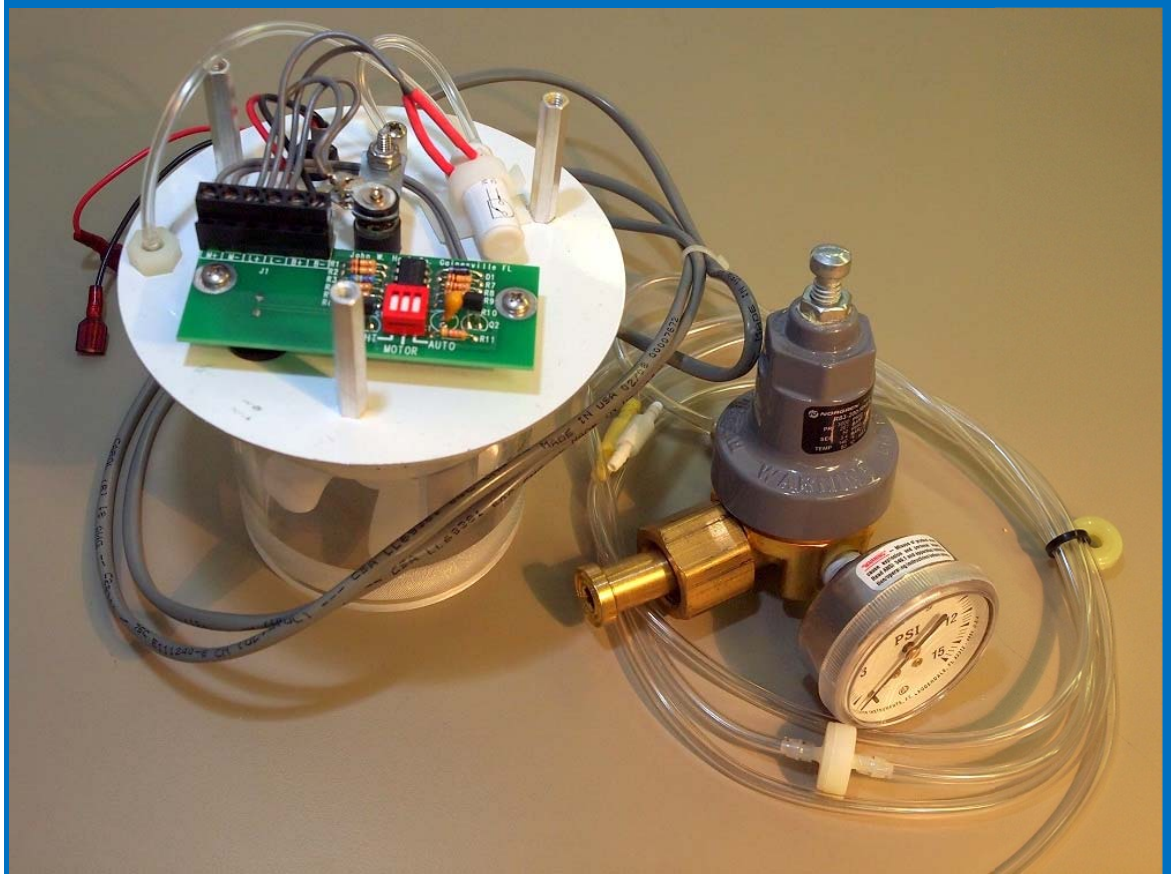
New Jersey

Nuisance mosquitoes

CDC Miniature w/dry ice

Vector mosquitoes

New CDC traps with photocell activated CO2 release and light /fan switch have saved time and money.



Cost Analysis Factors

Dry Ice

Vs

Compressed CO2

Replaced CDC traps during winter season with 14 New Standard CO2/Photocell traps @ $402 each. Total 6,092.00 (John W Hock)

Compressed gas cylinder lease: $55 per Cyl for 6 months
14 Cylinders @$55 = $770.00 for the season

Airgas replaced empty Cylinders twice weekly : Phone or e-mail notice for delivery

Compressed Gas fill cost $15 per Cylinder (20 lbs)

Cylinder ran ± 20 nights on a fill or less than $1 per night

“Cost to Operate” Comparison

2016
Dry
Ice

2017
CO2

Purchasing 300lbs per week

50% or more of the product was wasted sublimating in the cooler.

$5,070.00

Reduced mileage by 40%
Less technician time driving

Reduced technician labor:
Less sorting and speciation

$1,850.00
including cylinder lease

Catch Comparison

2016
Dry Ice

2017
CO2

2016 trap nights

Hand set in the evening

Longer collection period
(Usually ± 17 hours)

233,409 collected

2484 trap nights

Automated with photocell

Shorter collection period
(approximately 8 hours)

55,217 collected

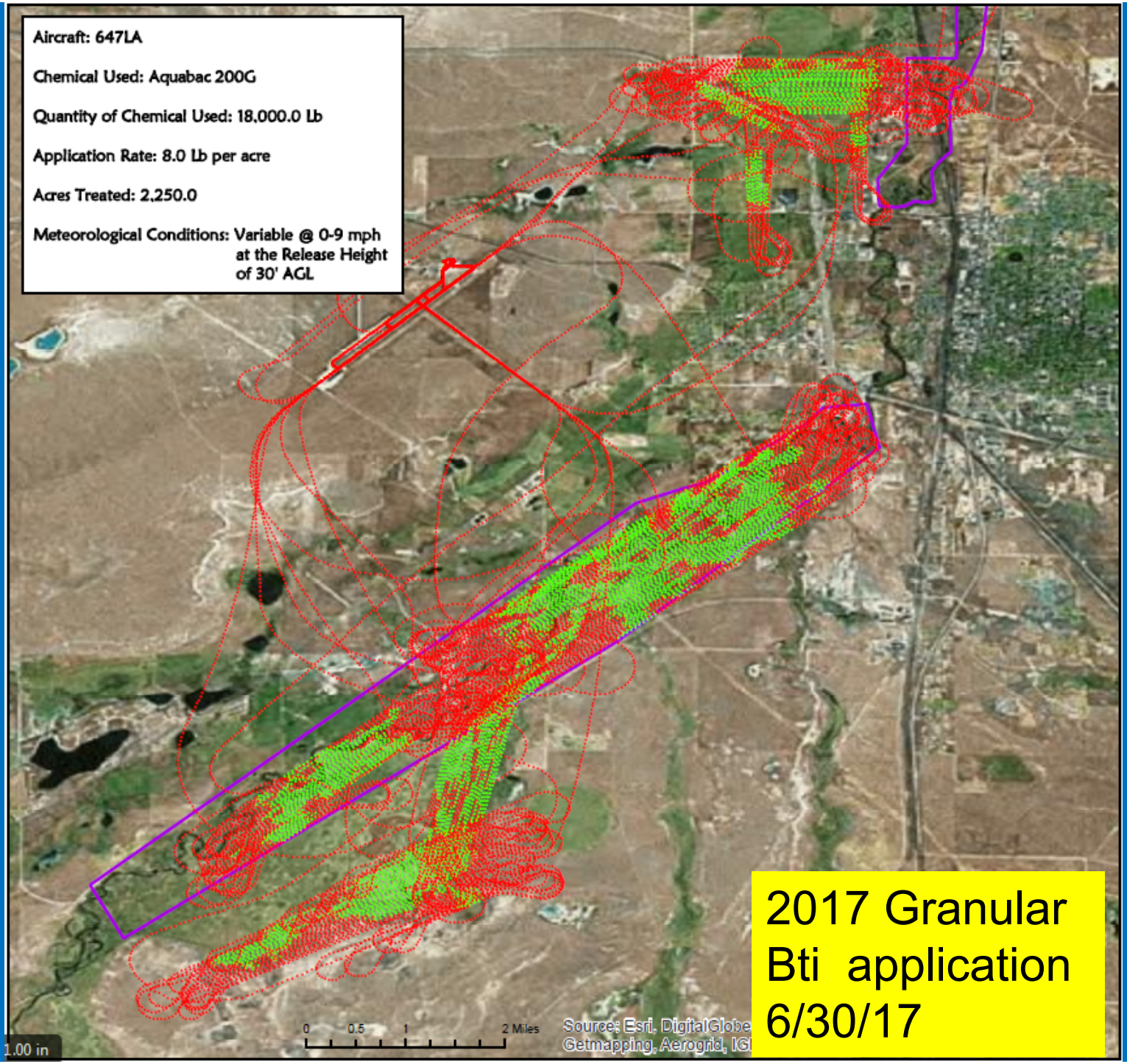
Vector numbers were similar across both seasons

First use of aerial larval control using granular Bti.

June 30th - 2,250 acres

18,000 lbs of granules
15 hours

Granular application manifold



2017 Granular Bti application 6/30/17

Chemical cost $25,920

Application cost $16,875

Total acreage 2,250

Total Cost $19.02 per acre

Mosquito Control 2017

Spring Training

Larval Control

Adult Control

West Nile Virus

Special events

May 20-21 City of Laramie Mosquito and UW Extension Entomology Sponsored the 5th annual Wyoming Mosquito Management Association mosquito control training.

22 New technicians trained

Larval Control:

Control operations began in April with the first applications of BTI made on April 15.

Operations concluded September 25th. Mild fall weather kept larval control operations busy late into the fall season.

Larval Aerial Application With Bti:

June 3rd - 4th - 4,400 acres
June 15th – 3,360 acres
June 30th Granular - 2,250 acres

Contractor: Vector Disease Control International

Adult Surveillance

Adult mosquito trapping began on May 25

Last samples collected September 28

Crews collected, sexed, and speciated 2,484 total samples.

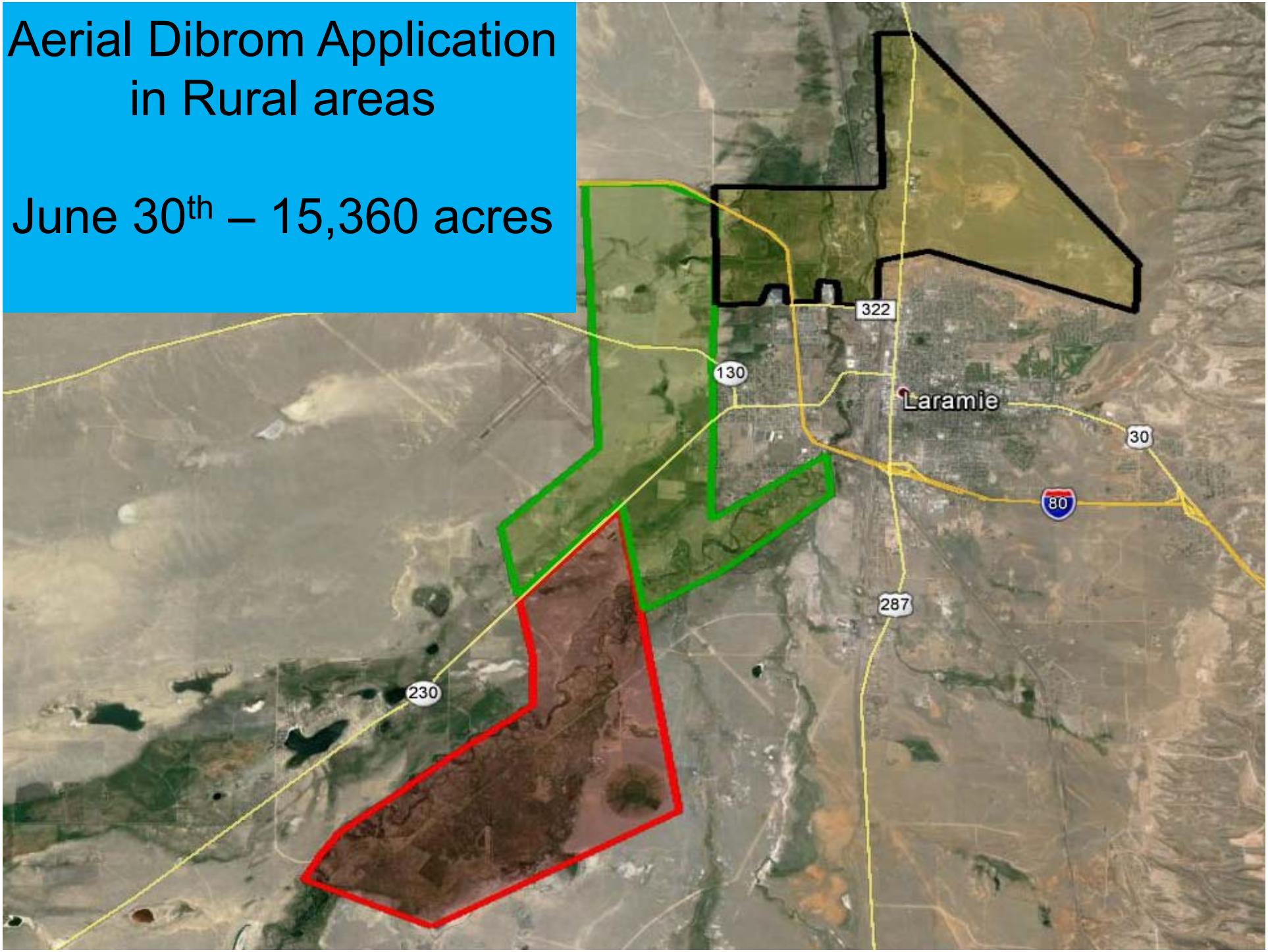
55,217 mosquitoes were inventoried.

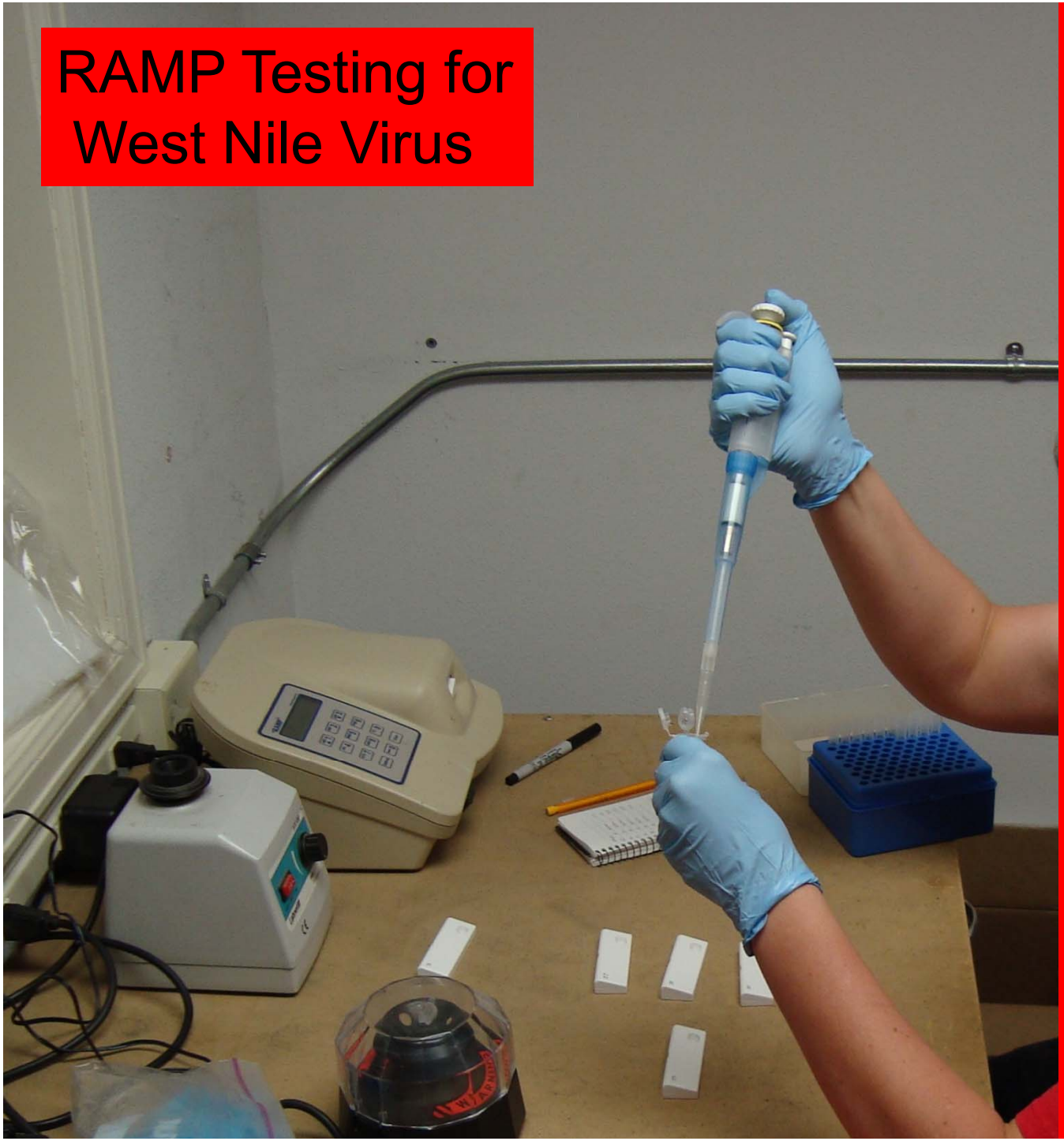
Adult mosquito control Fogging with Zenivex E4)
Started on June 14th – Completed August 24th
99 individual fogging applications
Down from 139 in 2016.

Two applications were made at the Keystone Fire Incident Command Center

Aerial Dibrom Application in Rural areas

June 30th – 15,360 acres



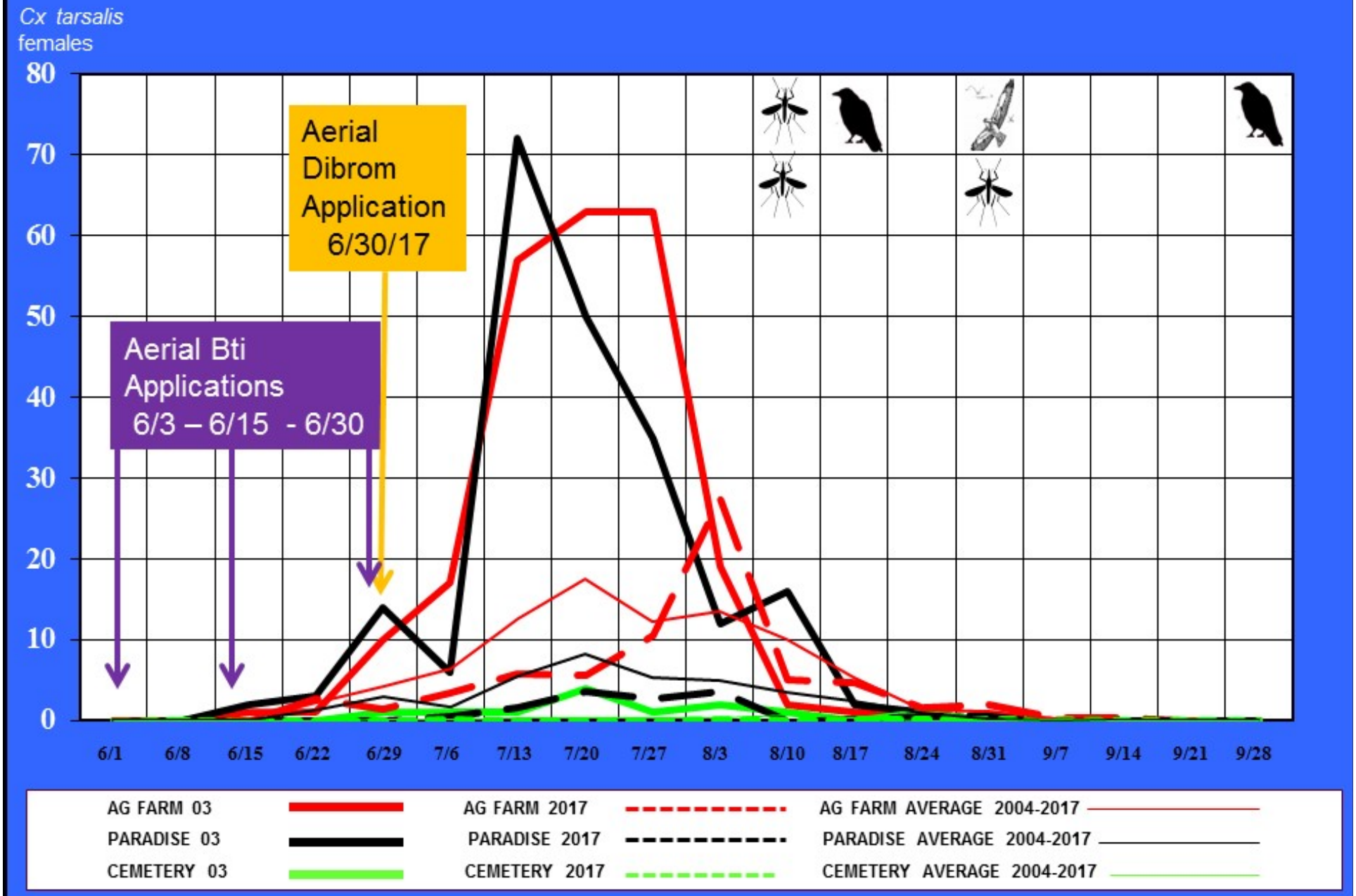


RAMP Testing for West Nile Virus

City Technicians Tested 113 mosquito pools and 2 crows during the season.

3 mosquito pools and one crow were positive for WNv in August

2003 - 2017 Vector Mosquitoes in 3 Traps

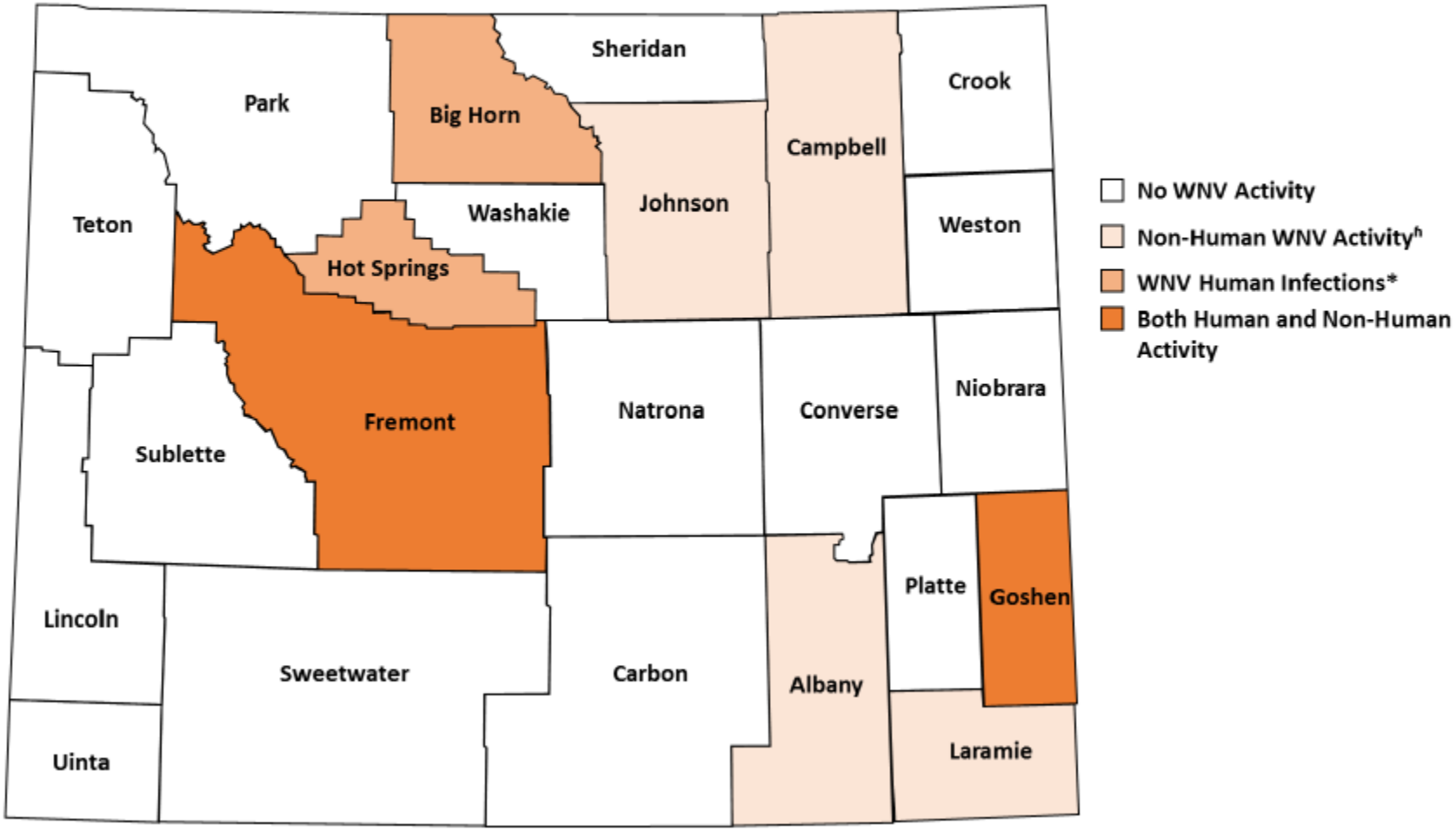


2017 Wyoming WNv Case Count

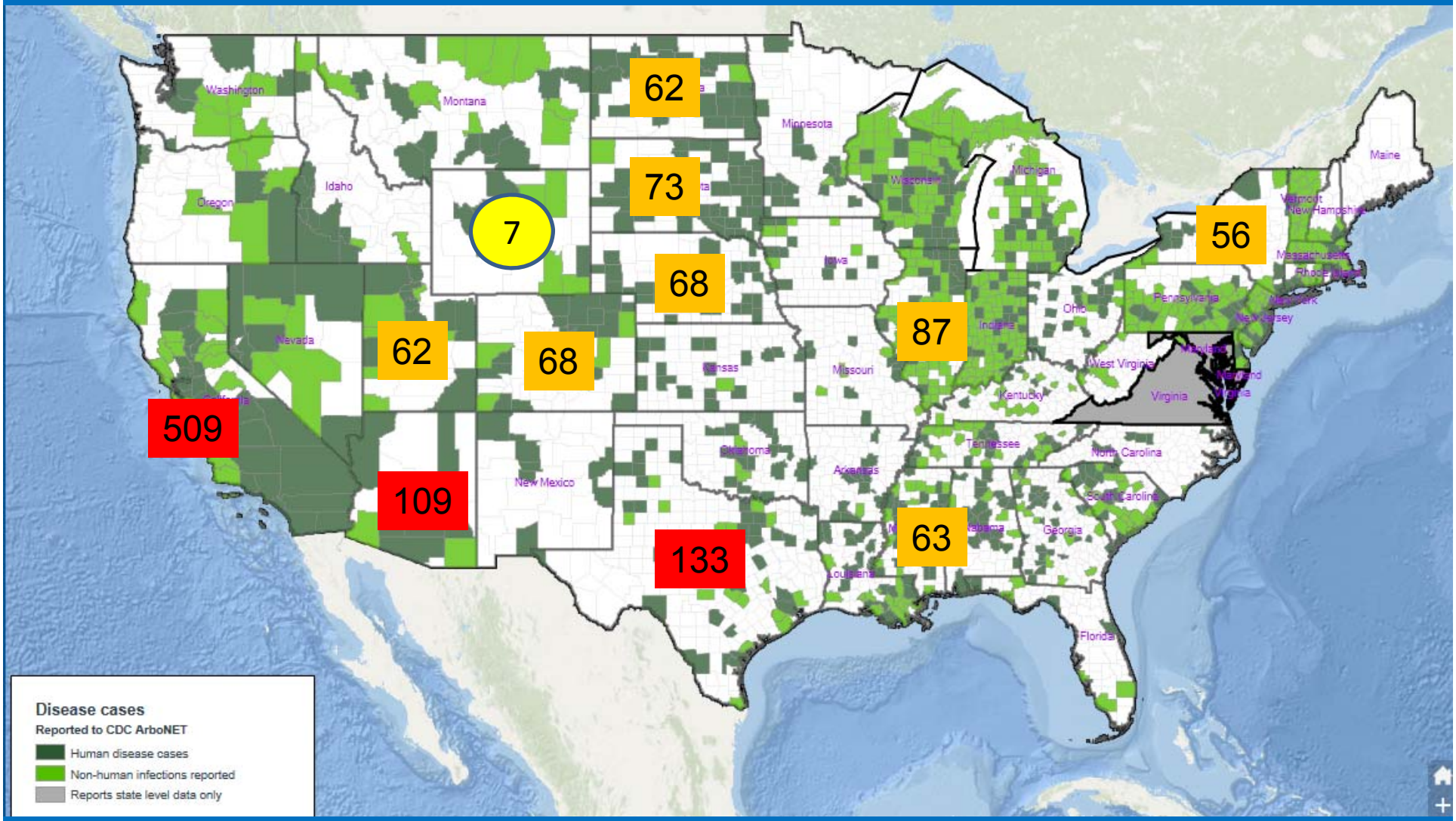
County	Human Fever Cases	Human Neuroinvasive Disease Cases	Human Case Fatality	Presumptive Viremic Donors	Avian Cases	Equine Cases	Positive Mosquito Pools	Mosquito Pools Tested
Albany	-	-	-	-	3	-	3	112
Big Horn	-	1	0	1	-	-	-	-
Campbell	-	-	-	-	-	1	-	-
Fremont	1	2	0	-	-	2	2	90
Goshen	2	-	0	-	-	-	14	55
Hot Springs	-	1	0	-	-	-	-	-
Johnson	-	-	-	-	-	1	-	-
Laramie	-	-	-	-	-	-	1*	21*
Natrona	-	-	-	-	-	-	-	17
Sheridan	-	-	-	-	-	-	-	54
Teton	-	-	-	-	-	-	-	63
Uinta	-	-	-	-	-	-	-	124
TOTAL	3	4	0	1	3	4	20	536

*Mosquito pools tested were reported by F.E. Warren Air Force Base only and may not reflect the total amount of mosquito tests performed in Laramie County.

Reported WNV Activity, Wyoming 2017

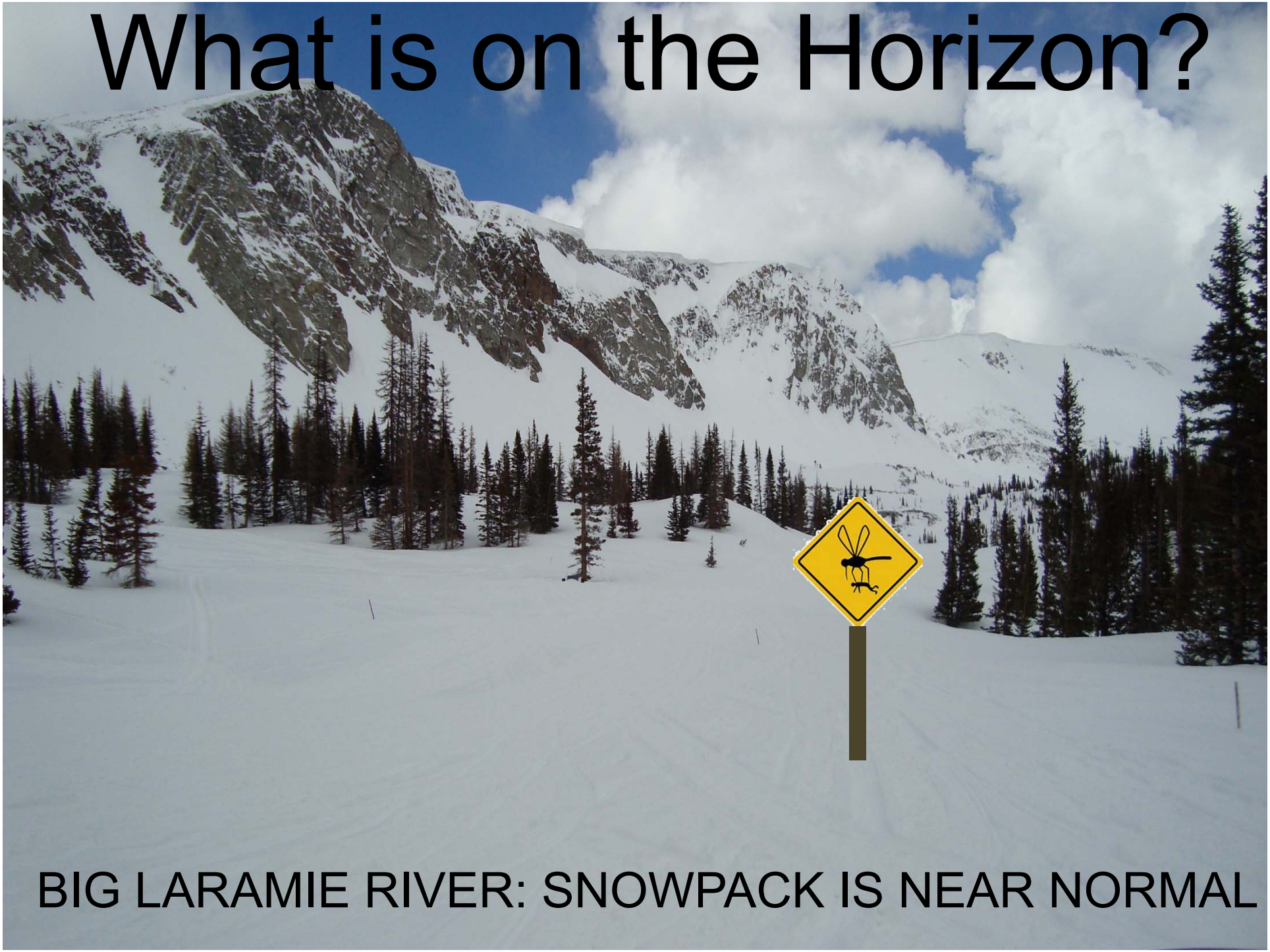


2017 United States WNv Human Incidence



Total 2,002 cases 121 Deaths

What is on the Horizon?



BIG LARAMIE RIVER: SNOWPACK IS NEAR NORMAL

Questions?

CITY OF LARAMIE
PARKS & RECREATION DEPARTMENT
P.O. Box C
Laramie, WY 82073

Parks Division: (307) 721-5264
Fax (307) 721-5256
Recreation Division: (307) 721-5269
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Facilities Mgmt Division: (307) 721-3585

To: City Manager; City Council Members
Fr: Todd Feezer, Director, Parks & Recreation
Date: March 1, 2018
Re: February 2018/March 2018 Monthly Manager's Report

Parks & Recreation Administration – The Parks & Recreation Department is working on restructuring the Parks Division with couple of pending retirements. The planning for the 150th Celebration is going well with final plans for the kick-off event to be held on May 4, 2018 really taking shape. Staff has begun planning the 2nd Annual Touch-A-Truck to be held in June as a fund-raising event for our scholarship program. A new sponsor is on board this year in Pete Lien & Sons providing $1,000 cash sponsorship. We are hoping to raise $5,000 towards the scholarship program this year and have "secured" a commitment from an air ambulance to be in attendance.

Parks & Cemetery – Cemetery Report - Cemetery crews are preparing for the spring by servicing large equipment, outfitting the sweeper brooms with new bristles/lift mechanisms and beginning spring clean-up (raking pine cones and fence lines as weather allows). Staff is working with the University of Wyoming hoping to secure a student led clean-up day to be held on April 22, 2018. Recently damage to the retraining wall on 15th street was caused by a vehicle and staff is working on quotes for the repair.

Parks & Cemetery – Parks Report – Parks staff has begun the hiring process for summer provisional workers in parks, cemetery, athletics and mosquito control. With the assistance of the Fire Department lights at Cowboy Field, the Aragon Softball Complex and the LaBonte Fields have been replaced. All central control irrigation systems have been checked and will be ready for spring irrigation fire up along with identifying twenty irrigation systems that can be easily retrofitted with City water meters. Athletics staff will be preparing soccer in the first part of March. Parks staff continue to prepare for spring by inspecting equipment and facilities and ordering equipment and supplies for the upcoming season.

Mosquito & Urban Forestry – Forestry Report – Forestry staff has solicited quotes from local tree care contractors for structural pruning, hazard pruning and removal of trees at Washington and LaBonte Parks. Contractors will provide the aerial trucks and high work for the projects while parks and cemetery staff will provide clean up, chipping and hauling of material. Forestry staff is all preparing for tree stump removal this spring by cataloguing the locations and calling in for locates. The continued inspection of the 434 Hazard trees identified in 2015 assessment for completion, and owner notices as needed is nearly completed with a few random locations still requiring inspection.

Mosquito & Urban Forestry – IPM Report – IPM staff procured pesticide and fertilizer quotes for 2018 season, assisted with procurement of a new digital handheld microscope for Mosquito/IPM operations. This new technology should improve technician capability and comfort in analyzing insect and plant samples. Our IMP staff member also serves as the President of the Wyoming

Mosquito Management Association and conducted the 2018 annual meeting in Torrington. IPM staff will continue to prepare for the spring season ensuring equipment is ready for potential applications.

Mosquito & Urban Forestry – Mosquito Report – Mosquito staff prepared bids for Mosquito Control chemicals for the 2018 season and completed the bid process for the replacement of Mosquito Control ATV unit 795. Staff has completed the 2017 WYPDES report and submitted it as required to Wyoming DEQ. Staff will continue to prepare for the 2018 season by recruiting staff, inspecting equipment and acquiring land owner permissions for surveillance and treatment.

Facilities Management Division – Facilities Maintenance staff will begin removing the ice slab at the Laramie Community Ice & Event Center on March 19, 2018. Once the ice is removed the building will be given a deep cleaning, and reopened for summer season rentals and programming beginning in April. As ice comes out staff will begin de-winterizing the outdoor leisure pool in preparation for the Recreation Center Outdoor Leisure Pool Re-Plastering project. A new contract, with a term of two years, for the supply of gym equipment wipes, went into effect on February 1, 2018. Recreation Center member feedback about the new wipes has been negative. In response alternative wipes from this vendor are being evaluated, and will be purchased in lieu of the poorly received wipes. The Facilities Work Order System received forty-one (41) work orders in February, with four (4) still open and in progress. A total of forty-one (41) work orders were completed and closed out this month.

Recreation Division – The Run the Rails officially kicked off on February 15th and has about 350 individual participants so far. We hope to increase that number as the program gains momentum. We have the large wall map that will go up shortly at the Recreation Center, listing the important stations along the way and are tracking the individuals who are running the rails. So far, feedback has been very positive for this fun program. The Junior Cowboys and Cowgirls basketball finished up on March 3, 2018. We had 180 children participate this year, which is an increase of about 30 participants from last year. First Friday Fun Night will be held on March 2nd this month. Registration programs for the Wyoming Senior Olympics will go into the mail this month. The registration page is live and had six people register shortly after we made it available. The ice season concludes this month right after Spring Break. We have been pleased with the amount of time the user groups have rented through the end of the season. Last year, towards the end of the season, their use waned and made us wonder if the extra weeks of available time was worth the expense. It seems that they are now accustomed to the schedule change and able to take advantage of it. The School Aged Childcare program has begun using the skis for the Nordic Rocks program recently. We had very little snow on the ground early, but they have made good use of the recent snowfall and appear to be enjoying the program. Swim lessons take a break for the month of March due to Spring Break. We will begin again in April and have put together the schedule for summer lessons. Staff have made some nice changes to the processes they use for contacting families in advance of the lessons to improve our customer service and it is paying off with increased participation numbers. The 28th Annual Youth Basketball Tournament is scheduled for April 6-8 this year. Registration is open through March 26th, with an early discount for registrants who sign up by Feb. 14th. We have recently remodeled the 8 lane pool office and added a computer station for a staff member who is working on promotions and marketing for the department. This will help us raise the profile of our activities and programs and hopefully take our marketing to a new level.