



CITY OF LARAMIE
PARKS & RECREATION DEPARTMENT
P.O. Box C
Laramie, WY 82073

Parks Division: (307) 721-5264
Fax (307) 721-5256
Recreation Division: (307) 721-5269
Fax: (307) 721-5284
Facilities Mgmt Division: (307) 721-3585
TDD (307) 721-5295

PARKS, TREE & RECREATION ADVISORY BOARD AGENDA

November 8, 2017

6:30PM

Recreation Center, 920 Boulder Dr.

Consent Agenda:

1. To approve the minutes from the September 20, 2017 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)
2. To approve the agenda and minutes from the October 11, 2017 regular meeting of the Parks, Tree & Recreation Advisory Board – No Quorum. (Feezer, pages 4-42)
3. To approve the implementation of discounted rates for shower passes and day passes issued by Friends of Community Recreation Foundation for use at the Laramie Community Recreation Center and authorize the Director to enter into an MOU with the Friends of Community Recreation for this purpose. (Guerin, pages 43-44)
4. To approve the implementation of the discounted rates for programs conducted by Laramie Fire Youth Basketball Program at the Laramie Community Recreation Center for the 2017 season and authorize the Director to enter into an MOU with the by Laramie Fire Youth Basketball Program for this purpose. (Guerin, pages 45-52)

Motion: by _____, seconded by _____, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item will be removed from the consent agenda to the regular agenda.)

Regular Agenda:

1. Public Meeting/Discussion Item concerning tennis/pickleball improvements at Undine park. Acknowledging a future application to the Albany County Recreation Board to provide funding for improvements. (Guerin, pages 53-60)
2. Approval of Resolution 2017-_____ accepting the donation of real property from Wyoming Central Land & Improvement Company, Laramie, Wyoming to be use for parks, trails and open space and forward to the Laramie City Council for approval. (Feezer, pages 61-67)

Staff Reports FYI:

1. Monthly Managers Report (pages 68-71) - Facilities Division Staff Report, Parks Division Staff Report, Recreation Division Staff Report, Administration Report

Advisory Board Open Items:

1. None at this time.

Upcoming Items:

1. None at this time.

Other business:

1. Public Comment.

Next Regular Meeting Date: Wednesday, December 13, 2017 at 6:30 pm

CITY OF LARAMIE
PARKS, TREE & RECREATION ADVISORY BOARD
September 20, 2017
Minutes of Meeting

MEMBERS PRESENT: Chris Dixon, Richard Miller, Larry Foianini, Marius Favret, Stephen Ropp, Nick Carlson

MEMBERS NOT PRESENT: Amy Williamson, Dave Hammond, Dylan Esquivel

COUNCIL LIASON: Pat Gabriel

GUESTS:

CITY STAFF PRESENT: Todd Feezer, Parks & Recreation Director; Scott Stevenson, Facilities Manager; Jodi Guerin, Recreation Manager; Keith Wardlaw, Mosquito Control; Inez Wildenborg, Administrative Coordinator

The regular meeting was called to order by Chair Foianini at 5:30 pm.

Consent Agenda:

None at this time.

Regular Agenda:

1. FY2018 Mid Cycle Budget Amendment for FY 2017/18 Presentation (Feezer, pages 2-3)

Presentation by Feezer on FY2018 Mid Cycle Budget Amendment for FY 2017/18. Discussion was made.

2. Board Goals Update (Feezer, pages 4-5)

Presentation by Feezer on updated 2017/2018 Advisory Board Goals.

3. Specific Purpose Tax Ballot Planning Projects (Feezer/Guerin, pages 6)

Presentation by Feezer/Guerin of Tax Ballot Planning Projects.

Projects identified for potential 2020 Specific Purpose Tax Ballot proposals are:

1. Construction of new baseball/softball fields and a complex upgrade at the Aragon Softball Complex.
2. Amenity improvements at the Recreation Center. (Climbing Wall, Pool Amenities, Etc.)
3. Facility improvements at the Little League/Cowboy Complexes (Lighting Upgrades, Synthetic Infields, Dugout Improvements, Bleacher Repairs, Etc.)
4. Improvements at the Ice & Event Center. (Locker Rooms, Showers, Expansion, Etc.)
5. Trail Development and Operation/Maintenance Funding.
6. Park Upgrades and Operation/Maintenance Funding.
7. Administration expansion at the Recreation Center.
8. Cedar Street Park acquisition/development (BP Amoco Site)
9. LPAC Funding – to promote art in Laramie.
10. Clark Street Bridge Site.

Discussion was made.

4. Project Tours – following staff reports – Jacoby Ridge Rural Trail, Cirrus Sky Trail, LaBonte Skate Park, LaPrele Disc Golf Course (Feezer, pages 7)

Monthly Managers Report

Stevenson presented Facilities Division Staff Report

Wardlaw presented Parks Division Staff Report

Guerin presented Recreation Division Staff Report

Feezer presented Recreation Division Staff Report

Upcoming Items:

Grand View Heights, Imperial Heights, etc.... naming of Parks.

Other Business:

None at this time.

Advisory Board Open Items:

*Next Regular Meeting Date: October 11, 2017 @ 6:30pm.

Public Comments:

Meeting adjourned for project tours at 6:31pm.

Respectfully Submitted,

Inez Wildenborg

Inez Wildenborg
Administrative Coordinator
City of Laramie, Parks and Recreation

PARKS, TREE & RECREATION ADVISORY BOARD AGENDA

October 11, 2017

6:30PM

Recreation Center, 920 Boulder Dr.

Consent Agenda:

1. To approve the minutes from the September 20, 2017 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)
2. To support the Lease Agreement between the City of Laramie and Four "G" Enterprises for Laramie River Greenbelt access. (Feezer, pages 4-8)
3. To approve replacement of missing Washington Park, Peace Pole. (Feezer, pages 9-12)

Motion: by _____, seconded by _____, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item will be removed from the consent agenda to the regular agenda.)

Regular Agenda:

1. Discussion Item – Updating Park Rules & Regulations/Developing Greenbelt-Shared Use Path Rules & Regulations. (Feezer, pages 13-17)
2. Presentation – City of Laramie, Athletics Program (Malloy, pages 18-33)

Staff Reports FYI:

1. Monthly Managers Report (pages 34-37) - Facilities Division Staff Report, Parks Division Staff Report, Recreation Division Staff Report, Administration Report

Advisory Board Open Items:

1. None at this time.

Upcoming Items:

1. None at this time.

Other business:

1. Public Comment.

Next Regular Meeting Date: Wednesday, November 8, 2017 at 6:30 pm

CITY OF LARAMIE
PARKS, TREE & RECREATION ADVISORY BOARD
September 20, 2017
Minutes of Meeting

MEMBERS PRESENT: Chris Dixon, Richard Miller, Larry Foianini, Marius Favret, Stephen Ropp, Nick Carlson

MEMBERS NOT PRESENT: Amy Williamson, Dave Hammond, Dylan Esquivel

COUNCIL LIASON: Pat Gabriel

GUESTS:

CITY STAFF PRESENT: Todd Feezer, Parks & Recreation Director; Scott Stevenson, Facilities Manager; Jodi Guerin, Recreation Manager; Keith Wardlaw, Mosquito Control; Inez Wildenborg, Administrative Coordinator

The regular meeting was called to order by Chair Foianini at 5:30 pm.

Consent Agenda:

None at this time.

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9. LPAC Funding – to promote art in Laramie.
10. Clark Street Bridge Site.

Discussion was made.

4. Project Tours – following staff reports – Jacoby Ridge Rural Trail, Cirrus Sky Trail, LaBonte Skate Park, LaPrele Disc Golf Course (Feezer, pages 7)

Monthly Managers Report

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Wardlaw presented Parks Division Staff Report

Guerin presented Recreation Division Staff Report

Feezer presented Recreation Division Staff Report

Upcoming Items:

Grand View Heights, Imperial Heights, etc.... naming of Parks.

Other Business:

None at this time.

Advisory Board Open Items:

*Next Regular Meeting Date: October 11, 2017 @ 6:30pm.

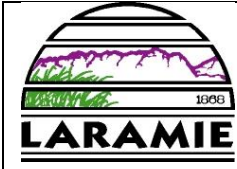
Public Comments:

Meeting adjourned for project tours at 6:31pm.

Respectfully Submitted,

Inez Wildenborg

Inez Wildenborg
Administrative Coordinator
City of Laramie, Parks and Recreation



Agenda Item: Administration

Agreement

Title: To support the Lease Agreement between the City of Laramie and Four “G” Enterprises for Laramie River Greenbelt access.

Recommended Board MOTION:

I move that the Parks, Tree & Recreation Advisory Board support the Lease Agreement between the City of Laramie and Four “G” Enterprises for Laramie River Greenbelt access and forward to the City of Laramie, City Council for approval.

Administrative or Policy Goal:

Advisory Board Goal: Look for ways to connect the various greenbelt trails and encourage development of the trail system in Laramie.

Background:

A portion of the Laramie River Greenbelt utilizes land owned by Four “G” Enterprises to provide grade access under Snowy Range Road. This is a continuation of a previous lease with no increase in fees.

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:

Expense:

Project	Amount	Funds
Project Cost	\$1,000.00	100-5015 - For calendar years 18/19
		\$200 Admin Fee/\$400 Annual Fee
City's Amount	\$1,000.00	
Contingency		
Total Amount	\$1,000.00	

Responsible Staff:

Choose an item.

Todd Feezer, Director, Parks & Recreation Department, (307) 721-5260, tfeezer@cityoflaramie.org

Attachment(s):

Lease Agreement between City of Laramie and Four “G” Enterprises

**LEASE AGREEMENT BETWEEN THE
CITY OF LARAMIE AND FOUR "G" ENTERPRISES**

This agreement is made and entered into this _____ day of _____, 2017, by and between Four "G" Enterprises, Incorporated, a Wyoming corporation (Lessor), and the City of Laramie, Wyoming, a Wyoming municipal corporation (Lessee), Witnesseth:

In consideration of the payment of rent and the keeping of the covenants and agreements hereinafter made by Lessee, Lessor hereby leases to Lessee the premises described as:

Laramie River Greenbelt Leased Land Description

The East ½, Section 32, Township 16 North, Range 73 West, 6th Principal Meridian, Albany County, Wyoming, lying 20 feet on each side of the following described centerline:

Commencing at the intersection of the North-South centerline of Section 32, Township 16 North, Range 73 West, with the northerly right-of-way line of Snowy Range Road, which is also Wyoming State Highway 130-230, which lies S00°02'43"W 2,218.19 feet from the North ¼ Corner, Section 32; thence S00°02'43"W 8.89 feet, along the North-South centerline of Section 32; the True Point of Beginning and from the True Point of Beginning proceeding.

thence 12.56 feet around a non-tangent circular curve to the left, with a radius of 75.00 feet, the chord of which bears N88°24'17"E 12.54 feet;
thence N83°36'30"E 10.52 feet;
thence 44.25 feet around a circular curve to the right, with a radius of 50.00 feet, the chord of which bears S71°02'20"E 42.82 feet;
thence S45°41'10"E 28.74 feet;
thence 32.68 feet around a circular curve to the right, with a radius of 75.00 feet, the chord of which bears S33°12'18"E 32.42 feet;
thence S20°43'25"E 39.11 feet;
thence 121.33 feet around a circular curve to the right, with a radius of 75.00 feet, the chord of which bears S25°37'10"W 108.52 feet;
thence 62.53 feet around a circular curve to the left, with a radius of 75.00 feet, the chord of which bears S48°04'40"W 60.73 feet;
thence S24°11'36"W 58.00 feet, more or less, to a point on the north-South centerline of Section 32, which lies 2514.60 feet southerly from the North ¼ Corner, Section 32.

The foregoing description has an area of 0.98 acres, more or less. Shown in Exhibit "A".

The sidelines of the foregoing are lengthened or foreshortened to begin at the North-South centerline of Section 32 and terminate at the North-South centerline of Section 32, Township 16 North, Range 73 West, 6th Principal Meridian, Albany County, Wyoming.

Reference bearing for the foregoing description is N00°02'43"E for the North-South centerline of Section 32, Township 16 North, Range 73 West, 6th Principal Meridian, Albany County, Wyoming.

Together with the right of ingress and egress to and from said land for any and all purposes necessary and incident to this lease.

The original term of this lease begins November 1, 2017, and continues for two (2) years.

Lessor, in consideration of the terms and conditions hereinafter set forth, covenants and agrees as follows:

1. During the term of this Lease, Lessee has the right to use the described property for the public park, greenbelt, trail system and the pathway purposes over, under, along and across the property. Lessor grants Lessee the right to use the premises for a public park and greenbelt trail system as such terms are ordinarily understood and used.
2. On or before November 1, 2019, the Lessor and Lessee shall meet and confer to discuss modifications, which either party may wish in the lease terms or conditions. The Lessor and Lessee mutually agree that all terms and conditions of this lease shall be reviewed and modified for changes as mutually agreed upon. The Lessor assumes the responsibility to notify the Lessee of a meeting date, time, and place, in Laramie, Wyoming. The annual increase in lease payment (if any) shall not exceed the increase in the (CPI) consumer price increase for S.E. Wyoming.

Lessee, in consideration of the lease of the described premises, covenants and agrees as follows:

1. To pay to Lessor the sum of Four Hundred Dollars (\$400.00) per year, due and payable on or before January 1 of each year beginning with the year 2018, along with a onetime administration and legal fee of Two Hundred Dollars (200.00) with the execution of the lease.
2. Lessee shall maintain a previously constructed three-wire fence (smooth wire) and barriers on the trail system to confine horses to the east side of the Laramie River and greenbelt trail. Nothing herein prevents Lessor from pasturing horses upon its property, subject to the fence and barriers. Lessee shall pay all costs for construction and maintenance of the fence.
3. Lessee shall use all reasonable efforts to prevent conflict between greenbelt users and horses being pastured upon Lessor's adjoining property.

By entering into this lease, Lessee does not intend to waive any aspect of its sovereign immunity, with the sole exception of claims by Lessor for the faithful performance of this lease. All actions or claims against the Lessee must be in accordance with the Wyoming Governmental Claims Act.

The obligation of Lessee to pay rent pursuant to the terms hereof is subject to the appropriation of the required funds by the Laramie City Council as then constituted. If funds are not appropriated, the Lease will expire at the end of the year for which rent has been paid.

Lessor reserves the right to use the land for any and all legal purposes consistent with the Lessee's rights under this lease, provided that Lessor shall not construct or cause to be constructed any permanent improvements or structures over the premises without prior written consent of the Lessee.

IN WITNESS, WHEREOF, the parties have cause this Lease to be signed by their duly authorized representatives effective this ___ day of _____, 2017.

THE CITY OF LARAMIE

FOUR "G" ENTERPRISES, INCORPORATED

By: _____
Andi Summerville, Mayor and
President of City Council

By: _____
J. Douglas Guice, Vice President

Attest: _____
Angie Johnson, City Clerk

Attest: _____
Robyn A. Guice, Secretary

STATE OF WYOMING)
) SS.
COUNTY OF ALBANY)

ACKNOWLEDGEMENT

The foregoing instrument was acknowledged before me by Andi Summerville and Angie Johnson this ___ day of _____, 2017. Witness my hand and official seal.

Notary Public

My commission expires: _____

STATE OF WYOMING)
) SS.
COUNTY OF ALBANY)

ACKNOWLEDGEMENT

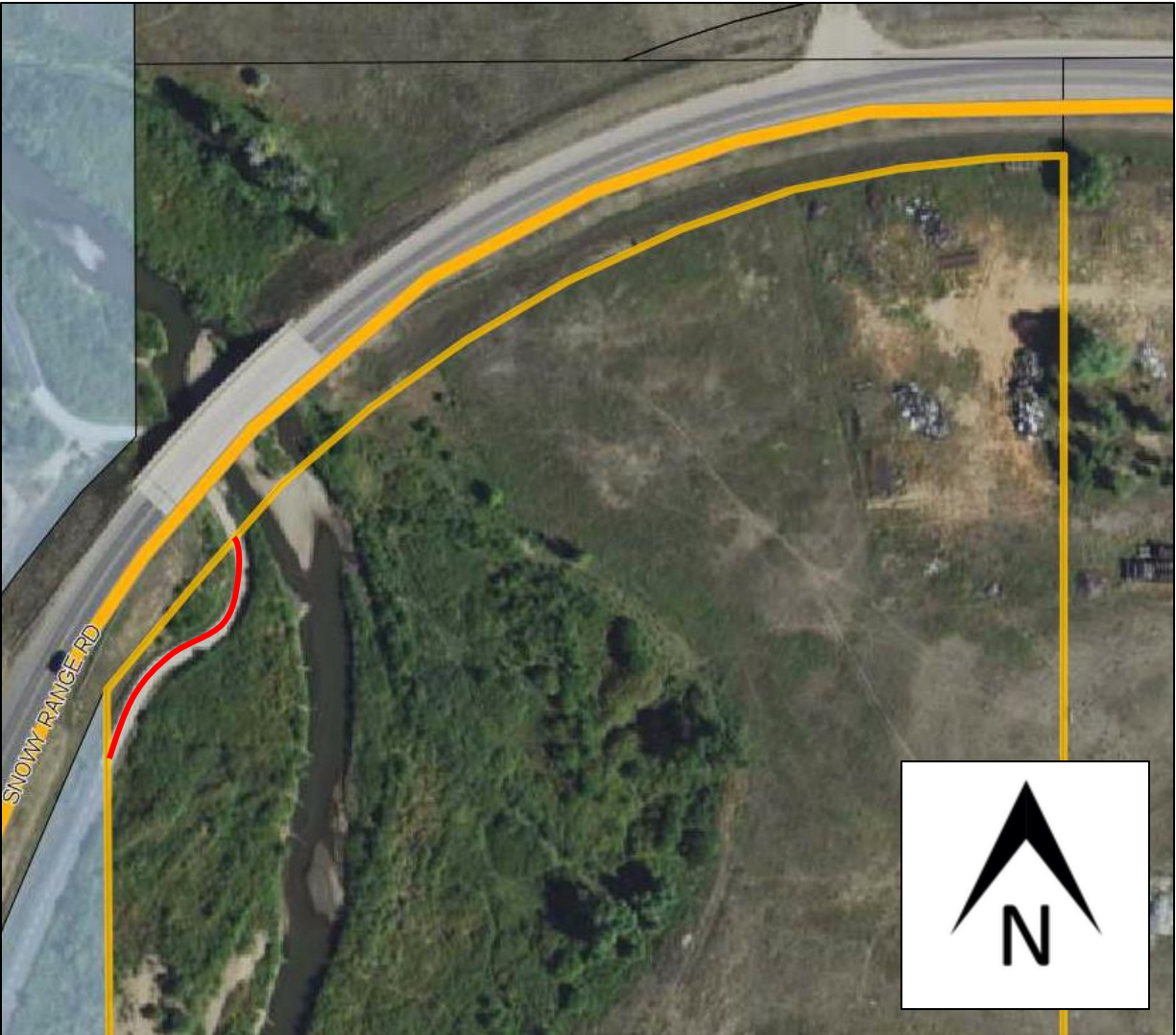
The foregoing instrument was acknowledged before me by J. Douglas Guice and Robyn A. Guice who are personally known to me and who did represent that they are the Vice President and Secretary of Four "G" Enterprises, Incorporated, this ___ day of _____, 2017. Witness my hand and official seal.

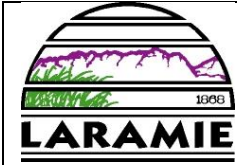
Notary Public

My commission expires: _____

**LEASE AGREEMENT BETWEEN THE
CITY OF LARAMIE AND FOUR "G" ENTERPRISES**

Exhibit "A"





Agenda Item: Administration

Discussion Item

Title: To support the replacement of missing Washington Park, Peace Pole.

Recommended Board MOTION:

I move that the Parks, Tree & Recreation Advisory Board support the replacement of missing Washington Park, Peace Pole and forward to the City of Laramie, City Council for acknowledgement.

Administrative or Policy Goal:

Advisory Board Goal: Be cognizant of staff resources in project design and idea development so that the workload remains reasonable and the existing amenities can be properly cared for.

Background:

Dedicated in the early 90s the City of Laramie in conjunction with various groups purchased and approved the placement of a Peace Pole in Washington Park. Over the past few weeks a local resident and advocate (Sally Palmer) alerted City Staff and City Council of the missing pole. Through discussion and an anonymous donor City Staff has developed a plan in conjunction with Mrs. Palmer to replace the missing pole.

The previous pole was constructed of composite material approximately 5’ high and held 8 languages stating “May Peace Prevail On Earth.” The new design will be constructed of steel 6” x 6” pole, stand approximately 6’ high and hold 8 languages including English, Spanish, Arabic, Chinese, German, Japanese, Hebrew and French. The pole will be painted, color to be determined, and placed in such a fashion that damage or removal will be difficult.

The cost of this project will amount to \$254.50 for the message plaques, square steel tubing was donated in conjunction with the full-pipe project at the LaBonte Skate Park and approximately \$200 in paint/concrete for installation.

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:

Expense:

Project	Amount	Funds
Project Cost	\$0.00	Plaques Donated. \$254.50.
	\$30.00	Paint
	\$170.00	Concrete/Sonotube for Installation
City's Amount	\$200.00	
Contingency		
Total Amount	\$200.00	

Responsible Staff:

Choose an item.

Todd Feezer, Director, Parks & Recreation Department, (307) 721-5260, tfeezer@cityofaramie.org

Attachment(s):

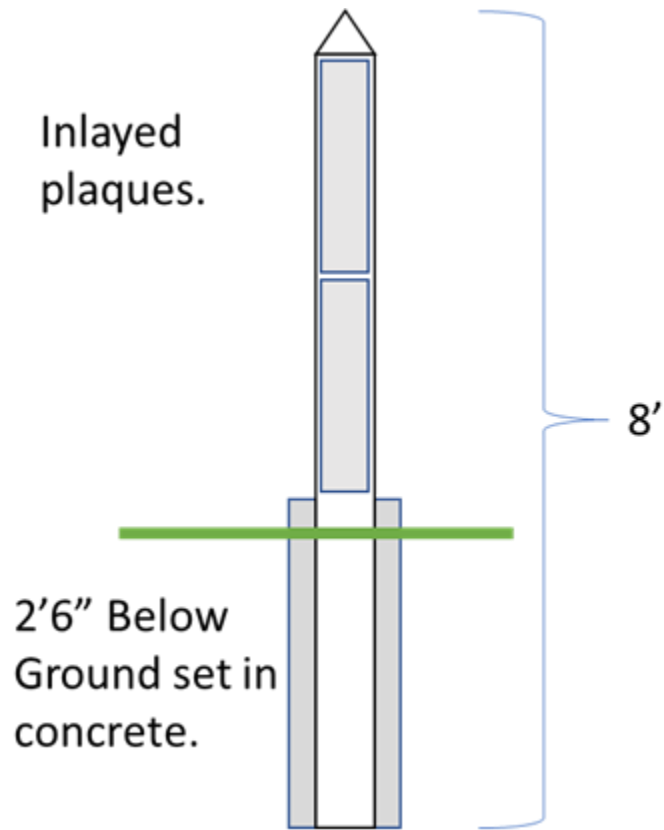
Peace Pole Image – Washington Park (Date Unknown)

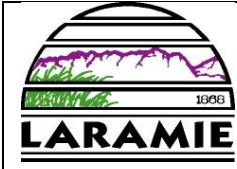
Peace Pole Concept – Washington Park (2017)

Peace Pole Image – Washington Park (Date Unknown)



Peace Pole Concept – Washington Park (2017)





Agenda Item: Administration

Discussion Item

Title: Updating Park Rules & Regulations/Developing Greenbelt-Shared Use Path Rules & Regulations.

Recommended Board MOTION:

N/A – Discussion Item

Administrative or Policy Goal:

Advisory Board Goal: None applicable.

Background:

Recently the Director has been asked by the City Manager to work with the Chief of Police and the Advisory Board to assess the park/greenbelt/shared use path related rules & regulations.

This assessment is to include what is provided by code and what is provided by policy. Attached to this document is Municipal Code – Chapter 12.52. One missing item is clear and concise park hours. Another missing item is clear and concise rules about what is allowed on the greenbelt-shared use paths (i.e. motorized or not).

Although this items is set as a discussion item the Director is requesting that board members review the existing code and rules signs (samples attached) and provide input to the Director by November 1, 2017.

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:

N/A

Responsible Staff:

Choose an item.

Todd Feezer, Director, Parks & Recreation Department, (307) 721-5260, tfeezer@cityoflaramie.org

Attachment(s):

Municipal Code – Chapter 12.52

Parks Rule Sign – Sample

Greenbelt Rule Signs - Sample

Chapter 12.52 - RULES AND REGULATIONS

Sections:

12.52.010 - Damaging vegetation.

No person (other than authorized city employees) shall damage, cut, carve, transplant or remove any tree or plant or injure the bark, or pick the flower or seeds of any tree or plant. Nor shall any such person attach any rope, wire or other contrivance to any tree or plant, dig in or otherwise disturb grass areas, or in any other way injure or impair the natural beauty or usefulness of any area in the park.

(Prior code § 27-12)

12.52.020 - Damaging park facilities.

No person (other than authorized city employees) shall wilfully mark, deface, disfigure, injure, tamper with, or display or remove, any building, bridges, tables, benches, fireplaces, railings, paving or paving material, water lines or other public utilities or parts or appurtenances thereof, signs, notices or placards (whether temporary or permanent), monuments, stakes, posts or other boundary markers, or other structure or equipment, facilities or park property or appurtenances whatsoever, either real or personal.

(Prior code § 27-13)

12.52.030 - Construction—Permit.

No person shall construct or erect any buildings or structure of whatever kind, whether permanent or temporary in character, or run or string any public service utility into, upon or across any park, without a written permit issued by the superintendent.

(Prior code § 27-14)

12.52.040 - Fires—Refuse disposal.

Persons picnicking in a park shall not set any fire except in a place designated for that purpose, and shall completely extinguish any fire which may be set immediately after use. All trash in the nature of boxes, papers, cans, bottles, garbage or other refuse and other waste material shall be removed and placed in disposal receptacles where provided, or shall be carried away from the park area by the picnickers in the event no such receptacle is provided.

(Prior code § 27-15)

12.52.045 - Overnight sleeping in parks prohibited.

No person shall camp, sleep, or park a camper, trailer, or motor home in any city park or park facility between the hours of ten p.m. and six a.m. without the advance written approval of the city manager or his/her designee.

(Ord. 1119 § 1, 1993)

12.52.050 - Violations declared nuisance—Penalty.

Any use of parks or their related facilities which is contrary to this division or the rules and regulations adopted by the parks and recreation board is declared to be a nuisance, and any violation of such rules and regulations shall, upon conviction, be punishable as provided in Chapter 1.28.

(Prior code § 27-16)

12.52.060 - Enforcement—Failure to leave after ordered to do so.

The superintendent, together with city police officers, shall have the authority to eject from the park any person acting in violation of this division, and they shall have the further authority to seize and confiscate any property, thing or device in the park, or used in violation of this division. It is unlawful for any person to fail or neglect to promptly leave a park after having been directed to leave the same by the superintendent or city police officer.

(Prior code § 27-17)

Parks Rule Sign - Sample



**LARAMIE PARKS
RULES**

AUTHORITY: Laramie Municipal Code

DOGS

- MUST BE ON LEASH
- REMOVE FECES AT ONCE

NO

- GOLFING
- BIKES ON PATHS
- ALCOHOL WITHOUT PERMIT
- OVERNIGHT SLEEPING
- DAMAGING FACILITIES
- VENDING WITHOUT LICENSE
- DAMAGING VEGETATION
- METAL DETECTORS OR DIGGING

IONS

SUN

5
OPEN CO

NO OP

ALCOHOL

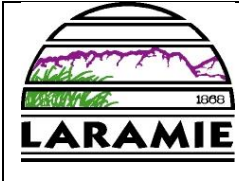
BEVERAGE

PLE

F

Greenbelt Rule Sign - Sample





Agenda Item: Parks Presentation
Title: Department Presentation - City of Laramie, Athletics Program (Mike Malloy, Parks Crew Leader)

Recommended Board MOTION:

N/A - Presentation

Administrative or Policy Goal:

Board Goal: Further educate board members about the department through staff presentations, amenity tours, sub-committees, and early participation in projects so that we can be ambassadors in the community. Promote opportunities to educate the public about parks, recreation, and trees.

Background:

N/A

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:

N/A

Responsible Staff:

Choose an item.

Mike Malloy, Parks Crew Supervisor, Parks & Recreation Dept., 721-5266, mmalloy@cityoflaramie.org

Attachment(s):

City of Laramie Athletics 2018 Season Recap Presentation

CITY OF LARAMIE ATHLETICS

MIKE MALLOY, PARKS CREW LEADER

**THE ATHLETICS CREW
CONSISTS OF:**

**THE FULL TIME PARKS
CREW LEADER**

6 PROVISIONAL EMPLOYEES

**COVERING 11
BASEBALL/SOFTBALL
FIELDS AND 20
SOCCER/RUGBY/FOOTBALL
FIELDS THAT ARE PLAYED
ON BY OVER A DOZEN USER
GROUPS.**

**THE LARAMIE ATHLETICS
SEASON STARTS MARCH 1ST
AND RUNS THROUGH
NOVEMBER.**

**WE PREP THE FIELDS AND
FACILITIES DAILY FOR
GAMES AND HOST A DOZEN
TOURNAMENTS A YEAR.**

**OUR #1 GOAL IS TO PROVIDE
THE BEST PLAYING
SURFACES AND KEEP THEM
SAFE FOR ALL TO ENJOY.**



Rotary Gang Mower



EQUIPMENT

Utility Vehicle



Turf Painter



Infield Groomer



FIELDS



FIELDS





Multiple other maintenance items during the season.



FIELD RENOVATION DUE TO HIGH USE

RED FIELD NEW INSTALLED SOD



RED FIELD SOD AFTER 2 WEEKS



COMPOST AND HOME PLATE CIRCLE REPAIR



TOURNAMENT PREPARATION



MORE TOURNAMENT PREPARATION

Post compost application and striping of the outfield grass (2 weeks before State Little League).

Athletics crew working the infield.



TOURNAMENT GAME FIELD PREP



TOURNAMENT TIME



PROJECTS

**LITTLE LEAGUE BACK
STOP NETTING AND POLE
REPLACEMENT**

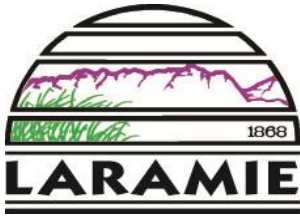
**LITTLE LEAGUE CHAIN
LINK FENCING
REPLACEMENT**



**DUE TO
TURF
CONDITIONS,
FIELDS
TEMPORARILY
CLOSED**
PER CITY ORDINANCE
12.48.010

QUESTIONS ?





CITY OF LARAMIE
PARKS & RECREATION DEPARTMENT
P.O. Box C
Laramie, WY 82073

Parks Division: (307) 721-5264
Fax (307) 721-5256
Recreation Division: (307) 721-5269
Fax: (307) 721-5284
Facilities Mgmt Division: (307) 721-3585

To: City Manager; City Council Members
Fr: Todd Feezer, Director, Parks & Recreation
Date: October 1, 2017
Re: September/October 2017 Monthly Manager's Report

Parks & Recreation Administration:

- The Cirrus Sky Technology Trail is moving along. We should see the bridge over 22nd Street installed in early October. Artwork installations are being worked on by both the City and the contractor to ensure some artwork is implemented as part of the project.
- The Parks & Recreation Department has been working with Sal Palmer and an anonymous donor to re-install the peace pole that is missing from Washington Park. Due to the donor and the ingenuity of the Parks & Recreation Department staff this project will have minimal impact to our budget.
- Staff has begun the final process at the 1st Street Parking Lot. The plant material for the islands has been delivered and we expect those to be installed on September 29th. The final pieces will include finalizing the irrigation and installing the chosen rock for the islands.
- The Parks & Recreation Department is completing an application for a WAM-WCCA Energy Lease to help provide funding for the Laramie Police Department Animal Shelter. This project was cut due to changes in State-Shared Revenue. We are also working with the Laramie Animal Welfare Society on a "Heat the Shelter" campaign.

Parks & Cemetery – Cemetery Report

- Fall fertilization has commenced and will be completed in early October.
- Cemetery staff covered (6) six funerals and (1) disinterment this month. The disinterment was related to the United Airlines Flight 409 plane crash from 1955.
- The areas of turf damaged due to the wind storm that knocked over trees have been repaired.
- Irrigation has been inspected and staff will be winterizing after fertilization is complete.
- The Potter's Field records are still being reviewed and staff will begin filling in plot plans.
- Staff is preparing equipment for fall leaf cleanup.

Parks & Cemetery – Parks Report

- Parks turf has been aerated and fall fertilization has started. We expect to complete fall fertilization in early October.
- Staff cleaned up graffiti on the Garfield walk bridge.
- Damaged parts were replaced at the LaPrele playground. A viewing bubble and castle wall window had degraded and need repaired.
- The 18th street project has reduced the irrigation water pressure significantly at Washington Park and staff is waiting on the new vault system to be installed to test the new pressures. Washington will be winterized as late as possible to allow for testing.
- Three No Parking signs have been installed on the Willet cul-de-sac for the Jacoby Ridge Project and four ADA Parking signs have been installed in the 1st Street Parking Lot.

- Staff replaced the ADA toilet at the Aragon Women’s restroom.
- The South fence at O’Dell Mini Park was removed for the Mill Street reconstruction and meter pit placement. Staff will replace the fence posts after fertilization is completed.
- The permits have been received for the new downtown bike racks and staff will install them as time allows.
- Soccer, UW Club sports and City Softball have been on going. Staff is prepping fields as needed and keeping up with daily maintenance items.
- Summit Structure will be in Laramie in October to replace the UV damaged items at the Undine playground. (2) Two handles and a climbing rope have also been replaced this month.
- Quotes for the Phase II fence replacement at the UW Little League Complex and backstop repairs in Washington and LaBonte parks are due October 5th. These projects are funded in full by the Albany County Recreation Mill.
- Staff has completed Backflow testing on 40 irrigation systems.
- The smaller irrigation systems have started to be winterized. Winterization will continue around fertilization schedules in the parks. Drinking fountains have been turned off and restrooms will start to be winterized. Restrooms that serve soccer fields will remain open through the season or as weather allows.

Mosquito & Urban Forestry – Forestry Report

- Community Service Day consumed the first half of the month with pre-planting preparation: trenching, pre-digging tree holes, irrigation installation, tree procurement and volunteer organization prior to the planting day. Post-planting required tree inspections and adjustment as the fill dirt settled and stabilized.
- Applied Mallet (Imidicloprid) by soil injection for leaf miner and needle scale in cottonwood and spruce trees.
- Assisted the Street Department with the pruning of school zones for line of sight and sign clearance.
- Restructured the Caragana hedge at Greenhill Cemetery to a 7-ft. overall height.
- Conducted multiple Citizen requested Tree Inspections, provided four community Forest News articles in the Laramie Daily Boomerang, processed 6 “Shawver Tree Fund” requests, processed 4 memorial donation applications and worked with planning on 4 site plan reviews
- Fall activities will include: continued Mallet applications for tree insects, memorial tree plantings and the beginning of the fall pruning season.

Mosquito & Urban Forestry – IPM Report

- Applied 2 “Pond Clear” bacterial treatments to LaBonte lake for odor control and water clarity. Applied second treatment of “Muck Away” bacterial treatment to LaBonte lake for sediment removal. This treatment seems to have some benefit however, results are unclear. These treatments conclude the seasonal applications due to the lower temperature of LaBonte Lake.
- Completed the application of broadleaf, noxious weed and bare-ground herbicide treatments at beautification sites, multiple parks, the Greenhill Cemetery and undeveloped areas.
- Assessed beaver activity at locations along Spring Creek and the Big Laramie River. Increased activity and potential damage to trees and obstruction of the waterway may require removal of nuisance beavers this fall.
- Assessed possible trial locations and applied an experimental “weed & feed” application at Kiowa Park. This test is being conducted to help control the continual return of broadleaf weeds.
- Fall activities will include: fertilizer applications, transfilm applications on newly planted trees/exposed locations and winterization projects.

Mosquito & Urban Forestry – Mosquito Report

- Adult control fogging crews completed 99 individual missions to apply Zenivex E4 RTU in residential areas of the City for control of adult mosquitoes. Trap counts are below the threshold for treatment and fogging has been suspended.
- Larval control is ongoing through September to control late season *Culex tarsalis* vector mosquitoes.
- Currently staff has conducted 112 Rapid Analyte Measurement Platform (RAMP) tests on mosquito sample pools for detection of West Nile Virus (WNV). Three samples have been positive for WNV. Two birds also tested positive in Albany County.
- Converted Parks and Mosquito ATVs from summer operations to winter snow removal operations.
- Presented Mosquito Control/West Nile Virus update for the Community Health & Emergency Medicine Preparedness meeting on September 22nd.
- October activities include: Vehicle preparation for winter snow removal, removal of “No Spray” markers, annual reporting of the Mosquito Control Program, and equipment maintenance.

Facilities Management Division:

- The City Hall Annex Roof and Cornice Project is underway. The painters are continuing the lead paint mitigation and are scheduled to prime and paint beginning on October 3rd. The roof work is scheduled to start on October 4th and completion of this project is expected in mid-November, 2017.
- The Recreation Center Outdoor Pool Re-Plastering project was bid on September 26. One bid was received from Mid-America Pool Renovation, of Grandview Missouri. The staff hopes to have a bid award for Council approval on October 17th. This project is scheduled to be under construction in early spring 2018 for completion in time for the Summer swim season.
- A contract has been negotiated with Rocky Mountain Fire Protection for the replacement of the Recreation Center fire alarm control panel. The new panel will have public address capability. This project is totally funded by a grant from the Albany County Recreation Board and is scheduled to be completed in late October, 2017.
- The facilities staff began the process of winterizing the Recreation Center outdoor pool in September, it is scheduled to be fully winterized in early October. The Washington Park Wading Pool, and the Splash Pad at Undine Park were fully winterized in September. Winterization of the Recreation Campus irrigation systems is scheduled to begin on October 1st and be completed by October 15th.
- The carpets at City Hall are scheduled to be steam cleaned on September 30th.
- The Facilities Work Order System received twenty-nine (29) work orders in September, with seven (7) still open and in progress. A total of twenty-seven (27) work orders were completed and closed out this month.

Recreation Division:

- We are in the process of finalizing the schedule of events and activities for the 2018 Senior Olympics. We hope to have an increase in registrations for the season and will begin seeking sponsors shortly. The goal is to raise approximately \$10,000 to support the games.
- Ice Season began with very strong attendance at Free Day on Sept. 2nd. The UW Women’s Club Hockey has regained club status and will be using the facility for regular practices and games again this year. The Laramie Amateur Hockey Club held a clinic and UW held try-outs in the first two weeks of open season as well.

- The Fall Curling League has eleven teams registered, which is up compared to last year and registration is significantly increased for Fall Ice Skating Lessons, with over sixty registered to date.
- The outdoor pools closed with dog day activities at both the Recreation Center and the Wading Pool. At the Recreation Center, we saw slightly lower numbers, holding the event on Sunday because of the closure over Labor Day, but the event at the Wading Pool appeared to be even busier than years past.
- Swim Lessons are underway for fall, and Pumpkin' Dunkin' will take place on Sat. October 21. This event always draws a big crowd and staff are seeking sponsors to help cover the cost of this event.
- The first of two lifeguarding classes is underway, with one to follow in December. This class typically helps us train new staff members and is an important in our development of quality lifeguards.
- Regular SACC began with slightly higher than usual numbers for the fall session with a total of 58 children registered and approximately 40 attending each day. The first full day of SACC took place on Sept. 25th and there are a extended schedules for Oct. 18 and 19.
- The Adult Volleyball league began in September, with slightly lower numbers. It appears that many of the members of our usual teams are now starting families and unable to commit to playing volleyball. We are evaluating marketing and outreach for this program to increase participation. Youth Volleyball returns this fall with twenty-three registrants, this is similar to last year, and we are pleased with the turn-out.
- Gym Jam has been reconfigured this fall into a six-week activity instead of a drop in, and we are pleased to have eight participants registered. The activities have been structured to provide opportunities to work on movement, balance and learning basics such as colors and numbers.
- Recreation staff helped recruit volunteers for Community Service Day which boosted turn-out on a home football game day to approximately 80 participants. All 120 trees were planted, irrigated and mulched by 11am.
- Fitness class participation has seen a significant increase with the addition of drop in fitness classes to core member benefits. We are beginning to approach capacity levels in many classes and will be working on a sign-in system to ensure that we can meet patron needs.

**CITY OF LARAMIE
PARKS, TREE & RECREATION ADVISORY BOARD
October 11, 2017
Minutes of Meeting- No Quorum**

MEMBERS PRESENT: Chris Dixon, Dave Hammond, Larry Foianini, Marius Favret

MEMBERS NOT PRESENT: Amy Williamson, Dylan Esquivel, Richard Miller, Nick Carlson, Stephen Ropp

COUNCIL LIASON: Pat Gabriel

GUESTS: None

CITY STAFF PRESENT: Todd Feezer, Parks & Recreation Director; Scott Stevenson, Facilities Manager; Jodi Guerin, Recreation Manager; Scott Hunter, Parks & Cemetery Supervisor; Mike Malloy, Parks Crew Leader; Inez Wildenborg, Administrative Coordinator

The regular meeting was called to order by Chair Foianini at 6:30 pm.

Consent Agenda:

1. To approve the minutes from the September 20, 2017 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)
2. To support the Lease Agreement between the City of Laramie and Four "G" Enterprises for Laramie River Greenbelt access. (Feezer, pages 4-8)
3. To approve replacement of missing Washington Park, Peace Pole. (Feezer, pages 9-12)

Regular Agenda:

1. Discussion Item – Updating Park Rules & Regulations/Developing Greenbelt-Shared Use Path Rules & Regulations. (Feezer, pages 13-17)

Discussion of updating Park Rules & Regulations/Developing Greenbelt-Shared Use Path Rules & Regulations

2. Presentation – City of Laramie, Athletics Program (Malloy, pages 18-33)

Presentation by Mike Malloy on City of Laramie Athletics

Monthly Managers Report

Stevenson presented Facilities Division Staff Report

Wardlaw presented Parks Division Staff Report

Guerin presented Recreation Division Staff Report

Feezer presented Recreation Division Staff Report

Upcoming Items:

1. Resignation process for Dylan Esquivel
2. ACRB Process: Jan. 10 & 11, 2018- Special Meeting

Other Business:

1. None at this time.

Advisory Board Open Items:

*Next Regular Meeting Date: November 8, 2017 @ 6:30pm.

Public Comments:

1. None at this time.

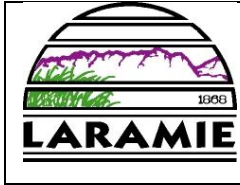
Meeting adjourned at 8:04pm.

Respectfully Submitted,

Inez Wildenborg

Inez Wildenborg
Administrative Coordinator
City of Laramie, Parks and Recreation

PARKS, TREE & RECREATION ADVISORY BOARD REGULAR MEETING November 8, 2017



Agenda Item: Recreation

Memorandum of Understanding

Title: Approving the implementation of discounted rates for shower passes and day passes issued by Friends of Community Recreation Foundation for use at the Laramie Community Recreation Center.

Recommended Board MOTION:

I move that the board approve the implementation of the discounted rates for shower passes and day passes issued by Friends of Community Recreation Foundation for use at the Laramie Community Recreation Center and authorize the Director to enter into an MOU with the Friends of Community Recreation for this purpose.

Administrative or Policy Goal:

Board Goal: Maintain the department mission around accessibility and affordability.

Municipal Code: The board shall review and make recommendations to the city council for fees and charges for parks and recreation programs and facility uses.

Background:

The Friends of Community Recreation Foundation raises money to support access to community recreation in various ways. The organization contributes to the scholarship fund, raises awareness and purchases shower and day passes for individuals and families in need.

Recently the FCR requested that the Recreation Division consider providing discounted shower and day passes for the Laramie Community Recreation Center that they can distribute as needed. They occasionally receive requests from individuals in the community who are in need of support as they apply for jobs or attempt to get back on their feet financially.

Staff believes that the efforts of the FCR are important and could be supported using a format where the Friends of Community Recreation provides a coupon to the person making the request and FCR would be responsible for 50% of the face value of the shower and/or day pass. The remaining portion would be tracked as a “discount” through our financial software and would be accounted for in our cost recovery, but would not deplete our scholarship fund. Staff has attempted to preserve the funds in the scholarship fund for families in need of support to participate in programs that enrich their lives and result in healthy lifestyles. An item such as a shower pass or day pass, while necessary, we believe could and should be funded through other methods.

Legal/Statutory Authority:

Laramie Municipal Code 2.28.070

BUDGET/FISCAL INFORMATION:**REVENUE**

Source	Amount	Type
Fees/Charges for Service	\$1,000.00	Estimated Revenue from 50% of Shower/Day Passes
Grant		
Loan		
Other		
Total	\$1,000.00	

EXPENSE

Proposed Project Cost.

Project	Amount	Funds
Overhead	\$250.00	Cost of laundering towels .50/towel
Staff	\$1,250.00	Cost of water/cleaning \$2.50/shower
Total Amount	\$1,500.00	

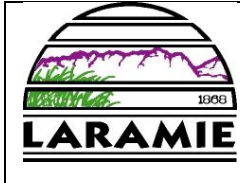
Responsible Staff:

Jodi Guerin, Recreation Manager, 721-5259, jguerin@cityoflaramie.org

Attachments:

N/A

PARKS, TREE & RECREATION ADVISORY BOARD REGULAR MEETING November 8, 2017



Agenda Item: Recreation

Memorandum of Understanding

Title: Approving the implementation of discounted rates for programs conducted by Laramie Fire Youth Basketball Program at the Laramie Community Recreation Center for the 2017 season.

Recommended Board MOTION:

I move that the board approve the implementation of the discounted rates for programs conducted by Laramie Fire Youth Basketball Program at the Laramie Community Recreation Center for the 2017 season and authorize the Director to enter into an MOU with the by Laramie Fire Youth Basketball Program for this purpose.

Administrative or Policy Goal:

Board Goal: Maintain the department mission around accessibility and affordability.

Municipal Code: The board shall review and make recommendations to the city council for fees and charges for parks and recreation programs and facility uses.

Background:

In November of 2013 the Parks, Tree and Advisory Board considered a request from the Laramie Shock & Rage Youth Basketball program (now Laramie Fire Youth Basketball) for rental of basketball courts at the Laramie Community Recreation Center. They requested a fee reduction of 50% for their program based on their youth oriented nonprofit status and the board agreed.

The Board directed staff to meet with the organizers of the program to bring forward an MOU if the request was made for the future. In July of 2014, the Advisory Board authorized an MOU with Shock and Rage specifying a 25% discount for facility rentals for their basketball program. (Savings of \$450)

In 2015 and 2016 the agreement was renewed and the organizers of the renamed Laramie Fire Youth Basketball program have requested the same agreement for 2017.

Typically, the board has considered fee reductions of 50% for activities that are completely free to the public, generate economic development or are short-term activities. Fees for organizations with longer term use such as the Laramie Swim Club, Hockey and Basketball groups are reduced between 10-25% by agreement.

Legal/Statutory Authority:

Laramie Municipal Code 2.28.070

BUDGET/FISCAL INFORMATION:

REVENUE

Source	Amount	Type
Fees/Charges for Service	\$1,350.00	75% of Flat Fee * 10 days.
Grant		
Loan		
Other		
Total	\$1,350.00	

EXPENSE

Proposed Project Cost.

Project	Amount	Funds
Overhead	\$1,800.00	\$180 Flat Fee * 10 days.
Staff		
Total Amount	\$1,800.00	

Responsible Staff:

Jodi Guerin, Recreation Manager, 721-5259, jguerin@cityoflaramie.org

Attachments:

MOU

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF LARAMIE, WYOMING AND
THE LARAMIE FIRE BASKETBALL PROGRAM**

1. **Parties.** This Memorandum of Understanding (hereinafter referred to as “Agreement”) is made and entered into this ___ day of November by and between the City of Laramie, Wyoming, a municipal corporation (hereinafter referred to as “City”) whose address is 406 Iverson Ave., Laramie, Wyoming 82070 and The Laramie Fire Basketball Program (hereinafter referred to as “Fire”) whose address is 1514 Arnold St., Laramie, Wyoming 82070 (hereinafter collectively referred to as “Parties”).

2. **Purpose.** The purpose of this Memorandum is to define the financial process for fees and the responsibilities of parties associated with the reservation, fees and facility use at the Laramie Community Recreation Center during the Fire season from Oct, 2017 through Dec. 31, 2017.

3. **Term of Agreement and Required Approvals.** This Agreement is effective when all parties have executed it and all required approvals have been granted. The term of the Agreement is from the date of execution through Dec. 31, 2017 unless otherwise terminated or extended as outlined herein.

4. **Consideration.** Fire shall make a single payment to the City at the conclusion of the 2016 basketball season at a rate of 75% of the regular rental rate listed on the Master Fee Schedule for basketball courts at the Laramie Community Recreation Center contingent upon fulfilling the terms of this Agreement.

5. **Responsibilities of City.** City is responsible for the following:

- A. Reserve the courts according to the negotiated schedule during the season.
- B. Provide tables, chairs and scoreboards for scorekeepers and officials.
- C. Lower the baskets to the appropriate height for each age group.
- D. The City retains the right to schedule practices and games to accommodate other programming as appropriate.

6. **Responsibilities of Fire.** Fire is responsible for the following:

- A. Provide the City with final schedules in writing, for all requested practice and game times by Nov 6, 2017.
- B. Provide notification of any cancellations at least 24 hours in advance of scheduled use.
- C. Remit payment to the City of Laramie for facility use fees associated with Fire

within 30 days upon receiving an invoice.

D. Provide proof of current general Liability Insurance naming the City as Additional Insured or Certificate Holder.

7. **Special Provisions.**

A. **Termination.** Either party to this agreement may terminate such by giving notice of not less than thirty (30) days in writing of official action that has been taken by the governing body of the party which terminates the Memorandum of Understanding.

B. **Amendments.** Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed and signed by all parties to this Agreement.

C. **Monitor Activities.** City shall have the right to monitor all activities related to this Contract, including activities of the Contractor and all subcontractors. This shall include, but not be limited to, the right to make site inspections at any time, and to observe all Contractor personnel in every phase of performance of work related to this Contract.

D. **Confidentiality.** Nothing in the Agreement shall be deemed to require the parties to release any information that is considered confidential by law.

E. **Nondiscrimination.** Contractor shall comply with Presidential Executive Order 11246 entitled, "Equal Employment Opportunity," as amended by Presidential Executive Order 11375, and as supplemented in the Department of Labor Regulations (41 CFR Part 60), the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 et seq.), and the Americans With Disabilities Act (hereinafter referred to as "ADA"), 42 U.S.C. 12101, et seq. Contractor shall assure that no person is discriminated against based on the grounds of sex, race, religion, national origin or disability in connection with the performance of this Contract. Contractor shall include the provisions of this section in every subcontract awarded so that such provisions are binding on each subcontractor.

F. **Liaison and Notice** City's and Fire's Designated Representatives.

(i) City's designated representative is Kason Walton, Recreation Center Supervisor, P.O. Box C Laramie, WY 82073: telephone number: (307) 721-5261 and facsimile: (307) 721-5284.

(ii) Fire's designated representative is Nick Darling, Fire, 1514 Arnold St., Laramie, Wyoming 82070: telephone number: (925) 285-7447: email: nicholasjdarling@gmail.com.

(iii) All notices and invoices required in this Agreement shall be in writing, properly addressed to the liaison above, and mailed first-class, postage prepaid. All notices sent via U.S. Postal Services are deemed effective on the date of postmark. Notices and invoices mailed through another carrier (e.g., UPS or FedEx) are effective upon receipt.

G. Entirety of Contract. This Contract, consisting of six (6) pages and represents the entire and integrated Contract between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.

G. Ethics. Fire shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat §9-13-101, et seq.), and any and all ethical standards governing Fire's activities.

H. Force Majeure. Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in availability of the City's facilities to that required by the event, and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.

I. Indemnification. Fire shall indemnify, defend and hold harmless the City, and their officers, agents, employees, successors and assignees from any and all claims, lawsuits, losses and liability arising out of Fire's failure to perform any of Fire's duties and obligations under this contract or in connection with the negligent performance of Fire's duties or obligations, including but not limited to any claims, lawsuits, losses or liability arising out of Fire's performance under this Contract.

J. Debts and Liabilities. Fire shall assume sole responsibility for any debts or liabilities that may be incurred by Fire in fulfilling the terms of this Contract, and shall be solely responsible for the payment of all federal, state and local taxes which may accrue because of this Contract. Nothing in this Contract shall be interpreted as authorizing Fire or its agents and/or employees to act as an agent or representative for or on behalf of the City, or to incur any obligation of any kind on the behalf of the City. Fire agrees that no health/hospitalization benefits, workers' compensation and/or similar benefits available to City employees will inure to the benefit of Fire or the Fire's agents and/or employees as a result of this Contract.

K. Insurance. Fire shall maintain the following insurance:

(i). Workers' Compensation and Employers Liability Insurance: Fire shall provide City proof of workers' compensation coverage for all of it's employees who are to work on the project described in this Contract. Fire's coverage shall be under the Wyoming Workers' Safety and Compensation program, if statutorily required, or such workers' compensation insurance, as appropriate. Fire's insurance shall include Employer's Liability "Stop Gap" coverage, in an amount not less than Five Hundred Thousand Dollars (\$500,000.00) per employee for each accident or disease.

(ii). Commercial General Liability Insurance. The Fire shall provide coverage, during the entire term of the Contract, against claims arising out of bodily injury, death, damage to or destruction of the property of others, in an amount not less than five hundred

thousand dollars (\$500,000.00) per occurrence and one million dollars (\$1,000,000.00) general aggregate.

(iii). **Coverage.** All policies required under this Contract shall be in effect for the duration of this Contract and projects. The Fire agrees to provide the City with notice of cancellation, revocation, amendment, or lapse of insurance.

(iv). **Additional Insured.** All insurance policies required by this Contract, except workers' compensation, shall name City as an additional insured. Fire shall provide, upon request a copy of an endorsement providing this coverage.

L. **Sovereign Immunity.** The City does not waive sovereign immunity by entering into this Contract, and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyo. Stat. § 1-39-101 (2011), et seq., and all other state law.

M. **Prior Approval.** This Contract shall not be binding upon either party, no services shall be performed under the terms of this Contract, until this Contract has been reduced to writing, approved by the City.

N. **Termination of Contract.**

(i). City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any services in connection with this Contract at any time upon one (1) month written notice to Fire. Fire may terminate this Contract upon written notice to City should City substantially fail to perform in accordance with Paragraph 6 of this Contract.

(ii). In the event of termination, Fire shall pay to City, as full payment for all services performed and all expenses incurred under this Contract, which shall have become payable because of the progress in the services. In ascertaining the services actually rendered hereunder up to the date of termination of this Contract, consideration shall be given to both completed services and services in progress.

O. **Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third party beneficiary and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The provisions of this Contract are intended only to assist the parties in determining and performing their obligations under this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this contract, or to bring an action for the breach of this Contract.

P. **Extension.** Nothing in this Contract shall be interpreted or deemed to

create an expectation that this Contract will be extended beyond the term described herein. Any extension of this Contract shall be requested by Fire and following approval by City shall be effective only after it is reduced to writing and executed by all parties to the Contract. Any agreement to extend this Contract shall include, but not necessarily be limited to: an unambiguous identification of the Contract being extended; the term of the extension; the amount of any payment to be made during the extension, or a statement that no payment will be made during the extension; a statement that all terms and conditions of the original Contract shall, unless explicitly delineated in the exception, remain as they were in the original Contract; and, if the duties of either party will be different during the extension than they were under the original Contract, a detailed description of those duties.

Q. Severability. Should any portion of this Contract be judicially determined to be illegal or unenforceable, the remainder of this Contract shall continue in full force and effect and either party may attempt to renegotiate the terms affected by the severance.

R. Titles Not Controlling. Titles of paragraphs are for reference only, and shall not be used to construe the language in this Contract.

S. Waiver. The waiver or any breach of any term or condition in this Contract shall not be deemed a waiver of any prior or subsequent breach.

T. Time is of the Essence. Time is of the essence in all provisions of the Contract.

U. Energy Efficiency. The City of Laramie seeks to integrate energy efficiency practices into all aspects of day-to-day operations, from capital construction specifications to staff behaviors, to ensure economic and environmental sustainability. The City encourages that user groups, 1) enhance the efficiency of projects and ongoing operations that are performed in conjunction with the City and/or 2) consider all energy types, including traditional and renewable sources.

V. Wyoming Preference Act. In accordance with State Statutes and as applicable, preference is hereby given to materials, supplies, equipment, machinery and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by competitors outside the State, as provided in W. S. §§ 16-6-101 through 16-6-119.

IN WITNESS WHEREOF, the Laramie City Council has caused this Memorandum of Understanding to be signed and executed in its behalf by the City Manager and Fire have signed and executed this Agreement, the day and year first written above.

CITY OF LARAMIE, WYOMING:

By: _____
Janine Jordan, City Manager

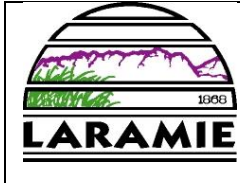
Attest: _____

LARAMIE FIRE BASKETBALL:

By: _____
Nick Darling, Laramie Fire

Attest: _____

PARKS, TREE & RECREATION ADVISORY BOARD REGULAR MEETING November 8, 2017



Agenda Item: Administration

Discussion Item

Title: Public Meeting/Discussion Item concerning tennis/pickleball improvements at Undine park. Acknowledging a future application to the Albany County Recreation Board to provide funding for approved improvements.

Recommended Board MOTION:

Public Meeting/Discussion Item

Administrative or Policy Goal:

Board Goal: Be cognizant of staff resources in project design and idea development so that the workload remains reasonable and the existing amenities can be properly cared for.

Municipal Code: The board shall evaluate, advise and make recommendations to the parks and recreation director concerning existing parks and recreation policies, programs and activities. The board shall consider, investigate, report and recommend on any special parks recreation and open space matter coming within the scope of its work.

Background:

Pickleball has become a very popular sport at the Laramie Community Recreation Center. If you visit the facility on any day you will more than likely see a pickleball court set up and between 4 and 24 players participating in the sport.

The core group of pickleball enthusiasts have approached the Parks & Recreation Department about the possibility of developing outdoor courts for use during the summer months allowing for continued growth of the sport. This group has asked the Department to consider improvements at the Undine Park Tennis Court to include court resurfacing, pickleball striping and wind screens to provide this service. Undine Park is a very popular and historic park and Staff believes that a public meeting to gain comments from the neighborhood and potential users is in the best interest of the department as we move forward.

The intent for this improvement would be to allow for adaptive re-use of this facility to provide both pickleball and tennis participation. The court is large enough to host 1 tennis court and 4 pickleball courts. A schedule of the set up would be determined, evaluated and developed over time. This project is important as it continues to show improvement and enhancement to existing facilities and infrastructure.

Legal/Statutory Authority:

Laramie Municipal Code 2.28.070

BUDGET/FISCAL INFORMATION:**REVENUE**

Source	Amount	Type
Fees/Charges for Service	\$25,000.00	Estimated Request to ACRB
Grant		
Loan		
Other		
Total	\$25,000.00	

EXPENSE

Proposed Project Cost.

Project	Amount	Funds
Court Surfacing	\$15,000.00	Estimated Cost of Court Surfacing
Pickleball Equip	\$5,000.00	Estimated Cost of 4 pickleball nets/stantions
Windscreens	\$5,000.00	Estimated Cost of Wind Screen
	\$25,000.00	Total Project Cost

Responsible Staff:

Jodi Guerin, Recreation Manager, 721-5259, jguerin@cityoflaramie.org

Todd Feezer, Director, Parks & Recreation, 721-5260, tfeezer@cityoflaramie.org

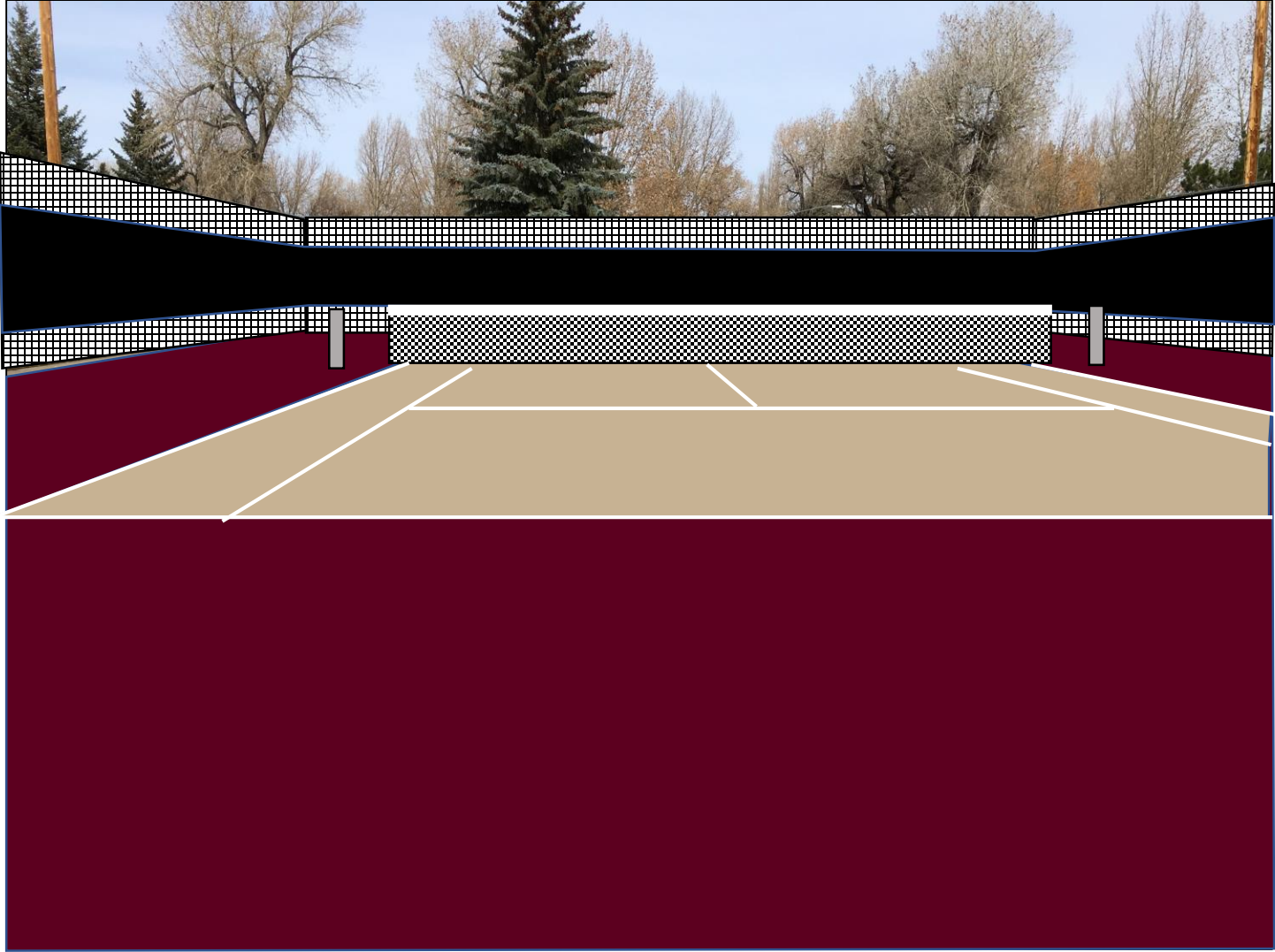
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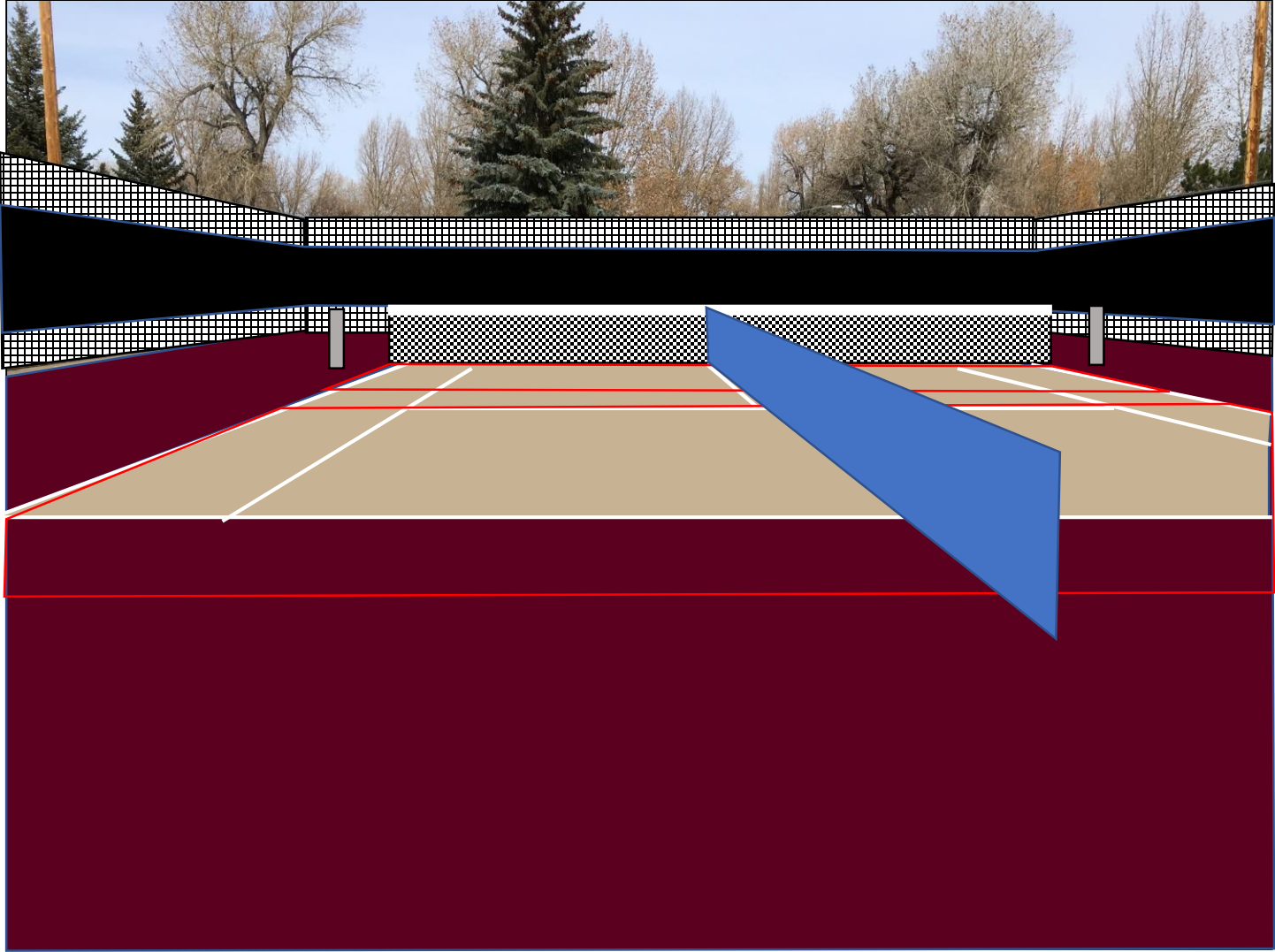
Court Photos/Renderings

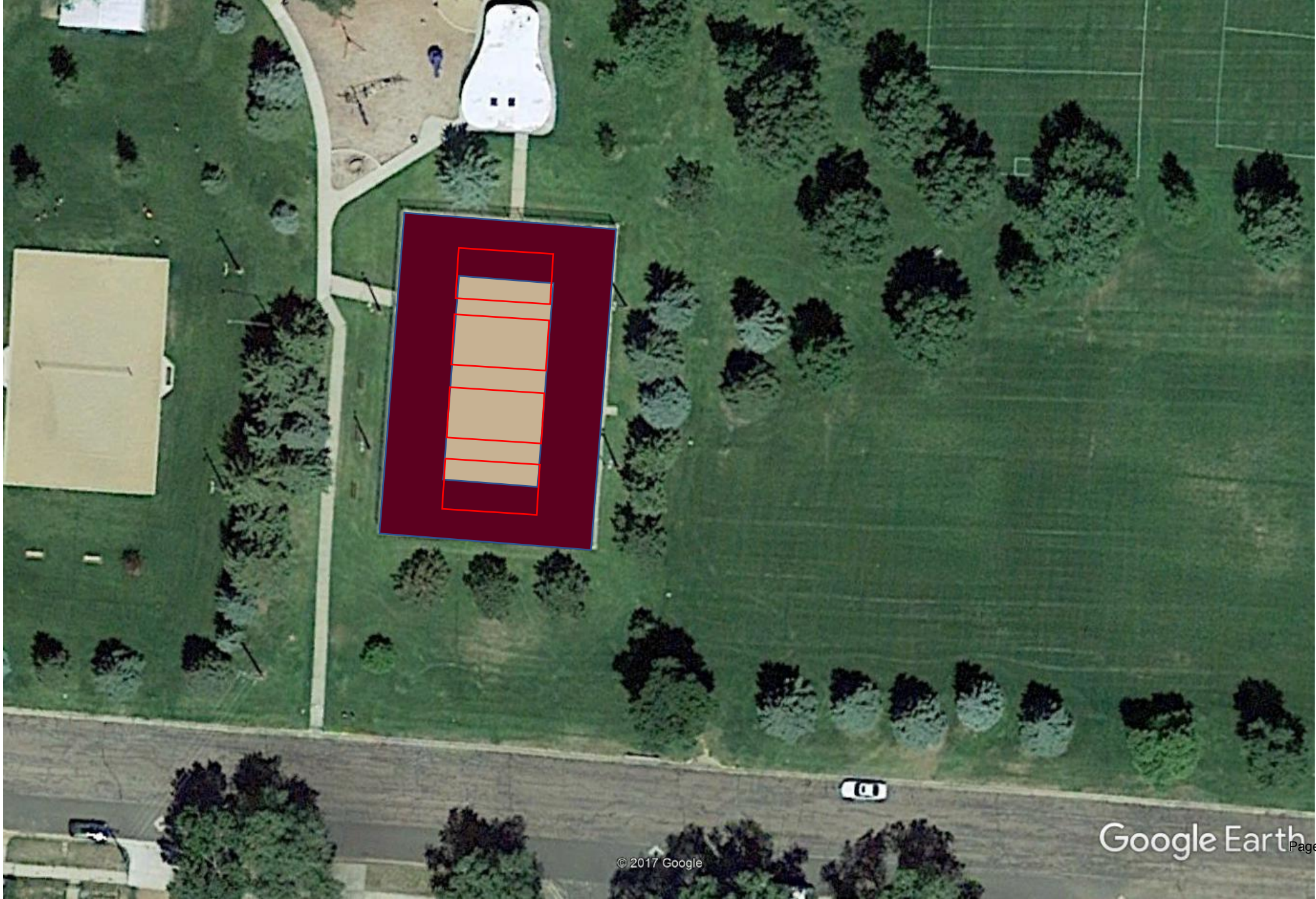














Agenda Item: Administration

Resolution

Title: Resolution 2017-_____ accepting the donation of real property from Wyoming Central Land & Improvement Company, Laramie, Wyoming to be use for parks, trails and open space.

Recommended Board MOTION:

I move to approve Resolution 2017-_____ accepting the donation of real property from Wyoming Central Land & Improvement Company, Laramie, Wyoming to be use for parks, trails and open space and forward to the Laramie City Council for approval.

Administrative or Policy Goal:

Board Goals: Revisit the Parks and Recreation Master Plan in the course of board activities and use it as a roadmap when making decisions. Look for ways to connect the various greenbelt trails and encourage development of the trail system in Laramie.

Municipal Code: The board shall advise the city council with respect to the acquisition, promotion and development of parks and recreation facilities.

Background:

Wyoming Central Land & Investment Company has approached the City with a donation of approximately 41 acres of land as shown on the attachment.

The Parks & Recreation Master plan recommends the development of shared use paths to provide better continuity and connectivity, notably along the Laramie River which could provide access to existing City land to the north on the Laramie River. It also recommends establishing Natural Areas along the Laramie River and in low lying areas just north of City Limits. . This land is located north of Curtis Street near the termination of the Laramie River Greenbelt. It is the opinion of the Parks & Recreation Director that this donation provides optimal land for future services and conectivity in this Service Area.

Legal/Statutory Authority: N/A

Municipal Code

BUDGET/FISCAL INFORMATION:

EXPENSE

Initially there is zero expense for accepting the land donation. There is an unknowns estimated cost for the development of the parks, trails and open space in the future.

Responsible Staff:

Todd Feezer, Director, Parks & Recreation Department, 721-5260, tfeezer@cityoflaramie.org
Choose an item.

Attachments:

Donation Resolution, Donation Deed

RESOLUTION NO. 2017-__

**A RESOLUTION ACCEPTING THE DONATION OF REAL PROPERTY FROM
WYOMING CENTRAL LAND & IMPROVEMENT COMPANY, LARAMIE,
WYOMING TO BE USED FOR PARKS, TRAILS AND OPEN SPACE.**

WHEREAS, the City of Laramie and the Wyoming Central Land & Improvement Company have been working on a land donation to assist with the future development of parks, trails, habitat protection and open space, and;

WHEREAS, the Wyoming Central Land & Improvement Company understands and agrees that parks, trails, habitat protection and open space provide an increased quality of life and equitable recreational opportunities to the community and that parks, trails, habitat protection and open space should be considered no different than other vital infrastructure, and;

WHEREAS, the Wyoming Central Land & Improvement Company has reviewed the City of Laramie, Parks & Recreation Master Plan, Service Area 22 that shows a desire for future additional parks, trails and open space, and;

WHEREAS, the Wyoming Central Land & Improvement Company has been actively involved in the U.S. Fish & Wildlife Wyoming Toad recovery project by providing safe harbor habitat on the property being considered for donation, and;

WHEREAS, the Wyoming Central Land & Improvement Company believes that the City of Laramie could continue to be involved with this effort by blending green belt use with riparian habitat enhancement by continuing to participate in the Wyoming Toad recovery project, and;

WHEREAS, the Wyoming Central Land & Improvement Company has proposed the donation of approximately 41.19 acres of land, for the development of a parks, trails, habitat protection and open space, more particularly described in Exhibit "A" attached hereto and made part thereof and;

WHEREAS, the Parks, Tree & Recreation Advisory Board reviewed the donation proposal on November 7, 2017 and forwarded it to City Council with a recommendation for approval, and;

NOW THEREFORE, THE CITY COUNCIL OF LARAMIE, WYOMING RESOLVES:

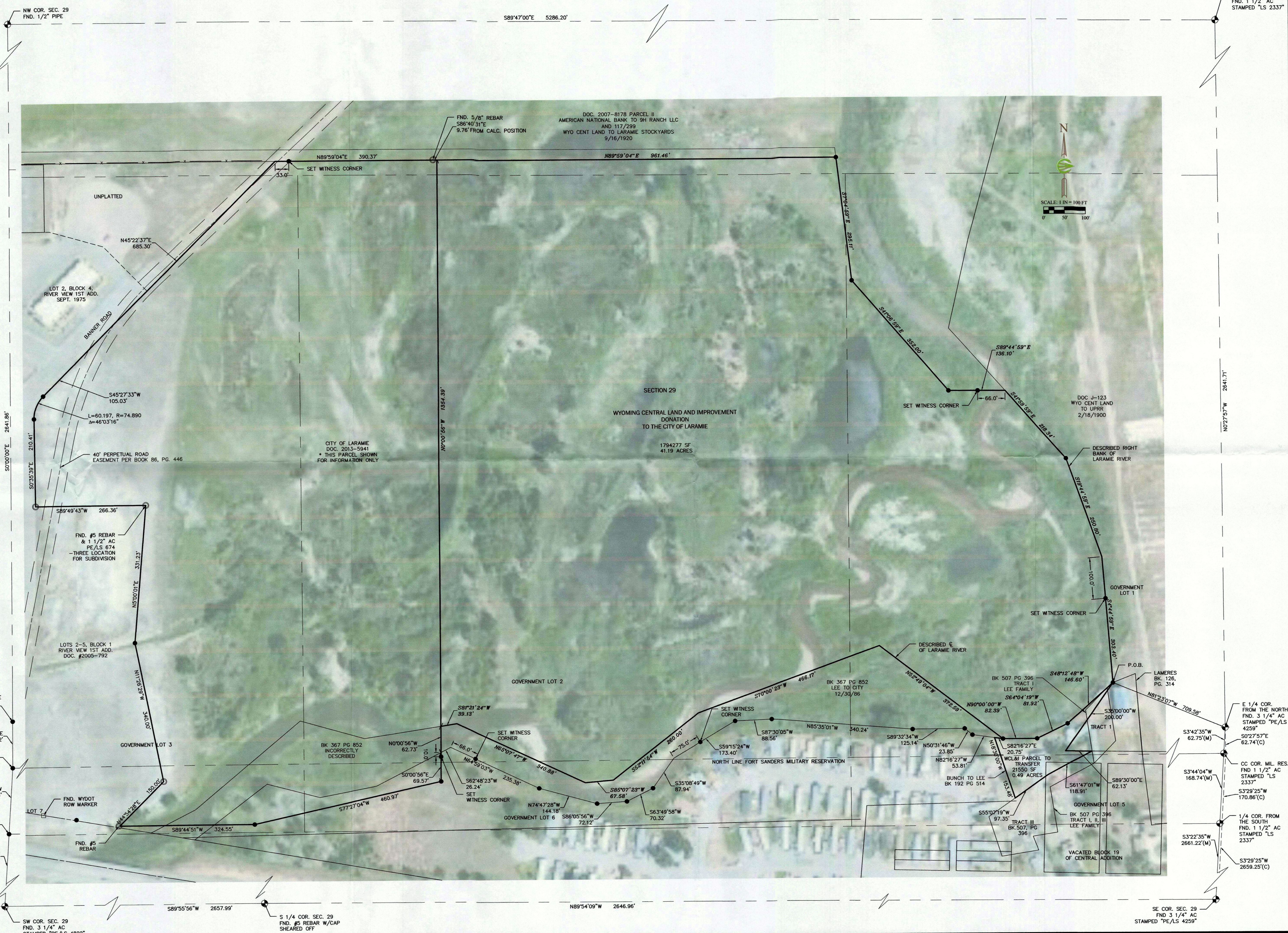
That the Governing Body of the City of Laramie does hereby approve the acceptance of the donation of land from the Wyoming Central Land & Improvement Company. More particularly described in Exhibit "A" attached hereto and made part thereof and authorizes the City Manager to execute the documents required to transfer ownership.

PASSED AND APPROVED this ____ Day of November 2017.

Andi Summerville, Mayor and President
City of Laramie, City Council

Attest:

Angie Johnson, PHR
City Clerk, City of Laramie



* THESE MONUMENTS NOT SET DUE TO WINTER CONDITIONS - SET AT LATER DATE

W1/4 COR. SEC. 29* FROM THE NORTH (CALCULATED)

S0'00'00"E 111.62'

CC COR. SEC. 29* (CALCULATED)

S3'27'46"W 158.46'

W1/4 COR. SEC. 29* FROM THE SOUTH (CALCULATED)

S3'27'46"W 2641.02'

REVISION	DATE	REQUEST BY	CHECK

Project: 1021.74 BNDRY WRK
 Drawing: CGT
 Drafted By: CGT
 Date: 12/09/2013
 Rev. Date: 02/04/14
 Check By: MFC

**WYOMING CENTRAL LAND IMPROVEMENT
 LAND DONATION MAP**

SEC. 29, T16N, R73W, 6TH 1/4 M.
 ALBANY COUNTY, WYOMING



DEED OF DONATION

Wyoming Central Land & Improvement Company, a Wyoming Corporation, whose address is 1221 E. Canby Street, Laramie, WY 82072, (“Donor”), for the purpose of promoting parks, trails, habitat protection and open space development for the City of Laramie and for other good and valuable consideration, receipt of which is hereby acknowledged, hereby CONVEYS AND QUIT CLAIMS BY WAY OF DONATION to the **City of Laramie**, a Wyoming municipality (“Donee”), any and all interest Donor holds in the following described lands situated in Albany County, Wyoming:

A tract of land, situated in the Section 29, Township 16 North, Range 73 West, 6th P.M., Albany County, Wyoming, described as follows:

Commencing at the East Quarter corner, as set from the North for Section 29, being a found 3 1/4” Aluminum, stamped PE/LS 4259, from which the Northeast corner being a found 1 1/2” Aluminum Cap, stamped LS 2337, bears North 0°27’57” West a distance of 2641.71 feet; the basis of bearings for this description; Thence North 81°23’07” West a distance of 709.58 feet to a point on the west line of that certain parcel described in Book J at Page 123 and the north line of that certain parcel described in Book 126 page 314 and the POINT OF BEGINNING of this description;

Thence along said boundary and its extension South 48°12’48” West a distance of 146.60 feet;

Thence South 64°04’19” West a distance of 81.92 feet;

Thence North 90°00’00” West a distance of 82.39 feet to the Easterly corner of that certain parcel described in Book 367 Page 852;

Thence along the boundary of said parcel the following 6 courses and distances;

- 1) North 52°49’04” West a distance of 372.59 feet;
- 2) South 70°00’23” West a distance of 466.17 feet;
- 3) South 52°11’54” West a distance of 260.00 feet;
- 4) South 85°07’23” West a distance of 67.58 feet;
- 5) North 65°07’47” West a distance of 340.88 feet;
- 6) South 81°21’24” West a distance of 39.13 feet to a point on the east line of that

certain parcel described in Document Number 2013-5941;

Thence along boundary of said parcel North 0°00’56” West a distance of 1354.39 feet to the Northeast corner thereof;

Thence North 89°59’04” East a distance of 961.46 feet to a point on the west line of that certain parcel described in Document Number 2007-8178 and Book 117, Page 299;

Thence along the boundary of said parcel the following 3 courses and distances;

- 1) South 7°04’59” East a distance of 295.11 feet;
- 2) South 41°06’59” East a distance of 352.00 feet;
- 3) South 89°44’59” East a distance of 136.10 feet to a point on the west line of that

certain parcel described in Book J at Page 123;

Thence along said boundary the following 3 courses and distances;

- 1) South 41°59’59” East a distance of 218.34 feet;
- 2) South 19°44’59” East a distance of 250.80 feet;
- 3) South 4°44’59” East a distance of 303.40 feet to the Point of Beginning.

Said tract contains 41.19 acres, more or less, and subject to all rights of way, easements and restrictions of record. together with all of Donor's rights and appurtenances thereto, subject to easements, reservations, restrictions, restrictive covenants, and rights-of-way of record.

EXECUTED this ____ day of _____, 2017.

DONOR:

Wyoming Central Land & Improvement Company, a Wyoming Corporation

By: _____
Amy K. Williamson, Treasuer

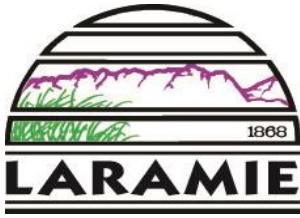
STATE OF WYOMING)
) ss:
COUNTY OF ALBANY)

This instrument was acknowledged before me on the ____ day of _____, 2017 by Amy K. Williamson who signed the instrument on behalf of Wyoming Central Land & Improvement Company, a Wyoming Corporation and who, upon oath, represented that she was the assignee for Wyoming Central Land & Improvement Company, that the instrument was signed on behalf of Wyoming Central Land & Improvement Company pursuant to her authority to do so, and that she acknowledged his signing of this instrument to be the free act and deed of Wyoming Central Land & Improvement Company.

Witness my hand and official seal.

Notary Public

My Commission expires:



CITY OF LARAMIE
PARKS & RECREATION DEPARTMENT
P.O. Box C
Laramie, WY 82073

Parks Division: (307) 721-5264
Fax (307) 721-5256
Recreation Division: (307) 721-5269
Fax: (307) 721-5284
Facilities Mgmt Division: (307) 721-3585

To: City Manager; City Council Members
Fr: Todd Feezer, Director, Parks & Recreation
Date: November 1, 2017
Re: October/November 2017 Monthly Manager's Report

Parks & Recreation Administration:

- The Cirrus Sky Technology Trail has progressed. The bridge should be installed November 1st through the 3rd weather pending. Artwork has been finalized and a Work Change Directive has been issued to provide for the installation of the plazas, seating areas and artwork.
- The new Peace Pole was placed in Washington Park and a re-dedication ceremony was held on October 27, 2017. Twenty-Two folks attended the ceremony conducted by Dr. Sally Palmer. The Peace Pole is on permanent display near Shelter #1 off Sheridan Street.
- The 1st Street Parking lot project is complete. This project included the implementation of a new striping plan, new ADA parking signs, functional LED lighting, new drip irrigation to the islands, new plantings and improved rock mulch. This project was funded in part by Downtown Laramie, Downtown Businesses and the Laramie Rivers Conservation District.
- The Parks, Tree & Recreation Advisory Board has had two resignations due to work load this past month. These resignations coupled with expiring terms leaves five openings on the board.
- The FY2019 Albany County Recreation Mill funding process has begun. Applications for recreational projects will be accepted through the P&R office until December 15, 2017. Applications will be reviewed by the Parks, Tree & Recreation Board in January with funding for selected projects made available July 1, 2018.

Parks & Cemetery – Cemetery Report

- Fall fertilization and irrigation winterization has been completed.
- Cemetery staff oversaw eight interments during the month of October.
- Staff is currently working on leaf cleanup, this will be an ongoing process through Memorial Day 2018.
- Winter snow removal equipment has been inspected and placed in the appropriate locations.

Parks & Cemetery – Parks Report

- Parks turf fall fertilization has been completed.
- Five carsonite signs have been set along the path to Walmart from the “Y”, for pedestrian safety.
- Half of the Harbon Park swing set has been removed and replaced. The second half will be replaced after the concrete securing the poles has had time to cure. This swing set was showing metal fatigue at the crossbar and was deemed a hazard during a playground inspection. The parts were supplied by the manufacturer as a warranty item.
- Staff has fabricated a new “Peace Pole” for Washington Park. The original was removed due to vandalism. The pole was installed on October 26, 2017 and a dedication ceremony was held on October 27, 2017.

- The LaPrele Disc Golf course “T”-pads have been installed to help set up a new course design. Staff replaced all the master locks for the baskets and will be removing the old “T”-pads as time allows. New sod will be installed in the spring as needed.
- Staff is currently working on leaf cleanup in all Parks and cutting back perennials in beautification areas.
- The permits have been received for the new downtown bike racks and staff will install them as time allows.
- Soccer, UW Club sports and City Softball will be ending in November. Staff is prepping fields as needed and keeping up with daily maintenance items.
- Staff has started to renovate the LaBonte softball and baseball fields. New infield mix, bases and outfield sod will be adjusted to meet current regulations.
- Summit Structures will be in Laramie in November to replace the UV damaged items at the Undine playground. Staff have contacted Summit Structures and will be notified when their construction team is on their way.
- Quotes for the Phase II fence replacement at Little League and backstop repairs in the parks have been received. The projects will commence after the paperwork has been finalized.
- The Parks irrigation systems and restrooms have been winterized.
- The new John Deere Gator has been received and inspected. Fleet has entered it into the system and staff is prepping it for spring use.

Mosquito & Urban Forestry – Forestry Report

- The application of Mallet (Imidicloprid) by soil injection for leaf miner and needle scale in cottonwood and spruce trees was cut short by a hard freeze. Additional applications will continue in the spring.
- Removed two damaged trees at LaPrele Park and replaced with two Purple Robe Locust and two Bur Oak memorial plantings, installed memorial tree at Optimist Park, conducted citizen requested tree inspections, processed and notified five Right-of-Way tree notices, provided Community Forest News articles for the Laramie Daily Boomerang, worked with planning on two site plan reviews.
- Replanted trees and grasses and refurbished the rock mulch in the First Street Plaza parking islands. This project was funded by a combination of donations from downtown businesses and the Laramie Rivers Conservation District.
- Delivered trees for three “Shawver Tree Fund” plantings, three plantings are still pending for fall. Program will be suspended until spring.
- November activities will include: pruning of City trees for hazards and structure in all locations.

Mosquito & Urban Forestry – IPM Report

- Attended Rocky Mountain International Society of Arboriculture (ISA) annual meeting in Billings, MT. Completed certification testing for ISA arborist during conference. Congratulations to Tyler Shevling new ISA Arborist.
- Conducted transfilm application on all coniferous trees in wind prone areas. Application will continue on new plantings and deciduous trees in wind prone areas as leaf drop occurs.
- Cleaned, winterized and stored IPM spray rig.
- Assessed beaver activity at locations on Spring Creek and Big Laramie River. One young beaver seen in Spring Creek area. Staff will assess damages and a potential new living arrangement for this beaver.
- Applied experimental “Weed and Feed” application at Kiowa Park.
- Assisted Trails and Horticulture with fall leaf clean-up, assisted Forestry Division with 5 tree plantings at LaPrele Park, Assisted Athletics with fall baseball field infield reconstruction.

- Grand Avenue Median cleanup and “Snapshot” granular pre-emergent herbicide application.
- November activities include: continued transfilm application on newly planted trees and trees located in exposed locations, equipment repair and maintenance and snow removal duties.

Mosquito & Urban Forestry – Mosquito Report

- Prepared Log sheets to document larval and adult mosquito control applications for 2017 Emergency Insect Management Grant reporting for Wyoming Dept. of Agriculture.
- Worked with WYDOT to mitigate issues with sidewalk safety for snow removal on Clark Street Viaduct and to improve drainage underneath new Snowy Range Road bridge at Laramie River.
- Assisted Water Dept. in researching possible sites for a West Laramie water fill location.
- Presented Mosquito Control operations program for Monolith Ranch Advisory Board.
- Cleaned, repaired and stored all trapping equipment for the winter season. Prepared inventory and order list, Completed end of season shop and laboratory cleaning. Removed “No Spray” markers and Risk Rating signs for the winter season.
- November activities include: annual reporting, procuring materials for the 2018 season, snow removal and equipment maintenance.

Facilities Management Division:

- The City Hall Annex Roof and Cornice Project is nearing completion. The painting is at 90% and is scheduled to be completed on October 30th. The roof work is progressing as scheduled. The tiles have been removed and inspected for damage, the roof decking has been inspected, new ice and water shield installed, new cleats installed and the undamaged tiles, as well as replacement tiles, are being reinstalled on the roof. The decorative crown pieces at the top of the cornice are scheduled for delivery on November 3rd, and will be painted, and installed the week of November 6th.
- The Recreation Center Outdoor Pool Re-Plastering project was bid on September 26. One bid was received from Mid-America Pool Renovation, of Grandview Missouri. Staff hopes to have a bid award for Council approval on November 7th. This project is scheduled to be under construction in early spring 2018 for completion in time for the Summer swim season.
- A contract has been negotiated with Rocky Mountain Fire Protection for the replacement of the Recreation Center fire alarm control panel. The new panel will have public address capability. This project funded by a grant from the Albany County Recreation Board and is scheduled to be completed this week.
- The NAE system which controls all the HVAC equipment at the Main Campus was recently compromised by a voltage spike, and as a result, will have to be replaced. The preliminary cost estimate for this replacement is not to exceed twenty thousand dollars. The possibility of filing an insurance claim for this loss is being fully explored by the Risk Manager.
- Facilities staff will be removing one of the automatic projector screens from Council Chambers and re-installing it in the City Hall Annex conference room.
- Due to the heavy usage at the Recreation Center, staff is exploring the possibility of closing the locker rooms, for a short period of time daily, in the early afternoon, to perform light cleaning, and the restocking of supplies.
- The Facilities Work Order System received thirty-five (35) work orders in September, with nine (9) still open and in progress. A total of thirty (30) work orders were completed and closed out this month.

Recreation Division:

- Ice Season is in full swing and the curling league about half-way complete, Turkey Curling will be held on the 19th of November and registration is scheduled to open for the Winter/Spring

sessions on December 4th. Ice Skating lessons have surpassed 100 participants for the Fall sessions, which is more than were registered the entire last season.

- New Ice & Event Center logos have been installed as part of an updated branding effort. Responses from the public and staff have been very positive and social media traffic and visits to the facility are increasing as well. These are all good signs for our cost recovery this year.
- Pumpkin' Dunkin' took place on October 21st and we were very pleased with the response. The Laramie Boomerang ran a story in advance and supplemental notifications and advertisements were utilized which combined to increase participation by almost 100 individuals. This is certainly a very positive result for this annual event.
- First Friday Fun Night was held on October 6th with much more robust numbers than for September. We utilized our large inflatable obstacle course in the gymnasium and added some craft activities as well as music and lights in the lobby. These changes to the program along with additional marketing efforts turned out 100 more people than a normal Friday night. We are very pleased with this outcome and will continue to adjust our activities to make this a bigger, better event each month.
- Fitness class participation has continued to increase with the cooler weather. We are beginning to have classes reach capacity participation numbers. We are working on a sign in system that will ensure that early birds are able to secure a spot in their favorite class and also offer options for those individuals who are interested in signing up for a class where they can pre-register.
- Pickleball continues to be a popular drop-in activity at the Recreation Center with increasing numbers of highly skilled competitors. In order to accommodate their interests, we are forming an introductory class, as well as drop in times for competitive and recreational players. There will be an opportunity for those individuals who want to play in a tournament to be seeded according to their skill sets and continue to challenge themselves.
- The Tee Pads have all been installed at LaPrele Park and staff are now collaborating on the details of completing course signage. The local disc golf club is working on the anchors for basket placements that can be installed to provide multiple basket locations for each hole. This will improve the course for skilled and regular users so that the course becomes a magnet facility for the community.
- SACC will be hosting a Trick or Treat day at the Recreation Center with staff participating in the ghoulish holiday! Don't be alarmed to see Zombies and Witches throughout the facility on the 31st. The School District has also added more early release days to their schedule, which we have accommodated in SACC and will boost our revenue as a result. Staff also participated in a two day After School Boot Camp training seminar from Boost Collaborative, ensuring that staff have the skills to safely and effectively run fun classroom activities.