



CITY OF LARAMIE
PARKS & RECREATION DEPARTMENT
P.O. Box C
Laramie, WY 82073

Parks Division: (307) 721-5264
Fax (307) 721-5256
Recreation Division: (307) 721-5269
Fax: (307) 721-5284
Facilities Mgmt Division: (307) 721-3585
TDD (307) 721-5295

PARKS, TREE & RECREATION ADVISORY BOARD AGENDA

April 12, 2017

6:30PM

Recreation Center, 920 Boulder Dr.

Consent Agenda:

1. To approve the minutes from the March 8, 2017 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-4)
2. To approve sponsorship of the Downtown Laramie Farmer's Market by waiving reservation fees for the 1st Street Plaza from July 7 through September 29, 2017. (Feezer, pages 5-6)
3. To approve sponsorship of the Laramie Jubilee Days by waiving reservation fees for the 1st Street Plaza from July 13 through July 15, 2017. (Feezer, pages 7-8)

Motion: by _____, seconded by _____, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item will be removed from the consent agenda to the regular agenda.)

Regular Agenda:

1. Consideration of request to perform a scientific study in City Parks. "Are Local Pollinators and Plant Seed Set Affected by Laramie's Mosquito Control Program?" (Lester, pages 9-38)
2. Original Ordinance No. 1966, amending the Laramie Municipal Code, section 12.48.050 Facility Use Park Permit. (Guerin, pages 39-44)
3. Supporting Resolution 2017-___ authorizing the submission of an application for a Wyoming Cultural Trust Fund Grant to implement Phase I of the Sans Facon art project. (Guerin, pages 45-47)
4. Department Presentation - Laramie Ice & Event Center 2016-2017 Season Recap. (Stalder, pages 48-57)

Staff Reports FYI:

1. Monthly Managers Report (pages 58-61) - Facilities Division Staff Report, Parks Division Staff Report, Recreation Division Staff Report, Administration Report

Advisory Board Open Items:

1. None at this time.

Upcoming Items:

1. None at this time.

Other business:

1. Public Comment.

Next Regular Meeting Date: Wednesday, May 10, 2017 at 6:30 pm

CITY OF LARAMIE
PARKS, TREE & RECREATION ADVISORY BOARD
March 8, 2017
Minutes of Meeting

MEMBERS PRESENT: Amy Williamson, Stephen Ropp, Dave Hammond, Chris Dixon, Nick Carlson, Richard Miller, Larry Foianini,

MEMBERS NOT PRESENT: Marius Favret, Dylan Esquivel

COUNCIL LIASON: Pat Gabriel

GUESTS:

CITY STAFF PRESENT: Todd Feezer, Parks & Recreation Director; Jodi Guerin, Recreation Manager; Randy Overstreet, City Arborist; Inez Wildenborg, Administrative Coordinator

The regular meeting was called to order by Foianini at 6:32 pm.

Consent Agenda:

1. To approve the minutes from the February 8, 2017 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)
2. To approve Adopt-A-Trail agreements with Albany County Court Supervised Treatment Program. (Feezer, pages 4-5)
3. To approve sponsorship of the Thursday Local Market by waiving reservation fees for the 2017 season. (Feezer, pages 6-7)

Motion by Williamson, seconded by Ropp, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. Motion carried 7-0.

Regular Agenda:

1. Presentation - Open Meetings Act and Public Records Act (Feezer, pages 8-19)

Todd Feezer- Director of Parks and Recreation, gave a presentation on the Open Meetings Act and Public Records Act. Discussion was made.

2. Election of Chair & Vice-Chair of the Parks, Tree & Recreation Advisory Board. (Feezer, pages 20-21)

Williamson nominated Foianini for Chair of the Parks, Tree, and Recreation Advisory Board, seconded by Dixon. Motion carried 7-0.

Williamson nominated Esquivel for Vice-Chair of the Parks, Tree, and Recreation Advisory Board, seconded by Ropp. Motion carried 7-0.

3. Department Presentation – Missouri Gravel Bed by City Arborist, Randy Overstreet. (Overstreet, page 22)

Randy Overstreet, City Arborist, gave a presentation on the Missouri Gravel Bed. Discussion was made.

Motion by Hammond, Seconded by Williamson, that the Parks, Tree, and Recreation Advisory Board approve the Missouri Gravel Bed Project to be implemented in 2017 at the Greenhill Cemetery by City Arborist, Randy Overstreet and forward on to City Council. Motion carried 7-0.

Monthly Managers Report

Feezer presented Facilities Division Staff Report

Feezer presented Parks Division Staff Report

Guerin presented Recreation Division Staff Report

Upcoming Items:

1. Imperial Heights Park to be named Rotary Park

Other Business:

Motion by Dixon, seconded by Carlson, to request a reconsideration of the proposed policy update for the Group Exercise, Cardio and Circuit Weight Areas. Motion carried 7-0.

Motion by Dixon, seconded by Williamson, to table a reconsideration of the proposed policy update for the Group Exercise, Cardio and Circuit Weight Areas. Motion carried 7-0.

Advisory Board Open Items:

*Next Regular Meeting Date: Wednesday, April 12, 2017 at 6:30pm

Public Comments:

Meeting adjourned at 7:54pm.

Respectfully Submitted,

Inez Wildenborg

Inez Wildenborg
Administrative Coordinator
City of Laramie, Parks and Recreation

Parks, Tree and Recreation Advisory Board Roster

March 2017

Chris Dixon

1931 N. Garfield St.
Laramie, WY 82070
520-820-4517
grnknight13@gmail.com
Term Expires: 2017

Marius Favret

1759 Inca Drive
Laramie, WY 82072
307-343-3959
suemar729@gmail.com
Term Expires: 2017

Dave Hammond

510 E. Kearney
Laramie, WY 82070
742-2772
dhamms@wyoming.com
Term Expires: 2017

Stephen Ropp

530 Beaufort, Unit 123
Laramie, WY 82072
745-4066
sropp@uwyo.edu
Term Expires: 2018

Nick Carlson

4419 E. Comanche Drive
Laramie, WY 82072
847-636-8884
carlson56@gmail.com
Term Expires: 2018

Amy Williamson

1306 Ivinson
Laramie, WY 82070
745-4586
akwvy@hotmail.com
Term Expires: 2018

Larry Foianini - Chairman

2336 Skyview Ln.
Laramie, WY 82070
742-8880
larryfoi@bresnan.net
Term Expires: 2019

Richard Miller

1802 Beaufort
Laramie, WY 82072
307-460-1755
acriod@gmail.com
Term Expires: 2019

Dylan Esquivel - Vice Chair

1166 N. 10th Street
Laramie, WY 82072
307-660-0532
dylanesquivel09@gmail.com
Term Expires: 2019

City Council Liaison

Pat Gabriel

*All terms expire in December of the year noted.

2017 Meeting Schedule

Meetings begin at 6:30pm

January 17th & 18th

February 8th

March 8th

April 12th

May 10th

June 14th

July 12th

August 9th

September 13th

October 11th

November 8th

December 13th



Agenda Item: Administration

Facility Use Agreement

Title: To approve sponsorship of the Downtown Laramie Farmer’s Market by waiving reservation fees for the 1st Street Plaza from July 7 through September 29, 2017.

Recommended Board MOTION:

I move to approve sponsorship of the Downtown Laramie Farmer’s Market by waiving reservation fees for the 1st Street Plaza from July 7 through September 29, 2017 and authorize staff to forward to City Council for approval.

Administrative or Policy Goal:

Board Goal: Chapter 2.28 - PARKS/TREE AND RECREATION ADVISORY BOARD The board shall review and make recommendations to the city council for fees and charges for parks and recreation programs and facility uses. The board shall consider, investigate, report and recommend on any special parks recreation and open space matter coming within the scope of its work.

Background:

The Downtown Laramie Business Association (DLBA) is requesting for the fifth year that Parks and Recreation help sponsor the entertainment provided by Laramie Farmer’s Market committee by waiving the First Street Plaza park rental fees. This event is designed to highlight the First Street Plaza and bring live music downtown every Friday during the summer.

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:

Revenue:

Source	Amount	Type
Fees/Charges for Service	\$420.00	Amount to be waived.
Grant	\$0.00	
Agreement	\$0.00	
Agreement	\$0.00	
Total	\$420.00	

Responsible Staff:

Choose an item.

Todd Feezer, Director, Parks & Recreation Department, 721-5260 or tfeezer@cityoflaramie.org

Attachment(s): Request Letter from DLBA

March 13, 2017

Parks and Recreation Advisory Board
C/O Todd Feezer

The Downtown Laramie Business Association (DLBA) is requesting for the fifth year that Parks and Recreation help sponsor the entertainment provided by Laramie Farmer's Market committee by waiving the First Street Plaza park rental fees. This event is designed to highlight the First Street Plaza and bring live music downtown every Friday during the summer.

Farmer's Market is every Friday from July 7 through September 29 from 3pm to 7pm. There are 13 markets this year. All dates with the exception of Jubilee Days on July 14 have been booked with musicians.

We hope that you will continue to partner with us and provide the community with a free, family entertainment that will enhance the amenities of the First Street Plaza.

The Downtown Laramie Farmer's Market, a committee of DLBA has budgeted \$2600 for the season to pay for the entertainment and equipment. Without your support we would not have enough funds to pay the entertainers and the rental fee.

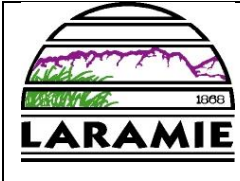
Please contact me if you have any questions. Thank you.

Denise Deem
307 760-1403 or deniserdeem@yahoo.com
2017 Farmer's Market Chair
www.laramiefarmersmarket.com



GOALS:

- To provide a free, creative, fun and energetic atmosphere downtown during Friday Farmers Market that will stimulate the local economy by increasing foot traffic in our historic downtown.
- To give Laramie weekly events that will help to bolster our regional reputation as an artistic community while increasing tourism.
- To give musicians in the community more chances to meet/greet and play.
- To bring live music downtown.
- To utilize the First Street Plaza as a public space for art and entertainment.
- To inspire Laramie's youth to share their musical talents.
- To highlight our community partners as co-sponsors.



Agenda Item: Administration

Facility Use Agreement

Title: To approve sponsorship of the Laramie Jubilee Days by waiving reservation fees for the 1st Street Plaza from July 13 through July 15, 2017.

Recommended Board MOTION:

I move to approve sponsorship of the Laramie Jubilee Days by waiving reservation fees for the 1st Street Plaza from July 13 through September 15, 2017 and authorize staff to forward to City Council for approval.

Administrative or Policy Goal:

Board Goal: Chapter 2.28 - PARKS/TREE AND RECREATION ADVISORY BOARD The board shall review and make recommendations to the city council for fees and charges for parks and recreation programs and facility uses. The board shall consider, investigate, report and recommend on any special parks recreation and open space matter coming within the scope of its work.

Background:

The Laramie Jubilee Days Board is requesting that the Parks and Recreation Department the annual family Statehood Celebration by waiving the First Street Plaza park rental fees. In conjunction with this request Depot Park and the associated parking lot have been reserved for the annual Brewfest and LaBonte Park has been blocked out for reservation during the annual parade.

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:

Revenue:

Source	Amount	Type
Fees/Charges for Service	\$240.00	Amount to be waived.
Grant	\$0.00	
Agreement	\$0.00	
Agreement	\$0.00	
Total	\$240.00	

Responsible Staff:

Choose an item.

Todd Feezer, Director, Parks & Recreation Department, 721-5260 or tfeezer@cityoflaramie.org

Attachment(s): Request Letter from Jubilee Days Board



LARAMIE JUBILEE DAYS



P.O. BOX 1271 - LARAMIE, WYOMING 82073

www.laramiejubileedays.com

Our Mission

Provide a family celebration of Wyoming Statehood throughout Laramie and Albany County in order to preserve, promote, and protect our western heritage.

March 31, 2017

Laramie City Council
City Clerk's Office
City Clerk
P.O. Box C
Laramie, WY 82073

Re: Laramie Jubilee Days 2017

Dear City Council,

The Laramie Jubilee Days Board would like to please request the City to be a co-sponsor at the 1st Street Plaza on Thursday, July 13th from 12 noon to midnight, Friday, July 14th from 10:00 am to midnight, and Saturday, July 15th from 10:00 am to midnight for our annual family Statehood Celebration. It would be a very nice addition for the community to be able to utilize the plaza during these times. We appreciate your consideration.

Thank you

Zoe Curtright
Vice Chairman
Laramie Jubilee Days, Inc.
P.O. Box 1271
Laramie, WY 82073
307-399-7285



Committee Members

Guy Warpness - Chairman

Zoe Curtright - Vice Chairman

Dee Bolt - Secretary

Alycia Stanfill - Treasurer

Myron Hales - Rodeo Chair

Rebecca Miller - Sponsorship

Kayla Clark - Marketing

Zoe Curtright - Royalty

David Kling - Tickets

Deanna Allen - Concessions

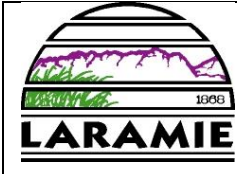
Kelly Wolfe - Downtown

Becky Brix - Parade

Terri Collings - Hospitality

Dustin Richards - Legal Counsel





Agenda Item: Parks

Discussion Item/Presentation

Title: Consideration of request to perform a scientific study in City Parks. "Are Local Pollinators and Plant Seed Set Affected by Laramie's Mosquito Control Program?"

Recommended Board MOTION:

I move to approve the consideration of the request to perform a scientific study in City Parks. "Are Local Pollinators and Plant Seed Set Affected by Laramie's Mosquito Control Program?" and authorize staff to move forward with an agreement related to this request.

Administrative or Policy Goal:

Board Goal: Chapter 2.28 - PARKS/TREE AND RECREATION ADVISORY BOARD The board shall evaluate, advise and make recommendations to the parks and recreation director concerning existing parks and recreation policies, programs and activities. The board shall consider, investigate, report and recommend on any special parks recreation and open space matter coming within the scope of its work.

Background:

Alexis Lester is a senior in Biology at the University of Wyoming. She is planning a study on pollinators and plant seed-set for this summer and would like to request use of park areas.

The purpose of her project is to educate youth about pollinators (mainly bees) and science, through a study examining the response of local bees and plants to mosquito spraying. She would like to work in a park in Laramie. She will work with a local Boy Scout troop, teaching them about pollinators and mosquitos as disease vectors. The boy scouts would assist with catching bees, building boxes and collecting seed heads in Labonte Park. Alexis plans to collect bees using nets or colored traps, and leave bees in mesh-sided boxes overnight during spraying. For seed-set, she would tag 40 flowers, cover 10 with small mesh bags and collect the seed heads.

The advisor on this project is Dr. Lusha Tronstad (Invertebrate Zoologist, Wyoming Natural Diversity Database; 307-766-3115, tronstad@uwyo.edu). Dr. Gary Beauvais (Director, Wyoming Natural Diversity Database, University of Wyoming; and Assistant Scoutmaster, Boy Scouts of America) has agreed to help coordinate with Scout Troop 137. The Boy Scouts would be completing requirements for the Insect Study Merit Badge.

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:

N/A

Responsible Staff:

Choose an item.

Keith Wardlaw, Mosquito & Urban Forestry Supervisor, P&R Dpirt., 721-5056 or kwardlaw@cityoflaramie.org

Attachment(s): Pollinators in the Park Presentation, "Are Local Pollinators and Plant Seed Set Affected by Laramie's Mosquito Control Program?" by Alexis Nester



Pollinators in the Park

Summer 2017

Alexis Lester

A.S. Biology

B.S, Biology Pending



Proposed Project

- ▶ Educate local Boy Scouts and help them earn Insect Study Merit Badge
- ▶ Investigate pollinator diversity and plant seed-set at Labonte Park and out-of-town control site
- ▶ Assess effects of direct and indirect exposure to mosquito fogging on local bees



Importance of Pollinators

- ▶ Pollinating insects are needed for most plants to make seeds
- ▶ Services valued at \$29 million a year
- ▶ Native bees such as sweat bees, mining bees and bumblebees are pollinators
- ▶ Pollinator diversity is important as well as abundance



Mosquito fogging and Pollinators

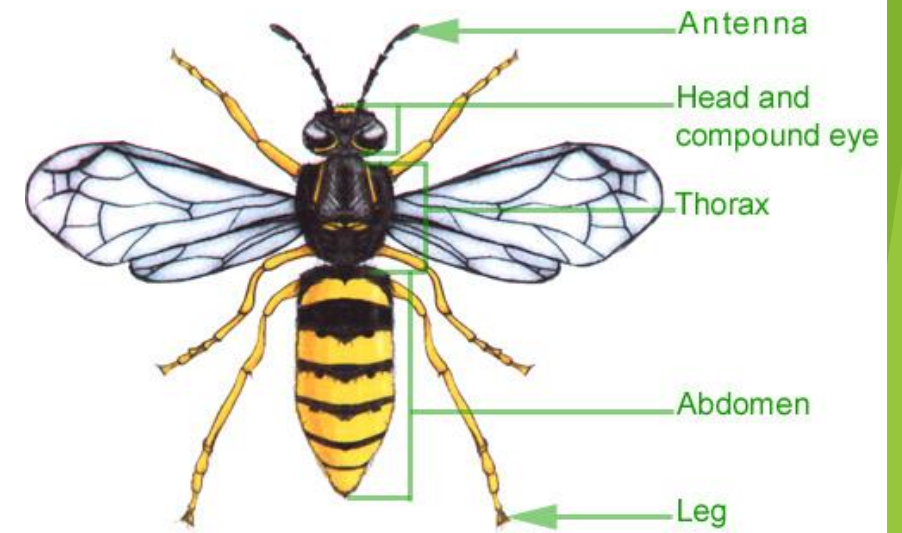


- ▶ Several commonly used pesticides are known to be toxic to bees
- ▶ Some citizens, gardeners and apiculturists have voiced concerns over broad-scale insecticide use possibly impacting bees
- ▶ Honeybee deaths have received public notice, but native bee die-offs may not be noted
- ▶ Many pesticide studies have focused on honeybees, not native bees
- ▶ Need for impartial study of local bees and mosquito control



Boy Scout Education

- ▶ Boy Scout Troop 137 will participate and learn about insects
- ▶ Learn insect orders
- ▶ Learn about bees, pollination, mosquitos, west nile
- ▶ Build bee boxes, catch bees, collect seed heads
- ▶ Observe insects up close
- ▶ Service hours and requirements for Insect Study Merit Badge
- ▶ Participate in science
- ▶ Learn how humans impact beneficial and harmful insects



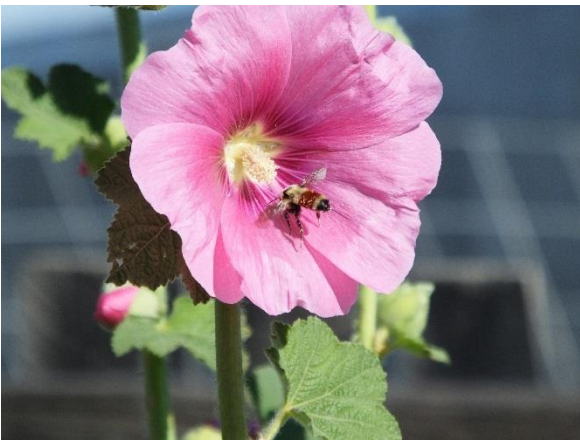
Bees in the Park

- ▶ Assess bee abundance and diversity using colorful traps
- ▶ Trap bees using nets for exposure studies
- ▶ Direct Exposure: place bees in mesh sided boxes left out overnight during fogging, collected the next day for observation
- ▶ Indirect exposure: boxes left overnight during fogging, bees added the next day and observed
- ▶ Boxes will have nesting material and sugar water for bees



Plants in the Park

- ▶ Identify a flowering species
- ▶ Tag 20-30 plants using zip-ties and labels (or a sign near the plants)
- ▶ No pollen group: flower heads covered with mesh bags
- ▶ Hand-pollinated group: flowers pollinated by hand with paintbrushes
- ▶ Native pollinator group: left for local pollinators
- ▶ Collect seed heads once formed



Impact to the Park

- ▶ Bee boxes left overnight will be labeled with explanation of study
- ▶ Boxes will be left out during fogging hours (overnight), when the park is usually empty
- ▶ Vane traps for several hours in the morning, 3-6 days during fogging months. Traps will be labeled with warnings
- ▶ Tagged flowers, mesh covers on some flower heads
- ▶ Seed heads and collected bees removed from park
- ▶ I am asking permission to plant flowers if a suitable species is not present



WARNING: LIVE INSECTS DO NOT TOUCH

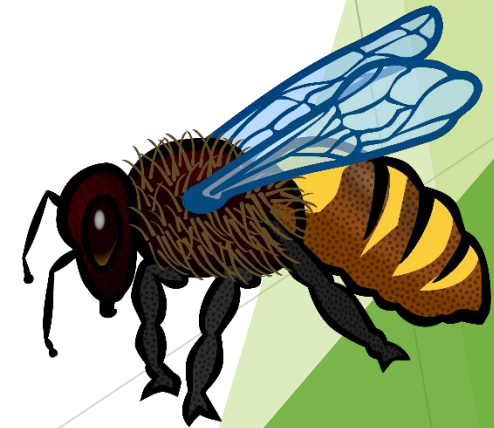
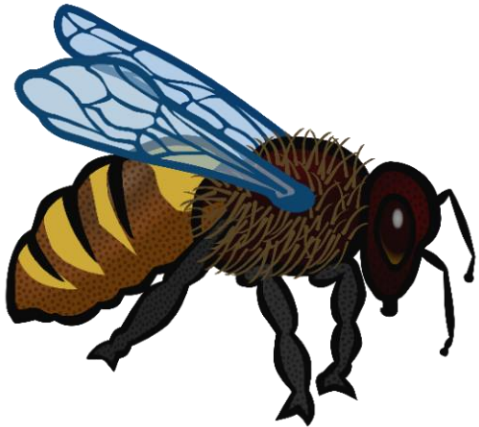


This box contains LIVE BEES.

Do not open, shake, or disturb the box!

They are being monitored for a science experiment
by a UW Student assisted by Boy Scout Troop 137,
with permission by the Parks Department.

**Please 'bee' smart and leave
the bees alone!**



Impact to the Park

- ▶ Dr. Gary Beauvais is coordinating with Boy Scout Troop 137
- ▶ I will have permission forms signed by the parent or guardian of any child participating in the project
- ▶ Will carry epi-pens in case of emergency
- ▶ Boy Scouts will be supervised while working in the park



Benefit to Community

- ▶ Investigate effects of spray used on local bees- all results will be reported to Mosquito control
- ▶ Allow local Boy Scouts to participate in a science experiment
- ▶ Foster interest in insects and the natural world
- ▶ I will present any findings to the parks committee if they are interested



Questions?

- ▶ Questions about the project
 - ▶ Alexis Lester, UW student, 307-286-2204, alester2@uwyo.edu
- ▶ Question about the Boy Scout involvement
 - ▶ Gary Beauvais, WYNDD, UW, 307-766-3027, Beauvais@uwyo.edu
- ▶ Questions about bees
 - ▶ Lusha Tronstad, WYNDD, UW, 307-766-3115, Tronstad@uwyo.edu



**Are Local Pollinators and Plant Seed Set Affected by Laramie's
Mosquito Control Program?**

Alexis Lester

Arts and Sciences

Biology

alester2@uwyo.edu

Faculty Advisor: Dr. Lusha Tronstad

Invertebrate Zoologist, Wyoming Natural Diversity Database

tronstad@uwyo.edu

Abstract

Many cities in the western United States use broad scale application of insecticides to control mosquitos in the spring and summer. Some citizens, gardeners and apiculturists believe that these practices are harmful to bees; several commonly used pesticides have been found to be toxic to bumblebees and honeybees and may have contributed to declines (Thompson, 2001). Different bee species have different habits and body sizes, both of which may influence exposure and response to insecticides (Thompson, 2001) More research is needed to fully understand how native bees and plants are affected by insecticides. Pollinators such as bees are extremely important for seed set in both wild and domestic plants (Hoehn et al, 2008).

The goal of this research is to investigate the effects of Laramie's mosquito control program on local bees and plant seed set. This project will examine pollinator abundance, diversity, behavior and mortality at two sites in Laramie; one subject to insecticide spraying and a control site outside of the spray zone. This project will engage the community in science by involving a local Boy Scout Troop in data collection and pollinator education. By examining the effects of insecticide on local bees, this study will contribute to better understanding of how different pollinators may be impacted by mosquito control. Through cooperation with local insect control and park authorities, this study will facilitate informed, responsible stewardship of pollinators and plants in the city of Laramie

Background

Insect pollinators are important for plant reproduction. In fact, the services that pollinators provide were recently estimated at \$29 billion (Calderone 2012). Native bees can complement domestic honeybee pollination and native bees are the only pollinators for many plants (van der Valk et al, 2011). Experiments have shown that seed-set increased when a greater diversity of pollinators visited flowers (Albrecht, 2012).

Many are concerned that broad scale pesticide applications may kill honeybees and native bees (Zhong et al, 2003). Bee mortality may occur through direct or indirect exposure to insecticides. Common pesticides like pyrethins (Zhong et al, 2007) and permethrin (Thompson, 2001) have been shown to increase bee mortality on direct contact. Most studies show that bees are killed by being sprayed directly; however, some evidence suggests that bee mortality may occur from insecticide residuals. For example, a study investigating piled honeybee death (PD) in Japanese hives noted the correlation between PD and pesticide use in nearby rice paddies (Kimura et al, 2014). Sampled bees had varying concentrations of multiple pesticides, including etofenprox. The route of exposure was not certain, but researchers theorized that bees were exposed by collecting sprayed pollen or water (Kimura et al, 2014). Bee mortality has been noticed and publicized in honeybees, but die-offs may go unnoticed in wild species. These deaths may have greater survival impacts in species with solitary behavior or small colonies, and wild bees may be impacted differently than honeybees due to differences in behavior and morphology (Thompson, 2001). This underscores the need for more research on the effects of pesticides on native bees.

Like many cities in the western United States, Laramie has protocols in place to control mosquitos. When adult mosquitos become active, the city applies insecticide to the 4 city zones on a rotating basis, at night, until each zone has been treated 3 times (Laramie City Council, 2016). The city uses only one insecticide within city limits, Zenevex, (Keith Wardlaw, personal communication, 2017). The active ingredient in Zenevex is etofenprox; the label states that it is toxic to bees on direct exposure and should not be applied to blooming crops or when bees are foraging (Zenevex E4 RTU).

Description of Proposed Research

Etofenprox, the insecticide used in Laramie, is toxic to bees on direct exposure (Zenevex E4 RTU). The city applies spray between 9 PM and 4 AM in order to avoid direct spraying of bees (Keith Wardlaw, personal communication, 2017). However, little research has been done on wild bees and indirect exposure to local pollinators. Because wild bees are the sole pollinators of many plants and complement pollination by honeybees (van der Valk et al, 2011) it is also important to consider plant seed set when looking at bees. This project will examine the effects of this pesticide on pollinators and plant seed set

Student Roles and Responsibility

To investigate the degree to which mosquito fogging affects local bees, I will assess bee abundance, diversity, behavior and mortality in a park in Laramie and a control site outside Laramie where no spraying occurs. To estimate differences in abundance and diversity of bees between sites, I will set three vane traps and bees cups to collect insects for 24 hours four times during the study. To investigate bee behavior and mortality between the two sites, I will capture local bees using a combination of vane traps and sweep nets, place bees in mesh boxes with

sugar water and nesting material and place boxes in an area to be sprayed overnight. I will collect the boxes and observe bee behavior during the following day after being sprayed. I will count any dead bees and euthanize surviving bees for identification. To estimate the degree to which bees may ingest the insecticide indirectly, I will leave empty boxes with nesting material and sugar water out in an area to be fogged and add healthy bees the morning after spraying. I will observe the bees over a day for behavior and mortality, then euthanize surviving bees for identification. Bees will be pinned and identified to genus.

To estimate differences in seed production, I will identify a local flowering plant that is present at both sites, such as hollyhocks. I will hand pollinate several flowers at both locations, cover some blossoms with mesh bags to assess self-pollination, and leave others for insect pollination. After seeds are mature, I will collect, count and weigh seeds. Dr. Gary Beauvais has agreed to arrange project participation by Boy Scout Troop 137. The Boy Scout troop will assist with this project in construction and placing of boxes, collecting bees, hand pollination, and collection and counting of seeds. I will contact city officials for notification on the mosquito spraying schedule and permission to place boxes in city parks. Dr. Lusha Tronstad (Invertebrate Zoologist, Wyoming Natural Diversity Database) has volunteered her ranch as a control site. All lab work will be conducted at the Ecology Laboratory in the Berry Center.

Education and Outreach

I will Dr. Gary Beauvais (Director, Wyoming Natural Diversity Database, University of Wyoming; and Assistant Scoutmaster, Boy Scouts of America) has agreed to help coordinate with Boy Scout Troop 137 to participate in the project. Scouts will help in constructing boxes, placing boxes, capturing bees, weighing and counting seeds, and analyzing data. I will prepare a presentation for our first meeting explaining the purpose of the project, which will include discussion of pollinators, bee handling caution, and how to prevent or treat stings. I will also discuss mosquitos and West Nile Virus. I will show the boys how to identify parts of an insect and observe different species while capturing bees for the project. Participating in this project will help the boys complete the Ecology requirement for the Environmental Science Merit Badge and at least 4 of the 13 requirements for the Insect Study Merit Badge. They will also have the opportunity to earn service hours for Rank Advancement. In addition, they will have the chance to participate in a scientific study, learn about analysis and STEM research, and consider how humans affect their environment.

I will report any findings to the city mosquito control department. I have spoken to our local mosquito control supervisor, Keith Wardlaw, about the design for the project and he has been very helpful in providing information. I will inform him of any findings the city may wish to consider in addition to their existing efforts to protect pollinators by spraying times and providing citizens who may be concerned with a No Spray option.

Timeline

I will present a plan to the parks department in March. I will prepare educational materials for the Boy Scouts in April and May. The project will begin in May or June, when the city begins spraying mosquitos. I will communicate with Keith Wardlaw for the spraying schedule. Boxes and traps will be placed in May or June, and collected insects will be pinned and identified in

June or July. Flowers will be identified and tagged at the time of trap placement, and seeds collected and weighed 3-6 weeks later. Analysis of data will take place throughout July and August. I plan to complete a report by December 31, 2017.

Resources

Albrecht, M., B. Schmid, Y. Hautier, and C. Müller. 2012. Diverse pollinator communities enhance plant reproductive success. *Proceedings: Biological Sciences* 279 (1748): 4845-52.

Calderone, N. 2012. Insect pollinated crops, insect pollinators and US agriculture: trend analysis of aggregate data for period 1992-2009. *PLoS One* 7:e37235.

Hoehn, P., T. Tschardt, J. Tylianakis, and I. Steffan-Dewenter. 2008. Functional group diversity of bee pollinators increases crop yield. *Proceedings of the Royal Society B: Biological Sciences* 275 (1648): 2283-91.

Keith Wardlaw, Mosquito Control Supervisor, Personal Communication, February 6, 2017

Kimura, K., M. Yoshiyama, K. Saito, K. Nirasawa, and M. Ishizaka. 2014. Examination of mass honey bee death at the entrance to hives in a paddy rice production district in Japan: The influence of insecticides sprayed on nearby rice fields. *Journal of Apicultural Research* 53 (5): 599-606

Thompson, H. 2001. Assessing the exposure and toxicity of pesticides to bumblebees (*bombus* sp.). *Apidologie* 32 (4): 305-21

van der Valk, H., I. Koomen, T. Blacquiere, J. J. M. van der Steen, and I. Roessink. Aspects determining the risk of pesticides to wild bees: risk profiles for focal crops on three continents. Wageningen Agricultural University and Research Centre, 2011.

Zhong, H., M. Latham, P. G. Hester, R. L. Frommer, and C. Brock. 2003. Impact of naled on honey bee *apis mellifera* L. survival and productivity: Aerial ULV application using a flat-fan nozzle system. *Archives of Environmental Contamination and Toxicology* 45 (2): 216-20.

Budget

Category	Amount
Wages	\$2800
Supplies	\$1125
Total	\$3925

Budget Justification and Cost Share

Wages: The wages will be used to pay Alexis to plan, sample, analyze the samples and work with the boy scouts (\$10/hr, 5 days per week for 7 weeks).

Supplies: I will purchased needed supplies for the project, such as epipens, nets, bags to store samples, gloves, nesting material, wood glues, wire mesh, hardware (e.g., screws), petri dishes, zip ties, paint brushes, mounting boxes and pins, specimen jars, mesh, and labels (\$805). I also request funds to purchase pizzas for the Boy Scout gatherings (\$300) and printing costs for handouts (\$10). I will use available supplies in Lusha Tronstad's laboratory such as vane traps and bees cups and donated items, such as the wood. There will be no outside sources of funding for this project. Dr. Tronstad will provide counsel and feedback on this project and will match time spent out of her salary.

Academic Transcript

Home

>

Academic Transcript

W03139229 Alexis S. Lester
Feb 17, 2017 10:44 pm

 This is not an official transcript.

[Transfer Credit](#) [Institution Credit](#) [Transcript Totals](#) [Courses in Progress](#)

Transcript Data

STUDENT INFORMATION

Name : Alexis S. Lester

ID: W03139229

Curriculum Information

Current Program

Program: BS in Biology

College: College of Arts
and Sciences

Major and
Department: Biology, Botany

***Transcript type:WEB is NOT Official ***

DEGREES AWARDED

Grad. date declared: Bachelor of Science Degree Date:

Curriculum Information

Primary Degree

Program: BS in Biology

College: College of Arts and Sciences

Major: Biology

TRANSFER CREDIT ACCEPTED BY INSTITUTION **-Top-**

Fa05- Laramie County Comm College
Fa14:

Subject	Course	Title	Grade	Credit Hours	Quality Points	R
ART	1005	Drawing I	TB	3.000	9.000	
ART	1110	Foundation 2D	TC	3.000	6.000	
ART	1120	Foundation 3D	TW	3.000	0.000	
ART	2010	Art History I	TB	3.000	9.000	
ART	2020	Art History II	TW	3.000	0.000	
ART	2210	Beginning Painting	TB	3.000	9.000	
ART	2410	Ceramics I	TA	3.000	12.000	
ART	2420	Ceramics II	TW	3.000	0.000	
ART	2420	Ceramics II	TA	3.000	0.000	E
ART	EL	Art Elective	TB	3.000	9.000	
CHEM	1020	General Chemistry I	TC	5.000	10.000	
COJO	1010	Public Speaking	TA	3.000	12.000	
COJO	1030	Interpersonal Communication	TC	3.000	6.000	
ELEC	1000	Composition II	TB	3.000	9.000	I
ELEC	1000	HLTK1200: Medical Terminology	TB	2.000	6.000	I
ELEC	1000	Word Processing I	TB	1.000	3.000	I
ELEC	1000	Sculpture II	TA	3.000	0.000	E
ELEC	1000	Topics:	TB	3.000	9.000	I
ELEC	1000	Sculpture II	TA	3.000	12.000	I
ELEC	1000	Ceramics III	TW	3.000	0.000	
ELEC	1000	Handbuilt Ceramics	TA	3.000	12.000	I
ELEC	1000	HLTK1210- Human Body Systems	TA	3.000	12.000	I
ELEC	1000	Business Elective	TB	3.000	9.000	I
ELEC	1000	Human Physiology	TA	4.000	16.000	I
ELEC	1000	Sculpture II/I	TA	3.000	12.000	I
ELEC	1000	Applied Music	TA	1.000	4.000	I
ELEC	1000	Hist New Testament Time	TA	3.000	12.000	I

ELEC	1000	Handbuilt Ceramics	TA	3.000	0.000	E
ELEC	1000	Painting II/II	TW	3.000	0.000	
ENGL	1010	Coll Comp/Rhet	TA	3.000	12.000	
HIST	1211	US to 1865	TA	3.000	12.000	
HIST	2225	History of Christianity	TA	3.000	12.000	
HLED	1221	Std 1st Aid & Safety	TB	2.000	6.000	
KIN	2040	Human Anatomy	TA	3.000	12.000	
KIN	2041	Hum Anatomy Lab	TA	1.000	4.000	
LIFE	1010	General Biology I	TA	4.000	16.000	
LIFE	2022	Animal Biology	TA	4.000	16.000	
LIFE	2023	Biology of Plants and Fungi	TA	4.000	16.000	
MATH	0921	LC: Basics of Algebra	TC	0.000	0.000	
MATH	0925	Algebra Review	TC	0.000	0.000	
MATH	1000	Problem Solving	TA	3.000	12.000	
MATH	1400	College Algebra	TB	4.000	12.000	
MATH	1405	Trigonometry	TD	3.000	3.000	
MICR	2240	Medical Microbiology	TA	4.000	16.000	
PEAC	0000	PE Activity	TA	1.000	4.000	
PEAC	1031	Western & Social Dance	TW	1.000	0.000	
PHIL	1000	Intro to Philosophy	TB	3.000	9.000	
PSYC	1000	Gen Psychology	TC	4.000	8.000	
RELI	2110	Old Testament Intro	TA	3.000	12.000	
THEA	1100	Beginning Acting	TA	3.000	12.000	
THEA	2050	Theater Practice (Max 4)	TW	3.000	0.000	
THEA	2160	Stage Make-Up	TA	3.000	12.000	
		Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points

Current Term:	147.00	119.000	119.00	119.00	404.00		3.395
	0		0	0	0		

Unofficial Transcript

Sp 2015: Laramie County Comm College

Subject	Course	Title	Grade	Credit Hours	Quality Points	R
CHEM	1030	General Chemistry II	TB	4.000	12.000	
ELEC	1000	Applied Music	TA	1.000	4.000	I
STAT	2070	Intro Stat-Soc Sci	TA	4.000	16.000	

	Attem pt Hours	Passed Hours	Earne d Hours	GPA Hours	Qualit y Points	GPA
Current Term:	9.000	9.000	9.000	9.000	32.000	3.556

Unofficial Transcript

Su10: Wyoming Core Completed

Subject	Course	Title	Grade	Credit Hours	Quality Points	R
UWYO	0000	Wyo Core Completed	TS	0.000	0.000	
UWYO	1111	WYO CC 2nd Math	TS	0.000	0.000	

	Attem pt Hours	Passed Hours	Earne d Hours	GPA Hours	Qualit y Points	GPA
Current Term:	0.000	0.000	0.000	0.000	0.000	0.000

Unofficial Transcript

INSTITUTION CREDIT **-Top-**

Term: Fall 2015

College: College of Arts and Sciences
 Major: Biology
 Academic Standing: Good Standing
 Additional Standing: Dean's List

Subject	Cours e	Leve l	Title	Grade	Credit Hours	Qualit y Points	R
CHEM	2420	UG	Organic Chem I	C	4.000	8.000	

LIFE	3050	UG	Genetics	A	4.000	16.000
PLNT	4190	UG	Herbs Spices Medicinal Plant	A	3.000	12.000
SOIL	3130	UG	Environmental Quality	A	3.000	12.000

Term Totals (Undergraduate)

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	14.000	14.000	14.000	14.000	48.000	3.429
Cumulative:	14.000	14.000	14.000	14.000	48.000	3.429

Unofficial Transcript

Term: Spring 2016

College: College of Arts and Sciences

Major: Biology

Academic Standing: Good Standing

Additional Standing: President's List

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
BOT	3000	UG	Plant Form & Function I	A	4.000	16.000	
BOT	3100	UG	Plants & Civilization	A	3.000	12.000	
LIFE	3400	UG	General Ecology	A	3.000	12.000	
ZOO	4380	UG	Herpetology	A	3.000	12.000	

Term Totals (Undergraduate)

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	13.000	13.000	13.000	13.000	52.000	4.000
Cumulative:	27.000	27.000	27.000	27.000	100.000	3.704

Unofficial Transcript

Term: Summer 2016

College: College of Arts and Sciences

Major: Biology

Academic Standing: Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
ENR	4890	UG	ENR Topics: WYNDD Indep Study	A	2.000	8.000	
MOLB	3610	UG	Principles of Biochemistry	A	4.000	16.000	
RELI	3220	UG	Modern Middle East	A-	3.000	11.001	

Term Totals (Undergraduate)

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	9.000	9.000	9.000	9.000	35.001	3.889
Cumulative:	36.000	36.000	36.000	36.000	135.001	3.750

Unofficial Transcript

Term: Fall 2016

College: College of Arts and Sciences

Major: Biology

Academic Standing: Good Standing

Additional Standing: President's List

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
LIFE	3500	UG	Evolutionary Biology	A	3.000	12.000	
MOLB	3000	UG	Intro Mol Biol	A	3.000	12.000	
PHYS	1110	UG	Gen Physics I	A	4.000	16.000	
ZOO	4415	UG	Behavioral Ecology	A	3.000	12.000	

Term Totals (Undergraduate)

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	13.000	13.000	13.000	13.000	52.000	4.000
Cumulative:	49.000	49.000	49.000	49.000	187.001	3.816

Unofficial Transcript

TRANSCRIPT TOTALS (UNDERGRADUATE) **-Top-**

Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
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Total Institution:	49.000	49.000	49.000	49.000	187.00	3.816
					1	
Total Transfer:			128.00			
			0			
Overall:			177.00			
			0			
Unofficial Transcript						
COURSES IN PROGRESS -Top-						
Term: Spring 2017						
College:	College of Arts and Sciences					
Major:	Biology					
Subject	Cours e	Leve l	Title			Credit Hours
ENGL	4010	UG	Technical Writing in Professns			3.000
LIFE	3600	UG	Cell Biology			4.000
PHYS	1120	UG	Gen Physics II			4.000
Unofficial Transcript						

- [Financial Aid Eligibility Menu](#)
- [Request Official Transcript](#)
- [Transcript Request Status](#)
- [UW Contact Info](#)

Lusha Tronstad, PhD

Lead Invertebrate Zoologist

Wyoming Natural Diversity Database

University of Wyoming

Laramie, Wyoming 82071-3381

Tel: 307-766-3115; Fax: 307-766-3026 Email: tronstad@uwyo.edu

EDUCATION

PhD, Department of Zoology and Physiology, May 2008

University of Wyoming, Laramie, Wyoming

Minor: Statistics

MS, Department of Biological Sciences, May 2003

University of Alabama, Tuscaloosa, Alabama

BS, Department of Ecology, May 2001

Montana State University, Bozeman, Montana

Major: Biology-Fish and Wildlife Management

Minor: German

SELECTED GRANTS

2016 Tronstad, L.M., M.E. Dillon and B. Marsicek. Wyoming Native Bee Guide. Forest Service and Bureau of Land Management

2016 Tronstad, L.M. Wind Farms and Pollinators. Bureau of Land Management

2016 Tronstad, L.M., C. Bell and M.E. Dillon. Investigating the current status of the declining Western Bumble Bee, *Bombus occidentalis*, in Wyoming. Bureau of Land Management and Wyoming Landscape Conservation Initiative, Biodiversity Institute, Wyoming NASA, and U.S. Forest Service

2016 Tronstad, L.M. and T.M. Koel. Investigating the food web dynamics in Yellowstone Lake 30 years after the invasion of lake trout. National Park Service.

2016 Tronstad, L.M., J.J. Giersch, S. Hotaling, L. Zeglin and D.S. Finn. A unique 'icy seep' aquatic habitat in the high Tetons: potential refuge for biological assemblages imperiled by climate change. University of Wyoming-National Park Service.

2016 Estes-Zumpf, W.A. and Tronstad, L.M. Understanding factors influencing amphibian distributions in Grand Teton National Park and western Wyoming. University of Wyoming-National Park Service.

2015 Tronstad, L.M., G.P. Jones, M.D. Andersen and G.P. Beauvais. Modeling and mapping the distribution of insect prey used by Greater Sage-Grouse during the early brood rearing period. Wyoming Community Foundation\Wyoming Landscape Conservation Initiative.

2015 Tronstad, L.M. and M.A. Andersen. Aquatic snails of Wyoming. Wyoming Game and Fish Department.

2014 L.M. Tronstad, Abernethy, I.M., W.A. Estes-Zumpf, B. Heidel, and D.A. Keinath. Inventory of sensitive species in the North Fork of the Powder River Wilderness Study Area, Wyoming. Buffalo Field Office of the Wyoming Bureau of Land Management.

2013 Ford, M.A. and L.M. Tronstad. Assessing the impacts of mosquito control on non-target invertebrates in Spring Creek, Wyoming. Biodiversity Institute, University of Wyoming.

2011 L.M. Tronstad, M.E. Dillon, and A. Pilmanis. Baseline research for long-term effects of wind farms on pollinators. Bureau of Land Management.

2011 L.M. Tronstad. Assessing climate change using aquatic invertebrate assemblages in high-elevation lakes and streams in Grand Teton National Park. National Park Service.

SELECTED PUBLICATIONS (*indicates a student I mentored)

Hotaling, S., Tronstad, L.M., and J.C. Bish*. In review. Macroinvertebrate diversity is lower in high-elevation lakes versus nearby streams: evidence from Grand Teton National Park, Wyoming. *Journal of Natural History*.

DePaolo, S.*, L.M. Tronstad, and M.E. Dillon. In review. Do bloom time and pollination syndrome predict pollen-limitation in four insect pollinated plants? *Journal of Plant Ecology*.

Tronstad, L.M. and S. Hotaling. In review. Comparing quantitative sampling techniques for aquatic invertebrates at Agate Fossil Beds National Monument. Knowledge and Management of Aquatic Ecosystems.

Tronstad, L.M., K.M. Brown*, and M.D. Andersen. In review. Predictive distribution models and field surveys for *Hygrotus diversipes* Leech (Coleoptera; Dytiscidae) endemic to Wyoming. Journal of Fish and Wildlife Management.

Koel, T.M., J.L. Arnold, L.A. Baril, K.A. Gunther, D.W. Smith, J.M. Syslo, L.M. Tronstad and P.J. White. In press. Nonnative lake trout induce cascading changes in the Yellowstone Lake ecosystem. Yellowstone Science.

DePaolo, S. *, L.M. Tronstad, and M.E. Dillon. 2017. Terrestrial invertebrates in Wildlife and Wind Farms: Conflicts and Solutions. M. Perrow, editor. Volume 1 onshore. Pelagic Publishing, Exeter, Great Britain.

Tronstad, L.M., S. Hotaling, and J.C. Bish*. 2016. An assessment of high elevation aquatic invertebrate assemblages in Grand Teton National Park, Wyoming. Insect Conservation and Diversity 9:320-331.

Wilmot, O.J. *, L.M. Tronstad, R.O. Hall, T.M. Koel, and J. Arnold. 2016. Lake trout-induced spatial variation in the benthic invertebrates of Yellowstone Lake: invasive lake trout indirectly increased biomass and body mass of amphipods. Park Science 32:25-35.

Tronstad, L.M., R.O. Hall, and T.M. Koel. 2015. Introduced lake trout alter nitrogen cycling beyond Yellowstone Lake. Ecosphere 6:224. <http://dx.doi.org/10.1890/ES14-00544.1>

Bish, J.C. *, L.M. Tronstad, and K.M. Brown*. 2013. Range extension of *Neoporus superioris* (Balfour-Browne, 1944) (Insecta: Coleoptera) into Wyoming, USA. Check List 9:651-652.

Gresswell, R.E. and L.M. Tronstad. 2013. Trophic interactions and food webs: altered processes and the demise of Yellowstone cutthroat trout in Yellowstone Lake in Yellowstone's Wildlife in Transition. G. Plumb, R.A. Garrott, and P.J. White, editors. Harvard University.

SELECTED PRESENTATIONS (*indicates a student I mentored)

2017 Tronstad, L.M. and L. Thelen-Wade*. Do wind farms alter insects and plants? Travelle Chapter of the Izaak Walton League of America, Laramie, Wyoming.

2016 Tronstad, L.M., S. DePaolo*, M.D. Andersen and M.E. Dillon. Do native bees respond to landscape position in sagebrush ecosystems of Wyoming? Natural Areas Conference, Davis, California.

2016 Dority, D.* , L.M. Tronstad and M.E. Dillon. Effects of wind turbines on ecological cascades. University of Wyoming Undergraduate Research Day, Laramie, Wyoming

2015 Tronstad, L.M. B.R. Marsicek, and B.P. Tronstad. The pollinators: bees, butterflies, birds, bugs and more! Plenary Session at the Natrona County Master Gardeners Meeting. Casper, Wyoming.

2014 Ford, M.A.* and L.M. Tronstad. The impacts of mosquito control on insects in Spring Creek, Laramie. Public seminar with panel discussion afterwards. Laramie, Wyoming.

2012 Tronstad, L.M., J.C. Bish*, R.O. Hall, and T.M. Koel. The chemical and biological responses of three streams to wildfire in Yellowstone National Park. AMK Summer Seminar Series, Grand Teton National Park. (Presented jointly with student)

2011 Tronstad, L.M. and W. Estes-Zumpf. Are trace elements bioaccumulating in the Muddy Creek food web? Wyoming Water Association. Casper, Wyoming.



Agenda Item: Administration

Policy Direction

Title: Original Ordinance No. 1963, amending the Laramie Municipal Code, section 12.48 ORGANIZED ACTIVITY PERMITS.

Recommended Board MOTION:

I move to approve the proposed amendments to Original Ordinance No. 1963, of the Laramie Municipal Code, section 12.48 ORGANIZED ACTIVITY PERMITS and authorize staff to forward to City Council for approval.

Administrative or Policy Goal:

Department Goal: Streamline processes for improved customer service and combine fee updates for all Parks and Recreation programs and facilities through the Master Fee Resolution.

Background:

LMC 12.48.050 currently designates fees for parks facilities, including shelters, athletic fields and the splashpad. It designates these fees as “non-refundable” and sets deposit fees. Designating these fees as non-refundable means that for events that are cancelled for weather or for events that are cancelled in advance does not allow individuals to recover these funds when they are unable to reschedule the event.

Placing the fees in the Parks & Recreation Master Fee Schedule will enable one document to be updated annually, or as necessary by Council. This will provide for more frequent updates to fees to appropriately cover the cost of providing services to the public.

This update does not change the fees currently set in the ordinance. In conjunction with 3rd Reading the Parks & Recreation Master Fee Schedule will be introduced for approval.

Legal/Statutory Authority:

Laramie Municipal Code

Budget/Fiscal Information:

N/A

Responsible Staff:

Choose an item.

Todd Feezer, Director, Parks & Recreation Department, 721-5260 or tfeezer@cityoflaramie.org

Attachment(s): Proposed 12.48 Changes

Chapter 12.48 - ORGANIZED ACTIVITY PERMITS

Sections:

12.48.010 - Closed areas.

Any section or part of any park may be declared closed to the public by the director of the city parks and recreation or designee at any time and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise) and either entirely or merely to certain uses, as the director of the city parks and recreation or designee finds reasonably necessary.

(Prior code § 27-4(a); Ord. 627 § 1 (part), 1980; Ord. 710 § 1 (part), 1982; Ord. 1512 § 5, 2007)

12.48.020 - Generally—Facilities use park permit.

A. Any group of more than twenty-five individuals which desires to use parks and related facilities for organized activities shall make application to the director of the city parks and recreation or designee for a facilities use park permit. Any individual or group of any size desiring to consume alcoholic beverages shall in addition to the application for a facilities use park permit make application to the city manager or designee for an open container permit in accordance with the procedures outlined in Chapter 12.60. Any individual or group of any size desiring to sell or dispense alcoholic beverages shall in addition to the application for a facilities use park permit make application to the city manager or designee for a catering or malt beverage permit special events in accordance with the procedures for a special event permit as outlined in Chapter 12.60.

B. The city manager or designee may issue, place conditions on an open container permit or a malt beverage permit or catering permit for special events or deny an open container permit or malt beverage or catering permit for special events as outlined in Chapter 12.60. The city manager or designee shall act upon the application for an open container permit or a malt beverage or catering permit for special events within five days after the filing thereof. If the city manager or designee disapproves the application for failure to meet the conditions as outlined in Section 12.60.060 and the requirements of the section herein, the city manager or designee shall state the reason for the denial or stipulate additional conditions. The applicant shall have the right to appeal to city council the denial of an open container permit or a malt beverage or catering permit for special events or conditions of an open container permit or a malt or catering permit for special events. A notice of appeal shall be filed with the city manager's office setting forth the grounds for the appeal within three business days after receipt or personal delivery of a notice of denial or permit condition(s). The city council shall review the appeal prior to the requested date of an open container permit or a malt beverage or catering permit for special events either at the next scheduled meeting of city council or at a special meeting to review the appeal. The city council's decision shall be final and not subject to further appeal.

(Prior code § 27-4(b) (part); Ord. 627 § 1 (part), 1980; Ord. 710 § 1 (part), 1982; Ord. 1512 § 6, 2007)

12.48.030 - Application for facility use park permit.

A. A person seeking issuance of a facility use park permit under this chapter shall file an application with the director of the city parks and recreation or designee.

B. The application shall contain the following information:

1. The name and address of the applicant;
2. The name and address of the person, persons, corporation or association sponsoring the activity, if any;
3. The day and hours for which the permit is desired;
4. The park or portion thereof for which such permit is desired;
5. An estimate of the anticipated number of persons attending;
6. Whether or not the applicant wishes to consume alcoholic beverages or dispense alcoholic beverages during the time specified in the permit application and in the area specified in such application and if so, proof of application and issuance of an open container permit or malt beverage or catering permit for special events by city manager or designee or city council;
7. Any other information which the director of the city parks and recreation or designee finds reasonably necessary to a fair determination as to whether a facility use park permit should be issued under this chapter.

(Prior code § 27-4(b)(1); Ord. 627 § 1 (part), 1980; Ord. 710 § 1 (part), 1982; Ord. 1512 § 7, 2007)

12.48.040 - Issuance standards for facility use park permit.

The director of the city parks and recreation or designee shall issue a facility use park permit hereunder when he finds:

- A. That the proposed activity or use, including the location in the park for the proposed consumption of alcoholic beverages, will not unreasonably interfere with or detract from the reasonable enjoyment of the general public of the park;
- B. That the proposed activity and use will not unreasonably interfere with or detract from the promotion of public health, welfare, safety and recreation;
- C. That the proposed activity or use is not reasonably anticipated to incite violence, crime or disorderly conductor any other violations of city code;
- D. That the proposed activity will not entail unusual, extraordinary or burdensome expense or police operation by the city;
- E. That the facilities desired have not been reserved for other use at the day and hour stated in the application;
- F. That the proposed activity is consistent with the public park, recreational, playground, pleasure, educational, historical and amusement purposes for which parks are dedicated.

(Prior code § 27-4(b)(2); Ord. 627 § 1 (part), 1980; Ord. 710 § 1 (part), 1982; Ord. 1118 § 1, 1993; Ord. 1512 § 8, 2007)

12.48.050 - Facility use park permit—Fees—Damage deposit.

A. The director of the city parks and recreation or designee shall collect a ~~nonrefundable~~ park use fee from any person or group wishing to reserve city park facilities. Park use fees are applicable to each individual park facility as designated by the ~~director of the city parks and recreation or designee~~ Parks & Recreation Master Fee Schedule. ~~The fee for the first two hours use of all city park facilities with the exception of the Undine Park splash pad, and all athletic field facilities shall be twenty-five dollars and five dollars per hour for any additional hours reserved.~~

~~B. The nonrefundable park use fee for the 1st Street Plaza shall be twenty-five dollars per hour for the first two hours and five dollars per hour for any additional hours reserved with an additional fee of ten dollars per hour for use of the gas fire pit.~~

~~C. The nonrefundable park use fee for the Undine Park splash pad shall be forty dollars per hour for the first two hours and ten dollars per hour for any additional hours reserved. Facility use permits for the Undine Park splash pad may occur only outside the normal hours of operation.~~

~~D. The nonrefundable park use fee for all athletic field facilities shall be forty dollars per hour for the first two hours and ten dollars per hour for any additional hours reserved.~~

E. The director of the city parks and recreation or designee shall collect ~~the following~~ damage deposits as designated by the Parks & Recreation Master Fee Schedule.:

~~1. With facility use park permit only:~~

~~a. One to twenty-five persons, fifty dollars;~~

~~b. Twenty-five persons up to fifty persons, one hundred dollars;~~

~~c. Over fifty persons, one hundred fifty dollars; and~~

~~d. One hundred fifty dollars for the 1st Street Plaza gas fire pit.~~

~~e. Reserved.~~

~~f. For any use of any city park that uses more than one facility or has an anticipated attendance of two hundred or more persons, the damage deposit is three hundred dollars.~~

g. The director of the city parks and recreation or designee may waive the damage deposit ~~requirement required in subsections e. and f. of this section~~ upon an assessment of the risk of damage and approval by the city manager or designee.

(Prior code § 27-4(b)(3)(part); Ord. 627 § 1 (part), 1980; Ord. 710 § 1 (part), 1982; Ord. 822 § 1, 1984; Ord. 1106 § 1, 1993; Ord. 1118 § 2, 1993; Ord. 1157 § 1, 1995; Ord. 1261 § 1, 1999; Ord. 1429 § 1, 2004; Ord. 1512 § 10, 2007; Ord. No. 1591, § 1, 12-21-2010; Ord. No. 1643, § 1, 5-7-2013)

Note— Ord. 1512 contained two sections numbered 10.

12.48.070 - Damage deposit—Refund—Inspection.

Within twenty-four hours after the event has concluded, the director of the city parks and recreation or designee shall cause an inspection to be made of the area used, and shall determine the extent of any damage to park property, or litter, and the amount of any costs or charges that are incurred ~~which has~~

~~occurred~~ as a result of such use and shall thereafter and forthwith assess and retain that portion of the deposit necessary to restore the damaged property and return the balance of the deposit to the person from whom it was acquired. Nothing in this section ~~contained~~ shall relieve the permittee of facility use park permit from the liability imposed by Section 12.48.100 and any amounts withheld by the director of the city parks and recreation or designee pursuant to this section shall be held as an offset against the total liability of the permittee holding the facility use park permit.

(Ord. 1512 § 10, 2007; Ord. 710 § 1 (part), 1982; Ord. 627 § 1 (part), 1980; prior code § 27-4(b)(3)(part))

Note— Ord. 1512 contained two sections numbered 10.

12.48.080 - Refusal of facility use park permit—Appeal.

Within fifteen days after receipt of an application, the director of the city parks and recreation or designee shall issue the facility use park permit or shall apprise the applicant in writing of his reasons for denying a facility use park permit, and any aggrieved person shall have the right to appeal in writing to the city manager or designee, within fifteen days after the date of such refusal, who shall consider the application under the standards set forth in Section 12.48.040 and sustain or overrule the director of the city parks and recreation or designee decision within fifteen days after receipt of the notice of appeal. The decision of the city manager or designee shall be final.

(Prior code § 27-4(b)(4); Ord. 627 § 1 (part), 1980; Ord. 710 § 1 (part), 1982; Ord. 1512 § 11, 2007)

12.48.085 - Previously issued facility use park permit and open container permit—Public park.

Any permit issued for the use of a facility in a public park prior to March 30, 2007 or the effective date of the amendment of this chapter, whichever is earlier, shall be valid. Any request for closure of a city public park and issuance of an open container permit in a city public park prior to March 30, 2007 or the effective date of the amendment of this chapter, whichever is earlier, shall be reviewed by the city manager or designee in accordance with the provisions of Chapter 12.60 for special events and reissued in accordance with those provisions.

(Ord. 1512 § 12, 2007)

12.48.090 - Compliance with park rules.

A permittee of a facility use park permit shall be bound by all park rules and regulations and all applicable ordinances as fully as though the same were inserted in the permits; provided further,

however, that nothing in this section shall be construed so as to allow the sale of alcoholic beverages in violation of the provisions of Chapter 5.09 of the city code and Chapter 12.60 of the city code or the possession of alcoholic beverages in violation of Section 12.48.020 herein or 5.09.360 of the city code.

(Prior code § 27-4(b)(5); Ord. 627 § 1 (part), 1980; Ord. 710 § 1 (part), 1982; Ord. 1512 § 13, 2007)

12.48.100 - Permittee of facility use park—Liability.

The person or persons who uses a facility in a public park shall be liable for any loss, or damage to the facility or the public park or any injury sustained by any person in attendance whatever the reason of the negligence by the person or persons to whom such permit has been issued.

(Prior code § 27-4(b)(6); Ord. 627 § 1 (part), 1980; Ord. 710 § 1 (part), 1982; Ord. 1512 § 14, 2007)

12.48.110 - Revocation of facility use park permit.

The director of the city parks and recreation or designee shall have the authority to revoke a facility use park permit at any time upon a violation of any rule, ordinance or standard outlined in this chapter herein.

(Prior code § 27-4(b)(7); Ord. 627 § 1 (part), 1980; Ord. 710 § 1 (part), 1982; Ord. 1512 § 15, 2007)



Agenda Item: Administration

Grant

Title: Supporting Resolution 2017-__ authorizing the submission of an application for a Wyoming Cultural Trust Fund Grant to implement Phase I of the Sans Facon art project.

Recommended Board MOTION:

I move to approve Resolution 2017-27 supporting the submission of an application for a Wyoming Cultural Trust Fund Grant to implement Phase I of the Sans Facon art project in an amount not to exceed \$15,000.00 and authorize staff to forward to City Council for approval.

Administrative or Policy Goal:

Board Goal: Encourage the beautification of community entryways.

Department Goal: To further support the implementation of the Laramie Public Art Plan.

Background:

In October of 2016 the Sans Facon group visited the University of Wyoming to present their body of work to the University Art Museum. Their work is place-based and involves the input of the community in its creation. They again visited Laramie in March of 2017, and met with the Laramie Public Art Coalition, the Wyoming Art Party, the University of Wyoming Ad Hoc Art Committee as well as other interested parties to gauge interest and support in Laramie for a collaborative project.

Several of the stakeholder organizations supporting the Laramie Public Art Coalition have agreed to submit grants to bring the group back to Laramie to meet with the community and conceptualize a future project. The University of Wyoming will lead this project and has asked that the City consider submitting a grant that will be matched by potential grants from the Wyoming Arts Council, the Wyoming Humanities Council and the John and Catherine Donofio Heywood Fund.

A video of one of their projects can be found at <https://www.sansfacon.org/watershed>.

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:

Revenue:

Source	Amount	Type
Fees/Charges for Service	\$0.00	
Grant	\$61,300.00	Combined Grant Applications - Detailed Above
Other	\$16,546.62	In-Kind/LPAC Commitments
Agreement	\$0.00	
Total	\$77,846.62	

Expense:

Project	Amount	Funds
Project Cost	\$77,846.62	\$61,300 Sans Facon/\$16,546.62 Other
Loans on Project		
Grants for Project		
Other/Outside Projects		
City's Amount	\$77,846.62	
Contingency		
Total Amount	\$77,846.62	

Responsible Staff:

Choose an item.

Jodi Guerin, Recreation Manager, Parks & Recreation Department, 721-5259 or jguerin@cityoflaramie.org

Attachment(s): Resolution 2017-___ WCTF Grant Submission.Sans Facon

RESOLUTION NO. 2017-_____

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR A WYOMING CULTURAL TRUST FUND GRANT TO IMPLEMENT PHASE I OF THE SANS FACON ART PROJECT.

WHEREAS, in 2012/13, the City of Laramie, in partnership with the Laramie Beautification Committee, the Laramie Main Street Alliance and the University of Wyoming Art Museum, sought grants from the National Endowment for the Arts, the Wyoming Arts Council and the Wyoming Cultural Trust Fund to develop a community wide strategic plan for public art; and

WHEREAS, the project was in response to a growing demand for art in public spaces as well as recognition that a plan to guide the acquisition and placement allows the artwork to enhance community appearance and economic development; and

WHEREAS, art in public spaces can also serve as an expression of the character of the community, enhance the appearance and livability of the community and also enhance the local economy; and

WHEREAS, the City's Comprehensive Plan strongly encourages projects that support quality of life and community character; and

WHEREAS, the goal of this project is to bring together the various "town and gown" communities that exist in Laramie through explorative public art practices and art-facilitated events that will foster inclusivity and dynamic cultural engagement opportunities.; and

WHEREAS, projects such as these bring national recognition to Laramie as a leader in culture and the arts, potentially building our ability to grow and diversify our economy in a meaningful way to the citizens of Laramie;

NOW THEREFORE THE CITY COUNCIL OF LARAMIE, WYOMIING, RESOLVES:

SECTION 1. That the foregoing recitals are incorporated in and made part of this resolution by this reference.

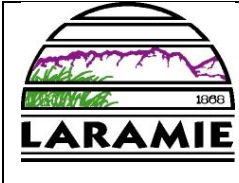
SECTION 2. That the Laramie City Council authorizes the submission of a grant application in the amount of \$15,000 to the Wyoming Cultural Trust Fund.

PASSED AND APPROVED on this, the 18th day of April, 2017.

Andi Summerville, Mayor and President
City of Laramie, City Council

Attest:

Angie Johnson, City Clerk



Agenda Item: Recreation

Presentation

Title: Department Presentation - Laramie Ice & Event Center 2016-2017 Season Recap.

Recommended Board MOTION:

N/A - Presentation

Administrative or Policy Goal:

Board Goal: Further educate board members about the department through staff presentations, amenity tours, sub-committees, and early participation in projects so that we can be ambassadors in the community. Promote opportunities to educate the public about parks, recreation, and trees.

Background:

N/A

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:

N/A

Responsible Staff:

Choose an item.

Devin Stalder, Ice & Fitness Coordinator, Parks & Recreation Dept., 721-5265 or dstalder@cityoflaramie.org

Attachment(s): Laramie Ice & Event Center 2016-2017 Season Recap Presentation

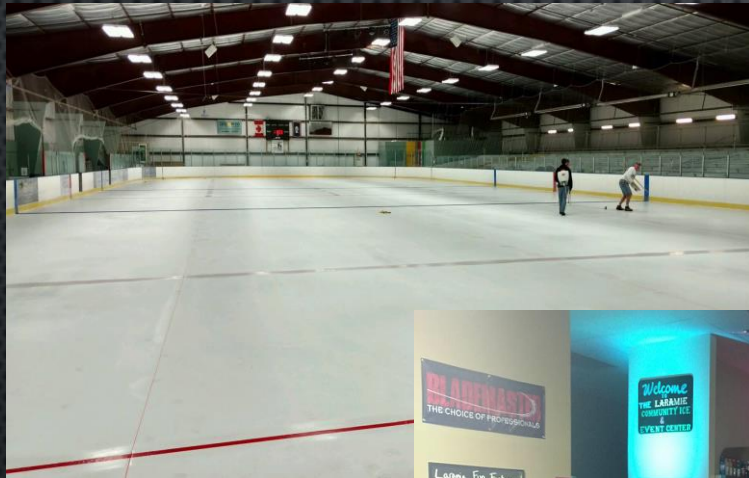


LARAMIE ICE & EVENT CENTER 2016-2017 SEASON RECAP

PRESENTED BY DEVIN STALDER, ICE & FITNESS COORDINATOR

WHAT'S NEW?

- \$30,000 ACRB GRANT FOR FUNDING AN ADDITIONAL MONTH OF ICE
- \$10,000 WARM SAFETY GRANT FOR NEW HELMETS
- BUILDING TOUCH-UPS AND IMPROVEMENTS



ICE USAGE

- PUBLIC ADMISSIONS (PUBLIC SKATE, FIGURE SKATE, STICK & PUCK, ETC.)- 7502
- ACSD #1 ADMISSIONS (SCHOOL GROUP USAGE)- 647
- LARAMIE AMATEUR HOCKEY CLUB- 526.5 RENTAL HOURS
- UW MEN'S CLUB HOCKEY- 93.5 RENTAL HOURS
- UW WOMEN'S CLUB HOCKEY- 23 RENTAL HOURS
- COED CLUB HOCKEY- 49 RENTAL HOURS



BIG EVENTS

FREE DAY AT ICE & EVENTS CENTER


September 17th 8:00am-9:00pm

Activities include:

- Public Skate
- Learn to Skate
- Curling
- Broomball
- Speed Skating
- Stick and Puck

Entry for public skate is free for all Albany County residents. Regular skate rental fees will apply.

2016-2017
ICE
SEASON:
SEPTEMBER 17-
MARCH 23



Laramie Ice & Events Center
3510 Garfield Street
Laramie, WY. 82070

2017 Annual Spring Show

~ CIRQUE DU SOLEIL ~

Presented by the Laramie Ice and Events Center in conjunction with the Laramie Figure Skating Club

Date: March 11th
Time: 5:30pm

Cost: Free (with a free public skate to follow if you attend the show)

Questions: Email kschulz@cityoflaramie.org



FRIENDS OF COMMUNITY RECREATION PRESENTS



FRIDAY
DECEMBER
23RD

FREE

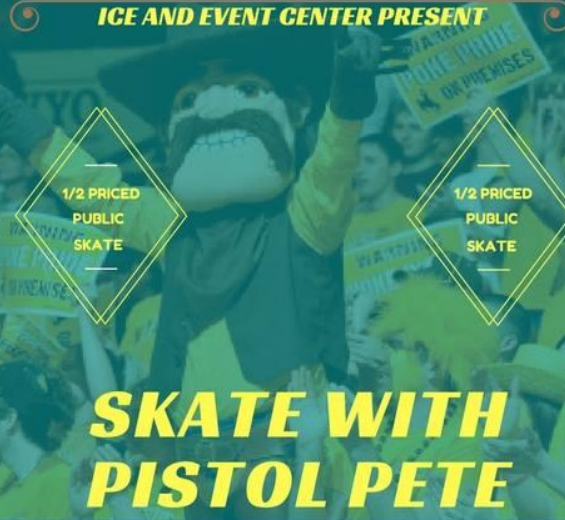
SKATE with Santa

5-8PM | MEET & GREET | PHOTOS

5-6 PHOTOS WITH SANTA / 6-7 SKATE WITH SANTA / 7-8 PHOTOS WITH SANTA

WWW.CITYOFLARAMIE.ORG/PARKSANDREC
ALL PROCEEDS TO BENEFIT THE LARAMIE RECREATION SCHOLARSHIP FUND

ICE AND EVENT CENTER PRESENT



1/2 PRICED PUBLIC SKATE

SKATE WITH PISTOL PETE

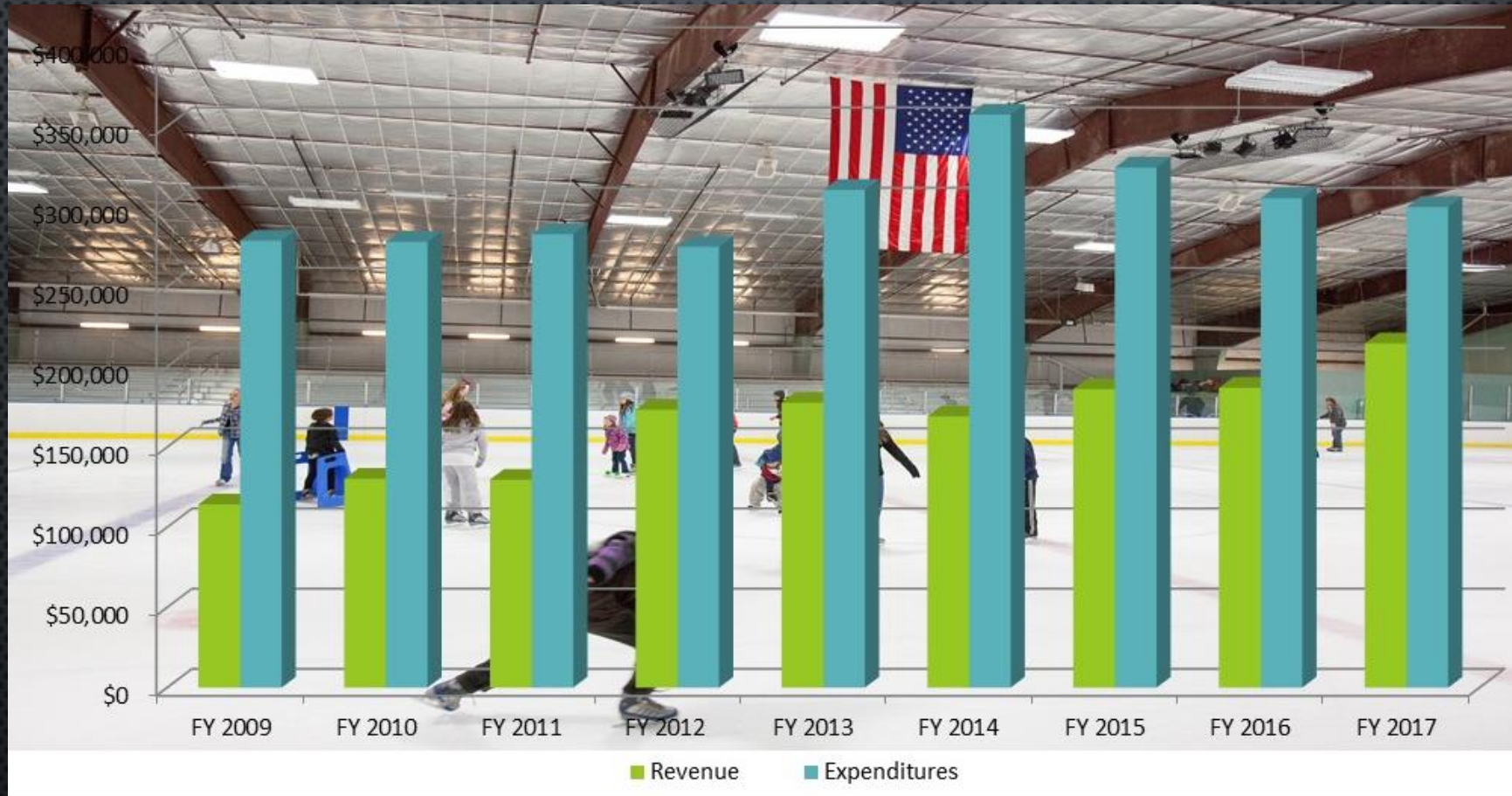
COME SKATE WITH PISTOL PETE HIMSELF
ALONG WITH SOME OF YOUR FAVORITE
CHEERLEADERS

FRIDAY FEBRUARY 10TH 5:45-7:30 PM

1/2 Priced Public Skate

WWW.CITYOFLARAMIE.ORG/ICE

HISTORICAL COST RECOVERY



HISTORICAL COST RECOVERY

	Revenue	Expenditures	Deficit	Cost Recovery
FY 2009	\$114,216	\$278,686	\$164,470	41%
FY 2010	\$130,177	\$277,977	\$147,800	47%
FY 2011	\$129,666	\$282,741	\$153,074	46%
FY 2012	\$173,331	\$274,907	\$101,576	63%
FY 2013	\$177,719	\$310,368	\$132,649	57%
FY 2014	\$169,178	\$357,335	\$188,157	47%
FY 2015	\$186,153	\$324,264	\$138,111	57%
FY 2016	\$186,939	\$305,185	\$118,246	61%
FY 2017	\$214,632	\$299,676	\$85,044	72%

WHAT NEXT?

- CONTINUE TO GROW OUR COMMUNITY USE
- EXPAND SUMMER USAGE AND EVENTS
- KEEP STAFF HAPPY AND HIGHLY TRAINED
- CONVERT FROM ISI TO USFSA



UPCOMING EVENTS



CHANCEY WILLIAMS & THE YOUNGER BROTHERS BAND
SATURDAY APRIL 22 | DOORS 6PM | CONCERTS 7PM
LARAMIE ICE & EVENTS CENTER



Laramie Home Improvement Showcase

Laramie Ice & Events Center

April 29, 2017 9am – 3pm

Presented by



THANK YOU

- QUESTIONS?
- COMMENTS?





CITY OF LARAMIE
PARKS & RECREATION DEPARTMENT
P.O. Box C
Laramie, WY 82073

Parks Division: (307) 721-5264
Fax (307) 721-5256
Recreation Division: (307) 721-5269
Fax: (307) 721-5284
Facilities Mgmt Division: (307) 721-3585

To: City Manager; City Council Members
Fr: Todd Feezer, Director, Parks & Recreation
Date: April 1, 2017
Re: March/April 2017 Monthly Manager's Report

Parks & Recreation Administration:

- Bids for chain link replacement at the University of Wyoming – Little League are on-line utilizing the City's QuestCDN bidding process. Bids are due April 4, 2017 with all work required to be completed by June 15. There has been good interest in this project. This project is being funded by ACRB.
- The Jacoby Ridge Rural Trail project should begin with layout and pin flagging the week of April 3, 2017. The selected contractor is hoping to have the trail completed by mid-June. This project is funded in combination of general funds and ACRB.
- The 2nd Annual City Employee's Bowling Tournament was a huge success. This year we hosted 11 teams, 3 more than last year. Our hope is that it grows next year.
- The quarterly Albany County Recreation Board meeting will be held on April 3, 2017. At this meeting, we hope to gain support from the Board for the projects approved by resolution and submitted by the City of Laramie.

Parks & Cemetery – Cemetery Report

- Spring cleanup is in full force. Leaves and pinecones will be swept up for the next (2) two months in preparation of the cemetery for upcoming season.
- Winter graves are being prepped for spring sod placement.
- Cemetery roads will be graded around cleanup efforts and weather.
- Community garden letters have been sent out and garden plots are beginning to be cleaned up for spring plantings.
- Irrigation boxes are being inspected and water will be turned on mid-April, weather pending.
- Volunteer trees and shrubs are being removed in locations that interfere with cemetery spaces.

Parks & Cemetery – Parks Report

- Staff have begun spring cleanup in the parks. Shelters and barbeque grills and pits will be checked and cleaned for upcoming permits.
- A replacement tube, found to be defective/failing during monthly inspections, has been installed at the Optimist Trailhead playground.
- Water meters will begin being installed by the Water Department on irrigation lines for the spring. Water will be turned on by Parks Staff as systems come on-line and weather allows.
- Parks checklists will begin at the end of the Month for all park locations.
- The Little League backstop repair/installation project has begun, the low quote was provided by Elk Ridge Builders, the project is slated to be completed the first week of April. Weather pending.
- Soccer fields have been lined out and goals are being set up.

- Baseball and softball fields have been inspected and are open for use. Staff has ordered 25 tons of infield mix for areas that are showing wear.
- The Optimist Dog Park has seen heavy use as weather improves. The turf has been damaged and staff has ordered grass seed for the end of April. The Dog Park will be closed for (2) weeks for aeration and to help the seed establish.
- The local skate park group will be, weather pending, cleaning and painting the Labonte skate park during the month of April.
- Quotes have been received for the repair of the Garfield Street Walk Bridge. The low quote was provided by Sweckard Excavation, Inc. Repairs will start after the contract has been signed, insurance and permits are in order and the Notice to Proceed has been issued.
- Staff has begun soliciting and interviewing for summer staff and hope to have crews on board by May 15th.
- Restrooms located near soccer fields will start opening the first week of April barring night-time temperatures below 20 degrees.
- Three clear lenses have been replaced on the bollards located at the 1st Street Plaza.
- New decorative downtown bike racks are becoming available and will be installed as permits are finalized.

Mosquito & Urban Forestry – Forestry Report

- Continued with structural, clearance and corrective pruning of trees in all parks and the cemetery.
- Provided site plan review for multiple projects under development for the Planning Department.
- Completed procurement for contractual pruning services for large trees. 16 large trees at Washington Park will be this year’s focus. Wyoming Trees was the low quote. Work to begin April 3rd.
- Presented program for Parks, Tree & Recreation Board on Missouri gravel bed project.
- Completed grant proposal and received notification of award for the construction of Missouri gravel bed facility from the Laramie Garden Club.
- Presented tree care program to Laramie Garden Club.
- Removed a 40 year old wind thrown spruce tree at cemetery. Tree had poor root development.
- April projects will include: structural pruning of small trees. supervision and clean-up of contractual pruning, planning for 2017 Arbor Day celebration and planning for 2017 Community Service Day.

Mosquito & Urban Forestry – IPM Report

- Assisted Forestry with small tree pruning for structure and clearance.
- Safety Team planning for Wellness Fair.
- Recruited for summer provisional staff members at March 22nd job fair on UW Campus.
- Cross trained with athletics crew on athletic field set up, painting and goal installation.
- Procured quotes for 100-gallon Spray tank replacement. Warne Chemical was the low quote.
- Attended training and worked to migrate bidding process to new QuestCDN, On line bidding format. Initiated the Parks & Recreation Department’s first “on-line bid” for Mosquito Control pesticide via QuestCDN.
- April projects include: preparation of IPM equipment and calibration of sprayers, cross training with parks staff and continued small tree pruning for structure and clearance.

Mosquito & Urban Forestry – Mosquito Report

- Selected an aerial services contractor from 3 proposals. VDCI was selected to complete the 2-year contract. City Council approved the contract at the March 21st meeting.

- Staff is researching options for planned equipment purchases of light traps, and an ultra-low volume (ULV) fogger.
- Staff is completing a grant proposal to the Wyoming Department of Agriculture for an Emergency Insect Management Grant to augment funding for West Nile virus prevention. Grant will request \$64,450.00. Since 2004 Mosquito Control has been awarded over \$650,000 through this program. This grant provides for great synergy between the City, County, Rock River and other mosquito control districts in Albany County.
- Permission letters were mailed to 40 rural landowners participating in mosquito control activities.
- Development of protocols and documents to initiate on-line bidding through the new QuestCDN format.
- Bid solicitation for mosquito pesticides is currently open with a closing date of April 4th.
- April activities include: recruitment and hiring of summer staff, preparation of equipment for spring larval control, and preparation for a two-day presentation at the annual AG Expo on April 18 & 19, 2017.

Facilities Management Division:

- The design work for the City Hall Annex Roof and Cornice is on schedule, the project is anticipated to go out for bid in April 2017. Construction on this project should begin in the Spring of 2017.
- The recent high winds have caused damage to the Recreation Center Leisure Pool roof. Staff has made temporary repairs. Gem City Roofing, Inc., of Laramie, is under contract for replacing the damaged metal roofing.
- Damage to the surface of the diving board at the Recreation Center was recently noticed, the diving board has been closed for safety concerns. The diving board was shipped to the manufacturer for inspection, and has been approved for refinishing. The refinished board will be installed in April.
- Requests for Qualifications for Elevator Preventive Maintenance and Service were sent to three regional elevator service providers. Submittals were due on March 3rd with all three firms responding. Staff has selected Peak Elevator Performance Group, Inc of Fort Collins, Colorado as best meeting the needs of the City of Laramie. A professional services agreement for elevator preventive maintenance and services is scheduled for Council consideration on April 4th.
- The Facilities Management Division, with the assistance of the City's IT Department, has developed an online work order system and simple to use desktop icon to produce and submit trackable work orders. This work order system was created at no cost to the City and utilizes the existing Civic Plus program. Once submitted the form generates an email work order to the Director of Parks & Recreation, the Facilities Maintenance Manager and Facilities Crew Leader for assignment. The assigned staff members can report back the completion and the work order can be closed out by Administrative staff.
- With the ice season ending for the year the Facilities staff will be completing the removal of the ice sheet, and will complete a deep cleaning of the building in preparation for summer season rentals and programming.
- Facilities Maintenance staff will begin de-winterizing the Recreation Center Outdoor Pool in April. The process of getting this pool ready for the season takes over one month. The outdoor pool is scheduled to open on the 3rd of June. The de-winterizing of the Undine Park Splash Pad and the Washington Park Wading Pool will also begin in April.

Recreation Division:

- The information packet for the Summer 2017 Senior Olympics is being printed and has been posted on the City of Laramie website at cityoflaramie.org/wyomingseniorolympics. The registration page will be available on-line shortly and the wyomingseniorolympics.com website has been updated for the Laramie activities and sponsors.
- The 27th Annual Youth Basketball Tournament will be wrapped up April 2nd. We had a total of 94 teams registered and added a High School Girls division this year. The event is supported with staff from all Parks & Recreation Divisions, fifteen volunteers and approximately 30 officials. Twenty-six sponsors are supporting the event with donations ranging from meals to hotel rooms to advertising. This tournament is truly a community effort.
- Little Kickers Soccer got underway with the Parent's Meetings this week and has almost fifty registered participants.
- Registration for swim lessons is ongoing monthly and participation continues to be strong. Additionally, both Montessori School and Open School have contracted with us for lessons.
- The summer program guide will go to print in Mid-April and planning for the summer has wrapped up. The guide should be in the mail just prior to the first of May.
- In-Person evening registration days are planned for summer swim lessons and youth athletics and activities. On May 22 & 23 we will have tables set up to promote and register kids for Swim Lessons, Rugby, Jr. Cowboys Football, Disc Golf, Little Sluggers T-ball and Bicycle safety classes. We hope this will be a good opportunity to profile our programs and answer questions.
- Fitness classes continue to be very robust following our Fitness Pass Renewal promotion at the beginning of the year. This is providing an opportunity to develop systems to manage classes that may reach capacity when we wrap the fitness classes into membership benefits beginning this summer.
- The ice season concluded on March 26th and facilities is now in the process of removing ice for summer programming. We have plans for roller skating and Fun Factory nights, and have booked events throughout the summer. We are planning for an extended ice season again next year with a start in Mid-September.
- SACC Registration for Summer Camps will open on the evening of May 1st. We will host a special registration night to ensure that we can help answer questions and assist families. Eight different camps are planned and each one has fifty available slots.