

**CITY OF LARAMIE**  
**PARKS, TREE & RECREATION ADVISORY BOARD**  
**February 8, 2017**  
**Minutes of Meeting**

MEMBERS PRESENT: Helen Coates, Chris Dixon, Nick Carlson, Marius Favret, Larry Foianini, Dylan Esquivel

MEMBERS NOT PRESENT: Amy Williamson, Stephen Ropp, Dave Hammond

COUNCIL LIASON: Pat Gabriel (not present)

GUESTS: Chrissy Mathews- President of Kiwanis Club

CITY STAFF PRESENT: Todd Feezer, Parks & Recreation Director; Jodi Guerin, Recreation Manager; Scott Stevenson, Facilities Manager; Scott Hunter, Parks and Cemetery Supervisor; Inez Wildenborg, Administrative Coordinator

The regular meeting was called to order by Foianini at 6:32 pm.

**Consent Agenda:**

1. To approve the minutes from the December 14, 2016 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)
2. To approve the minutes from the January 17 & 18, 2017 special meetings of the Parks, Tree & Recreation Advisory Board. (Feezer, pages 4-5)
3. To approve Adopt-A-Trail agreements with Greater Wyoming Big Brothers Big Sisters, CH2M Hill, Gary L. Honeyman & Family, UPRR Environmental Management, West Side League of Neighbors. (Feezer, pages 6-15)

Motion by Favret, seconded by Coates, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. Motion carried 6-0.

**Regular Agenda:**

1. Consideration of request from Kiwanis Club of Laramie for ability to pursue the construction of a storage building in Kiwanis Park for Kiwanis Club of Laramie use. (Mathews, pages 16-18)

Chrissy Mathews- President of Kiwanis Club, gave a presentation on the possibility of securing a storage structure to be used solely for the Kiwanis Club. Discussion was made.

2. Update on the modification of the Group Ex, Cardio and Circuit Weight Area Policy as it relates to allowed ages and supervision. (Guerin, pages 19-24)

Guerin gave a brief overview of the current Group Ex, Cardio and Circuit Weight Area Policy as it relates to allowed ages and supervision.

Motion by Esquivel, seconded by Carlson, that the modification of Group Ex, Cardio and Circuit Weight Area Policy be amended to allow ages 12 and under to use the equipment while being supervised, ages 12-15 years to use the equipment after training course has been taken, and ages 16+ to use the equipment without supervision. Motion lost 3-3.

3. Consideration of ground lease agreement between the City of Laramie and Air Resources Inc. for the temporary placement of an air quality monitoring station near E. Reynolds St. & S. 9<sup>th</sup> St on behalf of the Wyoming DEQ. (Feezer, pages 25-37)

Motion by Coates, seconded by Carlson, that the Parks, Tree, and Recreation Advisory Board recommend approval of Ground Lease Agreement between the City of Laramie and Air Resource Specialists and forward to City Council for approval. Motion carried 6-0.

4. Presentation of trail use reports, annual maintenance and projected future needs for the trail systems in Laramie, Wyoming. (Hunter, pages 38-40)

Hunter gave a presentation on the Laramie Trail system and the manpower it takes to care for the whole system of trails.

**Monthly Managers Report**

Stevenson presented Facilities Division Staff Report

Hunter presented Parks Division Staff Report

Guerin presented Recreation Division Staff Report

**Upcoming Items:**

1. Open Meetings/Boards & Commissions Training (Feezer) in March.

**Other Business:**

None at this time.

**Advisory Board Open Items:**

Feezer announced new and re-elected Advisory Board members.

\*Next Regular Meeting Date: Wednesday, March 8, 2017 at 6:30pm

**Public Comments:**

Meeting adjourned at 8:00pm.

Respectfully Submitted,

*Inez Wildenborg*

Inez Wildenborg  
Administrative Coordinator  
City of Laramie, Parks and Recreation