

**CITY OF LARAMIE**  
**PARKS, TREE & RECREATION ADVISORY BOARD**  
**December 14, 2016**  
**Minutes of Meeting**

MEMBERS PRESENT: Amy Williamson, Helen Coates, Chris Dixon, Nick Carlson, Stephen Ropp, Marius Favret, Larry Foianini, Dave Hammond

MEMBERS NOT PRESENT: Dylan Esquivel

COUNCIL LIASON: Paul Weaver

GUESTS: Warren Greaser, Rawstone Development; Cynthia Dywan, Laramie BikeNet

CITY STAFF PRESENT: Todd Feezer, Parks & Recreation Director; Jodi Guerin, Recreation Manager; Scott Stevenson, Facilities Manager; Inez Wildenborg, Administrative Coordinator

The regular meeting was called to order by Foianini at 6:35 pm.

**Consent Agenda:**

1. To approve the minutes from the November 9, 2016 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)
2. To approve Adopt-A-Trail agreements with School of Energy Resources and UNIWYO Federal Credit Union. (Feezer, pages 4-7)
3. To approve Adopt-A-Park agreement with Kappa Sigma Fraternity. (Feezer, pages 8-9)
4. Consideration of waiving the room rental fee at the Recreation Center by request from Laramie Elks Club Lodge No. 582 for the Annual Elks Hoop Shoot, "national free throw shooting contest" for youngsters ages 8-13. (Guerin, pages 10-11)
5. Consideration of 50% reduction in fees at the Ice & Event Center for Project Graduation. (Guerin, pages 12-14)
6. Consideration of 50% reduction in fees at the Ice & Event Center for Friends of Community Recreation Foundation Skate with Santa event. (Guerin, pages 15-17)

Motion by Williamson, seconded by Coates, that the consent agenda be amended to include the Adopt-A-Trail agreement for Crossfit Laramie. Motion carried 8-0.

Motion by Williamson, seconded by Coates, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. Motion carried 8-0.

**Regular Agenda:**

1. Presentation of the League of American Bicyclists - Bike Friendly Community Award and consideration of expanding the "Bike" committee's duties to attain higher recognition. (McCoy/Dywan, pages 18-22)

Dan McCoy gave a presentation on the Bike Friendly Community Award that Laramie received and asked the PT&R Board for their consideration of expanding the "Bike" committee's duties to attain higher recognition. Discussion was made.

2. Acknowledging Receipt of the West Laramie/Snowy Range Road Bicycle/Pedestrian Feasibly Study. (Feezer, pages 23-24)

Motion by Williamson, seconded by Favret that the PT&R Board acknowledge receipt of the West Laramie/Snowy Range Road Bicycle/Pedestrian Feasibly Study and forward to Council for the same. Motion carried 9-0.

**Staff Reports FYI:**

- Monthly Managers Report (pages 25-27)
- Stevenson presented Facilities Division Staff Report
- Guerin presented Recreation Division Staff Report
- Feezer presented Parks Division Staff Report

**Upcoming Items:**

None at this time.

**Other Business:**

Albany County Recreation Board Grants – Special Meeting of Advisory Board – January 17 (Presentations), January 18 (Discussion)

**Advisory Board Open Items:**

No open items.

\*Next Regular Meeting Date: Wednesday, January 11, 2016 at 6:30pm

**Public Comments:**

Meeting adjourned at 7:30pm.

Respectfully Submitted,

*Inez Wildenberg*

Inez Wildenberg  
Administrative Coordinator  
City of Laramie, Parks and Recreation