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**MINUTES**  
**Monolith Ranch Advisory Committee**  
**July 22, 2016, 1:00 PM**  
**405 Grand Ave., Laramie, WY**  
**Annex Conference Room**

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**The regular meeting of the Monolith Ranch Advisory Committee met at the Historic Carnegie Building, 405 Grand Avenue, 1<sup>st</sup> Floor Conference Room and was called to order at 1:02 PM.**

**I. ROLL CALL**

Members Present: Joe Lord, Jason Sherwood, Amy Nagler, Jayne Pearce  
Staff Present: David Derragon, Darren Parkin, Cindy Williams, Cal VanZee  
Absent: Paul Rechar, Earl Smith  
Guests Present: Paula Wilson-Cazier (COL), Phil Stump (HDR Engineering)

**II. APPROVAL OF AGENDA**

**MOTION BY Sherwood**, seconded by Nagler, to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

**III. APPROVAL OF MINUTES**

**MOTION BY Nagler**, seconded by Pearce, to approve the minutes from the June 15, 2016 meeting as sent via email. **MOTION CARRIED UNANIMOUSLY.**

**IV. NEW BUSINESS**

**A. Open Meetings Act and Public Records Act presentation – Paula Wilson-Cazier, City Manager’s Office**

**V. OLD BUSINESS**

**A. Titus Survey Update – Presentation by Phil Stump of HDR Engineering**

Presentation addressed current and possible future water rights changes on the Dowlin Ditch and its area of use (*see handout*). The Dowlin Ditch has top seniority for water rights on the Laramie River system. Mr. Stump recommends staying in touch with the Board of Control to remain up to date with their requirements. He also recommends keeping good records of water usage and documenting how we are affecting the overall river system with our diversions.

**B. Goforth Reservoir Update – Water Resource Administrator**

On June 22<sup>nd</sup> NAWCA recommended funding for this migratory waterfowl habitat project. It was the highest ranked project in the intermountain West. September 7<sup>th</sup> we should see final approval. Ducks Unlimited is working on additional funding partners. The mayor has signed the Ducks Unlimited agreement. The \$30,000 payment will be due in September. Survey work is expected to start directly after.

**C. Quarterly Report/Pivot Update – Water Resource Administrator**

On July 19<sup>th</sup> a 5:4 Council vote determined to sell Mountain Cement the proposed acreage. August 2<sup>nd</sup> Council will have the buy/sell agreement before them. The modification of the lease negotiations with Baer will begin after the sale is finalized.

Baer would like to attend the next MRAC meeting to discuss the housing situation.

Haying started July 11<sup>th</sup>. There was a good crop despite an abnormally cool spring.

The irrigator left in June. Instead of re-hiring, David Strain from the Utilities Division will be assisting half-time.

The annual grazing payment was made.

Additional spraying for weeds has commenced.

The center pivot breaker was tripping. Mike Lytle put a heavier breaker in. It seems to be working well.

Beaver activity is starting to appear.

**VI. SET DATE FOR NEXT MEETING**

The next meeting is set for Thursday, October 13, 2016, at 1:00 p.m. in the Annex conference room.

**VII. SET AGENDA FOR NEXT MEETING**

**VIII. ADJOURNMENT**

Meeting adjourned at 2:35 p.m.

Respectfully Submitted,

*S/ Cindy Williams*

Staff Liaison

Monolith Ranch Advisory Committee

APPROVED BY CITY COUNCIL

Date



# Memo

**Project:** Monolith Ranch Water Rights  
**Subject:** Review of Water Rights Petition Project  
**Date:** Friday, July 22, 2016

## I. Overall Objective

**Address Laramie River water rights serving as City's long-term water supply asset**

**Present petition work to align water rights to current and proposed on-the-ground conditions in preparation for future water right transfers**

## II. History

**Dowlin Ditch Appropriation, No. 1 Priority of Laramie River Decree, 1868 Priority  
46.79 CFS covering 3,585 acres described (1 CFS to 76.61893 acres)**

**1945 Water Rights Transfer to Municipal (10 CFS Total)  
7.0 CFS Bath, 1.5 CFS Titus Land, 1.5 CFS Hohnholz**

**1964 Water Rights Transfer to Municipal (4.3113 CFS Total)  
3.0 CFS Bath, 1.3113 CFS (210.39 acres) Titus**

**1981 – City's purchase of Monolith Ranch  
19.65 CFS (1,510.62 acres) irrigation use**

## III. Petition Tasks

**Reviewed Beneficial Use (2001, 2006, 2009, 2012, 2015 Imagery)**

**Reviewed City's Water Use Reports (2014, 2015, 2016)**

**Steil survey and draft petition map**

**Coordination with WSEO**

## IV. Future Efforts

**Address sloughs, map updates, returns flows (consumptive use), pivot end-gun.**

**Submit to WBOC and address comments/recommendations**