

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
OCTOBER 18, 2022

**1. CALL TO ORDER**

Regular Meeting of the City Council was called to order by Mayor Weaver at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Weaver led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Sharon Cumbie, Pat Gabriel, Erin O'Doherty, Fred Schmechel, Bryan Shuster, Andi Summerville, Jayne Pearce, and Paul Weaver. Absent: Brian Harrington.

Directors and City Clerk present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Ryan Shoefelt, Deputy City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Jenn Wade, Director of Administrative Services; Brooks Webb, Public Works Director; and Derek Teini, Planning Manager.

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)

None.

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY PEARCE, seconded by Schmechel, that the following changes to the Agenda be approved: to remove consent agenda item #9.I. Final Plat Sundance Hill, 2<sup>nd</sup> Filing.

MOTION CARRIED by voice vote and raised hands.

B. MOTION BY PEARCE, seconded by Schmechel, that the Agenda be set as changed.

MOTION CARRIED by voice vote and raised hands.

**6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.A.i. PROCLAMATION: Childhood Cancer Awareness Month**

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: New Bar and Grill Liquor License for San Luis Mexican Restaurant LLC dba San Luis Mexican Restaurant located at 110 E Ivinson Ave, Laramie, WY**

**6.B.ii. PUBLIC HEARING: Sundance Hill, 2nd Filing Final Plat**

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**6.B.iii. PUBLIC HEARING: Original Ordinance No. 2051, Amending Various Sections of Title 15 for the Purposes of Updating Definitions, Uses, Dimensions and Design Standards in City Code**

**6.B.iv. PUBLIC HEARING: Original Ordinance No. 2041, Amending LMC Chapter 10.32 Related to Bicycles by adding References to Electric and Motor Assisted Bicycles, Electric Personal Assistive Mobility Devices, and Electric Scooters**

**6.C. ANNOUNCEMENTS**

Todd Feezer- Cleaning up after dogs at the parks; Pumpkin Dunkin at the Rec Center; community clean up around town.

**6.C.i. Monthly Staff Recognition**

- o Justin Burch, Utilities Maintenance Worker

Shuster- Toys for Tots.

**7. Disclosures by City Council Members**

None.

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY PEARCE, seconded by Cumbie, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Harrington. MOTION CARRIED.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meeting Minutes from October 4, 2022**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Regular Meeting of October 4, 2022 and have them placed on file for public inspection.

**9.B. CEMETERY DEEDS: Cemetery Deeds for October 1-15, 2022**

**Action:**

that the Cemetery Deeds for October 1-15, 2022, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**9.C. AGREEMENT: Award of Professional Services Agreement for the Harney Street Enhancements-Clark Street Lighting Project**

**Action:**

move to award the Professional Services Agreement for the Harney Street

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Enhancements – Clark Street Lighting Project to GenPro Energy Solutions of Piedmont, SD, in the amount of \$52,565.40 plus a contingency of \$5,503.60 for a total amount not to exceed \$58,069.00, and authorize the Mayor and City Clerk to sign.

**9.D. RESOLUTION: Resolution 2022-58, Appointing Two Members to the Monolith Ranch Advisory Committee**

**Action:**

move to approve Resolution No. 2022-58, reappointing Marius Favret and Amy Nagler to the Monolith Ranch Advisory Committee and authorize the Mayor and City Clerk to sign.

**9.E. RESOLUTION: Resolution 2022-59, Appointing One Member to the Planning Commission/Board of Adjustment/Board of Appeals/Solar Board of Review for the City of Laramie, Wyoming**

**Action:**

move to approve City Council Resolution 2022-59, appointing Christopher Dixon, to a term expiring October 31, 2025, to the Planning Commission/Board of Adjustment/Board of Appeals/Solar Board of Review for the City of Laramie, Wyoming, and authorize the Mayor and Clerk to sign the Resolution.

**9.F. RESOLUTION: Resolution 2022-60, Appointing One Member to the Downtown Development Authority**

**Action:**

move to approve Resolution 2022-60, appointing Marty Oblasser to the Downtown Development Authority for the remainder of a term expiring June 30, 2023, and authorize the Mayor and City Clerk to sign.

**9.G. RESOLUTION: Resolution 2022-61, Reappointing Three Members to the Laramie Advisory Commission on Disabilities**

**Action:**

to approve Resolution 2022-61, reappointing JoCarol Ropp, Michaela Rank and Emmalee Moore to the Laramie Advisory Commission on Disabilities for terms expiring October 31, 2025, and authorize the Mayor and Clerk to sign.

**9.H. RESOLUTION: Resolution 2022-62, Resolution to Extend the Terms for Four Members of the Environmental Advisory Committee**

**Action:**

move to approve Resolution 2022-62, to appoint Eric Krszjzaniek, Evelyn Hill, Ramsey Bentley, and Mary Grace Bedwell to the Environmental Advisory Committee for a term expiring after the completion of the Casper Aquifer Protection Plan and until a successor has been appointed, and authorize the Mayor and Clerk to sign.

**9.I. FINAL PLAT: Sundance Hill, 2nd Filing**

**9.J. LICENSE: Temporary Use of a Laramie County Retail Liquor License within City Limits for Events for the Governor on November 15 and 16**

**Action:**

that City Council approve a temporary use of a Laramie County Retail Liquor License for

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DeLancey Enterprises, LLC within City Limits for events for the Governor on November 15 and 16, 2022.

**9.K. SCHEDULE MEETINGS:**

**Action:**

that the following meeting be scheduled:

- a. October 25, 2022, 6:00 pm – WORK SESSION: SolSmart Designation and Solar App Plus

**10. REGULAR AGENDA**

**11. Award of Bid for Unit 379 Excavator without Trade-in**

MOTION BY SUMMERVILLE, seconded by Shuster, to award the bid for Unit 379 Excavator without Trade-in to Wyoming Machinery, Cheyenne, WY in the total amount of \$137,150.00, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Harrington. MOTION CARRIED.

**12. Award of Bid for Units 335, 344, 361 Service Trucks with Trade-in**

MOTION BY SHUSTER, seconded by Pearce, to award the bid for replacement of Units 335, 344, 361 Service Trucks with Trade-in to Ken Garff, Cheyenne, WY in an amount not to exceed \$260,076.00, amend the budget as appropriate, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Harrington. MOTION CARRIED.

**13. Award of Bid for the Wastewater Line Rehab Project – Sully & Canby, 3rd & 4th**

MOTION BY SCHMECHEL, seconded by Pearce, to award the bid for the Wastewater Line Rehab Project– Sully & Canby, 3rd & 4th alley to Big Huhnks Excavation Inc. in the amount of \$82,235.00 along with contingency of \$12,335.25 for a total amount not to exceed \$94,570.25, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Harrington. MOTION CARRIED.

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**14. Amendment #3 to the Professional Services Agreement for the 2021 Priority Sewer Design**

MOTION BY CUMBIE, seconded by Schmechel, to approve Amendment #3 to the 2021 Priority Sewer Design Project Professional Services Agreement with SolTerra Engineering for construction services on the Wastewater Line Rehab – Sully & Canby, 3rd & 4th project in the amount of \$16,200.00 along with contingency of \$1,620.00 for a total amount not to exceed \$17,820.00, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Harrington. MOTION CARRIED.

**15. Resolution 2022-63, Budget Amendments for FY 2022**

MOTION BY PEARCE, seconded by Shuster, to approve Resolution 2022-63, transferring unencumbered or unexpended appropriations balances from one fund to another and amending appropriations for the fiscal year 2021-2022 annual budget of the City of Laramie, WY, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Harrington. MOTION CARRIED.

**16. Resolution 2022-64, FY 2023 and FY 2024 Budget Amendments for Employee Health Insurance**

MOTION BY PEARCE, seconded by Shuster, to approve Resolution 2022-64, amending appropriations for the fiscal year 2023-2024 biennium budget of the City of Laramie, WY, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Harrington. MOTION CARRIED.

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**17. Resolution 2022-65, Budget Amendments for FY 2023 and FY 2024**

MOTION BY SHUSTER, seconded by O'Doherty, to approve Resolution 2022-65, transferring unencumbered or unexpended appropriations balances from one fund to another and amending appropriations for the fiscal year 2023 - 2024 biennial budget of the City of Laramie, WY, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Harrington. MOTION CARRIED.

**18. New Bar and Grill Liquor License No. BG-12 for San Luis Mexican Restaurant LLC dba San Luis Mexican Restaurant located at 110 Ivinson Ave, Laramie, WY**

MOTION BY GABRIEL, seconded by Cumbie, to approve the application for a New Bar and Grill Liquor License No. BG-12 for San Luis Mexican Restaurant LLC dba San Luis Mexican Restaurant located at 110 Ivinson Ave, Laramie, WY for the licensing term October 19, 2022, through May 07, 2023, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Harrington. MOTION CARRIED.

**19. Original Ordinance No. 2051, Amending Multiple Sections within Title 15 of the Laramie Municipal Code for the Purposes of Updating Definitions, Uses, Dimensions in City Code**

Second Reading. (Introduced by Pearce)

MOTION BY SUMMERVILLE, seconded by Pearce, to approve Original Ordinance No. 2051, amending multiple sections within Title 15 of the Laramie Municipal Code for the purposes of updating definitions, uses, dimensions in city code as a standard practice as recommended by the planning commission, on second reading, in accordance with findings of fact and conclusions of law.

Public Comment: None.

Roll call showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Harrington. MOTION CARRIED.

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**20. Original Ordinance No. 2041, Amending LMC Chapter 10.32 – Bicycles to Update Language to Reflect Current Device Uses**

Second Reading. (Introduced by O'Doherty)

MOTION BY O'DOHERTY, seconded by Pearce, to approve Original Ordinance No. 2041, amending LMC Chapter 10.32 – Bicycles to update language to reflect current device uses, on second reading.

MOTION BY O'DOHERTY, seconded by Pearce, to amend by substitution by replacing Original Ordinance No. 2041 with Original Ordinance No. 2041A.

Public Comment on amendment:  
Nancy Sindelar, Traffic Safety Commission

Roll call on amendment showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Harrington. MOTION CARRIED.

Public Comment on main motion: None.

Roll call on main motion showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Harrington. MOTION CARRIED.

**21. Public Comments on Non-Agenda Items**

None.

**22. Consideration of future Council work session topics**

Pearce- Parking issues around the University (Summerville, Shuster, Schmechel)  
Jordan- Work session late November or December.

**23. Adjournment**

MOTION BY SHUSTER, seconded by Pearce, to adjourn.

MOTION CARRIED by voice vote and raised hands.

Council adjourned at 8:30 p.m.

Approved:

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Nancy Bartholomew \_\_\_\_\_ Date  
City Clerk

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