

**CITY OF LARAMIE, WYOMING  
CITY COUNCIL REGULAR MEETING MINUTES**

**OCTOBER 3, 2023**

Pre-meetings are held prior to Regular Council meetings for the purpose of discussing items on the consent agenda and assigning introductions of items on the regular agenda.

Pre meeting began at 6:15 pm.

Council present: Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville, Sharon Cumbie, and Brian Harrington. Absent: Pat Gabriel.

Council requested to place Item #12 before Item #11 as 10.A.

Council recessed at 6:22 pm.

**1. CALL TO ORDER**

Regular Meeting of the City Council was called to order by Mayor Harrington at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Harrington led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Pat Gabriel (arrived at 7:27 pm), Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville, Sharon Cumbie, and Brian Harrington. Absent: None.

Directors and City Clerk present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Jenn Wade, Director of Administrative Services; Patti Russell, Human Resources; Brian Browne, Police Chief; Eric Jaap, City Engineer; JR Slingerland, Solid Waste Manager; Derek Teini, Planning Manager; Joseph Shahidi, Associate Planner; Philipp Gabathuler, Principal Planner; and Spencer Keturi, Accountant.

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)

None.

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY CUMBIE, seconded by Richardson, that the following changes to the Agenda be approved: move Item #12 to 10.A.

MOTION CARRIED by voice vote.

B. MOTION BY CUMBIE, seconded by Newman, that the Agenda be set as changed.

MOTION CARRIED by voice vote.

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**6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.A.i. PROCLAMATION: Manufacturing Day**

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: Original Ordinance No. 2066, Amending Multiple Sections within Titles 5 and 15 of the Laramie Municipal Code for the Purpose of Updating Definitions, Uses, Dimensions in City Code as a Standard Practice**

**6.B.ii. PUBLIC HEARING: New Bar and Grill Liquor License No. BG-13 for Regal Cinemas Inc dba Regal Cinemas Fox 6 Located at 505 South 20th Street**

**6.B.iii. PUBLIC HEARING: Transfer of Resort Liquor License No. RT-4 to SHG Laramie, LLC dba Hilton Garden Inn Laramie Located at 2229 Grand Avenue**

**6.C. ANNOUNCEMENTS**

None.

**7. Disclosures by City Council Members**

None.

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY CUMBIE, seconded by Richardson, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: Gabriel. MOTION CARRIED.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meeting Minutes from September 19, 2023**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Regular Meeting of September 19, 2023, and have them placed on file for public inspection.

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**9.B. MINUTES: Minutes from the July 13, 2023 Traffic Safety Commission Meeting  
Action:**

move to acknowledge receipt of the July 13, 2023, Traffic Safety Commission Minutes and place them on file for public inspection.

**9.C. MINUTES: Minutes from the Laramie Regional Airport Joint Powers Board  
Regular Meeting on August 16, 2023**

**Action:**

to acknowledge receipt of the Laramie Regional Airport Joint Powers Board regular meeting minutes from August 16, 2023 and place them on file for inspection.

**9.D. MINUTES: Minutes from the Downtown Development Authority Meeting on  
August 8, 2023**

**Action:**

to acknowledge receipt of the Downtown Development Authority regular meeting minutes from August 8, 2023 and place them on file for inspection.

**9.E. CEMETERY DEEDS: Cemetery Deeds for September 1-15, 2023**

**Action:**

that the Cemetery Deeds for September 1-15, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**9.F. VOUCHERS: September 2023**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of October. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**9.G. AGREEMENT: Temporary Construction Permit Agreement with the Wyoming  
Department of Transportation Related to the 3rd Street Project**

**Action:**

move to approve the Agreement with the Wyoming Department of Transportation for a Temporary Construction Easement related to the 3rd Street Project, and authorize the Mayor to sign the Permit Agreement and the Official Receipt.

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**9.H. AGREEMENT: Collective Bargaining Agreement - COL & Firefighters Local 946, IAFF**

**Action:**

move to approve and ratify FY 2023-2024 Collective Bargaining Agreement/changes between City of Laramie and International Association of Firefighters Union, Local 946, and authorize the Mayor and City Clerk to sign.

**9.I. AGREEMENT: Consideration of a Land and Water Conservation Fund grant agreement between the State of Wyoming, Department of State Parks and Cultural Resources, Division of State Parks, Historic Sites and Trails and the City of Laramie for the construction of Rotary Clubs Park at Grand View Heights**

**Action:**

that City Council approve the Land and Water Conservation Fund grant agreement between the State of Wyoming, Department of State Parks and Cultural Resources, Division of State Parks, Historic Sites and Trails and the City of Laramie in the amount of \$436,224.00 for the construction of Rotary Clubs Park at Grand View Heights, and authorize the Mayor and Clerk to sign.

**9.J. LICENSE: Notice of Change of Serving Areas for Club Liquor License No. F1 Laramie Lodge No. 390 Loyal Order of Moose**

**Action:**

that City Council move to acknowledge the receipt of and approve the additional dispensing area for Laramie Lodge No. 390 Loyal Order of Moose located at 409 S 3<sup>rd</sup> Street.

**9.K. RESOLUTION: Consideration of Resolution 2023-70, Supporting the Submission of a Grant Application to the Wyoming Department of State Parks and Cultural Resources for a Land and Water Conservation Fund Grant to Support the Replacement of the Optimist Park Play Structure with an All-Inclusive Play Area**

**Action:**

that City Council approve Resolution 2023-70, supporting the submission of a grant application to the Wyoming Department of State Parks and Cultural Resources for a Land and Water Conservation Fund Grant in an amount not to exceed \$300,000.00 to support the replacement of the Optimist Park play structure with an all-inclusive play area, and authorize the Mayor and Clerk to sign.

**9.L. SCHEDULE MEETINGS:**

**Action:**

that the following meeting be scheduled:

- i. October 10, 2023, 6:00 pm - PUBLIC HEARING: WBC Grant for the Civic Center
- ii. October 10, 2023, 6:00 pm - SPECIAL MEETING: WBC Grant for the Civic Center
- iii. October 10, 2023, 6:00 pm - WORK SESSION: KOA Hills Update on the Enterprise Resource Planning (ERP) Software
- iv. November 28, 2023, 6:00 pm - WORK SESSION: Bonneville Environmental Foundation's Solar for All BEF Grant Application
- v. November 28, 2023, 6:00 pm - WORK SESSION: Community Partner Funding

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**10. REGULAR AGENDA**

**10.A. Moved from Item 12. Resolution 2023-69, Appointing One Member to the Laramie Youth Council**

MOTION BY SHUMWAY, seconded by Pearce, to approve Resolution 2023-69, to appoint Eliz Hovhannisyan to the Laramie Youth Council for the 2023-24 School Year, and authorize the Mayor and Clerk to sign.

Public Comment: none.

Roll call showed Aye: Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: Gabriel. MOTION CARRIED.

**11. Resolution 2023-71, Appointing Five Members and a Council Liaison to Establish the Laramie Police Advisory Board**

MOTION BY CUMBIE, seconded by Richardson, to approve Resolution 2023-71, appointing five members to establish the Laramie Police Advisory Board for staggered terms listed in the resolution and to appoint the Council Liaison, and authorize the Mayor and Clerk to sign.

MOTION BY SUMMERVILLE, seconded by Pearce, to divide the resolution so as to consider Section 2 and Section 3 separately.

Public Comment on dividing the question: none.

Roll call on dividing the question showed Aye: Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, and Cumbie. Nay: Harrington. Absent: Gabriel. MOTION CARRIED.

MOTION BY SUMMERVILLE, seconded by Pearce, to approve Section 2 of the resolution to appoint five members to the Laramie Police Advisory Board.

Public Comment on Section 2: none.

Roll call on Section 2 showed Aye: Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: Gabriel. MOTION CARRIED.

MOTION BY SUMMERVILLE, seconded by Newman, to table Section 3 and the remainder of the consideration of this resolution until later in the agenda as determined by the Mayor.

Public Comment on table: none.

Roll call on tabling showed Aye: Newman, O'Doherty, Pearce, Richardson, Shumway, and Summerville. Nay: Cumbie and Harrington. Absent: Gabriel. MOTION CARRIED.

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**12. Moved to Item 10.A. Resolution 2023-69, Appointing One Member to the Laramie Youth Council**

**13. Award of Bid: Ten (10) SUV Police Package Patrol Vehicles with Trades**

MOTION BY NEWMAN, seconded by Richardson, to award the bid for the replacement of Ten (10) SUV Police Package Patrol Vehicles with Trades to Young Automotive Group, Ogden, UT, in an amount not to exceed three hundred ninety-seven thousand four hundred dollars (\$397,400.00), and authorize the Mayor and City Clerk to sign.

Public Comment: none.

Roll call showed Aye: Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: Gabriel. MOTION CARRIED.

**14. Resolution 2023-72, Budget Amendments for FY 2023 and FY 2024**

MOTION BY PEARCE, seconded by Newman, to approve Resolution 2023-72, amending appropriations for the fiscal year 2023 - 2024 biennial budget of the City of Laramie, WY, and authorize the Mayor and City Clerk to sign.

Public Comment: none.

Councilor Gabriel arrived at 7:27 pm.

Roll call showed Aye: Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. Abstained: Gabriel. MOTION CARRIED.

**15. New Bar and Grill Liquor License No. BG-13 for Regal Cinemas, Inc dba Regal Cinemas Fox 6 located at 505 South 20th Street**

MOTION BY RICHARDSON, seconded by Pearce, to approve the application for a new Bar and Grill Liquor License No. BG-13 for Regal Cinemas, Inc dba Regal Cinemas Fox 6 located at 505 South 20th Street, Laramie, Wyoming for the licensing term October 4, 2023, through May 07, 2024, contingent upon final inspection of the dispensing area, and authorize the Mayor and City Clerk to sign.

MOTION BY RICHARDSON, seconded by Cumbie, to postpone the new Bar & Grill Liquor License No. BG-13 for Regal Cinemas, Inc to October 17th per applicant request.

Public Comment: none.

Roll call on postponement showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

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**Motion to bring item from the table:**

MOTION BY SUMMERVILLE, seconded by Newman, to bring forward from the table Item #11, second division Section 3 of the resolution.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**11. Brought from the Table: Resolution 2023-71, Appointing Five Members and a Council Liaison to Establish the Laramie Police Advisory Board**

MOTION BY SUMMERVILLE, seconded by Richardson, to approve Section 3 of the resolution to appoint a Councilor to serve as Council Liaison to the Board through December 31, 2024.

Mayor Harrington asked for nominations.  
Councilor Richardson nominated Vice-Mayor Cumbie.  
Councilor Pearce nominated Councilor Newman.  
Councilor Summerville nominated Councilor Pearce.  
Councilor Shumway nominated Councilor Gabriel.

Councilor Pearce withdrew her name out of the nominations.  
Councilor Gabriel withdrew his name out of nominations.

Councilor Gabriel voted for Cumbie.  
Councilor Newman voted for Newman.  
Councilor O'Doherty voted for Cumbie.  
Councilor Pearce voted for Newman.  
Councilor Richardson voted for Cumbie.  
Councilor Shumway voted for Newman.  
Councilor Summerville voted for Newman.  
Councilor Cumbie voted for Cumbie.  
Councilor Harrington voted for Cumbie.

Vote for Council Liaison showed, 4 votes for Newman and 5 votes for Cumbie.

MOTION BY RICHARDSON, seconded by Gabriel, to amend Resolution 2023-71, by appointing Vice-Mayor Cumbie as liaison to the board.

Public Comment on amendment: none.

Roll call on amendment showed Aye: Gabriel, O'Doherty, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: Newman and Pearce. Absent: None. MOTION CARRIED.

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Roll call on Section 3 showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

Public comment on main motion: none.

Roll call on main motion showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**16. Transfer of Resort Liquor License No. RT-4 from Hotel Investments Services GI Inc to SHG Laramie, LLC dba Hilton Garden Inn Laramie located at 2229 Grand Avenue**

MOTION BY PEARCE, seconded by Cumbie, to approve the application to transfer Resort Liquor License No. RT-4 from Hotel Investments Services GI Inc to SHG Laramie, LLC dba Hilton Garden Inn Laramie located at 2229 Grand Avenue, Laramie, Wyoming for the licensing term October 4, 2023, through May 07, 2024 contingent upon receipt of all necessary documents and approval from the Wyoming Liquor Division, and authorize the Mayor and City Clerk to sign.

MOTION BY PEARCE, seconded by Newman, to amend the motion to include a contingency upon the closure of the transfer.

Public Comment on amendment: none.

Roll call on amendment showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

Public Comment on main motion: none.

Roll call on main motion showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

Council recessed at 7:55 pm.  
Council reconvened at 8:06 pm.



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**17. Letter of Support from the City of Laramie to Albany County Historic Preservation Board for a Grant to do Research for the National Register of Historic Places District Nomination for the West Side Neighborhood**

MOTION BY CUMBIE, seconded by Richardson, to approve the letter of support for Albany County Historic Preservation Board for a grant to complete research for the National Register of Historic Places District Nomination for the West Side neighborhood and, authorize the Mayor to sign.

MOTION BY RICHARDSON, seconded by Gabriel, to amend to include the addition of \$8,091.39 in the letter of support as the city's contribution to the grant match.  
Public Comment on amendment: none.

Roll call on amendment showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Cumbie, and Harrington. Nay: Newman and Summerville. Absent: None. MOTION CARRIED.

Public Comment on main motion:  
Paul Montoya- supports the research.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Cumbie, and Harrington. Nay: Summerville. Absent: None. MOTION CARRIED.

**18. Original Ordinance No. 2065, Amending Various Sections within Title 15.14.050.I of the Laramie Municipal Code regarding Off-Street Utility, Dumpster, Recycling, Trash Handling and Recycling Facilities**  
Third and Final Reading. (Introduced by O'Doherty)

MOTION BY O'DOHERTY, seconded by Pearce, to approve Original Ordinance No 2065, amending Title 15.14.050.I of the Laramie Municipal Code, on third reading and final reading, and authorize Mayor and Clerk to sign the ordinance.

Public Comment:  
Brett Glass- supports an amendment to exempt the DC District.

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: Newman. Absent: None. MOTION CARRIED.

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**19. Original Ordinance No. 2066, Amending Multiple Sections within Titles 5 and 15 of the Laramie Municipal Code for the Purpose of Updating Definitions, Uses, Dimensions in City Code as a Standard Practice**

Second Reading. (Introduced by Pearce)

MOTION BY PEARCE, seconded by Gabriel, to approve Original Ordinance No. 2066, amending multiple sections within Titles 5 and 15 of the Laramie Municipal Code for the purposes of updating definitions, uses, dimensions in city code as a standard practice as recommended by the planning commission, on second reading, in accordance with findings of fact and conclusions of law.

Public Comment:

Brett Glass- Section 12 concerns.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**20. Original Ordinance No. 2067, Amending Laramie Municipal Code 13.28.010 to Allow for Vault Toilets in Areas such as Publicly Accessible Trailheads, Trails and Parks**

Introduction and First Reading. (Introduced by Richardson)

MOTION BY RICHARDSON, seconded by Pearce, to deny Original Ordinance No. 2067, an amendment to Laramie Municipal Code 13.28.010 to allow for vault toilets in areas such as publicly accessible trailheads, trails and parks, on first reading, in accordance with findings of fact and conclusions of law.

Public Comment:

Paul Montoya- supports passing the ordinance.

Charlie Dewolf (Pilot Hill Board)- supports passing the ordinance.

MOTION BY RICHARDSON, seconded by Newman, to amend the main motion to "approve" Original Ordinance No. 2067.

Public Comment on amendment: none.

Roll call on amendment showed Aye: Gabriel, Newman, O'Doherty, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: Pearce. Absent: None. MOTION CARRIED.

Roll call on main motion showed Aye: Gabriel, Newman, O'Doherty, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: Pearce. Absent: None. MOTION CARRIED.

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**Motion to extend meeting due to the time of 9:30 pm:**

MOTION BY NEWMAN, seconded by Gabriel, to extend the meeting for thirty minutes.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Richardson, Shumway, Cumbie, and Harrington. Nay: Pearce and Summerville. Absent: None. MOTION CARRIED.

**21. Original Ordinance No. 2068, amending Table 15.10-1 of the Laramie Municipal Code to allow for the Conditional Use of the 'Personal Services' Use Category within the City's LM-Limited Manufacturing Zoning District**  
Introduction and First Reading. (Introduced by Newman)

MOTION BY NEWMAN, seconded by Gabriel, to approve Original Ordinance No. 2068, as recommended by the Planning Commission, on first reading, in accordance with findings of fact and conclusions of law; and to set a public hearing and 2nd Reading for October 17, 2023.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**22. Public Comments on Non-Agenda Items**

None.

**23. Consideration of future Council work session topics**

**24. Adjournment**

MOTION BY PEARCE, seconded by Newman, to adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 9:48 p.m.

Approved:

  
\_\_\_\_\_  
Nancy Bartholomew  
City Clerk

10-17-23  
Date



Duly published in the newspaper and posted online at [www.cityoflaramie.org](http://www.cityoflaramie.org) on 11<sup>th</sup> day of October 2023.