

**MINUTES  
CITY OF LARAMIE, WYOMING  
LARAMIE PLANNING COMMISSION  
AUGUST 10, 2020**

**1. CALL TO ORDER**

Meeting was called to order by Chair McGrath at 4:32 p.m.

Members present: Marc Homer, Maura Hanning, Shannon Polk, Evan Townsend, and Jim McGrath (Chair).

Members absent: Katherine Kasckow and Brent Roth

Council Liaison: Bryan Shuster (present)

Staff Present: Matthew Cox, Associate Planner; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

**2. APPROVAL OF AGENDA AND MINUTES**

**2.A. Changes and Approval of Agenda**

MOTION BY HANNING, seconded by Polk, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

**2.B. Planning Commission Meeting Minutes**

**2.B.i. LPC Minutes 7.27.2020**

MOTION BY HOMER, seconded by Polk, to approve the minutes from July 27, 2020.

MOTION CARRIED by voice vote.

**3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken**

None.

**4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS**

Cox- Hollyhock Commons, DC text amendments update/postponement through Council.

**5. DISCLOSURES - Ex-parte communications; potential conflicts of interest**

None.

**6. CURRENT PLANNING PROJECTS**

**6.A. OLD BUSINESS:** No items.

**6.B. NEW BUSINESS:**

**6.B.i. FP-20-02 Stagecoach Ridge Subdivision, 2nd Addition Final Plat**

MOTION BY TOWNSEND, seconded by Polk, to postpone to August 24<sup>th</sup>.

MOTION CARRIED by voice vote.

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JULY 27, 2020**

Planning Commission adjourned at 6:39 pm.  
Board of Adjustment convened at 6:39 pm.

**7. LONG RANGE PLANNING PROJECTS**

No items.

**8. VARIANCES (sitting as Board of Adjustment)**

(Swearing in of witnesses.)

**8.A. VAR-20-03: 2503 Grand Ave. – Sportsmans Sign Variance**

MOTION BY KASCKOW, seconded by Townsend, to deny the requested variance from Laramie Municipal Code 15.14.120.C.2.bb that would allow the applicant to have more than fifty percent of the windows covered by signage for a property located at 2503 Grand Ave., zoned B2, based on findings of fact and conclusions of law and subject to the recommend conditions.

Roll call showed Aye: Hanning, Homer, Kasckow, and Townsend. Nay: Polk, Roth, and McGrath.  
Absent: None. MOTION CARRIED.

**9. ADJOURN**

MOTION BY KASCKOW, seconded by Roth, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 7:02 p.m.

APPROVED:

  
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Jim McGrath, Planning Commission Chair

14 Sept 20  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Derek Teini, Planning Manager

9/14/20  
\_\_\_\_\_  
Date