

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
AUGUST 4, 2020

**1. AGENDA**

Regular Meeting of the City Council was called to order by Mayor Shumway at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Shumway led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Absent: None.

Staff present: Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Lori Curry, Human Resources; and Brooks Webb, Public Works Director.

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)

Received public comments on non-agenda items for an aggregate 30 minutes.

**5. Consideration of Changes in Agenda and Setting the Agenda**

B. MOTION BY GABRIEL, seconded by Shuster, that the Agenda be set as submitted.

MOTION CARRIED by voice vote.

**6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.A.i. PROCLAMATION: Human Trafficking Prevention and Awareness Month**

**6.B. PUBLIC HEARING**

**6.C. ANNOUNCEMENTS**

**7. Disclosures by City Council Members**

None.

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

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MOTION BY GABRIEL, seconded by O'Doherty, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meetings Minutes from July 14 and July 21, 2020**

**Action:**

that Council approve the Minutes of the following City Council meeting: Regular Meeting and Public Hearings of July 21, 2020, and the Special Meeting of July 14, 2020 and have them placed on file for public inspection.

**9.B. CEMETERY DEEDS: Cemetery Deeds for July 16-31, 2020**

**Action:**

that the Cemetery Deeds for July 16-31, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**9.C. VOUCHERS: July 2020**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of August. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**9.D LICENSING: New Floor Plan to include Outside Seating Area for Retail Liquor License No. 8 The 307 Office LLC dba Coppers Corner**

**Action:**

that City Council approve a new floor plan for Retail Liquor License No. 8, The 307 Office, LLC dba Coppers Corner to include an outside seating area.

**9.E. LICENSE: New Floor Plan for Right of Way Encroachment for Retail Liquor License No. 22, First Street Station Inc dba Altitude Chophouse and Brewery**

**Action:**

to acknowledge the receipt and approval of a new floor plan to include the Right-of-Way Encroachment for Retail Liquor License No. 22, First Street Station Inc dba Altitude Chophouse and Brewery to include the portion of sidewalk included in the Right of Way application contingent upon final review/approval of Right of Way Encroachment for Business permit.

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**9.F. LICENSE: New Floor Plan for Right of Way Encroachment for Bar and Grill Liquor License No. BG-5, RS Development LLC dba Lovejoy's Bar and Grill**

**Action:**

that Council acknowledge the receipt and approval of a new floor plan to include the Right-of-Way Encroachment for Bar and Grill Liquor License No. BG-5, RS Development dba Lovejoy's Bar and Grill to include the portion of sidewalk included in the Right of Way Encroachment application contingent upon final review/approval of Right of Way Encroachment for Business permit.

**9.G. LICENSE AGREEMENT: Purchase, Sale and License Agreement for the North Side Tank Water and Distribution Project**

**Action:**

move to approve a Purchase, Sale, and License Agreement with Warren Livestock LLC, Pilot Peak LLC, and Lodgepole Ranch LLC for the North Side Tank and Transmission Lines project and authorize the Mayor and City Clerk to sign and to authorize the necessary budget revision.

**9.H. LEASE: Lease Agreement Between Albany County, Wyoming and City of Laramie, Wyoming, for Fire Training Center**

**Action:**

that Council approves the lease agreement between the Board of County Commissioners of Albany County, Wyoming and the City of Laramie, Wyoming for the purpose of leasing the site/location for the renovation and construction of the City of Laramie Fire Department Training Center; and authorize the Mayor and Clerk to sign.

**9.I. MEMORANDUM OF UNDERSTANDING: Consideration of a Memorandum of Understanding between the City of Laramie, Wyoming and Albany County, Wyoming for Mosquito Control Surveillance Services.**

**Action:**

that Council approve the Memorandum of Understanding between the City of Laramie and Albany County, Wyoming for Mosquito Control Surveillance Services related to the 2020 Emergency Insect Management Grant and authorize the Mayor and Clerk to sign.

**9.J. SCHEDULE MEETINGS:**

**10. REGULAR AGENDA**

**11. Original Ordinance No. 2011, amending various sections of Title 8 & Title 12 of Laramie Municipal Code regarding Nuisance Regulations and Snow Removal Regulations.**

Introduction and First Reading. (Introduced by Shuster)

MOTION BY SHUSTER, seconded by Gabriel, to approve Original Ordinance No. 2011, on first reading, based on findings of fact and conclusions of law.

MOTION BY O'DOHERTY, seconded by Shuster, to amend section 33 to add "including any ADA features leading to the street."

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Roll call on amendment 1 showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

MOTION BY O'DOHERTY, seconded by Stalder, to amend section 33 page 6 in paragraph 1 and 2 to change from 7:00 am to 10:00 am.

Roll call on amendment 2 showed Aye: Harrington, O'Doherty, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: McKinney and Pearce. Absent: None. MOTION CARRIED.

MOTION BY STALDER, seconded by O'Doherty, to strike the changes in section 33 regarding the \$100 fee or 50% of the contractor's fee, whichever is greater and go back to the contractor's fee plus the \$50 administrative fee.

Roll call on amendment 3 showed Aye: McKinney, O'Doherty, Stalder, and Weaver. Nay: Harrington, Pearce, Shuster, Gabriel, and Shumway. Absent: None. MOTION FAILED.

Roll call on main motion showed Aye: Harrington, O'Doherty, Pearce, Shuster, Gabriel, and Shumway. Nay: McKinney, Stalder, and Weaver. Absent: None. MOTION CARRIED.

**12. Original Ordinance No. 2016, amending various sections of Title 15.08 and 15.14 of Laramie Municipal Code regarding Downtown Commercial Zoning District regulations.**

Introduction and First Reading. (Introduced by Shuster)

MOTION BY SHUSTER, seconded by Harrington, to approve Original Ordinance No. 2016 as recommended by the Planning Commission, on first reading, in accordance with findings of fact and conclusions of law.

MOTION BY HARRINGTON, seconded by O'Doherty, to divide the question into two sections: Section 1: 5, 7, and 8; Section 2: 1, 2, 3, 4, 6, 9, 10, and 11.

Roll call on division showed Aye: Harrington, O'Doherty, Pearce, Shuster, Weaver, Gabriel, and Shumway. Nay: McKinney and Stalder. Absent: None. MOTION CARRIED.

MOTION BY O'DOHERTY, seconded by Weaver, to postpone section 2 to the first meeting on April 6, 2021.

MOTION BY PEARCE, seconded by Gabriel, to amend the postponement to February 2, 2021.

Roll call on secondary motion to postpone showed Aye: Harrington, O'Doherty, Pearce, Gabriel, and Shumway. Nay: McKinney, Shuster, Stalder, and Weaver. Absent: None. MOTION CARRIED.

Roll call on postponement showed Aye: Harrington, O'Doherty, Pearce, Gabriel, and Shumway. Nay: McKinney, Shuster, Stalder, and Weaver. Absent: None. MOTION CARRIED.

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MOTION BY HARRINGTON, seconded by O'Doherty, to approve Division 1 which include sections 5, 7, and 8.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: McKinney and Stalder. Absent: None. MOTION CARRIED.

**MOTION TO AMEND THE AGENDA:**

MOTION BY PEARCE, seconded by Harrington, move item 13 to 17.a.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**13. Moved to item 17.a. Original Ordinance No. 2010, Amending Chapter 12.60.050 of Laramie Municipal Code Related to Special Event Permits Parade Requirements**

**14. Consideration of a Lease Agreement and associated Memorandum of Understanding between the City of Laramie, Wyoming and Boulevard Associates, LLC, Delaware for the development of a Solar Energy Center on the Monolith Ranch.**

MOTION BY WEAVER, seconded by Shuster, to approve the Lease Agreement and associated Memorandum of Understanding between the City of Laramie, Wyoming and Boulevard Associates, LLC, Delaware for development of a Solar Energy Center on the Monolith Ranch and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**MOTION TO SCHEDULE A SPECIAL MEETING:**

MOTION BY SHUSTER, seconded by Gabriel, to have a Special meeting tomorrow August 5<sup>th</sup> at 6:00 pm to complete all the items deemed necessary to complete.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**MOTION TO EXTEND THE MEETING:**

MOTION BY SHUSTER, seconded by O'Doherty, to continue with public comment and adjournment.

MOTION CARRIED by voice vote.

**15. — ~~Original Ordinance No. 2015, Adding Section 13.04.360 to Laramie Municipal Code to Prevent the Development and Use of Nonmunicipal Water within Laramie's Corporate Limits~~**

Not addressed due to hour. Moved to special meeting August 5, 2020.

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**16. — Amendment #1 to the Professional Services Agreement for the B2 and Bill Nye Sanitary Sewer Design**

Not addressed due to hour. Moved to special meeting August 5, 2020.

**17. — Consideration of Amendment #1 to the Professional Services Agreement between the City of Laramie, Wyoming and Honeywell International enacting the Open Book Pricing Model for the Clean Air HVAC Buildings Project.**

Not addressed due to hour. Moved to special meeting August 5, 2020.

**17.a. — Original Ordinance No. 2010, Amending Chapter 12.60.050 of Laramie Municipal Code Related to Special Event Permits Parade Requirements** Introduction and First Reading. (Introduced by Weaver) (Postponed on July 21, 2020)

Not addressed due to hour. Moved to special meeting August 5, 2020.

**18. Public Comments on Non-Agenda Items**

Received public comments.

**19. Consideration of future Council work session topics**

Not addressed due to hour.

**20. Adjourn to Executive Session regarding Land Negotiations, WY § 16-4-405(a)(vii).**

MOTION BY PEARCE, seconded by Gabriel, to adjourn to Executive Session regarding Land Negotiations, WY § 16-4-405(a)(vii).

MOTION CARRIED by voice vote.

Council adjourned at 9:56 p.m.

Approved:

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Nancy Bartholomew  
City Clerk

Date

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