

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
JULY 21, 2020

**1. CALL TO ORDER**

Regular Meeting of the City Council was called to order by Mayor Shumway at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Shumway led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Harrington, McKinney (arrived at 7:16 pm), O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Absent: None.

Staff present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Lori Curry, Human Resources; Brooks Webb, Public Works Director; and Dan Johnson, Fire Chief.

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)

Received public comments on non-agenda items for an aggregate 30 minutes.

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY GABRIEL, seconded by O'Doherty, that the following changes to the Agenda be approved: to remove Item 9.C. Lease Agreement between Albany County, Wyoming and City of Laramie, Wyoming for Fire Training Center.

MOTION CARRIED by voice vote.

B. MOTION BY GABRIEL, seconded by Shuster, that the agenda be set as changed.

MOTION CARRIED by voice vote.

**6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: Original Ordinance No. 2011, amending various sections of Title 8 and Title 12 of Laramie Municipal Code regarding nuisance regulations and snow removal regulations.**

**6.B.ii. PUBLIC HEARING: Original Ordinance No. 2016, amending various sections of Title 15.08 and 15.14 of Laramie Municipal Code regarding Downtown Commercial Zoning District regulations.**

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
JULY 21, 2020

**6.B.iii. PUBLIC HEARING: Original Ordinance No. 2015, Adding Section 13.04.360 to Laramie Municipal Code to Prevent the Development and Use of Non-Municipal Water within Laramie's Corporate Limits**

**6.C. ANNOUNCEMENTS**

**6.C.i. Monthly Staff Recognition**

City Manager Jordan- Snowy Range Bridge, Laramie Public Art Coalition, taking comments.

**Rock Star of the Month: Clarice Hoff**

**7. Disclosures by City Council Members**

None.

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY GABRIEL, seconded by Shuster, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: Absent: None. MOTION CARRIED.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meetings Minutes from July 7, 2020**

**Action:**

that Council approve the Minutes of the following City Council meeting: Regular Meeting of July 7, 2020, and have them placed on file for public inspection.

**9.B. CEMETERY DEEDS: Cemetery Deeds for July 1-15, 2020**

**Action:**

that the Cemetery Deeds for July 1-15, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**~~9.C. LEASE: Lease Agreement Between Albany County, Wyoming, and City of Laramie, Wyoming for Fire Training Center~~**

**9.D LICENSE: New Floor Plan for Right of Way Encroachment for Retail Liquor License No. 4, Hensley Property Holdings, LLC dba Roxie's on Grand**

**Action:**

to acknowledge the receipt and approval of a new floor plan for Right-of-Way Encroachment for Retail Liquor License No. 4, Hensley Property Holdings, LLC dba Roxie's on Grand to include the portion of sidewalk included in the Right of Way

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
JULY 21, 2020

application contingent upon final review/approval of Right of Way Encroachment for Business permit.

**9.E. LICENSE: Temporary Use of Retail Liquor License No. 5 Coyote Land Inc dba Cowboy Saloon & Dance Hall in Albany County on August 7-8, 2020**

**Action:**

to grant permission to Coyote Land Inc dba Cowboy Saloon and Dance Hall, to file an application for an alcohol catering permit with Albany County Commissioners to locate their license at 1515 Two Rivers Rd, Bosler, Wyoming, on August 7-8, 2020 from 4:00 pm to 12:00 am on August 7th and 12:00 pm to 12:00 am on August 8th for a Private Party.

**9.F. RIGHT-OF-WAY: Grant of Right-of-Way for Regency Drive**

**Action:**

Move to accept the dedication of right-of-way for Regency Drive; and authorize the Mayor and Clerk to sign the grant of right-of-way instrument.

**9.G. USAC BYLAWS: Acceptance of the Urban System Advisory Committee By-Laws**

**Action:**

Move to accept the by-laws as approved by the Urban Systems Advisory Committee (USAC); and authorize the Mayor and Clerk to sign the by-laws.

**9.H. AGREEMENT: Acceptance of the Urban System Advisory Committee Cooperative Agreement among WYDOT, City of Laramie and Albany County**

**Action:**

Move to accept the amended Cooperative Agreement as approved by the Urban Systems Advisory Committee (USAC); and authorize the Mayor and Clerk to sign the Cooperative Agreement.

**9.I. USAC MAP: Acceptance of the Urban System Advisory Committee Functional Classification Map**

**Action:**

to accept the amended Functional Classification Map as approved by the Urban Systems Advisory Committee (USAC); and authorize the Mayor and Clerk to sign the Functional Classification Map.

**9.J. WAM DUES: Renewal of Wyoming Association of Municipalities Membership**

**Action:**

to approve the renewal of Wyoming Association of Municipalities Membership for the City of Laramie.

**9.K. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

- a. July 28, 2020, 6:00 pm - WORK SESSION: State-of-City: Mid-Year 2020
- b. August 11, 2020, 6:00 pm - WORK SESSION: Census 2020 Update
- c. August 11, 2020, 6:00 pm - WORK SESSION: Review of Parking in a) Downtown

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
JULY 21, 2020

Business Core & b) Residential Parking Districts around UW Main Campus  
d. August 25, 2020, 6:00 pm - WORK SESSION: AEM Presentation by UW

**10. REGULAR AGENDA**

**11. Original Ordinance No. 2011, amending Laramie Municipal Code, 12.08.020 – Snow, ice and debris and Title 8.32 – Nuisances.**

Introduction and First Reading. (Introduced by Shuster)

MOTION BY SHUSTER, seconded by Pearce, to approve Original Ordinance No. 2011, on first reading, based on findings of fact and conclusions of law.

MOTION BY SHUSTER, seconded by Gabriel, to postpone to August 4, 2020.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**12. Original Ordinance No. 2016, amending various sections of Title 15.08 and 15.14 of Laramie Municipal Code regarding Downtown Commercial Zoning District regulations.**

Introduction and First Reading. (Introduced by Shuster)

MOTION BY SHUSTER, seconded by Pearce, to approve Original Ordinance No. 2016 as recommended by the Planning Commission, on first reading, in accordance with findings of fact and conclusions of law.

MOTION BY SHUSTER, seconded by O'Doherty, to postpone to August 4<sup>th</sup> with a work session on July 28<sup>th</sup>.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**13. Original Ordinance No. 2010, Amending Chapter 12.60.050 of Laramie Municipal Code Related to Special Event Permits Parade Requirements**

Introduction and First Reading. (Introduced by Weaver)

MOTION BY WEAVER, seconded by Gabriel, to approve Original Ordinance No. 2010 amending chapter 12.60.050 of Laramie municipal code related to special event permits parade requirements on first reading.

MOTION BY WEAVER, seconded by Gabriel, to postpone to August 4, 2020.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
JULY 21, 2020

**14. Original Ordinance No. 2015, adding Section 13.04.360 to Laramie Municipal Code to Prevent the Development and Use of Non-Municipal Water within Laramie's Corporate Limits**

Second Reading. (Introduced by Pearce)

MOTION BY PEARCE, seconded by O'Doherty, to approve Original Ordinance No. 2015, adding Section 13.04.360 to Laramie Municipal Code to Prevent the Development and use of Non-Municipal Water within Laramie's Corporate Limits on Second Reading.

Councilor Gabriel left meeting at 7:45 pm.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Weaver, and Shumway. Nay: McKinney and Stalder. Absent: Gabriel. MOTION CARRIED.

**15. Award of Bid for the Riverside Drive Rehabilitation Project**

MOTION BY STALDER, seconded by Pearce, to award the bid for the Riverside Drive Rehabilitation Project to JTL Group, Inc. dba Knife River, Cheyenne, WY, in the amount of \$459,347.50 along with a contingency of \$35,652.50 for a total amount not to exceed \$495,000.00 and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, and Shumway. Nay: None. Absent: Gabriel. MOTION CARRIED.

**16. Resolution 2020-43, supporting four initiatives in the Downtown District in an effort to assist with economic development efforts related to COVID19.**

MOTION BY HARRINGTON, seconded by Shuster, to approve Resolution 2020-43, supporting four initiatives in the Downtown District in an effort to assist with economic development efforts related to COVID19, and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Weaver, and Shumway. Nay: McKinney and Stalder. Absent: Gabriel. MOTION CARRIED.

**17. Consideration of Resolutions 2020-44 to 2020-54, to authorize submission of a Coronavirus Relief Grant Applications to the State Land and Investment Board**

MOTION BY PEARCE, seconded by O'Doherty, to approve Resolutions 2020-44 to 54, to authorize submission of a coronavirus relief grant applications to the State Land and Investment Board, and authorize the Mayor and Clerk to Sign.

Councilor Gabriel arrived at 9:13 pm.

Mayor left meeting at 9:13 pm, rejoined at 9:16 pm.

Councilor Shuster left at 9:16 pm, rejoined at 9:22 pm.

Councilor McKinney left at 9:22 pm, rejoined at 9:24 pm.

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
JULY 21, 2020

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**Motion to extend meeting**

MOTION BY GABRIEL, seconded by O'Doherty, to extend the meeting to 10:00 pm.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: McKinney. Absent: None. MOTION CARRIED.

**18. Consideration of a contract between the City of Laramie, Wyoming and Creative Energies for the installation of solar arrays at the Laramie Community Recreation and Ice and Event Centers.**

MOTION BY O'DOHERTY, seconded by Shuster, to approve the contract between the City of Laramie, Wyoming and Creative Energies for the installation of solar arrays at the Laramie Community Recreation and Ice and Event Centers in an amount not to exceed \$155,131.00 and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**19. Public Comments**

Received public comments.

**20. Consideration of future Council work session topics**

None.

**21. Adjourn to Executive Session regarding Litigation WY § 16-4-405(a)(iii) and Land Negotiation WY § 16-4-405(a)(vi)**

MOTION BY PEARCE, seconded by Shuster, to adjourn to Executive Session regarding Litigation WY § 16-4-405(a)(iii) and Land Negotiation WY § 16-4-405(a)(vi)

MOTION CARRIED by voice vote.

Council adjourned at 9:49 p.m.

Approved:

---

Nancy Bartholomew  
City Clerk

Date

Duly published in the newspaper and posted online at [www.cityoflaramie.org](http://www.cityoflaramie.org) on 29<sup>th</sup> day of July 2020.