

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
JUNE 18, 2019

**1. AGENDA**

Regular Meeting of the City Council was called to order by Mayor Shumway at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Shumway led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Absent: None.

Staff present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Brooks Webb, Interim Public Works Director; Dan Johnson, Fire Chief; and Dale Stalder, Police Chief.

**4. Consideration of Changes in Agenda and Setting the Agenda**

MOTION BY GABRIEL, seconded by Pearce, that the Agenda be set as submitted.

MOTION CARRIED by voice vote.

**5. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**5.A. PROCLAMATIONS & PRESENTATIONS**

**5.A.i. PRESENTATION: CITIZEN RECOGNITION**

**5.A.ii. PROCLAMATION: Bike to Work Week**

**5.A.iii. PROCLAMATION: Proclaiming Lemonade Day**

**5.A.iv. PROCLAMATION: National Mosquito Control Awareness Week**

**5.B. PUBLIC HEARING**

**5.B.i. PUBLIC HEARING: New Restaurant Liquor License for Tacos El Jalisciense LLC**

**5.B.ii. PUBLIC HEARING: New Special Malt Beverage Permit for Cowboy State Brewing LLC**

**5.B.iii. PUBLIC HEARING: New Special Malt Beverage Permit for Roxie's Catering LLC**

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**5.C. ANNOUNCEMENTS**

Todd Feezer- Touch a Truck Event.

**6. Disclosures by City Council Members**

None.

**7. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY GABRIEL, seconded by Shuster, that the Consent Agenda be approved with the modification of 8.G. Section #4 the amount to read \$10 million, and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**8. CONSENT AGENDA**

**8.A. MINUTES: City Council Meetings**

**Action:**

that Council approve the Minutes of the City Council Special Meeting of May 28, 2019, Regular Meeting and Public Hearing of June 4, 2019, and have them placed on file for public inspection.

**8.B. CEMETERY DEEDS: Cemetery Deeds for June 1-15, 2019**

**Action:**

that the Cemetery Deeds for June 1-15, 2019 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**8.C. MINUTES: Traffic Commission Minutes from April 11, 2019 and May 9, 2019**

**Action:**

to acknowledge receipt of the Minutes from the Traffic Commission April 11, 2019 and May 9, 2019 regular meetings and place them on file for public inspection.

**8.D CALCUTTA: Notice of Calcutta at the Albany County Fairgrounds**

**Action:**

that City Council acknowledge receipt of the May 24, 2019 Notice of Calcutta Letter from the Albany County Fair Association to hold a Calcutta on Thursday, August 1, 2019, at approximately 6:00 p.m., in front of the grand stands at the Albany County Fairgrounds.

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**8.E. RESOLUTION: Resolution 2019-49, allocating funds for completed work and amending Fiscal Year 2019 Budget for the City of Laramie**

**Action:**

to approve Resolution 2019-49, allocating funds for completed work in Fiscal Year 2019 and to reimburse the account from cash reserves for the Wastewater Treatment Plant Office Roof Replacement Project in the amount of \$27,989.00, and authorize the Mayor and Clerk to sign.

**8.F. RESOLUTION: Resolution 2019-51, Designating Depositories of Public Funds**

**Action:**

to approve Resolution 2019-51, designating ANB Bank, Bank of the West, First Interstate Bank, First State Bank, US Bank, Wells Fargo, Western States Bank, and Wyoming Bank and Trust as depositories of Public Funds for FY2019-2020, and authorize the Clerk and Mayor to sign.

**8.G. RESOLUTION: Resolution 2019-52, Lease Purchase Agreement with U.S. Bancorp Government Leasing and Finance, Inc. for a Peterbilt 520/Labrie Solid Waste collection truck**

**Action:**

to approve Resolution 2019-52, to authorize the City of Laramie to lease with an option to purchase a Peterbilt 520/Labrie Solid Waste collection truck from U.S. Bancorp Government Leasing and Finance, Inc., and authorize the Mayor and City Clerk to sign.

**8.H. RESOLUTION: Resolution 2019-53, Lease Purchase Agreement with U.S. Bancorp Government Leasing and Finance, Inc. for a Peterbilt 520/Neway Solid Waste collection truck**

**Action:**

to approve Resolution 2019-53, to authorize the City of Laramie to lease with an option to purchase a Peterbilt 520/Neway Solid Waste collection truck from U.S. Bancorp Government Leasing and Finance, Inc., and authorize the Mayor and City Clerk to sign.

**8.I. Approval of Operational Agreement between the City of Laramie and Albany County Fire District No. 1**

**Action:**

that Council approve the Operational Agreement between the City of Laramie and Albany County Fire District No. 1 beginning July 1, 2019; in the amount of \$121,000.00 (one-hundred-twenty-one thousand dollars); and authorize the Mayor and City Clerk to sign.

**8.J. CONTRACT: Change Order No. 2 to the Fire Training Center Meter Vault Installation**

**Action:**

to approve Change Order No. 2 totaling \$5,525.00 to the Construction Contract with Big Huhnks Excavation for added costs associated with additional fittings and associated work required to complete the Fire Training Center Meter Vault Installation project.

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**8.K. PROMISSORY NOTE AMENDMENT: Non-Recourse Promissory Note for the Business Ready Community Loan from the Wyoming Business Council for the Bright Agrotech/Plenty project**

**Action:**

to approve Non-Recourse Promissory Note for the Business Ready Community Loan from the Wyoming Business Council for the Bright Agrotech/Plenty project, and authorize the Mayor and Clerk to sign.

**8.L. Original Ordinance No. 1997, amending Chapter 15.10.030.E and 15.28.100.A.310 of the Laramie Municipal Code to allow for use of shipping containers within the City, separate from the temporary use requirements.**

Third and Final Reading. (Introduced by Shuster)

**Action:**

to approve Original Ordinance No. 1997, as recommended by the Planning Commission, on third and final reading, in accordance with findings of fact and conclusions of law; and noting a public hearing was held June 4, 2019, and authorize the Mayor and Clerk to sign the Ordinance.

**9. REGULAR AGENDA**

**10. Professional Services Agreement with the Fourth Economy for the preparation of an Economic Development Plan**

MOTION BY PEARCE, seconded by Shuster, to approve the Professional Services Agreement with the Fourth Economy for the development of an Economic Development Plan and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**11. Award Professional Services Agreement for Energy Efficiency Audits**

MOTION BY HARRINGTON, seconded by Pearce, to award the Professional Services Agreement with Honeywell International, Inc. to perform an Investment Grade Audit for a total not to exceed the amount of \$280,971 and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Weaver, Gabriel, and Shumway. Nay: McKinney and Stalder. Absent: None. MOTION CARRIED.

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**12. Award Professional Services Agreement for the B2 and Bill Nye Sanitary Sewer Design**

MOTION BY SHUSTER, seconded by Pearce, to award the Professional Services Agreement for the design of the B2 and Bill Nye Sanitary Sewer, to Sunrise Engineering of Cheyenne, WY, in the total amount of \$218,300.00 plus a contingency of \$21,830.00 for a total amount not to exceed \$240,130.00 and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: McKinney. Absent: None. MOTION CARRIED.

**13. New Restaurant Liquor License for Tacos El Jalisciense LLC**

MOTION BY MCKINNEY, seconded by O'Doherty, to approve the application for Restaurant Liquor License No. R63, to Tacos El Jalisciense LLC dba Tacos El Jalisciense, 110 E Iverson Avenue, Laramie, Wyoming for the licensing term June 19, 2019 thru May 07, 2020, and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**14. New Special Malt Beverage Permit for Cowboy State Brewing LLC**

MOTION BY GABRIEL, seconded by Pearce, to approve the application for Special Malt Beverage Permit No. Special -5 to Cowboy State Brewing LLC dba Cowboy State Brewing, location of permit at University of Wyoming War Memorial Stadium excluding Wildcatter and Beer Garden, Laramie, Wyoming for the licensing term July 1, 2019 thru May 07, 2020, and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Gabriel, and Shumway. Nay: McKinney and Weaver. Absent: None. MOTION CARRIED.

**15. New Special Malt Beverage Permit for Roxie's Catering LLC**

MOTION BY STALDER, seconded by Shuster, to approve the application for Special Malt Beverage Permit No. Special -4 to Roxie's Catering LLC dba Roxie's Catering, location of permit at University of Wyoming Arena Auditorium excluding Mickey's, Laramie, Wyoming for the licensing term July 1, 2019 thru May 07, 2020, and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Gabriel, and Shumway. Nay: McKinney and Weaver. Absent: None. MOTION CARRIED.

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**16. Original Ordinance 1999, Changing Chapter 6 of the LMC by changing sections 6.04.115, 6.06.040, 6.16.015, and 6.36.020, to add clarifying language concerning keeping livestock in the city limits, post-conviction penalties for vicious dog convictions, and procedures for reports of animal bites.**

Introduction and First Reading (Introduced by O'Doherty)

MOTION BY O'DOHERTY, seconded by Pearce, to change, on first reading, Original Ordinance No. 1999, amending Chapter 6 of the LMC by revising Sections 6.04.115, 6.06.115, 6.06.040, 6.16.015, and 6.36.020 to add clarifying language concerning keeping livestock in the city limits, post-conviction penalties for vicious dog convictions, and procedures for reports of animal bites.

Councilor Gabriel left at 8:31 pm.

Councilor Gabriel rejoined at 8:36 pm.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: Pearce. Absent: None. MOTION CARRIED.

**17. Resolution 2019-54, replacing the Council Liaison position on the Albany County Tourism Board.**

MOTION BY HARRINGTON, seconded by Shuster, to approve Resolution 2019-54, appointing Vice-Mayor Pat Gabriel to replace the Council Liaison position on the Albany County Tourism Board, and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**18. Public Comments on Non-Agenda Items**

Marian Griffin- LaPrele Park, West Laramie.

**19. Consideration of future Council work session topics**

Harrington- Affordable Housing (Shuster and Weaver)

O'Doherty- Plastic Bag public discussion with options to reduce waste (Weaver)

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**20. Adjournment to Executive Session regarding Litigation WY § 16-4-405(a)(iii) and Confidential Information WY § 16-4-405(a)(ix).**

MOTION BY PEARCE, seconded by Gabriel, to adjourn to Executive Session regarding Litigation WY § 16-4-405(a)(iii) and Confidential Information WY § 16-4-405(a)(ix).

MOTION CARRIED by voice vote.

Council adjourned at 8:55 p.m.

Respectfully submitted,

Nancy Bartholomew  
City Clerk