

**CITY OF LARAMIE, WYOMING  
CITY COUNCIL, SPECIAL MEETING  
MAY 23, 2023**

**1. SPECIAL MEETING**

The City Clerk read the notice:

NOTICE IS HEREBY GIVEN that a Special Meeting of the Laramie City Council will be held Tuesday, May 23, 2023, 6:00 pm, followed by the regularly scheduled Work Session in Council Chambers, 406 Iverson Ave, and via Zoom Meeting ID #836 2522 8753 Passcode #508565 for the following purpose:

1. Supplemental Budget Amendments
2. Bid Award: Fire Department – Engine 4 Class A Pumping Apparatus without Trade - In

**1. Call to Order and Roll Call**

Special Meeting was called to order by Mayor Harrington at 6:00 p.m.

Mayor Harrington led the Pledge of Allegiance.

Roll call showed present: Pat Gabriel, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville, Sharon Cumbie, and Brian Harrington. Absent: None.

Staff present: Janine Jordan, City Manager; Robert Southard, City Attorney; Ryan Shoefelt, Deputy City Clerk; Brooks Webb, Public Works Director; Dan Johnson, Fire Chief; Brian Browne, Police Chief, Todd Feezer, Assistant City Manager; and Jenn Wade, Administrative Services Director.

**1.A. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limited to three (3) minutes per speaker.)

None.

**1.B. Bid Award: Fire Department - Engine #4 Class A Pumping Apparatus without Trade-In**

MOTION BY PEARCE, seconded by Richardson, to award the bid for a Class A Fire Pumping Apparatus (Engine #4) without trade- in, in the amount of a base bid of \$999,014.00 with a project contingency of \$175,000.00; rejecting all options totaling \$120,301; to Rosenbauer (IKON Fire – Dealer); and authorize the Fire Chief to sign.

Public comment: None.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

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**1.C. Supplemental Budget Amendments**

**Motion 1:**

MOTION BY RICHARDSON, seconded by Cumbie, to approve the City Manager's recommendations for changes to the FY 2024 budget, increasing the FY 2024 recommended budget by \$711,492.

Public comment: None.

Roll call on main motion 2 showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**Motion 2:**

MOTION BY RICHARDSON, seconded by Gabriel, to include a consulting fee of \$40,000 in the FY 2024 General Fund budget to be used to support Laramie Public Art Coalition for administrative expenses and professional consulting fees incurred on projects involving the city, and that funds not expended in the current fiscal year will be carried over to the following fiscal year.

MOTION BY RICHARDSON, seconded by Gabriel, to amend to include an ongoing consulting fee of \$40,000 in the FY 2024 General Fund budget to be used to support Laramie Public Art Coalition for administrative expenses and professional consulting fees incurred on projects involving the city.

Public comment on amendment: None.

Roll call on amendment showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

Public comment on main motion: None.

Roll call on main motion 2 showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**Motion 3:**

MOTION BY RICHARDSON, seconded by O'Doherty, to include a contract fee of no more than \$100,000 in the FY 2024 General Fund budget, funded entirely by a transfer within the general government division, for professional grant writing services which can include, but are not limited to, researching, planning, developing and writing grants in coordination with the City of Laramie.

Public comment: None.

Roll call on main motion 3 showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

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**Motion 4:**

MOTION BY SUMMERVILLE, seconded by Richardson, to approve a budget amendment in the General Fund for a mental health response program to include telebehavioral health in an amount not to exceed \$100,000 starting in Fiscal Year 2024.

MOTION BY NEWMAN, seconded by Summerville, to amend to approve a budget amendment in the General Fund for a mental health response program to include telebehavioral health in an amount not to exceed \$100,000 with an additional \$20,000 for technology including phones and iPads starting in Fiscal Year 2024.

Public comment on amendment: None.

Roll call on amendment showed Aye: Newman and Summerville. Nay: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Cumbie, and Harrington. Absent: None. MOTION FAILED.

MOTION BY CUMBIE, seconded by O'Doherty, to amend to approve a budget amendment in the General Fund for a mental health response program to include telebehavioral health in an amount not to exceed \$50,000 starting in Fiscal Year 2024.

Public comment on amendment: None.

Roll call showed Aye: Gabriel, Pearce, Shumway, and Harrington. Nay: Newman, O'Doherty, Richardson, Summerville, and Cumbie. Absent: None. MOTION FAILED.

MOTION BY SUMMERVILLE, seconded by Newman, to amend to reduce the amount from \$100,000 to \$75,000.

Public comment on amendment: None.

Roll call showed Aye: Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: Gabriel. Absent: None. MOTION CARRIED.

Public comment on main motion: None.

Roll call on main motion 4 showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

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**Motion 5:**

MOTION BY SUMMERVILLE, seconded by Gabriel, to approve an amendment to the FY 2024 2018 SPT Fund budget allocating up to \$75,000 from the 2018 Specific Purpose Tax Community & Gateway Enhancement funds for beautification, including a banner system and landscaping, in conjunction with the Curtis Street and I-80 interchange project.

Public comment: None.

Roll call on main motion 5 showed Aye: None. Nay: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Absent: None. MOTION FAILED.

**Motion 6:**

MOTION BY SUMMERVILLE, seconded by Pearce, to approve a \$7,500 amendment to the FY 2024 General Fund budget to support the Shepard Symposium on Social Justice, as well as related Matthew Shepard commemoration events, coordinated by the University of Wyoming.

Public comment: None.

Roll call on main motion 6 showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Summerville, Cumbie, and Harrington. Nay: Newman and Shumway. Absent: None. MOTION CARRIED.


**1.D. Adjourn the Special Meeting and Convene the Work Session**

MOTION BY PEARCE, seconded by Richardson, to adjourn the Special Meeting and Convene the Work Session.

MOTION CARRIED by voice vote.

Council adjourned Special Meeting at 7:57 p.m.

Approved:

  
\_\_\_\_\_  
Nancy Bartholomew  
City Clerk, CMC

6-20-23  
\_\_\_\_\_  
Date



Duly published in the newspaper and posted online at [www.cityoflaramie.org](http://www.cityoflaramie.org) on 2<sup>nd</sup> day of June 2023.

MINUTES  
CITY OF LARAMIE, WYOMING  
WORK SESSION  
MAY 23, 2023

Council Recessed at 7:58 pm.  
Councilor Summerville left at 7:58 pm.  
Council reconvened at 8:05 pm.

Time Work Session began 8:05 p.m.

Present: Pat Gabriel, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Sharon Cumbie, and Brian Harrington. Absent: Andi Summerville.

Staff present: Janine Jordan, City Manager; Ryan Shoefelt, Deputy City Clerk; Jenn Wade, Administrative Services Director, Louise Johnson, Lead Accountant; and Jennifer Malmborg, Accounting Manager.

**2. WORKSESSION**

**2.A. WORK SESSION: Auditor's report to City Council**

Administrative Services Director Jenn Wade introduced item and introduced Micah Clinger (ClingerHagerman)

Micah Clinger provided presentation covering the audit.

Jenn Wade introduced new Accounting Manager Jennifer Malmborg and Lead Accountant Louise Johnson.

Director Wade gave presentation on the Annual Comprehensive Financial Report (ACFR)

Louise Johnson provided additional information.

The 5<sup>th</sup> Tuesday Ward Meetings on May 30, 2023 were canceled and the next Regular Meeting will be held on June 6, 2023.

2.A.i. Public Comment: None.

**2.B. City Council Updates/Council Comments**

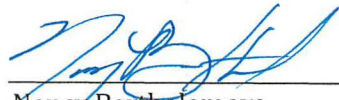
None.

**2.C. Agenda Review**

No changes.

Time Work Session Adjourned 8:58 p.m.

Approved:



Nancy Bartholomew  
City Clerk, CMC

6-6-23

Date

