

**MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
MAY 2, 2023**

Pre-meetings are held prior to Regular Council meetings for the purpose of discussing items on the consent agenda and assigning introductions of items on the regular agenda.

Pre meeting began at 6:00 pm.

Council present: Pat Gabriel, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville, and Brian Harrington. Absent: Brandon Newman and Sharon Cumbie.

Pre-meeting recessed at 6:07 pm.

**1. CALL TO ORDER**

Regular Meeting of the City Council was called to order by Mayor Harrington at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Harrington led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Pat Gabriel, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville, and Brian Harrington. Absent: Brandon Newman and Sharon Cumbie.

Directors and City Clerk present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Brooks Webb, Public Works Director; Brian Browne, Police Chief; Zeb Coulter, Engineer in Training; and Philip Gabathuler, Principal Planner.

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)

Steven Boese

Chris MacGlover

**5. Consideration of Changes in Agenda and Setting the Agenda**

MOTION BY PEARCE, seconded by Shumway, that the Agenda be set.

MOTION CARRIED by voice vote.

**6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
MAY 2, 2023**

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: Original Ordinance No. 2060, Amending Title 15 of Laramie Municipal Code for the Purposes of Amending the Comprehensive Plan Amendment Review Procedure**

**6.C. ANNOUNCEMENTS**

Webb- Free Compost Day, May 20<sup>th</sup>.

Feezer- Fire Station #2 return of investment report.

**7. Disclosures by City Council Members**

None.

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY PEARCE, seconded by Richardson, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Summerville, and Harrington. Nay: None. Absent: Newman and Cumbie. MOTION CARRIED.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meeting Minutes from April 18, 2023**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of April 18, 2023, and have them placed on file for public inspection.

**9.B. MINUTES: Laramie Regional Airport Joint Powers Board Minutes from March 22, 2023**

**Action:**

move to acknowledge receipt of the Laramie Regional Airport Joint Powers Board minutes from March 22, 2023.

**9.C. MINUTES: June 28, 2022 Laramie Building Authority**

**Action:**

move to acknowledge receipt of the Minutes from the June 28, 2022, Laramie Building Authority Regular Meeting and place them on file for public inspection.

**MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
MAY 2, 2023**

**9.D. MINUTES: Minutes from the January 12, 2023 Monolith Ranch Advisory Committee**

**Action:**

move to acknowledge receipt of the Minutes from the Monolith Ranch Advisory Committee's January 12, 2023, Regular Meeting and place them on file for public inspection.

**9.E. MINUTES: Minutes from the March 9, 2023 Traffic Safety Commission**

**Action:**

move to acknowledge receipt of the March 9, 2023, Traffic Safety Commission Minutes and place them on file for public inspection.

**9.F. CEMETERY DEEDS: Cemetery Deeds for April 16-30, 2023**

**Action:**

that the Cemetery Deeds for April 16-30, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**9.G. VOUCHERS: April 2023**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of May. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**9.H. GRANT: Acceptance of Year #1 of a 3 Year Hazardous Materials Emergency Preparedness (HMEP) Grant Award in the amount of \$25,000**

**Action:**

move to approve year #1 of a 3-year HMEP grant award in the amount of \$25,000 (\$20,000 grant with \$5000 match); and authorize the Fire Chief to sign; and to amend the 2022-2023 FY Budget.

**9.I. ORDINANCE: Original Ordinance No. 2057, Amending LMC 2.56 Related to Purchasing**

Third and Final Reading (Introduced by Newman)

**Action:**

move to approve the Third and Final Reading of Original Ordinance No.2057, amending Laramie Municipal Code Chapter 2.56 Related to Purchasing, and authorize the Mayor and City Clerk to sign.

**MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
MAY 2, 2023**

**9.J. ORDINANCE: Original Ordinance No. 2059, Adding to Laramie Municipal Code Section 2.54 Creating the Ranch Advisory Commission**

**Action:**

move to approve Original Ordinance No. 2059 on Third and Final Reading, adding Laramie Municipal Code Section 2.54 creating the Ranch Advisory Commission, and authorize the Mayor and City Clerk to sign.

**9.K. RESOLUTION: Resolution 2023-34, Adopting Bylaws for the Ranch Advisory Commission**

**Action:**

move to approve Resolution 2023-34, adopting the bylaws for the Ranch Advisory Commission in accordance with LMC 2.54, and authorize the Mayor and City Clerk to sign.

**9.L. SCHEDULE MEETINGS:**

**Action:**

that the following meeting be scheduled:

- a. May 9, 2023, 6:00 pm – WORK SESSION: Laramie Police Department Annual Report
- b. June 27, 2023, 6:00 pm – WORK SESSION: Public Art in Lieu of Required Landscaping
- c. June 27, 2023, 6:00 pm – WORK SESSION: Recycling from Planning Division

**10. REGULAR AGENDA**

**11. Original Ordinance No. 2058, Amending Laramie Municipal Code Section 9.16 Regulating Handbills Upon Private Property-When Nuisance Declared**

Second Reading. (Introduced by Summerville)

MOTION BY SUMMERVILLE, seconded by Gabriel, to approve Original Ordinance Number 2058 on Second Reading, Amending Laramie Municipal Code Section 9.16 Regulating Handbills Upon Private Property – When Nuisance Declared.

Public Comment:

Brett Glass

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, and Harrington.  
Nay: Summerville. Absent: Newman and Cumbie. MOTION CARRIED.

**MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
MAY 2, 2023**

**12. Award of Bid: Unit 604 Roll Off Truck with Trade-In**

MOTION BY GABRIEL, seconded by Pearce, to award the bid for replacement of Unit 604 Roll Off Truck to Elliott Equipment Company, Commerce City, CO in an amount not to exceed \$315,475.00, amend the budget accordingly, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Summerville, and Harrington. Nay: None. Absent: Newman and Cumbie. MOTION CARRIED.

**13. Award of Bid: Wyoming Avenue Project Phase 1 - West Laramie Storm Water Outfall Project**

MOTION BY RICHARDSON, seconded by Summerville, to award the bid for the Wyoming Avenue Project Phase 1- West Laramie Storm Water Outfall Project to Big Huhnks Excavation, Inc. of Laramie, WY, in the amount of \$1,965,878.22 along with a contingency of \$196,587.82 for a total amount not to exceed \$2,162,466.04, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Summerville, and Harrington. Nay: None. Absent: Newman and Cumbie. MOTION CARRIED.

**14. Amendment #2 to the Professional Services Agreement with WSP USA Environment & Infrastructure Solutions, Inc. for the Wyoming Ave. & W. Laramie Storm Water Outfall Design**

MOTION BY RICHARDSON, seconded by Pearce, to approve Amendment #2 to the Professional Services Agreement with WSP USA Environment & Infrastructure Solutions, Inc. for the Wyoming Avenue and West Laramie Storm Water Outfall project in the amount of \$134,195.00 plus a contingency of \$13,420.00 for a total amount not to exceed \$147,615.00, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Summerville, and Harrington. Nay: None. Absent: Newman and Cumbie. MOTION CARRIED.

**MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
MAY 2, 2023**

**15. Amendment to the Agreement for Aviation Related Services between the City of Laramie and the Laramie Regional Airport Board**

MOTION BY PEARCE, seconded by Summerville, to approve an amendment to the aviation related services agreement and amend the funding from \$150,000 to \$200,000 which is an additional funding of \$50,000 and amend the 2022-2023 budget.

Public Comment: None.

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Summerville, and Harrington. Nay: None. Absent: Newman and Cumbie. MOTION CARRIED.

**16. Original Ordinance No. 2060, Amending Title 15 of Laramie Municipal Code for the Purposes of Amending the Comprehensive Plan Amendment Review Procedure**

Second Reading. (Introduced by Shumway)

MOTION BY Shumway, seconded by Gabriel, to approve Original Ordinance No. 2060, amending Title 15 of Laramie Municipal Code for the purposes of amending the comprehensive plan amendment review procedure, as recommended by the Planning Commission, on second reading, in accordance with findings of fact and conclusions of law.

Public Comment: None.

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Summerville, and Harrington. Nay: None. Absent: Newman and Cumbie. MOTION CARRIED.

**17. Original Ordinance No. 2061, Adopting the 2023 Urban System Project Priority List and the 2023 Major Street Plan Map as Presented**

Introduction and First Reading. (Introduced by Pearce)

MOTION BY PEARCE, seconded by O'Doherty, to approve Original Ordinance No. 2061, on first reading, adopting the 2023 Urban System Project Priority List and the 2023 Major Street Plan Map as presented.

Public Comment:

Paul Montoya

Sarah Gorin (Clean Water Advocates)

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Summerville, and Harrington. Nay: None. Absent: Newman and Cumbie. MOTION CARRIED.

**MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
MAY 2, 2023**

**18. Original Ordinance No. 2062, Amending Laramie Municipal Code Section 5.09 Related to Commercial Service Airport Sales Location and Bar and Grill Liquor Licenses Adding Provisions for Entertainment**

Introduction and First Reading. (Introduced by O'Doherty)

MOTION BY O'DOHERTY, seconded by Gabriel, to approve Original Ordinance No. 2062 on introduction and first reading, amending Laramie Municipal Code Section 5.09 related to commercial service airport sales location and bar and grill liquor licenses adding provisions for entertainment.

Public Comment: None.

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Summerville, and Harrington. Nay: None. Absent: Newman and Cumbie. MOTION CARRIED.

**19. Wyoming Association of Municipalities (WAM) 2023 Summer Convention Voting Delegates**

MOTION BY RICHARDSON, seconded by Pearce, to appoint Councilor Shumway as the Official Voting Delegate and Councilor O'Doherty as the Official Alternate Voting Delegate for the 2023 WAM Summer Convention Business Meeting.

Public Comment: None.

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Summerville, and Harrington. Nay: None. Absent: Newman and Cumbie. MOTION CARRIED.

**20. Public Comments on Non-Agenda Items**

None.

**21. Consideration of future Council work session topics**

Council Gabriel discussed 9<sup>th</sup> Street parking.

**22. Adjournment**

MOTION BY PEARCE, seconded by Richardson, to adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 7:27 p.m.

Approved:

---

Nancy Bartholomew  
City Clerk

Date

**MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
MAY 2, 2023**

Duly published in the newspaper and posted online at [www.cityoflaramie.org](http://www.cityoflaramie.org) on 10<sup>th</sup> day of May 2023.