

MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
APRIL 7, 2020

1. AGENDA

Regular Meeting of the City Council was called to order by Mayor Shumway at 6:30 p.m.

2. Pledge of Allegiance

Mayor Shumway led the Pledge of Allegiance.

3. Roll Call

Roll call showed present: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver (arrived at 6:40 pm), Gabriel, and Shumway. Absent: None.

Staff present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Brooks Webb, Public Works Director; Dan Johnson, Fire Chief; and Dale Stalder, Police Chief.

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker.)

Councilor Weaver arrived at 6:40 pm.

Rhett Epler- Rail Tie Wind Project.

Tom Hamp- Rail Tie Wind Project.

Tony Kirchhoefer- Rail Tie Wind Project.

Tom Wolfe- Rail Tie Wind Project.

Gary Parks- Rail Tie Wind Project.

Carol Wiles- Rail Tie Wind Project.

Ruth Sommers- Rail Tie Wind Project.

Susan Davis- Rail Tie Wind Project.

Gayle Wilson- Rail Tie Wind Project.

MOTION BY GABRIEL, seconded by Harrington, extend the 30 minute time limit.

Passed by unanimous consent.

Brett Wadsworth- Rail Tie Wind Project.

Jeff Lange- Rail Tie Wind Project.

Kirk Stone- Rail Tie Wind Project.

5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY GABRIEL, seconded by Shuster, that the following changes to the Agenda be approved: to add an Executive Session to item 19. Regarding Litigation (WY § 16-4-405(a) (iii)), add Item 16.A Resolution 2020-23, supporting a partnership with the Laramie Chamber Business Alliance to establish a COVID-19 Emergency Relief Program for small businesses and pledging up to \$200,000 from the Economic Development Fund to provide micro loans and grants for business workforce stabilization and long-term resilience, and move Item #9.G. to the regular agenda Item #11.A.

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MOTION CARRIED by voice vote.

B. MOTION BY GABRIEL, seconded by Shuster, that the Agenda be set as changed.

MOTION CARRIED by voice vote.

6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Battle of the Books Month

6.A.ii. PROCLAMATION: National Service Day Recognition

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

6.C.i. Monthly Staff Recognition

Cindy Stoffers

7. Disclosures by City Council Members

None.

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY GABRIEL, seconded by McKinney, that the Consent Agenda be approved as amended and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meetings Minutes from March 17 and 24, 2020

Action:

that Council approve the Minutes of the following City Council meeting: Regular Meeting of March 17, 2020 and the Public Hearing and Special Meeting on March 24, 2020, and have them placed on file for public inspection.

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9.B. CEMETERY DEEDS: Cemetery Deeds for March 16-31, 2020

Action:

that the Cemetery Deeds for March 16-31, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

9.C. VOUCHERS: March 2020

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of April. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

9.D BID AWARD: Award of Bid: Imperial Heights PRV Communications Project

Action:

to award the bid for the Imperial Heights Pressure Reducing Valve (PRV) Communication project to Six Point Solutions, Laramie, WY, in the amount of \$83,360.00 along with a contingency of \$9,070.00 for a total amount not to exceed \$92,430.00 along with a budget amendment of \$56,000.00 to be transferred from the Water Fund Reserves to the project and authorize the Mayor and Clerk to sign.

9.E. BID AWARD: Consideration of a bid award to Van Diest Supply Co., Cheyenne, WY for Larval Mosquito Control Pesticides for the 2020 season.

Action:

that Council award the bid for Larval Mosquito Control Pesticides for the 2020 season to Van Diest Supply CO, Cheyenne, WY in an amount not to exceed \$92,405.30 and authorize the City Manager to sign.

9.F. BID AWARD: Consideration of award of bid award to Van Diest Supply Co, Cheyenne, WY for Adult Mosquito Control Pesticides for the 2020 Season.

Action:

that Council award the bid for Adult Mosquito Control Pesticides for the 2020 Season to Van Diest Supply Co, Cheyenne, WY in an amount not to exceed \$33,267.00 and authorize the City Manager to sign.

9.G. Moved to Item 11.A.

9.H. RESOLUTION: Resolution 2020-18, authorizing the submittal of an application to Rocky Mountain Power for a Blue Sky Grant award.

Action:

to approve Resolution 2020-18, authorizing the submittal of an application to Rocky Mountain Power for a Blue Sky Grant award in an amount not to exceed \$120,000 to

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support the installation of solar panels to serve the Laramie Community Recreation Center and the Laramie Ice & Event Center, and authorize the Mayor and Clerk to Sign.

9.I. RESOLUTION: Resolution 2020-19, amending the Laramie Parks & Recreation Department Master Fee Schedule.

Action:

to approve Resolution 2020-19, amending the Laramie Parks and Recreation Master Fee Schedule, and authorize the Mayor and Clerk to sign.

9.J. RESOLUTION: Resolution 2020-20, authorizing the submission of an application to the Wyoming Department of Agriculture for a 2020 Emergency Insect Management Program Grant.

Action:

to approve Resolution 2020-20, authorizing the submission of an application to the Wyoming Department of Agriculture for a 2020 Emergency Insect Management Program Grant in the amount of \$67,632 to support the City of Laramie's Mosquito Control Program and the continued implementation of the City of Laramie West Nile Virus Prevention Plan, and authorize the Mayor and Clerk to sign.

9.K. RESOLUTION: Resolution 2020-21, authorizing the award of \$190,945 in Community Partner funds contingent on the adoption of the Fiscal Year 2020/2021 Budget and on the availability of funds

Action:

to approve Resolution 2020-21, authorizing the award of \$190,945 in Fiscal Year 2020/2021 Community Partner in accordance with the amounts listed in Resolution 2020-21, and authorize the Mayor and Clerk to sign.

9.L. INTERGOVERNMENTAL AGREEMENT: 2020 Wild Land Fire Management Annual Operating Plan

Action:

to approve the 2020 Wild Land Fire Management Annual Operating Plan (AOP) between the City of Laramie, Wyoming and the United States Forest Service (USFS); and authorize the Fire Chief and Mayor to sign.

9.M. FINAL PLAT: Poledna Addition Final Plat

Action:

to approve the Poledna Addition, Final Plat, based on findings of fact and conclusions of law, acknowledge receipt of the financial security and the Subdivision Security and Improvement Deferral Acknowledgment form; and authorize the Mayor and Clerk to sign the plat.

9.N. FINAL PLAT: Spring Creek Village, First Filing, Final Plat

Action:

to acknowledge receipt of the Spring Creek Village, First Filing, Final Plat as recommend by the Planning Commission, and continuing action on the plat pursuant to LMC 15.06.060.P.5.e.(ii) by postponing consideration until the May 19, 2020 regularly scheduled City Council meeting.

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10. REGULAR AGENDA

11. Agreement for Request for FAA Approval for Transfer of Entitlements of Fiscal Year 2020 AIP Funds from Laramie Regional Airport to Riverton Regional Airport

MOTION BY STALDER, seconded by Pearce, to approve the agreement for request for FAA approval for transfer of entitlements of fiscal year 2020 AIP funds from Laramie Regional Airport to Riverton Regional Airport and authorize the Mayor and City Attorney to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

11.A. moved from 9.G. LETTER OF SUPPORT: Letter of Support for Proposed Rail Tie Wind Project

MOTION BY SHUSTER, seconded by Pearce, to approve the letter of support for the Rail Tie Wind Project and authorize the Mayor to sign the letter.

MOTION BY SHUSTER, seconded by Gabriel, to postpone this to the July 21, 2020 meeting.

Roll call on amendment showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

12. Award of Bid: Hancock-Lyon Alley #1 Priority Replacement Project

MOTION BY MCKINNEY, seconded by Pearce, to award the bid for the Hancock – Lyon Alley #1 Priority Replacement Project to Six Point Solutions, LLC, Laramie, WY, in the amount of \$243,134.30 along with contingency of \$24,313.00 for a total amount not to exceed \$267,447.30 and amend the fiscal year 2020 Water Capital Construction Budget accordingly and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

13. Award of Bid for the 2019 Sanitary Sewer Priority Alley Replacement - 8th-9th Alley and Hillside-Holliday Alley Project

MOTION BY O'DOHERTY, seconded by Shuster, to award the bid for the 2019 Sanitary Sewer Priority Alley Replacement – 8th–9th Alley and Hillside Holliday Alley project to Six Point Solutions, LLC, Laramie, WY, in the amount of \$478,343.10 along with contingency of \$47,833.00 for a total amount not to exceed \$526,176.10, and approve a budget transfer between Priority Alley Replacement Projects, and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

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14. Amendment to Professional Service Agreement for Construction Services to the 2019 Sanitary Sewer Priority Alley Replacement

MOTION BY HARRINGTON, seconded by Gabriel, to approve an Amendment to the 2019 Sanitary Sewer Priority Alley Replacement Design Professional Services Agreement with DOWL to conduct construction services in an amount of \$58,095.00 with contingency of \$5,809.50 for a total amount of \$63,904.50 and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

15. 2020 Liquor License Renewals

MOTION BY PEARCE, seconded by Shuster, to approve all applications and exceptions from LMC 5.09.615 received for the 2020 Liquor License Renewal period to include Retail Liquor Licenses, Restaurant Liquor Licenses, Bar and Grill Licenses, Microbrewery Licenses, Club/Limited Liquor Licenses, Golf Club License, Resort Licenses, Special Malt Beverage Permit, and Winery License as indicated in the public hearing notice for the license term of May 8, 2020 thru May 7, 2021, and authorize the Mayor and City Clerk to sign the licenses.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

Council Recessed at 8:02 pm.
Council reconvened at 8:08 pm.

16. Resolution 2020-22, Authorizing the City Manager to Temporarily Suspend Requirements in Laramie Municipal Code that cannot be Reasonably Met Due to Novel Coronavirus Disease (COVID-19)

MOTION BY GABRIEL, seconded by Shuster, to approve Resolution 2020-22, authorizing the City Manager to temporarily suspend requirements in Laramie Municipal Code that cannot be reasonably met due to the novel Coronavirus Disease (COVID-19), and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

16.A. Resolution 2020 -23, Supporting a Partnership with the Laramie Chamber Business Alliance to establish a COVID-19 Emergency Relief Program for Small Business and Pledging up to \$200,000 from the Economic Development Fund to provide Micro Loans and Grants for business workforce stabilization and long-term resilience.

MOTION BY PEARCE, seconded by Gabriel, to approve Resolution 2020 -23, supporting a partnership with the Laramie Chamber Business Alliance to establish a COVID-19 Emergency Relief Program for Small Business and pledging up to \$200,000 from the

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Economic Development Fund to provide micro loans and grants for business workforce stabilization, and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

17. Public Comments on Non-Agenda Items

None.

18. Consideration of future Council work session topics

None.

19. Adjournment Executive Session regarding Litigation, WY § 16-4-405(a)(iii).

MOTION BY PEARCE, seconded by Gabriel, to adjourn Executive Session regarding Litigation, WY § 16-4-405(a)(iii).

MOTION CARRIED by voice vote.

Council adjourned at 8:54 p.m.

Approved:

Nancy Bartholomew
City Clerk

Date

Duly published in the newspaper and posted online at www.cityoflaramie.org on 15th day of April 2020.