

MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
MARCH 17, 2020

1. AGENDA

Regular Meeting of the City Council was called to order by Mayor Shumway at 6:30 p.m.

2. Pledge of Allegiance

Mayor Shumway led the Pledge of Allegiance.

3. Roll Call

Roll call showed present: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Absent: None.

Staff present: Janine Jordan, City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; and Brooks Webb, Public Works Director.

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker.)

None.

5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY GABRIEL, seconded by Shuster, that the following changes to the Agenda be approved: to add to item 9.J. Schedule meetings: to cancel Ward Meetings on March 31, 2020 at 6:00 p.m. and to approve the agenda as amended on Friday, March 13 and posted online.

MOTION CARRIED by voice vote.

B. MOTION BY GABRIEL, seconded by O'Doherty, that the Agenda be set as changed.

MOTION CARRIED by voice vote.

6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS

6.A. PROCLAMATIONS & PRESENTATIONS

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

6.C.i. Monthly Staff Recognition

Mitch Ecker

7. Disclosures by City Council Members

None.

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8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY GABRIEL, seconded by Shuster, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meetings Minutes from March 3, 2020

Action:

that Council approve the Minutes of the following City Council meeting: Regular Meeting and Public Hearing of March 3, 2020, and have them placed on file for public inspection.

9.B. CEMETERY DEEDS: Cemetery Deeds for March 1-15, 2020

Action:

that the Cemetery Deeds for March 1-15, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

9.C. RESOLUTION: Resolution 2020-16, replacing the Council Liaison position on the Downtown Development Authority and Laramie Town and Gown Association

Action:

to approve Resolution 2020-16, appointing Councilor Jessica Stalder to the Town and Gown Association for the remainder of the 2019/20 term as Council Liaison and appoints Councilor Brian Harrington to Downtown Development Authority for the remainder of the 2019/20 term as Council Liaison, and authorize the Mayor and Clerk to sign.

9.D. GRANT: Authorization for Submission of Two Grant Applications to the Wyoming Office of Homeland Security – State Homeland Security Program (SHSP)

Action:

move to authorize the Laramie Public Works Department to submit two grant applications to the Wyoming Department of Homeland Security State Homeland Security Program in the amount of \$100,000.00 (One Hundred Thousand Dollars) each for the purpose of improved security measures related to the City water and wastewater system.

9.E. AGREEMENT: Utility License Agreement with Albany County for Waterline

Action:

to approve the submission of a Utility License Agreement to the Board of Commissioners of Albany County to allow a water main crossing under Roger Canyon

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Road, approve a weekly dispersion (Friday check) in the amount of \$1,130.50 and authorize the Mayor and Clerk to sign.

9.F. LOAN AMENDMENT: Amended Promissory Note and Loan Re-amortization Schedule for CWSRF #175 Laramie Landfill Stage 2 Expansion

Action:

to approve the Amended Promissory Note and Loan Re-amortization Schedule for CWSRF #175 Laramie Landfill Stage 2 Expansion Project and authorize the Mayor and Clerk to sign.

9.G. FINAL PLAT: Coughlin Pole Mountain, 11th Addition, Final Plat

Action:

to approve the Coughlin Pole Mountain, 11th Addition, Final Plat, based on findings of fact and conclusions of law, acknowledge receipt of the financial security and the Subdivision Security and Improvement Deferral Acknowledgment form; and authorize the Mayor and Clerk to sign the plat.

9.H. RESOLUTION: Resolution No. 2020-11, certifying Planning Commission action, regarding a Comprehensive Plan Amendment to amend the Future Land Use Map (Map 3.2) of the 2007 Laramie Comprehensive Plan from Auto Urban Multi-Family to Auto-Urban Commercial, of an approximate 19 acre property, located at 1171 & 1271 W Baker Street

Action:

to approve City Council Resolution No. 2020-11, certifying Planning Commission action, regarding a Comprehensive Plan Amendment to amend the Future Land Use Map (Map 3.2) of the 2007 Laramie Comprehensive Plan from Auto Urban Multi-Family to Auto-Urban Commercial, of an approximate 19 acre property, located at 1171 & 1271 W Baker Street, noting a public hearing was held on March 3, 2020, based on findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the Resolution.

9.I. ORDINANCE: Original Ordinance No. 2008, amending the City of Laramie's official zoning map to rezone two parcels of land located 1171 and 1271 W Baker Street from B1 (Limited Business) to B2 (Business) zone district within the City of Laramie

Third and Final Reading. (Introduced by Shuster)

Action:

to approve Original Ordinance No. 2008, on third and final reading, establishing B2 Zoning District for two properties approximately 19 acres in size, located at 1171 and 1271 W Baker Street, in accordance with findings of fact and conclusions of law; noting a public hearing was held on March 3, 2020, authorizing the Mayor and Clerk to sign the Ordinance.

9.J. SCHEDULE MEETINGS:

Action:

that Council schedule the following meeting(s):

1. April 14, 2020, 6:00 p.m. – WORK SESSION: Update: Housing and Development Code Audit
2. April 21, 2020, 6:30 p.m. – PUBLIC HEARING: Original Ordinance No. 2011, amending

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various sections of Title 8 and Title 12 of Laramie Municipal Code regarding nuisance regulations and snow removal regulations.

3. March 31, 2020, 6:00 p.m. – WARD MEETINGS: Canceled.

10. REGULAR AGENDA

11. Bid Award for Street Rehabilitation Downtown Alley Project

MOTION BY HARRINGTON, seconded by Pearce, to award the bid for the Street Rehabilitation Downtown Alley project to Simon Contractors, Laramie, WY, in the amount of \$98,680.54 along with contingency of \$14,802.08 for a total amount not to exceed \$113,482.62, to approve the contract, and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

12. Award of Bid for the 22nd St and Reynolds St Signal Project

MOTION BY GABRIEL, seconded by O'Doherty, to award the bid for the 22nd St & Reynolds St Signal Project to Simon Contractors, Laramie, WY, in the amount of \$390,071.00 along with a contingency of \$39,007.10 for a total amount of \$429,078.00 along with a budget amendment of \$173,184.00 to be transferred from the general fund reserves to the project and authorize the Mayor and Clerk to sign.

Mayor Shumway left at 7:08 pm.

Mayor Shumway returned at 7:10 pm.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Stalder, Weaver, Gabriel, and Shumway. Nay: Shuster. Absent: None. MOTION CARRIED.

13. Professional Services Agreement Amendment for Construction Services for the 22nd St & Reynolds St Signal Project

MOTION BY GABRIEL, seconded by Shuster, to approve an Amendment to the Professional Engineering Services Agreement with DOWL for the 22nd St. and Reynolds St. Project in the amount of \$15,000.00 with contingency of \$1,500.00 for a total amount of \$16,500.00 for construction management and construction administration along with a budget amendment \$16,500.00 to be transferred from the general fund reserves to the project.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

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14. Resolution 2020-15, Authorizing Suspension of All Board and Commission Meetings Until Otherwise Noticed

MOTION BY WEAVER, seconded by Pearce, to approve Resolution 2020-15, authorizing suspension of all board and commission meetings until deemed unnecessary by the City Council, unless deemed legally necessary to continue city operations or to keep minimal impact to residents and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

15. Public Comments on Non-Agenda Items

None.

16. Consideration of future Council work session topics

Public Notification for capital projects (O'Doherty/Harrington)

Expanding composting program to include public (O'Doherty/Harrington).

17. Adjourn to Executive Session regarding Land Negotiations, WY § 16-4-405(a)(vii)

MOTION BY PEARCE, seconded by Gabriel, to Adjourn to Executive Session regarding Land Negotiations, WY § 16-4-405(a)(vii)

MOTION CARRIED by voice vote.

Council adjourned at 7:27 p.m.

Approved:

Nancy Bartholomew
City Clerk

Date

Duly published in the newspaper and posted online at www.cityoflaramie.org on 25th day of March 2020.