

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
JANUARY 11, 2021**

1. CALL TO ORDER

Meeting was called to order by Chair Polk at 4:30 p.m.

Members present: Maura Hanning, Barry Nelson, Jake Schneider, Evan Townsend, Katherine Kasckow, and Shannon Polk (Chair).

Members absent: Jim McGrath

Council Liaison: Brian Harrington (absent)

Staff Present: Derek Teini, Planning Manager; Matthew Cox, Associate Planner; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

1.A. Temporary Suspension of a Portion of Planning Commission By-Laws Relating to Being Physically Present at a Meeting to Count Towards a Quorum

MOTION BY KASCKOW, seconded by Townsend, to approve a temporary suspension of the Planning Commission By-Laws, section XII, that would allow members not physically present to count towards a quorum until the June 28, 2021 Planning Commission meeting.

MOTION CARRIED by voice vote.

2. APPROVAL OF AGENDA AND MINUTES

2.A. Changes and Approval of Agenda

MOTION BY KASCKOW, seconded by Townsend, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 12.14.2020

MOTION BY TOWNSEND, seconded by Hanning, to approve the minutes from December 14, 2020.

MOTION CARRIED by voice vote.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Chair Polk- New Council liaison Brian Harrington.

Kasckow- Laramie Main Street- Downtown Design Standards Amendments public meetings January 13 and 20 8:00 am to 10:00 am.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

None.

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6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

6.B. NEW BUSINESS: No items.

7. LONG RANGE PLANNING PROJECTS

No items.

MOTION BY KASCKOW, seconded by Townsend, to adjourn as Planning Commission and reconvene as Board of Adjustment.

MOTION CARRIED by voice vote.

Planning Commission adjourned at 4:38 pm.
Board of Adjustment convened at 4:38 pm.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of witnesses.)

8.A. VAR-20-07: 2111 E Rainbow Avenue – Relief from Parking Lot Dimensions and Perimeter Landscaping

MOTION BY KASCKOW, seconded by Townsend, to approve the requested variance from Laramie Municipal Code Table 15.14.030-4 -Parking Angle Dimensions (Aisle Width 2-way 24 vs proposed 22), LMC 15.14.050.G.1 & 2 – Parking Lot Perimeter Landscaping (L2 buffer on north and east side of the site vs no buffer) to allow for reconstruction of an existing non-conforming parking lot located at 2111 E Rainbow Avenue, zoned B1, based on findings of fact and conclusions of law and subject to staff recommended conditions.

MOTION BY TOWNSEND, seconded by Kasckow, to amend section 8 to add; “The applicant may also provide an alternative ADA route to building B.

MOTION CARRIED by voice vote on amendment.

MOTION CARRIED by voice vote on main motion.

8.B. VAR-20-08: 802/810 S 10th Street – Minimum Lot Size

MOTION BY KASCKOW, seconded by Schneider, to approve the requested variance from Laramie Municipal Code LMC Table 15.12-2 Dimensional Requirements to allow for a lot to be created that is below the minimum lot size for a property zoned R2 located at 802 S 10th Street, based on findings of fact and conclusions of law and subject to staff recommended conditions.

MOTION CARRIED by voice vote.

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9. ADJOURN

MOTION BY KASCKOW, seconded by Townsend, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:23 p.m.

APPROVED:



Shannon Polk, Planning Commission Chair

2-24-2021

Date



Derek Teini, Planning Manager

2/23/21

Date