

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
FEBRUARY 16, 2021

**1. CALL TO ORDER**

Regular Meeting of the City Council was called to order by Mayor Weaver at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Weaver led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Cumbie, Gabriel, Harrington, O'Doherty, Shuster, Stalder, Summerville, Pearce, and Weaver. Absent: None.

Directors and City Clerk present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Lori Curry, Human Resources; Brooks Webb, Public Works Director; and Dale Stalder, Police Chief.

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)

Received public comment.

**5. Consideration of Changes in Agenda and Setting the Agenda**

MOTION BY PEARCE, seconded by Summerville, that the Agenda be set as submitted.

MOTION CARRIED by voice vote.

**6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.A.i. PRESENTATION: Matthew Cox "New Planner of the Year"**

**6.A.ii. PRESENTATION: Pilot Hill "Planning Project of the Year"**

**6.B. PUBLIC HEARING**

**6.C. ANNOUNCEMENTS**

City Manager Jordan- Working with Albany County Public Health, Ivinson Memorial Hospital, and the University of Wyoming to spread the word about vaccinations. Special meeting scheduled on February 24, 2021, 6:00 pm to review Original Ordinance No. 2023.

**6.C.i. Monthly Staff Recognition**

Jasmine Parten, HR Specialist

**7. Disclosures by City Council Members**

None.

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**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY PEARCE, seconded by Shuster, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated, noting Item 9G. was amended, Resolution 2021-12.

Roll call showed Aye: Cumbie, Gabriel, Harrington, O'Doherty, Shuster, Stalder, Summerville, Pearce, and Weaver. Nay: None. Absent: None. MOTION CARRIED.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meetings Minutes from February 2, 2021**

**Action:**

that Council approve the Minutes of the following City Council meetings: Regular Meetings of February 2, 2021 and Public Hearings of February 2, 2021, and have them placed on file for public inspection.

**9.B. CEMETERY DEEDS: Cemetery Deeds for February 1-15, 2021**

**Action:**

that the Cemetery Deeds for February 1-15, 2021 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**9.C. BIAS CRIME REPORT: Acknowledge receipt of the Bias Crime Report for calendar year 2020**

**Action:**

that Council acknowledge receipt of the Bias Crime Report for calendar year 2020, in accordance with Laramie Municipal Code 9.08.020.

**9.D. LICENSE: New Secondhand Dealer License for The Pedal House Bike Shop LLC located at 222 S 2nd Street**

**Action:**

to approve a new Secondhand Dealer License for The Pedal House Bike Shop LLC located at 222 S 2nd Street, Laramie, Wyoming, for the period of January 20, 2021 through January 19, 2022.

**9.E. PURCHASE AWARD: Purchase Award for Broadcasting Equipment**

**Action:**

to approve the purchase of TriCaster 2 Broadcast equipment from Peak Media, Inc. in the amount of \$37,217.44, and authorize the Mayor and Clerk to sign.

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**9.F. RESOLUTION: Resolution 2021-11, appointing two City Council members Mayor Paul Weaver and Andi Summerville to the WAM 2021 Laramie Planning Committee**

Postponed from February 2, 2021

**Action:**

to approve Resolution 2021-11, appointing two City Council Members Mayor Paul Weaver and Councilor Andi Summerville as City Council representatives to the WAM 2021 Annual Summer Convention Planning Committee, and authorize the Mayor and Clerk to sign.

**9.G. RESOLUTION: Resolution 2021-12, adopting goals for calendar year 2021.**

**Action:**

to approve Resolution 2021-12, adopting Policy Goals and Objectives for the City of Laramie, Wyoming for 2021, and authorize the Mayor and Clerk to sign.

**9.H. AGREEMENT: Professional Services Agreement for Gerald Place Priority Sewer Rehab and Water Replacement Design**

**Action:**

move to award a Professional Services Agreement for the design of the Gerald Place Priority Sewer Rehab and Water Replacement Design, to SolTerra Engineering Inc. of Laramie, WY, in the amount of \$33,970.00 plus a contingency of \$3,400.00 for a total amount not to exceed \$37,370.00 and authorize the Mayor and City Clerk to sign.

**9.I. ORDINANCE: Original Ordinance No. 2018, amending Title 15.14.130 Wireless Communication Towers of Laramie Municipal Code of the City of Laramie**

Third and Final Reading. (Introduced by Cumbie)

**Action:**

move to approve Original Ordinance No. 2018 as recommended by the Planning Commission, on third and final reading, in accordance with findings of fact and conclusions of law and authorize the Mayor and Clerk to sign the Ordinance.

**9.J. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- a. March 23, 2021, 6:00 pm - WORK SESSION: Parklet Planning
- b. March 23, 2021, 6:00 pm - WORK SESSION: Update on Plans for a COVID-Friendly Downtown
- c. March 23, 2021, 6:00 pm - WORK SESSION: Investment Grade Audit Close Out Presentation
- d. March 2, 2021, 6:00 pm - PUBLIC HEARING: Original Ordinance No. 2023, amending various sections of Title 15.08 and 15.14 of Laramie Municipal Code regarding downtown commercial zoning district regulations.

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**10. REGULAR AGENDA**

**11. Original Ordinance 2022, amending sections 15.24.000.A. and 15.24.030.A. 1. by adopting the 2020 edition of the National Electric Code, published by the National Fire Protection Association (NFPA), as adopted by the State of Wyoming, July 1, 2020**  
Introduction and First Reading. (Introduced by Harrington)

MOTION BY HARRINGTON, seconded by Summerville, to approve Original Ordinance 2022, amending sections 15.24.000.A. and 15.24.030.A. 1. by adopting the 2020 edition of the National Electric Code, published by the National Fire Protection Association (NFPA), as adopted by the State of Wyoming, July 1, 2020, on first reading.

Roll call showed Aye: Cumbie, Gabriel, Harrington, O'Doherty, Shuster, Stalder, Summerville, Pearce, and Weaver. Nay: None. Absent: None. MOTION CARRIED.

**12. Approval of a Federal Mineral Royalty Capital Construction Account Grant Agreement for the 15th Street Reconstruction Project**

MOTION BY SHUSTER, seconded by Pearce, to approve a Federal Mineral Royalty Capital Construction Account Grant with the Office of State Lands and Investments for \$195,800.00 for the 15th Street Reconstruction Project and authorize the Mayor to sign.

Roll call showed Aye: Cumbie, Gabriel, Harrington, O'Doherty, Shuster, Stalder, Summerville, Pearce, and Weaver. Nay: None. Absent: None. MOTION CARRIED.

**13. Resolution 2021-13, designating recreation project request priorities to the Albany County Recreation Board for funding consideration in Fiscal Year 2022**

MOTION BY GABRIEL, seconded by Harrington, to approve Resolution 2021-13, designating recreation project request priorities to the Albany County Recreation Board for funding consideration in Fiscal Year 2022, and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Cumbie, Gabriel, Harrington, O'Doherty, Shuster, Stalder, Summerville, Pearce, and Weaver. Nay: None. Absent: None. MOTION CARRIED.

Council recessed at 7:26 pm.

Council reconvened at 7:32 pm.

**14. Original Ordinance No. 2017, Creating Section 15.24.15 of Laramie Municipal Code regarding General Contracting Licenses**

Third Reading. (Introduced by Gabriel)

MOTION BY GABRIEL, seconded by Harrington, to approve Original Ordinance No. 2017, creating section 15.24.015 of Laramie Municipal Code establishing General Contractor Licensing within the City of Laramie on third and final reading, and authorize the Mayor and Clerk to sign.

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MOTION BY O'DOHERTY, seconded by Shuster, to approve the amendment language provided by staff in the cover sheet, with the change on exemption #2, to change the wording from "personal property" to "their own real property."

Roll call on amendment 1 showed Aye: Cumbie, Gabriel, Harrington, O'Doherty, Shuster, Stalder, Summerville, Pearce, and Weaver. Nay: None. Absent: None. MOTION CARRIED.

MOTION BY SHUSTER, seconded by Stalder, to amend by adding that anybody that has been contracting in a business in Laramie for the past 10 years will be grandfathered in as a contractor on a Class R and Class C, and to be considered qualified by resume to remove the QSOR testing.

Roll call on amendment 2 showed Aye: Gabriel, Shuster, and Stalder. Nay: Cumbie, Harrington, O'Doherty, Summerville, Pearce, and Weaver. Absent: None. MOTION FAILED.

Roll call on main motion showed Aye: Cumbie, Gabriel, Harrington, O'Doherty, Shuster, Summerville, Pearce, and Weaver. Nay: Stalder. Absent: None. MOTION CARRIED.

**15. Original Ordinance No. 2021, amending various sections of Title 15.14.040 of Laramie Municipal Code regarding Citywide Parking standards.**  
Second Reading. (Introduced by Summerville)

MOTION BY SUMMERVILLE, seconded by Cumbie, to approve Original Ordinance No. 2021 as recommended by the Planning Commission, on second reading, in accordance with findings of fact and conclusions of law.

MOTION BY O'DOHERTY, seconded by Harrington, to amend Section 5 to read as follows: "For any use that requires a site plan, off-street vehicle parking spaces shall not be provided in an amount that is more than 125 percent of the minimum requirements established in Table 15.14.040-3: Off-Street Parking Standards."

Roll call on amendment showed Aye: Cumbie, Gabriel, Harrington, O'Doherty, Shuster, Stalder, Summerville, Pearce, and Weaver. Nay: None. Absent: None. MOTION CARRIED.

Roll call on main motion showed Aye: None. Nay: Cumbie, Gabriel, Harrington, O'Doherty, Shuster, Stalder, Summerville, Pearce, and Weaver. Absent: None. MOTION FAILED.

**16. Public Comments on Non-Agenda Items**  
None.

**17. ~~Consideration of future Council work session topics~~**  
Not addressed due to the hour.

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**18. Adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii)**

MOTION BY SHUSTER, seconded by Harrington, to Adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii).

MOTION CARRIED by unanimous consent.

Council adjourned at 9:53 p.m.

Approved:

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Nancy Bartholomew  
City Clerk

Date

Duly published in the newspaper and posted online at [www.cityoflaramie.org](http://www.cityoflaramie.org) on 24<sup>th</sup> day of February 2021.