

	<p>Agenda Item: Contract</p> <p>Title: Consideration of award of contract between the City of Laramie, Wyoming and LuckyDog Recreation for the design, provision and installation of a 5 to 12-year-old playground at Undine Park.</p>
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Recommended Council MOTION:

I move that Council approve the contract between the City of Laramie, Wyoming and LuckyDog Recreation for the design, provision and installation of a 5 to 12-year-old playground at Undine Park in an amount not to exceed \$135,000.00 and authorize the Mayor and Clerk to sign.

Administrative or Policy Goal:

Department Goals: Continued development of parks and recreation facilities.

Background:

City Parks Staff inspects playgrounds and recommends replacements as costs increase for repair items or safety issues arise. Undine Play Structure was identified for replacement during the 2019 inspection process. Staff moved forward with the budget request for the FY 2020-21 season based on staff recommendations. This funding was approved by using Specific Purpose Tax funding within the Budget process for FY 2020-21.

In October of 2020 the City of Laramie released the Request for Qualifications - Undine Park 5-12-Year-Old Playground Design, Provision & Installation with submittals being required to be submitted by 5:00pm on November 13, 2020. Four submittals meeting the qualifications were received and staff developed a rating system used to evaluate the submittals. The evaluation matrix utilized is located here:

<u>RFQ Undine Playground Design, Provision, Installation</u>					
<u>Rating Evaluation</u>					
	AtoZ	Lucky Dog	Miracle	Star	
Rater #1	4	3	1	2	
Rater #2	3	2	1	3	
Rater #3	4	3	1	2	
Rater #4	2	4	1	3	
Rater #5	3	4	1	2	
Rater #6	3	4	1	2	
Rater #7	2	4	1	3	
Rater #8	3	4	1	2	
Rater #9	2	4	1	3	
Rater #10	2	4	1	3	
Rater #11	4	2	1	3	
Community Ave.	2.91	3.45	1	2.55	
Total Score:	32	38	11	28	0

** Ratings are finalized off points and assigned number between 1 and 4 based on those points. 4 being highest rated, 1 being lowest rated.*

LuckyDog Recreation was selected by the committee based on the criteria located in the Request for Qualifications. Staff has attached the proposed contract for design, provision and installation for your review in an amount not to exceed \$135,000. LuckyDog Recreation will supply the Design, Materials and Installation for the new playground. The City of Laramie Parks Department has hired MB Concrete for the removal of the existing play structure and safety surface. Total budget not to exceed \$150,000.00. Staff recommends approving the contract for LuckyDog Recreation and move forward with construction in the spring.

Budget/Fiscal Information:

Revenue

Source	Amount	Type
Fees/Charges for Service		
Grant		
Other		
Other	\$150,000.00	Specific Purpose Tax Funding
Total	\$150,000.00	

Expense

Proposed Project Cost.

Project Budget	Amount	Funds
Project Cost	\$135,000.00	Specific Purpose Tax Funding
Loans on Project		
Grants for Project		
Other/Outside Projects		
City's Amount		
Contingency 11%	\$15,000.00	Will be used for Demolition of current play structure
Total Amount	\$150,000.00	

Amount spent to date (approved and adopted by Council).

Budget	Amount	Funds
Total Budget Allocation	\$150,000.00	FY21 Allocation
Less Amount Spent to Date		
Remainder of Budget	\$150,000.00	

Proposed Cost (Approval of this item authorizes preparation of a budget revision for the proposed amount).

Expenditures	Amount	Fund
Proposed Expenditure		
Current Budget		
Additional Amount Requested		
Total Proposed Budget	\$0.00	

Responsible Staff:

Scott Hunter, Parks Manager, Parks & Recreation Department – shunter@cityoflaramie.org or 721-5257
 Mike Malloy, Parks Supervisor, Parks & Recreation Department – mmalloy@cityoflaramie.org or 721-5266

Attachments:

- Contract Undine Playground Luckydog.City of Laramie
- Attachment A - Lucky Dog Proposal.Estimate
- Attachment B - RFQ - Undine Park
- Attachment C - Lucky Dog Recreation Undine Park Proposal
- Attachment D - Warranty Information