



City of Laramie
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TO: Janine Jordan, City Manager
FROM: Malea Brown, Chief Operating Officer
Jennifer Wade, Deputy Administrative Services Director
DATE: January 5, 2021
RE: **Resolution 2021-01 to amend the FY 2020-21 Budget for COVID-19 emergency expenditures**

Attached is a resolution to adjust the **FY 2020-21 City of Laramie budget** for the City Council's consideration. The purpose of these amendments is to increase appropriations to emergency expenditures related to pandemic response. These types of adjustments are authorized by Wyoming Statutes Section 16-4-112 and Section 16-4-113.

FY 2020-21 Amendments

The recommended amendment for the FY 2020-21 budget is \$1,169,100.

COVID-19 Adjustments

This amendment proposes adjustments for emergency spending related to COVID-19 response. The City Council approved a resolution that authorized emergency expenditures, including those with CARES (Coronavirus Aid, Relief, and Economic Security) Act relief funding, on June 16, 2020. The types of emergency expenditures covered by this amendment include personal protective equipment, sanitation items, telework implementation expenses, alternate service delivery implementation expenses, facility closure costs, facility safety modifications, wastewater system testing, and similar items. Additionally, operational support for recreational facilities is included in this amendment.

This budget amendment has been prepared to enhance transparency related to emergency spending. Staff is recommending that divisions with emergency expenditures in excess of \$1,000 be adjusted, as a matter of administrative convenience. However, the proposed Recreation Center support transfer is the only amendment that would result in expenditures in excess of adopted appropriations for fiscal year 2021.

The State Loan and Investment Board had generously awarded the City of Laramie with over \$2.6 million in CARES Act relief funds as of the 11/5/20 board meeting. The final drawdowns of the approved grants are complete. The City expects to receive \$589,052 in funding related to this amendment request. Of this amount, \$419,952 was originally awarded to the City for Recreation Center personnel expenditures. This amount was subsequently transferred to another award based on administrative convenience and drawdown efficiency. The City recommends these funds as a partial funding source for the Recreation Center Fund.

Governmental Funds

The total recommended amendment to Governmental Funds is \$1,162,600 (General Fund for \$1,140,400, Economic Development Fund for \$5,200, and the Recreation Center Fund for \$17,000).

Enterprise Funds

The total recommended amendment to the Enterprise Funds is \$6,500, all of which is for the Wastewater Fund.

Recommendation for Budget Resolution:

It is the staff's recommendation that the Council pass the resolution to amend the FY 2020-21 budget, as summarized in the table below.

Fund	Division	Amount
General Fund	Municipal Court	\$1,000
	Police Administration	3,600
	General Accounts	1,000,000
	Fire – EMS	6,600
	Fire – Grants	26,000
	Facilities Management	99,100
	Parks	2,100
	HR	2,000
	General Fund Total	\$1,140,400
Economic Development Fund	Economic Development	\$5,200
	Econ Development Fund Total	\$5,200
Rec Center Fund	Recreation Center	\$17,000
	Rec Center Fund Total	\$17,000
Wastewater Fund	Wastewater Treatment	\$6,500
	Wastewater Fund Total	\$6,500