



Agenda Item: Bid Award

Title: Award of Bid for Unit 341 Mid-Size Pickup with Trade-In

Recommended Council MOTION:

I move to award the bid for Unit 341 Mid-Size Pickup with Trade-In, to Spradley Barr, Cheyenne, WY, in the total amount of \$26,712.00 and authorize the Mayor and City Clerk to sign.

Administrative or Policy Goal:

Replace aging and worn equipment according to the City’s established replacement schedule as recommended by the Fleet Advisory Committee, Utilities Division and approved FY 2021 budget.

Background:

The City has an established replacement schedule for vehicles and equipment that identifies recommended vehicle and equipment replacement according to a schedule that considers age, mileage, operating hours, and life expectancy. The Fleet Advisory Committee has developed this replacement schedule over the last several years. The replacement schedule provides the recommendations in the annual budget adopted by City Council.

The Utilities Division has funding to purchase one new unit. The unit was put out for public bid and advertised according to the City’s Purchasing Policies. Bids were opened on December 8, 2020, with one bid from Spradley Barr Motors received; no other bidders responded.

Company	Base Bid	Trade-in	Total Cost
Spradley Barr Motors Cheyenne, WY	Base Bid \$30,110.00	Trade In \$4,000.00	Total Bid \$26,110.00

It is recommended City Council accept the Spradley Barr Motors bid for the unit with trade-in for a total of \$26,712.00 with Alternate 1(150-watt 120-volt outlet for \$602.00).

Legal/Statutory Authority: N/A

BUDGET/FISCAL INFORMATION:**REVENUE**

Source	Amount	Type
Water Fund Revenue Unit 341	\$41,708.00	510-7015-461.76-20
Total	\$41,708.00	

EXPENSE

Proposed Project Cost.

Project Budget	Amount	Funds
Unit 341 Cost	\$30,110.00	Spradely Barr Motors
Trade In	\$4,000.00	Trade In
Alternate 1	\$602.00	150 Watt 120 volt outlet
City's Amount	\$26,712.00	

Amount spent to date (approved and adopted by Council)

Budget	Amount	Funds
Total Budget Allocation	\$41,708.00	510-7015-461.76-20
Less Amount Spent to Date	\$0.00	
Remainder of Budget	\$41,708.00	

Responsible Staff:

Brooks Webb, Public Works Director
Shane Johnson, Street/Fleet Manager
Cal Van Zee, Utilities Manager
Paul Beckett, Utilities Superintendent

Attachments:

Bid Form/Contract
Bid Recommendation