

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
DECEMBER 15, 2020

**1. AGENDA**

Regular Meeting of the City Council was called to order by Mayor Shumway at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Shumway led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Harrington, McKinney (arrived at 6:45 pm), O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Absent: None.

Staff present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Ryan Shoefelt, Deputy City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Lori Curry, Human Resources; Brooks Webb, Public Works Director; Dan Johnson, Fire Chief; and Dale Stalder, Police Chief.

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)

None.

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY GABRIEL, seconded by Harrington, that the following changes to the Agenda be approved: to add Item 9.I. Schedule Meetings- a. December 22, 2020, 6:00pm-WORK SESSION: Retreat Planning on consent agenda and add an Executive Session on Litigation W.S. 16-4-405(a) (iii) to Item #20.

MOTION CARRIED by voice vote.

B. MOTION BY GABRIEL, seconded by Shuster, that the Agenda be set as changed.

MOTION CARRIED by voice vote.

**6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: Notice of Intent to Sell Real Estate described as Parcel 1, Block 1 Revised Turner Tract Addition to Encore Partners, LLC.**

**6.C. ANNOUNCEMENTS**

Todd Feezer- December 20<sup>th</sup> from 1 pm to 3 pm at the Rec Center is the socially distanced Santa event.

City Clerk- First Tavern Owners Meeting December 17 from 10 am to 11 am.

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**6.C.i. Monthly Staff Recognition**

William (Billy) Yaracz

**7. Disclosures by City Council Members**

None.

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY GABRIEL, seconded by Shuster, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: McKinney. MOTION CARRIED.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meeting Minutes from December 1, 2020**

**Action:**

that Council approve the Minutes of the following City Council meetings: Regular Meeting of December 1, 2020 and have them placed on file for public inspection.

**9.B. MINUTES: Minutes from the November 18, 2020 Regular Meeting of the Parks, Tree & Recreation Advisory Board**

**Action:**

that Council acknowledge receipt of the minutes of the Parks, Tree & Recreation Advisory Board from the November 18, 2020 regular meeting and place them on file for public inspection.

**9.C. CEMETERY DEEDS: Cemetery Deeds for December 1-15, 2020**

**Action:**

that the Cemetery Deeds for December 1-15, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**9.D GRANT AWARD: WY Office of Homeland Security Grant Award Agreement EMW-2020-SS-00062**

**Action:**

move to approve the Wyoming Office of Homeland Security grant award agreement EMW-2020-SS-00062 in the amount of \$37,891.00 for the Utility Facility Security System project and authorize the Mayor and City Clerk to sign.

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**9.E. BID AWARD: Bid Award of Two Hybrid Police Patrol Vehicles with Trade-In (Units #106 & #139)**

**Action:**

move to award the bid for Two Hybrid Police Patrol Vehicles with Trade-In, Units 106 and 139, to Spradley Barr, Cheyenne, WY, in the total amount of \$74,754.00 and authorize the Mayor and City Clerk to sign.

**9.F. RESOLUTION: Resolution 2020-72, appointing one member to the Laramie Regional Airport Joint Powers Board for the City of Laramie, Wyoming**

**Action:**

to approve Resolution 2020-72, to appoint one board member Brett Wadsworth to the Laramie Regional Airport Joint Powers Board for a term expiring December 31, 2025, and authorize the Mayor and Clerk to sign.

**9.G. RESOLUTION: Resolution 2020-73, supporting the submission of a grant application to the Wyoming Department of State Parks and Cultural Resources for a 2021 Land and Water Conservation Fund Grant to replace the Kiowa Park Play Structure**

**Action:**

that City Council approve Resolution 2020-73, supporting the submission of a grant application to the Wyoming Department of State Parks and Cultural Resources for a 2021 Land and Water Conservation Fund Grant in an amount not to exceed \$42,5000 to replace the Kiowa Park Play Structure, and authorize the Mayor and Clerk to sign.

**9.H. RESOLUTION: Resolution 2020-76, Establishing December 24, 2020, and December 31, 2020 as City Observed Holidays**

**Action:**

to approve Resolution 2020-76, establishing December 24, 2020 and December 31, 2020 as City observed holidays, and authorize the Mayor and Clerk to sign.

**9.I. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- a. December 22, 2020, 6:00pm-WORK SESSION: Retreat Planning

**10. REGULAR AGENDA**

**11. Award of Bid for the Municipal Operations Center-North Campus Project**

MOTION BY SHUSTER, seconded by Pearce, to award the bid for the Municipal Operations Center-North Campus project to GH Phipps Wyoming LLC of Laramie, Wyoming, in the amount of \$14,440,000.00 with a contingency of \$722,000.00 for a total amount of \$15,162,000.00 and authorize the Mayor and City Clerk to sign the contract.

Councilor McKinney arrived at 6:45 pm.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

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**12. Amendment to the Professional Service Agreement for Construction Services on the Municipal Operations Center–North Campus Project**

MOTION BY SHUSTER, seconded by Gabriel, to approve an Amendment to the Municipal Operations Center-North Campus Professional Services Agreement with Plan One Architects to conduct construction administration services for an amount of \$378,145.00 and a contingency of \$69,977.00 for a total amount of \$448,122.00 and authorize the Mayor and City Clerk to sign

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**13. Award of Bid for One Refuse Truck with Automated Dual Arm Refuse Body and Trade-In (Unit # 676)**

MOTION BY GABRIEL, seconded by Pearce, to award the bid for One Refuse Truck with Automated Dual Arm Refuse Body and Trade-In, Unit 676, to Peterbilt of Wyoming, Cheyenne, WY, in the total amount of \$352,309.00 and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**14. Grant Award Agreement in the amount of \$105,000.00 between the Wyoming Office of Homeland Security and the City of Laramie Fire Department Regional Emergency Response Team #3**

MOTION BY PEARCE, seconded by Shuster, to accept the grant award from the Wyoming Office of Homeland Security in the amount of \$105,000.00 to the City of Laramie Fire Department – Regional Emergency Response Team #3 (RERT #3); and authorize the Fire Chief, Mayor, City Clerk, and City Attorney to sign; and amend the 2020-2021 fiscal year City of Laramie Budget.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**15. Consideration of Contract for Sale and Purchase of Real Property described as Parcel 1, Block 1 Revised Turner Tract Addition between the City of Laramie, Wyoming and The Encore Partners, LLC**

MOTION BY HARRINGTON, seconded by O'Doherty, to find the sale to The Encore Partners, LLC, benefits the economic development of the City, and to approve the Contract for Sale and Purchase of Real Property between the City and The Encore Partners, LLC, and authorize the Mayor and Clerk to sign.

City Clerk arrived at 7:04 pm.

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Council recessed at 7:08 pm.  
Council reconvened at 7:12 pm.

Roll call showed Aye: Harrington, O'Doherty, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: McKinney and Pearce. Absent: None. MOTION CARRIED.

**16. Resolution 2020-74, supporting the acceptance of a donation from the Friends of the Laramie Skate Park and authorizing the development and construction of phase 3 additions to the LaBonte Skate Park**

MOTION BY WEAVER, seconded by Harrington, to approve Resolution 2020-74, supporting the acceptance of a donation of \$100,000 from the Friends of the Laramie Skate Park and authorizing the development and construction of phase 3 additions to the LaBonte Skate Park, and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**17. Resolution 2020-75, supporting the submission of a grant application to the Wyoming Department of State Parks and Cultural Resources for a 2021 Land and Water Conservation Fund Grant to replace the Washington Park Play Structure**

MOTION BY STALDER, seconded by Harrington, to approve Resolution 2020-75, supporting the submission of a grant application to the Wyoming Department of State Parks and Cultural Resources for a 2021 Land and Water Conservation Fund Grant in an amount not to exceed \$108,720 to replace the Washington Park Play Structure, and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**18. Public Comments on Non-Agenda Items**

None.

**19. Consideration of future Council work session topics**

None.

**20. Adjourn to Executive Session on Litigation W.S. 16-4-405(a)(iii)**

MOTION BY PEARCE, seconded by Gabriel, to adjourn to Executive Session on Litigation W.S. 16-4-405(a)(iii).

MOTION CARRIED by voice vote.

Council adjourned at 8:09 p.m.

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Approved:

\_\_\_\_\_  
Nancy Bartholomew  
City Clerk

\_\_\_\_\_  
Date

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