

**MINUTES  
CITY OF LARAMIE, WYOMING  
LARAMIE PLANNING COMMISSION  
AUGUST 24, 2020**

**1. CALL TO ORDER**

Meeting was called to order by Chair McGrath at 4:34 p.m.

Members present: Marc Homer, Katherine Kasckow, Maura Hanning, Evan Townsend, and Jim McGrath (Chair).

Members absent: Shannon Polk and Brent Roth.

Council Liaison: Bryan Shuster (present at 5:03 pm)

Staff Present: Derek Teini, Planning Manager; Matthew Cox, Associate Planner; Todd Feezer, Assistant City Manager; and Nancy Bartholomew, City Clerk.

**2. APPROVAL OF AGENDA AND MINUTES**

**2.A. Changes and Approval of Agenda**

MOTION BY HANNING, seconded by Kasckow, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

**2.B. Planning Commission Meeting Minutes**

**2.B.i. LPC Minutes 8.10.2020**

MOTION BY TOWNSEND, seconded by Hanning, to approve the minutes from August 10, 2020.

MOTION CARRIED by voice vote.

**3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken**

None.

**4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS**

Teini- Downtown Text Amendments will be on Third Reading on September 1, 2020.

**5. DISCLOSURES - Ex-parte communications; potential conflicts of interest**

None.

**6. CURRENT PLANNING PROJECTS**

**6.A. OLD BUSINESS:**

**6.A.i. FP-20-02 Stagecoach Ridge Subdivision, 2nd Addition Final Plat**

**FILE:** FP-20-02 Stagecoach Ridge Subdivision, 2nd Addition Final Plat

**REQUEST:** A Final Plat creating six residential lots on a 1.52 acre tract of land

**LOCATION:** Generally located east of Falcon Court and north of Beaufort Street

**APPLICANT(S)/AGENT:** BLT, LLC/ Christie Roberts (Gertsch-Baker Engineering & Design)

**OWNER:** BLT, LLC

**PURPOSE:** Residential lots for future sale and development

**MINUTES  
CITY OF LARAMIE, WYOMING  
LARAMIE PLANNING COMMISSION  
AUGUST 24, 2020**

**CURRENT ZONING:** R1 (Single-Family Residential) District  
**PREPARED BY:** Derek T. Teini, Planning Manager

MOTION BY TOWNSEND, seconded by Kasckow, to remove Stagecoach Ridge Subdivision, 2<sup>nd</sup> Addition Final Plat from the agenda per applicant's request for withdrawal.

MOTION CARRIED by voice vote.

**6.B. NEW BUSINESS:**

**6.B.i. CUP-20-06: 1275 N 11th Street – Slade Elementary School**

**FILE:** CUP-20-06: 1275 N 11th Street – Slade Elementary School

**REQUEST:** A Conditional Use Permit for operation of a "School – Public, Private and Parochial" within a R3 Zoning District

**LOCATION:** 1275 N 11th Street

**APPLICANT:** Albany County School District No. 1

**OWNER:** Albany County School District No. 1

**ZONING:** R3 (Multi-Family Residential) Zoning District

**PREPARED BY:** Derek T. Teini, AICP, Planning Manager

MOTION BY KASCKOW, seconded by Homer, to approve a Conditional Use Permit for operation of a "School – Public, Private and Parochial" within a R3 Zoning District located at 1275 N 11th Street, based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

MOTION CARRIED by voice vote.

**7. LONG RANGE PLANNING PROJECTS**

No items.

**8. VARIANCES (sitting as Board of Adjustment)**

(Swearing in of witnesses.)

**9. ADJOURN**

MOTION BY KASCKOW, seconded by Hanning, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:23 p.m.

**MINUTES  
CITY OF LARAMIE, WYOMING  
LARAMIE PLANNING COMMISSION  
AUGUST 24, 2020**

APPROVED:

---

Jim McGrath, Planning Commission Chair

Date

---

Derek Teini, Planning Manager

Date