

**MINUTES  
CITY OF LARAMIE, WYOMING  
LARAMIE PLANNING COMMISSION  
AUGUST 10, 2020**

**1. CALL TO ORDER**

Meeting was called to order by Chair McGrath at 4:32 p.m.

Members present: Marc Homer, Maura Hanning, Shannon Polk, Evan Townsend, and Jim McGrath (Chair).

Members absent: Katherine Kasckow and Brent Roth

Council Liaison: Bryan Shuster (present)

Staff Present: Matthew Cox, Associate Planner; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

**2. APPROVAL OF AGENDA AND MINUTES**

**2.A. Changes and Approval of Agenda**

MOTION BY HANNING, seconded by Polk, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

**2.B. Planning Commission Meeting Minutes**

**2.B.i. LPC Minutes 7.27.2020**

MOTION BY HOMER, seconded by Polk, to approve the minutes from July 27, 2020.

MOTION CARRIED by voice vote.

**3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken**

None.

**4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS**

Cox- Hollyhock Commons, DC text amendments update/postponement through Council.

**5. DISCLOSURES - Ex-parte communications; potential conflicts of interest**

None.

**6. CURRENT PLANNING PROJECTS**

**6.A. OLD BUSINESS:** No items.

**6.B. NEW BUSINESS:**

**6.B.i. FP-20-02 Stagecoach Ridge Subdivision, 2nd Addition Final Plat**

MOTION BY TOWNSEND, seconded by Polk, to postpone to August 24<sup>th</sup>.

MOTION CARRIED by voice vote.

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**6.B.ii. CUP-20-05 Laramie Christian Academy - K-8 Private School in R3 (Multi-Family) District**

Commissioner Homer left at 6:00 pm.

MOTION BY POLK, seconded by Townsend, to approve a Conditional Use Permit for the establishment of a private school on a lot zoned R3 (Multi-Family) District located at 1517 Canby St, based on findings of fact and conclusions of law and subject to all of staff's recommended conditions as follows with these edits:

1. The sidewalk along 15<sup>th</sup> Street is to be constructed the length of the whole property at 1517 Canby Street before an "18 month" timeline.
2. Landscaping to be provided along the south side of the property for approximately 250 feet with an L1 buffer yard, requiring 50 landscaping units, "to be discussed further with city staff and discuss suitable landscaping for that space."
3. The parking lot shall be paved on the south side of the property where the school will be located, including white striping for 7 parking spots and 1 ADA space. These parking spaces will be accessed by a paved driveway from 15th Street. "Have that completed on the timeline of 5 years."
4. Site Plan application will be required for all above conditions.
5. Traffic Impact Study to be conducted once school reaches "75" students.

Roll call showed Aye: Hanning, Polk, Townsend, and McGrath. Nay: None. Absent: Homer, Kasckow, and Roth. MOTION CARRIED.

**7. LONG RANGE PLANNING PROJECTS**

No items.

**8. VARIANCES (sitting as Board of Adjustment)**

**9. ADJOURN**

MOTION BY HANNING, seconded by Polk, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 6:14 p.m.

APPROVED:

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Jim McGrath, Planning Commission Chair

Date

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Derek Teini, Planning Manager

Date