

GOAL #

Progress Through July 1, 2020

A Holistic Economic Development (Laramie-Centric)

Milestone #1:	Adopt Updated 10-Year Economic Development Plan to Replace Chapter 9 of the Comprehensive Plan.		Complete
Milestone #2:	Implement Improvement Program for Primary Retail Corridors that Considers Public-Private Partnerships and Development Policy		On the heels of completing research on a variety of model municipal programs designed to propel private improvements, draft guidelines have been prepared with knowledge of local needs and issues. Staff is completing internal review of the guidelines and expect to move this item forward to Council in Fall/Winter 2020.
Milestone #3:	Review Results of Development Code Audit & Consider Revisions as May Be Needed to Facilitate Growth & Development while also Preserving the Community's High Standards	Tied to Goal A6	Community Builders is nearing completion of the audit of municipal code pertaining to housing. When the audit is complete in the next month or two, work sessions will be held with Planning Commission and City Council. Thereafter, possible municipal code changes may be considered.
Milestone #4:	Review Parking in Downtown Business Core & Residential Parking Districts around UW Main Campus		Work session scheduled for August 11
Milestone #5:	Initiate Planning for SPT-Funded Gateway Enhancements & Community Art Projects		In March 2020, the City and Laramie Main Street jointly applied to the Wyoming Business Council for a BRC Grant for first phase projects, including installation of wayfinding signage, overhead banners and gateway improvements. The project would have utilized SPT funding as the "seed" match to the grant. The application was unanimously rejected by the WBC Board. An attempt is being made now to continue the project in smaller steps with assistance from previously committed financial partners. UW originally agreed to continue its financial commitment but has now withdrawn that funding. Current, remaining partners are LMSA, the City and the Tourism Board. With respect to other beautification projects approved for specific purpose tax funding, staff intend to review the verbiage in the SPT ballot by a design team, a concept planned and phased implementation initiated to continue with this project.
Milestone #6:	Review Methods for Improving Housing Opportunities, including Land Banking, Setback Requirements/Density, In-fill Development Standards, & Residential Rental Inspection/Licensing Program	Tied to Goal A3	This milestone is tied to the completion of Goal A3 as it will likely improve housing opportunities; possible changes could include setback modifications and density requirements - indirectly affecting in-fill development opportunities.
Milestone #7	Initiate Redevelopment of City's Complex on North 4th Street to Attain Adopted Job Creation & Housing Objectives		This project is tabled due to the construction delay of the Municipal Operations Center and will not be attainable in this fiscal year for this reason.

B Environmental Stewardship

Milestone #1:	Host a Roundtable Discussion on Intergovernmental Aquifer Protection Planning with Albany County and the Laramie Community		A proposed date for this meeting has been submitted to Albany County: September 8, 2020. City Clerk is awaiting a response.
Milestone #2:	Consider Public Policies for Retail-Use Plastic Bags	Goal Supplanted by Resolution 2020-07	Please see discussion below regarding Resolution 2020-07
Milestone #3:	Monitor and Address, if Needed, Laramie River Sedimentation Interventions in Collaboration with Partner Agencies		The Public Works Department purchased and installed two gutter bins in the downtown area as a pilot project in June. Gutter bins include a filtration system that removes pollutants from stormwater before being discharged to the river. Staff are in communication with WYDEQ (meeting scheduled for Aug 20) about their current sampling efforts for e-coli & fecal coliform in the Laramie River, and their future plans to monitor sediment/ develop Total Maximum Daily Limits. Staff have facilitated a UW graduate student and her sampling for e-coli in the Laramie River above and below the City and applied for grant to drill a solar stock well in order to be able to close the three water gaps on the Monolith and prevent cattle from having direct contact with the river (Rural Water Project Grant with Laramie Rivers Conservation District). Staff hosted a work shop with multiple potential partner agencies concerning Laramie River sedimentation issues in the headwaters area above the City's municipal intake in Spring of 2020; the outcome of that meeting is that there is potential for collaboration across many agencies including BLM, USFS, Cheyenne BOPU and Colorado water entities for sediment control/monitoring projects. Coronavirus meeting restrictions have slowed progress, but a formal working group is expected to be formed with the first step being field tours of the area. The Comprehensive Master Storm Drainage Engineering Study is substantially complete and is in final review. This study lays the basis for the creation of the City-wide storm drainage computer model and detailed mapping which will allow for prioritization of capital spending. The model will assess current functioning within the system, aid in the analysis of any future projects or changes, and, alongside the enhanced mapping, will provide a complete inventory of the storm drainage system. This inventory will help with the maintenance of the system and gives staff the key to better tracking all aspects of the system as a tool for better management and maintenance of this utility asset. Staff is also working toward completion of the storm drainage engineering manual that will set standards and design criteria for storm water quality.

Milestone #4:	Continue Renewable Energy Installations and/or Efficiencies at City Facilities & Properties	Goal tied to Resolution 2020-14	During Q1 2020, City applied for and was awarded a Blue Sky grant for the installation of solar arrays at the Rec & Ice Centers . The installation contract has been approved and work is expected to begin late in the calendar year. Staff continues our work with Next Era Energy on a potential solar generation plant at the Monolith Ranch ; the Lessee and Monolith Ranch Committee have been updated on the potential project and an exploration contract will be before Council in a few weeks. This project has the potential to wholly satisfy the City's 2050 carbon neutrality goal. The investment grade audit of City facilities is complete and Staff planning a work session with Council in September. All single pane windows are replaced in the apparatus bay floor at Station #1. <i>Please see information below concerning the additional related goals adopted within Resolution 2020-14.</i>
Milestone #5:	Consider Expansion of Recycling Services & Explore Value-Added Partnership Opportunities		The Solid Waste Division entered into a new contract with Waste Management to haul, process and sell our curbside recyclables. Staff is in discussions with glass recycling companies and Council approved funding for a glass storage bunker; the glass recycling pilot program will commence Summer 2021. Staff implemented a new consumer battery recycling program at no cost to residents in Spring 2020.
C Maintain and Improve City Services to Residents			
Milestone #1:	Advocate to State Legislature for Greater Municipal Fiscal Autonomy and Per-Capita State Funding that is Equitable Among All Wyoming Residents		Staff advocated on behalf of City for three significant funding bills that will impact funding, including the Direct Distribution (SF 57), the Municipal Option Tax (HB 47) and Surface Water Diversion (SF 22). Effort was spent to educate about city matters and work to defeat of a number of bills that would have preempted local authority and been adverse to city interests, including HB 22 (Affordable Housing Preemption), HB 93 (Increasing Maximum Claims Amounts), HB 183 (Municipal Elections Political Parties), HJ 02 (Taxpayers Bill of Rights), HB 180 (Repeal of Gun Free Zones).
Milestone #2:	Continue Technology Efficiency Program, Specifically Enterprise Resource Planning Software Replacement, to improve Customer Service and Lower Cost-of-Government		The City and KOA Hills consulting has completed several mapping processes to prepare a Script and RFP for a total Enterprise Resource Planning integrated module software solution. Modules include Finance (General Ledger, Budgeting, Purchasing, Cash Receipting, A/P, A/R, Fixed Assets, Inventory) Payroll/HR (Payroll, Scheduling, Human Resources, Employee Portal, Recruitment), Fleet, Work Orders, Utility Billing -(GIS/Land Module, Meters, Inventory, Utility Billing, Customer Portal) Community - (Planning, Zoning, Permitting, Inspections, Code Enforcement). The Mapping of "As Is" and "To Be" processes is a critical step necessary establish software Script with important features, priority, and effort information for all departments. The mapping has been completed for Fleet, Finance (All), HR/Payroll (All), Work Orders. Staff is completing community, utility billing by August, 2020. The RFP document and script estimation for completion is December, 31, 2020 with intention of bidding early Spring/Summer 2021.
Milestone #3:	Make Sustainable Modifications to Compensation that will Strengthen City's Ability to Recruit and Retain Highly Qualified Staff Members, Inclusive of Salary, Benefits, and Gender Equity in Compensation		Successfully negotiated Collective Bargaining Agreement with Local 946. Independent review of public safety compensation is nearly complete and will form the basis for market-based adjustments in FY 2021. Gender equity analysis as performed within the annual Workforce Report verified there is no gender skew in compensation.
Milestone #4:	Support Effort to Acquire Additional Recreational & Open Space East of Laramie (Pilot Hill) for Aquifer Protection		No Council action. Nothing new to report.
Milestone #5:	Investigate Resident Investment Options		Staff created an online donation portal for the COVID19 Business Assistance program as a pilot for this goal. Staff requires Council direction for major programs to offer residents donation options. Based on research from other municipalities, it is recommended that not more than three programs be established. Staff will not recommend accepting donations through municipal billing payments as the software is not flexible enough to support donation payments; however, the municipal bill could be a tool for marketing information to the public.
Milestone #6:	Adopt an Agreement with Albany County for Housing Municipal Prisoners at the Detention Center		Staff and Council Subcommittee members have met on multiple occasions. An agreement has been drafted and multiple iterations exchanged with County officials. At this time, issues critical to the City remain unaddressed and we continue working toward this end.
D Maintain and Improve Municipal Infrastructure			
Milestone #1:	In Spite of Historically Low Levels of Municipal Funding, City will Strive to Maintain the Average Pavement Conditions within the City Street System at, or above, the Non-Critical Level. Annual Funding Available = \$2.5-4 M. Annual Funding Needed = \$6.5 M. (Source: 2019 Borstad PCI Analysis)		Approved Specific Purpose Tax funded street work has begun with Grafton Street Rehabilitation, 9th Street Reconstruction and the 4th Street Reconstruction, and Riverside Ave. Rehabilitation have been awarded to local contractors. The Flint Street Rehabilitation project will be completed in conjunction with a WYDOT project occurring in the area. Staff are applying for Mineral Royalty Grant to help pay for 15th Street Reconstruction occurring next summer. <i>General Fund chip seal projects are on hold indefinitely due to Covid19 pandemic and revenue uncertainty which means this goal likely unattainable in the current fiscal year.</i>
Milestone #2:	Advocate to State Legislature for Inclusion of Storm Water as a Municipal Enterprise to Ensure Sustainability and Functionality of the Utility for both Current and Future Residents		Completed with passage of Surface Water Diversion bill (SF 22).
Milestone #3:	Consider Requests for Infrastructure as May be Needed in Relation to Pilot Hill Project		No Council action. Nothing new to report.
Milestone #4:	Initiate the Currently Planned Intersection Traffic Signalization Projects (22nd & Reynolds & South 3rd Street).		22nd and Reynolds traffic signal is under construction and scheduled for completion in Early August. South 3rd Street traffic signal is approaching 50% design and under review by WYDOT with construction scheduled for Summer 2021,

Milestone #5:	Continue Expansion of Green Belt, Park, and Recreation Amenities		Two park expansions are planned over the next few years at Grand View Heights and Coughlin Pole Mtn. Staff continues to work to acquire park land south of Highway 130 in West Laramie. Plans for Spring Creek Trail Phase 1 will be finalized this year and, <i>unfortunately, the TAP grant application for the construction of the trail can not be submitted until 2021 due to staff shortages and increased work load related to COVID19 pandemic</i> . Early stage planning is starting for the area around the trestle bridge and Wyoming Territorial Park trail to connect West Laramie to Westside. <i>Renovations at the Recreation Center and Ice and Event Center have had to be focused on COVID19-related objectives to ensure continuity of operations and safety</i> . The Undine Pickleball courts have been completed.
Milestone #6:	Continue Multi-Year Major Water & Sewer Improvements to Facilitate Community Growth, including New North-Side Tank & Sewer Outfall & Upsizing/Replacement of Reynolds Sewer & B2 Sewer Mains		North Side Tank is at 90% design and easements ready for approval. North Side Outfall is at 60% design. Reynolds Sewer line is on schedule with modeling expected to be complete in July. B2 sewer lines design is nearing completion and will be ready for bid in the Spring 2021. C-Line Phase 1 is under construction and should be complete this Summer.
Milestone #7:	Complete Analysis to Determine Rate Structure & Revenue Requirement Necessary to Sustain Municipal Utilities in Light of Largest Customers (UW, SLWSD).		<i>This goal has been tabled due to COVID 19.</i> Rate development with vendors could be initiated late Fall 2020 or early Spring 2021.
E	Work with Partners to Maximize the Accuracy of the 2020 Census Count of Laramie		Continue to work with the local Census Management Team providing public information at the local farmer's markets. COVID19 pandemic has and will continue to affect census count and Census Bureau adjusted processes and deadlines. Work session update is scheduled for August 11th. City and Census staff continue to work together for a complete count. UW was able to complete a "group quarters" count for on-campus housing in response to COVID19 issues.

SUBSEQUENT ANNUAL GOALS ADDED BY RESOLUTION

<u>Resolution 2020-07: Retail Use, Plastic Bags</u>	Establish a multi-year program of policies for regulation of retail-use plastic bag waste within the City beginning in CFY 2020-21; and,		COVID19 and this has slowed progress on this goal significantly. Many communities and States are rolling back bag bans due to COVID19 and the CDC has recommended not using reusable bags at this time which, of course, are the alternative to single-use retail bags.
	Design and identify funding for a public education campaign aimed at a) reducing utilization of retail-use plastic bags, and		Staff engaged students from the UW College of Business Management & Marketing program to develop marketing campaigns aimed at the reduction of single-use plastic bags. <i>Unfortunately, the students were not able to initiate their campaigns in Spring 2020 due to COVID19 and this has slowed progress on this goal significantly.</i> This partnership was very productive and helpful and Staff will utilize the student concepts within an education campaign to begin possibly in Spring 2021.
	b) provide consumers with alternatives, as part of the Governing Body's budgetary consideration for FY 2020-21.		An education campaign could begin possibly in Spring 2021. Staff are working to develop cost estimates for the campaign and identify funding sources. At this time, we are leaning toward hiring a paid intern to assist with implementation of the program. Furthermore, many communities and States are rolling back bag bans due to COVID19 and the CDC has recommended not using reusable bags at this time which, of course, are the alternative to single-use retail bags.
<u>Resolution 2020-14: Net-Zero Carbon Neutral Future</u>	Establish modifications of municipal government operations and facilities designed to contribute immediately and incrementally toward a 2050 net-zero emissions goal during Fiscal Biennium 2021-22 as set forth generally in the EAC Recommendations, and upon final approval an allocation of funds by the governing body; and,		Fleet Division is spearheading carbon reduction within the fleet. We are seeking to purchase vehicles with idle reduction technology at a minimum. Hybrid and electric vehicles will be specified as alternates. Heavy equipment and large trucks purchased by the city all currently meet Tier 4 emission requirements. Electric technology for large trucks and heavy equipment is quickly evolving and will be specified as it becomes available. Solid Waste is researching a possible purchase of an all electric vehicle for the landfill. Currently, all fleet purchases are halted due to COVID19.
	Plan for a 2050 carbon neutral goal to include the collection of quantitative data, analysis, and a community-wide emission inventory and reduction strategy;	Tied to Goal B4	A summer intern funded by the Haub School is performing emissions forecasting modeling utilizing the City's ICLEI membership. During Spring 2020, Staff mentored a Campus Sustainability student project that resulted in a draft municipal plan/matrix which can be expanded upon to eventually develop a formal City of Laramie municipal emissions reduction plan. (Does not include anything landfill related.)
	Establish community-wide reductions goals as a matter of public policy;		Spring 2020, a community climate plan was developed by a Campus Sustainability course student group. The Environmental Advisory Committee, along with the local citizen advocacy group A.R.E., are exploring options to expand the municipal goals into community-wide goals, including initiating talks with UW. Unfortunately, staff were told that the university has abandoned their emissions reduction plan.
	Implement community outreach, education, and training program;		Nothing to report.
	Secure financial resources for expansion in community-wide net zero efforts for review, approval and allocation of funds by the Governing Body in Fys 2022 and/or 2023	Tied to Goal B4	City Manager prepared and recommended, and Council approved, a slate of appropriations encompassing municipal fleet and facilities.
<u>Resolution 2020-38: LPD Transparency, Training, Procedures and Accountability</u>	Identify and present options to the city council for the creation of a civilian oversight board; and,		Staff are researching COB structures, uses and real-world implementations.
	Investigate areas in which mental health professionals may be appropriately utilized in place of, or in combination with, Laramie Police Department officers; and,		Research underway.
	Explore further community engagement opportunities, increase positive interactions between the Laramie Police Department and the public; and,		Research underway.

	Identify funding within the existing public safety budget to increase the percentage of officers in the Laramie Police Department with crisis intervention training and to expand other areas of training relevant to achieving more equitable policing.		Research underway.
<u>COVID19 Response. Resolutions 2020-44, 2020-45, 2020-46, 2020-47, 2020-48, 2020-49, 2020-50, 2020-51, 2020-52, 2020-53, 2020-54</u>	Adapt municipal procedures, practices, personnel policies, fixed and mobile work spaces, facilities, fleet, information technology assets, service delivery methods and operational policies in response to COVID19 pandemic.		Please see Attachment A for a snapshot of some of the work required to adapt to the public health emergency. Further detailed information can be provided upon request but is too exhaustive to provide here.
	Departments will establish controls to meet UGG guidelines for reimbursement submittals; staff will coordinate major projects or programs related to COVID 19 reimbursement		