

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
JUNE 2, 2020

**1. AGENDA**

Regular Meeting of the City Council was called to order by Mayor Shumway at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Shumway led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Harrington, O'Doherty, Pearce, Shuster, Stalder, Gabriel, and Shumway. Absent: McKinney and Weaver (arrived at 6:45 pm).

Staff present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; and Brooks Webb, Public Works Director.

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)

Stalder- received public comments on noise on Adams Street and bees.

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY GABRIEL, seconded by Shuster, that the following changes to the Agenda be approved: to add regular agenda item 11.A. Acknowledgement of Deadline Extension for Residential Landfill Vouchers through September 15, 2020.

MOTION CARRIED by voice vote.

B. MOTION BY GABRIEL, seconded by Shuster, that the Agenda be set as changed.

MOTION CARRIED by voice vote.

**6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.A.i. PROCLAMATION: 307 First Month**

**6.B. PUBLIC HEARING**

**6.C. ANNOUNCEMENTS**

Mayor Shumway- Moment of silence for George Floyd.

**7. Disclosures by City Council Members**

O'Doherty- recuse from item #15 owns property on 3<sup>rd</sup> street.

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**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY GABRIEL, seconded by Pearce, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster (no to 9.G.), Stalder, Gabriel, and Shumway. Nay: None. Absent: McKinney and Weaver. MOTION CARRIED.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meetings Minutes from May 12, May 19, and May 20, 2020**

**Action:**

that Council approve the Minutes of the following City Council meeting: Regular Meeting of May 19, 2020, and Special Meetings of May 12 and May 20, 2020, and have them placed on file for public inspection.

**9.B. CEMETERY DEEDS: Cemetery Deeds May 16-31, 2020**

**Action:**

that the Cemetery Deeds for May 16-31, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**9.C. VOUCHERS: May 2020**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of June. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**9.D AGREEMENT: Wyoming Department of Transportation Acceptance Certificate for the UPRR Overpass Project**

**Action:**

move to accept the Laramie Streets: UPRR Overpass Project as completed in accordance with plans and specifications prepared by the Wyoming Department of Transportation and authorize the Mayor to sign.

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**9.E. LICENSE: Acknowledging receipt of new floor plan for Retail Liquor License No. 21, Gateway Fuels Inc dba Gateway Liquors**

**Action:**

to acknowledge the receipt and approval of a new floor plan for Retail Liquor License No. 21, Gateway Fuels Inc dba Gateway Liquors to include a drive through window upon completion and inspection.

**9.F. LICENSE: Acknowledging receipt of new floor plan for Microbrewery Permit M-8, Bond's Brewing Company, LLC dba Bond's Brewing**

**Action:**

to acknowledge the receipt and approval of a new floor plan for Microbrewery Permit M-8, Bond's Brewing Company, LLC dba Bond's Brewing to include the patio upon completion and inspection by City staff with required fencing.

**9.G. RESOLUTION: Resolution 2020-31, appointing one member to the Planning Commission/Board of Adjustment/Board of Appeals for the City of Laramie, Wyoming**

**Action:**

to approve of City Council Resolution 2020-31 appointing one member, Evan Townsend to the Planning Commission/Board of Adjustment/Board of Appeals for the City of Laramie, Wyoming, and authorize the Mayor and Clerk to sign the Resolution.

**9.H. RESOLUTION: Resolution 2020-32, appointing one member to the Laramie Regional Airport Joint Powers Board for the City of Laramie, Wyoming.**

**Action:**

to approve Resolution 2020-32, to appoint one board member John Spitler to the Laramie Regional Airport Joint Powers Board for a remainder of a 5-year term expiring December 31, 2023, and authorize the Mayor and Clerk to sign.

**9.I. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

1. June 9, 2020, 6:00 pm - WORK SESSION: ConnectGen Rail Tie Wind Project
2. June 16, 2020, 6:30 pm - PUBLIC HEARING: Original Ordinance No. 2014, amending multiple sections of Chapter 15 of the Laramie Municipal Code in accordance with section 15.02.050 which call for the Unified Development Code to be amended from time to time.

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**10. REGULAR AGENDA**

**11. Professional Services Agreement with ACM LLP for Auditing Services**

MOTION BY PEARCE, seconded by Gabriel, to approve the agreement between the City of Laramie and ACM LLP for Professional Audit Services for fiscal years 2020-2024, with total costs billed on an as-used basis, but not to exceed stated amounts, and authorize the Mayor and City Clerk to sign.

Councilor Weaver joined at 6:45 pm.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Gabriel, and Shumway. Nay: None. Absent: McKinney. Abstain: Weaver. MOTION CARRIED.

**11.A. Acknowledgement of Deadline Extension for Residential Landfill Vouchers through September 15, 2020.**

MOTION BY STALDER, seconded by O'Doherty, to acknowledge the deadline extension for residential landfill vouchers through September 15, 2020.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: McKinney. MOTION CARRIED.

**12. Community Development Block Grant agreement between the Wyoming Business Council and the City of Laramie for an award in the amount of \$500,000 to support Interfaith Good Samaritan's food pantry expansion project.**

MOTION BY O'DOHERTY, seconded by Pearce, to approve the Community Development Block Grant agreement between the Wyoming Business Council and the City of Laramie for an award in the amount of \$500,000 to support Interfaith Good Samaritan's food pantry expansion project and authorize the City Manager and City Clerk to sign.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: McKinney. MOTION CARRIED.

**13. Sub-agreement with Interfaith Good Samaritan outlining roles and responsibilities concerning the administration and implementation of the Community Development Block Grant from the Wyoming Business Council to support Interfaith Good Samaritan's food pantry expansion project.**

MOTION BY O'DOHERTY, seconded by Shuster, to approve the sub-agreement with Interfaith Good Samaritan outlining roles and responsibilities concerning the administration and implementation of the Community Development Block Grant from the Wyoming Business Council to support Interfaith Good Samaritan's food pantry expansion project and authorize the City Manager and City Clerk to sign.

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Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: McKinney. MOTION CARRIED.

**14. Award of Bid for the 10th and Flint Street Water Main Replacement Project**

MOTION BY SHUSTER, seconded by Gabriel, to award the bid for the 10th Street and Flint Street Water Main Replacement project revised scope, to Simon Contractors of Laramie, WY, in the total amount of \$581,194.60 plus a contingency of \$58,119.40 for a total amount not to exceed \$639,314.06 and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: McKinney. MOTION CARRIED.

**15. Award of Bid for 3rd Street Utility Rehabilitation - Water (Phase 1)**

MOTION BY HARRINGTON, seconded by Pearce, to award the bid for the 3rd Street Utility Rehabilitation Phase 1 - Self Seating Insert Valve project, to Simon Contractors of Laramie, WY, in the total amount of \$583,690.00 plus a contingency of \$116,738.00 for a total amount not to exceed \$700,428.00 and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Harrington, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: McKinney. Abstain: O'Doherty. MOTION CARRIED.

**16. Consideration of a Memorandum of Understanding between the City of Laramie and Laramie's two Rotary Clubs related to the naming of a future city park located in the Grand View Heights subdivision as "Laramie Rotary Clubs Park at Grand View Heights."**

MOTION BY GABRIEL, seconded by Shuster, to certify the action of the Parks, Tree & Recreation Advisory Board by approving the Memorandum of Understanding between the City of Laramie and Laramie's two Rotary Clubs related to the naming of a future city park located in the Grandview Heights subdivision as "Laramie Rotary Clubs Park at Grand View Heights" and authorize the mayor and clerk to sign.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: McKinney. MOTION CARRIED.

**17. Original Ordinance No. 2014, amending Title 15 of the Laramie Municipal Code for the purposes of updating definitions, uses, dimensions and design standards in city code as a standard practice**

Introduction and First Reading. (Introduced by Shuster)

MOTION BY SHUSTER, seconded by Gabriel, to approve Original Ordinance No. 2014 as recommended by the Planning Commission, on first reading, in accordance with findings of fact and conclusions of law.

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MOTION BY O'DOHERTY, seconded by Harrington, to amend by removing from Section 11. "and uses technology within the manufacturing process, with technology not normally used within the traditional manufacturing process and beyond that of the industry trade."

Roll call on amendment showed Aye: Harrington, O'Doherty, Pearce, Stalder, Weaver, and Shumway. Nay: Shuster and Gabriel. Absent: McKinney. MOTION CARRIED.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: McKinney. MOTION CARRIED.

**18. Public Comments on Non-Agenda Items**

None.

**19. Consideration of future Council work session topics**

O'Doherty- LPD update (June 23<sup>rd</sup>)

**20. Adjournment**

MOTION BY PEARCE, seconded by Gabriel, to adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 8:18 p.m.

Approved:

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Nancy Bartholomew  
City Clerk

Date

Duly published in the newspaper and posted online at [www.cityoflaramie.org](http://www.cityoflaramie.org) on 10<sup>th</sup> day of June 2020.