

**MINUTES  
CITY OF LARAMIE, WYOMING  
LARAMIE PLANNING COMMISSION  
MAY 11, 2020**

**1. CALL TO ORDER**

Meeting was called to order by Chair McGrath at 6:32 p.m.

Members present: Marc Homer, Jordan Giese, Maura Hanning, Shannon Polk, Brent Roth, and Jim McGrath (Chair).

Members absent: Katherine Kasckow

Council Liaison: Bryan Shuster (present)

Staff Present: Derek Teini, Planning Manager; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

**1.A. Temporary Suspension of a Portion of Planning Commission By-Laws Relating to Being Physically Present at a Meeting to Count Towards a Quorum**

MOTION BY GIESE, seconded by Polk, to approve a temporary suspension of the Planning Commission By-Laws, section XII, that would allow members not physically present to count towards a quorum for the May 11, 2020 Planning Commission meeting.

MOTION CARRIED by voice vote.

**2. APPROVAL OF AGENDA AND MINUTES**

**2.A. Changes and Approval of Agenda**

MOTION BY HOMER, seconded by Hanning, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

**2.B. Planning Commission Meeting Minutes**

**2.B.i. LPC Minutes 4.27.2020**

MOTION BY GIESE, seconded by Homer, to approve the minutes from April 27, 2020.

MOTION CARRIED by voice vote.

**3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken**

None.

**4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS**

Giese- This is his last Planning Commission meeting.

Teini- Encourage completion of the Census, Community Clean Up Weeks, landfill vouchers, Wayfinding signage plan was rejected.

Councilor Shuster joined at 4:44 pm.

**5. DISCLOSURES - Ex-parte communications; potential conflicts of interest**

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**6. CURRENT PLANNING PROJECTS**

**6.A. OLD BUSINESS:** No items.

**6.B. NEW BUSINESS:**

**6.B.i. CUP-19-09: 1171 and 1271 W Baker Street - Campground, RV Park and Travel Trailer Park**

MOTION BY GIESE, seconded by Hanning, to approve a Conditional Use Permit to allow for a Campground, RV Park and Travel Trailer Park located at 1171 and 1271 W Baker Street, based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

MOTION CARRIED by voice vote.

**6.B.ii. Planning Commission Resolution No. 2020-04 And Support Letter**

MOTION BY POLK, seconded by Giese, to approve Planning Commission Resolution No 2020-04 and the accompanying support letter related to the public comment period for Pilot Hill Land Swap.

MOTION CARRIED by voice vote.

**7. LONG RANGE PLANNING PROJECTS**

No items.

**8. VARIANCES (sitting as Board of Adjustment)**

(Swearing in of witnesses.)

**9. ADJOURN**

MOTION BY ROTH, seconded by Polk, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:25 p.m.

VALIDATED:

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Jim McGrath, Planning Commission Chair

Date

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Derek Teini, Planning Manager

Date