



Agenda Item: Memorandum of Understanding

Title: Consideration of a Memorandum of Understanding between the City of Laramie and Laramie’s two Rotary Clubs related to the naming of a future city park located in the Grand View Heights subdivision as “Laramie Rotary Club Park at Grand View Heights.”

Recommended Council MOTION:

I move that the City Council certify the action of the Parks, Tree & Recreation Advisory Board by approving the Memorandum of Understanding between the City of Laramie and Laramie’s two Rotary Clubs related to the naming of a future city park located in the Grandview Heights subdivision as “Laramie Rotary Club Park at Grand View Heights” and authorize the mayor and clerk to sign.

Administrative or Policy Goal:

In accordance with the Administrative Policy and Procedure for Naming City of Laramie Parks & Recreation Department Parks & Facilities approved by the Laramie City Council (November 2016).

Background:

Through development the City of Laramie has 7.62 acres of land dedicated as a future City Park in the Grand View Heights subdivision. This land is located north of I-80, south of Bill Nye Avenue at the intersection with Glacier Street. Currently the land is undeveloped and planned to be designed in FY21 (Beginning July 1, 2020) and under construction in FY23 (Beginning July 1, 2022).

The Laramie Rotary Clubs, Rotary Club of Laramie and Laramie Sunrise Rotary Club, have committed to contributing \$25,000 (approximately 10% estimated cost to construct phase 1 of the park) toward the design of the future park, with an estimated \$280,000 total project cost, along with future community service, outreach programs, community activities and assistance with future additions to park. This partnership will assist the City both financially and physically through park development and assist the Rotary Clubs visibility and awareness within the community.

This MOU meets the Administrative Policy related to park naming:

Authority to Name: 1) Requires and affirmative vote of 2/3 majority of the PTR Board. (8-1, one absent on May 13, 2020) 2) Name will be forwarded to City Council for certification. (June 2, 2020) 3) If not certified, it will be remanded back to PTR Board for further review. (TBD)

Naming Proposals: 1) Initiated in writing. 2) Reasons & Community Support. 3) PTR Board may solicit names, not required.

Naming Guidelines: 1) Named for: event, deceased person, donor or group of donors, place name.
 Unacceptable Name Guidelines: 1) Named for: any living person, church or religious group, political organization, business or commercial enterprise.

Renaming Guidelines: Not applicable.

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:**Revenue**

Source	Amount	Type
Fees/Charges for Service		
Grants for Projects	\$127,500.00	Future LWCF Application
Loans on Project		
Other	\$152,500.00	Donation LRC (\$25,000)/SPT (\$127,500)
Total	\$280,000.00	

Expense

Proposed Project Cost.

Project Budget	Amount	Funds
Project Cost	\$280,000.00	Design/Construction Phase 1
Loans on Project		
Grants for Project	\$127,500.00	Future LWCF Application
Other/Outside Projects	\$25,000.00	Donation LRC
City's Amount	\$127,500.00	Future SPT
Contingency 0%	\$0.00	
Total Amount	\$280,000.00	

Responsible Staff:Todd Feezer, Assistant City Manager, 721-5304, tfeezer@cityofflaramie.org**Attachments:**

Rotary Park Naming Cover Sheet

MOU Park Naming.GVH.Rotary

Administrative Policy Naming.Renaming Park.Facility Draft 8.8.16

RotaryPark Grandview Heights May13 2020 Presentation

Downham-Letter Support Rotary Park

Edwards.Developer-Letter Support Rotary Park

Ekeren-Letter Support Rotary Park

Hanson-Letter Support Rotary Park

Leonard-Letter Support Rotary Park