



Meeting Date:	May 13, 2020	Division:	Administration	Item:	Memorandum of Understanding
Title:	Consideration of a Memorandum of Understanding between the City of Laramie and Laramie’s two Rotary Clubs related to the naming of a future city park located in the Grandview Heights subdivision as “Laramie Rotary Club Park at Grand View Heights.”				

**Recommended Board Motion:**

I move that the Parks, Tree & Recreation Advisory Board approve the Memorandum of Understanding between the City of Laramie and Laramie’s two Rotary Clubs related to the naming of a future city park located in the Grandview Heights subdivision as “Laramie Rotary Club Park at Grand View Heights” and authorize forwarding this consideration to the Laramie, City Council for certification.

**Administrative or Policy Goal:**

In accordance with the Administrative Policy and Procedure for Naming City of Laramie Parks & Recreation Department Parks & Facilities.

**Background Information:**

Through development the City of Laramie has 7.62 acres of land dedicated as a future City Park in the Grand View Heights subdivision. This land is located north of I-80, south of Bill Nye Avenue at the intersection with Glacier Street. Currently the land is undeveloped and planned to be designed in FY21 (Beginning July 1, 2020) and under construction in FY23 (Beginning July 1, 2022).

The Laramie Rotary Clubs, Rotary Club o Laramie and Laramie Sunrise Rotary Club, have committed to contributing \$25,000 toward the design of the future park, with an estimated \$280,000 total project cost, along with future community service, outreach programs, community activities and assistance with future additions to park. This partnership will assist the City both financially and physically through park development and assist the Rotary Clubs visibility and awareness within the community.

This MOU meets the Administrative Policy related to park naming:

*Authority to Name:* 1) Requires and affirmative vote of 2/3 majority of the PTR Board. 2) Name will be forwarded to City Council for certification. 3) If not certified, tit will be remanded back to PTR Board for further review.

*Naming Proposals:* **1) Initiated in writing. 2) Reasons & Community Support.** 3) PTR Board may solicit names, not required.

*Naming Guidelines:* **1) Named for:** event, deceased person, **donor or group of donors, place name.**

*Unacceptable Name Guidelines:* 1) Named for: any living person, church or religious group, political organization, business or commercial enterprise.

*Renaming Guidelines:* Not applicable.

**Legal/Code/Statutory Authority:**

N/A

---

**Fiscal Information:****Revenue:**

Source	Amount	Type
Fees/Charges for Service		
Grants for Projects		
Loans on Project		
Other	\$280,000.00	Proposed Donation: Laramie Rotary Clubs, LWCF, SPT
Total	\$280,000.00	

**Expense:***Proposed Project Cost.*

Project Budget	Amount	Funds
Project Cost	\$280,000.00	\$25,000 Design/\$250,000 Construction
Loans on Project		
Grants for Project	\$125,000.00	Potential Future LWCF Application
Other/Outside Projects	\$25,000.00	Proposed Donation: Laramie Rotary Clubs
City's Amount	\$130,000.00	Voter Approved SPT
Contingency 0%	\$0.00	
Total Amount	\$280,000.00	

*Amount spent to date (approved and adopted by Council).*

Budget	Amount	Funds
Total Budget Allocation	\$280,000.00	FY21 & FY23
Less Amount Spent to Date		
Remainder of Budget	\$280,000.00	

---

**Staff Contact:**

Todd Feezer, Assistant City Manager, 721-5304, [tfeezer@cityoflaramie.org](mailto:tfeezer@cityoflaramie.org)

---

**Attachments:**

MOU Park Naming.GVH.Rotary  
GVH Park Support.Developer  
Administrative Policy Naming.Renaming Park.Facility 8.8.16