

**MINUTES  
CITY OF LARAMIE, WYOMING  
LARAMIE PLANNING COMMISSION  
APRIL 13, 2020**

**1. CALL TO ORDER**

Meeting was called to order by Chair McGrath at 4:40 p.m.

Members present: Marc Homer, Jordan Giese, Katherine Kasckow, Maura Hanning, Brent Roth, and Jim McGrath (Chair).

Members absent: Shannon Polk

Council Liaison: Bryan Shuster (present)

Staff Present: Derek Teini, Planning Manager; Matthew Cox, Associate Planner; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

**1.A. Temporary Suspension of a Portion of Planning Commission By-Laws Relating to Being Physically Present at a Meeting to Count Towards a Quorum**

MOTION BY GIESE, seconded by Kasckow, to approve a temporary suspension of the Planning Commission By-Laws, section XII, that would allow members not physically present to count towards a quorum for the April 13, 2020 Planning Commission meeting.

MOTION CARRIED by voice vote.

**2. APPROVAL OF AGENDA AND MINUTES**

**2.A. Changes and Approval of Agenda**

MOTION BY KASCKOW, seconded by Roth, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

**2.B. Planning Commission Meeting Minutes**

**2.B.i. LPC Minutes 3.9.2020**

MOTION BY GIESE, seconded by Homer, to approve the minutes from March 9, 2020.

MOTION CARRIED by voice vote.

**3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken**

None.

**4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS**

Teini- Planning office is still open and processing applications.

Teini- Community Clean Up Weeks.

Teini- Inaccurate article in the paper concerning Spring Creek Village.

**5. DISCLOSURES - Ex-parte communications; potential conflicts of interest**

None.

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**6. CURRENT PLANNING PROJECTS**

**6.A. OLD BUSINESS:** No items.

**6.B. NEW BUSINESS:**

**6.B.i. A-20-01: Annexation: Sundance Hills**

MOTION BY KASCKOW, seconded by Homer, to recommend approval to the City Council the annexation of an approximate 24.34 acres of land generally located at the southwest corner of Venture Drive and Colorado Avenue, based on findings of fact and conclusions of law.

MOTION CARRIED by voice vote.

Planning Commission recessed at 5:38 pm.  
Planning Commission reconvened at 5:40 pm.

**6.B.ii. CPA-20-02: Amendment to the Laramie Comprehensive Plan 2007, Future Land Use Map 3.2**

MOTION BY ROTH, seconded by Homer, to approve Planning Commission Resolution 2020-03, amending Future Land Use Plan Map (Map3.2) of the Comprehensive Plan for the property described in the resolution, located at the southwest corner of Colorado Ave. and Venture Dr, for an area approximately 24.34 acres in size, by changing the Future Land Use Designation from Suburban Residential (SR) to Auto Urban MultiFamily (AUM) and Urban Residential (UR), based on findings of fact and conclusions of law, and to forward the item to City Council for certification.

MOTION CARRIED by voice vote.

**6.B.iii. Z-20-01: Sundance Hills Zoning Amendment**

MOTION BY KASCKOW, seconded by Hanning, to recommend that the City Council approve an amendment to The City of Laramie's Official Zoning Map zoning a property R3 (Multi-Family Residential), R2 (Limited Multi-Family Residential) & R2M (Limited Multi-Family with Independent Manufactured Homes) District according to the findings of fact and conclusions of law.

MOTION CARRIED by voice vote.

**6.B.iv. PP-20-01: Sundance Hills Preliminary Plat**

MOTION BY ROTH, seconded by Homer, to recommend that the City Council approve the Sundance Hills Preliminary Plat, based on findings of fact and conclusions of law and subject to staff's recommended conditions.

MOTION CARRIED by voice vote.

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**7. LONG RANGE PLANNING PROJECTS**

No items.

**8. VARIANCES (sitting as Board of Adjustment)**

(Swearing in of witnesses.)

**9. ADJOURN**

MOTION BY ROTH, seconded by Homer, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 6:52 p.m.

VALIDATED:

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Jim McGrath, Planning Commission Chair

Date

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Derek Teini, Planning Manager

Date