



Agenda Item: Agreement

Title: Award for Professional Services Agreement for the Return Activated Sludge Pump Station Upgrade Project

Recommended Council MOTION:

I move to award a Professional Services Agreement for the design of the Return Activated Sludge Pump Station Upgrade Project to HDR Inc. of Cheyenne, WY, in the amount of \$40,600.00, plus a contingency of \$4,060.00 for a total not to exceed \$44,660.00 and authorize the Mayor and Clerk to sign.

Administrative or Policy Goal:

Maintain and Improve City Services to Residents as adopted in Resolution 2020-08.

Background:

The return activated pump station is part of the original equipment installed at the wastewater treatment plant in 1995 when the wastewater treatment plant process was changed from a lagoon treatment process to a mechanical treatment process. The five pumps in the pump station are reaching the end of their useful life and need to be replaced. The design will provide a pump selection that will meet the current pumping conditions, maximizing efficiency.

As per the City's purchasing policy, a Request for Qualifications (RFQ) was issued and proposals were submitted on January 16, 2020. The following firms responded to the RFQ:

Trihydro
HDR Inc.

City staff reviewed the two proposals submitted and a selection committee of knowledgeable staff members recommended HDR Inc. be awarded the Return Activated Sludge Pump Station Upgrade Project Design.

Legal/Statutory Authority: N/A

BUDGET/FISCAL INFORMATION:**REVENUE**

Source	Amount	Type
Fees/Charges for Service	\$80,000.00	Fees for Service FY 20, ACP pg 120
Grants for Projects		
Loans on Project		
Other		
Total	\$80,000.00	

EXPENSE

Proposed Project Cost.

Project Budget	Amount	Funds
Project Cost	\$40,600.00	WWPPSU 510-8020-432-7900
Loans on Project		
Grants for Project		
Other/Outside Projects		
City's Amount	\$40,600.00	
Contingency	10% \$4,060.00	
Total Amount	\$44,660.00	510-8020-432-7900 WWPPSU

Amount spent to date (approved and adopted by Council)

Budget	Amount	Funds
Total Budget Allocation	\$80,000.00	WWPPSU
Less Amount Spent to Date		
Remainder of Budget	\$80,000.00	

Responsible Staff:

Brooks Webb, Public Works Director
Cal Van Zee, Utility Division Manager
William Winkler, Civil Engineer

Attachments: Professional Engineering Services Agreement