



PARKS, TREE & RECREATION ADVISORY BOARD

AGENDA COVER SHEET

Meeting Date:	February 12, 2020	Division:	Administration	Item:	Resolution
Title:	Resolution 2020-xx, designating recreation project request priorities to the Albany County Recreation Board for funding consideration in Fiscal Year 2021.				

**Recommended Board Motion:**

I move that the Parks, Tree & Recreation Advisory Board recommend that the Laramie City Council approve Resolution 2020-xx designating recreation project request priorities to the Albany County Recreation Board for funding consideration in Fiscal Year 2021.

**Administrative or Policy Goal:**

LMC 2.28.070, B. The board shall advise the city council with respect to the acquisition, promotion and development of parks and recreation facilities. C. The board shall advise the city council with respect to planning and development standards for all parks, recreation and open space areas.

**Background Information:**

The Albany County Recreation Board (ACRB) consists of five members appointed by the Albany County School District. The Board’s primary source of funding is the one mill recreation levy imposed by the School District. As specified in the by-laws the ACRB will receive proposals for recreation projects, which may include facilities, construction, programs, maintenance and operation, and equipment, to be funded by the ACRB. The ACRB will not receive proposals from entities other than the City of Laramie, Albany County, Town of Rock River, and Albany County School District. The ACRB will not allocate funds to non-governmental organizations.

The ACRB may make allocations and expenditures for the construction, maintenance, operation, improvement, equipment, and development of recreation facilities within Albany County. The School Board has discretion whether to levy the recreation mill each year. The ACRB cannot obligate recreation mill funds beyond the current fiscal year. Proposals concerning capital projects with expenditures beyond one fiscal year may be funded if the sponsor shows the ACRB that the sponsor has made provision to finance the projects if the mill levy is not renewed and/or the following fiscal year’s expenditure is not subsequently approved by the ACRB.

The City prepared a Request for Proposal (RFP) process along with a legal notice in the Laramie Boomerang to solicit grant requests from community recreation organizations and clubs that provide recreation programs and facilities in partnerships with the City of Laramie. This year there were twenty-four ACRB grant request proposals received from community recreation providers/organizations. Resolution 2020-xx lists all the ACRB grant requests in order of priority based upon the presentations by representatives to the Parks, Tree & Recreation Advisory Board at the January 8 (regular meeting) and a priority list developed by the same board at the January 9 (special meeting), 2020.

Staff would recommend that all of the grant requests in order of priority be forwarded to the Albany County Recreation Board for funding consideration with the understanding that historically an average of approximately \$387,000 of grant requests are awarded by the ACRB. City Council could at their discretion raise or lower the funding levels of some or all the grants or re-prioritize the grant requests as currently recommended by the Parks, Tree and Recreation Advisory Board.

Please note that the ACRB grant requests must be submitted to the Albany County Recreation Board by March 1, 2020 for funding consideration for fiscal year 2021.

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**Legal/Code/Statutory Authority:**

N/A

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**Fiscal Information:**

**Revenue:**

Source	Amount	Type
Fees/Charges for Service		
Grants for Projects	\$397,336.28	ACRB Grant Request Priority List by City of Laramie.
Loans on Project		
Other		
Total	\$397,336.28	

**Expense:**

*Proposed Project Cost.*

Project Budget	Amount	Funds
Project Cost	\$397,336.28	
Loans on Project		
Grants for Project	\$397,336.28	
Other/Outside Projects		
City's Amount	\$0.00	
Contingency 0%	\$0.00	
Total Amount	\$397,336.28	

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**Staff Contact:**

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**Attachments:**

ACRB FY21 Resolution.Draft  
ACRB Project Requests FY21 PTR Priority List