



**Agenda Item: Resolution**

**Title: Resolution 2020-09, Code of Conduct Revisions**

**Recommended Council MOTION:**

I move to approve Resolution 2020-09, code of conduct revisions, and authorize the Mayor and Clerk to sign.

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**Administrative or Policy Goal:**

To establish parliamentary procedure for business meetings of City Council.

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**Background:**

Council Code of Conduct provides the standing rules that the council uses to conduct their meetings. The code will be reviewed to include topic such as web conferencing, \$ amount of items allowed on consent agenda, and proclamations. A work session was held on October 22, 2019 to discuss desired changes, these revisions were drafted in response to the discussion held.

The following changes have been made to the previous version of the Code of Conduct:

- 1) Rule 1.A. adding “When any such meeting falls on a legal holiday, State primary election, general election, or Municipal Special Election, such meeting shall be held on the next succeeding business day according to the current Resolution adopted to set time, date, and location of Council meetings.”
- 2) Rule 1.D. and Rule 1.E. adding web conferencing.
- 3) Rule 1.E.6. adding the possibility of missing more than five (5) times annually with majority consent of Council with a possibility of no compensation.
- 4) Rule 4.B.3 and 4. Change the amount to be allowed to be placed on consent agenda from \$100,000 to \$150,000.
- 5) Article 2. Chapter 2.10 adding web conferencing for attendance at meetings.
- 6) Article 2. Chapter 2.11(A)6. adding “Other events the majority of Council agrees relates to City business.”
- 7) Appendix B added Proclamation rules for submittal.

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**Legal/Statutory Authority:**

The Code of Conduct is the Council’s parliamentary procedure, where silent then Robert’s Rules of Order the newest edition then applies.

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**Responsible Staff:**

Robert Southard, City Attorney  
Nancy Bartholomew, City Clerk

Attachments:  
Resolution 2020-09