

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
DECEMBER 9, 2019**

1. CALL TO ORDER

Meeting was called to order by Chair McGrath at 4:30 p.m.

Members present: Jordan Giese, Maura Hanning, Shannon Polk, Brent Roth, and Jim McGrath (Chair).

Members absent: Marc Homer and Katherine Kasckow.

Council Liaison: Bryan Shuster (present)

Staff Present: Derek Teini, Matthew Cox, Todd Feezer, and Ryan Shoefelt.

2. APPROVAL OF AGENDA AND MINUTES

2.A.Changes and Approval of Agenda

MOTION BY GIESE, seconded by Hanning, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 11.25.2019

MOTION BY HANNING, seconded by Roth, to approve the minutes from November 25, 2019.

MOTION CARRIED by voice vote. Member Giese abstained.

3. CITIZEN COMMENTS - Non-Agenda Related Topics - No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

No meeting on December 23.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

None.

6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

6.B. NEW BUSINESS:

6.B.i. FP-19-01: Spring Creek Village First Filing Final Plat

MOTION BY GIESE, seconded by Polk, to postpone FP-19-01 the Spring Creek Village First Filing Final Plat to the Planning/Zoning Commission meeting January 27th. MOTION CARRIED by voice vote. Member Roth abstained.

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6.B.ii. VAC-19-03 Vacation of an Alleyway Within Block 183, Original Town of Laramie

MOTION BY GIESE, seconded by Hanning, to approve the vacation of an alleyway within Block 183, Original Town of Laramie, based on findings of fact and conclusions of law. MOTION CARRIED by voice vote.

MOTION BY POLK, seconded by Giese, to adjourn as Planning Commission and reconvene as Board of Adjustment. MOTION CARRIED by voice vote.

Adjourned as Planning Commission at 4:43 pm.
Reconvened as Board of Adjustment at 4:43 pm.

7. LONG RANGE PLANNING PROJECTS

No items.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of witnesses.)

8.A. VAR-19-05: 1457 N. Cedar Street

MOTION BY HANNING, seconded by Giese, to postpone the variance for VAR-19-05 for 1457 N. Cedar Street to allow the applicant to make some design proposals for mitigating the current fencing and to bring it back to the January 13, 2020 Planning/ Zoning and Board of Adjustment meeting.

Roll call showed Aye: Giese, Hanning, Polk, Roth, and McGrath. Nay: None. Absent: Homer and Kasckow. MOTION CARRIED.

9. ADJOURN

MOTION BY GIESE, seconded by Roth, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:53 p.m.

VALIDATED:

Jim McGrath, Planning Commission Chair

Date

Derek Teini, Planning Manager

Date