



Agenda Item: Change Order

Title: Approve Change Order No. 1 to the 22nd Street and Reynolds Street Signal Design Project

Recommended Council MOTION:

“I move to approve Change Order No. 1 for \$2,000.00 to the Professional Engineering Services contract with DOWL for added costs associated with an additional public meeting and contingency of \$8,000.00 required to complete the design process for the 22nd Street and Reynolds Street signal.”

Administrative or Policy Goal:

Maintain and Improve City Service to Residents. (Resolution 2019-23B)

Background:

In March 2019 the 22nd Street and Reynolds Street Design project was advertised and proposals were received in April 2019. Two proposals were received:

- DOWL (Final Selection)
- AVI

DOWL was selected as part of the City’s professional engineering services selection process. The final estimated amount for professional engineering services from DOWL was \$34,105.00. In accordance to the City of Laramie Purchasing Policy for contracts not exceeding \$35,000.00 a contract was produced and approved by the City Manager.

The final contracted amount agreed to between the City and DOWL included public meeting involvement for DOWL at the end of the project. However, City staff has deemed it necessary to conduct an additional public meeting before final design to receive input from the public before finalizing the design for the intersection. DOWL has requested an additional \$2,000 to prepare for and attend the additional public meeting. City staff is also asking for an additional \$8,000 in contingency in case public comment requires more investigation and design work from DOWL.

Legal/Statutory Authority: N/A

BUDGET/FISCAL INFORMATION:**REVENUE**

Source	Amount	Type
Fees/Charges for Service	\$50,000	100-4025-431-7370 Reynolds & 22 nd Traffic Control
Fees/Charges for Service		
Grants for Projects		
Loans on Project		
Other		
Total	\$50,000	

EXPENSE

Proposed Project Cost.

Project Budget	Amount	Funds
Project Cost	\$34,105	Reynolds & 22 nd Traffic Control Contract
Change Order #1	\$2,000	100-4025-431-7370
Loans on Project		
Grants for Projects		
Contingency	\$8,000	100-4025-431-7370
Total Amount	\$44,105	

Amount spent to date (approved and adopted by Council)

Budget	Amount	Funds
Total Budget Allocation	\$50,000.00	
Less Amount Spent to Date	\$22,990.00	
Remainder of Budget	\$27,010.00	

Responsible Staff:

Brooks Webb, Interim Public Works Director

Eric Jaap, P.E., City Engineer

Eric Milliken, P.E., Civil Engineer

Attachments:

Change order #1