

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
AUGUST 6, 2019

**1. AGENDA**

Regular Meeting of the City Council was called to order by Mayor Shumway at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Shumway led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Absent: None.

Staff present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; and Malea Brown, Chief Operating Officer.

**4. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY GABRIEL, seconded by Harrington, that the following changes to the Agenda be approved: Moving 8.L. consent agenda to 16.A. on the regular agenda, and 8.L. is Revisions to City Council Code of Conduct regarding public comment.

MOTION CARRIED by voice vote. Aye: 9. Nay: 0. Absent: None.

B. MOTION BY GABRIEL, seconded by Pearce, that the Agenda be set as changed.

MOTION CARRIED by voice vote. Aye: 9. Nay: 0. Absent: None.

**5. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**5.A. PROCLAMATIONS & PRESENTATIONS**

**5.A.i. PROCLAMATION: Proclaiming August 7, 2019 as Professional Engineering Day**

**5.B. PUBLIC HEARING**

**5.C. ANNOUNCEMENTS**

Engineering introduced Mark Hazelett.  
Todd Feezer- Rec Center Down Week 8/10-8/16.

**6. Disclosures by City Council Members**

None.

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**7. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY GABRIEL, seconded by Pearce, that the Consent Agenda be approved as changed and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**8. CONSENT AGENDA**

**8.A. MINUTES: City Council Meetings**

**Action:**

that Council approve the Minutes of the following City Council meetings: Regular Meeting of July 16, 2019; and Public Hearings of July 16, 2019, and have them placed on file for public inspection.

**8.B. CEMETERY DEEDS: Cemetery Deeds for July 16-31, 2019**

**Action:**

that the Cemetery Deeds for July 16-31, 2019 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**8.C. VOUCHERS: July 2019**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of July. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**8.D MINUTES: January 10, 2019 and April 11, 2019 Monolith Ranch Advisory Committee Meetings**

**Action:**

to acknowledge receipt of the Minutes from the Monolith Ranch Advisory Committee January 10, 2019 and April 11, 2019 meetings and place them on file for public inspection.

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**8.E. MINUTES: June 13, 2019 Traffic Commission Meeting**

**Action:**

to acknowledge receipt of the Minutes from the June 13, 2019 Traffic Commission regular meeting and place on file for public inspection.

**8.F. LICENSE: Temporary Use of Retail Liquor License No. 24, Northridge Discount Liquors, Inc in Albany County**

**Action:**

to grant permission to Northridge Discount Liquors, Inc., dba Northridge Liquors, Retail Liquor License No. 24, to file an application for alcohol catering with Albany County Commissioners to locate their license at 32 Trout Drive, Centennial, Wyoming, on August 16, 2019 from 3:00 pm to 6:00 pm, for a reception for the Centennial Library Fundraiser-Longmire Comes to Centennial event.

**8.G. LICENSE: Temporary use of Microbrewery Permit No. M-8, Bond's Brewing Company LLC in Buffalo, WY**

**Action:**

that City Council grant permission to Bond's Brewing Company, LLC dba Bond's Brewing, Microbrewery Permit No. M-8, to file an application for a malt beverage permit with the City of Buffalo, WY to locate their license at Crazy Woman Square, Buffalo, Wyoming, on August 10, 2019 from 5:00 pm to 9:00 pm, for a reception for the Saturdays in the Square event.

**8.H. AGREEMENT AMENDMENT: Professional Services Agreement Amendment #1 for the 2019 Sanitary Sewer Priority Alley Replacement Design**

**Action:**

to approve Amendment #1 to the 2019 Sanitary Sewer Priority Alley Replacement Design Professional Engineering Services Agreement with DOWL to complete additional water line design in the amount of \$4,995.00 with a contingency of \$505.00 for a total amendment of \$5,500.00 and a total contract amount not to exceed \$72,075.00 and amend the fiscal year 2019 wastewater capital construction budget for \$5,500.00 funded by water fund reserves, and authorize the Mayor and City Clerk to sign.

**8.I. RESOLUTION: Resolution 2019-60, Appointing One Member as the Traffic Commission Appointee to the Urban Systems Advisory Committee**

**Action:**

to approve Resolution 2019-60, appointing Harold Colby to the Urban Systems Advisory Committee for a two (2) year term, expiring on August 6, 2021 and authorize the Mayor and Clerk to sign.

**8.J. RESOLUTION: Resolution 2019-61, to Appoint One Member to the Urban Systems Advisory Committee**

**Action:**

to approve Resolution 2019-61, to appoint Joseph Lord to the Urban Systems Advisory Committee with a term expiring July 3, 2021, and authorize the Mayor and Clerk to sign.

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**8.K. RESOLUTION: Resolution 2019-62, to Appoint One Member to the Environmental Advisory Committee**

**Action:**

to approve Resolution 2019-62, to appoint Rhiannon Jakopak to fulfill the remainder of the term expiring November 6th, 2020, to the Environmental Advisory Committee, and authorize the Mayor and Clerk to sign.

**8.L. Moved to Regular Agenda 16.A.**

**8.M. RESOLUTION: Resolution 2019-65, Authorizing the City Manager to negotiate and sign an MOU with other governmental entities to apply for impact assistance funds from the Two Rivers and Lucky Star Wind Energy Projects**

**Action:**

to approve Resolution 2019-65, authorizing City Manager to negotiate and sign an MOU with other governmental entities seeking impact assistance funds from the Two Rivers and Lucky Star Wind Energy Projects, and authorize the Mayor and Clerk to sign.

**8.N. ORDINANCE: Original Ordinance No. 2000, amending Chapter 15.08.040.D.3.e & Map 15.08.060-6 of the Laramie Municipal Code to describe the new location of the Gateway Overlay District's change from Snowy Range Road to the Snowy Range Road Bridge and replace the map within the text**

Third and Final Reading. (Introduced by Shuster)

**Action:**

to approve Original Ordinance No. 2000, as recommended by the Planning Commission, on third and final reading, in accordance with findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the ordinance.

**8.O. ORDINANCE: Original Ordinance No. 2001, amending City of Laramie's Official Zoning map to show the new location of the Gateway Overlay District's change from Snowy Range Road to the Snowy Range Road Bridge**

Third and Final Reading. (Introduced by Shuster)

**Action:**

to approve Original Ordinance No. 2001, on third and final reading amending the City of Laramie's official zoning map to show the new location of the Gateway Overlay District's change from Snowy Range Road to the Snowy Range Road bridge, and authorize the Mayor and Clerk to sign the ordinance.

**8.P. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

1. RESCHEDULE: from August 6, 2019, 6:30 p.m. to August 20, 2019, 6:30 p.m. - PUBLIC HEARING: Original Ordinance No. 2002, annexing approximately 6 acres of property located in unincorporated Albany County, located at 4503 Bobolink Lane, into the Boundaries of the City of Laramie, Wyoming.
2. RESCHEDULE: from August 6, 2019, 6:30 p.m. to August 20, 2019, 6:30 p.m. - PUBLIC HEARING: Original Ordinance No. 2003, for a Zoning Amendment to establish an R3 Zoning District for an annexed property approximately 6.0 acres in size, located at 4503 Bobolink Lane.

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3. September 10, 2019, 6:00 p.m. - WORK SESSION: Laramie Youth Council Eat and Greet.

**9. REGULAR AGENDA**

**10. Resolution 2019-59, certifying a Planning Commission resolution to amend the future land use map (map 3.2) of the 2007 Laramie Comprehensive Plan from Estate to Auto Urban Multi-family, of an approximate 6-acre property, located at 4503 Bobolink Lane**

MOTION BY SHUSTER, seconded by Gabriel, to postpone City Council Resolution No. 2019-59 to the September 3rd City Council Regular Meeting, certifying Planning Commission action, regarding a Comprehensive Plan Amendment for the change of Future Land Use Map (Map 3.2) of the 2007 Laramie Comprehensive Plan from Estate to Auto Urban Multifamily, of an approximate 6-acre property, located at 4503 Bobolink Lane.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED

**11. Original Ordinance No. 2003, amending the City of Laramie's official zoning map to zone a newly annexed parcel of land located at 4503 Bobolink Lane as R3 (multi-family) District within the City of Laramie**

Introduction and First Reading. (Introduced by Shuster)

MOTION BY SHUSTER, seconded by McKinney, to approve Original Ordinance No. 2003, on first reading, establishing R3 Zoning District for an annexed property approximately 6.0 acres in size, located at 4503 Bobolink Lane, in accordance with findings of fact and conclusions of law; and to set a public hearing for August 20, 2019.

Roll call showed Aye: Harrington, McKinney, Shuster, Stalder, Gabriel, and Shumway. Nay: O'Doherty, Pearce, and Weaver. Absent: None. MOTION CARRIED.

**12. Little Valley Subdivision Preliminary Plat**

MOTION BY SHUSTER, seconded by Gabriel, to postpone the Little Valley Subdivision Preliminary Plat to the September 3 City Council Regular Meeting, based on findings of fact and conclusions of law; and subject to all Staff's recommended conditions.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

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**13. Original Ordinance No. 2002, approving and authorizing the annexation of approximately 6 acres of property located in unincorporated Albany County, located at 4503 Bobolink Lane, into the boundaries of the City of Laramie, Wyoming**  
Second Reading. (Introduced by Shuster)

MOTION BY SHUSTER, seconded by Gabriel, to postpone Original Ordinance No. 2002, on second reading, annexing approximately 6 acres of property located in unincorporated Albany County, located at 4503 Bobolink Lane to the August 20, 2019 City Council regular agenda meeting; and to set a public hearing for August 20, 2019 before the regular meeting.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

Council recessed at 7:52 pm.

Council reconvened at 8:02 pm.

**14. Bond's Brewing Company LLC dba Bond's Brewing request to allow Underage Persons into the Licensed Microbrewery**

MOTION BY HARRINGTON, seconded by Pearce, to approve the request to allow underage persons into the licensed premises for Bond's Brewing.

MOTION BY SHUSTER, seconded by Harrington, to amend to add conditions for them to have anyone in there under the age of 21 that they must be accompanied by a parent or legal guardian, all minors must leave by 9 pm, and signs must be posted stating conditions.

Roll call on amendment showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

Roll call on main motion showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**15. Consideration of On-street Parking at 4th & Clark Intersection (Upon Referral of a Resident Modification Request from the Traffic Commission)**

MOTION BY O'DOHERTY, seconded by Shuster, to reinstate on-street parking at 4th & Clark as it existed previously when the intersection was signalized in August 2018.

MOTION BY WEAVER, seconded by Gabriel, to postpone to September 3.

Roll call on postponement showed Aye: Harrington, Stalder, Weaver, Gabriel, and Shumway. Nay: McKinney, O'Doherty, Pearce, and Shuster. Absent: None. MOTION CARRIED.

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**16. — ~~Resolution 2019-64, Enacting a Temporary Suspension of Traffic Commission Activities Until Revision of Laramie Municipal Code 10.08~~**

Not addressed due to the hour. Postponed until the next regular City Council meeting.

**16.A. — RESOLUTION: ~~Resolution 2019-63, revisions to the City Council Code of Conduct regarding public comment~~**

Not addressed due to the hour. Postponed until the next regular City Council meeting.

**17. Public Comments on Non-Agenda Items**

James Rhinehart- 4<sup>th</sup> and Clark Intersection.

**18. Consideration of future Council work session topics**

Not addressed due to the hour.

**19. Adjournment**

MOTION BY PEARCE, seconded by Gabriel, to adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 10:02 p.m.

Respectfully submitted,

Nancy Bartholomew  
City Clerk

The Minutes above are being published prior to approval by City Council and are subject to changes at time of approval. Publish: August 13, 2019.