



Agenda Item: Bid Award

Title: Award of Bid; Public Works Department – Solid Waste Division – 1.25 Cubic Yard Loader

Recommended Council MOTION:

“I move to award the bid for one new 1.25 Cubic Yard Loader, Unit 607, to Wyoming Machinery, Casper, WY, in the total amount of \$106,011.37 and authorize a transfer of \$30,000 from the General Fund Streets Division to the Solid Waste Fund for the purchase of the existing loader, for a total cost to the Solid Waste Fund of \$76,011.37.”

Administrative or Policy Goal:

Replace aging and worn equipment according to the City’s established replacement schedule as recommended by the Fleet Advisory Committee and approved in the biennial budget.

Background:

The City has an established replacement schedule for vehicles and equipment that identifies recommended vehicle and equipment replacement according to a schedule that considers age, mileage, operating hours, and life expectancy. The Fleet Advisory Committee has developed this replacement schedule over the last several years. The replacement schedule provides the recommendations in the annual budget adopted by City Council.

The Public Works Department, Solid Waste Division, has funding to purchase one new 1.25 cubic yard loader. The loader was placed out for public bid and advertised according to the City’s Purchasing Policies. Bids were opened on July 30, 2019, with two bids as listed below.

Company	Base Bid	Trade-in	Total Cost
Honnen Equipment Casper, WY	Base Bid \$98,990.00	Trade In \$39,000.00	Total Cost \$59,990.00
Wyoming Machinery Casper, WY	Base Bid \$95,004.24	Trade In \$30,000.00	Total Cost \$65,004.24

It is recommended City Council accept the Wyoming Machinery bid for the loader with a transfer from the General Fund and add alternates for a total of \$76,011.37. Alternate 1 (diagnostic cables & software) is \$280.00, alternate 2 (guards for lower window, brake lines, fuel filler, drive shaft) is \$8,225.53, alternate 3 (mesh light covers) is \$2,501.60 (\$11007.13 total).

The Street Division has \$68,000.00 in approved budget for a piece of equipment, it has been determined that the existing machine will work for their needs. \$30,000.00 of the \$68,000.00 will be transferred to the Solid Waste Fund to cover the trade-in cost.

Legal/Statutory Authority: N/A

BUDGET/FISCAL INFORMATION:**REVENUE**

Source	Amount	Type
Enterprise Fund Revenue	\$99,298.00	520-9020-432.76-10
Total	\$99,298.00	

EXPENSE

Proposed Project Cost.

Project Budget	Amount	Funds
Equipment Cost	\$95,004.24	Wyoming Machinery
Add Alternate	\$11,007.13	Alternates 1-3
Cost With Alternates	\$106,011.37	
Trade-In	\$30,000.00	Transfer from 100-4025-431.74-10
City's Amount	\$76,011.37	
Total Amount	\$76,011.37	

Amount spent to date (approved and adopted by Council)

Budget	Amount	Funds
Total Budget Allocation	\$99,298.00	520-9020-432.76-10
Less Amount Spent to Date	\$0.00	
Remainder of Budget	\$99,298.00	

Responsible Staff:

Brooks Webb, Public Works Director
Shane Johnson, Street/Fleet Manager

Attachments:
Bid Recommendation