



**Agenda Item: Bid Award**

**Title: Award of Bid; Public Works Department - Utilities Division - Service Truck with Trade-In**

**Recommended Council MOTION:**

“I move to award the bid for one new Service Truck with Trade-In, Unit 334, to Spradley Barr, Cheyenne, WY, in the total amount of \$47,654.00.”

**Administrative or Policy Goal:**

Replace aging and worn equipment according to the City’s established replacement schedule as recommended by the Fleet Advisory Committee and approved in the biennial budget.

**Background:**

The City has an established replacement schedule for vehicles and equipment that identifies recommended vehicle and equipment replacement according to a schedule that considers age, mileage, operating hours, and life expectancy. The Fleet Advisory Committee has developed this replacement schedule over the last several years. The replacement schedule provides the recommendations in the annual budget adopted by City Council.

The Public Works Department, Utilities Division, has funding to purchase one new Service Truck. The truck was placed out for public bid and advertised according to the City’s Purchasing Policies. Bids were opened on July 30, 2019, with one bid from Spradley Barr; five other bidders did not respond.

<b>Company</b>	<b>Base Bid</b>	<b>Trade-in</b>	<b>Total Cost</b>
Bob Ruwart Motors Wheatland, WY	Base Bid NO BID		
Fremont Motors Lander, WY	Base Bid NO BID		
Greiner Motors Casper, WY	Base Bid NO BID		
Laramie GM AutoCenter Laramie, WY	Base Bid NO BID		
Snowy Range Dodge Laramie, WY	Base Bid NO BID		
Spradley Barr Cheyenne, WY	Base Bid \$55,613.00	Trade In \$11,000.00	Total Bid \$44,613.00

It is recommended City Council accept the Spradley Barr bid for the Service Truck with Trade-In and alternates for a total of \$47,654.00. Alternate 1 (power inverter) is \$149.00, alternate 2 (warning lights) is \$1,179.00, alternate 3 (seat covers) is \$613.00 and alternate 4 (idle reduction technology) is \$1,100.00.

---

**Legal/Statutory Authority: N/A**

---

**BUDGET/FISCAL INFORMATION:**

**REVENUE**

Source	Amount	Type
Enterprise Fund Revenue	\$50,874.00	510-7025-461.76-20
Total	\$50,874.00	

**EXPENSE**

Proposed Project Cost.

Equipment Cost	\$55,613	Spradley Barr
Trade-In	\$11,000	Trade-in
Add Alternate	\$3,041	Alternates 1-4
City's Amount	\$47,654	
Total Amount	\$47,654	

Amount spent to date (approved and adopted by Council)

Budget	Amount	Funds
Total Budget Allocation	\$50,874.00	510-7025-461.76-20
Less Amount Spent to Date	\$0.00	
Remainder of Budget	\$50,874.00	

**Responsible Staff:**

Brooks Webb, Public Works Director  
Shane Johnson, Street/Fleet Manager  
Cal Van Zee, Utilities Manager

Attachments:  
Bid Recommendation