

# PARKS, TREE, AND RECREATION ADVISORY BOARD

**RECREATION CENTER, 920 BOULDER DRIVE,  
LARAMIE, WY 82070**

**MARCH 11, 2026 AT 6:30 P.M.  
DRAFT MINUTES**

**1. Call to Order – 6:35p.m.**

**2. Roll Call**

**Absent: B. Burrows, M. Arnett, W. King, S.B. Mathews**

**Staff: W. Clubb, B. Turner, K. McIntyre, City Clerk N. Bartholomew**

**3. Approval of Agenda**

A. MOTION BY D. Hammond, seconded by J. Smith, that the Agenda be set as submitted or changed. - PASSED

**4. Disclosures - Ex-parte communications; potential conflicts of interest - NONE**

**5. Consent Agenda**

Motion: by D. Hammond, seconded by J. Smith, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. - PASSED

**5.A. Draft Minutes of the Special and Regular Meetings held February 11, 2026 [Michael Bork, Parks, Recreation, and Public Services Director]**

**5.B. Staff Reports - Monthly Report for January 2026**

**6. Regular Agenda**

**6.A. Annual Board Member Open Meeting/Public Records**

**Training [Nancy Bartholomew, City Clerk]**

City Clerk provided Open Meeting/Public Records training to

PTR members

**6.B. Acknowledgment of receipt of 2025 Annual Report from Action Resources International/Feeding Laramie Valley**

**[Michael Bork, Parks, Recreation, and Public Services Director]**

ARI/FLV Director Gayle Woodson presented an Annual Report of activities to PTR Board Members

**6.C. Acknowledgment of receipt of 2025 Annual Report from the Laramie Rifle Range.**

**[Michael Bork, Parks, Recreation, and Public Services Director]**

**7. Citizen Comments - NONE**

Non-agenda related topics. No action can be taken. Please limit time to 5 minutes.

**8. Advisory Board or Staff Comments – NONE**

Non-agenda related topics. No action can be taken. Please limit time to 5 minutes.

**9. Adjournment – 8:02p.m.**