

**CITY OF LARAMIE, WYOMING  
LARAMIE POLICE ADVISORY BOARD REGULAR MEETING MINUTES  
LARAMIE POLICE DEPARTMENT, 620 PLAZA COURT, LARAMIE, WY 82070**

**NOVEMBER 4, 2025**

**1. CALL TO ORDER**

Meeting was called to order by Chair Cramer at 1:30 p.m.

Members present: Josh Anderson, Mitch Cushman, Elizabeth Powers (virtual), Bob Sell, and Ted Cramer.

Members absent: none.

Council Liaison: William Bowling (present)

Staff Present: Janine Jordan, City Manager (virtual at 1:59 pm); Brian Browne, Police Chief; Nancy Bartholomew, City Clerk; and Gwen Smith, Police Lieutenant.

**2. Public Comment on Items Not on the Agenda**

None.

**3. Quorum Affirmation**

A quorum was present at all times during the meeting.

**4. Approval and Setting of Agenda**

MOTION BY SELL, seconded by Anderson, that the Agenda be set.

MOTION CARRIED by voice vote.

**5. DISCLOSURES - Ex-parte communications; potential conflicts of interest**

None.

**6. Approval of Minutes from September 2, 2025 Laramie Police Advisory Board Regular Meeting**

MOTION BY POWERS, seconded by Sell, to approve the minutes from September 2, 2025 regular meeting of the Laramie Police Advisory Board.

MOTION CARRIED by voice vote.

**7. Business Items**

**7.A. Interim City Manager Appointed**

Assistant City Manager Todd Feezer has been appointed as Interim City Manager beginning on December 16, 2025.

**CITY OF LARAMIE, WYOMING**  
**LARAMIE POLICE ADVISORY BOARD REGULAR MEETING MINUTES**  
**LARAMIE POLICE DEPARTMENT, 620 PLAZA COURT, LARAMIE, WY 82070**

**NOVEMBER 4, 2025**

**7.B. Re-appointments and Terms for Members**

Elizabeth Powers and Bob Sell were re-appointed to terms expiring October 31, 2028.

Membership terms:

Josh Anderson: October 31, 2027

Elizabeth Powers: October 31, 2028

Bob Sell: October 31, 2028

Ted Cramer (Chair): October 31, 2026

Mitch Cushman (Vice-Chair): October 31, 2026

No action is needed at this time.

**7.C. Presentation on Public Safety Building Analysis  
[Lieutenant Gwen Smith]**

Lieutenant Gwen Smith gave a presentation on the analysis of the public safety buildings for Laramie Police and Fire Departments. The consultant is still working on finalizing their report but should have a final version in the near future. Their analysis will provide additional information to support new or remodeled facilities for the City of Laramie Police and Fire Departments. More information will be presented to City Council in the future.

No action was needed at this time.

**7.D. Check-in on Training Requirements Progress 2025**

Sergeant Kyle Groose was unable to attend the meeting so the discussion will be postponed until the next meeting. Many of the board members said they need to schedule their ride-a-longs with Laramie Police Department to finish out their training hours.

**7.E. Op-ed Article Discussion**

The board decided to wait to do an Op-ed article that will be reviewed in January and approved in March on the need for new facilities for the Laramie Police Department based on the board's perspective from training, analysis, and experience.

**8. Discussion/Observations related to Training, Resident Comments, and Agenda Topics**

Member Anderson would like to receive some training on drones and the certifications needed to operate them.

Chair Cramer would like to receive training on Ai in policing.

**CITY OF LARAMIE, WYOMING  
LARAMIE POLICE ADVISORY BOARD REGULAR MEETING MINUTES  
LARAMIE POLICE DEPARTMENT, 620 PLAZA COURT, LARAMIE, WY 82070**

**NOVEMBER 4, 2025**

**9. Next Meeting will be January 6, 2026, 1:30 pm, location TBD**

**10. Adjournment**

MOTION BY CUSHMAN, seconded by Sell, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 3:20 p.m.

APPROVED:

---

Nancy Bartholomew, City Clerk

Date

DRAFT